

Cass County Public Safety Communications Commission

Minutes

May 25, 2021

Cass County Communications Meeting Room – 705 Poplar Street, Atlantic, Iowa

Present: Steve Green, CC BOS; Mark O'Brien, CC BOS; Kathy Somers, Atlantic;
Jim Behrens, Atlantic

Absent: None

Staff present: Mike Kennon, TAC; Stacy Mueller, Dispatcher

Citizens present: None

Chair Steve Green called the meeting to order at 5:18pm.

M/S/C Somers / Behrens to approve the agenda. Carried unanimously.

M/S/C Somers / O'Brien to approve the minutes of the 3-23-2021 meeting. Carried unanimously.

M/S/C Behrens / O'Brien to approve April 2021 financial reports. Carried unanimously.

TAC Report: Mike Kennon introduced newly hired dispatcher Stacy Mueller. She was previously a dispatcher in Cass County and then dispatched at State Radio in Lewis until that facility was shut down. Kennon said that Stacy is a tremendous addition to an already very experienced and talented dispatch staff. She will likely be fast-tracked into a normal dispatch rotation slot on the schedule.

Kennon reported that there has been some slight changes to existing schedules to help cover peak activity periods. Also, some current dispatchers have requested moves to different work schedules. Accommodations are being made where possible.

Kennon said that grant funds are being used to upgrade videoconferencing equipment in the Comm Center and Courthouse. This will result in the Dispatch Center installing some larger screen TVs used to monitor Comm Center and Courthouse facilities. Kennon continues to keep in touch with DOT representatives about the tower site at Oxford Rd and Hwy 71. The hope is to move radio equipment onto that tower from a tower a mile away. This move would likely save considerable annual rent costs.

Respectfully Submitted



Final State distributions of PPE should occur in the next couple of weeks. Cass County will receive over 100 cases. Local EMAs are tasked with retrieving these shipments from a Council Bluffs warehouse and delivering goods to local LTCs, Hospitals and PH.

Motorola has submitted a proposal for an enhancement site project on the Atlantic water tower. It is unclear what action might be taken at this point. County emergency response agencies are trying to build support for this project and a possible added site near Cumberland or Massena.

Finally, new medical helicopter services have recently moved back into Audubon and Clarinda.

Old Business: There was a brief discussion about the Employee Handbook. Steve Green said that a HR firm was working on a project to update the County's Handbook.

New Business: None.

Public comments or concerns: None.

M/S/C O'Brien / Somers to adjourn a 6:23pm

Respectfully Submitted

A handwritten signature in black ink, appearing to be "W. H. O'Brien", written over a horizontal line.