

Emergency Management Agency Meeting Minutes

April 27, 2021

Present: Steve Green, CC BOS; Randy Baxter, Marne; Darby McLaren, CCSO; Jim Behrens, Atlantic; Jackson Bissell, Massena; Virginia Coughlin, Cumberland; Kirk Stapleton, Griswold *virtual; Ryan Archibald, Lewis and Mike Kennon, CC EMA.

Absent: Mitch Boysen, Wiota and Mark Harris, Anita

Guests: None.

Chair Mark O'Brien: Meeting called to order at 6:55 PM.

Darby McLaren: Motion to approve the agenda.

Steve Green: Second.

Carried unanimously.

Public Hearing

Mark O'Brien called the Public Hearing to order @ 6:56 PM.

Mike Kennon stated that the EMA budget needs amended due to trade-in on EMA vehicle, payment for the Cass County Hazard Mitigation Plan and COVID-19 grant expenses that will be reimbursed in the next fiscal year. There is plenty of money in the fund balance and with this budget amendment to get through the remainder of this fiscal year.

No further discussion.

Steve Green: Motion to close Public Meeting.

Ryan Archibald: Second.

Carried Unanimously.

Steve Green: Motion to approve the Cass County Emergency Management Budget Amendment FYE 2021 as published in the 4-14-2021 edition of the Atlantic News-Telegraph.

Virginia Coughlin: Second.

Carried Unanimously.

Jim Behrens: Motion to approve Minutes of 1-26-2021 Meeting.

Steve Green: Second.

Carried unanimously.

Jackson Bissell: Motion to approve January, February, March expenses.

Jim Behrens: Second.

Carried unanimously.

Respectfully Submitted,



Old Business

New Business

Mike Kennon chose not to bring three sections of the County's Comprehensive Emergency Management Plan before the Board for approval. He will bring these sections and the annual Hazardous Materials Plan before the Board at the next scheduled meeting.

Coordinator's Report

Kennon talked briefly about the department's fund balance. Despite needing to amend the current budget, the department is financially stable. Added funds were necessary to purchase COVID supplies that will be reimbursed in the next fiscal year.

Mike Kennon continues to be very involved with local COVID-19 response. He said that he regularly helps at PH vaccination clinics. Kennon also said that the State is interested in shutting down regular distributions from their warehouses. They would like to push out remaining inventories to regional sites and then to individual facilities. The State is surveying these facilities to determine what quantities to ship. Kennon will likely be delivering these supplies locally.

The new Motorola dispatch radio consoles are installed and are operational. This will greatly increase the capabilities of our dispatchers to communicate with emergency responders throughout Cass County and beyond. Now, we are making assessments as to what needs done next to fully integrate onto the ISICS Statewide Radio System. Motorola has submitted a proposal to build an Enhancement Site in the City of Atlantic. This would provide improved coverage in and around the city. Portable radio coverage at street level and in-building coverage would be most affected.

Finally, Kennon informed the Board that work continues on the Hazard Mitigation Plan. He also reported that there will be a change in vendors for our local mass notifications. RAVE will replace WENS in the coming weeks.

No public comments or concerns.

Kirk Stapleton: Motion to adjourn at 7:28 PM.

Jim Behrens: Second.


Respectfully Submitted



Cass County EMA Board Meeting Sign-In Sheet

DATE: April 27, 2021

LOCATION: Cass County Courthouse Basement Meeting Room

NAME	JURISDICTION
DARBY McLaner	CCSO
KIRK STARETO	GRISHOLD
Ryan Archibald	Lewis
Gabor R.J. Steel	City of McGehee
MARK O'Brien	B.O.S.
R. Barker	Merwe
Virginia Couglin	Lumbert and
Qui Bana	Atlantic City
	BOS.

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET
 Cass County Emergency Management Commission
 Fiscal Year July 1, 2020 - June 30, 2021

The Cass County Emergency Management Commission will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2021

Meeting Date/Time: 4/27/2021 06:30 PM

Contact: Mike Kennon

Phone: (712) 254-1500

Meeting Location: Courthouse Basement Meeting Room

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

EXPENDITURES	Total Budget as Certified or Last Amended	Amendment Increase	Total Budget After Current Amendment	Reason
Administration and Operations	105,124	23,500	128,624	Hazard Mitigation Plan, EMA Vehicle and COVID Expenses
Capital Outlays	1,700	0	1,700	
Total	106,824	23,500	130,324	