

# Cass County Public Safety Communications Commission

## Minutes

February 25, 2020

Cass County BOS Mtg Room – 5 W. 7<sup>th</sup> St., Atlantic, Iowa

Present: Steve Green, CC BOS; Kathy Somers, Atlantic; Jim Behrens,  
Atlantic; Mark O'Brien, CC BOS  
Absent: None

Staff present: Mike Kennon, TAC  
Citizens present: None

Chair Steve Green called the meeting to order at 5:15pm.

M/S/C Somers / O'Brien to approve the amended agenda. Carried  
unanimously.

M/S/C Somers / Behrens to approve the minutes of the 1-28-2020 meeting.  
Carried unanimously.

M/S/C O'Brien / Somers to approve January 2020 financial reports. Carried  
unanimously.

TAC Report: Mike Kennon reported that there had been a complaint about  
address sign orders placed years earlier. This person had gone before the BOS  
with this problem along with other complaints. Kennon assured the Board that  
he would expedite the process to make sure these address signs were ordered  
and installed as soon as possible.

Kennon stated that he would soon be starting staff performance appraisals. He  
wants to have them completed by July 1. He is also getting started on  
Countywide Hazard Mitigation Planning with SWIPCO. Kennon was also  
recently approached about changes to the Wiota Fire District to add sections  
of Benton Township that used to be in Brayton Fire District.

The project to change dispatch call taking equipment will start in March and  
be completed in April. An ICN tech just tested the ICN port to support this  
project. The State project to re-route 911 calls should also occur this spring.

Respectfully Submitted



Finally, Kennon said that he and his people have been busy working on a State 911 Audit. It is a normal, but very involved, audit from the State that occurs every three (3) years. He would like to complete the audit well before the April 3rd deadline.

#### Old Business

Mike Kennon shared an annual staff rate change document with the Board.

The document reflects a 2.1% base rate increase for staff and director. It also keeps current longevity pay rates in place.

M/S/C Somers / Green to approve a 2.1% increase in wage rate as reflected in the submitted document effective 7-1-2020. Carried unanimously.

Old Business: None.

Public comments or concerns: None.

M/S/C O'Brien / Behrens to adjourn at 6:06pm.

Respectfully Submitted

