

**Emergency Management Agency Meeting Minutes**

**January 26, 2021**

Present: Steve Green, CC BOS; Randy Baxter, Marne; Darby McLaren, CCSO; Jim Behrens, Atlantic; Mark Harris, Ania \*virtual; Jackson Bissell, Massena \*virtual; Virginia Coughlin, Cumberland and Mike Kennon, CC EMA.

Absent: Mitch Boysen, Wiota; Kirk Stapleton, Griswold and Ryan Archibald, Lewis

Guests: None.

Chair Mark O'Brien: Meeting called to order at 6:45 PM.

Jim Behrens: Motion to approve the agenda.

Darby McLaren: Second.

Carried unanimously.

**Public Hearing**

Mark O'Brien called the Public Hearing to order @ 6:46 PM.

Mike Kennon stated that

No further discussion.

Steve Green: Motion to close Public Meeting.

Jim Behrens: Second.

Carried Unanimously.

Virginia Coughlin: Motion to approve the Cass County Emergency Management Budget FYE 2022 as published in the 1-15-2021 edition of the Atlantic News-Telegraph.

Randy Baxter: Second.

Carried Unanimously.

**Election of Officers**

Steve Green: Motion to nominate Mark O'Brien as EMA Board Chair, Jim Behrens as Vice Chair and Mike Kennon as Recording Secretary  
Virginia Coughlin: Second.

No further nominations or discussion.

Carried Unanimously.

Jim Behrens: Motion to approve minutes of 10-27-2020 EMA Board meeting.

Darby McLaren: Second.

Carried unanimously.

Respectfully Submitted,



Steve Green: Motion to approve October, November, December expenses.  
Jim Behrens: Second.  
Carried unanimously.

**Old Business**

**New Business**

**Coordinator's Report**

Mike Kennon continues to be very involved with local COVID-19 response. The Dispatch Center gets a daily case list issued from PH. Cass EMA hosts a weekly conference call with local stakeholders. EMA is working with PH to plan for Points-of-Distributions (PODS) for COVID vaccinations. Kennon is also ordering PPE from the State every couple of weeks. He will put up a shipment for Test Iowa in Council Bluffs later this week.

The new Motorola dispatch radio consoles are being installed now. This will greatly increase the capabilities of our dispatchers to communicate with emergency responders throughout Cass County and beyond. Once the consoles are operational, we can make an assessment as to what needs to be done next to fully integrate onto the ISICS Statewide Radio System.

Local Hazard Mitigation Planning should still be occurring. Board members told Kennon that they have not heard from SWIPCO lately for virtual meetings or information requests. Kennon said he would follow up with SWIPCO to see why there appears to be no current activity with this project.

Finally, Kennon informed the Board of a new drone program being started in the County. Two drones will be housed at the Communications Center. Pilots are being certified and trained. Also, this may be another use for the communications trailer in supporting drone deployments and missions.

No public comments or concerns.

Darby McLaren: Motion to adjourn at 7:08 PM.  
Randy Baxter: Second.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Mike", is written over a horizontal line.

Emergency of Maryland

1-26-2021

Steve Green - Cass Co. BS  
Virginia Douglas - Cumberland

Jim Behr - city of Annapolis

R. Bosters Myrtle

Darby McLester CC50

Mark O'Brien - CC EMA

Jackson Bissett - Hagerstown  
Mark Harris - Annapolis