

The request for informal review must be filed with the Assessor between April 2nd and April 25 of the year the review is requested.

Request for Informal Review and Proposed Valuation

Property Owner/Agent

Phone Number email

Owner Address

City State Zip Code

Address of Property to Review

Parcel Number

Reason for Review

Available for onsite inspection: Yes No Date Time

Owner provided copy of property card Yes No

Owner or Agent's Signature _____ Date

_____ Date

Assessor's Office Representative

Inspected Property: No Interior & Exterior Inspection Exterior Only Date

Recommendation by Assessor or Staff

Proposed Valuation:

Land

Commercial Land

Improvements

Dwelling

Total Appraised

The property owner and the Assessor's Office have reached an agreement regarding the valuation of the above referenced property and the proposed value indicated on this form shall be considered the valuation of the property as of January 1 of the assessment year in which this request was filed.

Proposed Valuation Accepted
 Proposed Valuation Rejected

Notified Owner of Recommendation
 Email Telephone USPS In Person

Owner or Agent's Signature _____
Date

Assessor's Office Representative
Date

If the proposed valuation is rejected by the property owner, the property owner or agent must file an appeal with the Board of Review between April 2 and April 30th at the Assessor's Office in order to preserve the right to appeal the original valuation or classification of the property indicated above.