Tuesday, February 11, 2020

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of January 31, 2020 upon motion by Waters, 2nd by Hartkopf were approved.

At about 9:05 a.m. the Board recessed and a public hearing was conducted on proposal to pave roadway at Cold Springs Park. Notice of public hearing on the approval of plans, specifications, cost estimations and form of contract was published in accordance with Iowa Code and this is the time and place for the hearing.

No written or verbal objections were made. County conservation director Micah Lee described the project.

After short discussion: Motion by Green, 2nd by O'Brien: to adjourn. Carried unanimously.

In continued session: Motion by Hartkopf, 2nd by Green: to approve the plans, specifications, cost estimations and form of contract for the Cold Springs Park paving project and to authorize the bid letting process to begin immediately. Carried unanimously.

Deb Schuler, for the Cass County health insurance Wellness Committee, reported that the 2019 Wellness Program was successful and a 5% premium discount was obtained, realizing a more than \$66,000 savings to the county on their health insurance premiums. Last year, since the direct incentives were decreased, the county supplemented the program by offering an eight hour day off for those employees who completed all the programs by July 31, 2019. Wellness Program participants were allowed a discount on contribution toward premium for calendar year 2020. 100% participation was achieved.

Motion by Green, 2nd by O'Brien: to approve an incentive to employees who participate in the 2020 ISAC health insurance wellness program and who complete 100% of the wellness programs offered by July 31, 2020: one additional paid day off (8 hours); and to provide a discounted employee health insurance premium contribution rate for those who participate and complete 100% of the wellness programs offered. New employee contribution rates will take effect 12/01/2020. Carried unanimously.

The Board has decided to pay off the loan taken out to purchase and renovate the building at 707 Poplar Street.

Motion by Green; 2nd O'Brien: to adopt Resolution No. 2020-004 Appropriation Adjustments-

RESOLUTION TO AMEND EXPENSE APPROPRIATIONS FISCAL YEAR 2019-2020

BE IT RESOLVED to make the following county budget expense appropriation adjustments (changes in spending authority) for FY2020:

General Services Fund: decrease Non-departmental by \$192,611.03;

707 Poplar St Loan-Debt Service Fund: increase by \$192,611.03;

and to authorize the County Auditor to transfer an additional \$192,611.03 from the General Services Fund to the 707 Poplar St Debt Service Fund; and to transfer an additional \$47,000 from the Local Option Tax Fund to the Rural Services Fund. Resolution adopted this 11th day of February, 2020

Robert Short addressed the board regarding the assessor fund conference board proposal to contract for land appraisals. Among matters presented was whether or not, if services were contracted, bids should be taken; and whether or not the appraisals could be done by local staff.

Board noted that it is but one of the three voting units on the conference board (Board of Supervisors, Mayors of the cities, and representatives of the school districts). The proposal is being considered during the Assessor Fund FY2021 budget hearing and adoption later this week.

County Engineer's assistant Rich Hansen reviewed current road projects.

One bid was received for secondary road pavement markings: Vogel Traffic Services.

Motion by Waters, 2nd by Green: to accept the bid of Vogel Traffic Services for secondary road pavement markings (\$24,945.36). Carried unanimously.

Three bids were received for stock pipe and for project pipe: Contech, Illowa Culvert & Supply and Metal Culverts. Engineer recommended accepting low bids.

Motion by O'Brien, 2nd by Hartkopf: to accept the low bid of Metal Culverts for stock pipe (\$46,510.98) and for project pipe material (\$83,760.50). Carried unanimously.

Counties are to re-compile their ordinances at least once every five years and Cass County's last compilation was in 2015. The board will review the current code and will set dates for hearings on the adoption of the new ordinance at a future board meeting.

Reports filed: January 2020 Clerk of Court's, Sheriff's, and Recorder's report of fees collected.

The following claims were approved and the auditor authorized to issue checks for same: **General Basic Fund** Access Systems Copier Contract 634.60 Access Systems Telephone Contract 993.18 Ahlers Cooney Attorneys Professional Services 180.00 Anita Tribune Co Publishing 623.53 Atlantic Municipal Utilities Utilities 795.28 Atlantic News Telegraph Publishing 926.50 Cappels Supplies 156.50 Boiler Repairs Carroll Control Systems 794.00 Cass Co Meals on Wheels Meals 650.00 Cass County Health Systems Coroner Call 200.00 CCMH Public Health Grants 3304.63 Counsel Office & Documents Copier Contract 270.65 Culligan Soft Water Serv Cooler Rent 62.00 Ed's Lawn Equipment Equipment Maintenance 352.50 Fareway Stores Inc Food Provisions 100.00 First National Bank Misc Expenses 647.25 Five O Innovations Website Hosting 50.00 Andrea Goins Cellular Reimbursement 40.00 Great America Financial Service Copier Lease 292.91 Green Acres Lawn & Landscaping Lawn Care 1875.00 Tyson Greenwalt Fence Removal/Dirt Work 6125.00 Griswold American Publishing 97.65 Gronewold Bell & Kyhnn & Co, Auditing Services 2500.00 Guthrie Co EnvironmentalHealth Admin Fees 5787.98 Hepler Curbside Recycling Sanitation Expense 175.00 IACCVSO Floyd County Veterans Registration 60.00 225.00 **IMAGETek** Tech Support **ISAC** Registration 195.00 Julie Jameson Transcripts 207.50 Lora Kanning Meals 40.66 **KJAN** Advertising 20.00 City of Lewis Utilities 60.76 Print & Postage Mail Services 476.68 Tracey Marshall Lodging/Mileage 284.80 McCurdy Investments Rent 300.00 1040.83 Mediacom Telephone Services Medivac Corp Ambulance 3066.67 Midwest Regional Dive Team Service 100.00 Pitney Bowes Lease 49.42 Brenda Pottebaum Custodial Services 1504.00 Dan Proehl Cellular Services 40.00 Purchase Power 1008.50 Postage Michelle Redinbaugh Rent 400.00

Transport

437.00

Roland Funeral Services

| CTDUA | U#:1:#:aa | 22.75 |
|---|-------------------------------|--------------------|
| SIRWA Schumacher Elevator Co | Utilities | 33.75 |
| Solutions | Elevator Maintenance | 246.76 20202.77 |
| Stephanie Stillian | Tech Support Rent | |
| Stone Office Products | Office Supplies | 400.00 128.29 |
| The Shredder | Shredding Services | 72.00 |
| Thomson Reuters-West | Subscription | 277.32 |
| Tires & Service Inc. | Service | 32.00 |
| U.S. Bank Equipment Finance | Copier Lease | 136.66 |
| Verizon Wireless | Cellular Service | 40.01 |
| Wex Bank Fleet Services | Fuel | 697.03 |
| Tracy Wilson | Custodial Services | 285.00 |
| 21st Century Cooperative | Fuel/Propane | 365.02 |
| General Supplemental Fund | , | |
| Cass County Sheriff | Service | 1612.79 |
| ISAC | Registration | 190.00 |
| Public Safety Fund | County Contribution | 33060.37 |
| Rural Services Basic Fund | • | |
| Atlantic Tire & Wheel | Service | 10.00 |
| CAM Hot Lunch | Service | 23.50 |
| Deter Motors Corp | Maintenance | 1204.84 |
| Dvorak Tire and Service | Service | 46.61 |
| First National Bank | Misc Expenses | 4.00 |
| Horizon Jet Wash | Service | 35.00 |
| KJAN | Service | 20.00 |
| Wex Bank Fleet Services | Fuel | 2771.83 |
| Secondary Road Fund | | |
| AgriVision | Supplies | 11.39 |
| Alliant Energy | Utilities | 691.63 |
| Allied Oil & Supply | Oil | 958.47 |
| Anita Supply Center | Supplies | 20.68 |
| Atlantic Carriers | Road Salt | 1785.65 |
| Camblin Plumbing & Heating | Building Maintenance | 156.40 |
| Casey's Business MasterCard | Fuel | 66.85 |
| Cass County Health Systems | Testing | 97.00 |
| Cintas LOC 749 | Uniforms | 234.95 |
| Construction Trailer Specialis | Expendable Parts | 210.85 |
| Cook Sanitation | Sanitary Disposal | 55.00 |
| Fastenal Company | Supplies | 174.80 |
| First National Bank | Misc Expenses | 25.98 |
| Griswold Communications | Telephone Service | 37.15 |
| Interstate Battery Systems | Expendable Parts Calcium | 241.90 |
| Jerico Services | | 6820.00 38.61 |
| Massena Ag Supply | Supplies | 30.15 |
| Massena Telephone Company Matheson Tri-Gas | Telephone Service Supplies | 718.45 |
| McAtee Tire Service | Tires/Tire Repair | 6784.96 |
| Mid American Energy | Intersection Lighting | 4.97 |
| MTS, Inc. | Sanitary Disposal | 25.00 |
| Nishnabotna Valley R E C | Intersection Lighting | 39.23 |
| OHalloran International | Parts/Service | 8200.69 |
| Olsen Fuel Supply | Fuel | 16252.81 |
| Olsen's Outdoor Power | Supplies | 24.95 |
| Quality Truck Repair | Expendable Parts | 2.56 |
| Road Builders | Expendable Partsq | 530.20 |
| SIRWA | Water | 33.75 |
| Schildberg Construction | Rock | 48957.43 |
| Steinbeck & Sons | Propane | 1231.25 |
| Thermo King Christensen | Supplies | 691.86 |
| Tiger Mart Griswold Amoco | Fuel | 706.74 |
| Truck Center Companies | Expendable Parts | 842.78 |
| Unity Point Clinic-Occ Med | Testing | 84.00 |
| Verizon Wireless | Cellular Service | 414.37 |
| | | |

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| Westel Systems | Telephone Service | 38.32 |
| Western Engineering Co | Sand | 4307.60 |
| Windstream | Telephone Service | 67.91 |
| Wyman's Carquest Wyman Auto | Supplies | 18.99 |
| Ziegler | Parts/Service | 2172.32 |
| 21st Century Cooperative | Fuel | 13291.35 |
| Sheriff Investigations | | |
| Cappels | K-9 | 70.28 |
| First National Bank | k-9 | 366.84 |
| <u>Capital Projects</u> | | |
| Clarks Carpet Cleaners | Emergency Service | 9870.50 |
| Per Mar Security Services Corp | Monitoring Services | 242.68 |
| Servicemaster | Emergency Service | 1561.34 |
| 707 Poplar St Loan-DbSrv | | |
| First Whitney Bank& Trust | Debt Repayment | 209277.68 |
| Local Emergency Mgmt Agency | | |
| Atlantic News Telegraph | Publishing | 67.34 |
| Fire Service Training Bureau | Manuals | 241.60 |
| Mike Kennon | Fuel | 101.60 |
| Environmental Control Agency | | |
| Accent Wire-Tie Accent Packagi | Supplies | 973.18 |
| Atlantic Motor Supply | Supplies | 10.69 |
| Brown's Shoe Fit | Clothing Allowance | 299.00 |
| Crystal Clear of SW Iowa | Water | 27.00 |
| Farmers Electric Cooperative | Utilities | 2386.86 |
| First Whitney Bank& Trust | Debt Repayment | 12850.00 |
| Marne/Elk Horn Telephone | Telephone Service | 3.64 |
| Olsen Fuel Supply | Fuel | 386.30 |
| Pomp's Tire Service | Tires | 2604.32 |
| Quandt Auto Salvage | White Good Disposal | 430.00 |
| Tradebe Env Services | HHW | 7805.03 |
| 21st Century Cooperative | Tank Rental | 65.00 |
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>>>>>>>> Meeting adjourned. Next meeting February 18, 2020.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor