Tuesday, June 16, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair, Stephen Green, John Hartkopf and Mark O'Brien onsite; and Frank Waters electronically. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of June 9, 2020 upon motion by Green, 2nd by Waters were approved.

An application for a permit to display fireworks (Iowa Code 727.2) was received.

Motion by Hartkopf; 2nd by O'Brien: to approve application and to grant a permit for the display of fireworks on July 3, 2020 to Larry Ellison. Carried unanimously.

County Engineer reviewed current road projects.

Motion by O'Brien, 2nd by Green: to approve the plans for Bridge #392 on Boston Road, Project No. BROSCHBP-C015(71)-GA-15, and to authorize the board members to sign the title sheet. Carried unanimously.

In accordance with Iowa Code section 331.904(1) "The amount of the annual base salary of each deputy shall be certified by the principal officer (treasurer, recorder and auditor) to the board." The officers submitted certifications which were all determined to be less than or equal to the maximum limitation.

In accordance with Iowa Code section 331.904(2)(c) "The sheriff shall set the annual base salary of each deputy sheriff who is classified as exempt under the federal Fair Labor Standards Act of 1938". The salary submitted by the sheriff was determined to be less than or equal to the maximum limitation.

Motion by O'Brien, 2nd by Green: to certify the following annual base salaries for FY2021 to the auditor:

Sheriff's First Deputy: John Westering \$69,445.00/year Treasurer's Deputies: McDermott, Ashley \$52,939.00/year \$52,939.00/year Nichols, Bethany \$52,939.00/year Symonds, Julie A. Wallingford, Marci \$52,317.00/year Recorder's Deputy: \$52,939.00/year Auditor's Deputies: Karns, Sheri Anstey, Mary \$52,939.00/year

Carried unanimously.

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Since FY2013 the position of jail administrator has been given to the first deputy sheriff. Rather than hire a jail administrator, the sheriff and board determined it was more practical for the first deputy sheriff to perform jail administration duties and authorized supplement pay for the first deputy. The amount was set at \$5,000, including social security and IPERS. The county sheriff has requested that said supplement pay be continued for FY2021.

Motion by Green, 2nd by Hartkopf: For fiscal year 2021 to authorize supplement pay [IOWA CODE 331.904(2)(e)] to First Deputy Sheriff John Westering in the amount of \$5,000 (including county share of social security and IPERS) for performing jail administration duties.

Carried unanimously.

In accordance with section (331.904(4) "The board shall determine the compensation of extra help and clerks appointed by the principal county officers."

Motion by Green, 2nd by O'Brien to set the following compensation schedule (base wages) for FY2021:

Secondary Roads: (Union scale except as noted) Laborer \$19.93/hr; Maintenance \$21.55/hr.; Road Equipment Operator 1 \$21.85/hr.; Road Equipment Operator 2 \$22.22/hr.; Dragline Operator 3 \$22.87/hr.; Working Foreman \$23.25/hr.; Yardman \$22.10/hr.; Mechanic \$23.70/hr.; Shop Foreman \$24.36/hr.; Rodman \$20.74/hr.

Office	Employee	
Secondary Roads:	Wolken, Trent	110,000.00/year
	Hansen, Richard	66,124.00/year
	Ray, Alice	52,939.00/year
	Vogl, Dennis	25.19/hour
Zoning:	Hansen, Richard	5,612.40/year
Courthouse:	Proehl, Daniel	18.90/hour
Weed Commissioner:	Vogl, Dennis	30.00/hour
Veteran Affairs:	Holmes, Mitch	50,507.00/year
Attorney:	Groves, Beverly	53,488.00/year
	Maureen, Doherty	30,000.00/year (3/4 time)
	Jensen, Eva	42,424.00/year
Information Tech.	Goins, Andrea	64,864.00/year
Treasurer:	Bintner, Abigail	44,924.00/year
	Wittrock, Brandi	47,732.00/year
Gen. Assistance	Schuler, Deb	30,963.00/year
M H Advocate	Schuler, Deb	30,963.00/year
Carried unanimousl	y.	

Motion by Hartkopf, 2nd by Green: in accordance with union agreement to set the following compensation schedule for base pay rates for FY2021:

Sheriff's assistant \$22.92/hr.: Joni Knudsen and Billie McLaren;

Sheriff's civil processor \$23.48/hr.: Stephanie Witzman;

Jailers \$19.64/hr.: Dorothy Cable, Sherri Hansen, Linda Marxen, Susan Meier, Susan Page and Darcy Schwanke; and Lead Jailer \$21.14/hr.: Stacey Misner.

Carried unanimously.

Motion by Green; 2nd by Hartkopf: to adopt Resolution No. 2020-016. Resolution No. 2020-016 RESOLUTION TO SET APPROPRIATIONS

RESOLVED to make the following appropriations for the various offices and departments of Cass County for fiscal year 2020-2021:

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Fund Description	<u>Department</u>	<u>Appropriation</u>
General Fund	Attorney	484,266
Attorney Federal Seiz	•	23,962
Attorney Local Seized	Attorney	64,819
Co Attorney Special R	Attorney	45,625
General Fund	Auditor	251,367
General Fund	Board of Health-Sanitarian	35,000
General Fund	Board of Supervisors	325,701
Capital Projects	Capital Projects	2,593,688
General Fund	Conservation	357,978
Spec.Resource Enhance		109,664
Consrv LandAcq/Cap Im	Conservation	39,290
General Fund	County Farm	21,000
General Fund	Court Services	19,684
General Fund	Courthouse	221,973
General Fund	Election Administration	81,090
Rural Services Fund	Engineer - Sec. Rd.	253,000
Secondary Road Fund	Engineer - Sec. Rd.	7,550,000
General Fund	Fair & 4-H Clubs	72,000
Flood & Erosion/NRCS	Flood & Erosion	121,250
General Fund	General Relief	85,529
General Fund	Human Services	42,500
General Fund	Information Technology (IT)	217,909
General Fund	Jail	497,069
General Fund	Juvenile Probation/Detention	187,725
Rural Services Fund	Library Contract	93,600
General Fund	Local Health	299,000
Local Option Tax Fund	Local Option Sales Tax	995,721
General Fund	Medical Examiner	36,000

MH-DD Services Fund	MI/ID/DD/CD	367,020	
General Fund	Nondepartmental	1,394,102	
Rural Services Fund	Nondepartmental	7,000	
General Fund	Recorder	208,791	
Rec. Records Manageme	Recorder	10,499	
Rural Services Fund	Road Clearing	70,000	
General Fund	Sheriff	489,035	
Rural Services Basic	Sheriff	938,084	
Sheriff Investigation	Sheriff's Local Seized Monies	91,252	
Sheriff Investigation	Sheriff's Federal Seized Monies	100,000	
General Fund	Treasurer	527,762	
URA Amaizing Energy	URA Amaizing Energy Atlan	16,961	
2017 Agribusiness URA URA 2017 Agribusiness 479,205			
General Fund	Veteran Affairs	96,800	
Rural Services Fund	Weed Commissioner	7,045	
General Fund	Zoning	7,434	
	Grand Total without transfers	19,937,400	
and to authorize the County Auditor to periodically transfer sums			

and to authorize the County Auditor to periodically transfer sums from the General, Rural and other funds to the Secondary Roads, General Supplemental and other funds during the 2020-2021 budget year in accord with Section 331, Code of Iowa. The total maximum transfer from and to the several funds shall not exceed (unless amended) the sums itemized as follows:

Appropriated Operating Transfers for 2020-2021:

Appropriated operacing mansier	5 101 2020-
General Services Fund	
To Gen. Supplemental Fund	670,000
To Secondary Road Fund	173,172
To Capital Projects Fund	500,000
Rural Services Basic Fund	
To Rur.Serv. Supp. Fund	370,000
To Secondary Road Fund	2,118,853
To Flood & Erosion Fund	24,000
Local Option Tax Fund	
To Secondary Roads Fund	200,000
To Rural Services Fund	353,334
TOTAL	4,409,359

Carried unanimously. Resolution adopted this 16th day of June, 2020

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

General Basic rana		
Access Systems	Copier Contract	662.60
Anita Supply Center	Custodial Supplies	1071.94
Anita Tribune Co	Publishing	346.61
Atlantic Municipal Utilities	Utilities	780.13
Atlantic News Telegraph	Publishing	435.94
Atlantic Pest Control	Extermination Services	85.00
Brown Electric Company	Repairs	143.18
Camblin Plumbing & Heating	Service Call	125.50
Cappels	Supplies	173.37
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner	400.00
CCMH Public Health	Grants	8770.32
Charm-Tex	supplies	1059.90
Choice Printing	Laminating Services	6.00
Counsel Office & Documents	Copier Contract	250.76
Culligan Soft Water	Cooler Rent	62.00
Designer Portraits	Service	18.00
Dvorak Tire and Service	Tires	78.28
Ed's Lawn Equipment	Equipment Maintenance	149.00
Fareway Stores	Jail Provisions	68.18

First National Bank	Misc Expenses	978.81
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	•	98.65
Griswold American	Publishing	297.20
Griswold Communications	Telephone Service	229.55
Hepler Curbside Recycling	Sanitation Expense	175.00
IMAGETek	Tech Support	225.00
Iowa DNR	Registration	65.00
Iowa Prison Industries	Signs	838.50
ISAC	Dues	5900.00
Lakes Marketing & Print	PPE Supplies	77.92
Laverty Sanitation	Sanitation Expense	95.00
	Utilities	76.26
City of Lewis		
McAtee Tire Service	Tires	844.83
Mediacom	Telephone Services	932.36
Medivac Corp	Ambulance	3066.67
Mid American Energy	Utilities	85.36
Nishnabotna Valley R E C	Utilities	379.95
Office Stop	Supplies	219.80
Per Mar Security Services Corp	Monitoring Services	568.56
Pitney Bowes	Postage	1232.84
Pitney Bowes	Rent	49.42
Postmaster	Postage	120.00
Brenda Pottebaum	Custodial Services	960.00
Dan Proehl	Cellular Service	40.00
Quill Corporation	Office Supplies	77.97
Rieken Funeral Homes	Transport	460.00
Roland Funeral Services	Indigent Burial	1937.00
SIRWA	Utilities	33.75
Schumacher Elevator	Elevator Maintenance	246.76
Shield Technology Corp	License	442.50
Solutions	Tech Support	1664.86
State Hygienic Laboratory	Water Testing	45.50
Stone Office Products	Office Supplies	844.53
The Shredder	Shredding Services	72.00
Thomson Reuters-West	Subscription	277.32
Tree Pro	shelters	389.00
UIDL UI Diagnostic Laboratories	Autopsy	91.00
United States Cellular	Cellular Service	54.60
U.S. Bank Equipment Finance	Copier Contract	136.66
Verizon Wireless	Cellular Service	40.01
Wex Bank Fleet Services	Fuel	577.67
Tracy Wilson	Custodial Services	150.00
21st Century Coop	Chemical	1956.54
General Supplemental Fund		
Julianne M Adams	Precinct Official Compens	175.95
Anita Tribune	Publishing	558.00
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Mary Anstey	Mileage	50.40
ARC-Jewell West	Election Supplies	28.07
Atlantic News Telegraph	Publishing	660.17
Cass Co Ag & Ed Association	Contribution	30.00
Cass County Sheriff	Serving Notices	285.93
Nancy Erickson	Precinct Official Compens	181.80
Deb Field	Precinct Official Compens	163.00
First National Bank	Misc Expenses	33.72
John Fleming	Precinct Official Compens	155.25
Leta Gerlock	Precinct Official Compens	189.10
Anieta Gregory	Precinct Official Compens	169.20
Dee Harrison	•	
	Precinct Official Compens	194.40
Mary Lou Hoskins	Precinct Official Compens	173.70
Sheryl Jensen	Precinct Official Compens	155.25
Jason Karns	Mileage	87.75
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71:	Durainat Official Commons	167.05
Julie Kennon	Precinct Official Compens	167.85
Sonya Mikkelsen	Precinct Official Compens	65.25
Becky Pelzer	Precinct Official Compens	178.20
Pitney Bowes	Postage	1256.90
Public Safety Fund	County Contribution	30133.78
Pamela Reed	Precinct Official Compens	56.25
JoBeth Reynolds	Precinct Official Compens	213.40
Beverly Schelling	Precinct Official Compens	155.25
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Shelby County Auditor	Rent/Utilities/Custodial	1174.50
Sandra Sothman	Precinct Official Compens	162.00
Frank Spillers	Precinct Official Compens	144.45
Kimberlee Spillers	Precinct Official Compens	166.60
Mary Strong	Precinct Official Compens	153.00
Sheryl Sunderman	Precinct Official Compens	59.13
Carol Waters	Precinct Official Compens	161.10
Cheryl Wessels	Precinct Official Compens	183.70
Kay Winston	Precinct Official Compens	156.60
Pam Wolfe	Precinct Official Compens	65.25
Sharon Woodward	Precinct Official Compens	139.50
Rural Services Basic Fund	Treeinee orrietat compens	133.30
Bizco	Equipment	2907.78
	Equipment	
Deter Motors Corp	Maintenance	1491.25
First National Bank	Misc Expenses	63.07
Horizon Jet Wash	Service	105.00
Jones Automotive	Service	1408.00
McAtee Tire Service	Service	393.67
Secondary Road Fund	Reimburse Sec Rd Hours	60000.00
Wex Bank Fleet Services	Fuel	1916.11
Secondary Road Fund		
Agri Drain Corp	Supplies	978.50
AgriVision	Supplies	11.78
Alliant Energy	Utilities	240.73
Allied Oil & Supply	Oil	1837.90
Atlantic Carriers	Road Salt	1826.83
Cass County Health Systems	Testing	108.00
Cintas LOC 749	Uniforms	
		187.96
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	819.62
Dvorak Tire and Service	Supplies	17.95
Ed's Lawn Equipment	Supplies	12.00
Fastenal Company	Supplies	30.52
First National Bank	Misc Expenses	47.78
Griswold Communications	Telephone Service	36.46
Interstate Battery Systems	Expendable Parts	362.85
City of Massena	Reimbursement	10073.06
Matheson Tri-Gas	Supplies	966.03
McAtee Tire Service	Tires/Tire Repair	1602.67
Mid American Energy	Intersection Lighting	5.20
MTS	Sanitary Disposal	25.00
Nebraska Iowa Industrial Faste	Supplies	48.76
Carl O & Marian V Neumann Trus	ROW	4069.00
Oden Enterprises	Supplies	4219.20
OHalloran International	Parts/Service	4939.15
	Fuel	
Olsen Fuel Supply		6616.83
Overhead Door Company	Building Maintenance	549.80
Pattison Sand Company	Rock	88512.75
Purchase Power	Postage	11.75
Alice Ray	Reimbursement	63.90
Road Builders	Expendable Parts	43.94
SIRWA	Water	33.75
Sandbothe Firestone	Tires	418.18
Schildberg Construction	Rock	53357.66
Seneca Companies	Buildings & Grounds	967.50

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Tiger Mart Griswold Amoco	Fuel	314.87
Transit Works TW Enterprises	Equipment	112.50
Unity Point Clinic-Occ Med	Testing	126.00
Verizon Wireless	Cellular Service	413.96
Westel Systems	Telephone Service	37.46
Windstream	Telephone Service	67.41
Ziegler	Parts/Service	2676.84
21st Century Coop	Fuel	4999.33
<u>Sheriff Investigations</u>		
First National Bank	k-9	18.98
Local Option Tax Fund		
Atlantic City Clerk	Southlawn Mowing	390.00
Cass Co Environ Landfill	Fee	10650.00
Cass County Extension	Food For All	725.04
Fareway Stores	Food For All	3135.91
Hy-Vee	Food For All Expenses	5926.19
Southwest Iowa Egg Coop	Food For All	839.25
<u>Capital Projects</u>		
Interior Touch	Carpet	1515.63
Per Mar Security Services	Monitoring Services	249.96
Local Emergency Mgmt Agency		
City of Council Bluffs	HazMat 28E	3489.00
Iowa Communities AssurancePool	Premiums	1990.08
Mike Kennon	Fuel	73.44
Environmental Control Agn		
Atlantic City Clerk	Leachate Disposal	23772.06
Atlantic Motor Supply	Supplies	29.96
Crystal Clear of SW Iowa	Water	44.00
First National Bank	Miscellaneous	32.04
First Whitney Bank& Trust	Debt Repayment	7050.00
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	4083.77
IMWCA	Work Comp	1516.00
Becky Jolly, DNR Land Quality	DNR Quarterly Waste Fees	96.00
Marne/Elk Horn Telephone	Telephone Service	3.59
Olsen Fuel Supply	Fuel	1631.98
Precision Applicators	Leachate Hauling	23100.00
Purchase Power	Postage	96.50
Quandt Auto Salvage	Disposal	1360.00
SWANA Corp	Dues	223.00
Ziegler	Parts/Service	22899.59
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Motion by Hartkopf, 2nd by Waters: to adjourn. Carried unanimously. Next meeting June 23, 2020.

/s/-Steve Baier, Chair Attest: /s/-Dale Sunderman, Auditor