

**Emergency Management Agency Meeting Minutes**

**January 28, 2020**

Present: Steve Green, CC BOS; Randy Baxter, Marne; Darby McLaren, CCSO; Jim Behrens, Atlantic; Julie Adams, Griswold; Jackson Bissell, Massena; Virginia Coughlin, Cumberland and Mike Kennon, CC EMA.

Absent: Mitch Boysen, Wiota; Tom Harris, Anita and Ryan Archibald, Lewis

Guests: None.

Vice Chair Steve Green: Meeting called to order at 7:20 PM.

Randy Baxter: Motion to approve the agenda.

Virginia Coughlin: Second.

Carried unanimously.

**Public Hearing**

Steve Green called the Public Hearing to order @ 7:21 PM.

Mike Kennon stated that the State had changed the online budget process and document format, making the printouts of the budget harder to read and follow. He said that the biggest project on the horizon is to trade in the current EMA vehicle by this spring.

No further discussion.

Jackson Bissell: Motion to close Public Meeting.

Virginia Coughlin: Second.

Carried Unanimously.

Jackson Bissell: Motion to approve the Cass County Emergency Management Budget FYE 2021 as published in the 1-17-2020 edition of the Atlantic News-Telegraph.

Virginia Coughlin: Second.

Carried Unanimously.

**Election of Officers**

Steve Green: Motion to nominate Mark O'Brien as EMA Board Chair.

Randy Baxter: Second.

No further nominations or discussion.

Carried Unanimously.

Steve Green: Motion to nominate Jim Behrens as EMA Board Vice Chair.

Virginia Coughlin: Second.

No further nominations or discussion.

Carried Unanimously.

Respectfully Submitted,



Steve Green: Motion to nominate Mike Kennon as Recording Secretary.  
Julie Adams: Second.  
No further nominations or discussion.  
Carried Unanimously.

Randy Baxter: Motion to approve minutes of 10-22-2019 EMA Board meeting.  
Jackson Bissell: Second.  
Carried unanimously.

Julie Adams: Motion to approve October, November, December expenses.  
Randy Baxter: Second.  
Carried unanimously.

### **Old Business**

### **New Business**

#### **Coordinator's Report**

Kennon stated that SWIPCO should soon be having Initial Planning Meetings for creating the Countywide Hazard Mitigation Plan. The completed and approved plan is due the spring of 2021.

Kennon continues to work on the 2020 EMPG grant application.

Kennon gave a brief update on the new emergency response radio system in the County. Two new dispatch radios were recently installed which allows responders to talk directly with dispatch on local talk groups.

Finally, Kennon mentioned that the EMS agreement between Cass County, City of Atlantic and Medivac terminates the end of June 2020. He also mentioned that County fire departments have been using EMA training funds.

No public comments or concerns.

Jackson Bissell: Motion to adjourn.  
Randy Baxter: Second.

Respectfully Submitted



# Cass County EMA Board

## Sign-In Sheet

DATE: January 28, 2020

LOCATION: Cass County Communications Center

NAME	JURISDICTION
Steve Green	CASS CO
Jim Behard	Atlantic City Council
Julie Adams	Dunwoold
R. Boyter	Merrill
Virginia Coughlin	Cumberland
Gabe R. S. S. S. S.	Massena
MIKE KENDON	CASS Co EMA/911