# Thursday, January 2, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, 2019 chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of December 31, 2019 upon motion by Green, 2nd by Waters were approved as read.

The Board determined that old business was completed.

The 2019 chair called for a vote to elect a permanent chair for 2020. Roll call vote: Waters- Baier; Baier; Baier; Baier; Baier; Hartkopf- Baier; and O'Brien- Baier. Auditor declared that Steve Baier had been elected Chair for 2020.

2020 Chair Baier called for vote to elect a vice-chair. Roll call vote: Waters- Green; Baier- Green; Green- Waters; Hartkopf- Green; and O'Brien- Green. Auditor declared that Stephen Green had been elected Vice-chair for 2020.

Motion by O'Brien, 2nd by Green: to set the following schedule for sessions of the Board during the year 2020: Every Tuesday (unless otherwise noted) and the last working day of each month. Sessions will begin at 9:00 a.m. unless otherwise noted in the agenda. Carried unanimously.

Motion by Green, 2nd by Waters: to issue general checks twice monthly on the working day closest to the 15th and the last working day of month, unless otherwise authorized, and to hold over claims for payment to the next period if filed with the County Auditor less than three full working days before pay date; and to authorize the County Auditor to issue checks in accordance with section 331.506(3) Code of Iowa. Carried unanimously.

Motion by Waters to set mileage rate reimbursement for use of personal vehicles for county business at fifty cents per mile for 2020  $\{70A(9)\}$ . Died for lack of a second.

Motion by O'Brien, 2nd by Green: to set mileage rate reimbursement for use of personal vehicles for county business at forty five cents per mile for 2020 {70A(9)}. Carried unanimously.

Motion by O'Brien, 2nd by Waters: to set 2020 per mileage fee to be charged by sheriff for civil process at the standard IRS per mile rate. Carried unanimously.

Motion by Green, 2nd by Hartkopf: to continue medical examiner's fee at \$200 per call (331.803 IA CODE). Carried unanimously.

Motion by Waters, 2nd by Green: to name the Atlantic News Telegraph, Anita Tribune and the Griswold American as the official newspapers for Cass County for 2020 {331.303(6) IA CODE}. Carried unanimously.

Motion by O'Brien, 2nd by Green: to authorize county officials to destroy records in their possession which have been on file for ten or more years and are not required as permanent records {331.323(2)(d) CODE OF IOWA}. Carried unanimously.

Motion by Waters, 2nd by Green: to appoint Steve Baier to the Fourth Judicial District Department of Correctional Services Board of Directors for 2020 (331.211 & 905.3 IA CODE). Carried unanimously.

Motion by Green, 2nd by O'Brien: to appoint Frank Waters (and John Hartkopf as alternate) to the 28E Southwest Iowa Mental Health and Disability Services (MHDS) Region Board. Carried unanimously.

Motion by O'Brien, 2nd by Hartkopf: to appoint Steve Baier (and as alternate member: Stephen Green) to the 28 E BOARD (Multicounty 28E Agreement Regarding Juvenile Detention Center and Emergency Juvenile Services) for term ending 12/31/2020). Carried unanimously.

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Motion by O'Brien, 2nd by Waters: to make the following	committee assignments for 2020: (Alt = Alternate)
Cass County Board of Health	Mark O'Brien
Cass County Environmental Control Agency (Landfill)	Frank Waters & Stephen Green (Alt: Mark O'Brien)
Cass County Farm	Steve Baier & Frank Waters
Cass County Food Policy Council	Mark O'Brien (Alt: Stephen Green)
Cass County Joint E911 Service Board ( <u>IA CODE</u> 34A.3)	Stephen Green (Alt: Mark O'Brien)
Cass County Local Emergency Management Commission (29C.9)	Stephen Green (Alt: Mark O'Brien)
Cass County Local Emergency Planning Committee(30.6, 30.10)	Stephen Green (Alt: Mark O'Brien)
Cass County Public Safety Communications Commission	Stephen Green & Mark O'Brien
Cass County Resource Enhancement Committee (IA CODE 455A.20)	Mark O'Brien
Courthouse Committee	John Hartkopf and Mark O'Brien
Healthy Cass County	Mark O'Brien & Steve Baier
Nishna Valley Trails	Stephen Green
Regional Planning Affiliate 13 (transportation funds)	Frank Waters
Resource Enhancement and Protection Board (REAP)	Frank Waters
Loess Hills Development and Conservation Authority	Steve Baier (Alt: John Hartkopf)
Rural Conservation and Development (Hungry Canyons Alliance)	Steve Baier (Alt: John Hartkopf)
East Nishnabotna Watershed Management Coalition	Steve Baier (Alt: Stephen Green)
Southlawn Memory Gardens Cemetery Committee	Mark O'Brien (Alt: Stephen Green)
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# Thursday, January 2, 2020 (continued)

Southwest Iowa Coalition Southwest Iowa Mental Health Center Board West Central Community Action. Board of Directors Workforce Investment Act/Chief Elected Officials Zion Recovery Services Carried unanimously. Steve Baier (Alt: Stephen Green) John Hartkopf John Hartkopf Stephen Green (Alt: Steve Baier) John Hartkopf (Alt: Stephen Green)

Motion by Hartkopf, 2nd by Green: to make or approve the following appointments:
BOOST 4 FAMILIES BOARD for CASS, MILLS & MONTGOMERY CO (3 yr term ending 12/31/2022)
Elected Official/ Cass Co BOS Steve Baier

**CASS ATLANTIC DEVELOPMENT CORPORATION-CADCO** Stephen Green and John Hartkopf, 1 yr term ending 12/31/2020

**CASS COUNTY WEED COMMISSIONER** (IA CODE 317.3) Dennis Vogl (1 yr term beginning 03/01/2020)

CASS COUNTY CIVIL SERVICE COMMISSION (Ia Code 341A.2) Gary Maas (6 yr term ending 12/31/2025)

**COUNTY CONSERVATION BOARD** (5 yr term 350.2) Phil Przychodzin, Massena (ending 12/31/2024)

**AIRPORT ZONING BOARD OF ADJUSTMENT** (5 yr term 329.12) Phillip Hascall, Atlantic (ending 12/31/2024)

**CASS COUNTY ZONING BOARD OF ADJUSTMENT** (5 yr term 335.11) Phillip Hascall, Atlantic (ending 12/31/2024)

**CASS COUNTY ZONING COMMISSION** (5 yr term 335.8) Charles Miller, Griswold (ending 12/31/2024)

**CASS COUNTY BOARD OF HEALTH** (<u>IA CODE</u> 137.4) Betty Johnston, Griswold (3 yr term ending 12/31/2022)

**CASS COUNTY HOUSING COMMISSION** (1 yr term ending 12/31/2020) Pat McCurdy, Atlantic; Phyllis Stakey, Massena; and Steve Baier, Griswold

**CASS COUNTY RESOURCE ENHANCEMENT COMMITTEE** (IA CODE 455A.20) Chairperson of county board Steve Baier (term ending 12/31/2020)

CASS COUNTY LOCAL PLANNING COMMITTEE for CASS CO. COMPREHENSIVE PLAN Steve Baier & Stephen Green, 1 yr term ending 12/31/2020

**SOUTHWEST IOWA PLANNING COUNCIL-B.O.S. REPRESENTATIVE** (1 yr term ending 12/31/2020) Frank Waters (Alternate: Steve Baier) 2nd Representative- Mayor of Atlantic (see 02/11/04 minutes)

WESTERN IOWA TOURISM COUNCIL REGION # 1

Kenner Baxter, Marne; Barbara Stensvad, Atlantic 2 year term ending 12/31/2021. Carried unanimously.

Motion by Green, 2nd by O'Brien: to appoint the following residents of Cass County to be eligible to serve on the condemnation in eminent domain proceedings (1 year term): [CONDEMNATION IN EMINENT DOMAIN PROCEEDINGS <u>IOWA CODE</u> 6B.4]

**OWNER-OPERATORS OF AGRICULTURAL PROPERTY** 

Randy Euken, 67242 610<sup>th</sup> St, Lewis IA 51544 Glen Dinkla, 64666 750th St, Massena IA 50853 Billie Wilson, 60253 Wichita Rd, Griswold IA 51535 Calvin McCurdy, 73928 770th St, Massena IA 50853 Royal Bierbaum, 68131 570th St, Griswold IA 51535 Ryan Rich, 76122 Independence Rd, Anita IA 50020 Dennis E. Schwanke, 58806 Marne Rd, Marne IA 51522 <u>CITY TOWN PROPERTY OWNERS</u>

Deb Rosener, 2102 Redwood Dr, Atlantic IA 50022 Maynard Hansen, 111 Center St, Wiota IA 50274

# Thursday, January 2, 2020 (continued)

Randall McCunn, 507 Clark St, Massena IA 50853 Brent Wohlenhaus, 300 Harrison, Box 10, Griswold IA 51535 Lynn Hansen, 926 Turner St, Anita IA 50020 Robert K. Jackson, 909 Ridge Rd, Box 362, Anita IA 50020 Kevin Paulsen, 54968 730th St, Anita IA 50020 <u>KNOWLEDGE OF PROPERTY VALUES</u> Beverly Schelling, 3100 Palm St, Atlantic IA 50022 Dean Eilts, 58164 710th St, Wiota IA 50274 Robert Gerlock Sr., 71293 Pella Rd, Cumberland IA 50843 Clarence Jessen, 904 Park Dr, Anita IA 50020 Ernest Thomsen, 66757 680th St, Cumberland IA 50843 Clint Freund, Atlantic IA 50022 Larry Follmann, 67222 770th St, Massena IA 50853 Reatha Scheibeler, 412 W 22nd St, Atlantic IA 50022 <u>LICENSED REAL ESTATE PERSONS</u> Jane Kay, 63717 Hamburg Rd, Atlantic IA 50022 Peggy Larsen, 2823 Country Club Dr, Atlantic IA 50022 Norma Hemphill, 71031 560th St, Griswold IA 51535 Melissa Ihnen, 68495 Memphis Road, Wiota IA 50274 Charles Miller, 68343 Scott St, Griswold IA 51535 Gary D. Steffens, 70319 Memphis Rd, Wiota IA 50274 Christina Bateman, 301 W 29th St, Atlantic IA 50022 Carried unanimously.

Motion by Green, 2nd by Waters: to adopt the following holiday schedule for County employees not covered by bargaining agreements for the year 2020: President's Day, Feb. 17 Memorial Day, May 25 Independence Day, July 4 (Friday, July 3) Labor Day, Sept. 7 Veterans Day, Nov. 11 Thanksgiving Day, Nov. 26 Day after Thanksgiving, Nov. 27 Christmas Eve Day, Dec. 24 (close at noon) Christmas Day, Dec. 25 New Year's Day 2021, Jan. 1 Carried unanimously. 

Motion by Waters, 2nd by Green: to adopt: RESOLUTION No. 2020-001 CONSTRUCTION EVALUATION RESOLUTION WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Carried unanimously. Resolution adopted.

Meeting adjourned. Next meeting January 7, 2020.

/s/-Steve Baier, Chair

# Tuesday, January 7, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of January 2, 2020 upon motion by O'Brien, 2nd by Waters were approved.

Motion by Hartkopf, 2nd by Green: to appoint members to the **CABEDA Board (CABEDA-Cass-Audubon Border Economic Development Agreement Board) / VALLEY BUSINESS PARK CORPORATION Board** (2 year terms ending 01/15/2022) - Cass Co. Supervisor: John Hartkopf ; and Cass Co. member at-large: Don Sonntag. Carried unanimously.

Reports filed: December 2019 Sheriff's, Recorder's, and Clerk of Court's reports of fees collected.

The Board reviewed a number of items effecting the new FY2021 Cass County budget including: a new ambulance services agreement (current expires 06/30/2020); annual contracts with the six city libraries for services to rural citizens; and other matters. After due discussion, meeting was adjourned.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

## Tuesday, January 14, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of January 7, 2020 upon motion by Waters, 2nd by Hartkopf were approved.

County Conservation Director Micah Lee presented 2nd quarter FY20 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Hitchcock House, Indian Creek, Troublesome Creek and Outdoor Classroom) and naturalist's environmental education activities: 120 programs to 2,372 persons.

The county treasurer received an offer to purchase a 2018 County Held Tax Sale Certificate for a parcel of real estate. Per the agreement, the purchaser requests abatement of back taxes, penalty, interest and will pay the assignment fee (Iowa Code 446.31).

Motion by O'Brien, 2nd by Hartkopf: to assign Tax Sale Certificate Number 2019-13 to Donna M. Hansen, who will pay all taxes, interest, penalty, and costs owed and will clean up the property. (Lot 1, Block 7 & Lot 6, Block 6 and vacated street between lots, First Addition, Massena, Iowa). Carried unanimously.

The board intends to interview an applicant for the Cass County engineer's position and the applicant has requested the interview be conducted in closed session.

Motion by Green, 2nd by O'Brien: pursuant to Code of Iowa 21.5(1)(i) "to go into closed session: to evaluate the professional competency of an individual whose appointment, hiring, . . . is being considered . . . and that individual requests a closed session."

There being no discussion, a roll call vote was taken. Five ayes. Carried unanimously.

All persons other than the Board members, auditor and the applicant exited the room. Notification will be given when the Board returns to open session.

At 9:35 a.m. the Board went into closed session.

At 10:35 a.m. the Board returned to open session.

General Basic Fund

The following claims were approved and the auditor authorized to issue checks for same:

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Access Systems	Copier Contract	634.60
Ahlers Cooney Attorneys	Professional Services	247.50
Anita Supply Center	Custodial Supplies	1314.33
Anita Tribune Co	Publishing	386.17
Atlantic Chamber of Comm Corp	Rental	75.00
Atlantic Municipal Utilities	Utilities	776.18
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General Basic Fund (continued)		
Atlantic News Telegraph	Publishing	648.33
Cappels Carroll Control Systems	Supplies Service Agreement	29.58 1200.00
Cass Co Ag & Ed Association	Contribution	36000.00
Cass Co Meals on Wheels	Meals	650.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grant	6349.53
Charm-Tex	supplies	101.80
Choice Printing Counsel Office & Documents	County Contribution Copier Contract	663.81 295.08
Culligan Soft Water Serv	Cooler Rent	62.00
First National Bank	Misc Expenses	479.21
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	•	292.91
Green Acres Lawn & Landscaping	Lawn Care	350.00
Griswold American	Publishing	483.49
Gronewold Bell & Kyhnn & Co, Guthrie County Public Health	Auditing Services Grants	4600.00 8881.76
Hepler Curbside Recycling	Sanitation Expense	195.00
Ia Dept of Ag & Land Stewardsh	Inspections	69.03
Melissa Ihnen	Rent	500.00
IMAGETek	Tech Support	190.00
ISAC	Registration	190.00
JJ Design	Decals	150.00
KJAN	Advertisement	40.00
City of Lewis Mail Services	Utilities	58.84
Maii Services McAtee Tire Service	Print & Postage Generator Repairs	658.65 269.95
Mediacom	Telephone Services	280.79
Medivac Corp	Ambulance	3066.67
•	Rent	319.00
Office Depot	supplies	138.73
Pitney Bowes	Rental	49.42
Brenda Pottebaum	Custodial Services	1344.00
Dan Proehl Purchase Power	Cellular Services	40.00
Ryan South R & C Rentals	Postage Rent	1091.98 200.00
STRWA	Utilities	33.75
Schumacher Elevator Co	Elevator Maintenance	246.76
Senior Citizens Cass Co	Contribution	3723.00
Solutions	Tech Support	339.00
Stone Office Products	Office Supplies	485.86
Verizon Wireless	Cellular Service	40.01
Wex Bank Fleet Services	Fuel Custodial Services	560.80
Tracy Wilson 21st Century Cooperative	Propane	300.00 244.52
General Supplemental Fund	riopane	244.32
Cass County Sheriff	Serving Notices	1265.98
Iowa Communities AssurancePool	Liability Insurance	183835.60
Iowa Secretary of State	Maintenance Fees	1699.95
Public Safety Fund	County Contribution	30691.24
Purchase Power	Postage	347.60
Rural Services Basic Fund	Maintonanco	101 47
Deter Motors Corp Dvorak Tire and Service	Maintenance Service	101.47 160.94
First National Bank	other charges	803.37
Horizon Jet Wash	Service	70.00
Iowa Law Enforcement Academy	Service	525.00
McAtee Tire Service	Service	1009.02
On Target Ammunition	Supplies	820.24
Wex Bank Fleet Services	Fuel	2741.76
Secondary Road Fund	Evenendable Dante	100 20
AgriVision Akin Building Center	Expendable Parts Supplies	199.39 60.27
Alliant Energy	Utilities	629.26
Anita Supply Center	Supplies	86.46
Aspen Equipment Company	Outside Services	688.17
Brown Auto Body	Parts/Service	255.00
Casey's Business MasterCard	Fuel	186.03
Cass County Health Systems	Testing	107.00
Cintas LOC 749 Ed's Lawn Equipment	Uniforms Supplies	202.60 60.00
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Tuesday, January 14, 2020 (continued	l)	
Secondary Road Fund (continued)		
Fastenal Company	Supplies	3.59
First National Bank	Misc Expenses	83.36
Griswold Communications	Telephone Service	37.16
Interstate Battery Systems of	Expendable Parts	362.85
Iowa Dept of Transportation	Sign Posts	2163.27
Iowa State University	Registration	50.00
Massena Telephone Company Matheson Tri-Gas	Telephone Service Supplies	30.71 510.97
McAtee Tire Service	Tires/Tire Repair	1886.16
Mid American Energy	Intersection Lighting	4.63
MTS	Sanitary Disposal	25.00
Murphy Heavy Contracting Corp	Outside Services	18232.50
OHalloran International	Expendable Parts	182.16
Olsen Fuel Supply	Fuel	12238.56
Olsen's Outdoor Power	Tools	348.04
Purchase Power	Postage	21.25
RDO Truck Center	New Equipment	42340.14
SIRWA	Water	33.75
Schildberg Construction	Rock	35802.81
Steinbeck & Sons	Propane	342.90
Tiger Mart Griswold Amoco	Fuel	447.29
Truck Center Companies	Expendable Parts	361.18
Unity Point Clinic-Occ Med	Testing	129.00
Verizon Wireless	Cellular Service	414.29
Westel Systems	Telephone Service	36.54
Windstream	Telephone Service	67.91
Wyman's Carquest Wyman Auto	Supplies	82.43
Ziegler	New Equipment	11598.66
21st Century Cooperative ATTN:	Fuel	8927.99
Flood & Erosion/NRCS Fund		
Wickman Chemical L.C	Seeding	50.00
Sheriff Investigations		
Cappels	k-9	113.97
Cass County Sheriff First National Bank	Imprest Cash	800.00
	k-9	261.89
Capital Projects Per Mar Security Services Corp	Monitoring Services	242.68
Local Emergency Mgmt Agency	Monitoring Services	242.00
Akin Building Center	Supplies	59.96
Cappels	Supplies	141.92
Mike Kennon	Fuel	75.14
Motorola Solutions, Inc	Radio	5473.25
Environmental Control Agency	Nauto	5475.25
Atlantic Motor Supply Inc	Supplies	313.27
Atlantic News Telegraph	Publishing	18.30
Cappels	Supplies	47.15
Crystal Clear of SW Iowa	Water	21.00
Denison Truck & Trailer Repair	Parts	39.38
Ed M Feld Equipment Co Inc	Inspections	150.00
Farmers Electric Cooperative	Utilities	1783.60
First National Bank	Miscellaneous	87.47
First Whitney Bank& Trust	Debt Repayment	12850.00
Hy-Vee	Supplies	225.43
IMWCA	Work Comp	674.00
John Deere Financial	Supplies	50.00
Marne/Elk Horn Telephone	Telephone Service	3.64
Olsen Fuel Supply	Fuel	2467.95
Purchase Power	Postage	151.15
Scales Sales & Service	Office Supplies	43.83
TestAmerica Laboratories	Environmental Testing	4991.65
Treasurer-State of Iowa	Sales Tax	93.00
Ziegler	Parts/Service	5138.01

# Tuesday January 14 2020 (continued)

Meeting adjourned.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Monday, January 20, 2020

The Cass County Board of Supervisors met at 1:30 p.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of January 14, 2020 upon motion by Hartkopf, 2nd by O'Brien were approved.

The board intends to interview an applicant for the Cass County engineer's position and the applicant has requested the interview be conducted in closed session.

Motion by Waters, 2nd by Green: pursuant to Code of Iowa 21.5(1)(i) "to go into closed session: to evaluate the professional competency of an individual whose appointment, hiring, . . . is being considered . . . and that individual requests a closed session."

Is there any discussion? Being none, a roll call vote was taken. Waters Aye; Green Aye; Hartkopf Aye; O'Brien Aye; Baier Aye. Motion carried.

At 1:35 p.m. the Board went into closed session.

At 3:16 p.m. the Board returned to open session.

Motion by O'Brien, 2nd by Green: to approve amendment to the 2020 Five Year Secondary Roads Program by changing funding sources for bridge replacement project BROSCHBP CO15(71)—GA-15, Bridge 392 on Boston Road. Change from Farm to Market funds to HBP-SWAP funds. Carried unanimously.

Motion by O'Brien, 2nd by Green: to adopt **RESOLUTION 2020-002**. Carried unanimously.

RESOLUTION NO. 2020-002, APPOINTMENT OF DEPUTY

WHEREAS, the Cass County Sheriff has a vacant deputy position; and

WHEREAS, in accordance with section §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. . . . and the approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the following appointment is approved: Jimmy James as Deputy Sheriff.

PASSED AND ADOPTED this 20th day of January, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Tuesday, January 28, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of January 20, 2020 upon motion by Waters, 2nd by O'Brien were approved.

Veteran Affairs Executive Director Mitch Holmes gave report of 2nd quarter FY20 activity. During the quarter 182 veterans were assisted: Federal VA benefits and/or local general assistance.

Motion by Waters, 2nd by Green: to approve the application for a Class C Beer Permit with Sunday Sales privilege of Hansen Valley Oil (64977 Boston Road). Carried unanimously.

Committee reports- Hartkopf : 1/20 WCCA; 1/21 & 1/22 CCHS; 1/23 SWI MHDS Region; 1/23 assessor conference board; 1/27 SWIMHC & Zion Recovery; & 1/28 CADCO.

/s/-Steve Baier, Chair

# Friday, January 31, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of January 28, 2020 upon motion by Hartkopf, 2nd by Green were approved.

Motion by Waters, 2nd by Green: to adopt RESOLUTION 2020-003. Carried unanimously.

RESOLUTION NO. 2020-003 SETTING THE TIME AND PLACE OF A PUBLIC HEARING ON THE PLANS, SPECIFICATIONS, COST ESTIMATIONS AND FORM OF CONTRACT FOR THE COLD SPRINGS PARK PAVING PROJECT WHEREAS, Cass County has concluded that roadway at Cold Springs Park requires improvement; and WHEREAS, the plans, specifications, cost estimations and form of contract have been completed; and WHEREAS, the estimated cost of this paving project makes this a public improvement project and not a maintenance project; and

**WHEREAS**, a public hearing is needed before said plans, specifications, cost estimations and form of contract may be approved:

**NOW, THEREFORE, BE IT RESOLVED** by the Cass County Board of Supervisors that a public hearing be conducted in the boardroom, Cass County courthouse, at 9:05 a.m. on Tuesday, February 11, 2020. **PASSED AND ADOPTED** this 11th day of February, 2020.

The following claims were approved and the auditor authorized to issue checks for same:			
<u>General Basic Fund</u>			
Access Systems	Copier Contract	314.34	
Alliant Energy	Utilities	2546.73	
Armstrong Plumbing & Heat	Service Call	540.72	
Atlantic Municipal Utilities	Utilities	2277.76	
Audubon County Sheriff	Service Fees	43.92	
Black Hills Energy	Utilities	128.85	
Camblin Plumbing & Heating	Service Call	70.00	
Cappels	Supplies	63.14	
Cass County Health Systems	Coroner Calls	600.00	
CCMH Public Health	Grants	26542.27	
Chadwick Manufacturing	Picnic Table Frames	2165.52	
Charm-Tex	supplies	123.14	
Cintas First Aid & Safety	First Aid	223.21	
Clean Car Center	Service	200.00	
Cott Systems	Maintenance/License	660.00	
Counsel Office & Documents	Copier Contract	306.36	
Deter Motors Corp	Vehicle Maintenance	696.28	
Maureen Doherty	Contracted Services	621.00	
2	Mileage	15.54	
Terry Duggan East Pottawattamie Extension	-		
	Registration Utilities	105.00	
Farmers Electric Cooperative First National Bank		49.83	
	Misc Expenses	406.88	
Griswold American	Publishing	197.14	
Griswold Communications	Telephone Service	222.94	
Guthrie County Public Health	Contribution	1023.12	
Travis Hansen	Rent	400.00	
Hockenberry Family Care	Transport	450.00	
Hy-Vee Pharmacy	Medication	321.62	
Hy-Vee	Supplies	2320.99	
ISAC	Registration	190.00	
Laverty Sanitation	Sanitation Expense	95.00	
Tracey Marshall	Lodging/Mileage/Cell	202.61	
Mediacom	Telephone Services	617.03	
Mid American Energy	Utilities	244.18	
NACCTFO	Member Fee	132.00	
National Assn Co Veterans	Membership Dues	50.00	
Nishnabotna Valley R E C	Utilities	192.87	
Office Stop	Supplies	40.88	
Postmaster	supplies	165.00	
R & D Manufacturing	Boat Dock	6782.56	
Solutions	Tech Support	5000.00	
The Shredder	Shredding Services	67.00	
Thomson Reuters-West	Subscription	277.32	
United States Cellular	Cellular Service	54.64	
Verizon Wireless	Cellular Service	1382.26	
Verizon	Cellular Service	897.34	

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Friday, January 31, 2020 (continued)		
<u>General Basic Fund</u> (continued)		
Mary Ward	Mileage	66.24
Windstream	Telephone Service	278.35
Theodore Wonio	Rent	90.00
General Supplemental Fund		
Sarah Jennings Bunal Sanviers Basis Fund	Juvenile Services	2000.00
<u>Rural Services Basic Fund</u> Anita Engraving	Plaque	42.89
Paul L Ascheman PHD	Service	140.00
Jeanette Caudle	Service	101.00
Galls	Jimmy - uniforms	161.50
Iowa Weed Comm Ass'n	Registration	140.00
Manning Recovery Center	Service	125.00
Secondary Road Fund		
Affordable Heating & Air	Building Maintenance	431.60
AgriVision	Supplies	39.95
Alliant Energy	Utilities	1470.34
Anita Supply Center	Supplies	99.99
Atlantic Motor Supply	Supplies Utilities	1336.30
Atlantic Municipal Utilities Berg Electric	Building Maintenance	578.03 93.60
Leo Beschorner	Cellular Reimbursement	40.00
Calhoun-Burns & Assoc	Consultant Fees	2196.40
Cappels	Supplies	892.66
Dave Christensen	Cellular Reimbursement	40.00
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Parts/Service	520.13
Dan's Sanitation	Sanitary Disposal	50.00
Filter Care of Nebraska	Outside Services	26.30
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hy-Vee	Supplies	40.40
Iowa Dept of Transportation Iowa Prison Industries	Outside Services	50.00
IOWA STATE ASSOC OF COUNTIES	Signs	3980.60
Mark Knudsen	Dues Cellular Reimbursement	320.00 40.00
Lyman Ag Supply	Supplies	150.00
McAtee Tire Service	Tires/Tire Repair	135.40
Murphy Tractor & Equip	Outside Services	752.54
Bradley Nelson	Crop Damages	1206.25
Nishnabotna Valley R E C	Intersection Lighting	39.18
OHalloran International	Expendable Parts	216.55
Olsen's Outdoor Power	Supplies	29.76
Outfitters Plus	Safety	20.00
Road Builders	Expendable Parts	723.41
Steinbeck & Sons	Propane	875.80
Stone Office Products	Office Supplies	47.65
Western Engineering Co	Sand	2029.83
Wyman's Carquest	Supplies	81.57
Ziegler	Parts/Service	953.05
<u>Capital Projects</u> Akin Building Center	Parts	7.28
Cappels	Supplies	34.00
Finken Painting	Repairs	400.00
707 Poplar St Loan-DbSrv	hepuil 5	400.00
First Whitney Bank& Trust	Debt Repayment	3333.33
Local Emergency Mgmt Agency		
Atlantic Fire Department	Manuals	1927.05
Mike Kennon	Misc	95.25
McAtee Tire Service	Vehicle Maintenance	104.17
Verizon Wireless	Cellular Service	82.67
Windstream	Telephone Service	50.17
Environmental Control Agency	a 11	
Akin Building Center	Supplies	131.96
Atlantic Motor Supply	Supplies	86.11
Barker, Lemar and Assoc	Engineering Services	11061.60
Cappels Hughes Network Systems	Supplies Internet Services	102.91
Hughes Network Systems SCS Engineers	Engineering Services	91.18 3969.80
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	94.02
		-

Friday, January 31, 2020 (continue Consrv LandAcq/Cap Imprvmnt	d)	
Atlantic Pest Control	Extermination Services	47.00
First National Bank	Misc Expenses	83.68
Lora Kanning	Rental	50.00
	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	·>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>

Meeting adjourned. Next meeting February 11, 2020. Budget work session February 4, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Tuesday, February 11, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of January 31, 2020 upon motion by Waters, 2nd by Hartkopf were approved.

At about 9:05 a.m. the Board recessed and a public hearing was conducted on proposal to pave roadway at Cold Springs Park. Notice of public hearing on the approval of plans, specifications, cost estimations and form of contract was published in accordance with Iowa Code and this is the time and place for the hearing.

No written or verbal objections were made. County conservation director Micah Lee described the project.

After short discussion: Motion by Green, 2nd by O'Brien: to adjourn. Carried unanimously.

In continued session: Motion by Hartkopf, 2nd by Green: to approve the plans, specifications, cost estimations and form of contract for the Cold Springs Park paving project and to authorize the bid letting process to begin immediately. Carried unanimously.

#### 

Deb Schuler, for the Cass County health insurance Wellness Committee, reported that the 2019 Wellness Program was successful and a 5% premium discount was obtained, realizing a more than \$66,000 savings to the county on their health insurance premiums. Last year, since the direct incentives were decreased, the county supplemented the program by offering an eight hour day off for those employees who completed all the programs by July 31, 2019. Wellness Program participants were allowed a discount on contribution toward premium for calendar year 2020. 100% participation was achieved.

Motion by Green, 2nd by O'Brien: to approve an incentive to employees who participate in the 2020 ISAC health insurance wellness program and who complete 100% of the wellness programs offered by July 31, 2020: one additional paid day off (8 hours); and to provide a discounted employee health insurance premium contribution rate for those who participate and complete 100% of the wellness programs offered. New employee contribution rates will take effect 12/01/2020. Carried unanimously.

#### 

The Board has decided to pay off the loan taken out to purchase and renovate the building at 707 Poplar Street. Motion by Green; 2nd O'Brien: to adopt Resolution No. 2020-004 Appropriation Adjustments-

**RESOLUTION TO AMEND EXPENSE APPROPRIATIONS FISCAL YEAR 2019-2020** 

BE IT RESOLVED to make the following county budget expense appropriation adjustments (changes in spending authority) for FY2020:

General Services Fund: decrease Non-departmental by \$192,611.03;

707 Poplar St Loan-Debt Service Fund: increase by \$192,611.03;

and to authorize the County Auditor to transfer an additional \$192,611.03 from the General Services Fund to the 707 Poplar St Debt Service Fund; and to transfer an additional \$47,000 from the Local Option Tax Fund to the Rural Services Fund. Resolution adopted this 11th day of February, 2020

Robert Short addressed the board regarding the assessor fund conference board proposal to contract for land appraisals. Among matters presented was whether or not, if services were contracted, bids should be taken; and whether or not the appraisals could be done by local staff.

Board noted that it is but one of the three voting units on the conference board (Board of Supervisors, Mayors of the cities, and representatives of the school districts). The proposal is being considered during the Assessor Fund FY2021 budget hearing and adoption later this week.

# 

County Engineer's assistant Rich Hansen reviewed current road projects.

One bid was received for secondary road pavement markings: Vogel Traffic Services. Motion by Waters, 2nd by Green: to accept the bid of Vogel Traffic Services for secondary road pavement markings (\$24,945.36). Carried unanimously.

# Tuesday, February 11, 2020 (continued)

Three bids were received for stock pipe and for project pipe: Contech, Illowa Culvert & Supply and Metal Culverts. Engineer recommended accepting low bids.

Motion by O'Brien, 2nd by Hartkopf: to accept the low bid of Metal Culverts for stock pipe (\$46,510.98) and for project pipe material (\$83,760.50). Carried unanimously.

### 

Counties are to re-compile their ordinances at least once every five years and Cass County's last compilation was in 2015. The board will review the current code and will set dates for hearings on the adoption of the new ordinance at a future board meeting.

#### 

Reports filed: January 2020 Clerk of Court's, Sheriff's, and Recorder's report of fees collected.

	The following claims were approved a	nd the auditor authorized to issue chec	ks for same:
9	<u>General Basic Fund</u>		
	Access Systems	Copier Contract	634.60
	Access Systems	Telephone Contract	993.18
	Ahlers Cooney Attorneys	Professional Services	180.00
	Anita Tribune Co	Publishing	623.53
	Atlantic Municipal Utilities	Utilities	795.28
	Atlantic News Telegraph	Publishing	926.50
	Cappels	Supplies	156.50
	Carroll Control Systems	Boiler Repairs	794.00
	Cass Co Meals on Wheels	Meals	650.00
	Cass County Health Systems	Coroner Call	200.00
	CCMH Public Health	Grants	3304.63
	Counsel Office & Documents	Copier Contract	270.65
	Culligan Soft Water Serv	Cooler Rent	62.00
	Ed's Lawn Equipment	Equipment Maintenance	352.50
	Fareway Stores Inc	Food Provisions	100.00
	First National Bank	Misc Expenses	647.25
	Five Q Innovations	Website Hosting	50.00
	Andrea Goins	Cellular Reimbursement	40.00
	Great America Financial Service		292.91
		·	
	Green Acres Lawn & Landscaping	Lawn Care Fence Removal/Dirt Work	1875.00
	Tyson Greenwalt	-	6125.00
	Griswold American	Publishing	97.65
	Gronewold Bell & Kyhnn & Co,	Auditing Services	2500.00
	Guthrie Co EnvironmentalHealth	Admin Fees	5787.98
	Hepler Curbside Recycling	Sanitation Expense	175.00
	IACCVSO Floyd County Veterans	Registration	60.00
	IMAGETek	Tech Support	225.00
	ISAC	Registration	195.00
	Julie Jameson	Transcripts	207.50
	Lora Kanning	Meals	40.66
	KJAN	Advertising	20.00
	City of Lewis	Utilities	60.76
	Mail Services	Print & Postage	476.68
	Tracey Marshall	Lodging/Mileage	284.80
	McCurdy Investments	Rent	300.00
	Mediacom	Telephone Services	1040.83
	Medivac Corp	Ambulance	3066.67
	Midwest Regional Dive Team	Service	100.00
	Pitney Bowes	Lease	49.42
	Brenda Pottebaum	Custodial Services	1504.00
	Dan Proehl	Cellular Services	40.00
	Purchase Power	Postage	1008.50
	Michelle Redinbaugh	Rent	400.00
	Roland Funeral Services	Transport	437.00
	SIRWA	Utilities	33.75
	Schumacher Elevator Co	Elevator Maintenance	246.76
	Solutions	Tech Support	20202.77
	Stephanie Stillian	Rent	400.00
	Stone Office Products		400.00 128.29
	The Shredder	Office Supplies	72.00
		Shredding Services	
	Thomson Reuters-West	Subscription	277.32
	Tires & Service Inc.	Service	32.00
	U.S. Bank Equipment Finance	Copier Lease	136.66
	Verizon Wireless	Cellular Service	40.01

Way Bank Elaat Sanuicas	Fuel	697.
Wex Bank Fleet Services Tracy Wilson	Custodial Services	285.0
21st Century Cooperative	Fuel/Propane	365.0
eneral Supplemental Fund	ruci, rropune	505.
Cass County Sheriff	Service	1612.
ISAC	Registration	190.
Public Safety Fund	County Contribution	33060.
ural Services Basic Fund		
Atlantic Tire & Wheel	Service	10.
CAM Hot Lunch	Service	23.
Deter Motors Corp	Maintenance	1204.
Dvorak Tire and Service	Service	46.
First National Bank Horizon Jet Wash	Misc Expenses Service	4.
KJAN	Service	35. 20.
Wex Bank Fleet Services	Fuel	20.
econdary Road Fund	T dC1	2771.
AgriVision	Supplies	11.
Alliant Energy	Utilities	691.
Allied Oil & Supply	Oil	958.
Anita Supply Center	Supplies	20.
Atlantic Carriers	Road Salt	1785.
Camblin Plumbing & Heating	Building Maintenance	156.
Casey's Business MasterCard	Fuel	66.
Cass County Health Systems	Testing	97.
Cintas LOC 749	Uniforms	234.
Construction Trailer Specialis Cook Sanitation	Expendable Parts	210.
	Sanitary Disposal	55. 174.
Fastenal Company First National Bank	Supplies Misc Expenses	25.
Griswold Communications	Telephone Service	37.
Interstate Battery Systems	Expendable Parts	241.
Jerico Services	Calcium	6820.
Massena Ag Supply	Supplies	38.
Massena Telephone Company	Telephone Service	30.
Matheson Tri-Gas	Supplies	718.
McAtee Tire Service	Tires/Tire Repair	6784.
Mid American Energy	Intersection Lighting	4.
MTS, Inc.	Sanitary Disposal	25.
Nishnabotna Valley R E C	Intersection Lighting	39.
OHalloran International	Parts/Service	8200.
Olsen Fuel Supply Olsen's Outdoor Power	Fuel	16252. 24.
Quality Truck Repair	Supplies Expendable Parts	24.
Road Builders	Expendable Partsq	530.
SIRWA	Water	33.
Schildberg Construction	Rock	48957.
Steinbeck & Sons	Propane	1231.
Thermo King Christensen	Supplies	691.
Tiger Mart Griswold Amoco	Fuel	706.
Truck Center Companies	Expendable Parts	842.
Unity Point Clinic-Occ Med	Testing	84.
Verizon Wireless	Cellular Service	414.
Westel Systems	Telephone Service	38.
Western Engineering Co	Sand	4307.
Windstream Wyman's Carquest Wyman Auto	Telephone Service Supplies	67. 18.
Ziegler	Parts/Service	2172.
21st Century Cooperative	Fuel	13291.
heriff Investigations		
Cappels	K-9	70.
First National Bank	k-9	366.
<u>apital Projects</u>		
Clarks Carpet Cleaners	Emergency Service	9870.
Per Mar Security Services Corp	Monitoring Services	242.
	Emergency Service	1561.
Servicemaster		
Servicemaster <b>07 Poplar St Loan-DbSrv</b>		
Servicemaster <b>07 Poplar St Loan-DbSrv</b> First Whitney Bank& Trust	Debt Repayment	209277.
Servicemaster <b>07 Poplar St Loan-DbSrv</b> First Whitney Bank& Trust <u>ocal Emergency Mgmt Agency</u>		
Servicemaster <b>07 Poplar St Loan-DbSrv</b> First Whitney Bank& Trust	Debt Repayment Publishing Manuals	209277. 67. 241.

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Tuesday, February 11, 2020 (continued) Environmental Control Agency			
Accent Wire-Tie Accent Packagi	Supplies	973.18	
Atlantic Motor Supply	Supplies	10.69	
Brown's Shoe Fit	Clothing Allowance	299.00	
Crystal Clear of SW Iowa	Water	27.00	
Farmers Electric Cooperative	Utilities	2386.86	
First Whitney Bank& Trust	Debt Repayment	12850.00	
Marne/Elk Horn Telephone	Telephone Service	3.64	
Olsen Fuel Supply	Fuel	386.30	
Pomp's Tire Service	Tires	2604.32	
Quandt Auto Salvage	White Good Disposal	430.00	
Tradebe Env Services	HHW	7805.03	
21st Century Cooperative	Tank Rental	65.00	

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Tuesday, February 18, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of February 11, 2020 upon motion by Waters, 2nd by Hartkopf were approved.

Carol Dorsey told the board she had safety concerns regarding roadways north of Anita. Concerns included: some building sites do not have address signs; and some roadways now have increased traffic which includes large trucks and some of the roadways are not wide, some have narrow shoulders, and some are not paved. Another concern was spraying of ditches. Supervisor Baier stated the spraying she described was probably being done by a utility company and not by the County. All items taken under advisement.

Code of Iowa has was amended last year and an additional public hearing is needed before adopting the FY2021 budget.

Motion by Green, 2nd by Hartkopf: to set March 3 as the date for a public hearing to pass a resolution setting the maximum property tax dollars that may be levied for the General County Services and Rural County Services funds for FY2021. Carried unanimously.

The mayor of Lewis has appointed members to the city library board and the appointment of the non-city resident trustee, per city ordinance, needs to be approved by the county board of supervisors.

Motion by O'Brien, 2nd by Green: to approve the appointment of Nadine King as the nonresident member to the Lewis Public Library board of trustees. Carried unanimously.

Motion by O'Brien, 2nd by Hartkopf: to approve the application for a Class C Liquor License with Outdoor Sales and Sunday Sales privilege of Griswold Golf and Country Club (67777 560th St.). Carried unanimously.

Motion by Green, 2nd by Hartkopf: to authorize Frank Waters to the sign the new 28E to be part of the Southwest Iowa Mental Health and Disability Service (MHDS) Region on behalf of Cass County. Carried unanimously.

Two persons are resigning from membership, and two are applying for membership on the Cass County Food Policy Council.

Motion by O'Brien, 2nd by Green: to approve the resignations of DeeAnn Schreiner and Jan Steffen; and to appoint Natalie Ritter as a member and LaVon Eblen as an associate member of the Cass County Food Policy Council (terms ending 12/31/2022). Carried unanimously.

/s/-Steve Baier, Chair

# Tuesday, February 25, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of February 18, 2020 upon motion by O'Brien, 2nd by Waters were approved.

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Cass County Wellness Coordinator, and secretary of the Cass County Food Policy Council, Brigham Hoegh presented update on this new program funded by the County, YMCA, Public Health and ISU Extension which started last year. Her job is to facilitate connections and increase visibility and awareness of wellness opportunities across Cass County.

#### 

Hartkopf stated that Crossroads accepted Zion/SWIMHC offer to purchase its building on South Olive Street, Atlantic and Zion/SWIMHC would be moving to this building. A 20 percent down payment is needed and the lending bank asked that the County 'back' the loan for seven years. Zion, the County, the County Hospital and the SWI MHDS Region are contributing to the purchase. They are in mutual agreement that it is in the best financial interest of the County to keep Zion with approximately 34 local employees in Cass County.

Motion by Green; 2nd Waters: to adopt Resolution No. 2020-005 - RESOLUTION AUTHORIZING A CONTRIBUTION, A LOAN AND A BACKING OF A LOAN. Carried unanimously.

Cass County Resolution No. 2020-005

WHEREAS, the Southwest Iowa Mental Health Center and Zion Recovery have merged to better provide mental health and disability services in southwest Iowa; and

WHEREAS, the current operating facility in Cass County will soon be unavailable; and

WHEREAS, it was determined to be in the best financial interests of the parties to purchase a property; and WHEREAS, the Cass County Board of Supervisors believe it is in the best interests of the citizens of Cass County to keep SWIMHC/Zion Recovery in Cass County; and

WHEREAS, the Board believes maintaining operations in Cass County is a County Betterment/Development project; NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors, as follows:

Section 1. To contribute TWENTY-FIVE THOUSAND DOLLARS (\$25,000) to the building purchase project from the Local Option Sales Tax Fund.

Section 2. It is hereby directed that a Loan in the amount of TWENTY-FIVE THOUSAND DOLLARS (\$25,000) be advanced for the funding of the building purchase project from the Local Option Sales Tax Fund. The Loan shall be repaid to the Local Option Sales Tax Fund, without interest, out of future revenues received by SWIMHC/Zion Recovery. Section 3. It is hereby directed that Cass County back the Bank Loan(s) for the remaining purchase price (FOUR HUNDRED THOUSAND DOLLARS (\$400,000) for the term of seven (7) years.

Section 4. A copy of this Resolution shall be filed in the office of the County Auditor of Cass County to evidence the County Loan and backing of Bank Loan(s). Resolution adopted this 25th day of February, 2020

County Engineer's assistant Rich Hansen reviewed current road projects.

Board considered appointment of a Cass County Engineer. Green stated first supervisor district residents who spoke with him preferred the Cass County engineer become a Cass County resident. Other discussion included how a decision was reached to employ someone who would commute from another county and terms of the contract. After due discussion:

Motion by Hartkopf, 2nd by O'Brien: to enter into an employment agreement with Trent Wolken, PE for the period March 23, 2020 thru June 30, 2022 (starting annual salary rate \$110,000). Roll call: Aye: O'Brien, Hartkopf, Waters and Baier. Nay: Green. Motion carried.

MH / GA Coordinator Deb Schuler presented report on activity for the month of January.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Tuesday, March 3, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by O'Brien, 2nd by Hartkopf was approved. Minutes of February 25, 2020 upon motion by Green, 2nd by Waters were approved.

At about 9:05 a.m. the Board recessed and a public hearing [now required per SF 634 (new Code of Iowa 331.433A)] was conducted on FY2021 Maximum Property Tax Dollars to be levied.

# Tuesday, March 3, 2020 (continued)

Notice of the public hearing was published in accordance with Iowa Code and this is the time and place for the hearing.

No written objections or support statements were filed. Only the Board, Auditor and media were present. Auditor noted that Code required the adoption of a resolution setting maximum tax dollars that may be levied for General Services and Rural Services when the County budget is adopted and explained the information on the published public notice.

After due discussion: Motion by O'Brien, 2nd by Green to close public hearing. Carried unanimously.

In regular session.

Motion by O'Brien; 2nd Green: to adopt Resolution No. 2020-006 – APPROVAL OF FY2021 MAXIMUM PROPERTY TAX DOLLARS

WHEREAS, the Cass County Board of Supervisors have considered the proposed FY2021 county maximum property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site; and

WHEREAS, a public hearing concerning the proposed county maximum property tax dollars was held on March 3, 2020, NOW THEREFORE BE IT RESOLVED by the Cass County Board of Supervisors that the maximum property tax dollars for General County Services and Rural County Services for FY2021 shall not exceed the following:

General County Services- \$4,886,788 Rural County Services- \$2,802,340

The Meximum Dronenty Tex dellars requested for I

The Maximum Property Tax dollars requested for FY2021:

represents an increase of 2% in General County Services; and represents an increase of 1.98% in Rural County Services from the Maximum Property Tax dollars requested for FY2020.

Roll Call Vote: Frank Waters- Aye; Stephen Green- Aye John Hartkopf- Aye; Mark O'Brien- Aye; Steve Baier- Aye. Resolution adopted this 3rd day of March, 2020

Reports filed: February 2020 Clerk of Court's, Sheriff's, and Recorder's report of fees collected.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund	and the addition additionized to issue (	sheeks for sume.
Access Systems	Copier Contract	314.34
Alliant Energy	Utilities	2903.13
Atlantic City Clerk	Southlawn Mowing	157.49
Atlantic Municipal Utilities	Utilities	2439.70
Atlantic Pest Control	Extermination Services	90.00
Black Hills Energy	Utilities	183.18
Camblin Plumbing & Heating	Service	116.06
Cappels	Supplies	14.18
Cass County Health Systems	Coroner	200.00
CCMH Public Health	Grants	1702.30
CDW Government	Equipment	424.72
Central Iowa Dist.	Custodial Supplies	269.00
Choice Printing	Office Supplies	71.10
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	242.95
Deter Motors Corp	Vehicle Maintenance	59.93
Maureen Doherty	Contracted Services	958.50
Terry Duggan	Mileage	15.54
Ed's Lawn Equipment	Equipment	575.00
Farmers Electric Cooperative	Utilities	51.13
First National Bank	Misc Expenses	957.50
Griswold American	Publishing	399.14
Griswold Communications	Telephone Service	225.94
Mitch Holmes	Mileage	45.18
Hy-Vee Pharmacy	Medication	22.98
Hy-Vee	Inmate Food	1630.93
Laverty Sanitation	Sanitation Expense	95.00
Mediacom	Telephone Services	240.09
Mid American Energy	Utilities	227.98
Nishnabotna Valley R E C	Utilities	198.89
Pitney Bowes	Postage machine	111.00
Postmaster	Postage	121.63
Roland Funeral Services	Indigent Burial	1500.00
Secure Shred Solutions	Shredding Services	51.00
Stone Office Products	Office Equipment	239.99
United States Cellular	Cellular Service	54.64
Verizon Wireless	Cellular Service	1095.47
Windstream	Telephone Service	265.47

Tuesday, March 3, 2020 (continued)		
General Supplemental Fund	Juwanila Convisas	2000 00
Sarah Jennings Jodi Vanderheiden	Juvenile Services Transcripts	2000.00 4.50
Rural Services Basic Fund	manscripts	4.50
Galls	Uniform	161.47
Horizon Jet Wash	Service	35.00
Iowa Narcotics Officers Assoc	Training	250.00
OReilly Auto Parts	Supplies	5.59
Watchguard Video	Vista center mount tyler	85.14
Secondary Road Fund	-	
ACGS	Office Supplies	9.99
AgriVision	Supplies	92.76
Alliant Energy	Utilities	1933.73
Atlantic City Clerk	Storm Water Bill	99.18
Atlantic Motor Supply	Supplies	458.06
Atlantic Municipal Utilities	Utilities	624.49
Barco Municip Prod	Supplies	1581.74
Leo Beschorner Calhoun-Burns & Assoc	Cellular Reimbursement	40.00
	Consultant Fees	3176.18
Cappels Dave Christensen	Supplies Cellular Reimbursement	340.52 40.00
Curtis Welding & Fab	Supplies	40.00 87.48
Ed's Lawn Equipment	Supplies	134.00
Fastenal Company	Supplies	113.91
Filter Care of Nebraska	Outside Services	38.80
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems	Supplies	1047.17
Mark Knudsen	Cellular Reimbursement	40.00
McAtee Tire Service	Tires/Tire Repair	24.50
Seneca Companies	Buildings & Grounds	967.50
Steinbeck & Sons	Propane	372.00
Truck Center Companies	Expendable Parts	98.56
Van Diest Supply Company	Supplies	1947.50
Western Engineering Co	Sand	379.39
Wyman's Carquest Ziegler	Supplies Parts/Service	7.39 2419.91
Flood & Erosion/NRCS Fund	Parts/Service	2419.91
Curt Behrends	Mileage	14.55
Vais Pump Service	Trenching	2300.00
Chase Wheatley	Mileage	14.55
Local Option Tax Fund		
First Whitney Bank& Trust	Contribution	50000.00
Capital Projects		
Berg Electric	Electrical Repairs	1813.86
Local Emergency Mgmt Agency		
Mike Kennon	Fuel	53.05
Windstream	Telephone Service	50.17
Environmental Control Agency		
Anita Supply Center	Supplies	109.35
Atlantic Pest Control	Buildings & Grounds	70.00
Barker, Lemar and Assoc	Engineering Services	5855.00
Central States Wire Prod	Supplies Internet Services	4905.95
Hughes Network Systems Liberty Tire Recycling	Tire Disposal	91.18 367.00
SCS Engineers	Engineering Services	8171.48
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	93.74
Consrv LandAcq/Cap Imprvmnt		
Atlantic Pest Control	Extermination Services	47.00
First National Bank	Misc Expenses	44.96

/s/-Steve Baier, Chair

## Tuesday, March 10, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier, chair; Stephen Green, John Hartkopf and Frank Waters. Absent: Mark O'Brien. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of March 3, 2020 upon motion by Waters, 2nd by Green were approved.

The board considered bids for lawn care, snow removal and trash pick-up.

Two bids were received for CY2020 lawn care at courthouse block, Poplar St. annex and Walnut Street annex: Green Acres Lawn & Landscape and Erickson W.S.S.

Motion by Green, 2nd by Waters: to accept the low bid of Erickson W.S.S. for CY2020 lawn care. Carried unanimously.

Two bids were received for FY2021 snow removal: bids were not detailed in the same manner. The board postponed action until after more information is obtained.

One bid was received for FY2021 sanitation services: Cook Sanitation Service. Bid was less than current service fees. Motion by Waters, 2nd by Green: to accept the bid of Cook Sanitation Service for FY2021 trash removal. Carried unanimously.

Motion by Waters; 2nd by Baier: to re-appoint Brenda Nelson as commissioner of S IA Regional Housing Authority. After brief discussion, roll call vote: Aye: Waters and Baier. Nay: Hartkopf and Green. Failed for lack of majority. Appointment will be reconsidered with full board present.

New account manager Group Benefit Partners representatives reviewed renewal information for the County's ISAC Group Health Program and the voluntary group dental program for FY2021. The County also has a mini-self-funded health insurance program and flex benefits program and contracts with a third party administrator for those by calendar year. Options for reducing third party administration costs were discussed. The discounted renewal rates for the health program are nearly the same as current rates (increase of \$1 per month for a 'single plan' and a decrease of \$2 per month for a 'family plan'.

The Board had asked EMA Coordinator Mike Kennon regarding steps he was taking to protect the 'courthouse' from the COVID-19 virus. At his invitation, Cass County Health Systems public health nurse Linda Edelman and nurse Darci Young were invited to this meeting to discuss COVID-19. Information discussed included what the County should do to prevent the spread of COVID-19. Edelman said persons should not panic; and said the public is more at risk of catching the flu than COVID-19. It was recommended, that like any business, the County should have plans in place for any illness that may take a considerable number of people out of the workplace. Precautions to be taken should be those everyone should have been taking all of their lives as far as keeping the facilities clean, good hygiene practices and the things you would do in any flu season. If a person has a virus, that person should call medical personnel prior to going to the clinic or hospital so proper precautions may be taken as they arrive. A good source of information on COVID-19 is the Iowa Department of Public Health website.

Meeting adjourned. Next meeting March 24 or on call of the chair.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Tuesday, March 24, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green and John Hartkopf onsite and Mark O'Brien and Frank Waters electronically. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of March 10, 2020 upon motion by Hartkopf, 2nd by Green were approved.

The Chair recessed the meeting and the Board proceeded with the hearing on the proposed Cass County budget for FY2021. Notice was published in all three official newspapers.

Recommendation of the Cass County Compensation Board for elected officer base salaries was received. Recommended compensation: "Auditor, Treasurer and Recorder 2.9% increase to \$62,769, Sheriff 2.9% increase to \$82,340, County Attorney \$120,000, and supervisors 2.9% increase to \$31,425 with an additional \$1,000 for the acting chair.

Proposed county budget, including Secondary Roads IDOT budget, was considered. No citizens presented arguments in favor of or against the budget.

# Tuesday, March 24, 2020 (continued)

Paper copy of the County IDOT Cass County Secondary Road budget forms were also available.

After a brief discussion: Motion by Green, 2nd by Hartkopf: to close hearing. Carried unanimously.

The IDOT Cass County Secondary Roads Budget, including construction program, for FY2021 was reviewed.

Motion by Green, 2nd by Hartkopf: to adopt the FY2021 IDOT (Secondary Roads) expense budget (including construction program) as presented. Carried unanimously.

The Board considered the recommendation of the County Compensation Board.

Motion by Hartkopf, 2nd by Green to reduce the recommended 2.9% increases for Auditor, Recorder, Sheriff, Supervisors and Treasurer to 2.1% and to reduce the increase for the attorney by a like percentage; and to adopt Resolution No. 2020-008. Carried unanimously.

RESOLUTION NO. 2020-008 COMPENSATION SCHEDULE FOR ELECTED OFFICIALS FOR FISCAL YEAR 2021

WHEREAS, the Cass County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Cass County Compensation Board met on December 9, 2019 and made the following recommended increases for the fiscal year beginning July 1, 2020:

to increase the compensation to the Auditor, Recorder, Sheriff, Supervisors, and Treasurer by 2.9%; and to set the compensation for the County Attorney at \$120,000, and

WHEREAS, the Board chooses to reduce the increase for Auditor, Recorder, Sheriff, Supervisors, and Treasurer to 2.1% and to reduce the increase for the attorney by a like percentage,

THEREFORE, BE IT RESOLVED that the Cass County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020:

	Recommended	Approved Salary	Salary
Elected Official	Salary	FY2020-2021	FY2019-2020
Attorney	\$120,000	\$118,105	\$113,132
Auditor	\$ 62,769	\$ 62,281	\$ 61,000
Recorder	\$ 62,769	\$ 62,281	\$ 61,000
Treasurer	\$ 62,769	\$ 62,281	\$ 61,000
Sheriff	\$ 82,340	\$ 81,700	\$ 80,020
Supervisors	\$ 31,425	\$ 31,181	\$ 30,540
Chair	\$ 32,425	\$ 32,181	\$ 31,540

**PASSED AND ADOPTED** this 24th day of March, 2020.

The Board reviewed FY2021 funding requests:

Motion by Hartkopf, 2nd by Green: to authorize the following support contributions for FY2021:

Motion by Hartkopi, 2nd by Oreen. to auti	forize the following support contrib
CADCO	\$ 30,000
Cass County Historical Museum	\$ 8,500
Cass County Libraries: Anita	\$ 16,300;
Atlantic \$ 20,200; Cumberland \$	13,500;
Griswold \$ 16,400; Lewis \$	13,500;
Massena \$ 13,700	
Cass Co. Local Foods Council	\$ 1,500
Cass County Tourism Council	\$ 5,000
EMA-Hazmat Services	\$ 6,978
Emergency Management (EMA)	\$ 75,000
Cass County Fair Board	\$ 72,000
Hungry Canyons Alliance	\$ 4,250
Juvenile Detention Center	\$171,703
Meals on Wheels	\$ 7,800
Ambulance Services up to	\$ 80,000
Public Safety Communications	\$387,300
Senior Citizens of Cass County	\$ 7,446
SW Iowa Housing Trust Fund	\$ 5,000
SWIPCO	\$ 2,308
SWITA	\$ 6,000
West Central Community Action	\$ 4,000
Western Iowa Tourism	\$ 500 Carried unanimously.
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The Board considered the FY2021 Cass County Budget.

Motion by Hartkopf; 2nd by Green: to adopt Resolution No. 2020-009 ADOPTION OF FY2021 CASS COUNTY BUDGET AND CERTIFICATION OF TAXES. Carried unanimously.

# Tuesday, March 24, 2020 (continued)

**RESOLUTION NO. 2020-009 ADOPTION OF FY2021 CASS COUNTY BUDGET AND CERTIFICATION OF TAXES WHEREAS** a public hearing has been held for the fiscal year 2021 Cass County budget in accordance with Iowa Code 331.434,

**BE IT RESOLVED** that the Cass County Board of Supervisors adopts said Budget and Certification of Taxes as published for fiscal year 2021. **PASSED AND ADOPTED** this 24th day of March, 2020. (Full copy of adopted budget summary on Cass County website- see Resolution No. 2020-009) Copy of certificate and adopted budget summary on Cass County website in full resolution.

Four bids for the Cold Springs roadway paving project were received. The bids were opened and considered. Blacktop Service Co. (Humboldt) \$104,450.50, Omni Engineering (Omaha) \$123,699.50, Western Engineering (Harlan) \$124,846.00, and Henningsen Construction (Atlantic) \$162,518.25. After a short discussion:

Motion by Green; 2nd by Hartkopf: to approve the low bid of \$104,450.50 submitted by Blacktop Service Co for asphalt resurfacing at Cold Springs State Park; and to authorize the chair to sign the contract after the contractor has signed. Carried unanimously.

Motion by Green; 2nd by Hartkopf: to adopt Resolution No. 2020-010

**Whereas**, Cass County has employed Trent Wolken as Cass County Engineer beginning March 23, 2020, **BE IT RESOLVED** by the Cass County Board of Supervisors that Trent Wolken, PE, the County Engineer of Cass County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm to Market and Federal or State aid construction projects in the county. Carried unanimously. **PASSED AND ADOPTED** this 24th day March, 2020.

Committee reports: Hartkopf and Waters SWI MHDS 3/23. A grant of \$50,000 was approved for SWI Mental Health Center which is moving into a different facility.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund		
Access Systems	Copier Contract	634.60
Adams County Sheriff's Dept	Service	2240.00
Anita Supply Center	Custodial Supplies	1028.26
Anita Tribune Co Inc	Publishing	501.25
Atlantic Municipal Utilities	Utilities	857.43
Atlantic News Telegraph	Publishing	908.61
Atlantic Pest Control	Extermination Services	85.00
Camblin Plumbing & Heating	Service Calls	1056.40
Cappels	Supplies	109.88
Cass Co Environ Landfill	Sanitation Expense	143.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner	400.00
Cass County Sheriff	Juvenile Expenses	30.00
CCMH Public Health	Grants	3734.25
Central Iowa Dist.	Custodial Supplies	103.00
Cost Advisory Services	Professional Services	4125.00
Counsel Office & Documents	Copier Contract	293.20
Culligan Soft Water Serv	Cooler Rent	62.00
Ed M Feld Equipment Co	Inspection	210.00
Fareway Stores	Jail Provisions	640.10
First National Bank	Misc Expenses	631.03
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	Copier Lease	288.02
Green Acres Lawn & Landscaping	Lawn Care	175.00
Stephen Green	Mileage	52.20
Griswold American	Publishing	301.93
Guthrie County Public Health	Services	1674.60
Todd Hansen	Rent	220.00
Hepler Curbside Recycling	Sanitation Expense	197.50
Melissa Ihnen	Rent	250.00
IMAGETek	Backup & Recovery	225.00
Iowa Dept of Inspections & App	Service	100.00
Iowa State Medical Examiner	Autopsy	4285.97
Julie Jameson	Transcripts	76.00
JMH Housing	Rent	400.00
City of Lewis	Utilities	61.30
Mail Services	Print & Postage	583.51
MINUTE BOOK 24	Calendar Year 2020,	Page Number 19

Tuesday, March 24, 2020(continued)General Basic Fund(continued)		
Tracey Marshall	Lodging/Mileage	114.70
Mediacom	Telephone Services	1042.22
Medivac Corp	Ambulance	3066.67
Office Depot	supplies	92.63 52.78
Office Stop Pitney Bowes	Office Supplies Lease	726.54
Brenda Pottebaum	Custodial Services	1168.00
Dan Proehl	Cellular Services	40.00
Roland Funeral Services	Indigent Burial	1500.00
SIRWA	Utilities	33.75
Schumacher Elevator	Elevator Maintenance	246.76
Secure Shred Solutions	Кеу	25.00
Staples Advantage Dept	Office Supplies	103.75
Stone Office Products	Office Supplies	1080.00
Linda Templeman	Custodial Services	20.00
Thomson Reuters-West	Subscription	277.32
U.S. Bank Equipment Finance	Copier Contract	136.66
Verizon Wireless	Cellular Service	40.01
Virtru Corporation	Email Encryption	495.00
Wex Bank Fleet Services	Fuel	480.91
Tracy Wilson	Custodial Services	300.00
21st Century Cooperative	Fuel	31.18
General Supplemental Fund	Thanconinto	633 FA
Laura Andersen Pott County	Transcripts	633.50
Atlantic News Telegraph Cass County Sheriff	Publishing Service Fees	324.13 1606.34
Children's Square USA	Juvenile Services	221.22
Public Safety Fund	County Contribution	30404.50
Shelby County Auditor	Rent/Utilities/Custodial	1174.50
SWI Juvenile Emergency	Juvenile Services	36707.01
Jodi Vanderheiden	Transcripts	3.50
Rural Services Basic Fund	F	
Cappels	supplies	27.16
Deter Motors	Maintenance	141.64
Electronic Engineering	Equipment	125.00
First National Bank	Misc Expenses	118.75
Galls	Equipment	936.86
Iowa Narcotics Officers Assoc	membership	25.00
Wex Bank Fleet Services	Fuel	2562.42
Secondary Road Fund	Cumpling	2110 77
AgriVision Alliant Energy	Supplies Utilities	2119.77 563.41
Allied Oil & Supply	Oil	1096.80
Anita Supply Center	Supplies	30.66
Atlantic Carriers	Road Salt	7126.98
Casey's Business MasterCard	Fuel	5.16
Cintas LOC 749	Uniforms	195.28
Cook Sanitation	Sanitary Disposal	55.00
Fastenal Company	Supplies	41.11
Griswold Communications	Telephone Service	38.24
Housby Mack	Expendable Parts	167.26
Interstate Battery Systems	Expendable Parts	127.95
Massena Telephone Company	Telephone Service	30.60
Matheson Tri-Gas	Supplies	478.78
McAtee Tire Service	Tires/Tire Repair	45.00
Metal Culverts	Pipe	13061.10
Mid American Energy MTS	Intersection Lighting Sanitary Disposal	4.99 25.00
Murphy Tractor & Equip	Expendable Parts	169.42
Nebraska Iowa Industrial Fasten	•	199.00
Nishnabotna Valley R E C	Intersection Lighting	38.46
OHalloran International	Parts/Service	5295.56
Olsen Fuel Supply Inc	Fuel	10652.38
Olsen's Outdoor Power	Supplies	57.14
OReilly Auto Parts	Expendable Parts	51.55
SIRWA	Water	33.75
Schildberg Construction	Rock	130928.84
South West Inspection	Inspection	825.00
Southside Welding & Machine	Supplies	72.00
Steinbeck & Sons Inc.	Propane	602.50
Stone Office Products	Office Supplies	1174.00
Tiger Mart Griswold Amoco	Fuel Dants (Sanvica	459.88
Truck Center Companies MINUTE BOOK 24	Parts/Service	3062.91
MINULE BOOK 24	Calendar Year 2020,	raye Number 20

Tuesday, March 24, 2020 (continued)		
Secondary Road Fund (continued)		
Unity Point Clinic-Occ Med	Testing	126.00
Verizon Wireless	Cellular Service	420.90
Westel Systems	Telephone Service	36.71
Wickman Chemical	Seeding	496.00
Windstream	Telephone Service	67.91
Ziegler	Parts/Service	1154.55
21st Century Cooperative	Fuel	10819.79
Flood & Erosion/NRCS Fund		
Flood & Erosion Control Fund	Adjustment	72.67
Vais Dozing	Trenching	2300.00
<u>Sheriff Investigations</u>		
Cass County Attorney	Claim	126.60
Iowa Dept of Justice	Claim	126.60
Local Option Tax Fund		
Cass Co Environ Landfill	Fee	42600.00
<u>Capital Projects</u>		
Per Mar Security Services	Monitoring Services	242.68
Local Emergency Mgmt Agency		
Mike Kennon	Fuel	53.17
<u>Environmental Control Agn</u>		
Crystal Clear of SW Iowa	Water	27.00
Farmers Electric Cooperative	Utilities	1913.35
First National Bank	Miscellaneous	126.78
First Whitney Bank& Trust	Debt Repayment	7050.00
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	4832.68
Iowa Communities AssurancePool	Insurance	21692.82
ISOSWO/IRA Conference	Meeting Fee	125.00
Marne/Elk Horn Telephone	Telephone Service	3.64
McAtee Tire Service	Tires/Tire Repair	24.50
Olsen Fuel Supply	Fuel	2844.89
Schildberg Construction	Rock	2191.45

Meeting adjourned. Next meeting March 31, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Tuesday, March 31, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green and John Hartkopf onsite. Mark O'Brien and Frank Waters electronically. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of March 24, 2020 upon motion by O'Brien, 2nd by Green were approved.

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Motion by Green; 2nd by Hartkopf: to adopt RESOLUTION NO. 2020-007

Pursuant to the provision of Chapter 28E. Code of Iowa, and by virtue of our office as Supervisors, we hereby appoint Tracey Bell, for three years, as the one (1) person to serve as Commissioner of the Southern Iowa Regional Housing Authority, representing the County of Cass Iowa, and to serve for the number of years appearing after her name, respectively, from the ninth day of April, 2020. Carried unanimously.

An application for membership on the Cass County Food Policy Council was received.

Motion by O'Brien, 2nd by Hartkopf: to appoint Tracey Lett (Anita) as a member of the Cass County Food Policy Council (term ending 12/31/2022). Carried unanimously.

Motion by Green 2nd by Hartkopf: to approve Property Tax Exemptions [Impoundment Structures, Open Prairie, etc.] as recommended by the Soil & Water Conservation District Commissioner and the County Assessor in accord with Code of Iowa (Chapter 427) for January 1, 2020 assessments. Carried unanimously.

# Tuesday, March 31, 2020 (continued)

Cass County Wellness Coordinator, and secretary of the Cass County Food Policy Council, Brigham Hoegh has composed a grant application to apply for Community Development Block Grant funds to support infectious disease response to the COVID-19 pandemic and requests support from the County. The County would compose a letter of support, submit the application and act as fiscal agent for pass thru of the funds, if granted (estimated \$173,160).

Motion by Green; 2nd by Hartkopf: to authorize the county to apply for a CDBG grant and to act as fiscal agent for pass thru of funds, if granted, which would be used to provide food to individuals who are quarantined due to illness or at high risk of COVID-19 complications. Carried unanimously.

MH / GA Coordinator Deb Schuler filed written report on activity for the month of February.

<b>e</b> 11	nd the auditor authorized to issue check	is for same:
<u>General Basic Fund</u>		
Access Systems	Copier Contract	314.34
AHP-MHR Home Care	Service	185.00
Akin Building Center	Custodial Supplies	332.27
Alliant Energy	Utilities	389.17
Anita Tribune Co	Publishing	132.00
Atlantic Municipal Utilities	Utilities	2202.54
Atlantic News Telegraph	Publishing	165.99
Atlantic Pest Control	Extermination Services	140.00
Kenner Baxter	Conference Expenses	658.03
Black Hills Energy	Utilities	175.24
Camblin Mechanical	Service	641.62
Camblin Plumbing & Heating	Plumbing Repairs	279.58
Cappels	Supplies	304.18
Cass County Health Systems	Coroner Call	200.00
CCMH Public Health	Grants	4548.43
CDW Government	Equipment	136.68
Cott Systems	Maintenance/License	720.28
Counsel Office & Documents	Copier Contract	141.99
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Ed's Lawn Equipment	Equipment Maintenance	75.98
Electronic Engineering	Service	31.25
Farmers Electric Cooperative	Utilities	51.30
First National Bank	Misc Expenses	1525.61
Great America Financial Service		106.00
Griswold American	Publishing	693.49
Griswold Communications	Telephone Service	226.27
Guthrie County Public Health	Grants	4118.54
Hobart Service	Service	530.14
Hockenberry Family Care	Indigent Burial	1500.00
Hy-Vee Pharmacy	Medication	150.35
Hy-Vee	Supplies	3079.39
IA State Univ Americorps 4-H	Grant	1800.00
Iowa State Medical Examiner	Autopsy	432.30
Lora Kanning	Registration	10.00
Laverty Sanitation	Sanitation Expense	95.00
Lindeman Tractor	Repairs	1116.96
Ryan Lockwood	Registration	10.00
Mail Services	Print & Postage	562.34
Mediacom	Telephone Services	369.44
Nishna Valley Cycle	Search & Rescue	416.77
Nishnabotna Valley R E C	Utilities	185.27
Orscheln's	Building Supplies	299.70
Pitney Bowes	Postage Meter	125.91
Purchase Power	Postage	7000.00
Quill Corporation	Office Supplies	111.96
Schildberg Construction	Screenings	31.04
Solutions	Tech Support	727.00
Vanessa Strazdas	Licensing	470.00
The Shredder	Shredding Services	72.00
TreeMendus Tree Service	Tree Removal	750.00
United States Cellular	Cellular Service	54.64
Verizon Wireless	Cellular Service	736.05
Mary Ward	Mileage	72.72
Windstream	Telephone Service	292.67
<u>General Supplemental Fund</u>		272.07
Sarah Jennings	Juvenile Services	2000.00
Sheri Karns	Conference Expenses	132.86
	conterence expenses	172.00

uesday, March 31, 2020 (continued) Rural Services Basic Fund	,	
Cass Co Environ Landfill	Service	86.00
Fastenal Company	Equipment	28.85
First National Bank	Misc Expenses	145.60
MOCIC Annual Conference Regis	Service	100.00
MPH Industries	Equipment	1999.00
Sirchie Finger Print Lab	Equipment	48.96
Dennis Vogl	Meals	12.84
Secondary Road Fund	Supplies	205 64
Agri Drain Corp	Supplies	295.64
AgriVision Akin Building Center	Supplies Supplies	182.89 5.29
Alliant Energy	Utilities	1132.97
Aspen Equipment Company	Parts/Supplies	162.86
Atlantic Carriers	Road Salt	5302.28
Atlantic Motor Supply	Supplies	950.33
Atlantic Municipal Utilities	Utilities	490.88
Leo Beschorner	Cellular Reimbursement	40.00
Cappels	Supplies	180.83
Dave Christensen	Cellular Reimbursement	40.00
Dan's Sanitation	Sanitary Disposal	50.00
Diamond Mowers	Expendable Parts	1919.68
DLT Solutions	Software	3232.04
Filter Care of Nebraska	Outside Services	95.65
First National Bank	Misc Expenses	16.48
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
ICEOO	Meeting Fee	25.00
Industrial Supply Solutions	Supplies	1865.60
JEO Consulting Group	Consulting Fees	1500.00
JJ Design	Supplies	347.60
Mark Knudsen	Cellular Reimbursement	40.00
Massena Ag Supply	Supplies	13.70
McAtee Tire Service	Tires/Tire Repair	463.60
Metal Culverts	Pipe	81952.08
Olsen's Outdoor Power	Supplies	30.95
OReilly Auto Parts	Expendable Parts	46.98
Alice Ray	Reimbursement	63.90
Road Builders	Expendable Parts	572.69
Snyder & Assoc Steinbeck & Sons	Engineering Services	1344.65
Thermo King Christensen	Propane Expendable Parts	137.50 370.48
Truck Center Companies	Expendable Parts	2059.30
Wilke Land Surveying	ROW Easement	1350.00
Ziegler	Expendable Parts	1805.02
lood & Erosion/NRCS Fund		1005.02
Curt Behrends	Watershed Maintenance	31.52
Todd J Sonntag	Watershed Maintenance	480.00
Chase Wheatley	Watershed Maintenance	31.52
heriff Investigations		
Cappels	k-9	238.60
ocal Option Tax Fund		
Cass County Extension	Wellness Coordinator	2250.00
ocal Emergency Mgmt Agency		
Mike Kennon	Fuel	43.57
Verizon Wireless	Cellular Service	82.67
Windstream	Telephone Service	50.17
<u>Environmental Control Agency</u>		
Anita Supply Center	Building Maintenance	45.60
Atlantic Motor Supply	Supplies	53.68
Barker, Lemar and Assoc	Engineering Services	1490.00
Cappels	Supplies	15.99
Hughes Network Systems	Internet Services	91.18
SCS Engineers	Engineering Services	1743.80
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	94.14
	•	
Consrv LandAcq/Cap Imprvmnt Atlantic Pest Control	Extermination Services	47.00

Meeting adjourned. /s/-Steve Baier, Chair

# Tuesday, April 14, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair and Stephen Green onsite. John Hartkopf, Mark O'Brien and Frank Waters electronically. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of March 31, 2020 upon motion by O'Brien, 2nd by Green were approved.

2020 U.S. census representative Kelly Campbell presented information on status of 2020 census taking in Cass County. Self-response online by Cass County is at about 55% at this time. Best way to respond is online using the codes received in the mail. Soon questionnaires will be mailed to those who have not responded online. For maximum benefit, Cass County needs responses from 100% of households.

Cass County and Guthrie County have entered into a Federal-aid Agreement with the IDOT:

Motion by Green, 2nd by O'Brien: to authorize the chair to sign "Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Project" which includes a Cass County Project BROSCHBP-CO15(71)--GA-15; FHWA Structure on Boston Road; estimated Cost \$400,000 (and a project in Guthrie County). Carried unanimously.

Motion by Green; 2nd by O'Brien: to adopt RESOLUTION NO. 2020-011 APPOINTMENT OF ASSISTANT-

VICTIM ADVOCATE

WHEREAS, the Cass County Attorney has applied for and received a grant which will be used to partially fund the cost of employment of a victim advocate; and

WHEREAS, in accordance with section §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. . . . and the approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the following appointment is approved: Maureen Doherty Attorney's Administrative Assistant-Victim Advocate Carried unanimously. Resolution adopted this 14th day of April, 2020.

Motion by Waters, 2nd by Green: to set wage rate of Maureen Doherty, victim advocate, at \$40,000/year (effective March 31). Carried unanimously.

The Board considered the recommendation of the County Weed Commissioner.

Motion by Green; 2nd by Hartkopf: to adopt 2020 WEED CONTROL PROGRAM, Cass County Resolution No. 2020-012. Carried unanimously.

2020 WEED CONTROL PROGRAM, Cass County Resolution No. 2020-012

WHEREAS, it is the responsibility of each County's Board of Supervisors to enforce the provisions of Chapter 317 of the Code of Iowa as amended with regard to the destruction of weeds, and

WHEREAS, under Chapter 317 of the Code of Iowa each county Board of Supervisors may each year prescribe and order a program of weed destruction to be followed by landowners, tenants, and other persons in possession or control of land, and

WHEREAS, it has been determined by the Cass County Board of Supervisors that a program of weed destruction for the year 2020 is necessary,

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Cass County, Iowa: that each owner and each person in the possession or control of any lands in Cass County, including right-of-way of County trunk roads and local County roads, shall cut, burn or otherwise destroy all noxious weeds thereon, as defined in Chapter 317, at such time each year and in such manner to prevent said weeds from blooming or coming to maturity, and shall keep said lands free from such growth as shall render the streets or highways adjoining said lands unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed production throughout the year:

Group 1: May 15, 2020 Musk Thistle, Multiflora Rose

Group 2: May 20, 2020 Leafy Spurge, Smooth Dock, Sour Dock, Sheep Sorrel

Group 3: June 1, 2020 Canada thistle, Buckthorn, Wild Mustard, Bull Thistle

Group 4: June 15, 2020 Wild Carrot, Teasel, Poison Hemlock

Group 5: July 1, 2020 Perennial Sow Thistle, Cocklebur, Wild Sunflower, Shattercane

That in the case of substantial failure to comply with the foregoing order, the Weed Commissioner may impose a maximum penalty of ten dollars (\$10.00) fine for each day up to ten (10) days or may give notice to the landowner by certified mail to the last address as ascertained from the last tax list in the county Treasurer's Office. The Weed Commissioner, including his employees, may enter the land without consent for the purpose of destroying noxious weeds (5) five days after delivery of notice, which time shall be computed from the date of mailing. The expense of said work including cost of serving notice and other costs, if any, shall be assessed against the real estate plus an amount equal to twenty-five (25) percent of all sums expended.

Resolution adopted this 14th day of April, 2020.

# Tuesday, April 14, 2020 (continued)

Local emergency management director Mike Kennon updated the Board on recent activity in regard to COVID 19.

Reports filed: March 2020 Sheriff's, and Recorder's reports of fees collected.

The following claims were approved a	nd the auditor authorized to issue	checks for same	:
<u>General Basic Fund</u>			
Access Systems	Copier Contract	729.17	
Adams Co Sheriff	Housing of Inmates	1425.00	
Alliant Energy	Utilities	1495.74	
Anita Tribune Co	Publishing	466.58	
Atlantic Municipal Utilities	Utilities	761.18	
Atlantic News Telegraph	Publishing	880.22	
Cappels	Supplies	106.88	
Cass Co Meals on Wheels	Meals	650.00	
CCMH Public Health	Grants	19415.84	
CDW Government	Equipment	769.13	
Choice Printing	Office Supplies	117.78	
Cintas First Aid & Safety	First Aid	198.01	
Counsel Office & Documents	Copier Contract	280.67	
Culligan Soft Water Serv	Cooler Rent	62.00	
Cumberland Vol Fire Dept	Control Burn	400.00	
Curtis Welding & Fab	Drop Box	521.45	
Ed's Lawn Equipment	Equipment Maintenance	46.00	
Erickson Water Septic & Sewer	Lawn Care	235.00	
Fareway Stores	Provisions	141.12	
Fastenal Company	Bolts	3.72	
First National Bank	Misc Expenses	1617.40	
Five Q Innovations	Website Hosting	50.00	
Andrea Goins	Cellular Reimbursement	40.00	
Great America Financial Service	Copier Lease	198.52	
Griswold American	Publishing	408.86	
Gronewold Bell & Kyhnn	Auditing Services	3560.25	
Guthrie County Public Health	Services	6318.69	
Hepler Curbside Recycling	Sanitation Expense	152.50	
IMAGETek	Tech Support	225.00	
Iowa County Attorneys Assoc	Dues	468.00	
Iowa State Medical Examiner	Autopsy	2088.00	
ISACA Treasurer	Dues	225.00	
City of Lewis	Utilities	60.46	
Mediacom	Telephone Services	1037.66	
Medivac Corp	Ambulance	3066.67	
Otto Lorence & Wiederstein	Substance Abuse	258.00	
Owens-King Company	Microfilm Storage	731.85	
Pitney Bowes	Rent	49.42	
Postmaster	Postage	55.00	
Brenda Pottebaum	Custodial Services	1312.00	
Produce in the Park	Sponsorship	600.00	
Dan Proehl	Cellular Service	40.00	
SIRWA	Utilities	33.75	
Schumacher Elevator Co	Elevator Maintenance	246.76	
Solutions	Tech Support	119.95	
Stone Office Products	Office Supplies	579.98	
The Shredder	Shredding Services	72.00	
Thomson Reuters-West	Subscription	277.32	
Verizon Wireless	Cellular Service	383.12	
Wex Bank Fleet Services	Fuel	778.50	
Tracy Wilson	Custodial Services	270.00	
21st Century Cooperative	Fuel	34.69	
<u>General Supplemental Fund</u>		54.05	
Atlantic News Telegraph	Publishing	219.43	
Cass County Sheriff	Serving Notices	1991.46	
Children's Square USA	Shelter Care	761.98	
First National Bank	Misc Expenses	72.14	
Public Safety Fund	County Contribution	29725.15	
Storey Kenworthy	Absentee Envelopes	326.79	
Rural Services Basic Fund	Augentee Livelupes	520.19	
Akin Building Center	supplies	9.07	
Brown's Shoe Fit	Uniform	477.00	
Deter Motors	Maintenance	1584.98	
Dvorak Tire and Service	Service	1584.98	
DVUI AK ITIE AINU SEIVILE	JEI VICE	1/3./4	
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Tuesday, April 14, 2020 (continued) <u>Rural Services Basic Fund</u> (continued)			
First National Bank	Misc Expenses	1644.87	
Galls	Equipment	1389.51	
Horizon Jet Wash	Service	35.00	
McAtee Tire Service	Service	2200.16	
Wex Bank Fleet Services	Fuel	3008.57	
Secondary Road Fund		5000157	
Affordable Heating & Air	Building Maintenance	70.00	
AgriVision	Supplies	277.38	
Alliant Energy	Utilities	494.06	
Anita Supply Center	Supplies	9.70	
Atlantic Carriers	Road Salt	3491.78	
	Publishing	43.30	
Atlantic News Telegraph Calhoun-Burns & Assoc	Consultant Fees	17820.72	
Cass County Health Systems	Testing	160.00	
Cintas LOC 749	Uniforms	187.96	
	Sanitary Disposal		
Cook Sanitation	5	55.00	
Deter Motors Corp Echco Concrete	Parts/Service	1663.74	
	Supplies	824.00	
Fastenal Company	Supplies	2.96	
First National Bank	Misc Expenses	364.01	
Griswold Communications	Telephone Service	38.81	
Housby Mack	Expendable Parts	317.07	
Massena Telephone Company	Telephone Service	30.81	
Matheson Tri-Gas	Supplies	564.91	
McAtee Tire Service	Tires/Tire Repair	9550.50	
Metal Culverts	Pipe	35258.30	
Mid American Energy	Intersection Lighting	5.00	
MTS	Sanitary Disposal	25.00	
Murphy Tractor & Equip	Parts/Service	4162.35	
Nishnabotna Valley R E C	Intersection Lighting	38.63	
OHalloran International	Expendable Parts	754.16	
Olsen Fuel Supply Inc	Fuel	11423.94	
SIRWA	Water	33.75	
Schildberg Construction	Rock	195777.26	
Steinbeck & Sons	Propane	299.25	
Tiger Mart Griswold Amoco	Fuel	484.41	
Truck Center Companies	Expendable Parts	267.67	
Unity Point Clinic-Occ Med	Testing	84.00	
Verizon Wireless	Cellular Service	413.90	
Westel Systems	Telephone Service	36.94	
Wickman Chemical	Supplies	200.00	
Windstream	Telephone Service	67.41	
Trent Wolken	Reimbursement	295.00	
Ziegler	Parts/Service	7582.00	
21st Century Coop	Fuel	7227.77	
Sheriff Investigations			
First National Bank	Misc Expenses	161.88	
<u>Co Attorney Special Revenue</u>			
First National Bank	Misc Expenses	2150.67	
Solutions	Tech Support	804.00	
<u>Capital Projects</u>			
Per Mar Security Services	Monitoring Services	242.68	
Local Emergency Mgmt Agency			
Mike Kennon	Fuel	82.74	
<u>Environmental Control Agency</u>			
Akin Building Center	Supplies	127.87	
Brown Electric Company	Building Maintenance	280.14	
Cappels	Supplies	24.98	
Crystal Clear of SW Iowa	Water	27.00	
Farmers Electric Cooperative	Utilities	1854.52	
First National Bank	Miscellaneous	74.89	
First Whitney Bank& Trust	Debt Repayment	7050.00	
Marne/Elk Horn Telephone	Telephone Service	3.59	
Olsen Fuel Supply	Fuel	1840.37	
TestAmerica Laboratories	Environmental Testing	92.00	
Treasurer-State of Iowa	Sales Tax	138.00	

/s/-Steve Baier, Chair

# Thursday, April 30, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien on site, and Frank Waters virtually. Agenda upon motion by Hartkopf, 2nd by O'Brien was approved. Minutes of April 14, 2020 upon motion by Waters, 2nd by O'Brien were approved.

Bids for bridge replacement project #L2020-263-73-15 were considered. Four bids for the project were received. The bids were opened and read: AM COHRON & SON - \$83,153.70; CUNNINGHAM-REIS - \$75,900; MURPHY HEAVY CONTRACTING - \$110,800.10; and NELSON & ROCK CONTRACTING - \$169,400.00. The engineer took the bids to tabulate and will return later with a recommendation.

At about 9:05 a.m. the Board recessed and a public hearing was conducted regarding CDBG monies awarded to the county to increase the capacity of the food delivery system and food access in response to COVID-19.

Notice of the public hearing was published in accordance with Iowa Code and this is the time and place for the hearing.

No written objections or support statements were filed. Hearing was conducted virtually with only four Board members and the Auditor on site. Chair reported a CDBG grant of \$86,580 was received from IA EDA. SWIPCO Community Development Director Alexsis Fleener discussed details of the project.

After due discussion and about 9:27 AM the chair closed the public hearing.

In regular session: The County Engineer had finished his review and reported that all bids were compliant with the bid request and recommended the Board accept the low bid.

After a brief discussion, mainly about the difference between the low and high bids:

Motion by O'Brien; 2nd by Hartkopf: to accept the low bid of \$75,900 submitted by Cunningham-Reis for bridge replacement project #L2020-263-73-15 (Bridge 263); and to authorize the chair to sign the contract after the contractor has signed. Carried unanimously.

County Engineer reviewed current road projects including deck patching on two bridges and rock hauling.

Motion by Green; 2nd by O'Brien: to adopt RESOLUTION NO. 2020-013 RESOLUTION OF CASS COUNTY ADOPTING CERTAIN POLICIES, RULES AND REGULATIONS DURING THE PERFORMANCE OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS: Cass County desires to build capacity of a temporary food delivery system in response to COVID-19; and, WHEREAS: Cass County was awarded \$86,580 through the Iowa Economic Development Authority, Community Development Block Grant Program, Project #20-OT-014, by which to complete this work; and, WHEREAS: Cass County must adopt certain policies and abide by certain rules and laws during the performance of this project.

# NOW THEREFORE BE IT RESOLVED BY THE CASS COUNTY BOARD OF SUPERVISORS

THAT: Cass County hereby adopts the following policies and statements, and authorizes and directs the Board Chairman to sign the same:

- Cass County Code of Conduct
- Cass County Procurement Policy
- Cass County Equal Opportunity Policy
- Cass County Excessive Force Requirements
- Cass County Affirmative Fair Housing Policy

• Cass County - Residential Anti-Displacement and Relocation Assistance Plan Carried unanimously. Resolution adopted this 30th day of April, 2020. (Text of policies on county website with resolution)

Board discussed contracting for emergency transit services for the food delivery project.

Motion by Green; 2nd by Hartkopf: to contract with SWIPCO/SWITA for transit services related to the CDBG grant to provide food services to individuals who are home or shelter bound related to COVID-19 restrictions. Carried unanimously.

Board discussed contracting with Cass County ISU extension for meal delivery services for this project. Motion by O'Brien; 2nd by Green: to contract with Cass County ISU Extension for expanded meal delivery services related to the CDBG grant. Carried unanimously.

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Motion by Green, 2nd by Hartkopf: to authorize Frank Waters, Cass County's SWIA MHDS Governing Board representative, to sign the amended SWIA MHDS 28E. Carried unanimously.

# Thursday, April 30, 2020 (continued)

The Cass County health insurance Wellness Committee asked the Board to consider extending the period for completing wellness programs in order to qualify for the incentives voted upon Feb. 11 in light of changes which have transpired due to COVID.

Motion by Green, 2nd by O'Brien: to extend the period to qualify for the incentives to employees who participate in the 2020 ISAC health insurance wellness program by moving the deadline for completion from July 31, 2020 to Sept. 30, 2020. Carried unanimously.

MH / GA Coordinator Deb Schuler submitted written report on activity for the month of March.

The following claims were approved and the auditor authorized to issue checks for same: General Basic Fund

General Basic Fund		
Access Systems	Copier Contract	314.34
Akin Building Center	Custodial Supplies	158.43
Alliant Energy	Utilities	1153.47
Atlantic Municipal Utilities	Utilities	2083.84
Black Hills Energy	Utilities	78.65
Bob's Mowing	Lawn Care	80.00
Cappels	Supplies	221.86
Cass County Health Systems	Coroner Call	200.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	2960.45
CDW Government	Equipment	300.43
Central Iowa Dist.	Custodial Supplies	217.00
Choice Printing	Office Supplies	284.17
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	213.02
Cygnet Enterprises	Chemicals	2242.50
DataSpec	Software	449.00
Ed's Lawn Equipment	Equipment Maintenance	23.00
Farmers Electric Cooperative	Utilities	48.57
First National Bank '	Misc Expenses	978.74
Great America Financial Servic	Copier Lease	106.00
Green Acres Lawn & Landscaping	•	175.00
Griswold American	Publishing	272.54
Griswold Communications	Telephone Service	225.80
Guthrie County Public Health	Claims	7021.58
Hobart Service	Service	988.38
Hy-Vee Pharmacy	Medication	145.74
Hy-Vee	Supplies	1484.21
Laverty Sanitation	Sanitation Expense	95.00
Mail Services	Print & Postage	569.40
McAtee Tire Service	Tire Repair	29.95
Mediacom	Telephone Services	373.20
Mid American Energy	Utilities	702.03
Nishnabotna Valley R E C	Utilities	187.76
Orscheln's	Supplies	349.99
Rieken Funeral Homes	Indigent Burial	1500.00
Solutions	Tech Support	5625.80
Stone Office Products	Office Supplies	74.99
United States Cellular	Cellular Service	54.60
Verizon Wireless	Cellular Service	1122.16
Windstream	Telephone Service	273.61
General Supplemental Fund	·	
Mary Anstey	Mileage	65.70
Sarah Jennings	Juvenile Services	2000.00
SEAT Treasurer ISAC	Dues	150.00
MH-DD Services Fund		
SW IA MHDS Services Region	2nd 1/2 Property Tax T	ransfer 169500.00
Rural Services Basic Fund		
Bizco	Equipment	2562.16
CovertTrack Group	Service	720.00
Galls	Equipment	1056.40
Horizon Jet Wash	Service	35.00
Richard Cowell Tactical	Uniforms	2867.00
Richter & Son Towing	Service	361.00
Secondary Road Fund		
AgriVision	Supplies	22.31
Akin Building Center	Supplies	22.99
Alliant Energy	Utilities	811.00
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Thursday, April 30, 2020 (continued)		
Secondary Road Fund (continued	0il	
Allied Oil & Supply		3503.97
Atlantic Carriers	Road Salt	3500.30
Atlantic Motor Supply	Supplies	794.84
Atlantic Municipal Utilities Leo Beschorner	Utilities Cellular Reimbursement	429.88
	Consultant Fees	40.00 15795.36
Calhoun-Burns & Assoc, Inc.		
Cappels Dave Christensen	Supplies Cellular Reimbursement	1086.65 40.00
Dave Christensen Denco Corp	Bridge Deck Repair	40.00 51265.71
Deter Motors Corp	Expendable Parts	159.60
DeVore Fencing	Fencing	326.64
Filter Care of Nebraska	Outside Services	48.15
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems	Building Maintenance	336.90
Housby Mack Inc	Expendable Parts	167.26
ICEA	Fees	100.00
Interstate Battery Systems	Expendable Parts	241.90
Iowa Dept of Transportation	Supplies	200.40
JEO Consulting Group	Consulting Fees	1500.00
Mark Knudsen	Cellular Reimbursement	40.00
Matheson Tri-Gas	Supplies	133.85
McAtee Tire Service	Tires/Tire Repair	828.50
OHalloran International	Expendable Parts	168.19
Pattison Sand Company	Rock	167014.75
Road Builders	Expendable Parts	45.06
SIRWA	Water	33.75
Snyder & Assoc	Engineering Services	1515.75
Thermo King Christensen	Tools	10.99
Western Engineering	Sand	740.51
Trent Wolken	Reimbursement	40.00
Wyman's Carquest	Supplies	67.40
Ziegler	Parts/Service	3278.30
Flood & Erosion/NRCS Fund		
Charles Coughlin	Tree Trimming	12400.00
Todd J Sonntag	Beaver Trapping	240.00
Local Option Tax Fund		
Cass Co Environ Landfill	Fee	10650.00
Local Emergency Mgmt Agency		
Mike Kennon	Fuel	27.24
Verizon Wireless	Cellular Service	82.55
Windstream	Telephone Service	49.89
Environmental Control Agency		
Accent Wire-Tie	Supplies	1013.09
Atlantic Motor Supply	Supplies	44.95
Barker, Lemar and Assoc	Engineering Services	5141.25
Cass County Health Systems	Testing	62.00
First Whitney Bank& Trust	Letter of Credit	3300.00
Haley Equipment	Outside Services	1596.01
Hughes Network Systems	Internet Services	91.18
Office Stop	Office Supplies	334.67
The Retrofit Companies	Recycling	2857.25
SCS Engineers	Engineering Services	4940.00
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Sioux City Truck Sales	Outside Services	106.38
TestAmerica Laboratories	Environmental Testing	6080.80
Unity Point Clinic	Testing	42.00
Windstream	Telephone Service	98.32
Consrv LandAcq/Cap Imprvmnt		
APCO Construction	Water Structure	2975.00
Atlantic Pest Control	Extermination Services	50.00

Meeting adjourned. Next meeting May 12, 2020.

/s/-Steve Baier, Chair

PUBLIC HEARING MINUTES Cass County, Iowa CDBG Grant Hearing on April 30, 2020

The Cass County Board of Supervisors met Thursday, April 30 at 9:00 AM at the Cass County Courthouse, and virtually, using a conference call number and video link made available by media outlets. The public hearing was called to order by the Chairman at 9:00 AM, and the roll was taken showing the following members of the board present or absent.

Present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters virtually. Absent: none

Others Present, virtually, included Alexsis Fleener, Brigham Hoegh and representatives of the media.

The Chairman announced that a grant was received from the Iowa Economic Development Authority (IEDA) for the Community Development Block Grant (CDBG) program related to COVID 19 response.

As a result of social distancing and vulnerable populations self-isolating Cass County communities need to expand meal delivery services. The county has planned for the marketing and organization of a grocery delivery service for all. The County is partnering with Cass County Public Health, ISU Extension, Cass County Food Policy Council, local food pantries, and grocery stores to implement the project using the public transit services from SWITA. No local match is required but may be used to supplement the program if needed.

The service will run for approximately 4-6 weeks. The County received \$86,580 CDBG grant. The project will benefit all who need the services, especially vulnerable populations and those that need food assistance and benefit from the food supplementation services such as the food pantries who are also low to moderate income populations throughout Cass County. No persons will be displaced by the proposed activities. Any acquisition of land will occur in accordance with the provisions of the Uniform Acquisition and Relocation Act. There is no land acquisition needed or planned for this project.

Community Development and Housing Needs of low to moderate persons in the county were discussed which included: Lewis Sewer improvements (applied for CDBG funds). Massensa Sewer Improvements (received CDBG funds), Atlantic Water improvements project (received CDBG funds). Lewis Housing CDBG Rehab program- ongoing. LMI homeowner improvement funds available to the county through Southwest Iowa Housing Trust Fund.

Other Community Development and Housing needs and planned/potential activities were discussed which included: *Planned: Trails plan summer 2020, Cass County Hazard mitigation plan update 2020-2021. Griswold Daycare- possible CDBG Community Facilities application.* 

The Auditor announced that there were no written or oral comments received prior to the meeting. The Chairman called for any written or oral comments. None were received. General information about the project was provided to those present.

The public hearing was closed at about 9:27 AM by Board Chairman Steve Baier.

Dale Sunderman, Auditor

# Tuesday, May 12, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of April 30, 2020 upon motion by Waters, 2nd by O'Brien were approved.

County Engineer reviewed current road projects.

Since use of certain roadway has changed, Atlantic and the County are changing the federal classifications. With the expansion of the Atlantic Airport, Highland Rd. was severed thru W 6th St., and rerouted NE to IA 83; and Glacer – Buck Creek – Echo Rd. leading to the ethanol plant has been paved.

Motion by Green; 2nd by Hartkopf: to adopt RESOLUTION NO. 2020-014

RESOLUTION TO CHANGE THE FEDERAL FUNCTIONAL CLASSIFICATION SYSTEM ON CASS COUNTY ROADWAY

WHEREAS, functional classification is the process by which streets and highways are grouped into classes according to the character of service they are intended to provide; and

WHEREAS, Cass County, periodically reviews the system of streets and highways for appropriate changes to classification of the various segments of the system; and

WHEREAS, a recent review of the system has revealed the need for a change to the federal functional classification of road segments due to added paved routes and the reconfiguration of roadways in the County.

# Tuesday, May 12, 2020 (continued)

NOW, THEREFORE, BE IT RESOLVED that Cass County, Iowa hereby requests the Iowa Department of Transportation to request the Federal Highway Administration to make the following changes in federal functional classification.

# CHANGES TO FEDERAL FUNCTIONAL CLASSIFICATION SYSTEM

Revise the federal functional classification for the following from Rural Major Collector to Rural Local:

Highland Rd. from the end of the route in the SE 1/4 Section 1, T-77N, R-37W, then easterly and northeasterly to the West Urban Area Boundary (Nishnabotna River bridge), a distance of 0.89 miles.

Revise the federal functional classification for the following from Rural Local to Rural Major Collector:

Glacier Rd. from Iowa 83 easterly then northerly on Buck Creek Rd., then easterly on Echo Rd. to Cass Co. Rd. N16 (Olive St.), a distance of 3.04 miles.

Carried unanimously. Resolution adopted this 12th day of May, 2020.

SIRHA informed the County that the job position of the person appointed March 31 made the person ineligible to serve as a commissioner.

Motion by O'Brien; 2nd by Green: to amend RESOLUTION NO. 2020-007 by appointing Phyllis A. Stakey to serve the remainder of the three-year term as Commissioner of the Southern Iowa Regional Housing Authority. Carried unanimously.

#### 

The Board has decided to open the courthouse for services to the public. They discussed adopting a resolution to require the wearing of masks in the courthouse. Supervisor O'Brien said he was opposed to a resolution mandating the wearing of masks. After due discussion, the board consensus was not to pass a resolution regarding mandatory use of masks.

The board then discussed whether or not to restrict access to the courthouse to only Cass County residents. After due discussion, no member proposed adopting a resolution.

Seports filed: April 2020 Sheriff's and Recorder's fees collected reports.

Emergency Management Director Mike Kennon reviewed current activity in regard to COVID-19.

Treasurer Tracey Marshall asked the board to give further consideration to restricting access to the courthouse. After due further consideration:

Motion by Green; 2nd by Hartkopf: to adopt a resolution.

Language of resolution was discussed and two amendments were proposed.

Motion by Green; 2nd by Hartkopf: to amend language and adopt Resolution No. 2020-015.

Chair asked if further discussion. There being none, a roll call vote was taken:

Aye: Green, O'Brien and Hartkopf. Nay: Waters and Baier. Motion carried.

Resolution No. 2020-015 - RESTRICT ACCESS TO THE CASS COUNTY COURTHOUSE

Whereas, Iowa Governor Reynolds has lifted regulations closing public buildings in Iowa due to Covid-19 concerns, allowing courthouses in seventy-seven counties to reopen, and

Whereas, officials in Cass County have opened the courthouse for the purpose of conducting regular courthouse functions, and

Whereas, officials in many other counties have not had the opportunity to reopen or have chosen not to do so at this time, and

Whereas, residents of other counties with higher incidence of Covid-19 cases have sought services at the Cass County Courthouse in lieu of seeking such services or alternatives in their home county, and

Whereas, the officials of Cass County have as a priority the health and wellbeing of both Courthouse staff and the residents of Cass County,

Now, therefore, the Cass County Board of Supervisors restrict access to the Cass County Courthouse to residents of Cass County and to such other persons as are court ordered to appear. All others will be barred from entry to the Courthouse for the duration of the Governor's mandated restrictions due to the Covid-19 virus or until such time as deemed practical to return to normal operations.

# Tuesday, May 12, 2020 (continued)

Resolution adopted this 12th day of May, 2020.

Motion by Hartkopf; 2nd by Green: to adjourn. Carried unanimously.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Friday, May 29, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier, chair, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Absent: Stephen Green. Agenda upon motion by Hartkopf, 2nd by O'Brien was approved. Minutes of May 12, 2020 upon motion by O'Brien, 2nd by Hartkopf were approved.

The State is merging the western Chief Elected Official (CEO) regions and a new 28E agreement is ready for adoption by each of the member counties.

Motion by O'Brien, 2nd by Hartkopf: to approve the 28E "Articles of Agreement for Workforce Development Chief Elected Official (CEO) Consortium" merging Regions 8, 12 and 13 and authorize chair to sign said agreement. Carried unanimously.

(counties of Cherokee, Ida, Plymouth, Monona, and Woodbury and comprise Region 12; the counties of Audubon, Carroll, Crawford, Greene, Guthrie, and Sac comprise Region 8; and, the counties of Cass, Fremont, Harrison, Mills, Page, Pottawattamie, and Shelby comprise Region 13)

#### 

The current contract for provision of ambulance services expires 06/30/2020. During considerations for a new contract, Cass County, the City of Atlantic and Cass County Memorial Hospital decided it would be mutually advantageous to contract for ambulance services together. Therefore, a 28E agreement has been prepared, and said agreement is ready for adoption.

Motion by O'Brien, 2nd by Hartkopf: to approve the 28E agreement for Cass County, Atlantic and the County Hospital to share the administration and costs related to the provision of ambulance services within Cass County. Carried unanimously.

#### 

County Engineer reviewed current road projects. The board approved the purchasing of a John Deere motor grader with trade in of the current John Deere motor grader.

The engineer certified that two projects were completed and submitted final payment requests from the contractor.

Motion by O'Brien, 2nd by Hartkopf: to authorize the chair to sign the final construction progress voucher and to authorize the county engineer to make final payment to Henningsen Construction for Project #HSIP-SWAP-CO15(69)—FJ-15; HMA Resurfacing. Carried unanimously.

Motion by Waters, 2nd by Hartkopf: to authorize the chair to sign the final construction progress voucher and to authorize the county engineer to make final payment to Henningsen Construction for Project #STGB-SWAP-CO15(67)—FG-15; HMA Resurfacing. Carried unanimously.

The city of Lewis is planning to expand its waste water system by adding another cell to the east of the two current cells. Additional property must be acquired and some of that property is within untraveled County road right of way. Lewis is requesting the County vacate the portion of right of way on the property to be acquired.

Motion by Waters; 2nd by Hartkopf: to adopt Cass County Resolution No. 2020-017 RESOLUTION TO VACATE A COUNTY ROAD

WHEREAS, Cass County need only pass a resolution to clear the record of this portion of road, the proposed vacation of a portion of untraveled Cass County Secondary Road is described as follows:

All that portion of the former Primary Road No. 414 (now Lewis Road) lying in the south 570 feet (more or less) and west of the center of Primary Road No. 414, exclusive of the east 85 feet thereof, in the NE 1/4 NE 1/4 of Section 10-75-37 (Cass Township). Portion vacated lies within the approximate west 120 feet of the south 570 feet of said NE 1/4 NE 1/4 of Section 10-75-37. The area so vacated shall revert to the underlying owners of record as of the date of this order.

WHEREAS, no objections have been received, either in writing or by persons present.

# Friday, May 29, 2020 (continued)

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the subject section of road be ordered vacated and closed.

Carried unanimously. Resolution adopted this 29th day of May, 2020.

Secondary Roads employees' bargaining group and the County have reached agreement on an employment agreement for fiscal year 2021 which includes a wage rate increase of 50 cents/hour.

Motion by O'Brien, 2nd by Waters: to approve the FY2021 Secondary Roads employee bargaining group employment agreement. Carried unanimously.

MH / GA Coordinator Deb Schuler submitted written report on activity for the month of April.

The board has received complaints regarding vehicles (probably inoperable) parked on State right of way and /or on privately owned property south of State Hwy 92 north of Massena. Board has been in contact with both IDOT and Massena. The board discussed how County ordinances might apply. After due discussion, the board decided to let the DOT act first since some of the vehicles are parked on State right of way. Reconsideration will be determined by what happens.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund		
Access Systems	Copier Contract	976.94
Access Systems	Service Agreement	975.00
AgriVision, LLC	Equipment Repairs	554.60
Akin Building Center	Custodial Supplies	205.54
Alliant Energy	Utilities	562.27
Andrea C Freeny	Transcripts	42.00
Anita Supply Center	Custodial Supplies	1420.80
Anita Tribune	Publishing	832.80
Atlantic Municipal Utilities	Utilities	2468.40
Atlantic News Telegraph	Publishing	1050.45
Atlantic Pest Control	Extermination Services	40.00
Cheryl Barry	Rent	200.00
Black Hills Energy	Utilities	58.10
Blaine's Service	Vehicle Maintenance	453.85
Brown Electric Company Inc	Supplies	71.31
Camblin Plumbing & Heating	Plumbing Repairs	250.64
Cappels	Supplies	512.91
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Calls	600.00
Cass County Sheriff	Serving Notices	60.00
CCMH Public Health	Grants	4967.92
CDW Government	Equipment	767.25
CenTec Cast Metal Products	Markers	807.04
Central Iowa Dist.	Custodial Supplies	981.30
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	687.42
Culligan Soft Water Serv	Cooler Rent	62.00
Dell Marketing	Support Contract	251.31
Terry Duggan	Mileage	15.54
Ed's Lawn Equipment	Equipment Maintenance	123.00
Electronic Engineering Corp	Camera	3983.20
Erickson Water Septic & Sewer	Lawn Care	235.00
Fareway Stores	Jail Provisions	3.89
Farmers Electric Cooperative	Utilities	47.45
First National Bank	Misc Expenses	1498.98
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Government Forms and Supplies	Germ Shields	1824.28
Great America Financial Service		493.89
Griswold American	Publishing	333.26
Griswold Communications	Telephone Service	225.71
Katie Groves	Painting	587.50

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Atlantic Tire & WheelService40.BizcoEquipment128.Brown's Shoe FitUniforms378.Cappelssupplies16.Deter Motors CorpMaintenance17760.Dvorak Tire and ServiceEquipment194.First National BankSupplies988.First WirelessEquipment5436.GallsOther Charges & Services918.Griswold Community SchoolsService49.Horizon Jet WashService35.Karl ChevroletVehicle5303.			38.78
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Dvorak Tire and ServiceEquipment194.First National BankSupplies988.First WirelessEquipment5436.GallsOther Charges & Services918.Griswold Community SchoolsService49.Horizon Jet WashService35.Karl ChevroletVehicle53033.			16.07
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GallsOther Charges & Services918.Griswold Community SchoolsService49.Horizon Jet WashService35.Karl ChevroletVehicle53033.			988.27
Griswold Community SchoolsService49.Horizon Jet WashService35.Karl ChevroletVehicle53033.		• •	5436.48
Horizon Jet WashService35.Karl ChevroletVehicle53033.		-	918.25 49.40
Karl Chevrolet Vehicle 53033.	-		35.00
			53033.27
			832.32
On Target Ammunition Supplies 873.		Supplies	873.80
<b>,</b>	-		12.99
MINUTE BOOK 24 Calendar Year 2020, Page Numb	MINUTE BOOK 24	Calendar Year 2020,	Page Number 34

<b>ural Services Basic Fund</b> (con Watchguard Video	tinued) Equipment	11487.40
watenguard video Wex Bank Fleet Services	Equipment Fuel	2163.00
econdary Road Fund	TUEL	2105.00
AgriVision	Parts/Service	1563.36
Akin Building Center	Supplies	64.23
Alliant Energy	Utilities	1428.27
Anita Supply Center	Supplies	68.98
Atlantic Carriers	Road Salt	5357.66
Atlantic Motor Supply	Supplies	1051.50
Atlantic Municipal Utilities	Utilities	373.47
Leo Beschorner	Cellular Reimbursement	40.00
Boes Repair	Outside Services	47.50
Brown Electric Company Brown's Shoe Fit	Building Maintenance Safety	2100.81 750.00
Calhoun-Burns & Assoc	Consultant Fees	8183.66
Cappels	Supplies	915.75
Dave Christensen	Cellular Reimbursement	40.00
Cintas LOC 749	Uniforms	234.95
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Outside Services	321.75
Dan's Sanitation	Sanitary Disposal	50.00
Deter Motors Corp	Parts/Service	552.73
Echco Concrete	Supplies	721.00
Fastenal Company	Supplies	1100.02
Filter Care of Nebraska Griswold Communications	Outside Services	289.45 37.43
Richard E Hansen	Telephone Service Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Housby Mack	Expendable Parts	29.77
Interstate Battery Systems	Expendable Parts	127.95
Mark Knudsen	Cellular Reimbursement	40.00
Massena Ag Supply	Supplies	5.91
Massena Telephone Company	Telephone Service	60.72
Matheson Tri-Gas	Supplies	680.11
McAtee Tire Service	Tires/Tire Repair	481.23
Mid American Energy	Intersection Lighting	5.20
MTS .	Sanitary Disposal	25.00
Nishnabotna Valley R E C	Intersection Lighting Supplies	38.16
Oden Enterprises OHalloran International	Expendable Parts	933.60 295.13
Olsen Fuel Supply	Fuel	11172.28
Olsen Homeplace	ROW	4075.50
Orscheln's	Supplies	315.74
Pattison Sand Company	Rock	57713.75
Retriever	Expendable Parts	440.00
Road Builders	Parts/Service	1263.39
Schildberg Construction	Rock	58240.69
Snyder & Assoc	Engineering Services	1006.80
Stinn Drainage Systems	Repairs	174.00
Tiger Mart Griswold Amoco	Fuel	223.79
Truck Center Companies	Expendable Parts	1474.48
Verizon Wireless	Cellular Service Telephone Service	414.01 36.03
√estel Systems √indstream	Telephone Service	67.41
Trent Wolken	Reimbursement	40.00
Wyman's Carquest	Supplies	40.00
Ziegler	Parts/Service	2233.50
21st Century Cooperative	Fuel	11265.75
heriff Investigations		
Anita Vet Clinic	K-9	114.70
Cappels	k-9	30.99
First National Bank	k-9	171.36
ocal Option Tax Fund		
Bank Supplies	Germ Shields	525.00
Battery Junction	Battery	184.95
Erickson Water Septic & Sewer	Lawn Care	400.00
Brigham Hoegh Hy-Vee	Registrations Food For All	64.06 9314.74
Southwest Iowa Egg Cooperative	Eggs	198.00
apital Projects	-99-	190.00
Per Mar Security Services	Monitoring Services	242.68
NUTE BOOK 24	Calendar Year 2020,	

Friday, May 29, 2020 (continued)				
<u>2017 Agribusiness URA-DbSrv</u>				
First Whitney Bank& Trust	Loan Repayment	14051.25		
Rolling Hills Bank & Trust	Loan Repayment	14051.25		
Local Emergency Mgmt Agency				
Mary Anstey	Supplies	11.72		
Mike Kennon	Fuel	71.42		
Verizon Wireless	Cellular Service	82.57		
Windstream	Telephone Service	49.89		
<u>Environmental Control Agency</u>				
Accent Wire-Tie	Supplies	776.59		
Anita Supply Center	Supplies	45.60		
Atlantic Motor Supply	Supplies	38.35		
Atlantic Pest Control	Buildings & Grounds	70.00		
Barker, Lemar and Assoc	Engineering Services	4921.25		
Cappels	Supplies	809.87		
Champlin Tire Recyling	Tire Disposal	2119.90		
Crystal Clear of SW Iowa	Water	9.00		
Farmers Electric Cooperative	Utilities	1845.51		
First National Bank	Miscellaneous	366.53		
First Whitney Bank& Trust	Debt Repayment	7050.00		
Hughes Network Systems	Internet Services	91.18		
Hy-Vee	Supplies	8.99		
Marne/Elk Horn Telephone	Telephone Service	3.59		
Brandi Mericle	Reimbursement	49.95		
Olsen Fuel Supply	Fuel	1462.94		
SCS Engineers	Engineering Services	5787.50		
Secondary Road Fund	Reimburse Sec Rd Hours	500.00		
Windstream	Telephone Service	94.97		
Consrv LandAcq/Cap Imprvmnt				
Atlantic Pest Control	Extermination Services	50.00		
First National Bank	Misc Expenses	455.40		
Bill Pederson	Trees	269.64		
>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>				

Motion by Hartkopf; 2nd by Obrien: to adjourn. Carried unanimously. Next meeting June 9, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Tuesday, June 9, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of May 29, 2020 upon motion by Waters, 2nd by O'Brien were approved.

Source County Engineer reviewed current road projects.

Three applications for renewal of Retail Cigarette/Tobacco/Nicotine/Vapor Permits were considered. Motion by Hartkopf, 2nd by Green: to approve applications and to grant Retail Cigarette/Tobacco Permits for FY2021 to Hansen Valley Oil, rural Atlantic; 21st Century Cooperative C Store, rural Massena; and Dollar General Store, rural Griswold. Carried unanimously.

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Motion by Green, 2nd by O'Brien: to allow/disallow new Business Property Tax credit applications as recommended by the Assessor in accordance with Code of Iowa (Chapter 426C) for taxes collectible FY2020-21. Carried unanimously.

Motion by Green, 2nd by Hartkopf: to have Gronewold, Bell, Kyhnn & Co. provide the annual Cass County financial audit for fiscal year ending June 30, 2020. Carried unanimously.

/s/-Steve Baier, Chair

Tuesday, June 9, 2020 Canvass of the June 2, 2020 Primary Election

The Cass County Board of Supervisors met as a Board of Canvassers to canvass the June 2, 2020 PRIMARY ELECTION with four members present: Steve Baier, chair; Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically.

The Board proceede	d with the can	ass of the TALI	Y LISTS of ballots	cast.	After inspection
of the returns, the follo	wing results w	ere determined:	(*Declared Nominate	ed)	
	REPUBLICAN	Votes	DEMOCRAT	votes	

	REPUBLICAN	Votes	DEMOCRAT	votes
U.S. SENATE	Joni Ernst Scattering	1,414	Michael Franken Kimberly Graham Theresa Greenfield Eddie J. Mauro Cal Woods Scattering	105 78 417 61 08 1
3rd Dist U.S. REP.	Bill Schafer David Young Scattering	397 1,050 2	Cindy Axne Scattering	625
10th Dist STATE SEN	Jake Chapman Scattering	156 0	Warren Andrew Varley Scattering	102 0
20th Dist STATE REP	Ray Bubba Sorensen Scattering	172 0	Ryan Morrison Scattering	99 1
21st Dist STATE REP	Tom Moore Scattering	1,211 10	No Nominee Scattering	27
Dist. 1 SUPERVISOR	* Stephen S. Green Scattering	227 1	No Nominee Scattering	5
Dist. 4 SUPERVISOR	* Steve Baier Travis Erickson Scattering	238 91 1	No Nominee Scattering	3
Dist. 5 SUPERVISOR	* Bernard Pettinger Linda Reineke Scattering	184 92 0	Russell Joyce Scattering	 155 1
COUNTY AUDITOR	* Dale Sunderman Scattering	1,433 4	No Nominee Scattering	30
COUNTY SHERIFF	* Darby J. McLaren Scattering	1,439 8	No Nominee Scattering	28
COUNTY ATTORNEY (Vacancy Term)	* Vanessa Strazdas Scattering	1,286 17	No Nominee Scattering	19

{Write-ins are listed as 'Scattering' here. See official canvass for detail for write-in candidates. Write-ins for office with no candidate on ballot must receive minimum of 35% of the total received by all candidates last time party had candidates on the ballot (IA CODE 43.52 & IAC rules). Published results of a primary canvass are confined by law to candidates nominated and offices designated to have no nominee IA CODE 43.62).}

Chair declared the canvass completed and authorized the Commissioner of Elections to forward the appropriate abstracts to the Secretary of State and party chairpersons and to place the County nominated candidates on the 2020 GENERAL ELECTION ballot. Chair adjourned canvass.

/s/- Steve Baier, Chair Attest: /s/- Dale Sunderman, Auditor

\_\_, Chair Attest: \_\_

PUBLISHED RESULTS SENT TO PAPER in accord with IA CODE 43.62:

On Tuesday, June 9, 2020 four members (Steve Baier, chair; Stephen Green, John Hartkopf and Mark O'Brien) of the Cass County Board of Supervisors met as a Board of Canvassers to canvass the June 2, 2020 PRIMARY ELECTION. After canvassing the returns of each voting precinct in the county, the following candidates were declared as the nominee to the respective listed office and will appear on the GENERAL ELECTION BALLOT November 3, 2020.

		-,
	REPUBLICAN	DEMOCRAT
Dist. 1 SUPERVISOR:	Stephen S. Green	No Nominee
Dist. 4 SUPERVISOR:	Steve Baier	No Nominee
Dist. 5 SUPERVISOR:	Bernard Pettinger	Russell Joyce
COUNTY AUDITOR:	Dale Sunderman	No Nominee
COUNTY SHERIFF:	Darby J. McLaren	No Nominee
COUNTY ATTORNEY:	Vanessa Strazdas	No Nominee
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#### Tuesday, June 16, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of June 9, 2020 upon motion by Green, 2nd by Waters were approved.

An application for a permit to display fireworks (Iowa Code 727.2) was received.

Motion by Hartkopf; 2nd by O'Brien: to approve application and to grant a permit for the display of fireworks on July 3, 2020 to Larry Ellison. Carried unanimously.

Motion by O'Brien, 2nd by Green: to approve the plans for Bridge #392 on Boston Road, Project No. BROSCHBP-C015(71)-GA-15, and to authorize the board members to sign the title sheet. Carried unanimously.

In accordance with Iowa Code section 331.904(1) "The amount of the annual base salary of each deputy shall be certified by the principal officer (treasurer, recorder and auditor) to the board." The officers submitted certifications which were all determined to be less than or equal to the maximum limitation.

In accordance with Iowa Code section 331.904(2)(c) "The sheriff shall set the annual base salary of each deputy sheriff who is classified as exempt under the federal Fair Labor Standards Act of 1938". The salary submitted by the sheriff was determined to be less than or equal to the maximum limitation.

Motion by O'Brien, 2nd by Green: to certify the following annual base salaries for FY2021 to the auditor:

Sheriff's First Deputy:	John Westering	\$69,445.00/year
Treasurer's Deputies:	McDermott, Ashley	\$52,939.00/year
	Nichols, Bethany	\$52,939.00/year
	Symonds, Julie A.	\$52,939.00/year
Recorder's Deputy:	Wallingford, Marci	\$52,317.00/year
Auditor's Deputies:	Karns, Sheri	\$52,939.00/year
	Anstey, Mary	\$52,939.00/year
Carried unanimously.		

Since FY2013 the position of jail administrator has been given to the first deputy sheriff. Rather than hire a jail administrator, the sheriff and board determined it was more practical for the first deputy sheriff to perform jail administration duties and authorized supplement pay for the first deputy. The amount was set at \$5,000, including social security and IPERS. The county sheriff has requested that said supplement pay be continued for FY2021.

Motion by Green, 2nd by Hartkopf: For fiscal year 2021 to authorize supplement pay [IOWA CODE 331.904(2)(e)] to First Deputy Sheriff John Westering in the amount of \$5,000 (including county share of social security and IPERS) for performing jail administration duties.

Carried unanimously.

In accordance with section (331.904(4) "The board shall determine the compensation of extra help and clerks appointed by the principal county officers."

Motion by Green, 2nd by O'Brien to set the following compensation schedule (base wages) for FY2021:

Secondary Roads: (Union scale except as noted) Laborer \$19.93/hr; Maintenance \$21.55/hr.; Road Equipment Operator 1 \$21.85/hr.; Road Equipment Operator 2 \$22.22/hr.; Dragline Operator 3 \$22.87/hr.; Working Foreman \$23.25/hr.; Yardman \$22.10/hr.; Mechanic \$23.70/hr.; Shop Foreman \$24.36/hr.; Rodman \$20.74/hr.

Office	Employee	
Secondary Roads:	Wolken, Trent	110,000.00/year
	Hansen, Richard	66,124.00/year
	Ray, Alice	<u>52,939.00/year</u> [struck by motion on June 30, 2020]
	Vogl, Dennis	25.19/hour
Zoning:	Hansen, Richard	5,612.40/year
Courthouse:	Proehl, Daniel	18.90/hour
Weed Commissioner:	Vogl, Dennis	30.00/hour
Veteran Affairs:	Holmes, Mitch	50,507.00/year
Attorney:	Groves, Beverly	53,488.00/year
-	Maureen, Doherty	30,000.00/year (3/4 time)
	Jensen, Eva	42,424.00/year
Information Tech.	Goins, Andrea	64,864.00/year
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## Tuesday, June 16, 2020 (continued)

Treasurer:	Bintner, Abigail	44,924.00/year	
	Wittrock, Brandi	47,732.00/year	
Gen. Assistance	Schuler, Deb	30,963.00/year	
M H Advocate	Schuler, Deb	30,963.00/year	
Carried unanimously.			

Motion by Hartkopf, 2nd by Green: in accordance with union agreement to set the following compensation schedule for base pay rates for FY2021:

Sheriff's assistant \$22.92/hr.: Joni Knudsen and Billie McLaren;

Sheriff's civil processor \$23.48/hr.: Stephanie Witzman;

Jailers \$19.64/hr.: Dorothy Cable, Sherri Hansen, Linda Marxen, Susan Meier, Susan Page and Darcy Schwanke; and Lead Jailer \$21.14/hr.: Stacey Misner.

Carried unanimously.

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	by Hartkopf: to adopt Resolution No. 2		-//
-	RESOLUTION TO SET APPROPRIAT		
	e following appropriations fo ents of Cass County for fisca		
Fund Description		Appropriation	
General Fund	<u>Department</u> Attorney	484,266	
Attorney Federal Seiz	<b>,</b>	23,962	
Attorney Local Seized		64,819	
Co Attorney Special R	-	45,625	
General Fund	Auditor	251,367	
General Fund	Board of Health-Sanitarian	35,000	
General Fund	Board of Supervisors	325,701	
Capital Projects	Capital Projects	2,593,688	
General Fund	Conservation	357,978	
Spec.Resource Enhance		109,664	
Consrv LandAcq/Cap Im		39,290	
General Fund	County Farm	21,000	
General Fund	Court Services	19,684	
General Fund	Courthouse	221,973	
General Fund	Election Administration	81,090	
Rural Services Fund	Engineer - Sec. Rd.	253,000	
Secondary Road Fund	Engineer - Sec. Rd.	7,550,000	
General Fund	Fair & 4-H Clubs	72,000	
	Flood & Erosion	121,250	
General Fund	General Relief	85,529	
General Fund	Human Services	42,500	
General Fund	Information Technology (IT)	217,909	
General Fund	Jail	497,069	
General Fund	Juvenile Probation/Detention	187,725	
Rural Services Fund		93,600	
General Fund	Library Contract Local Health	299,000	
	Local Option Sales Tax	995,721	
General Fund	Medical Examiner	36,000	
MH-DD Services Fund	MI/ID/DD/CD	367,020	
General Fund			
Rural Services Fund	Nondepartmental	1,394,102	
	Nondepartmental	7,000	
General Fund	Recorder	208,791	
Rec. Records Manageme Rural Services Fund		10,499	
General Fund	Road Clearing Sheriff	70,000	
Rural Services Basic	Sheriff	489,035	
	Sheriff's Local Seized Monies	938,084	
0		91,252	
General Fund	Sheriff's Federal Seized Monies Treasurer		
		527,762	
URA Amaizing Energy	URA Amaizing Energy Atlan	16,961	
General Fund	URA 2017 Agribusiness Veteran Affairs	479,205	
General Fund Rural Services Fund		96,800	
	Weed Commissioner	7,045	
General Fund	Zoning	7,434	
	Grand Total without transfe	21.5 13,33/,400	

Grand Total without transfers 19,937,400 and to authorize the County Auditor to periodically transfer sums from the General, Rural and other funds to the Secondary Roads, General Supplemental and other funds during the 2020-2021 budget year in accord with Section 331, Code of Iowa. The total maximum transfer from and to the several funds shall not exceed (unless amended) the sums itemized as follows: MINUTE BOOK 24

# Tuesday, June 16, 2020 (continued)

Appropriated Operating Transfer	s for 2020-2021:
<u>General Services Fund</u>	
To Gen. Supplemental Fund	670,000
To Secondary Road Fund	173,172
To Capital Projects Fund	500,000
<u>Rural Services Basic Fund</u>	
To Rur.Serv. Supp. Fund	370,000
To Secondary Road Fund	2,118,853
To Flood & Erosion Fund	24,000
Local Option Tax Fund	
To Secondary Roads Fund	200,000
To Rural Services Fund	353,334
TOTAL	4,409,359

Carried unanimously. Resolution adopted this 16th day of June, 2020

	and the addition authorized to issue cheep	ior same.
General Basic Fund	Contan Contract	
Access Systems	Copier Contract	662.60
Anita Supply Center	Custodial Supplies	1071.94
Anita Tribune Co	Publishing	346.61
Atlantic Municipal Utilities	Utilities Dubliching	780.13
Atlantic News Telegraph	Publishing	435.94
Atlantic Pest Control	Extermination Services	85.00
Brown Electric Company	Repairs	143.18
Camblin Plumbing & Heating	Service Call	125.50
Cappels	Supplies	173.37
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner	400.00
CCMH Public Health	Grants	8770.32
Charm-Tex	supplies	1059.90
Choice Printing	Laminating Services	6.00
Counsel Office & Documents	Copier Contract	250.76
Culligan Soft Water	Cooler Rent	62.00
Designer Portraits	Service	18.00
Dvorak Tire and Service	Tires	78.28
Ed's Lawn Equipment	Equipment Maintenance	149.00
Fareway Stores	Jail Provisions	68.18
First National Bank	Misc Expenses	978.81
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	•	98.65
Griswold American	Publishing	297.20
Griswold Communications	Telephone Service	229.55
Hepler Curbside Recycling	Sanitation Expense	175.00
IMAGETek	Tech Support	225.00
Iowa DNR	Registration	65.00
Iowa Prison Industries	Signs	838.50
ISAC	Dues	5900.00
Lakes Marketing & Print	PPE Supplies	77.92
Laverty Sanitation	Sanitation Expense	95.00
City of Lewis	Utilities	76.26
McAtee Tire Service	Tires	844.83
Mediacom	Telephone Services	932.36
Medivac Corp	Ambulance	3066.67
Mid American Energy	Utilities	85.36
Nishnabotna Valley R E C	Utilities	379.95
Office Stop	Supplies	219.80
Per Mar Security Services Corp	Monitoring Services	568.56
Pitney Bowes	Postage	1232.84
Pitney Bowes	Rent	49.42
Postmaster	Postage	120.00
Brenda Pottebaum	Custodial Services	960.00
Dan Proehl	Cellular Service	40.00
Quill Corporation	Office Supplies	77.97
Rieken Funeral Homes	Transport	460.00
Roland Funeral Services	Indigent Burial	1937.00
SIRWA	Utilities	33.75
Schumacher Elevator	Elevator Maintenance	246.76
Shield Technology Corp	License	442.50
Solutions	Tech Support	1664.86

uesday, June 16, 2020 (continued)		
eneral Basic Fund (continued)	11-1	45 50
State Hygienic Laboratory Stone Office Products	Water Testing Office Supplies	45.50 844.53
The Shredder	Shredding Services	72.00
Thomson Reuters-West	Subscription	277.32
Tree Pro	shelters	389.00
UIDL UI Diagnostic Laboratories	Autopsy	91.00
United States Cellular	Cellular Service	54.60
U.S. Bank Equipment Finance	Copier Contract	136.66
Verizon Wireless	Cellular Service	40.01
Wex Bank Fleet Services	Fuel	577.67
Tracy Wilson	Custodial Services	150.00
21st Century Coop eneral Supplemental Fund	Chemical	1956.54
Julianne M Adams	Precinct Official Compens	175.95
Anita Tribune	Publishing	558.00
Mary Anstey	Mileage	50.40
ARC-Jewell West	Election Supplies	28.07
Atlantic News Telegraph	Publishing	660.17
Cass Co Ag & Ed Association	Contribution	30.00
Cass County Sheriff	Serving Notices	285.93
Nancy Erickson	Precinct Official Compens	181.80
Deb Field	Precinct Official Compens	163.00
First National Bank	Misc Expenses	33.72
John Fleming	Precinct Official Compens	155.25
Leta Gerlock	Precinct Official Compens	189.10
Anieta Gregory Dee Harrison	Precinct Official Compens	169.20 194.40
Mary Lou Hoskins	Precinct Official Compens Precinct Official Compens	194.40
Sheryl Jensen	Precinct Official Compens	155.25
Jason Karns	Mileage	87.75
Julie Kennon	Precinct Official Compens	167.85
Sonya Mikkelsen	Precinct Official Compens	65.25
Becky Pelzer	Precinct Official Compens	178.20
Pitney Bowes	Postage	1256.90
Public Safety Fund	County Contribution	30133.78
Pamela Reed	Precinct Official Compens	56.25
JoBeth Reynolds	Precinct Official Compens	213.40
Beverly Schelling	Precinct Official Compens	155.25
Shelby County Auditor	Rent/Utilities/Custodial	1174.50
Sandra Sothman Frank Spillers	Precinct Official Compens Precinct Official Compens	162.00 144.45
Kimberlee Spillers	Precinct Official Compens	166.60
Mary Strong	Precinct Official Compens	153.00
Sheryl Sunderman	Precinct Official Compens	59.13
Carol Waters	Precinct Official Compens	161.10
Cheryl Wessels	Precinct Official Compens	183.70
Kay Winston	Precinct Official Compens	156.60
Pam Wolfe	Precinct Official Compens	65.25
Sharon Woodward	Precinct Official Compens	139.50
<u>ural Services Basic Fund</u>		
Bizco	Equipment	2907.78
Deter Motors Corp	Maintenance	1491.25
First National Bank	Misc Expenses	63.07
Horizon Jet Wash	Service	105.00
Jones Automotive McAtee Tire Service	Service Service	1408.00 393.67
Secondary Road Fund	Reimburse Sec Rd Hours	393.67 60000.00
Wex Bank Fleet Services	Fuel	1916.11
econdary Road Fund		_/ _/
Agri Drain Corp	Supplies	978.50
AgriVision	Supplies	11.78
Alliant Energy	Utilities	240.73
Allied Oil & Supply	Oil	1837.90
Atlantic Carriers	Road Salt	1826.83
Cass County Health Systems	Testing	108.00
Cintas LOC 749	Uniforms	187.96
	Sanitary Disposal	55.00
Cook Sanitation		819.62
Curtis Welding & Fab	Supplies	4
Curtis Welding & Fab Dvorak Tire and Service	Supplies	17.95
Curtis Welding & Fab Dvorak Tire and Service Ed's Lawn Equipment	Supplies Supplies	12.00
Curtis Welding & Fab Dvorak Tire and Service Ed's Lawn Equipment Fastenal Company	Supplies Supplies Supplies	12.00 30.52
Curtis Welding & Fab Dvorak Tire and Service Ed's Lawn Equipment	Supplies Supplies	12.00

Tuesday, June 16, 2020 (continued)		
Secondary Road Fund (continued)	Expondable Dante	262 05
Interstate Battery Systems	Expendable Parts Reimbursement	362.85 10073.06
City of Massena Matheson Tri-Gas	Supplies	966.03
McAtee Tire Service	Tires/Tire Repair	1602.67
Mid American Energy	Intersection Lighting	5.20
MTS	Sanitary Disposal	25.00
Nebraska Iowa Industrial Faste	Supplies	48.76
Carl O & Marian V Neumann Trus	ROW	4069.00
Oden Enterprises	Supplies	4219.20
OHalloran International	Parts/Service	4939.15
Olsen Fuel Supply	Fuel	6616.83
Overhead Door Company	Building Maintenance	549.80
Pattison Sand Company	Rock	88512.75
Purchase Power	Postage	11.75
Alice Ray	Reimbursement	63.90
Road Builders	Expendable Parts	43.94
SIRWA	Water	33.75
Sandbothe Firestone	Tires	418.18
Schildberg Construction	Rock	53357.66
Seneca Companies	Buildings & Grounds	967.50
Tiger Mart Griswold Amoco	Fuel	314.87
Transit Works TW Enterprises	Equipment	112.50
Unity Point Clinic-Occ Med	Testing	126.00
Verizon Wireless	Cellular Service	413.96
Westel Systems	Telephone Service	37.46
Windstream	Telephone Service	67.41
Ziegler	Parts/Service	2676.84
21st Century Coop	Fuel	4999.33
Sheriff Investigations		40.00
First National Bank	k-9	18.98
Local Option Tax Fund	Couthlour Mouring	200.00
Atlantic City Clerk Cass Co Environ Landfill	Southlawn Mowing	390.00
	Fee Food For All	10650.00 725.04
Cass County Extension Fareway Stores	Food For All	3135.91
Hy-Vee	Food For All Expenses	5926.19
Southwest Iowa Egg Coop	Food For All	839.25
<u>Capital Projects</u>		055.25
Interior Touch	Carpet	1515.63
Per Mar Security Services	Monitoring Services	249.96
Local Emergency Mgmt Agency		
City of Council Bluffs	HazMat 28E	3489.00
Iowa Communities AssurancePool	Premiums	1990.08
Mike Kennon	Fuel	73.44
Environmental Control Agn		
Atlantic City Clerk	Leachate Disposal	23772.06
Atlantic Motor Supply	Supplies	29.96
Crystal Clear of SW Iowa	Water	44.00
First National Bank	Miscellaneous	32.04
First Whitney Bank& Trust	Debt Repayment	7050.00
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	4083.77
IMWCA	Work Comp	1516.00
Becky Jolly, DNR Land Quality	DNR Quarterly Waste Fees	96.00
Marne/Elk Horn Telephone	Telephone Service	3.59
Olsen Fuel Supply	Fuel	1631.98
Precision Applicators	Leachate Hauling	23100.00
Purchase Power	Postage	96.50
Quandt Auto Salvage	Disposal	1360.00
SWANA Corp	Dues Dants (Sonvice	223.00
Ziegler	Parts/Service	22899.59

Motion by Hartkopf, 2nd by Waters: to adjourn. Carried unanimously. Next meeting June 23, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, June 23, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of June 16, 2020 upon motion by Waters, 2nd by O'Brien were approved.

Board discussed the position on the Cass County veteran affairs commission which ends 06/30. Motion by O'Brien, 2nd by Green: to re-appoint Terry Duggan of Griswold to the Cass County Commission of Veteran Affairs for 3-year term beginning 07/01/2020. Carried unanimously.

County Engineer reviewed current road projects.

The board discussed the issue of 'abandoned' vehicles parked along Hwy 92 just north of Massena. Waters reported that it appears five of the vehicles are parked in State right of way, and three, one with license plate, are parked on private property. Since the DOT is working on the issue and has notified the persons believed to own the vehicles that are in the State right of way, the board decided it would postpone going forward until the vehicles' owners respond to the DOT's request.

Motion by Green; 2nd by Hartkopf: to adjourn. Meeting adjourned. Next meeting June 30, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, June 30, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of June 23, 2020 upon motion by Hartkopf, 2nd by Waters were approved.

County Engineer reviewed current road projects. Since the county roads are so dry, maintenance work is mainly off road: driveway, culvert, shoulder, etc.

In accordance with Iowa Code section 331.904(2)(d) "The board shall set the annual base salaries of any deputy sheriffs who are not classified as exempt under the federal Fair Labor Standards Act of 1938, as amended. Upon certification by the sheriff, the board shall review, and may modify, the annual base salaries of the deputy sheriffs who are not classified as exempt." Base salaries (pay rates) submitted by Sheriff per union agreement: road deputy \$28.44/hour; investigator deputy rate + \$1.00/hour; and dog handler deputy rate x 1.03.

Motion by Green, 2nd by O'Brien: in accordance with union agreement to set the base salaries for FY2021 of sheriff's road deputies at \$28.44/hr.: Jimmy James, Corey Larsen, Joshua McLaren, and Kyle Quist; investigator at \$29.44/hr.: Benjamin Bartholomew; and dog handlers at \$29.29/hr.: Tim Olsen, and Tyler Shiels.

Carried unanimously.

Motion by O'Brien, 2nd by Green to strike the line for engineer's office manager from a motion of June 16 and set the FY2021 base wages for Alice Ray at \$51,955.00/year.

Aye: O'Brien, Green and Hartkopf. Nay: Baier and Waters. Motion carried.

Source Committee reports: Hartkopf- Zion Recovery/SWIMHC 6/29

dener di Bubite i dila		
Access Systems	Copier Contract	319.69
Adair Co Sheriff	Autopsy Reimbursement	2025.00
AFD Extinguisher Service	Service	36.00
Akin Building Center	Custodial Supplies	20.47
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Tuesday June 20, 2020 (continued)		
<b>Tuesday, June 30, 2020</b> (continued) <u>General Basic Fund</u> (continued)		
Alliant Energy	Utilities	330.61
Anita Supply Center	Custodial Supplies	2.70
Anita Tribune Co Julie Anstey	Publishing Norwex Cloths	901.04 39.98
Atlantic Municipal Utilities	Utilities	2787.26
Atlantic News Telegraph	Publishing	335.00
Atlantic Pest Control	Extermination Services	140.00
Barbara Baier	Mileage	23.40
Black Hills Energy Brown Electric Company	Utilities Service Call	29.08 64.37
Camblin Plumbing & Heating	Service Repairs	584.37
Cappels	Supplies	170.32
Carroll Control Systems	Boiler Repairs	240.00
Cass County Health Systems Cass County Recorder	Coroner Copies	200.00 136.93
CCMH Public Health	Grants	7214.33
Century Link	Service	745.01
Choice Printing	Office Supplies	945.04
Cott Systems Counsel Office & Documents	Maintenance/License	660.00 146.60
County Binders	Copier Contract Repairs	140.00
Michael DeJong	Face Shields	57.50
Dell Marketing	Computers	8345.90
Terry Duggan	Mileage	15.54
Electronic Engineering Corp Farmers Electric Cooperative	Maintenance Utilities	1190.67 46.07
Feldhacker Contracting	Repair Trail	9000.00
First National Bank	Misc Expenses	1317.77
Government Forms and Supplies	Germ Shields	1626.94
Great America Financial Service	•	106.00
Griswold American Guthrie County Public Health	Publishing Services	550.46 3350.34
Kenneth Harrison	Mileage	12.30
Hy-Vee Pharmacy	Inmate Food	9.03
Hy-Vee	Supplies	1109.05
IMAGETek	Tech Support	225.00 1842.44
Iowa County Recorders Assoc Iowa Law Enforcement Academy	Maintenance and Support Training	500.00
Iowa Prison Industries	Sign	515.00
ISCTA IA State Co Treasurers	Dues FY2021	250.00
KJAN Stave Liversad	Advertisement	1732.50
Steve Livengood Lloyd & Meredith	Contract Labor Water Tank	325.00 127.00
Mail Services	Print & Postage	4447.85
Marsars Water Rescue Systems	Equipment	1855.31
Tracey Marshall	Cellular Service/Supplies	122.80
Mediacom Meredith Communications	Telephone Services Advertisement	379.57 1300.00
Mid American Energy	Utilities	105.57
Ted's Cooperative	Rent	260.00
Midwest Card and ID	Supplies	195.35
Motorola	Equipment	33500.00
Office Depot Orscheln's	supplies Supplies	69.82 29.99
Pictometry International Corp	Aerial Photos	8421.99
Pitney Bowes	Postage	29.55
Proforma ASAP	Outreach	2555.00
Reporting Services	Transcripts Grading	75.20 4000.00
Ryan Archibald Construction Solutions	Tech Support	63595.12
Stone Office Products	Office Supplies	4.11
TreeMendus Tree Service	Storm Cleanup	150.00
United States Cellular	Cellular Service	54.60
Verizon Wireless W & S Appliance	Cellular Service Air Conditioner	1108.97 2340.00
Western Iowa Tourism Region	Contribution	500.00
Windstream	Telephone Service	1.39
General Supplemental Fund		
Crawford Co Sheriff	Juvenile Service Sanitizer	42.10
Hy-Vee Iowa Secretary of State	NCOA Cards	74.85 114.95
Sarah Jennings	Juvenile Services	2000.00

Tuesday, June 30, 2020 (continued)		
Rural Services Basic Fund		
Atlantic Tire & Wheel	Service	715.12
DeVore Fencing	Service	1896.42
Galls Horizon Jet Wash	Vest Service	350.00 35.00
Motorola	Equipment	14500.00
NITV Federal Services	Training	350.00
Dennis Vogl	Mileage	141.75
Secondary Road Fund	Cupalian	F0 22
Agri Drain Corp AgriVision	Supplies Expendable Parts	50.32 220.44
Alliant Energy	Utilities	263.20
Atlantic Motor Supply	Supplies	1230.37
Atlantic Municipal Utilities	Utilities	290.00
Barco Municip Prod Leo Beschorner	Supplies	92.10
Boes Repair	Cellular Reimbursement Expendable Parts	40.00 3430.60
Calhoun-Burns & Assoc	Consultant Fees	18169.60
Caliber Concrete	Patching	57442.01
Cappels	Supplies	536.44
Cass Co Environ Landfill	Disposal Cellular Reimbursement	221.00
Dave Christensen Curtis Welding & Fab	Supplies	40.00 107.32
Deter Motors	Parts/Service	77.93
Fastenal Company	Supplies	89.26
Filter Care of Nebraska	Outside Services	64.50
Richard E Hansen	Reimbursement	125.54
Michael Hayes Henningsen Constr	Cellular Reimbursement Cold Patch	40.00 71.05
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems	Supplies	250.41
Innovative Indust	Supplies	816.00
Iowa State University Mark Knudsen	Meeting Fees Cellular Reimbursement	65.00 40.00
Massena Ag Supply	0il	12.32
McAtee Tire Service	Tires/Tire Repair	13189.80
Nebraska Iowa Industrial Faste	Supplies	63.61
OHalloran International	Parts/Service	2755.52
Road Builders Schildberg Construction	Expendable Parts Rock	492.27 18739.06
Snyder & Assoc	Engineering Services	1831.50
Trent Wolken	Reimbursement	40.00
Ziegler	Parts/Service	1939.05
<u>Sheriff Investigations</u> Officer Survival Solutions	Cupalian	2474 55
Local Option Tax Fund	Supplies	2474.55
Bridgewater Farm	Food For All	150.00
Brun Ko Farm	Food For All	150.00
Cass Co Ag & Ed	Food For All	120.00
Cass Co ISU Extension	Wellness Coordinator Food For All	1500.00
Cass County Extension Erickson Foods	Food For All	279.53 564.00
Fareway Stores Inc	Food For All Expense	7385.75
Henningsen Processing Plant	Food For All	480.00
Hy-Vee	Food For All Expenses	1645.67
Southwest Iowa Egg Coop <u>Capital Projects</u>	Food For All Expense	425.25
Affordable Heating & Air	Service	2212.00
Local Emergency Mgmt Agency		
Mike Kennon	Fuel	42.40
Midwest Card and ID	Maintenance Agreement	1000.00
SWIPCO Verizon Wireless	FEMA Compliance Cellular Service	1118.00 82.55
Windstream	Telephone Service	49.89
Environmental Control Agency		
Atlantic Motor Supply	Supplies	158.57
Barker, Lemar and Assoc	Engineering Services	4500.00
Cappels Central States Wire Prod	Supplies Supplies	145.37 5186.83
Ed M Feld Equipment Co	зиррітеs ІННѠ	100.00
Farmers Electric Coop	Utilities	1728.65
Hansen Machine	Parts	272.55
Hughes Network Systems	Internet Services	91.18
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Tuesday, June 30, 2020 (continued)		
Environmental Control Agency (co	ntinued)	
Hy-Vee	Supplies	76.83
SCS Engineers	Engineering Services	3065.00
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	93.75
<u>Consrv LandAcq/Cap Imprvmnt</u>		
Atlantic Pest Control	Pest Control	50.00
Blooming Prairie Nursery	Plants	368.50

Motion by O'Brien, 2nd by Green: to adjourn. Carried unanimously. Next meeting July 7, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

## Tuesday, July 7, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Hartkopf, 2nd by O'Brien was approved. Minutes of June 30, 2020 upon motion by Waters, 2nd by Green were approved.

The Board in the employment contract with the Cass County Engineer scheduled a review of Engineer's performance and the Board has scheduled today for such review. The Engineer has requested the interview be conducted in closed session.

Motion by Green, 2nd by O'Brien: pursuant to Code of Iowa 21.5(1)(i) "to go into closed session: to evaluate the professional competency of an individual whose . . . performance, , . . . is being considered . . . and that individual requests a closed session."

There being no discussion, a roll call vote was taken. Five ayes. Carried unanimously.

At 9:20 a.m. the Board went into closed session with Board members, Auditor and the County Engineer Trent Wolken present. Notification will be given when the Board returns to open session.

At 10:10 a.m. the Board returned to open session.

County Attorney Vanessa Strazdas reviewed current legal activity.

County Sheriff Darby McLaren has submitted payroll change notices to classify two deputies as sergeants with supplement pay of \$1/hour. The Board discussed the request as to who has final approval authority; whether or not the union agreement applied; whether or not this was supplement pay; etc. County Attorney remarked that there was nothing in Iowa Code that stated the board of supervisors had to approve supplement pay; and nothing in the union agreement prohibiting adding a rank/classification or supplement pay. A union representative present virtually, remarked that it may be necessary to approve a memorandum of understanding to add the classification to the current contract. She also asked the board to consider extending the contract for additional year/s with an option to renegotiate wages annually. Two Board members, the Sheriff and a union representative will meet in the near future to discuss the issues. After due discussion, action was postponed until a future meeting.

Reports filed: May 2020 Sheriff's and Recorder's fees collected reports.

Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

Semi-Annual Report of Tracey Ma	arshall, Cass Co	. Treasurer	For the period fro	om Jan. 1, 2020	- June 30, 2020	, Inclusive
Statement of Account	Balance	Revenues	Total To be	Disbursements	Fund Balance	Au. Warrants
By Fund	01/01/20		Accounted For		06/30/20	Outstanding
General Basic	2,422,566.20	2,011,966.80	4,434,533.00	2,847,179.02	1,587,353.98	98,284.31
General Supplemental	593,109.60	1,139,131.77	1,732,241.37	999,822.70	732,418.67	55,651.39
Rural Services Basic	1,129,856.34	1,488,344.64	2,618,200.98	1,531,061.67	1,087,139.31	32,455.39
Rural Services Supplemental	-23,127.32	300,000.00	276,872.68	148,800.77	128,071.91	0.00
Secondary Road	3,496,433.78	2,658,549.23	6,154,983.01	2,493,699.39	3,661,283.62	159,304.80
Special Resource Enhancement	89,500.40	11,189.39	100,689.79	0.00	100,689.79	
Flood & Erosion Control	110,780.20	0.00	110,780.20	16,337.63	94,442.57	0.00
Public Safety Agency	73,025.48	240,169.39	313,194.87	243,876.03	69,318.84	9,419.58
Capital Projects	1,419,555.43	586,564.02	2,006,119.45	19,226.88	1,986,892.57	0.00
Debt Service	70,222.44	192,611.03	262,833.47	240,713.51	22,119.96	
Drainage Districts	1,550.04	0.00	1,550.04	0.00	1,550.04	
Local Emergency Management	84,293.11	509.85			32,257.22	2,646.98
Bangs and Bovine	2,053.48	1,253.86	3,307.34	1,419.25	1,888.09	0.00
Townships	6,536.86	156,146.07	162,682.93	161,239.31	1,443.62	
Corporations	69,957.10	2,745,436.74	2,815,393.84	2,744,699.21	70,694.63	
Schools	226,785.26	5,732,787.19	5,959,572.45	5,867,146.52	92,425.93	
Area Schools	22,854.09	598,231.92	621,086.01	612,000.14	9,085.87	0.00
County Hospital	41,928.32	1,074,590.65	1,116,518.97	1,099,841.27	16,677.70	
Investigations	667,977.17	22,884.79	690,861.96	25,715.04	665,146.92	2,474.55
Environmental Control Agency	47,094.29	457,584.00	504,678.29	485,416.34	19,261.95	
Tax In Advance	15,909.88	58,225.53	74,135.41	0.00	74,135.41	0.00
Agricultural Extension	4,361.13	111,775.67	116,136.80	114,401.96	1,734.84	
Conservation Land Aquisition	22,433.79	624.75	23,058.54	4,722.24	18,336.30	
County Assessor Agency	211,430.69	197,602.62	409,033.31	259,552.02	149,481.29	
Motor Vehicle Trust	497,248.50	1,507,551.05	2,004,799.55	1,736,846.00	267,953.55	
Use Tax Trust	160,447.27	941,445.41	1,101,892.68	878,645.29	223,247.39	
Specials	2,050.00	8,233.00	10,283.00	8,266.00	2,017.00	0.00
Tax Sale Redemption	0.00	74,614.50	74,614.50	74,614.50	0.00	0.00
Anatomical Gift Revenue Trust	30.00	212.00	242.00	235.00	7.00	0.00
Child Support Recovery Trust	35,786.01	117,251.50	153,037.51	117,019.42	36,018.09	
Unapportioned Tax	0.00	1,209.50	1,209.50	1,209.50	0.00	0.00
MH-DD Services	252,079.25	147,523.31	399,602.56	189,714.60	209,887.96	459.50
Drivers License Trust	0.00	41,430.50		41,430.50		
Recorder Records Management	5,491.70	1,394.08		0.00	6,885.78	
Co.Rec.Electronic Trans. Fund	58.44	35.10	93.54	0.00	93.54	0.00
Co.Rec.Electronic Fee Fund	209.00	1,385.00	1,594.00	1,224.00	370.00	
Insurance Trust	528,485.32	978,588.64	1,507,073.96	809,732.51	697,341.45	
E911 Surcharge	366,465.13	98,195.37	464,660.50	187,200.16	277,460.34	15,807.33
E911 Operating	975.00	75.00	1,050.00	0.00	1,050.00	0.00
AMAIZING ENERGY ATLANTIC	16,960.03	0.00	16,960.03	0.00	16,960.03	0.00
Soil and Water Cons District	881.79	1,572.67	2,454.46		1,209.06	
Local Option Tax	705,132.15	359,155.12		439,565.18		
			37,445,439.01	24,456,364.70		439,742.64

## Tuesday, July 21, 2020

The Cass County Board of Supervisors met at 9:16 a.m. with four members present: Steve Baier, chair, and Mark O'Brien onsite; John Hartkopf and Frank Waters electronically. Absent: Stephen Green. Agenda upon motion by Waters, 2nd by O'Brien was approved. Minutes of July 7, 2020 upon motion by O'Brien, 2nd by Waters were approved.

County Conservation Director Micah Lee presented 4th quarter FY20 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Hitchcock House, Indian Creek, Troublesome Creek and Outdoor Classroom) and naturalist's environmental education activities: 149 programs to 2,271 persons.

County Engineer reviewed current road projects.

Motion by Hartkopf, 2nd by O'Brien: to approve the "IDOT Agreement for County Bridge Federal-Aid SWAP Funding (No. 4-20-HBP-SWAP-39)", project BROS-SWAP- CO15(73)—FE-15, bridge on Boston Road, .1 mile east of Olive St. [estimated \$600,000]. Carried unanimously.

Bids for three stream grade Stabilization & bank protection projects have been reviewed by the County Engineer and he is recommending the Board accept the low bid. Two bids for the projects were received. The bids were: AM COHRON & SON - \$336,767.83; and MURPHY HEAVY CONTRACTING - \$211,015.00.

## Tuesday, July 21, 2020 (continued)

#### After a brief discussion:

Motion by O'Brien; 2nd by Hartkopf: to accept the low bid of \$211,015 submitted by Murphy Heavy Contracting for stream grade Stabilization & bank protection project #EWPM L2020-4-70-252; and to authorize the chair to sign the contract. Carried unanimously.

#### 

Griswold city council member Julianne Adams asked the Board to assist with the city's request that a cell tower, proposed to be built just outside the city limits, be erected on a site located at a greater distance from a city residential area. The city is not opposed to the tower, just the proposed location, and has proposed alternate sites within city limits. The Cass County zoning commission turned down the request to erect the tower at this location. However, the cell company states, and the County attorney confirmed, that Iowa law permits the company to erect the tower on an eligible site of its preference. The building permit has not been issued. The board and city will continue to investigate what options may be available.

#### 

# Motion by O'Brien, 2nd by Waters: to adopt RESOLUTION 2020-018. Carried unanimously.

## **RESOLUTION NO. 2020-018 ORDER TO APPROVE APPLICATION FOR VOLUNTARY ANNEXATION**

WHEREAS, the City of Griswold, Iowa, has received an Application for Voluntary Annexation from Agriland FS Inc.; and WHEREAS, the City has offered a date and time for consultation on the proposed annexation, but the County waives any requirement of holding a consultation with the City, and approves of the Application for Voluntary Annexation. NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Cass County, Iowa, as follows:

1. The Application for Voluntary Annexation, which is attached hereto labeled Exhibit "A" and incorporated by reference herein, is supported by the Board of Supervisors of Cass County, Iowa. The Board clerk is requested to send a copy of this Resolution to the City Clerk of Griswold, Iowa.

Adopted this 21st day of July, 2020.

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The following claims were approved and the auditor authorized to issue checks for same:

<u>General Basic Fund</u>		
Access Systems	Copier Contract	662.60
Akin Building Center	Custodial Supplies	57.54
Anita Tribune Co	Publishing	120.00
Atlantic News Telegraph	Publishing	802.53
Cappels	Supplies	162.18
Cass Co Ag & Ed Association	Contribution	36000.00
Cass Co Environ Landfill	Disposal Fee	5.00
Cass Co Fair Board	Fair Plaque	15.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Sheriff	Service Fees	52.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	2186.71
Cintas First Aid & Safety	First Aid	180.11
Cook Sanitation	Sanitary Disposal	150.00
Counsel Office & Documents	Copier Contract	425.35
Culligan Soft Water Serv	Cooler Rent	62.00
Ed's Lawn Equipment	Equipment Maintenance	35.00
Elicia Cox	Rent	190.00
Erickson Water Septic & Sewer	Lawn Care	235.00
Fareway Stores	Jail Provisions	21.98
First National Bank	Misc Expenses	651.96
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	e Copier Lease	98.65
Griswold American	Publishing	156.58
ISAC	Dues	375.00
JJ Design	Lettering	70.00
Lewis First Responders	Equipment	37.71
City of Lewis	Utilities	146.52
Mail Services	Print & Postage	569.40
Mediacom	Telephone Services	1060.63
Office Depot	supplies	75.77
Outfitters Plus	uniforms	504.34
Pitney Bowes Inc	Meter Rent	49.42
Brenda Pottebaum	Custodial Services	1040.00
Premier Real Estate Management	Rent	565.00
PRIA	Membership	60.00
Dan Proehl	Cellular Service	40.00
Quill Corporation	Office Supplies	111.96
SIRWA	Utilities	33.75
Schumacher Elevator Co	Elevator Maintenance	246.76
Stone Office Products	Office Supplies	387.01
SWIPCO	Membership Dues	2308.00

Tuesday, July 21, 2020 (continued)		
General Basic Fund (continued)		
SWITA	Taxi/Bus Support	6000.00
The Shredder	Shredding Services	72.00
Thomson Reuters-West	Subscription	277.32
Verizon Wireless	Cellular Service	40.01
Wex Bank Fleet Services	Fuel	839.07
Tracy Wilson	Custodial Services	180.00
21st Century Cooperative	Fuel	94.73
<u>General Supplemental Fund</u> Atlantic News Telegraph	Publishing	30.31
Cass County Sheriff	Service Fees	886.29
IMWCA	Work Comp	37303.00
Iowa Precinct Atlas Consortium	Software Renewal	3887.64
Lancaster Co Sheriff	Service Fees	6.61
Public Safety Fund	County Contribution	33559.69
Quill Corporation	Office Supplies	5.37
SWI Juvenile Emergency	Juvenile Services	43055.64
Rural Services Basic Fund		
Axon Enterprise	supplies	295.00
Bizco	Equipment	1118.68
Brown's Shoe Fit	Uniforms	144.00
CDW Government	Equipment	285.97
Deter Motors Corp	Maintenance	87.09
Dvorak Tire and Service	Service	479.99
First National Bank	Misc Expenses	1139.69
Flood & Erosion Control Fund	FY21 Appropriation	24000.00
Galls LLC	Equipment	75.96
McAtee Tire Service	Service	477.72
OReilly Auto Parts	vehicle maintenance	4.99
Richter & Son Towing	Service	275.00
Touch of Class	Service	31.95
Wex Bank Fleet Services	Fuel	2516.42
<u>Secondary Road Fund</u> AgriVision	Expendable Parts	347.84
Akin Building Center	Supplies	5.29
Alliant Energy	Utilities	93.55
Arnold Motor Supply	Expendable Parts	45.78
Blaine's Service	Tire Repair	34.45
Casey's Business MasterCard	Fuel	45.00
Cass County Health Systems	Testing	150.00
CCL Supply	Supplies	448.01
Central Iowa Ready Mix	Supplies	963.00
Cintas	Uniforms	187.96
Cook Sanitation	Sanitary Disposal	55.00
Filter Care of Nebraska	Outside Services	27.25
First National Bank	Misc Expenses	619.00
Hotsy Cleaning Systems	Supplies	261.48
Housby Mack	Expendable Parts	265.84
Interstate Battery Systems	Expendable Parts	133.95
Iowa Prison Industries	Signs	5904.55
Massena Telephone Company	Telephone Service	30.05
Mid American Energy	Intersection Lighting	5.20
MTS OHalloran International	Sanitary Disposal Expendable Parts	25.00 73.03
Olsen Fuel Supply	Expendable Parts Fuel	73.03
SIRWA	Water	33.75
Schildberg Construction	Rock	22834.84
Tiger Mart Griswold Amoco LC	Fuel	321.26
Unity Point Clinic-Occ Med	Testing	168.00
Verizon Wireless	Cellular Service	416.02
Westel Systems	Telephone Service	37.05
Windstream	Telephone Service	69.59
Wyman's Carquest	Supplies	79.96
Ziegler	Parts/Service	731.29
21st Century Cooperative	Fuel	7746.69
Sheriff Investigations		
Atlantic Animal Health Center	k-9	34.60
Cappels	k-9	32.98
First National Bank	К-9	3405.59
Local Option Tax Fund		<b></b>
Hy-Vee	Food for All	3056.69
Southwest Iowa Egg Cooperative		175.50
SW Ia Housing Trust Fund SWIPCO Southwest Iowa Transit Agency		5000.00 1900.00
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Tuesday, July 21, 2020 (continued)		
Capital Projects		
Per Mar Security Services Corp	Monitoring Services	249.96
Local Emergency Mgmt Agency		
Mike Kennon	Fuel	47.44
Environmental Control Agency		
Brown Electric Company	Building Maintenance	114.00
Crystal Clear of SW Iowa	Water	51.00
Farmers Electric Cooperative	Utilities	1788.92
First National Bank	Miscellaneous	258.51
First Whitney Bank& Trust	Debt Repayment	7050.00
Five Q Innovations	Office Expenses	15.00
IMWCA	Work Comp	648.00
John Deere Financial	Supplies	55.86
Marne/Elk Horn Telephone	Telephone Service	3.80
Jebidiah Marshall	Reimbursement	51.00
Office Stop	Office Supplies	334.44
Olsen Fuel Supply	Fuel	1527.59
Requip	Baler Parts	505.69
Treasurer-State of IA	Sales Tax	96.00
Ziegler	Parts	2831.80

Motion by Hartkopf, 2nd by Waters: to adjourn. Meeting adjourned. Next meeting July 31, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

## Friday, July 31, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, John Hartkopf, Stephen Green, Mark O'Brien and Frank Waters. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of July 21, 2020 upon motion by Waters, 2nd by O'Brien were approved.

Motion by Green, 2nd by Hartkopf: to adopt RESOLUTION 2020-019 RESOLUTION TO AWARD CONTRACT

WHEREAS, the following project is included in the approved Cass County Five Year Construction Program (2021-2025): BRS-SWAP-C015(65)--FF-15 Bridge Replacement of Bridge #433 on Olive Street (N-16), Over Creek, from Chicago Road North 1/2 Miles, on the West Line S9-T77-R36; and

WHEREAS, this project was publicly let for bids and included in the July 21, 2020 Iowa Department of Transportation letting with the following results:

A.M. Cohron & Son Inc. of Atlantic, Iowa	\$664,562.32
Murphy Heavy Contracting Corp. of Anita, Iowa	\$777,392.00
Herberger Construction Co., Inc. of Indianola, Iowa	\$810,102.65
United Contractors Inc. and Subsidiaries of Johnston, Iowa	\$816,645.00
Jensen Construction Co. of Des Moines, Iowa	\$856,627.85
Iowa Bridge & Culvert, L.C. of Washington, Iowa	\$912,122.08; and

WHEREAS, it is the recommendation of the County Engineer to accept the bid from A.M. Cohron & Son Inc. in the amount of \$664,562.32; and

WHEREAS, it will be necessary to temporarily close certain roadways along the project route to facilitate construction. NOW, THEREFORE, BE IT RESOLVED that Cass County, Iowa does accept the bid and herein award this project to A.M. Cohron & Son Inc. in the amount of Six Hundred Sixty-Four Thousand, Five Hundred Sixty-Two Dollars and 32/100's (\$664,562.32); and

BE IT FURTHER RESOLVED that the Cass County Board of Supervisors authorizes the Board Chair to electronically sign the contracts and bonds on behalf of Cass County through the Iowa Department of Transportation's Doc Express system; and

BE IT FURTHER RESOLVED that the Cass County Board of Supervisors authorizes the County Engineer to administer the terms of the contract and temporarily close certain project roadways as necessary to facilitate construction. Carried unanimously. Resolution adopted this 31st day of July, 2020.

Veteran Affairs Executive Director Mitch Holmes gave report of 4th quarter FY20 activity. During the quarter 128 veterans were assisted: Federal VA benefits and/or local general assistance. Annual report was also given.

## Friday, July 31, 2020 (continued)

Board discussed a clarification amendment to the contract with Cass County ISU extension for meal delivery services regarding length of contract.

Motion by Green; 2nd by O'Brien: to amend contract with Cass County ISU Extension for expanded meal delivery services by striking: "Cass County agrees to provide the Contractor with up to \$3,648 for eight weeks (\$22.80/hour in reimbursement for services to not exceed \$456/week)."; and inserting: "Cass County agrees to provide the Contractor with a maximum of \$3,648; billable monthly at a rate of \$22.80/hour in reimbursement for services, not to exceed \$456/week, until funds are depleted or the program is no longer needed." Carried unanimously.

MH / GA Coordinator Deb Schuler gave report on activity for the month of June.

The following claims were approved a	nd the auditor authorized to issue ch	necks for same:
<u>General Basic Fund</u>		
Access Systems	Copier Contract	319.69
Access Systems	Upgrade	1000.00
Akin Building Center	Custodial Supplies	259.55
Alliant Energy	Utilities	157.06
Atlantic Municipal Utilities	Utilities	2366.49
Automatic Door Group	Service Call	577.67
Black Hills Energy	Utilities	33.66
Camblin Plumbing & Heating	Service Call	248.39
Cappels	Supplies	237.77
Cass Co Environ Landfill	Fee	166.00
Cass County Health Systems	Coroner	200.00
CCMH Public Health	Home Care	40895.42
CDW Government	Equipment	42.51
Central Iowa Distributing	Custodial Supplies	149.00
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	252.99
Des Moines Stamp Mfg	•	32.40
Deter Motors	Office Supplies 2020 Chevrolet Silverado	
		22297.10
District IV Conservation	Dues	25.00
Terry Duggan	Mileage	15.54
Ed's Lawn Equipment	Equipment Maintenance	98.00
Farmers Electric Cooperative	Utilities	49.57
First National Bank	Misc Expenses	1186.93
Richard Govig	Mileage	29.70
Great America Financial Service		205.87
Griswold American	Publishing	105.83
Griswold Communications	Telephone Service	230.76
Guthrie County Public Health	Services	3239.99
Kenneth Harrison	Mileage	12.30
Mitch Holmes	Cellular Service	480.00
Jerry L. Hudson	Mileage	31.05
Hy-Vee Pharmacy	Medication	7.73
Hy-Vee	Inmate Food	987.86
IA State Univ Americorps 4-H	Halftime Slot	1800.00
Iowa Dept of Public Health	Office Supplies	142.45
Iowa Dept of Veterans Affairs	Refund	219.27
Iowa DNR	Water Supply	25.00
Iowa Law Enforcement Academy	Service	1250.00
ICCS	Membership	1500.00
JJ Design	Uniforms	338.73
Lora Kanning	Mileage	143.10
Judith Kennedy	Mileage	162.00
Laverty Sanitation	Sanitation Expense	95.00
McAtee Tire Service	Tires	186.06
Mediacom	Telephone Services	379.57
Mid American Energy	Utilities	141.33
Nishnabotna Valley R E C	Utilities	926.99
Orscheln's	Supplies	561.02
Phil Przychodzin	Mileage	378.00
Smith Heating & Plumbing	Service Call	362.25
Solutions	Office Licenses	678.00
Luanne Steffens	Mileage	178.20
United States Cellular	Cellular Service	59.80
Verizon Wireless	Cellular Service	1224.10
W & S Appliance Inc	Install	135.00
West Central Community Action	Appropriation	4000.00
	FFF	

Friday, July 31, 2020 (continued)

General Supplemental Fund		1155 36
Children's Square USA Polk County Sheriff	Juvenile Services Service	1155.26 128.05
Postmaster	Postage	1650.00
Sweeney Court Reporting Service	0	255.00
Weimer Law, PC	Juvenile Services	2000.00
<u>Rural Services Basic Fund</u>		
Atlantic Glass Company	Service	323.29
Horizon Jet Wash	Service	35.00
Mike's Auto Body	Service	275.00
Shield Technology Corporation	compliance update	500.00
Secondary Road Fund	Evnondable Dante	400 70
AgriVision Alliant Energy	Expendable Parts Utilities	400.72 245.62
Allied Oil & Supply	Supplies	253.60
Atlantic Carriers	Road Salt	3624.55
Atlantic Motor Supply	Supplies	450.47
Atlantic Municipal Utilities	Utilities	279.58
Leo Beschorner	Cellular Reimbursement	40.00
Calhoun-Burns & Assoc.	Consultant Fees	12276.03
Caliber Concrete	Contract Payment	5173.46
Cappels Dave Christensen	Supplies Cellular Reimbursement	503.36
Dave Christensen Dan's Sanitation	Sanitary Disposal	40.00 50.00
EJS Supply	Supplies	11100.00
Griswold Communications	Telephone Service	37.76
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems	Supplies	167.72
H.T.C. Mark Knudsen	Expendable Parts Cellular Reimbursement	173.82 40.00
Mark Knudsen McAtee Tire Service	Tires/Tire Repair	40.00
MTS	Sanitary Disposal	25.00
Nebraska Iowa Industrial Fasten	- ·	98.71
OHalloran International	Expendable Parts	554.74
Pattison Sand Company	Rock	1254.50
RDO Truck Center	Parts/Service	842.98
Retriever	Expendable Parts	140.00
SIRWA	Water	33.75
Snyder & Assoc Stone Office Products	Engineering Services	128.00
Truck Center Companies	Office Supplies Expendable Parts	44.25 756.82
Trent Wolken	Reimbursement	40.00
Wyman's Carquest	Supplies	52.95
Ziegler	Parts/Service	1833.18
Flood & Erosion/NRCS Fund		
Hungry Canyons Alliance Inc Sheriff Investigations	Membership	4250.00
Heart of America Police Dog	Training	400.00
Local Option Tax Fund	Food For All	200.00
Brun Ko Farm Hy-Vee	Food For All Food For All	300.00 1645.28
Southwest Iowa Egg Cooperative	Food For All	448.75
Local Emergency Mgmt Agency		
Deter Motors	2020 Chevrolet	8923.50
Mike Kennon	Fuel	43.36
Verizon Wireless	Cellular Service	83.18
Windstream	Telephone Service	51.15
Environmental Control Agency Accent Wire-Tie	Supplies	2200 10
ACCENT WIRE-TIE ACGS	Supplies Office Supplies	2288.10 407.99
Evora Consulting	Engineering Services	5788.75
Hughes Network Systems	Internet Services	91.18
Robert Richert	Reimbursement	58.71
SCS Engineers	Engineering Services	2718.90
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	95.88
Consrv LandAcq/Cap Imprvmnt	Extopoinsties Commission	F0 00
Atlantic Pest Control	Extermination Services	50.00

#### Friday, July 31, 2020 (continued)

Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting August 11, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, August 11, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of July 31, 2020 upon motion by Green, 2nd by O'Brien were approved.

In March 2019 the position of a Cass County Wellness Coordinator (person to be a connector and bridge builder in Cass County between various working groups around community health initiatives) was created for FY2020. Renewing that agreement for FY2021 was discussed.

Motion by Green; 2nd by Hartkopf: to approve renewal of Partnership Agreement for FY2021 (as funding partner only) with the Cass County Agricultural Extension District, Cass County Memorial Hospital and the Nishna Valley Family YMCA for the purpose of creating, funding and overseeing a Wellness Coordinator position to serve the residents of Cass County. Carried unanimously.

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2020-2021 school year agreement for sheriff to provide a sworn officer as a school resource officer was discussed.

Motion by O'Brien, second by Green: to approve the "School Resource Officers' Program Agreement" for school year 2020-2021 with CAM CSD and Griswold CSD. Carried unanimously.

County Engineer reviewed current road projects.

Reports filed: July 2020 Clerk of Court's, Sheriff's, and Recorder's report of fees collected.

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/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, August 18, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green and Mark O'Brien onsite; and John Hartkopf and Frank Waters electronically. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of August 11, 2020 upon motion by Waters, 2nd by Hartkopf were approved.

County Engineer reviewed current road projects.

Motion by Green, 2nd by O'Brien: to adopt RESOLUTION 2020-020 Resolution No. 2020-020 ENTERING INTO A COUNTY LINE AGREEMENT;

RESOLVED, to enter into the following agreement:

THIS AGREEMENT made and entered into and by Adair County, Iowa and Cass County, Iowa, in accordance with the provisions of Chapter 28E, and Section 309.68, Code of Iowa. The purpose of this Agreement shall be to define the duties and responsibilities of Adair and Cass Counties with regard to construction of a locally funded grading project located on G61 2.0 miles west of N51.

It is hereby AGREED as follows:

1. The construction project shall be added by resolution into each County's fiscal year 2021 secondary road construction program, as required. Total estimated cost of the construction project is \$833,778, with approximately \$531,109 in Cass County and \$302,669 in Adair County.

2. Actual project development, design, and administration costs shall be split between Adair and Cass Counties as follows:

a. Adair County shall be responsible for project development, planning and letting of the project with no reimbursement.b. Adair County shall be responsible for all construction inspection activities of the project with 50% reimbursement from Cass County.

c. Design costs performed by a mutually agreed upon consultant shall be split as follows:

#### Tuesday, August 18, 2020 (continued)

i. Adair County TIF funds

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50%
50%
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ii. Cass County Local funds

3. Actual Construction costs shall be split between Adair and Cass Counties based on the physical location of the proposed improvements. Adair County shall fund items in Adair County. Cass County shall fund items in Cass County. Contract documents shall be split into divisions accordingly.

4. Each County shall acquire without reimbursement all Right-of-Way necessary for construction that lies in their respective County.

5. The County Engineer of each County shall be the administrator of his respective County and shall be responsible for consultation with the respective Board of Supervisors in matters relating to this Agreement and shall administer this Agreement after such consultation in accordance with the provisions set forth herein. Carried unanimously. Resolution adopted this 18th day of August, 2020.

The State has determined CARES Fund allocations and Cass County has been allocated up to \$162,734.90 for COVID-19 related expense. First claim for reimbursement will be for period of 03/01/202 thru 07/31/2020. Collection of documentation needed for submission of first claim is not yet complete.

Motion by O'Brien, 2nd by Waters: to approve the application for a Renewal Class C Beer Permit and Sunday Sales Privilege effective 10/18/2020 of 21st Century Cooperative (74515 Richland Road, Massena, IA). Carried unanimously.

Motion by Green, 2nd by O'Brien: to allow/disallow new Business Property Tax credit applications as recommended by the Assessor in accordance with Code of Iowa (Chapter 426C) for taxes collectible FY2021-22 (2020 valuations). Carried unanimously.

The following claims were approved and the auditor authorized to issue checks for same:

<u>General Basic Fund</u>		
Access Systems	Copier Contract	662.60
Access Systems	Service Agreement	975.00
Ahlers Cooney Attorneys	Employment & Labor Matter	1872.00
Akin Building Center	Custodial Supplies	122.99
Alliant Energy	Utilities	39.32
Anita Supply Center	Custodial Supplies	193.18
Anita Tribune Co	Publishing	883.38
Atlantic Municipal Utilities	Utilities	1084.00
Atlantic News Telegraph	Publishing	566.44
Brown Electric Company	Electrical Parts	58.61
Camblin Plumbing & Heating	Repair	1404.50
Cappels	Supplies	65.93
Cass Co Meals on Wheels	Meals	650.00
Cass County Treasurer	Property Taxes	3136.00
Century Link	Service	367.12
Cook Sanitation	Sanitary Disposal	150.00
Counsel Office & Documents	Copier Contract	425.00
Culligan Soft Water Service	Cooler Rent	62.00
Dell Marketing	DVD Drive	44.99
Denny's Parking Lot Striping	Paint Parking Lots	1200.00
Feldhacker Contracting	Sealing	4783.00
First National Bank	Misc Expenses	365.79
Five Q Innovations	Website Hosting	147.50
General Fire & Safety Equip	inspection	105.00
Andrea Goins	Cellular Reimbursement	75.00
Great America Financial Service		98.65
Griswold American	Publishing	185.86
Interior Touch	Paint Supplies	64.43
Iowa State Medical Examiner	Autopsy	2025.00
City of Lewis	Utilities	143.82
Mediacom	Telephone Services	1071.24
Ted's Cooperative	Rent	260.00
Office Stop	Office Supplies	74.64
Pitney Bowes	Postage Meter	49.42
Polk County Medical Examiner	Autopsy	100.00
Brenda Pottebaum	Custodial Services	1200.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	55.98
SIRWA	Utilities	33.75
Allison Scheel	Mileage	243.90
Schumacher Elevator	Elevator Maintenance	246.76
Solutions	Tech Support	1199.61

Tuesday, August 18, 2020 (continued)		
<u>General Basic Fund</u> (continued) Stone Office Products	Office Supplies	118.48
The Shredder	Shredding Services	72.00
Thomson Reuters-West	Subscription	277.32
U.S. Bank Equipment Finance	Copier Lease	136.66
Verizon Wireless	Cellular Service	423.58
Wex Bank Fleet Services	Fuel	772.24
Tracy Wilson	Custodial Services	225.00
21st Century Cooperative <u>General Supplemental Fund</u>	Fuel	108.75
Atlantic News Telegraph	Publishing	493.09
IMWCA	Work Comp	11189.00
Public Safety Fund	County Contribution	30726.88
Rural Services Basic Fund	2	
CDW Government	Equipment	23.05
Deter Motors	Maintenance	273.72
Dvorak Tire and Service	Service	302.59
First National Bank	Misc Expenses	1072.04
McAtee Tire Service OReilly Auto Parts	Service	2126.73 56.98
Servicemaster	supplies Service	50.00
Dennis Vogl	Mileage	72.00
Watchguard Video	Equipment	62.70
Wex Bank Fleet Services	Fuel	2784.33
Secondary Road Fund		
AgriVision	Expendable Parts	67.34
Alliant Energy	Utilities	171.40
Atlantic News Telegraph	Publishing	31.33
Bower Welding & Fabrication	Expendable Parts	699.15
Cintas LOC 749 Cook Sanitation	Uniforms	234.95
Griswold Communications	Sanitary Disposal Telephone Service	55.00 37.37
Hotsy Cleaning Systems	Supplies	22.09
ICEOO Kim Walker	Meeting Fees	225.00
Massena Telephone Company	Telephone Service	30.18
McAtee Tire Service	Tires/Tire Repair	964.39
Metal Culverts	Pipe	5294.10
Mid American Energy	Intersection Lighting	5.22
Murphy Tractor & Equip	Expendable Parts	1641.24
Olsen Fuel Supply Olsen's Outdoor Power	Fuel	5564.64 49.90
Schildberg Construction	Supplies Rock	31463.04
State Fire Marshal Office	AST Tanks	100.00
Ten Point Construction	Contract Payment	33528.90
Tiger Mart Griswold Amoco	Fuel	352.92
Unity Point Clinic-Occ Med	Testing	42.00
Verizon Wireless	Cellular Service	371.92
Westel Systems	Telephone Service	37.16
Windstream	Telephone Service	69.59
Wyman's Carquest	Supplies Parts/Service	118.60
Ziegler 21st Century Cooperative	Fuel	360.66 568.39
Sheriff Investigations		500.55
Cappels	supplies	30.99
First National Bank	k-9	95.98
Local Option Tax Fund		
Cass County Historical Museum	Contribution	8500.00
Fareway Stores	Food For All	3423.15
Hy-Vee	Food For All	1256.06
<u>Capital Projects</u> Affordable Heating & Air	Service	7364.00
Cass County Treasurer	Property Taxes	5098.00
Per Mar Security Services	Monitoring Services	249.96
Local Emergency Mgmt Agency	0	•
Mike Kennon	Fuel	41.24
Environmental Control Agency		
Akin Building Center	Supplies	119.97
Atlantic Motor Supply	Supplies	23.69
Cappels Crystal Clean of SW Iowa	Supplies Water	3.99 72.00
Crystal Clear of SW Iowa Farmers Electric Cooperative	Utilities	1749.60
First National Bank	Miscellaneous	2356.11
IMWCA	Work Comp	648.00
Marne/Elk Horn Telephone	Telephone Service	3.80
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# Tuesday, August 18, 2020 (continued)Environmental Control Agency(continued)Olsen Fuel SupplyFuel

21st Century Cooperative Propane

288.16 2159.84

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Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting August 31, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

## Monday, August 31, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite. Absent: Frank Waters. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of August 18, 2020 upon motion by Green, 2nd by O'Brien were approved.

County Engineer reviewed current road projects.

Motion by O'Brien, 2nd by Green: to approve the plans for the Adair / Cass County G61/310th Street grading project from .2 miles west of county line to .2 miles east of county line and to authorize the board members to sign the title sheet. Carried unanimously.

MH / GA Coordinator Deb Schuler gave report on activity for the month of July.

Committee meetings: Green- Landfill 8/24; Hartkopf- WCCA 8/24; CABEDA 8/27; Baier- Juvenile Emergency Services 8/19; Boost 4 Families 8/27; Hungry Canyons 8/28.

	The following claims were approved a	nu me autitor autitorized to issue cheek	s for same.
(	<u>General Basic Fund</u>		
	Access Systems	Copier Contract	319.69
	Agri Drain Corp	Mats	701.28
	Akin Building Center	Custodial Supplies	117.54
	Alliant Energy	Utilities	195.06
	Atlantic City Clerk	Storm Water	157.49
	Atlantic Municipal Utilities	Utilities	2820.69
	Atlantic Pest Control	Extermination Services	40.00
	Auditor of State of Iowa	Filing Fee	625.00
	Black Hills Energy	Utilties	33.74
	Cappels	Supplies	307.21
	Cass Co Environ Landfill	Fee	134.95
	Central Iowa Dist.	Custodial Supplies	335.70
	Century Link	Service	380.43
	Choice Printing	Printing Services	81.05
	Cook Sanitation	Sanitary Disposal	403.00
	Cott Systems	Maintenance/License	660.00
	Counsel Office & Documents	Copier Contract	137.62
	County Binders	Binding	2000.00
	Deter Motors	Equipment	633.46
	Terry Duggan	Mileage	15.54
	Ed's Lawn Equipment	Equipment Maintenance	184.50
	Farmers Electric Cooperative	Utilities	50.69
	First National Bank	Misc Expenses	5361.68
	Great America Financial Service	Copier Lease	205.87
	Griswold American	Publishing	279.73
	Griswold Communications	Telephone Service	227.49
	Guthrie Co Environmental Health	Fees	8075.13
	Kenneth Harrison	Mileage	12.30
	Hy-Vee Pharmacy	Medication	116.68
	Hy-Vee	Inmate Food	1811.83
	Lora Kanning	Meals	55.60
	McCurdy Investments	Rent	785.00
	Mediacom	Mediacom	129.48
	Mid American Energy	Utilities	85.29
	Nishnabotna Valley R E C	Utilities	864.82

The following claims were approved and the auditor authorized to issue checks for same:

Monday, August 31, 2020 (continued) <u>General Basic Fund</u> (continued)		
OReilly Auto Parts	Supplies/Parts	15.97
Orscheln's	Car Wash	9.00
Pitney Bowes	Postage machine	111.00
Postmaster	Postage	55.00
Roland Funeral Services	Indigent Burial	1745.00
Rush Electric Schafer Construction	Service Call Rent	159.50 207.00
Secure Shred Solutions	Shredding Service	48.00
Solutions	Tech Support	48.00
State Hygienic Laboratory	Water Testing	32.50
Stone Office Products	Office Equipment	90.00
The Shredder	Shredding Services	72.00
TreeMendus Tree Service	Tree Removal	500.00
United States Cellular	Cellular Service	54.80
Verizon Wireless	Cellular Service	1336.08
Ward Plumbing	Service Call	160.00
General Supplemental Fund		
Laura Andersen Pott Co. Court	Transcripts	50.00
Cass County Sheriff	Serving Notices	1297.91
Weimer Law, PC <u>Rural Services Basic Fund</u>	Juvenile Services	2000.00
CDW Government	Equipment	97.33
Dvorak Tire and Service	Service	354.25
Iowa Law Enforcement Academy	supplies	32.00
Karl Chevrolet	Service	300.00
Mike's Auto Body	Service	275.00
On Target Ammunition	Supplies	546.90
Solutions Inc	Warranty	1042.42
Secondary Road Fund	-	
Agri Drain Corp	Supplies	167.10
AgriVision	Parts/Service	1452.14
Akin Building Center	Supplies	100.46
Alliant Energy	Utilities	248.43
Allied Oil & Supply	0il	1859.42
Anita Supply Center	Supplies	60.11
Aspen Equipment Company Atlantic City Clerk	Expendable Parts Storm Water Bill	73.34 99.18
Atlantic Motor Supply	Supplies	3404.41
Atlantic Municipal Utilities	Utilities	280.19
Leo Beschorner	Cellular Reimbursement	40.00
Calhoun-Burns & Assoc	Consultant Fees	18641.31
Cappels	Supplies	620.99
Dave Christensen	Cellular Reimbursement	40.00
Curtis Welding & Fab	Supplies	1292.85
Echco Concrete	Supplies	5220.00
Ed's Lawn Equipment	Supplies	75.00
Fastenal Company	Supplies	151.33
Filter Care of Nebraska Richard E Hansen	Outside Services Cellular Reimbursement	44.70
Michael Hayes	Cellular Reimbursement	40.00 40.00
Henningsen Constr Co	Cold Patch	94.25
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Industrial Supply	Supplies	360.25
Joe's Plumbing	Outside Services	1330.00
Kimball Midwest	Supplies	59.94
Mark Knudsen	Cellular Reimbursement	40.00
Lyman Ag Supply	Supplies	72.50
McAtee Tire Service	Tires/Tire Repair	130.00
OHalloran International	Expendable Parts	107.66
Orscheln's Road Builders	Supplies Parts/Service	49.95 10484.63
Sprayer Specialites	New Equipment	5483.00
Transit Works	Equipment	759.58
Truck Center Companies	Expendable Parts	237.24
Wickman Chemical	Supplies	400.00
Trent Wolken	Reimbursement	40.00
Wyman's Carquest	Supplies	42.98
Ziegler Inc.	Parts/Service	138.49
Sheriff Investigations		
Atlantic Animal Health Center	k-9	110.94
I80 K9 Training Services	Service	110.00

Monday, August 31, 2020 (continued)		
Local Option Tax Fund		
Atlantic City Clerk	Southlawn Mowing	390.00
Cass Co Ag & Ed	Food For All	300.00
Hy-Vee	Food For All	843.32
Southwest Iowa Egg Cooperative	Food For All	286.25
Southwest Iowa Transit Agency	Food For All	530.00
Local Emergency Mgmt Agency		
Mike Kennon	Fuel	42.17
Verizon Wireless	Cellular Service	183.19
Windstream	Telephone Service	51.15
Environmental Control Agency		
AgriVision	Parts	107.29
Cappels	Supplies	248.89
Denison Truck & Trailer Repair	Parts/Service	888.00
Evora Consulting	Engineering Services	1350.00
First Whitney Bank& Trust	Debt Repayment	7050.00
Hughes Network Systems	Internet Services	91.18
Hy-Vee	Supplies	29.86
Ia Dept Agriculture & Land	Scale License	84.00
Brandi Mericle	Reimbursement	135.00
Office Stop	Office Supplies	133.96
Requip	Parts	2226.82
The Retrofit Companies	Recycling	2671.25
Robert Richert	Reimbursement	149.97
SCS Engineers	Engineering Services	2160.00
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
James Stokley	Reimbursement	75.00
Windstream	Telephone Service	100.02
Ziegler	Parts	131.52
Consrv LandAcq/Cap Imprvmnt		
Atlantic Pest Control	Extermination Services	50.00

Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting September 8, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, September 8, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Hartkopf, 2nd by O'Brien was approved. Minutes of August 31, 2020 upon motion by Waters, 2nd by Hartkopf were approved.

Three county citizens (Dale Retallic, Doug Sheppard and Daryl Karstens) asked the board to consider what can be done to mitigate safety and environmental problems on roadway south of Atlantic due to traffic resultant of the opening of a quarry south of Atlantic west of Hwy 71 on Lansing Road. After due discussion: County Engineer will be meeting with representatives of Schildbergs and looking into establishing a lower speed limit on roadway which includes a portion of 620th St. Board plans to consider establishing a new speed limit at next session on September 15.

County Engineer reviewed current road projects.

A HAVA CARES grant was given to the State to help Iowa respond to the coronavirus for the 2020 election cycle. A subgrant is available to the counties individually based on the number of precincts.

Motion by Green, 2nd by Waters: to enter into an Iowa Secretary of State Vote Safe Iowa Initiative Grant Agreement (Award amount up to \$18,400). Carried unanimously.

The State has determined CARES Fund allocations and Cass County has been allocated up to \$162,734.90 for COVID-19 related expenses. First claim for reimbursement will be for period of 03/01/2020 thru 07/31/2020. Collection of documentation needed for submission of first claim is not yet complete. Motion by O'Brien, 2nd by Waters: to approve RESOLUTION 2020-021

RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND Carried unanimously. Resolution approved subject to establishing the amount of request.

#### Tuesday, September 8, 2020 (continued)

## Motion by Hartkopf, 2nd by O'Brien: to adjourn. Meeting adjourned. Next meeting September 15, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

## Tuesday, September 15, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of Sept. 8, 2020 upon motion by Waters, 2nd by O'Brien were approved.

Two of the three county residents who attended last week's session were present to learn what the county intends to do to try to mitigate the roadway safety issues associated with increased truck traffic to and from the quarry south of Atlantic. After considerable discussion, including a report from the County Engineer, the Board consensus was to take action and establish a lower speed limit on the roadway designated as hauling routes (40 mph) and to place additional signage. A resolution will be considered at next session.

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County Engineer reviewed current road projects.

The State allocation for Cass County from the CARES Fund was a maximum of \$162,734.90 for COVID-19 related expenses. On September 8 the board adopted resolution to request reimbursement, subject to establishing the amount to be requested. In a webinar on Sept. 9, it was learned that the State is permitting the full allocation to be requested with the submission of the first claim.

Motion by Hartkopf, 2nd by Green: to enter the full allocation amount and to adopt the final form of RESOLUTION 2020-021 Carried unanimously. Resolution adopted.

RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND A resolution by Cass County to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated \$125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year county budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, Cass County requests reimbursement of \$162,734.90 in eligible expenditures in response to the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, Cass County affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest. Resolution approved the 8th day of Sept., 2020 and finalized this 15th day of Sept., 2020

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County Auditor Dale Sunderman presented an Urban Renewal report for the fiscal year ending June 30, 2020. Local governments are required to complete and submit an annual report showing all TIF activity within each of their urban renewal areas during the preceding fiscal year [Code of Iowa sections 331.403(3), 357H.9(2) and 384.22(2)]. Cass County had one active area: the 2017 Cass County Agribusiness Urban Renewal Area. \$2,848,000 of the original debt (bonds and loans) was outstanding 07/01/2019. Only interest was paid in FY2020. Collection of TIF revenues begin in FY21. July 31, 2020 ending URA/TIF fund balances were a combined total of \$30,079.99.

Motion by Green, 2nd by O'Brien to approve the Annual Urban Renewal Report, Fiscal Year 2019-2020 and to direct the Auditor to file the report with the State of Iowa. Carried unanimously.

# Tuesday, September 15, 2020 (continued)

The following claims were approved and the auditor authorized to issue checks for same: **General Basic Fund** 

General Basic Fund		
Access Systems	Copier Contract	662.60
Ahlers Cooney Attorneys	Employment & Labor Matter	3816.00
Anita Supply Center	Custodial Supplies	219.41
Anita Tribune Co	Publishing Utilities	454.69
Atlantic Municipal Utilities Atlantic News Telegraph	Publishing	3727.74 704.81
Brown Electric Company	Electrical Repairs	161.42
Cappels	Supplies	820.03
Cass Co Environ Landfill	Fee	32.00
Cass Co Meals on Wheels	Meals	650.00
CDW Government	Equipment	969.71
Central Iowa Dist.	Custodial Supplies	969.20
CHI Billing	Medical Expenses	18.00
Cook Sanitation	Sanitary Disposal	150.00
Counsel Office & Documents	Copier Contract	390.25
Culligan Soft Water Serv	Cooler Rent	62.00
Dell Marketing Erickson Water Septic & Sewer	Warranty Lawn Care	145.95 235.00
First National Bank	Misc Expenses	1456.28
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	75.00
Great America Financial Service		98.65
Griswold American	Publishing	328.05
ICIT	Membership	50.00
Iowa County Attorneys Assoc	Registration	150.00
Iowa Division of Labor Boiler	Boiler Inspection	270.00
Judicial Dialog Systems	Maintenance/Support	5325.00
City of Lewis	Utilities	143.82
Billie McLaren Mediacom	supplies	7.00
Jeff Metheny	Telephone Services Rent	1341.26 400.00
Ted's Cooperative	Rent	1320.00
Office Depot	supplies	20.87
Pitney Bowes	Lease	1098.94
Brenda Pottebaum	Custodial Services	1184.00
Dan Proehl	Cellular Services	40.00
SIRWA	Utilities	267.66
Schafer Apartments	Rent	207.00
Schumacher Elevator Co	Elevator Maintenance	246.76
Smith Heating & Plumbing	Service Call	324.84
Solutions Stone Office Products	Tech Support Office Supplies	449.99 351.18
SW Rentals	Rent	400.00
Verizon Wireless	Cellular Service	40.01
Wex Bank Fleet Services	Fuel	758.57
Tracy Wilson	Custodial Services	240.00
21st Century Coop	Fuel	103.07
General Supplemental Fund		
Cass County Sheriff	Service Fees	1570.85
Emergency Management Fund	Contribution	75000.00
IMWCA	Work Comp	11189.00
Pottawattamie Co Sheriff	Service Fees	35.00
Public Safety Fund	County Contribution	31515.36
Shelby County Auditor Treas State of Iowa	Rent/Utilities/Custodial Indigent Defense Fund	1194.75 1337.00
SWI Juvenile Emergency	Juvenile Services	43055.64
Rural Services Basic Fund	Saveniie Services	-5055.04
Audubon County Sheriff	Service	50.00
Deter Motors Corp	Maintenance	638.66
Dvorak Tire and Service	Service	68.38
First National Bank	Misc Expenses	29.96
The Little Cobbler	Service	50.00
McAtee Tire Service	Service	2229.17
Olsen's Outdoor Power	Service	275.00
OReilly Auto Parts	supplies	25.72
Wex Bank Fleet Services	Fuel	2578.06
<u>Secondary Road Fund</u> Agriland FS	Fuel	15404.15
Agrilland FS AgriVision	Parts/Service	1090.17
Alliant Energy	Utilities	171.35
Allied Oil & Supply	Lubricants	772.00
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Tuesday, September 15, 2020 (continued Secondary Road Fund (continued		
Arnold Motor Supply	Expendable Parts	20.83
Atlantic News Telegraph	Subscription Renewal	189.99
Blacktop Service Co	Asphalt	24113.40
Botna Way Ag Supply	Spray	4749.25
Caliber Concrete	Outside Services	871.00
Casey's Business MasterCard	Fuel	84.08
Cintas LOC 749	Uniforms	187.96
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	190.77
Deter Motors	Parts/Service	673.34
Fastenal Company	Supplies	22.00
Filter Care of Nebraska	Outside Services	38.30
Griswold Communications	Telephone Service	38.13
Lloyd & Meredith	Supplies	75.60
Massena Telephone Company	Telephone Service	30.05
Matheson Tri-Gas	Supplies	1978.76
McAtee Tire Service	Tires/Tire Repair	2892.30 5.23
Mid American Energy MTS	Intersection Lighting	
-	Sanitary Disposal Motor Grader	25.00 220000.00
Murphy Tractor & Equipment OHalloran International	Parts/Service	2293.89
Olsen Fuel Supply	Fuel	5623.54
RDO Truck Center	Expendable Parts	15.54
SIRWA	Water	33.75
Schildberg Construction	Rock	57095.35
Tiger Mart Griswold Amoco	Fuel	399.89
Verizon Wireless	Cellular Service	404.44
Westel Systems	Telephone Service	36.80
Windstream	Telephone Service	69.59
Ziegler	Parts/Service	4584.61
21st Century Coop	Fuel	1059.20
Sheriff Investigations		
Cappels	K-9	30.99
Local Option Tax Fund		
Cass Co Ag & Ed	Food For All	150.00
Cass County Extension	Wellness Coordinator	1160.55
Fareway Stores	Food For All	1717.50
Hy-Vee	Food For All	1083.19
Southwest Iowa Egg Coop	Food For All	270.00
Capital Projects	Manitaning Canadaaa	240.00
Per Mar Security Services	Monitoring Services	249.96
Local Emergency Mgmt Agency JJ Design	Door Decals	131.00
Mike Kennon	Fuel	41.22
SWIPCO	FEMA Compliance	3354.00
Environmental Control Agency		5554.00
Akin Building Center	Supplies	40.47
Crystal Clear of SW Iowa	Water	37.00
Evora Consulting	Engineering Services	50.00
First National Bank	Miscellaneous	391.63
First Whitney Bank& Trust	Debt Repayment	7050.00
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	4749.53
IMWCA	Work Comp	648.00
Marne/Elk Horn Telephone	Telephone Service	3.80
Olsen Fuel Supply	Fuel	1762.90
Outfitters Plus	Clothing Allowance	188.23
Robert Richert	Reimbursement	134.82
Ziegler	Parts	199.52

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/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

## Tuesday, September 22, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of September 15, 2020 upon motion by Waters, 2nd by Hartkopf were approved.

Jon Schwanke asked the Board to consider placing a STOP sign or signs at the junction of 595th St and Lansing Road as this is a 'blind' intersection at the top of a hill. This has become a dangerous corner with increased traffic with the opening of the rock quarry. After considerable discussion it was concluded that a STOP sign is needed. Board will consider action at next session.

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Motion by O'Brien, 2nd by Hartkopf: to adopt RESOLUTION 2020-022. Carried unanimously.

## RESOLUTION NO. 2020-022 ESTABLISH SPEED LIMITS ON CERTAIN COUNTY ROADS

**WHEREAS**, the Board of Supervisors is empowered under authority of Sections 321.255 and 321.285 to determine upon the basis of an engineering and traffic investigation that the speed limit on any secondary road is greater than is reasonable and proper under the conditions found to exist, and may determine and declare a reasonable and proper speed limit; and

WHEREAS, a rock quarry has recently opened south of Atlantic on 620<sup>th</sup> Street, creating more industrial traffic on surrounding roadways than had previously been; and

**WHEREAS**, the Board of Supervisors believe the existing conditions warrant the setting of a speed limit less than the maximum allowed on roadways without a restricted speed limit; and

**WHEREAS**, the speed limits as determined by the Board of Supervisors shall be effective when appropriate signs giving notice of the speed limits are erected at the portions of secondary roadway;

**NOW, THEREFORE, BE IT RESOLVED** by the Cass County Supervisors that speed limits be established and signs erected at the locations described as follows:

620<sup>th</sup> Street from Oxford Road (G43) north to the corporate limits of the city of Atlantic:

40 miles per hour speed limit;

Lansing Road from US Highway 6 to 620<sup>th</sup> Street: 40 miles per hour speed limit; and

Jasper Road from 620<sup>th</sup> Street to US Highway 71: 40 miles per hour speed limit.

Resolution adopted this 22<sup>nd</sup> day of September, 2020.

State plans to make I-80 a six-lane highway and would like to close some underpasses. One of those is in Cass County at 570<sup>th</sup> St. State has proposed an incentive for closure of about 1.5 million dollars. After much discussion, including sharing of concerns from land owners and residents in the area, both north and south of I-80, the decision was to continue discussion at future meetings.

The Board in the employment contract with the Cass County Engineer scheduled a review of Engineer's performance after 6 months employment and the Board has scheduled today for such review. The Engineer has requested the interview be conducted in closed session.

Motion by Green, 2nd by O'Brien: pursuant to Code of Iowa 21.5(1)(i) "to go into closed session: to evaluate the professional competency of an individual whose . . . performance, , . . . is being considered . . . and that individual requests a closed session."

There being no discussion, a roll call vote was taken. Five ayes. Carried unanimously.

At about 9:56 the Board went into closed session with Board members, Auditor and the County Engineer Trent Wolken present.

At about 11:02 the Board returned to open session.

Motion by O'Brien, 2nd by Hartkopf: to adjourn. Meeting adjourned. Next meeting September 29, 2020.

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/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, September 29, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green and John Hartkopf onsite; and Mark O'Brien and Frank Waters electronically. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of September 22, 2020 upon motion by Waters, 2nd by O'Brien were approved.

Board considered changes to improve safety at intersection of Lansing Road and 595<sup>th</sup> Street.

Motion by Hartkopf, 2nd by Green: to adopt RESOLUTION 2020-023. Carried unanimously. Resolution adopted. **RESOLUTION NO. 2020-023 DESIGNATE THROUGH ROADS AND ERECT STOP SIGN** 

**WHEREAS**, the Board of Supervisors is empowered under authority of Sections 321.236, 321.237, and 321.255 to designate through roads and cause to be erected regulatory signs in accordance with standards established by the Iowa Department of Transportation; and

WHEREAS, with a recent increase in traffic on Lansing Road in combination with insufficient sight distance at the Tintersection of Lansing Road and 595<sup>th</sup> Street, near the North ¼ Corner of S36-T78N-R37W (Washington Twp.), it was deemed necessary to designate westbound traffic on Lansing Road as a stop approach; and

WHEREAS, northbound traffic on 595th Street would remain a stop approach; and

WHEREAS, eastbound traffic on Lansing Road would remain a through approach;

**NOW, THEREFORE, BE IT RESOLVED** by the Cass County Supervisors that a stop sign be erected on the northeast corner of the intersection to stop westbound traffic on Lansing Road.

Board discussed possible closure of county roadway at 570<sup>th</sup> St. I-80 underpass when I-30 becomes six lanes. Supervisor Green visited with several persons currently using the underpass for farm operations and other travel. All persons would like to see the underpass remain open; and if this is not possible, would like compensation for resultant increased business operating expenses. After several minutes of discussion, decision was to continue discussion, try to research arrangements made when current right of way was transferred to State, and arrange a meeting with DOT at which those involved can be present.

When the County Engineer was hired earlier this year, a memorandum of understanding was agreed upon which included consideration of an adjustment of compensation after a certain length of service and after a review of the Engineer's performance during that time period. Review was last week and the Board is considering said adjustment this morning. After due consideration:

Motion by Hartkopf, 2nd by O'Brien: pursuant to a memorandum of understanding to set the annual salary rate of County Engineer Trent Wolken at \$112,310 (2.1 percent increase) beginning Oct. 1, 2020. (\$4,679.58 per pay period, 2 pay periods per month). Vote: Aye- Baier, Green, Hartkopf and O'Brien. Nay- Waters. Motion carried.

Motion by Hartkopf, 2nd by Green: to adopt Resolution 2020-024. Carried unanimously. Resolution adopted. 2020-024 RESOLUTION TO ABATE OR COMPROMISE TAX

Whereas, the City of Atlantic, Iowa is offering to purchase County held Tax Sale Certificate 2019-2 and to move forward with the tax sale certificate if the County will abate all taxes, penalty and interest;

Resolved- to enter into agreement with the City of Atlantic, Iowa to abate all taxes, penalties and interest collectible on parcel 303003963001000 (Lot 1, Block 81, Atlantic, IA), and to direct the treasurer to strike the amounts due from the county system in accord with Iowa Code 445.16 subject to Atlantic taking possession of the parcel.

Motion by Hartkopf, 2nd by Green: to adopt Resolution 2020-025. Carried unanimously. Resolution adopted. 2020-025 RESOLUTION TO ABATE OR COMPROMISE TAX

Whereas, Randy Andersen, Jr. is offering to purchase County held Tax Sale Certificates 2007-71 & 2018-118 and to get the property back on the tax roll if the County will abate all penalty, interest and cost;

Resolved- Cass County agrees to enter into an agreement with Randy Andersen, Jr. to abate all interest, penalty, and cost collectible on parcel 340007790001001 (S 50' of the N 80' of Block 6 in Second Addition to Cumberland IA) and to direct the treasurer to strike the amounts due from the county system in accord with Iowa Code 445.16, subject to his paying all taxes and taking possession of the parcel.

<u>General Basic Fund</u>		
Access Systems	Copier Contract	319.69
AgriVision	Repairs	112.44
Akin Building Center	Custodial Supplies	237.38
Alliant Energy	Utilities	67.64
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<u>eneral Basic Fund</u> (continued) Atlantic City Clerk	Ambulance Services	11689.33
Black Hills Energy	Utilities	33.80
Bob Barker Company	Supplies	151.20
Camblin Plumbing & Heating	Service Calls	1762.07
Cappels	Supplies	277.18
Cass County Pest Control	Pest Control	80.00
CCMH Public Health	Grants	400.00
Central Iowa Dist.	Custodial Supplies	345.00
Century Link	Service	394.23
Choice Printing	Office Supplies Maintenance/License	222.61
Cott Systems Counsel Office & Documents	Copier Contract	660.00 132.09
Terry Duggan	Mileage	15.54
Ed's Lawn Equipment	Equipment Maintenance	81.00
Farmers Electric Cooperative	Utitlies	49.73
First National Bank	Misc Expenses	1722.61
Great America Financial Service		311.87
Griswold American	Publishing	106.84
Griswold Communications	Telephone Service	234.96
Kenneth Harrison	Mileage	12.30
Hobart Service	Service	290.05
Hy-Vee Pharmacy	Medication	31.27
Hy-Vee	Inmate Food	2065.86
Laverty Sanitation McAtee Tire Service	Sanitation Expense Tractor Tire Repair	95.00 54.90
Mediacom	Mediacom	129.48
Mid American Energy	Utilities	139.03
Nishnabotna Valley R E C	Utilities	825.45
Office Stop	Office Supplies	71.97
OReilly Auto Parts	Parts	196.45
Orscheln's	Misc Supplies	9.99
Seitz Investments	Rent	400.00
State Hygienic Laboratory	Water Testing	13.00
The Shredder	Shredding Services	72.00
U.S. Bank Equipment Finance	Copier Contract	136.66
Verizon Wireless Ward Plumbing	Cellular Service Service Call	847.04 156.00
eneral Supplemental Fund	Service Call	130.00
Storey Kenworthy	Election Supplies	496.25
Weimer Law, PC	Juvenile Services	2000.00
ural Services Basic Fund		
CAM Hot Lunch	Service	12.20
Lynn Peavey Company	Supplies	1043.70
econdary Road Fund		
Access Systems	Office Supplies	306.81
Agriland FS	Fuel	5255.24
AgriVision	Supplies	71.85
Akin Building Center	Supplies	33.97
Alliant Energy Aspon Equipment Company	Utilities Expondable Bants	255.90
Aspen Equipment Company Atlantic Motor Supply	Expendable Parts Supplies	120.24 1350.89
Atlantic Motor Supply Atlantic Municipal Utilities	Supplies Utilities	271.59
Leo Beschorner	Cellular Reimbursement	40.00
Botna Way Ag Supply	Spray	97.45
Cappels	Supplies	651.89
CDW Government	Supplies	6.77
Dave Christensen	Cellular Reimbursement	40.00
Dan's Sanitation	Sanitary Disposal	50.00
Diamond Mowers	Expendable Parts	13308.33
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	440.00
Curtis Holste	Cellular Reimbursement	40.00
Industrial Supply Solutions	Supplies Expendable Parts	1797.10 261.90
Interstate Battery Systems J & S Electric	Expendable Parts Building Maintenance	70.00
Mark Knudsen	Cellular Reimbursement	40.00
Mark Knudsen McAtee Tire Service	Tires/Tire Repair	45.00
Murphy Tractor & Equip	Outside Services	965.04
Nelson Machine & Forge	Expendable Parts	2.38
Nishnabotna Valley R E C	Intersection Lighting	4.21
OHalloran International	Expendable Parts	57.57
Seneca Companies	Buildings & Grounds	1460.00
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Tuesday, September 29, 2020 (continu		
Secondary Road Fund (continued		
Stone Office Products	Office Supplies	346.57
Trent Wolken	Reimbursement	50.00
Ziegler	Parts/Service	939.39
Local Option Tax Fund	Fred Con All Frances	401 (1
Atlantic Comm Schools Garden	Food for All Expense	401.61
Fareway Stores	Food for All Expense	4188.73
Hy-Vee	Food for All Expense	1840.13
Southwest Iowa Egg Cooperative		142.50
Southwest Iowa Transit Agency	Food for All Expense	780.00
<u>Local Emergency Mgmt Agency</u>		
Mike Kennon	Fuel	40.85
Verizon Wireless	Cellular Service	81.48
Windstream	Telephone Service	51.15
Environmental Control Agency		
Atlantic Motor Supply	Supplies	59.51
Evora Consulting	Engineering Services	212.50
Farmers Electric Cooperative	Utilities	1854.61
Fastenal Company	Supplies	28.63
Gronewold Bell & Kyhnn & Co	Auditing Services	3500.00
Hughes Network Systems	Internet Services	91.18
Jebidiah Marshall	Reimbursement	204.99
Office Stop	Office Supplies	26.34
Overhead Door Company	Building Maintenance	3881.15
SCS Engineers	Engineering Services	6202.10
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
James Stokley	Reimbursement	146.06
Windstream	Telephone Service	95.97
Ziegler	Parts	2531.45
<u>Consrv LandAcq/Cap Imprvmnt</u>		
Atlantic Pest Control	Extermination Services	50.00
>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		

Motion by Hartkopf, 2nd by Green: to adjourn. Meeting adjourned. Next meeting October 6, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

## Tuesday, October 6, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green and John Hartkopf onsite; and Mark O'Brien and Frank Waters electronically. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of September 29, 2020 upon motion by Waters, 2nd by Green were approved.

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Javen and Katherine Smith who own property on both sides of I-80 and who would be directly affected by the closure of county roadway at 570<sup>th</sup> St. / I-80 underpass discussed the effects closure would have. After due discussion (about 50 minutes) a decision was made to invite a DOT representative to the next board session to clarify what will happen if the County chooses to close or not to close.

County Engineer reviewed current road projects.

Motion by Green, 2nd by Hartkopf: to adopt Resolution 2020-026. Carried unanimously. Resolution adopted. 2020-026 RESOLUTION TO ABATE OR COMPROMISE TAX

Whereas, the City of Atlantic, Iowa is offering to purchase County held Tax Sale Certificate 2019-2 and to move forward with the tax sale certificate if the County will abate all taxes, penalty and interest;

Resolved- to enter into agreement with the City of Atlantic, Iowa to abate all taxes, penalties and interest collectible on parcel 303004491001000 (Lot 1, Block 81, Atlantic, IA), and to direct the treasurer to strike the amounts due from the county system in accord with Iowa Code 445.16 subject to Atlantic taking possession of the parcel.

#### Tuesday, October 6, 2020

Motion by Hartkopf, 2nd by Green: to adjourn. Meeting adjourned. Next meeting October 13, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, October 13, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green and John Hartkopf onsite; and Mark O'Brien and Frank Waters electronically. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of October 6, 2020 upon motion by Waters, 2nd by Hartkopf were approved.

County Conservation Director Micah Lee presented 1st quarter FY21 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Hitchcock House, Indian Creek, Troublesome Creek and Outdoor Classroom) and naturalist's environmental education activities: 28 in-person programs to 307 persons and 6 virtual programs to 61 persons viewing.

Motion by Hartkopf, 2nd by Green: to adopt Resolution 2020-027. Carried unanimously. Resolution adopted. Resolution No. 2020-027 RESOLUTION TO ACCEPT COMPLETION AND FUND COLD SPRINGS PROJECT

Whereas, the County on March 24, 2020 accepted the low bid estimate for a Cold Springs park paving project and approved the contract for said project; and

Whereas Blacktop Service Co. has completed said project and submitted claim for final payment; and

Whereas, the County Engineer has certified completion of said project; and

Whereas, the Board considers this to be a "Rural/County Betterment/Development" project for which Local Option Sales Tax monies may be expended;

BE IT RESOLVED by the Board of Supervisors of Cass County, Iowa: That the work of paving according to plans and specifications under the contract dated March 27, 2020 with Blacktop Service Co. (Humboldt, IA) is hereby accepted by the Cass County Board of Supervisors and that the final price is set at \$113,751.10; and BE IT FURTHER RESOLVED: That payment for the project shall be 50% from the conservation Special Resource Enhancement Fund and 50% from the Local Option Sales Tax Fund.

County Engineer reviewed current road projects. In regard to I-80 underpass at 570th, matter will be discussed with Iowa County Engineers Association executive board on Friday.

2020 Weed Commissioner's Report was received. Motion by Green, 2nd by O'Brien to approve 2020 Weed Commissioner's Report. Carried unanimously.

The following claims were approved and the auditor authorized to issue checks for same:

<u>General Basic Fund</u>		
Access Systems	Copier Contract	662.60
Alliant Energy	Utilities	146.27
Anita Tribune Co	Publishing	529.21
Atlantic City Clerk	Ambulance Services	5844.66
Atlantic Municipal Utilities	Utilities	1027.20
Atlantic News Telegraph	Publishing	201.38
Brown Electric Company	Electrical Repairs	83.09
Cappels	Supplies	38.12
Carroll Control Systems	Boiler Repairs	883.50
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	400.00
Cass County Sheriff	Serving Notices	158.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	19718.09
Central Iowa Dist.	Custodial Supplies	202.00
Choice Printing	Office Supplies	222.61
Continental Fire Spr Co	Inspection	195.00
Cook Sanitation	Sanitary Disposal	150.00
Counsel Office & Documents	Copier Contract	533.34
Culligan Soft Water Serv	Cooler Rent	62.00
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<u>eneral Basic Fund</u> (continued) Maureen Doherty	Contracted Services	69.39
Ed M Feld Equipment Co	Inspection	231.00
Ed's Lawn Equipment	Equipment Maintenance	240.00
Fareway Stores	Provisions	706.00
First National Bank	Misc Expenses	906.60
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	75.00
Great America Financial Service	•	198.52
Griswold American	Publishing	444.50
Hockenberry Family Care	Indigent Burial	1500.00
IMAGETek Interior Touch	Tech Support Paint	450.00 73.98
John Johnson	Service	50.00
City of Lewis	Utilities	146.25
Mail Services	Print & Postage	1042.71
McCurdy Investments	Rent	400.00
Mediacom	Telephone Services	1245.40
Ted's Cooperative	Rent	260.00
Office Stop	Office Supplies	42.57
Pitney Bowes	Postage Meter	49.42
Brenda Pottebaum	Custodial Services	1248.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	50.98
SIRWA	Utilities	33.75
Schumacher Elevator Co	Elevator Maintenance	246.76
Solutions Stone Office Products	Tech Support Office Supplies	377.04 816.72
Valley View Apts	Rent	300.00
Verizon Wireless	Cellular Service	401.01
Wex Bank Fleet Services	Fuel	608.34
Tracy Wilson	Custodial Services	240.00
21st Century Cooperative	Fuel	708.06
eneral Supplemental Fund		
Cass County Sheriff	Serving Notices	722.15
Henry M Adkins & Son	Voting Equipment	10500.00
IMWCA	Work Comp	11189.00
Pottawattamie Co Sheriff	Juvenile Service	55.00
Public Safety Fund	County Contribution	31665.45
Shelby County Sheriff	Juvenile Service	81.85
Storey Kenworthy Nindow Products	Election Supplies	1566.56 2923.30
Noodbury Co Sheriff	Voting Equipment Service Fees	38.00
ural Services Basic Fund	Service rees	50.00
Cappels	supplies	83.93
Deter Motors Corp	Maintenance	146.52
Dvorak Tire and Service	Service	85.76
First National Bank	Misc Expenses	1388.81
Iowa Law Enforcement Academy	Training	800.00
John Johnson	Service	50.00
Jones Automotive	Labor	13541.88
The Little Cobbler	Service	30.00
Lynn Peavey Company	Supplies	291.85
Radar Road Tech Jerry Eshelman	Service	350.00
Richter & Son Towing	Service	825.00
Wex Bank Fleet Services	Fuel	2297.47
e <u>condary Road Fund</u> Agriland FS	Fuel	5436.32
Agriliand FS	Expendable Parts	209.97
Alliant Energy	Utilities	184.75
Anita Supply Center	Supplies	3.70
Calhoun-Burns & Assoc	Consultant Fees	9331.90
Cass County Health Systems	Testing	240.00
Central Iowa Ready Mix	Supplies	4681.00
Cintas LOC 749	Uniforms	234.95
Construction Trailer Specialist		92.05
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	1890.00
-	Contract Payment	118895.29
Denco Corp		146.52
Denco Corp Deter Motors Corp	Expendable Parts	
Denco Corp Deter Motors Corp Filter Care of Nebraska	Outside Services	44.40
Denco Corp Deter Motors Corp Filter Care of Nebraska First National Bank	Outside Services Misc Expenses	44.40 62.50
Denco Corp Deter Motors Corp Filter Care of Nebraska First National Bank Griswold Communications Housby Mack	Outside Services	44.40

Tuesday, October 13, 2020 (continued <u>General Basic Fund</u> (continued)	))	
Iowa Dept of Transportation	Signs	300.72
Iowa Prison Industries	Signs	126.72
Massena Telephone Company	Telephone Service	30.05
Matheson Tri-Gas	Supplies	547.04
McAtee Tire Service	Tires/Tire Repair	1451.16
Mid American Energy	Intersection Lighting	5.25
MTS	Sanitary Disposal	25.00
Murphy Heavy Contracting Corp	Contract Payment	208068.16
Nishnabotna Valley R E C	Intersection Lighting	38.36
Olsen Fuel Supply Inc	Fuel	5806.85
Overhead Door Company	Building Maintenance	254.15
SIRWA	Water	33.75
Schildberg Construction .	Rock	178114.42
Steinbeck & Sons .	Propane	353.50
Stone Office Products	Office Supplies	37.09
Tiger Mart Griswold Amoco	Fuel	312.20
Truck Center Companies	Expendable Parts	1083.78
Unity Point Clinic-Occ Med	Testing	252.00
Verizon Wireless	Cellular Service	445.71
Westel Systems	Telephone Service	36.41
Glynn Westphalen	Seeding	387.00
Windstream	Telephone Service	69.78
Ziegler	Parts/Service	3255.86
21st Century Cooperative	Fuel	456.58
Spec.Resource Enhancement		
Blacktop Service Company	Cold Springs Park Road Maint.	56875.55
Sheriff Investigations		
First National Bank	Misc Expenses	90.69
Fremont Co Sheriff	k-9	500.00
Local Option Tax Fund		
Atlantic City Clerk	Southlawn Mowing	487.50
Blacktop Service Company	Cold Springs Park Road Maint.	56875.55
Fareway Stores	Food For All	2316.36
Hy-Vee	Food For All	3645.95
Southwest Iowa Egg Cooperative	Food For All	242.45
Southwest Iowa Transit Agency	Food For All	610.00
Capital Projects		
Camblin Plumbing & Heating	Service Call	11164.86
Per Mar Security Services Corp	Monitoring Services	249.96
Local Emergency Mgmt Agency		
Deter Motors Corp	Truck Supplies	555.00
Mike Kennon	Fuel	80.43
Environmental Control Agency	Cumpling	45 60
Anita Supply Center	Supplies	45.60
Atlantic Motor Supply Inc Auditor of State of Iowa	Supplies Auditing Services	101.06 175.00
Crystal Clear of SW Iowa	0	9.00
	Water Utilities	9.00 1760.45
Farmers Electric Cooperative First National Bank	Miscellaneous	21.39
First Whitney Bank& Trust	Debt Repayment	7050.00
Hy-Vee IMWCA	Supplies	49.34 648.00
-	Work Comp Telephone Service	648.00 3.81
Marne/Elk Horn Telephone Jebidiah Marshall	Telephone Service Reimbursement	61.20
		616.40
McAtee Tire Service	Tires/Tire Repair	
Olsen Fuel Supply Treasurer-State of Iowa	Fuel Sales Tax	1561.76 83.00
Ziegler	Parts	83.00 1672.23
B		10,2,23

Motion by Green, 2nd by Hartkopf: to adjourn. Meeting adjourned. Next meeting October 20, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

## Friday, October 30, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of October 13, 2020 upon motion by Waters, 2nd by O'Brien were approved.

The Cass County Library Association, represented by the Carolyn Hartman onsite (others attending virtually) for the six city libraries in the county, met with the board to present a report on services provided in FY2020 for each and all libraries. The association requested that the current county funding (\$93,600) be increased by a total of \$13,000 (divided based on library size) for FY2022. Taken under advisement.

Motion by O'Brien, 2nd by Green: to approve the "IDOT Agreement for County Bridge Federal-Aid SWAP Funding (No. 4-20-HBP-SWAP-17)", project BROS-SWAP- CO15(72)—FE-15, bridge on Indian Creek Street from White Pole Road N .4 miles [estimated \$600,000]. Carried unanimously.

Board considered changes to improve safety on Memphis Road, 620th Street to Hwy 71.

Motion by Hartkopf, 2nd by Green: to adopt RESOLUTION 2020-029. Carried unanimously. Resolution adopted. RESOLUTION NO. 2020-029 ESTABLISH SPEED LIMITS ON CERTAIN COUNTY ROADS WHEREAS, the Board of Supervisors is empowered under authority of Sections 321.255 and 321.285 to determine upon the basis of an engineering and traffic investigation that the speed limit on any secondary road is greater than is reasonable and proper under the conditions found to exist, and may determine and declare a reasonable and proper speed limit; and

WHEREAS, after recommendation of the County Engineer, the Board of Supervisors believe the existing conditions warrant the setting of a speed limit less than the maximum allowed on roadways without a restricted speed limit; and

WHEREAS, the speed limits as determined by the Board of Supervisors shall be effective when appropriate signs giving notice of the speed limits are erected at the portions of secondary roadway;

NOW, THEREFORE, BE IT RESOLVED by the Cass County Supervisors that speed limits be established and signs erected at the locations described as follows: Memphis Road from 620th Street east to US Highway 71: 35 miles per hour speed limit.

The City of Lewis has requested the abatement of tax on two parcels now owned by the city; and in accordance with Iowa Code 445.63, when notice is sent to a municipal subdivision of the state of Iowa: "If the governing body fails to pay the total amount due, the board of supervisors shall abate all of the taxes."

Motion by O'Brien; 2nd by Green: to abate all taxes, penalties and interest collectible on parcels 380008660001000 (405 Minnesota St., Lewis and 110002878001000 (small parcel in N1/2 of NE1/4 10-75-37) and to direct the treasurer to strike the amount due from the county system; and to classify parcels as tax exempt for FY2020 valuations. Carried unanimously.

The City of Atlantic has requested the abatement of tax on a parcel now owned by the city; and in accordance with Iowa Code 445.63, when notice is sent to a municipal subdivision of the state of Iowa: "If the governing body fails to pay the total amount due, the board of supervisors shall abate all of the taxes."

Motion by Hartkopf; 2nd by Green: to abate all taxes, penalties and interest collectible on parcel 305005292001000 (Lot 2, Block 2, Oaks Addition, Atlantic) and to direct the treasurer to strike the amount due from the county system; and to classify parcel as tax exempt for FY2020 valuations. Carried unanimously.

MH / GA Coordinator Deb Schuler gave report on activity for the month of September.

## Friday, October 30, 2020 (continued)

Motion by Green, 2nd by Hartkopf: to adopt RESOLUTION 2020-030. Carried unanimously. Resolution adopted. RESOLUTION 2020-030 POSTED WEIGHT LIMITS ON BRIDGES

WHEREAS, Bridge inspections have been completed and a request by the County Engineer has been filed with the Cass County Board of Supervisors asking that action be taken to set gross load weight limits on the bridges listed below in attachment "A".

NOW, THEREFORE BE IT RESOLVED that the Cass County Board of Supervisors on this 30th day of October, 2020 as provided for in sections 321.471, 321.472 and 321.473 of the Code of Iowa, does set the weight limits and directs the Engineer to erect and or maintain weight limit signs in advance of and at the bridges on the Cass County Secondary Road System listed in Attachment "A".

Attachment "A" October 2020					
	Weight Limits for Embargoed Bridges				
Bridge No.					
32	096970	6	Edna		
42	097071	14	Edna		
55	097201	23	Noble		
66	097310	6	Noble		
73	097381	26	Noble		
84	097491	6	Pleasant		
90	097550	20	Pleasant		
94	097591	26	Pleasant		
104	097690	24	Pleasant		
116	097811	11	Massena		
127	097921	21	Massena		
133	097981	17	Massena		
135	098001	18	Massena		
138	098030	23	Union		
155	098200	20	Union		
165	098300	18	Union		
179	098440	15	Bear Grove		
180	098451	18	Bear Grove		
182	098470	22	Bear Grove		
203	098680	18	Bear Grove		
208	098730	3	Cass		
210	098750	22.	Cass		
242	099080	10	Lincoln		
250	099160	19	Franklin		
252	099181	20	Franklin		
263	099290	10	Franklin		
265	099311	28	Franklin		
269	099350	17	Franklin		
280	099460	15	Franklin		
289	099550	6	Grove		
300	099661	20	Grove		
314	099801	23	Washington		
330	099960	20	Washington		
333	099990	14	Washington		
336	100021	10	Washington		
362	100260	25	Grant		
380	100440	15	Grant		
389	100520	10	Benton		
392	100550	20	Benton		
401	100641	17	Benton		
409	100721	11	Benton		
432	100940	14	Pymosa		
434	100960	28	Pymosa		
440	101021	22.	Pymosa		
441	101031	3	Pymosa		
449	101111	20	Pymosa		
456	101163	21	Pymosa		
470	101301	24	Brighton		
485	101450	12	Brighton		
SD491		26	Edna		

## Friday, October 30, 2020 (continued)

Motion by Green, 2nd by Hartkopf: to adopt RESOLUTION 2020-031. Carried unanimously. Resolution adopted. RESOLUTION 2020-031 RESOLUTION TO RECOMMEND AWARD OF CONTRACT

WHEREAS, the following project is included in the approved Cass County Five Year Construction Program (2021-2025): BROSCHBP-C015(71)--GA-15 Bridge Replacement of Bridge #392 on Boston Road (N-16), over small creek, from Hwy 71 east 1.0 mile on North Line S7-T77-R35; and

WHEREAS, this project is part of the State of Iowa's Competitive Highway Bridge Program (CHBP) and is a joint let project with Guthrie County, Iowa, with Guthrie County to be considered the Contracting Authority for the joint let project; and

WHEREAS, this joint project was publicly let for bids and included in the October 20, 2020 Iowa

Department of Transportation letting with the following results:		
Murphy Heavy Contracting Corp. of Anita, Iowa	\$1,433,502.30	
Cunningham-Reis, LLC of Van Meter, Iowa	\$1,713,365.06	
Herberger Construction Co., Inc. of Indianola, Iowa	\$1,722,423.20	
A.M. Cohron & Son Inc. of Atlantic, Iowa	\$1,731,647.02	

WHEREAS, it is the recommendation of the County Engineer to recommend award of the bid from Murphy Heavy Contracting Corp. in the amount of \$1,433,502.30, of which \$647,329.00 is Cass County's portion of the jointly let project with Guthrie County; and

WHEREAS, it will be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that Cass County, Iowa acknowledges the bid from Murphy Heavy Contracting Corp. in the amount of One Million, Four Hundred Thirty-Three Thousand Five Hundred Two Dollars and 30/100's (\$1,433,502.30) for the jointly let project with Guthrie County, and recommends award of associated contracts to the same by the Contracting Authority defined in the Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Project, passed by the Cass County Board of Supervisors on April 14, 2020.

BE IT FURTHER RESOLVED that the Cass County Board of Supervisors authorizes the County Engineer to administer the terms of the contract and temporarily close certain project roadways as necessary to facilitate construction.

#### Resolution adopted this 30th day of October, 2020.

Resolution No. 2020-028 RESOLUTION TO ABATE TAX

Whereas, Tracey J. Marshall, Cass County Treasurer, has determined that it is impractical to pursue collection of the total amount due through the tax sale and personal judgment remedies; and

Whereas, the treasurer has made a written recommendation to the board of supervisors to abate the amount due;

## BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY, IOWA:

to abate the amount due on the following mobile homes in Atlantic, Iowa: VIN SK1294E (1100 E 4th St, Lot 55), N011513 (1104 E 5th St, Lot 52), ZWK70142510 (1128 E 4th St, Lot 82), 9098 (403 Cherry St, Lot 19), 1468751444 (407 Peach St, Lot 94), and 21969909472 (1117 E 4th St, Lot 70); and to direct the treasurer to strike the amount due from the county system in accordance with Iowa Code 445.16.

Resolution adopted this 30th day of October, 2020.

The following claims were approved and the auditor authorized to issue checks for same:

<u>General Basic Fund</u>		
Access Systems	Copier Contract	319.69
AgriVision	Repairs	197.86
Akin Building Center	Custodial Supplies	19.97
Alliant Energy	Utilities	454.55
Atlantic Municipal Utilities	Utilities	1901.87
Black Hills Energy	Utilities	33.74
Blaine's Service	Tires	112.00
Camblin Plumbing & Heating	Service Call	226.35
Cappels	Supplies	234.48
Cass County Health Systems	Coroner Call	1072.00
CCMH Public Health	Grants	1763.63
Central Iowa Dist.	Custodial Supplies	95.00
Century Link	Service	400.07
Choice Printing	Services	6.00

Friday, October 30, 2020 (continued) General Basic Fund (continued)		
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	31.99
Dell Marketing Electronic Engineering Corp	Computer service	996.63 31.25
Erickson Water Septic & Sewer	Lawn Care	235.00
Farm & Home Publishers	Plat Books	1430.00
Farmers Electric Cooperative	Utilities	49.29
First National Bank	Misc Expenses	135.51
Griswold American Griswold Communications	Publishing Telephone Service	54.14 228.22
Harlan Cement Works	Well Cover	35.00
Kenneth Harrison	Mileage	12.30
Hy-Vee Pharmacy	Medication	107.78
Hy-Vee	Inmate Food	941.98
Iowa Prison Industries Iowa Western Community College	Signs Service	472.67 138.00
JJ Design, LLC	Uniforms	424.05
Jocebee Apts	Rent	350.00
Lora Kanning	Meals	21.26
The Kiplinger Tax Letter	Subscription	89.00
Laverty Sanitation Massena Ag Supply	Sanitation Expense Parts	95.00 105.34
Mediacom	Telephone Services	340.47
Mid American Energy	Utilities	86.15
Nishnabotna Valley R E C	Utilities	731.86
Office Depot	supplies	96.69
Office Stop	Office Supplies	299.77 50.98
Quill Corporation Roland Funeral Services	Office Supplies Indigent Burial	1937.00
Solutions	Tech Support	299.99
Staples Advantage Dept	Office Supplies	72.73
State Hygienic Laboratory	Water Testing	13.00
Stone Office Products	Office Supplies	12.99
The Shredder Verizon Wireless	Shredding Services Cellular Service	72.00 1334.35
General Supplemental Fund		1334.33
Five Q Innovations	Website	812.50
Griswold American	Publishing	559.11
Shelby County Sheriff	Juvenile Service	34.00
Weimer Law, PC <u>Rural Services Basic Fund</u>	Special Prosecutor	2000.00
Atlantic Motor Supply Inc	Supplies	46.84
Choice Printing LLC	Service	48.52
CTK Group	Service	425.00
Dvorak Tire and Service	Service	1719.75
Griswold Communications Griswold Community Schools	Service Lunches	15.40 15.40
Iowa Western Community College	Service	207.00
Jones Automotive Inc	Labor	52.50
On Target Ammunition LLC	Supplies	2106.79
Dennis Vogl	Fee	35.00
Watchguard Video <u>Secondary Road Fund</u>	Equipment	7122.19
Agriland FS	Bulk Fuel	4780.24
AgriVision	Parts/Service	156.98
Alliant Energy	Utilities	262.49
Allied Oil & Supply	Oil/Supplies	2146.10
Anita Supply Center Atlantic Motor Supply	Supplies Supplies	35.88 1490.58
Atlantic Municipal Utilities	Utilities	295.46
Leo Beschorner	Cellular Reimbursement	40.00
Blacktop Service Company	Supplies	1465.10
Calhoun-Burns & Assoc	Consultant Fees	745.90
Cappels CCL Supply	Supplies Supplies	417.53 308.63
Dave Christensen	Cellular Reimbursement	40.00
Cunningham-Reis Corp	Contract Payment	73500.00
Diamond Mowers	Expendable Parts	8681.65
Fastenal Company	Supplies	467.14
Richard E Hansen Michael Haves	Cellular Reimbursement Cellular Reimbursement	40.00 40.00
Michael Hayes Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
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Friday, October 30, 2020 (continued)		
General Basic Fund (continued)		
ICEA	Meeting Fees	550.00
Iowa Dept of Transportation	Meeting Fees	360.00
Iowa Prison Industries	Signs	2713.70
Mark Knudsen	Cellular Reimbursement	40.00
McAtee Tire Service	Tires/Tire Repair	45.00
Miller Farm Supply	Tools	775.98
Murphy Heavy Contracting Corp	Contract Payment	2500.00
OHalloran International	Parts/Service	752.01
OReilly Auto Parts	Expendable Parts	71.88
Alice Ray	Reimbursement	99.44
Sandbothe Firestone	Tires/Tire Repairs	40.00
Stone Office Products	Office Supplies	131.88
Town & Country Sanitation	Sanitary Disposal	25.00
Trent Wolken	Reimbursement	40.00
Wyman's Carquest	Supplies	89.56
Ziegler	Parts/Service	3587.28
Local Option Tax Fund		
Cass Co Environ Landfill	Fee	10650.00
Hy-Vee	Food For All	1395.64
Southwest Iowa Egg Coop	Food For All	95.00
Local Emergency Mgmt Agency	_	
Mike Kennon	Fuel	39.62
Verizon Wireless	Cellular Service	81.47
Windstream	Telephone Service	51.27
Environmental Control Agency		
Cass County Health Systems	Testing	148.00
Central States Wire Prod	Supplies	4935.91
Champlin Tire Recyling	Tire Disposal	3399.15
Clean Harbors Env Services	HHW Expenses	502.00
Evora Consulting	Engineering Services	1223.75
Haley Equipment	Parts/Service	211.91
Hughes Network Systems	Internet Services	91.18
IMWCA	Work Comp	20.00
McAtee Tire Service	Tires/Tire Repair	29.95
SCS Engineers	Engineering Services	992.70
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Unity Point Clinic-Occ Med	Testing	42.00
Windstream	Telephone Service	96.57
Consrv LandAcq/Cap Imprvmnt		50.00
Atlantic Pest Control	Extermination Services	50.00

Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting November 10, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, November 10, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of October 30, 2020 upon motion by Waters, 2nd by O'Brien were approved.

The board discussed updating the policy for an allowance for use of personal cell phones for County business by employees whose job duties include the frequent need for a cell phone.

Motion by Green, 2nd by Waters: to establish a monthly cell phone allowance of \$40 for each employee whose job duties include the frequent need for a cell phone and who has not been issued a County cell phone. The employee must provide his/her department head and the county auditor with his/her current cell phone number and is expected to carry the cell phone on his/her person both on and, if required by their position, off duty; and to respond when called for County business. The Board of Supervisors must approve each individual's eligibility for reimbursement.

O'Brien said he was opposed to reimbursement for use of personal cell phones for County business stating that, he believed a County cell phone is usually issued to any individual who needs to frequently use a cell phone for County business and infrequent use of a personal cell phone normally does not increase the cost of the personal phone. After due discussion, the question was called.

## Tuesday, November 10, 2020 (continued)

Vote: Aye- Baier, Waters, Green; Nay- O'Brien, Hartkopf. Motion carried and adopted.

Discussion ensued regarding which positions are eligible for reimbursement. After brief discussion chair postponed question until next session.

The Board has received mail, email and phone calls regarding the issuing of a wearing of masks mandate. After due discussion including who has the authority/power to issue a mandate and how a mandate could be enforced, the consensus of the Board was they did not have the authority to issue such a mandate. Chair Baier stated the consensus of the Board is to recommend the wearing of masks and following all other preventative and protective measures recommended by the CDC and promoted by other professional health authorities.

Reports filed: October 2020 Sheriff's, and Recorder's reports of fees collected.

The board recessed to conduct the canvass of the November 3, 2020 General Election; and returned to session when canvass was adjourned.

Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting November 17, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Tuesday, November 10, 2020 CANVASS OF NOVEMBER 3, 2020 GENERAL ELECTION

The Cass County Board of Supervisors met at 9:00 A.M. to serve as Board of Canvassers to proceed with the official canvass of the November 3, 2020 General Election with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically.

After examination of the tally books submitted by the precinct election officials, the total votes received by all candidates were ascertained. County Auditor Dale Sunderman was directed to draw up the abstracts of the election to be submitted to the Secretary of State and to be filed in the office of County Auditor and to notify all local candidates who were declared elected in the General Election. Certified canvass prepared and placed on file in the office of the Cass County Auditor.

SUMMARY OF LOCAL ELE COUNTY OFFICIALS	CTION RESULTS (Decla	red	Elected): Votes:
Bd. of Supr. (1st)	Stephen S. Green	(R)	1,028
Bd. of Supr. (4th)	Steve Baier	(R)	1,261
Bd. of Supr. (5th)	Bernard Pettinger	(R)	1,000
County Auditor	Dale Sunderman	(R)	6,187
County Sheriff	Darby McLaren	(R)	6,266
County Attorney TFVa	<u>c Vanessa Strazdas</u>	(R)	5,421
Hospital Trustee	Linda L. Pelzer		4,210
Hospital Trustee	Leanne Pellett		4,376
<u>Hospital Trustee</u>	Ned Brown		3,890
SOIL & WATER CONSERV	ATION DISTRICT COMMI	SSIC	ONERS:
Chase Wheatley	(Massena Twp)		3,919
Ray Wilson	(Noble Twp)		3,750
<u>Curt Behrends</u>	(Franklin Twp)		4,420

Tuesday, November 10, 2020 CANVASS OF NOVEMBER 3, 2020 GENERAL ELECTION (continued)

AG. EXTENSION COUNCIL	_ MEMBERS:	
Darrin Petty		3,847
Marcy Jo Dorsey		3,220
Curt Rush		2,854
Jody Steffen		3,386
TOWNSHIP TRUSTEE		Votes
Edna	Dan Schrier	53
Union	Delmar South	102

Chair declared canvass completed.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

\_\_\_\_, Chair Attest:\_\_\_\_\_\_, Auditor

#### Tuesday, November 17, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier, chair, and John Hartkopf onsite; and Mark O'Brien and Frank Waters virtually. Stephen Green absent. Agenda upon motion by Hartkopf, 2nd by O'Brien was approved. Minutes of November 10, 2020 upon motion by Waters, 2nd by O'Brien were approved.

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Motion by H, 2nd by Waters: to adopt RESOLUTION 2020-032. Carried unanimously. Resolution adopted.

RESOLUTION NO. 2020-032 APPOINTMENT OF ASSISTANTS

**WHEREAS**, Vanessa Strazdas was duly elected as Cass County Attorney on November 3, 2020 to fill the vacancy term; and **WHEREAS**, in accordance with section §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. . . . and the approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

**NOW, THEREFORE, BE IT RESOLVED** by the Cass County Board of Supervisors that the following appointments are approved:

Beverly GrovesAttorney's Administrative AssistantEva JensenAttorney's Administrative AssistantMaureen DohertyVictim AdvocatePASSED AND ADOPTED this 17th day of November, 2020.

Copies of the WCCA 2020 annual report were filed with Board on 11/12/2020. West Central Community Action director Wendy Mueller virtually presented annual report of activity in Cass County and requested match funding of \$4,000 for fiscal year 2022, same as current year. Taken under advisement.

County Engineer reviewed current road projects.

The City of Anita has requested the abatement of tax on a parcel now owned by the city; and in accordance with Iowa Code 445.63, when notice is sent to a municipal subdivision of the state of Iowa: "If the governing body fails to pay the total amount due, the board of supervisors shall abate all of the taxes."

Motion by Hartkopf; 2nd by Waters: to abate all taxes, penalties and interest collectible on parcel 320007286001000 (630 Main St., Anita) and to direct the treasurer to strike the amount due from the county system; and to classify parcel as tax exempt for 2020 valuations. Carried unanimously.

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The following claims were approved and the auditor authorized to issue checks for same: General Basic Fund

General Basic Fund		
Access Systems	Copier Contract	662.60
Access Systems	Service Agreement	225.00
Anita Supply Center	Custodial Supplies	573.54
Anita Tribune Co	Publishing	481.43
Atlantic Municipal Utilities	Utilities	898.07
Atlantic News Telegraph	Publishing	72.00
Abigail Bintner	Notary	30.00
Cappels	Supplies	5.99
Carroll Control Systems	Boiler Repairs	295.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Sheriff	Serving Notices	357.93
CCMH Public Health	Grants	1540.67
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General Basic Fund (continued)		
Central Iowa Dist.	Custodial Supplies	1502.00
Cintas First Aid & Safety Cook Sanitation	First Aid Sanitary Disposal	200.67 150.00
Counsel Office & Documents	Copier Contract	628.81
Culligan Soft Water Service	Cooler Rent	62.00
Ed's Lawn Equipment	Fuel	25.00
First National Bank Five Q Innovations	Misc Expenses Website Hosting	100.00 50.00
Friends of Warren Co.Conservat	0	100.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service		198.52
Green Acres Lawn & Landscaping		350.00
Griswold American Gronewold Bell & Kyhnn & Co,	Publishing Auditing Services	263.29 7800.00
Wilbur Hansen	Rent	175.00
IMAGETek	Tech Support	225.00
City of Lewis	Utilities	193.87
Mail Services Tracey Marshall	Print & Postage Cellular Service	413.07 160.00
Mediacom	Telephone Services	1074.26
Ted's Cooperative	Rent	620.00
Office Depot	supplies	83.01
Pitney Bowes Brenda Pottebaum	Postage Meter Custodial Services	49.42 1248.00
Dan Proehl	Cellular Services	40.00
Reporting Services	Transcripts	224.00
Ryan South R & C Rentals	Rent	300.00
SIRWA	Water	33.75
Stone Office Products United States Cellular	Office Supplies Cellular Services	212.03 54.82
U.S. Bank Equipment Finance	Copier Contract	136.66
Verizon Wireless	Cellular Service	40.01
Wex Bank Fleet Services	Fuel	779.67
Tracy Wilson	Custodial Services	247.50
<u>General Supplemental Fund</u> Julianne M Adams	Precinct Election Officia	141.75
Anita Tribune Co	Publishing	738.00
Mary Anstey	Mileage	116.10
Atlantic News Telegraph Charles Burnett	Publishing Precinct Election Officia	766.06 99.00
Claries Burnett Cass Co Ag & Ed	Polling Place Expense	30.00
Cass County Sheriff	Juvenile Expenses	550.05
Crittenton Center	Emergency Shelter Care	466.50
Janet Erickson	Precinct Election Officia	160.65
Nancy Erickson Sandy Eversole	Precinct Election Officia Precinct Election Officia	184.50 39.60
Deb Field	Precinct Election Officia	165.25
First National Bank	Misc Expenses	26.99
John Fleming	Precinct Election Officia	174.25
Grace Garrett Leta Gerlock	Precinct Official Compens Precinct Election Officia	159.75 185.40
Anieta Gregory	Precinct Election Officia	173.70
Dee Harrison	Precinct Election Officia	203.40
Henry M Adkins & Son	Ballots/Coding	8530.92
Shauna Holaday	Precinct Election Officia	184.50
Mary Lou Hoskins IMWCA	Precinct Election Officia Work Comp	182.70 11189.00
Sheryl Jensen	Precinct Election Officia	164.25
Doyle Karas	Precinct Election Officia	171.90
Sheri Karns	Mileage	30.15
Julie Kennon Kathryn Kerkmann	Precinct Election Officia Precinct Election Officia	167.85 225.90
Earlene Krauth	Precinct Election Officia	178.20
Sonya Mikkelsen	Precinct Election Officia	101.25
Becky Pelzer	Precinct Election Officia	160.65
Betty Pope Public Safety Fund	Precinct Election Officia	162.00
Pamela Reed	County Contribution Precinct Election Officia	30100.13 141.75
JoBeth Reynolds	Precinct Official Compens	176.95
Vickie Rhoads	Precinct Election Officia	192.70
Beverly Schelling Sandra Sothman	Precinct Election Officia Precinct Official Compens	155.25
Kimberlee Spillers	Precinct Official Compens	166.95 169.75
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Tuesday, November 17, 2020 (continu	ued)	
	tinued)	
Phyllis Stakey	Precinct Election Officia	226.00
Sharon Steffens	Precinct Official Compens	155.25
Mary Strong	Precinct Election Officia	153.00
Sheryl Sunderman	Precinct Election Officia Precinct Election Officia	270.10 192.70
Cheryl Wessels Kay Winston	Precinct Election Officia	192.70
Pam Wolfe	Precinct Election Officia	132.75
Sharon Woodward	Precinct Election Officia	172.80
MH-DD Services Fund		
Southwest Iowa Mental Health	Property Tax Transfer-1/2	165000.00
Rural Services Basic Fund	Cupelu	F0 4C
Atlantic Motor Supply Cappels	Supply supplies	59.46 6.59
Curtis Welding & Fab	Service	824.00
Deter Motors Corp	Maintenance	664.93
First National Bank	Misc Expenses	1282.51
Griswold Community Schools	Service	19.25
Horizon Jet Wash	Service	70.00
IDALS Pesticide Bureau-IDALS	Certification	15.00
McAtee Tire Service OReilly Auto Parts	Service supplies	52.50 22.99
Wex Bank Fleet Services	Fuel	2476.77
Secondary Road Fund		24/01//
Agriland FS	Bulk Fuel	4041.07
AgriVision	Parts/Service	72.79
Alliant Energy	Utilities	354.35
Boes Repair	Outside Services	70.00
Casey's Business MasterCard	Fuel	46.91
Cintas LOC 749	Uniforms	187.96
Cook Sanitation Dvorak Tire and Service	Sanitary Disposal Tires/Tire Repair	55.00 282.11
Filter Care of Nebraska	Outside Services	49.45
First National Bank	Misc Expenses	333.22
Grainger Dept.	Parts	843.16
Henningsen Constr Co	Contract Payment	298454.18
IDALS Pesticide Bureau-IDALS	Pesticide Licenses	90.00
Massena Telephone Company	Telephone Service	30.31
Matheson Tri-Gas	Supplies	564.91
McAtee Tire Service Mid American Energy	Tires/Tire Repair Intersection Lighting	2450.52 5.25
MTS	Sanitary Disposal	25.00
Olsen Fuel Supply	Fuel	5474.14
Olsen's Outdoor Power	Repairs/Supplies	97.77
Road Builders	Parts/Service	546.76
SIRWA	Water	33.75
Schildberg Construction	Rock	40643.72
Tiger Mart Griswold Amoco Verizon Wireless	Fuel Cellular Service	376.48 404.47
Westel Systems	Telephone Service	36.63
Western Engineering Co	Sand	1718.25
Wyman's Carquest	Supplies	13.98
Ziegler	Parts/Service	1051.44
21st Century Coop	Fuel	461.25
Sheriff Investigations		500.00
Nathan Janssen Construction <u>Local Option Tax Fund</u>	Service	500.00
Brun Ko Farm	Masks	1124.50
Cass Co Ag & Ed	Food For All Expense	300.00
Cass County Extension	Food For All Expense	1272.92
Fareway Stores	Food for All Expense	5309.97
Hy-Vee	Food For All Expense	3511.80
Southwest Iowa Egg Coop	Food For All	217.50
Capital Projects	Manitaning Convisor	240.00
Per Mar Security Services Local Emergency Mgmt Agency	Monitoring Services	249.96
HTS Ag	Drone	8000.00
Mike Kennon	Fuel	43.26
Environmental Control Agn		-
Atlantic Motor Supply Inc	Supplies	145.99
Berg Electric	Building Modifications	8086.39
Crystal Clear of SW Iowa	Water Missellaneous	44.00
First National Bank First Whitney Bank& Trust	Miscellaneous Debt Repayment	93.15 7050.00
MINUTE BOOK 24	Calendar Year 2020,	
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Tuesday, November 17, 2020 (cont	tinued)	
Environmental Control Agency	(continued)	
Five Q Innovations	Technical Support	65.00
IMWCA	Work Comp	648.00
Marne/Elk Horn Telephone	Telephone Service	3.81
Brandi Mericle	Reimbursement	54.00
Olsen Fuel Supply	Fuel	1632.80

Motion by Hartkopf, 2nd by O'Brien: to adjourn. Meeting adjourned. Next meeting November 30, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

### Monday, November 30, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, & John Hartkopf onsite; Stephen Green, Mark O'Brien & Frank Waters electronically. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of November 17, 2020 upon motion by Waters, 2nd by O'Brien were approved.

J C Wyman and Mitch Boysen, representing the Cass County Firefighters Association, reported the association is applying for a grant to provide radios to all Cass County fire departments. Request is for about \$341,265 (about 52 mobile radios and 14 hand held radios) and if awarded would require a 5% local funding match. The association asked the board to consider providing the 5% match funding.

Cass Co. EMA/Public Safety Communications coordinator Mike Kennon said the County is upgrading the local system so it can work with the new Iowa Statewide Interoperable Communications System. The provision of radios through this grant would help complete the system while reducing the total local dollars required.

After due discussion, the Board consensus was they support the association's application and they would be willing to provide financial support if the grant was awarded. However, the Board chooses to take no formal action at this time.

Motion by O'Brien, 2nd by Green: to allow/disallow family farm credits and to approve agricultural land credits as recommended by the Assessor and the Auditor in accord with Code of Iowa (Chapters 425A & 426) for taxes collectible FY2021-22. Carried unanimously.

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The following claims were approved and the auditor authorized to issue checks for same:

<u>General Basic Fund</u>		
Access Systems	Copier Contract	319.69
Access Systems	Service Agreement	750.00
Akin Building Center	Supplies	28.47
Alliant Energy	Utilities	1583.41
Atlantic City Clerk	Ambulance Services	5844.66
Atlantic Municipal Utilities	Utilities	1725.32
Cheryl Barry	Rent	300.00
Abigail Bintner	Notary Stamp	21.23
Black Hills Energy	Utilities	72.12
Bobcat of Omaha	Equipment Rental	2730.00
Cappels	Supplies	385.54
CCMH Public Health	Grants	16693.62
Century Link	Service	407.26
Choice Printing	Printing	69.00
Corning Rental	Trailer Rental	375.00
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	250.54
MINUTE BOOK 24	Calendar Year 2020,	Page Number 78

Monday November 20, 2020 (continu	(h.	
Monday, November 30, 2020 (continue <u>General Basic Fund</u> (continued)		
Ed M Feld Equipment Co	Inspection	159.00
Ed's Lawn Equipment	Equipment Maintenance	52.50
Erickson Water Septic & Sewer	Lawn Care	235.00
Farmers Electric Cooperative	Utilities	46.86
First National Bank Griswold American	Misc Expenses	296.09 287.56
Griswold Communications	Publishing Telephone Service	287.30
Hy-Vee	Inmate Food	1368.12
John Hartkopf	Mileage	24.30
Laverty Sanitation	Sanitation Expense	95.00
McAtee Tire Service	Tire Repair	29.95
Mediacom	Telephone Services	373.17
Mid American Energy Mid Plains Properties	Utilities Rent	87.93 400.00
Ted's Cooperative	Rent	120.00
Nishnabotna Valley R E C	Utilities	594.38
Office Depot	supplies	96.87
Pitney Bowes	Postage machine	111.00
Postmaster	Postage	195.00
Rush Electric Schumacher Elevator Co	Electrical Repairs	117.75
Schumacher Elevator Co Secure Shred Solutions	Elevator Maintenance Shredding Services	246.76 48.00
Solutions	Tech Support	2700.00
Stone Office Products	Office Supplies	43.90
The Shredder	Shredding Services	72.00
Verizon Wireless	Cellular Service	868.13
General Supplemental Fund		
Cerica Cleaning Service	Cleaning Fee	50.00
Iowa Communities AssurancePool Weimer Law, PC	Premiums Juvenile Services	207343.00 2000.00
Secondary Road Fund	Suvenitie Services	2000.00
AgriVision	Parts/Service	72.79
Akin Building Center	Supplies	74.85
Alliant Energy	Utilities	833.07
Allied Oil & Supply	Oil/Supplies	1042.19
Anita Supply Center	Supplies Road Salt	19.50 1776.96
Atlantic Carriers Atlantic Motor Supply	Supplies	182.31
Atlantic Municipal Utilities	Utilities	397.16
Bower Welding & Fabrication	Supplies	45.21
Brown Electric Company	Electrical Repairs	104.55
Cappels	Supplies	303.42
Dan's Sanitation	Sanitary Disposal	50.00
Deter Motors Echco Concrete	Expendable Parts Supplies	25.05
Griswold Communications	Telephone Service	1160.00 38.28
Henningsen Constr Co	Contract Payment	15684.12
ICEA	Meeting Fee	75.00
Iowa Dept of Transportation	Supplies	5824.80
Iowa Prison Industries	Signs	220.00
Lyman Ag Supply	Supplies	150.00
Matheson Tri-Gas McAtee Tire Service	Supplies Tires/Tire Repair	389.56 450.00
Nishnabotna Valley R E C	Intersection Lighting	39.34
Olsen's Outdoor Power	Supplies	33.18
Pattison Sand Company	Rock	123750.00
Road Builders	Expendable Parts	1146.04
Steinbeck & Sons	Propane	255.75
Ten Point Construction Co.	Contract Payment	18912.48
Vogel Traffic Service Windstream	Pavement Marking Telephone Service	28762.20 69.78
Wyman's Carquest	Supplies	288.62
Ziegler	Parts/Service	4705.66
Local Option Tax Fund		
Bridgewater Farm	Food For All Expense	300.00
Brun Ko Farm	Food For All Expense	467.01
Hy-Vee Bolling Acnos Form	Food For All Expense	2329.32
Rolling Acres Farm Southwest Iowa Egg Coop	Food For All Expense Food For All Expense	112.50 76.25
Southwest Iowa Egg Coop Southwest Iowa Transit Agency	Food For All Expenses	830.00
<u>Capital Projects</u>	har expenses	
Per Mar Security Services	Monitoring Services	1290.07

Monday, November 30, 2020 (continued to 2017) Agribusiness URA-DbSrv	ued)	
First Whitney Bank& Trust	Loan Interest	14051.25
Rolling Hills Bank & Trust	Loan Interest	14051.25
Local Emergency Mgmt Agency		
Mike Kennon	Fuel/Supplies	40.15
Verizon Wireless	Cellular Service	81.19
Windstream	Telephone Service	51.27
Environmental Control Agency		
Akin Building Center	Supplies	34.37
Anita Supply Center	Supplies	19.50
Atlantic News Telegraph	Publishing	69.21
Evora Consulting	Engineering Services	1472.50
Farmers Electric Coop	Utilities	1674.46
Gronewold Bell & Kyhnn & Co.	Auditing Services	2682.93
Haley Equipment	Parts/Service	95.52
Hughes Network Systems	Internet Services	91.18
Office Stop	Office Supplies	328.02
SCS Engineers	Engineering Services	2478.00
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	95.61
Ziegler	Parts	1232.46
Consrv LandAcq/Cap Imprvmnt		
Atlantic Pest Control	Extermination Services	50.00
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Motion by Hartkopf, 2nd by Waters: to adjourn. Meeting adjourned. Next meeting December 8, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

### Tuesday, December 8, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters virtually. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of November 30, 2020 upon motion by Green, 2nd by Waters were approved.

At about 9:10 a.m. the Board recessed and a public hearing was conducted regarding status of project to expend CDBG monies awarded to the county to increase the capacity of the food delivery system and food access in response to COVID-19.

Notice of the public hearing was published in accordance with Iowa Code and this is the time and place for the hearing.

Hearing was conducted virtually with only four Board members and the Auditor on site. Baier stated that grant awarded was for \$86,580, and through Nov. 16, \$76,086.63 had been spent. Brigham Hoegh discussed how the project was implemented and the results to date.

After due discussion and about 9:16 AM, motion by Green, 2nd by O'Brien: to close hearing. Carried unanimously.

At about 9:16 AM the Board held the first hearing and reading on proposed Ordinance No. 37– READOPTION OF CASS COUNTY CODE. Auditor stated this was an administrative function to re-compile the County Code which is to be done at least once each five years. Three ordinances have been added since 2015 and the re-compile ordinance of 2015 is being repealed. No other changes.

After a brief discussion, motion by Green, 2nd by O'Brien: to close hearing. Carried unanimously.

In continued session: Motion by O'Brien, 2nd by Green: to approve Ordinance No. 37 "Re-adoption of Cass County Code" on first reading. Carried unanimously. Second hearing will be on Dec. 15.

Representatives of the Cass County Committee on Aging attended the meeting to state the committee's appreciation for its past and continued support of the Committee and its activities. Six of the eight cities in the county continue to have active groups, although activities have been lessened during the current pandemic.

County Engineer reviewed current roads activity including award of contracts for two maintenance projects.

# Tuesday, December 8, 2020 (continued)

Motion by Hartkopf; 2nd by Green: to approve contractor's bond for Project MP2020-343 awarded to Cramer and Associates, Inc. in the sum of \$193,079.65 (Project- bridge deck overlay, BR-121). Carried unanimously.

Board received notice of resignation, effective immediately, from Phyllis Nichols, a member of the county elected officer compensation board. (Compensation Board recommends annual compensation of elected county officials: the auditor, treasurer, recorder, sheriff, county attorney, and supervisors. This is a seven member board with two members appointed by the Board of Supervisors and one member appointed by each of the five other elected officials.) Auditor reported that one application for appointment to that board was filed.

Motion by Green, 2nd by Hartkopf: to appoint Kipp Harris as member on the Cass County compensation board for the remainder of the 4 year term ending 6/30/21. Carried unanimously.

The County Sheriff has requested the establishment of a deputy position of sergeant and the approval to move two current deputies into that position. The positions would be non-union and the sheriff is requesting the positions be in place beginning 01/01/2021. After brief discussion the decision was to act on the request at the next board meeting.

The Board discussed Iowa Code 427.1(22) Natural Conservation and Wildlife Areas Property Tax Exemptions, as an application for a 'river and stream banks' exemption was filed with the Cass County Soil and Water Conservation Board. In accordance with Iowa Code, the board must "establish priorities for the types of real property for which an exemption may be granted and the amount of acreage." "A public hearing shall be held … at which the proposed priority list shall be presented." Cass County has not done that. Board decided to begin the process to make said 'river and stream banks' exemption available. Taken under advisement.

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Reports filed: November 2020 Sheriff's, and Recorder's reports of fees collected.

Motion by Hartkopf, 2nd by O'Brien: to adjourn. Meeting adjourned. Next meeting December 15, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

#### Tuesday, December 15, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier, chair, Stephen Green and Mark O'Brien onsite; and Frank Waters virtually. Absent: John Hartkopf. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of December 8, 2020 upon motion by Waters, 2nd by O'Brien were approved.

The Board held the second hearing and reading on proposed Ordinance No. 37– READOPTION OF CASS COUNTY CODE. After very brief discussion: Motion by Green, 2nd by O'Brien: to close hearing. Carried unanimously.

In continued session: Motion by O'Brien, 2nd by Green: to approve Ordinance No. 37 "Re-adoption of Cass County Code" on second reading; to waive third reading; and to adopt said ordinance. Carried unanimously. Ordinance adopted. Summary: 'This ordinance provides for the re-adoption of Cass County ordinances which have already been adopted enacted into law.' Website: https://www.casscountyia.gov/county-government/county-ordinances/

County Engineer reviewed current road projects including plowing of snow over the weekend.

The position of interim foreman during an extended leave of absence was discussed. After due discussion: Motion by Green, 2nd by O'Brien: to approve memorandum of understanding regarding temporary position of interim foreman; and to approve the appointment of Andrew Steffen as interim working foreman during the extended leave of a current foreman (at foreman rate of pay retroactive to Oct. 19). Ayes: Baier, Green, O'Brien. Abstain: Waters. Carried.

The City of Massena has requested the abatement of tax on two parcels now owned by the city; and in accordance with Iowa Code 445.63, when notice is sent to a municipal subdivision of the state of Iowa: "If the governing body fails to pay the total amount due, the board of supervisors shall abate all of the taxes."

Tuesday, December 15, 2020

# Tuesday, December 15, 2020 (continued)

Motion by Green; 2nd by O'Brien: to abate all taxes, penalties and interest collectible on parcel(s) 210002176001000 /420008992001000 (208 E 6, Massena) and to direct the treasurer to strike the amount due from the county system; and to classify parcels as tax exempt for FY2020 valuations. Carried unanimously.

The board discussed the sheriff's request to establish a sergeant position in the department. The sergeants would not be covered by union contract but maintain certain benefits in the current union contract but different than those in the current employee handbook. Only current deputies would be eligible for appointment to the two positions. After brief discussion: motion by Green; 2nd by O'Brien: to approve adding an 'Addendum for Sergeants at the Cass County Sheriff's Office' to the current employee handbook and approving the establishment of two sergeant positions effective January 1, 2021." Carried unanimously.

The board discussed Iowa Code 427.1(22) and the priorities adopted by resolution in 1983 which established priorities and the maximum acres for each type of real estate eligible for the natural conservation or wildlife areas tax exemption. Auditor reported that no maximum acreage has been exceeded, but the priority designation does not include all types of exemptions. If the board chooses to change the priority designation to include all types and to change the maximum acreages to a consolidated acreage amount, then a public hearing appears to be required before the adoption of the annual resolution for real property eligible for tax exemption under section 427.1. After a brief discussion. Taken under advisement.

The following claims were approved and the auditor authorized to issue checks for same:

nd the auditor authorized to issue	CHECKS IOI Same.
-	800.00
•	662.60
	72.00
0	630.05
	40.66
	2299.30
	122.00
	32.64
•	37.52
Electrical Repairs	731.07
Plumbing Repairs	173.60
Supplies	113.01
Meals	650.00
Coroner Call	200.00
Grants	4012.47
Custodial Supplies	152.24
	417.30
	323.79
	150.00
	422.12
	62.00
Equipment Maintenance	187.99
	215.67
	40.00
	98.65
	421.94
0	3500.00
Decor	40.64
First Ouarter FY21	9792.43
÷	360.00
-	15.00
	225.00
	150.00
0	425.00
•	24.30
	63.62
	667.10
5	1068.86
	920.00
	775.96
	1152.00
	40.00
	50.98
	33.75
Rent	400.00
	254.16
	9093.19
	Tree Trimming Copier Contract Employment Matters Publishing Decorations Utilities Publishing Juvenile Services Tire Repair Electrical Repairs Plumbing Repairs Supplies Meals Coroner Call Grants Custodial Supplies supplies Printing Services Sanitary Disposal Copier Contract Cooler Rent Equipment Maintenance Misc Expenses Cellular Reimbursement Copier Lease Publishing Auditing Services Decor First Quarter FY21 Indigent Burial License Tech Support Registration Fee memberships Mileage Utilities Print & Postage Telephone Services Rent Meter Lease Custodial Services Office Supplies Utilities

<u>eneral Basic Fund</u> (continued) Staples	, Office Supplies	196.32
Stone Office Products	Office Supplies	75.42
United States Cellular	Cellular Services	59.82
U.S. Bank Equipment Finance	Copier Contract	136.66
Verizon Wireless	Cellular Service	401.11
Wex Bank Fleet Services Tracy Wilson	Fuel Custodial Services	436.82 240.00
Brandi Wittrock	Mileage	85.05
World Data Corporation	Manuals	220.00
eneral Supplemental Fund		
Cass County Sheriff	Service Fees	1036.70
Choice Printing	Ballots	50.00
Crittenton Center	Emergency Shelter Care	233.25
Henry M Adkins & Son IMWCA	Maintenance Agreement Work Comp	10720.00
Public Safety Fund	County Contribution	11189.00 32714.82
Weimer Law	Juvenile Services	2000.00
ural Services Basic Fund		
Anita Public Library	Contribution	16300.00
Atlantic Motor Supply	supplies	70.24
Atlantic Public Library	Contribution	20200.00
Cumberland Public Library	Contribution	13500.00
Deter Motors Corp First National Bank	Maintenance Misc Exponsos	106.40
First National Bank First Wireless	Misc Expenses Supplies	754.58 330.25
Griswold Public Library	Contribution	16400.00
Horizon Jet Wash	Service	35.00
Lewis Library	Contribution	13500.00
Massena Public Library	Contribution	13700.00
McAtee Tire Service	Service	1305.01
Richter & Son Towing	Service	251.50
Wex Bank Fleet Services <u>econdary Roads Fund</u>	Fuel	2152.51
Adair County Engineer	Engineering	40552.50
Agri Drain Corp	Supplies	69.29
Agriland FS	Bulk Fuel	9740.83
AgriVision	Parts/Service	1862.48
Akin Building Center	Supplies	219.83
Alliant Energy	Utilities	449.05
Aspen Equipment Company Atlantic Carriers	Expendable Parts Road Salt	378.67 3587.76
Leo Beschorner	Reimbursement	209.95
Botna Way Ag Supply	Supplies	5280.00
Bower Welding & Fabrication	Outside Services	278.38
Casey's Business MasterCard	Fuel	192.57
Cass County Health Systems	Testing	134.00
Dave Christensen Cintas LOC 749	Cellular Reimbursement Uniforms	40.00
Cook Sanitation	Sanitary Disposal	187.96 55.00
Deter Motors Corp	Expendable Parts	17.88
Ed's Lawn Equipment	Supplies	56.00
Fastenal Company	Supplies	749.95
Filter Care of Nebraska	Outside Services	117.00
First National Bank	Misc Expenses	56.74
General Fire & Safety Equip Co Gold Oak	Inspections Easement	365.00 10800.00
Griswold Communications	Telephone Service	38.32
Richard E Hansen	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Iowa Dept of Transportation	Supplies	309.50
Mark Knudsen	Cellular Reimbursement	40.00
Massena Ag Supply Massena Telephone Company	Supplies Telephone Service	79.78 30.05
Massena Telephone Company Matheson Tri-Gas	Supplies	547.04
McAtee Tire Service	Tires/Tire Repair	1607.15
Mid American Energy	Intersection Lighting	5.27
MTS	Sanitary Disposal	25.00
Murphy Tractor & Equip	Expendable Parts	110.08
OHalloran International	Parts/Service	1400.90
Olsen Fuel Supply	Fuel	5947.66
Olsen's Outdoor Power	Supplies	49.90
RDO Truck Center	New Equipment	250832.04

Tuesday, December 15, 2020 (continued)			
Secondary Roads Fund (continue	d)		
SIRWA	Water	33.75	
Schildberg Construction	Rock	34913.15	
Steinbeck & Sons	Propane	393.00	
Tiger Mart Griswold Amoco	Fuel	297.29	
Unity Point Clinic-Occ Med	Testing	181.00	
Verizon Wireless	Cellular Service	404.47	
Westel Systems	Telephone Service	43.29	
Windstream	Telephone Service	79.77	
Trent Wolken	Reimbursement	40.00	
Wyman's Carquest Wyman Auto Pa	Supplies	449.29	
Ziegler	Parts/Service	106.82	
21st Century Coop	Fuel	790.56	
Sheriff Investigations			
Cappels	supplies	170.98	
First National Bank	Misc Expenses	87.54	
Local Option Tax Fund			
Bridgewater Farm	Food for All	300.00	
Erickson Foods	Food for All	222.75	
Fareway Stores	Food for All	1792.59	
Hy-Vee	Food for All	1900.43	
Southwest Iowa Egg Coop	Food for All Expense	93.75	
<u>Capital Projects</u>			
Berg Electric	Electrical Repairs	1904.62	
Per Mar Security Services	Monitoring Services	249.96	
Local Emergency Mgmt Agency			
City of Council Bluffs	Hazmat 28E Agreement	3489.00	
Mike Kennon	Fuel	43.11	
Environmental Control Agency			
Akin Building Center	Supplies	16.29	
Bower Welding & Fabrication	Outside Services	397.54	
Cappels	Supplies	55.92	
Crystal Clear of SW Iowa	Water	30.00	
First National Bank	Miscellaneous	37.23	
First Whitney Bank& Trust	Debt Repayment	7050.00	
Hy-Vee	Supplies	26.88	
IMWCA	Work Comp	648.00	
Marne/Elk Horn Telephone	Telephone Service	3.81	
Jebidiah Marshall	Reimbursement	96.27	
Office Stop	Office Supplies	84.11	
Olsen Fuel Supply	Fuel	1805.06	
Quandt Auto Salvage	Disposal	880.00	
Scales Sales & Service	Scale Inspection	669.35	
ULINE	Supplies	52.83	

Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting December 22, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

### Tuesday, December 22, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda was amended by removing snow removal bids and upon motion by O'Brien 2nd by Green was approved. Minutes of December 15, 2020 upon motion by Waters, 2nd by Green were approved.

Postponed from Nov. 10, the board discussed the issue of use of personal cell phones for County business by employees whose job duties include the frequent need for a cell phone. O'Brien said he wanted the board to re-consider the amount of allowance as well as who is eligible. After considerable discussion, the issue was tabled until January.

# Tuesday, December 22, 2020 (continued)

SWIPCO has secured a \$400,000 EDA grant for Covid-19 economic recovery planning; and \$500,000 in RLF funds to be targeted at Covid recovery. SWIPCO has submitted a Request for Proposal (RFP) inviting prospective partners, including CADCO, to submit proposals to assist SWIPCO with implementing its Covid-19 pandemic recovery scope of work as laid out in its grant administration with the U.S. Dept. of Commerce's Economic Development Administration (EDA). SWIPCO anticipates expending \$20,000 per county (6 counties) by 6/30/2021, and an additional \$10,000, per county by 6/30/2022. CADCO asked the board to consider writing a letter of support for CADCO as the Cass County partner. Board consensus was to provide a letter of support for CADCO.

Motion by Hartkopf, 2nd by Green: to adjourn. Meeting adjourned. Next meeting December 31, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

# Thursday, December 31, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier, chair, John Hartkopf and Mark O'Brien onsite; and Frank Waters virtually. Stephen Green: Absent. Agenda upon motion by Hartkopf, 2nd by O'Brien was approved. Minutes of December 22, 2020 upon motion by Waters, 2nd by O'Brien were approved.

Curt Holste and Corey Kirchhoff, representing the Secondary Roads Employees bargaining unit group, reported the group believes there has been a breach of the current employee agreement. Item questioned was first textual paragraph on 'Exhibit A: Job Classifications & Straight Time Hourly Wage Rates' regarding "work on a temporary basis in a higher job classification, below the job classification of Foreman". After a lengthy forty minutes plus discussion, it was concluded this paragraph did not apply to the current situation in which a person is working in the position of Foreman. Secondly, nothing addresses the issue in the current agreement. And finally, a situation such as the current one should be addressed in next year's agreement.

The Board and the representatives set a date in the first full week of January, 2021 to meet and begin work on a fiscal year 2022 bargaining agreement.

County Engineer reviewed current road projects including operations clearing roads during and after the last snow storm.

County Attorney Vanessa Strazdas reviewed current legal activity.

<u>General Basic Fur</u>	<u>nd</u>		
Access Systems	_	Copier Contract	319.69
Akin Building Ce	enter	Supplies	55.44
Alliant Energy		Utilities	2344.97
Almark Propertie	2S	Rent	200.00
Atlantic Municip	al Utilities	Utilities	255.98
Black Hills Ener	ъду	Utilities	111.75
Bob's Mowing		Lawn Care	40.00
Cappels		Supplies	298.65
Cass County Heal	th Systems	Coroner Call	400.00
Cass County Pest	: Control	Pest Control	40.00
CCMH Public Heal	Lth	Grants	2627.50
CDW Government		Equipment	139.41
Central Iowa Dis	st.	Custodial Supplies	811.00
Century Link		Service	398.62
Cintas First Aid	l & Safety	First Aid	277.51
Continental Fire	e Spr Co	Inspection	195.00
Cott Systems		Supplies	713.65
Culligan Soft Wa	ater Serv T & B	Cooler Rent	62.00
Des Moines Stamp	o Mfg Co	Date Stamps	198.00

Thursday, December 31, 2020 (continued)			
<u>General Basic Fund</u> (continued)			
Farmers Electric Cooperative	Utilities	47.66	
First National Bank	Misc Expenses	528.66	
Five Q Innovations	Website Hosting	50.00	
Great America Financial Service	•	311.87	
Griswold American	Publishing	56.68	
Griswold Communications	Telephone Service	230.24	
Hobart Service	service	674.63	
Hy-Vee	Inmate Food	1276.42	
IMAGETek	Tech Support	1474.20 60.00	
Iowa Outdoors Magazine Jerrico Properties	Subscription Rent	400.00	
JJ Design	Decals	70.00	
Laverty Sanitation	Sanitation Expense	95.00	
Luis Ricardo Mendez Ramirez	Rent	400.00	
Mail Services	Print & Postage	519.45	
Tracey Marshall	Cellular Service	40.00	
McAtee Tire Service	Tires	814.88	
Mediacom	Telephone Services	365.67	
Mid American Energy	Utilities	89.74	
Ted's Cooperative	Rent	400.00	
Midwest Dairy Farms	Rent	211.00	
National Assn Co Veterans	Membership	50.00	
Nishnabotna Valley R E C	Utilities Markarskin	244.83	
National Tax Lien Association Office Depot	Membership supplies	150.00 57.77	
OReilly Auto Parts	Parts	142.81	
Orscheln's	Vehicle Maintenance	66.76	
Per Mar Security Services	Monitoring Services	355.68	
Quill Corporation	Office Supplies	117.26	
Reporting Services	Transcripts	89.60	
Solutions	Tech Support	6311.25	
Teamviewer GmbH	Software	502.80	
The Shredder	Shredding Services	72.00	
United States Cellular	Cellular Service	60.09	
Verizon Wireless	Cellular Service	1233.91	
W & S Appliance	Freezer	449.00	
General Supplemental Fund		2760 74	
Children's Square USA	Juvenile Services Rent/Utilities/Custodial	3760.74 1194.75	
Shelby County Auditor SWI Juvenile Emergency	Juvenile Services	43055.64	
Rural Services Basic Fund	Suvenitie Selvices	45055.04	
CAM Hot Lunch	Service	12.05	
Horizon Jet Wash	Service	35.00	
MOCIC	Registration	100.00	
Secondary Road Fund	C C		
Agri Drain Corp	Supplies	276.89	
AgriVision	Parts/Service	618.96	
Alliant Energy	Utilities	1098.11	
Allied Oil & Supply	Oil/Supplies	373.50	
Arnold Motor Supply	Expendable Parts	60.65	
Atlantic Carriers	Road Salt	1856.16	
Atlantic Motor Supply	Supplies	1955.72	
Atlantic Municipal Utilities Leo Beschorner	Utilities Cellular Reimbursement	562.27 40.00	
Bower Welding & Fabrication	Outside Services	278.30	
Brown's Shoe Fit	Safety Supplies	3401.35	
Cappels	Supplies	1147.87	
Dave Christensen	Cellular Reimbursement	40.00	
Curtis Welding & Fab	Building Maintenance	51.40	
EJS Supply	Expendable Parts	2750.45	
Fastenal Company	Supplies	164.00	
Filter Care of Nebraska	Outside Services	39.35	
Richard E Hansen	Cellular Reimbursement	40.00	
Scott Holaday	Cellular Reimbursement	40.00	
Curtis Holste	Cellular Reimbursement	40.00	
Mark Knudsen	Cellular Reimbursement	40.00	
Massena Telephone Company	Telephone Service	30.54	
McAtee Tire Service	Tires/Tire Repair	1831.28	
Nishnabotna Valley OHalloran International	Intersection Lighting Parts/Service	38.54 1602.29	
OHalloran International Olsen's Outdoor Power	Supplies	25.00	
Orscheln's	Supplies	29.95	
Overhead Door Company	Building Maintenance	1680.40	
MINUTE BOOK 24	Calendar Year 2020,		
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Thursday, December 31, 2020 (continued)			
Secondary Road Fund (continued)		207 10	
Road Builders	Expendable Parts	297.18	
SIRWA	Water	33.75	
Steinbeck & Sons	Propane	611.25	
Transit Works TW Enterprises	Supplies	226.95	
Western Engineering Co	Sand	2189.13	
Trent Wolken	Reimbursement	40.00	
Wyman's Carquest	Supplies	373.02	
Local Option Tax Fund			
Cass Co Ag & Ed	Food for All Expense	150.00	
Cass Co Environ Landfill	Fee	10650.00	
Southwest Iowa Transit Agency	Food for All Expense	810.00	
Local Emergency Mgmt Agency			
Mike Kennon	Fuel	92.38	
Verizon Wireless	Cellular Service	81.19	
Windstream	Telephone Service	51.27	
Environmental Control Agency			
Akin Building Center	Supplies	10.99	
Atlantic Motor Supply	Supplies	28.11	
Audiological Services of Iowa	Screening	90.00	
Evora Consulting	Engineering Services	9266.50	
Farmers Electric Cooperative	Utilities	1681.93	
Hughes Network Systems	Internet Services	91.18	
McAtee Tire Service	Tires/Tire Repair	24.50	
Secondary Road Fund	Reimburse Sec Rd Hours	500.00	
TestAmerica Laboratories	Environmental Testing	5825.05	
Windstream	Telephone Service	95.61	
		22.01	

Motion by O'Brien, 2nd by Hartkopf: to adjourn. Meeting adjourned. Next meeting January 4, 2021.

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/s/-Steve Baier, Chair

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Attest: /s/-Dale Sunderman, Auditor

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WAGES ISSUED BY CASS COUNT	Y DURING CALENDAR YEAR 2020	
Department		Gross Wages
Attorney	Maureen C Doherty	19,225.33
Attorney	Beverly K Groves	53,041.64
Attorney	Eva M Jensen	42,180.87
Attorney	Vanessa E Strazdas	115,461.47
Auditor	Mary B Anstey	51,976.94
Auditor	Sheri M Karns	51,826.94
Auditor	Dale E Sunderman	61,737.15
Board of Supervisors	Steven B Baier	31,858.89
Board of Supervisors		-
•	Stephen S Green	30,883.81
Board of Supervisors	John P Hartkopf	30,883.81
Board of Supervisors	Mark T O'Brien	30,983.81
Board of Supervisors	Frank L Waters	31,312.21
Courthouse	Daniel D Proehl	39,487.95
Information Technology (I.T.)	Andrea L Goins	64,291.67
Recorder	Marci I Wallingford	51,222.89
Recorder	Mary M Ward	61,737.15
Sheriff	William W Ayers	3,588.71
Sheriff	Benjamin A Bartholomew	66,224.22
Sheriff	Jimmy R James	55,580.97
Sheriff	Joni K Knudsen	47,918.22
Sheriff	Corey J Larsen	62,133.16
Sheriff	Darby J McLaren	80,929.29
Sheriff	Joshua E McLaren	62,816.35
Sheriff	Timothy S Olsen	68,726.69
Sheriff	Kyle B Quist	65,400.37
Sheriff	Tyler L Shiels	68,534.48
Sheriff	Billie J Taylor-McLaren	47,813.82
Sheriff	John S Westering	69,090.85
Sheriff	Stephanie E Witzman	49,076.19
Treasurer	Abigail L Bintner	44,521.34
Treasurer	Tracey J Marshall	61,737.15
Treasurer	Ashley L McDermott	51,976.94
Treasurer	Bethany D Nichols	51,976.94
MINUTE BOOK 24	Calendar Year 2020	-

		continued)
Treasurer	Y DURING CALENDAR YEAR 2020 (c Julie A Symonds	51,976.94
Treasurer	Brandi L Wittrock	47,303.22
Zoning	Richard E Hansen	5,612.40
Jail	Dorothy M Cable	43,211.94
Jail	Sherri A Hansen	41,982.82
Jail	Susan L Meier	42,193.28
Jail Jail	Stacey R Misner Susan R Page	44,461.41 23,693.24
Jail	Darcy E Schwanke	41,195.88
Jail	John S Westering	4,266.92
Nondepartmental	Linda Marxen	25,984.76
Conservation	Dean S Downer	1,800.00
Conservation	Kenneth R Jimerson	6,498.00
Conservation Conservation	Lora J Kanning Micah R Lee	41,544.60 49,621.65
Conservation	Ryan E Lockwood	41,394.60
Conservation	Robin D Loring	400.00
Conservation	Sue R Rodgers	1,200.00
Veteran Affairs	Roger C Barbero	400.00
Veteran Affairs	Terry G Duggan	350.00
Veteran Affairs	Kenneth Harrison	300.00
Veteran Affairs General Relief	Mitchell K Holmes Debbie D Schuler	49,993.88 61,385.96
Court Services	Benjamin A Bartholomew	80.96
Court Services	Corey J Larsen	15.71
Court Services	Darby J McLaren	30.27
Court Services	Kyle B Quist	1,137.60
Court Services	Tyler L Shiels	36.74
Sheriff	William W Ayers	5,757.44
Weed Commissioner Engineer - Sec. Rd.	Dennis J Vogl Leo E Beschorner	1,995.00 48,367.48
Engineer - Sec. Rd.	Raymond L Bruck	46,155.13
Engineer - Sec. Rd.	David E Christensen	49,773.51
Engineer - Sec. Rd.	Martin L Dorscher	45,304.62
Engineer - Sec. Rd.	Craig A Eilts	46,237.79
Engineer - Sec. Rd.	Michael C Erickson	46,259.95
Engineer - Sec. Rd.	Cory J Feltner	47,328.33
Engineer - Sec. Rd. Engineer - Sec. Rd.	Richard E Hansen Michael W Hayes	68,813.66 48,115.62
Engineer - Sec. Rd.	Michael D Hill	46,869.21
Engineer - Sec. Rd.	Scott A Holaday	49,642.86
Engineer - Sec. Rd.	Curtis D Holste	50,720.38
Engineer - Sec. Rd.	Randall S Hoover Jr	46,316.82
Engineer - Sec. Rd.	Richard H Juhl	50,914.41
Engineer - Sec. Rd.	Corey A Kirchhoff	46,798.47
Engineer - Sec. Rd. Engineer - Sec. Rd.	Robert L Kirchner Mark A Knudsen	45,637.75 48,266.04
Engineer - Sec. Rd.	Charles M Marker	3,475.00
Engineer - Sec. Rd.	Juston R McGaffey	46,135.12
Engineer - Sec. Rd.	Ethan L Miller	45,379.72
Engineer - Sec. Rd.	Stephen R Oglesbee	46,129.37
Engineer - Sec. Rd.	Robert L Peck	45,589.29
Engineer - Sec. Rd.	Alice A Ray	51,525.94
Engineer - Sec. Rd. Engineer - Sec. Rd.	Clint M Spry Andrew D Steffen	47,981.98 45,716.92
Engineer - Sec. Rd.	Dennis J Vogl	56,068.68
Engineer - Sec. Rd.	Larry J Weston	50,236.02
Engineer - Sec. Rd.	Christopher T Williams	45,407.46
Engineer - Sec. Rd.	Trent L Wolken	81,498.67
S & W Cons Dist Drill Account	Daniel R Amos	764.00
Landfill-Sanitary Disposal	Kimberly K Beschorner	2,728.63
Landfill-Sanitary Disposal Landfill-Sanitary Disposal	Teresa A Brown Jebidiah F Marshall	1,332.00 39,959.81
Landfill-Sanitary Disposal	Brandi L Mericle	61,373.11
Landfill-Sanitary Disposal	Gerald L Peck	11,077.71
Landfill-Sanitary Disposal	Robert T Richert	40,109.60
Landfill-Sanitary Disposal	James C Stokley	39,990.50
Landfill-Sanitary Disposal	Tyler J Wenninghoff	1,268.25
Assessor	Karen M Baxter	220.00
Assessor Assessor	Patricia J Bissell Marty C Boose	48,257.16 220.00
Assessor	Melissa Ihnen	220.00
Assessor	Brenda S Nelson	71,207.67
Assessor	Laurie K Parrott	220.00
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		(continued)
Assessor	UNTY DURING CALENDAR YEAR 2020 Jerald L Putnam	(continued) 110.00
Assessor	Richard J Tupper	45,576.96
Assessor	Thomas D Williams	47,607.90
Public Safety	Philip B Davis	44,534.26
Public Safety	Christopher M Droll	42,856.33
Public Safety	Jennifer Holaday	45,145.14
Public Safety	Bobbi J Jameson	45,845.50
Public Safety	Michael F Kennon	21,706.17
Public Safety	Kate N Krause	39,155.10
Public Safety	Dacee L McLaren	43,700.16
Public Safety	Scot Olson	44,850.85
Emergency Mgmt Agency	Michael F Kennon	50,957.04
Flood & Erosion	Elizabeth P Williams	405.00
Child Support Recovery Tr	Cassie A Randall Sara J Deskin	12,750.20 19,610.37
Nondepartmental Nondepartmental	Rebecca A Henson	11,756.47
Nondepartmental	Sandra L Kipp	39,075.94
Nondepartmental	Dolly S Bergmann	40.00
Nondepartmental	Dwight B Bower	40.00
Nondepartmental	Joyce A Bower	910.00
Nondepartmental	Kenneth Cousins	80.00
Nondepartmental	Lynn Dorsey	40.00
Nondepartmental	Donald D Edwards	80.00
Nondepartmental	Linda K Edwards	200.00
Nondepartmental	Dean Eilts	40.00
Nondepartmental	Virginia Eilts	300.00
Nondepartmental	Randall B Euken	40.00
Nondepartmental	Robert D Groves	40.00
Nondepartmental	Linda S Harms	40.00
Nondepartmental	Kirk J Hartman	40.00
Nondepartmental	Joseph D Herbert Christopher M Heuton	40.00 40.00
Nondepartmental Nondepartmental	Mike C Jacobsen	40.00
Nondepartmental	Frank A Kopp	40.00
Nondepartmental	Scott A Leighton	80.00
Nondepartmental	Michael W McDermott	40.00
Nondepartmental	Carole McMullen	80.00
Nondepartmental	Clifford G Merk	40.00
Nondepartmental	Gregory W Meyer	240.00
Nondepartmental	David D Newman	40.00
Nondepartmental	Linda L Olsen	40.00
Nondepartmental	Duane M Ortgies	80.00
Nondepartmental	Bradley J Pellett	40.00
Nondepartmental	Kristy M Pellett	40.00
Nondepartmental	Max R Potter	120.00
Nondepartmental	Marlin E Rossell Daniel Rourick	120.00 40.00
Nondepartmental Nondepartmental	Kathryn Russell	40.00
Nondepartmental	Vicki S Sanny	40.00
Nondepartmental	Joy R Scanlan	40.00
Nondepartmental	Raymond C Schellenberg	40.00
Nondepartmental	Jeff Schuler	100.00
Nondepartmental	Thomas G Schultes	40.00
Nondepartmental	Anthony J Schwarte	40.00
Nondepartmental	Roderick B Sindt	40.00
Nondepartmental	Donald K Smith	80.00
Nondepartmental	Peter T Smith	40.00
Nondepartmental	Luanne B Steffens	80.00
Nondepartmental	Anthony L Stender	40.00
Nondepartmental	Chris C Stork	40.00
Nondepartmental Nondepartmental	Robert D Vernon Duane D Weirich	40.00 120.00
Nondepartmental	Ryan L Woodward	120.00
	2020 Grand Totals	
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