

Wednesday, January 2, 2019

The Cass County Board of Supervisors met at 8:30 a.m. with all members present: Frank Waters, 2018 vice-chair; Steve Baier, Stephen Green, John Hartkopf and Mark O'Brien. Agenda upon motion by Green, 2nd by Waters was approved. Minutes of December 31, 2018 upon motion by Baier, 2nd by Hartkopf were approved as read.

County Auditor reported that all county officers elected in November of 2018 had taken the oath of office.

The Board determined that old business was completed.

The 2018 vice-chair called for a vote to elect a permanent chair for 2019. Roll call vote: Waters- Baier; Baier- Waters; Green- Baier; Hartkopf- Baier; and O'Brien- Baier. Auditor declared that Steve Baier had been elected Chair for 2019.

2019 Chair Baier called for vote to elect a vice-chair.
Roll call vote: Baier- Waters; Green- Waters; Hartkopf- Green; O'Brien- Green; Waters- Green. Auditor declared that Stephen Green had been elected Vice-chair for 2019.

Motion by Hartkopf, 2nd by Green: to adopt RESOLUTION 2018-001. Carried unanimously.
 RESOLUTION NO. 2018-001 APPOINTMENT OF ASSISTANTS AND DEPUTIES
 WHEREAS, a Cass County Attorney, a Cass County Recorder and a Cass County Treasurer were elected on November 6, 2018; and
 WHEREAS, in accordance with section §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. . . . and the approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;
 NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the following appointments are approved:
 Beverly Groves Attorney's Administrative Assistant
 Eva Jensen Attorney's Administrative Assistant
 Marci Wallingford Deputy Recorder
 Ashley Kress Deputy Treasurer
 Bethany Nichols Deputy Treasurer, Motor Vehicle
 Julie Symonds Deputy Treasurer, Driver License
 Brandi Wittrock Treasurer's Drive Examiner
 Abigail Bintner Treasurer's Administrative Assistant
 PASSED AND ADOPTED this 2nd day of January, 2019.

Motion by Green, 2nd by O'Brien: to appoint the following township trustees to terms ending 12/31/2022:
 BEAR GROVE Township – Robert Groves and Randall Euken
 BENTON Township – Tony Schwarte and Chris Stork
 BRIGHTON Township - Steve Nelson and Larry D. Harris
 CASS Township - Marlin Rossell and David Denne
 FRANKLIN Township – Dean Eilts and Wm Daniel Rourick
 GRANT Township – Lynn Dorsey and Raymond Schellenberg
 GROVE Township – Richard Carspecken and Mike Jacobsen
 LINCOLN Township – ~~Merlin Krause~~ Gary Ohms (*appointed 01/15/2019*) and Frank Kopp
 MASSENA Township – Tony Stender and Dwight Bower
 NOBLE Township – Kirk Hartman and David Newman
 PLEASANT Township – Donald Smith and Scott Leighton
 PYMOSA Township – Brad Pellett and Dolly Bergmann
 VICTORIA Township – Donald Edwards and Duane Ortgies
 WASHINGTON Township – Kay Winston and Jeff Winston
 Carried unanimously.

Motion by O'Brien, 2nd by Green: to set the following schedule for sessions of the Board during the year 2019: Every Wednesday (unless otherwise noted) and the last working day of each month. Sessions will begin at 8:30 a.m. unless otherwise noted in the agenda.
 After brief discussion: Motion by O'Brien, 2nd by Green to amend motion to read: to set the following schedule for sessions of the Board during the year 2019: Every Tuesday (unless otherwise noted) and the last working day of each month. Sessions will begin at 9:00 a.m. unless otherwise noted in the agenda. Aye: 4, Nay- Waters. Motion carried.

Motion by Waters 2nd by Green: to issue general checks twice monthly on the working day closest to the 15th and the last working day of month, unless otherwise authorized, and to hold over claims for payment to the next period if filed with the County Auditor less than three full working days before pay date; and to authorize the County Auditor to issue checks in accordance with section 331.506(3) Code of Iowa. Carried unanimously.

Motion by Green, 2nd by Waters: to set mileage rate reimbursement for use of personal vehicles for county business at fortyfive cents per mile for 2019 {70A(9)} Aye: 4. Nay: O'Brien. Carried.

Wednesday, January 2, 2019 (continued)

Motion by Waters, 2nd by Green: to set 2019 per mileage fee to be charged by sheriff for civil process at the standard IRS per mile rate. Carried unanimously.

Motion by O'Brien, 2nd by Green: to continue medical examiner's fee at \$200 per call (331.803 IA CODE). Carried unanimously.

Motion by Waters, 2nd by Green: to name the Atlantic News Telegraph, Anita Tribune and the Griswold American as the official newspapers for Cass County for 2019 {331.303(6) IA CODE}. Carried unanimously.

Motion by Green, 2nd by O'Brien: to appoint Steve Baier to the Fourth Judicial District Department of Correctional Services Board of Directors for 2019 (331.211 & 905.3 IA CODE). Carried unanimously.

Motion by O'Brien, 2nd by Green: to appoint Frank Waters (and John Hartkopf as alternate) to the 28E Southwest Iowa Mental Health and Disability Services (MHDS) Region Board. Carried unanimously.

>>> Motion by O'Brien, 2nd by Hartkopf: to make the following committee assignments for 2019: (Alt = Alternate)

Cass County Board of Health	Mark O'Brien
Cass County Environmental Control Agency (Landfill)	Frank Waters & Stephen Green (Alt: Mark O'Brien)
Cass County Farm	Steve Baier & Frank Waters
Cass County Food Policy Council	Mark O'Brien (Alt: Stephen Green)
Cass County Joint E911 Service Board (<u>IA CODE</u> 34A.3)	Stephen Green (Alt: Mark O'Brien)
Cass County Local Emergency Management Commission (29C.9)	Stephen Green (Alt: Mark O'Brien)
Cass County Local Emergency Planning Committee(30.6, 30.10)	Stephen Green (Alt: Mark O'Brien)
Cass County Public Safety Communications Commission	Stephen Green & Mark O'Brien
Cass County Resource Enhancement Committee (<u>IA CODE</u> 455A.20)	Mark O'Brien
Courthouse Committee	John Hartkopf and Mark O'Brien
Healthy Cass Caounty	Steve Baier & Mark O'Brien
Nishna Valley Trails	Stephen Green
Regional Planning Affiliate 13 (transportation funds)	Frank Waters
Resource Enhancement and Protection Board (REAP)	Frank Waters
Loess Hills Development and Conservation Authority	Steve Baier (Alt: John Hartkopf)
Rural Conservation and Development (Hungry Canyons Alliance)	Steve Baier (Alt: John Hartkopf)
East Nishnabotna Watershed Management Coalition	Steve Baier (Alt: Stephen Green)
Southlawn Memory Gardens Cemetery Committee	Mark O'Brien (Alt: Stephen Green)
Southwest Iowa Coalitioin	Steve Baier (Alt: Stephen Green)
Southwest Iowa Mental Health Center Board	John Hartkopf
West Central Community Action. Board of Directors	John Hartkopf
Workforce Investment Act/Chief Elected Officials	Frank Waters (Alt: Steve Baier)
Zion Recovery Services	John Hartkopf (Alt: Stephen Green)

Carried unanimously.

Motion by Green, 2nd by Hartkopf: to make or approve the following appointments:
CABEDA BOARD MEMBERS (CABEDA-Cass-Audubon Border Economic Development Agreement Board)
VALLEY BUSINESS PARK CORPORATION MEMBERS (vacancy - 2yr term ending 01/15/2020)
 Cass Co. Supervisor John Hartkopf
 Cass Co. CADCO member Keith Harlan (approved by Cass Co. BOS) (2yr term ending 01/15/2021)

CASS ATLANTIC DEVELOPMENT CORPORATION-CADCO
Stephen Green and John Hartkopf, 1 yr term ending 12/31/2019

CASS COUNTY FOOD POLICY COUNCIL (4 yr term ending 12/31/2022)
 Emily Paulsen, Elk Horn
 Jan Steffen, Cumberland
 Gilbert Gillespie, Atlantic
 Kate Olson, Atlantic

CASS COUNTY WEED COMMISSIONER (IA CODE 317.3)
Dennis Vogl (1 yr term beginning 03/01/2019)

CASS COUNTY CIVIL SERVICE COMMISSION (Ia Code 341A.2)
 Vacancy: Denise O'Brien (Democrat) (6 yr term ending 12/31/2021)

COUNTY CONSERVATION BOARD (5 yr term 350.2)
Judy Kennedy, Atlantic (ending 12/31/2023)

CASS COUNTY ZONING BOARD OF ADJUSTMENT (5 yr term 335.11)
Sam Fager, Atlantic (ending 12/31/2023)

CASS COUNTY ZONING COMMISSION (5 yr term 335.8)
Wendell Muller, Massena (ending 12/31/2023)

CASS COUNTY BOARD OF HEALTH (IA CODE 137.4)
 Mary Strong, Atlantic 3 yr term ending 12/31/2021
 Dr. Gerald Wessels, Anita 3 yr term ending 12/31/2021

CASS COUNTY HOUSING COMMISSION (1 yr term ending 12/31/2019)
Pat McCurdy, Atlantic; Phyllis Stakey, Massena; and Steve Baier, Griswold

CASS COUNTY RESOURCE ENHANCEMENT COMMITTEE (IA CODE 455A.20)
Chairperson of county board Steve Baier (term ending 12/31/2019)

SOUTHWEST IOWA PLANNING COUNCIL-B.O.S. REPRESENTATIVE (1 yr term ending 12/31/2019)
 Frank Waters (Alternate: Steve Baier)
 2nd Representative- Mayor of Atlantic (see 02/11/04 minutes)

Motion by Waters, 2nd by Green: to authorize county officials to destroy records in their possession which have been on file for ten or more years and are not required as permanent records {331.323(2)(d) CODE OF IOWA}. Carried unanimously.

Meeting adjourned. Next meeting January 9, 2018 at 9:00 a.m.

/s/-Steve Baier, Chair

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by O'Brien was approved. Minutes of January 2, 2019 upon motion by Green, 2nd by Waters were approved.

John Thomas, Project Director for the Hungry Canyons Alliance Program (Golden Hills Resource Conservation & Development) provided information regarding the problem of stream channel degradation in a 19 county area of the deep loess soils region of western Iowa. To prevent damage to public and private infrastructure (bridges, culverts, utility lines,

Wednesday, January 9, 2019 (continued)

etc.), loss of farmland, and increased sediment loads, the Alliance provides cost share and technical assistance to build grade control structures in streams.

County Conservation Director Micah Lee presented 2nd quarter FY19 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Pellett Memorial Woods and Outdoor Classroom) and naturalist's environmental education activities 126 programs to 2,290 persons).

County Engineer reviewed current road projects.

Motion by Hartkopf, 2nd by Green: to make the following appointments:
To appoint Steve Baier (and as alternate member: Stephen Green) to the **28 E BOARD (Multicounty 28E Agreement Regarding Juvenile Detention Center and Emergency Juvenile Services)** for term ending 12/31/2019);
and to appoint the following residents of Cass County to be eligible to serve on the **condemnation in eminent domain** proceedings (1 year term): [**CONDEMNATION IN EMINENT DOMAIN PROCEEDINGS IOWA CODE 6B.4**]
OWNER-OPERATORS OF AGRICULTURAL PROPERTY

- Randy Euken, 67242 610th St, Lewis IA 51544
- Glen Dinkla, 64666 750th St, Massena IA 50853
- Billie Wilson, 60253 Wichita Rd, Griswold IA 51535
- Calvin McCurdy, 73928 770th St, Massena IA 50853
- Royal Bierbaum, 68131 570th St, Griswold IA 51535
- Ryan Rich, 76122 Independence Rd, Anita IA 50020
- Dennis E. Schwanke, 58806 Marne Rd, Marne IA 51522

CITY TOWN PROPERTY OWNERS

- Deb Rosener, 2102 Redwood Dr, Atlantic IA 50022
- Maynard Hansen, 111 Center St, Wiota IA 50274
- Randall McCunn, 507 Clark St, Massena IA 50853
- Brent Wohlenhaus, 300 Harrison, Box 10, Griswold IA 51535
- Lynn Hansen, 926 Turner St, Anita IA 50020
- Robert K. Jackson, 909 Ridge Rd, Box 362, Anita IA 50020
- Kevin Paulsen, 54968 730th St, Anita IA 50020

KNOWLEDGE OF PROPERTY VALUES

- Beverly Schelling, 3100 Palm St, Atlantic IA 50022
- Dean Eilts, 58164 710th St, Wiota IA 50274
- Robert Gerlock Sr., 71293 Pella Rd, Cumberland IA 50843
- Clarence Jessen, 904 Park Dr, Anita IA 50020
- Ernest Thomsen, 66757 680th St, Cumberland IA 50843
- Clint Freund, Atlantic IA 50022
- Larry Follmann, 67222 770th St, Massena IA 50853
- Reatha Scheibeler, 412 W 22nd St, Atlantic IA 50022

LICENSED REAL ESTATE PERSONS

- Jane Kay, 63717 Hamburg Rd, Atlantic IA 50022
- Peggy Larsen, 2823 Country Club Dr, Atlantic IA 50022
- Norma Hemphill, 71031 560th St, Griswold IA 51535
- Melissa Ihnen, 68495 Memphis Road, Wiota IA 50274
- Charles Miller, 68343 Scott St, Griswold IA 51535
- Gary D. Steffens, 70319 Memphis Rd, Wiota IA 50274
- Christina Bateman, 301 W 29th St, Atlantic IA 50022

Carried unanimously.

Motion by Green, 2nd by Waters: to approve the application for Class C Beer Permit, Class B Wine Permit with Sunday Sales at Dollar General Store #20294 (55298 Tucson Road, Griswold). Carried unanimously.

Recommendations of the Cass County Compensation Board for FY2020 compensation of the County's ten elected officials were discussed. Board noted that they intend to reduce recommended increases by approximately 47 percent.

County Attorney Michael Hooper reviewed current legal activity.

Reports filed: December 2018 Sheriff's and Recorder's reports of fees collected.

Meeting adjourned. Next meeting Tuesday, January 15, 2019.

/s/-Steve Baier, Chair Attest: /s/-Dale Sunderman, Auditor

Tuesday, January 15, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by O'Brien was approved. Minutes of January 9, 2019 upon motion by Green, 2nd by Hartkopf were approved.

County Attorney Michael Hooper reviewed current legal activity. On January 11, 2019 Governor Kim Reynolds appointed him as a district court judge in the Fourth Judicial District. On January 14, 2019 he submitted a letter of resignation effective January 31, 2019.

Motion by Green, 2nd by O'Brien: to accept the resignation of Cass County Attorney Michael Hooper effective January 31, 2019. Carried unanimously.

The board discussed the options and process for filling the vacancy. IOWA CODE section 69.14A (2.) authorizes two procedures for filling said vacancy: the Board of Supervisors may fill the office by appointment until the next pending election or it may call for a special election. After due consideration: Motion by Waters, second by Green: to fill the position of county attorney by the procedure of appointment and to set the date for appointment as February 1, 2019. Carried unanimously.

County Engineer reviewed current road projects.

The engineer certified that a project was completed and submitted final payment request from the contractor. Motion by Waters, 2nd by Green: to authorize the chair to sign final construction progress voucher and to authorize the county engineer to make final payment to Murphy Heavy Contracting for Project #BROS-CO15(62)—5F-15; Bridge No. 25 replacement. Carried unanimously.

An appointed township trustee has chosen not to accept re-appointment. One application for the position is on file. Motion by Waters, 2nd by Green: to appoint Gary Ohms as a Lincoln Township trustee for the term ending 12/31/2022. Carried unanimously.

An application for a Retail Cigarette/Tobacco Permit was considered. Motion by Green, 2nd by O'Brien: to approve application and to grant a Retail Cigarette/Tobacco Permit for FY2019 to Dollar General Store #20294 (55298 Tucson Road, Griswold). Carried unanimously.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund		
Access Systems	Copier Contract	1085.22
Akin Building Center	Supplies	65.04
Anita Supply Center	Custodial Supplies	129.99
Anita Tribune	Publishing	933.82
Atlantic Motor Supply	Supplies	6.18
Atlantic Municipal Utilities	Utilities	2777.26
Atlantic News Telegraph	Publishing	728.01
Atlantic Pest Control	Service	45.00
Camblin Plumbing & Heating	Plumbing Repairs	940.70
Carroll Control Systems	Water Treatment	1580.95
Cass Co Ag & Ed Association	Contribution	36000.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Sheriff	Serving Notices	330.07
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	19688.65
CDW Government	Equipment	81.86
Central Iowa Dist.	Custodial Supplies	489.30
Charm-Tex	Supplies	241.67
Counsel Office & Documents	Copier Contract	408.43
Culligan Soft Water Serv	Cooler Rent	62.00
Dell Marketing	Webcam	40.49
District IV Recorders	Dues	100.00
Ed's Lawn Equipment	Equipment Maintenance	76.00
Fareway Stores	Provisions	10.96
First National Bank	Misc Expenses	2278.17
Five Q Innovations	Web Hosting	50.00
Andrea Goins	Cellular Service	40.00
Green Acres Lawn & Landscaping	Salting Lots	525.00
Griswold American	Publishing	385.00
Gronewold Bell & Kyhnn & Co	Auditing Services	4700.00
Hepler Curbside Recycling	Sanitation Expense	175.00

Tuesday, January 15, 2019 (continued)

General Basic Fund (continued)

Hockenberry Family Care	Indigent Burial	1500.00
IMAGETek	Tech Support	190.00
Interior Touch	Carpet/Paint	366.02
Iowa Law Enforcement Academy	Training	400.00
ISAC	Registration	500.00
Jocebee Apts	Rent	350.00
KJAN	Advertisement	40.00
City of Lewis	Utilities	86.00
Mail Services	Print & Postage	491.04
Mediacom	Telephone Services	999.66
Medivac Corp	Ambulance	3066.67
Office Depot	supplies	54.38
Office Stop	Supplies	25.00
Postmaster	Postage	122.94
Brenda Pottebaum	Custodial Services	1328.00
Dan Proehl	Cellular Service	40.00
Roland Funeral Services	Indigent Burial	1500.00
SIRWA	Utilities	33.00
Senior Citizens Cass Co	Contribution	3723.00
Stone Office Products	Office Supplies/Equipment	2122.39
Teamviewer	Subscription	502.80
Linda Templeman	Custodial Services	315.00
United States Cellular	Cellular Service	54.37
U.S. Bank Equipment Finance	Copier Lease	91.11
Verizon Wireless	Cellular Service	90.33
Mary Ward	Supplies	19.45
Frank Waters	Mileage	57.60
David Wiederstein	Rent	350.00
Theodore Wonio	Rent	550.00
Wright Express WexBank	Fuel	546.74

General Supplemental Fund

Adair Co Sheriff	Service	57.25
Cass County Sheriff	Service	1942.90
Children's Square USA	Juvenile Expenses	71.46
Clarinda Academy	Juvenile Shelter Care	3638.70
IMWCA	Work Comp	6776.00
Public Safety Fund	County Contribution	29610.88

MH-DD Services Fund

U.S. Bank Equipment Finance	Copier Lease	45.55
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Rural Services Basic Fund

Brown's Shoe Fit	Boots	153.00
CDW Government	Equipment	8.53
Deter Motors Corp	vehicle maintenance	589.31
First National Bank	Misc Expenses	388.77
Griswold Community Schools	Service	53.55
Jones Automotive	Labor	105.00
McAtee Tire Service	Service	1187.54
MOCIC Annual Conference Regis	Dues	100.00
OReilly Auto Parts	Supplies	36.34
Wright Express WexBank	Fuel	2654.47

Secondary Road Fund

Alliant Energy	Utilities	543.52
Asphalt Paving Association	Meeting Fees	825.00
Charles Bechtold	Reimbursement	18.56
Cook Sanitation	Sanitary Disposal	55.00
Fastenal Company	Supplies	47.10
First National Bank	Misc Expenses	736.08
Griswold Communications	Telephone Service	39.22
Land O'Lakes Purina Feed	Road Salt	3062.40
Lloyd & Meredith	Supplies	12.10
Massena Telephone Company	Telephone Service	30.19
Matheson Tri-Gas	Supplies	453.34
McAtee Tire Service	Tires/Tire Repair	1549.85
Mid American Energy	Intersection Lighting	4.48
MTS	Sanitary Disposal	25.00
Nelson Machine & Forge	Supplies	131.80
Nishnabotna Valley R E C	Intersection Lighting	39.18
OHalloran International	Parts/Service	3580.69
Olsen Fuel Supply	Fuel	12551.74
Olsen's Outdoor Power	Supplies	46.22
SIRWA	Water	33.00
Schildberg Construction	Rock	71061.57
Southwest Iowa ECI IowaWORKS	Meeting Fees	240.00

Secondary Road Fund (continued)

Sheriff Investigations

Local Option Tax Fund

Capital Projects

Local Emergency Mgmt Agency

Environmental Control Agency

Consrv LandAcq/Cap Imprvmnt[illegible]

/s/-Steve Baier, Chair

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier, chair; Stephen Green, John Hartkopf and Mark O'Brien. Absent: Frank Waters. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of January 15, 2019 upon motion by Green, 2nd by O'Brien were approved.

[illegible][illegible][illegible][illegible]

/s/-Steve Baier, Chair

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters 2nd by O'Brien was approved. Minutes of January 22, 2019 upon motion by O'Brien, 2nd by Green were approved.

Monday, January 28, 2019 (continued)

Motion by Waters, 2nd by O’Brien: to approve the application for a Class C Beer Permit with Sunday Sales privilege of Hansen Valley Oil (64977 Boston Road). Carried unanimously.

Applications for the position of Cass County Attorney were received from Robert Engler, Anne Rohling, Marti Sleister and Vanessa Strazdas. Each application was reviewed.

At 10:00 a.m. an interview with Anne Rohling was conducted.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund		
Akin Building Center	Custodial Supplies	23.90
Alliant Energy	Utilities	3070.96
Anita Supply Center	Custodial Supplies	378.99
Atlantic Municipal Utilities	Utilities	1382.42
Black Hills Energy	Utilities	145.77
Cappels	Supplies	13.32
Cass County Clerk of Court	Court Fees	24.20
CCMH Public Health	Grants	1591.92
Central Iowa Dist.	Custodial Supplies	81.90
Choice Printing	Office Supplies	259.92
Continental Fire Spr Co	Inspection	195.00
Cott Systems	Maintenance/License	653.00
Counsel Office & Documents	Copier Contract	314.21
Diane's Decorating	Painting Services	2058.75
Terry Duggan	Mileage	15.54
Farmers Electric Cooperative	Utilities	47.68
First National Bank	Misc Expenses	339.85
Griswold American	Publishing	530.10
Griswold Communications	Telephone Service	228.71
Guthrie County Public Health	Claims	935.29
Hockenberry Family Care	Indigent Burial	1500.00
Hy-Vee Pharmacy	Medication	47.99
Hy-Vee	Supplies	2286.96
Jason Rouse Rouse Rentals	Rent	275.00
Sarah Jennings	Special Prosecutor	511.89
John Hartkopf	Lodging/Meals/Mileage	359.28
Kyle Fredericksen	Rent	450.00
Laverty Sanitation	Sanitation Expense	95.00
Mail Services	Print & Postage	474.15
McCurdy Investments	Rent	450.00
Mediacom	Internet	386.89
Microfilm Imaging Systems	Imaging Services	56.26
Mid American Energy	Utilities	195.73
Nishnabotna Valley R E C	Utilities	333.18
Mark O'Brien	Mileage	187.78
Office Depot	supplies	12.09
Orscheln's	Supplies	9.99
Postmaster	Postage	55.00
Schumacher Elevator Co	Elevator Maintenance	242.99
Solutions	Tech Support	4.61
Southwest Iowa ECI	Registration	60.00
Stone Office Products	Office Supplies	6.04
Thomson Reuters-West	Subscription	269.24
Tracey Marshall	Lodging/Mileage	188.68
United States Cellular	Cellular Service	54.37
Verizon Wireless	Cellular Service	799.58
Mary Ward	Mileage	89.19
Windstream	Telephone Service	270.15
21st Century Cooperative	Propane	245.00
General Supplemental Fund		
Grace Garrett	PEO Compensation	159.98
Sarah Jennings	Special Prosecutor	1186.89
Julie Kennon	PEO Compensation	168.70
Kay Winston	PEO Compensation	178.30
Rural Services Basic Fund		
AlcoPro	Supplies	50.00
ISSDA Financial Administration	Memberships	450.00
Solutions	Tech Support	595.00

Monday, January 28, 2019 (continued)**Secondary Road Fund**

A M Cohron & Son	Bridge Plank	372.00
AgriVision	Supplies	496.80
Alliant Energy	Utilities	1653.95
Atlantic Motor Supply	Supplies	1342.53
Atlantic Municipal Utilities	Utilities	577.63
Charles Bechtold	Reimbursement	41.50
Leo Beschorner	Cellular Reimbursement	40.00
Brown's Shoe Fit	Safety Supplies	1759.25
Cappels	Supplies	495.40
CCL Supply	Supplies	264.23
Dave Christensen	Cellular Reimbursement	40.00
Cintas LOC 749	Uniforms	155.24
Curtis Welding & Fab	Supplies	570.46
Dan's Sanitation	Sanitary Disposal	50.00
Ed's Lawn Equipment	Supplies	6.00
Fastenal Company	Supplies	45.27
Hallett Materials	Sand	1877.72
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems	Supplies	1202.27
Husker Steel	Supplies	305.00
Hy-Vee	Supplies	9.99
Iowa Prison Industries	Signs	1431.25
Jerico Services	Snow Materials	16125.00
John Johnson	Safety Training	220.00
Mark Knudsen	Cellular Reimbursement	40.00
Krivachek Janitorial Supply	Supplies	130.74
Land O'Lakes Purina Feed	Road Salt	15697.60
Lyman Ag Supply	Spray	150.00
Matheson Tri-Gas	Supplies	228.93
McAtee Tire Service	Tires/Repair	862.10
Steven Oglesbee	Reimbursement	118.69
OHalloran International	Expendable Parts	160.11
Olsen's Outdoor Power	Supplies	58.12
Orscheln's	Supplies	3.49
Road Builders	New Equipment	9550.00
Rockmount Research & Alloys	Expendable Parts	44.40
Southwest Iowa ECI	Meeting Fee	60.00
Steinbeck & Sons Inc.	Propane	513.72
Truck Center Companies	Expendable Parts	38.84
Unity Point Clinic-Occ Med	Membership Dues	60.00
Western Engineering Co	Sand	4480.68
Wyman's Carquest	Supplies	66.32
Ziegler	Parts/Service	463.77

Local Option Tax Fund

Emily Paulsen	Frames	9.59
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Capital Projects

Carroll Control Systems	Boilter Repairs	9807.40
Stamp Construction	Water Main Repair	21633.23

2017 Agribusiness URA CapPrj

Snyder & Assoc	Engineering Services	339.50
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707 Poplar St Loan-DbSrv

First Whitney Bank& Trust	Debt Repayment	3333.33
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Local Emergency Mgmt Agency

Mike Kennon	Fuel	104.30
Verizon Wireless	Cellular Service	80.95
Windstream	Telephone Service	48.70

Environmental Control Agency

Atlantic Motor Supply	Parts	102.42
Barker, Lemar and Assoc	Consultant Fees	6850.00
Farmers Electric Cooperative	Utilities	2053.19
Fastenal Company	Tools	113.34
First Whitney Bank& Trust	Debt Repayment	12850.00
Hughes Network Systems	Internet	91.18
Hy-Vee	Supplies	215.41
PACCAR Financial	Rolloff Truck	1323.31
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	94.28
Ziegler	Dozer Repair	18914.45

Consrv LandAcq/Cap Imprvmnt

Atlantic Pest Control	Extermination Services	42.00
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Tuesday, January 29, 2019

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The board approved replacement of carpet and will make available a small office on third floor (room currently being used for storage).

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The Board reconvened at 10:00 a.m. with all members present.

[illegible][illegible]

/s/-Steve Baier, Chair

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After due discussion, motion by Green, 2nd by Hartkopf: to adopt **RESOLUTION 2019-002**.

RESOLUTION NO. 2019-002 APPOINTMENT OF A CASS COUNTY ATTORNEY

WHEREAS, a vacancy exists in the Office of Cass County Attorney due to the resignation of Michael Hooper;

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that Vanessa E. Strazdas be and is hereby appointed as County Attorney of Cass County, Iowa, to fill the vacancy; said appointment to be effective immediately and until the next general election. **PASSED AND ADOPTED** this 1st day of February, 2019.

[illegible]

MH/DD/GR Coordinator Deb Schuler presented report on activity for month of December.

[illegible]

Motion by O'Brien, 2nd by Green: to approve an incentive to employees who participate in the 2019 ISAC health insurance wellness program and who complete 100% of the wellness programs offered by July 31, 2019: one additional paid day off (8 hours); and to establish a different employee health insurance premium contribution for those who participate and complete 100% of the programs offered and those who do not: the contribution for those who do not complete all of the programs offered will be an additional 5% of the full undiscounted Wellmark premium. New employee contribution rates to take effect 12/01/2019. Carried unanimously.

[illegible]

Meeting adjourned.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by Waters was approved. Minutes of February 1, 2019 upon motion by O'Brien, 2nd by Green were approved.

[illegible]

Iowa Communities Assurance Pool claim was discussed. After short discussion:
Motion by Waters, second by Hartkopf: to approve ICAP claim No. ICP050595A1 and authorize the chair to sign the settlement and release agreement. Carried unanimously.

[illegible]

There is a vacancy on the Cass Township board of trustees due to the death of a trustee in January. One application is on file for the position.

Motion by Waters, second by Green: to appoint Ryan Woodward as Cass Township Trustee for the remainder of the four year term ending 12/31/2022. Carried unanimously.

[illegible]

County Engineer reviewed current road projects.

Plans are to resurface Olive Street north of Atlantic.

Motion by Green; 2nd by O'Brien: to approve the plans for HMA RESURFACING of Olive Street (N-16) from the city limits of Atlantic to the Audubon County line, Project No. STBG-SWAP-CO15(67)—FG-15. Carried unanimously.

[illegible][illegible]

/s/-Steve Baier, Chair

[illegible][illegible][illegible]

General Basic Fund

MINUTE BOOK 24 Calendar Year 2019, Page Number 12

Tuesday, February 19, 2019 (continued)**General Basic Fund (continued)**

Jeff Metheny	Rent	550.00
Ted's Cooperative aka Midtown	Rent	370.00
Midwest Dairy Farms	Rent	262.00
National Assn Co Veterans	Registration Fees	350.00
Mark O'Brien	Mileage	73.35
Office Depot	supplies	93.25
Office Stop	Supplies	40.04
Pitney Bowes	Postage Meter	237.98
Polk County Medical Examiner	Medical Examiner	177.70
Brenda Pottebaum	Custodial Services	1408.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	144.95
Roland Funeral Services	Transport	295.00
SIRWA	Utilities	33.00
Stone Office Products	Office Supplies	2159.98
Vanessa Strazdas	Mileage	23.49
Linda Templeman	Custodial Services	281.25
U.S. Bank Equipment Finance	Copier Lease	136.66
Verizon Wireless	Cellular Service	455.93
Mary Ward	Supplies	53.01

General Supplemental Fund

Atlantic News Telegraph	Publishing	240.40
Cass County Sheriff	Service	1436.24
Sarah Jennings	Special Prosecutor	549.39
Montgomery County Sheriff	Juvenile Service	65.08
Public Safety Fund	County Contribution	30619.67

MH-DD Services Fund

Stone Office Products	Office Supplies	66.25
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Rural Services Basic Fund

Audubon County Sheriff	Service	50.00
Bizco	Equipment	399.00
Deter Motors Corp	Maintenance	3345.80
Dvorak Tire and Service	Service	244.50
Jones Automotive	Labor	315.00
McAtee Tire Service	Service	114.59
Motorola	Equipment	4861.60
Per Mar Security Services Corp	Monitoring Services	1138.00
Wright Express	Fuel	2581.69

Secondary Road Fund

AgriVision	Supplies	364.85
Akin Building Center	Supplies	24.98
Alliant Energy	Utilities	802.72
Anita Supply Center	Supplies	1.67
Atlantic City Clerk	Storm Water Bill	99.18
Calhoun-Burns & Assoc	Consultant Fees	1371.87
Camblin Plumbing & Heating	Building Maintenance	204.00
Casey's General Stores	Fuel	44.42
Cass County ISU Extension	Manuals	90.00
Cintas LOC 749	Uniforms	194.05
Cook Sanitation	Sanitary Disposal	55.00
Fastenal Company	Supplies	15.64
First National Bank	Misc Expenses	1022.92
Griswold Communications	Telephone Service	40.37
Hallett Materials OMG MIDWEST	Sand	2071.03
Industrial Supply Solutions	Supplies	1129.16
Iowa Dept of Trans	Repairs	50.00
IOWA OSHA	Citation	233.50
Iowa Western Community College	Certifications	506.00
Land O'Lakes Purina Feed	Road Salt	21730.60
Massena Telephone Company	Telephone Service	30.05
Matheson Tri-Gas	Supplies	514.86
McAtee Tire Service	Tires/Tire Repair	6679.20
Mid American Energy	Intersection Lighting	4.79
MTS	Sanitary Disposal	25.00
Murphy Heavy Contracting Corp	Contract Payment	88100.00
Nelson Machine & Forge	Supplies	16.44
Nishnabotna Valley R E C	Intersection Lighting	39.01
OHalloran International	Expendable Parts	72.43
Olsen Fuel Supply	Fuel	15129.39
O'Reilly Auto Parts	Expendable Parts	147.13
Alice Ray	Mileage	63.90
Rockford Rigging	Expendable Parts	44.40
SIRWA	Water	33.00

Secondary Road Fund (continued)

Meeting adjourned. Next meeting February 28, 2019.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier, chair; Stephen Green, John Hartkopf and Frank Waters. Absent: Mark O'Brien. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of February 19, 2019 upon motion by Green, 2nd by Waters were approved.

Motion by Hartkopf, 2nd by Green: to approve the application for a Class C Liquor License with Outdoor Service and Sunday Sales privilege of AJRH Investments, dba Griswold Golf & Country Club (67777 560th St). Carried unanimously.

Union agreement for Sheriff's Deputies/Assistants/Jailors is ready for approval.

Motion by Waters, 2nd by Green: to approve Sheriff's Deputies/Assistants/Jailors unit agreement. Carried unanimously.

Passport services are provided by the county auditor. It would be a convenience to applicants if the county could provide passport photos. The county recorder is willing to provide that service and the auditor has agreed to purchase the equipment and supplies from his budget. Anticipated set up cost is estimated at less than \$3,000. Board approved provision of this service by the county recorder.

MH/DD/GR Coordinator Deb Schuler presented report on activity for month of January.

Committee reports: Baier- 2/21 Boost 4 Families; Hartkopf: 2/19 West Central Community Action, 2/4 SW IA Mental Health Center and Zion Recovery, 2/27 Valley Business Park.

Thursday, February 28, 2019 (continued)

[illegible]

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Alliant Energy	Utilities	4255.40
Atlantic Municipal Utilities	Utilities	2472.57
Auditor of State of Iowa	Filing Fee	625.00
Black Hills Energy	Utilities	184.45
Brown Electric Company	Electrical Repairs	104.00
Cappels	Supplies	194.70
CCMH Public Health	Grants	530.18
Central Iowa Dist.	Custodial Supplies	282.60
Charm-Tex	supplies	413.94
Choice Printing	Office Supplies	88.50
Cott Systems	Maintenance/License	653.00
Counsel Office & Documents	Copier Contract	315.61
Dell Marketing	Web Cam	40.49
Terry Duggan	Mileage	15.54
Ed M Feld Equipment Co	Inspection	210.00
Farmers Electric Cooperative	Utilities	48.04
First National Bank	Misc Expenses	770.99
Griswold American	Publishing	77.85
Griswold Communications	Telephone Service	224.76
Guthrie County Public Health	Services	4761.47
Sherri Hansen	Training	183.08
Hy-Vee Pharmacy	Medication	354.02
Hy-Vee	Inmate Food	3006.53
JJ Design	Decals	54.04
Laverty Sanitation	Sanitation Expense	95.00
Massena Lions Club	Rental	30.00
McCurdy Investments	Rent	450.00
Mediacom	Internet & TV	386.89
Mid American Energy	Utilities	277.43
Ted's Cooperative	Rent	520.00
Nishna Valley Dental	SERVICE	275.00
Nishnabotna Valley R E C	Utilities	214.26
Office Depot	supplies	25.46
Office Stop	Supplies	18.77
OREilly Auto Parts	Parts	113.96
Pitney Bowes	Postage machine	111.00
Purchase Power	Postage	1008.50
Rick's Auto Clinic	Vehicle Maintenance	59.00
Schumacher Elevator Co	Elevator Maintenance	242.99
Stone Office Products	Office Supplies	39.99
Thomson Reuters-West	Subscription	269.24
United States Cellular	Cellular Service	59.06
U.S. Bank Equipment Finance	Copier Lease	182.20
Verizon Wireless	Cellular Service	988.61
W & S Appliance	Refridgerator	460.00
Webster Co Sheriff	Service Fees	9.00
Windstream	Telephone Service	265.99
Wright Express	Fuel	622.51
21st Century Cooperative	Fuel/Propane	1517.18

General Supplemental Fund

Choice Printing	Ballot Printing	50.00
Clarinda Academy Clarinda	Juvenile Shelter Care	2052.60
Mahaska Co Sheriff	Juvenile Service	10.22

MH-DD Services Fund

U.S. Bank Equipment Finance	Copier Lease	45.56
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Rural Services Basic Fund

Dvorak Tire and Service	Service	88.84
First Wireless	Service	952.50
Jones Automotive	Labor	312.50
Tyler Shiels	Repair	6.42
Daniel Vargason	Service	200.00

Secondary Road Fund

Akin Building Center	Supplies	66.64
Alliant Energy	Utilities	2673.79
Arnold Motor Supply	Expendable Parts	10.04
Atlantic Motor Supply	Supplies	1477.57
Atlantic Municipal Utilities	Utilities	737.20
Leo Beschorner	Cellular Reimbursement	40.00
Boes Repair	Expendable Parts	197.78
Cappels	Supplies	577.11
Dave Christensen	Cellular Reimbursement	40.00

Secondary Road Fund (continued)

Curtis Welding & Fab

Sheriff Investigations

707 Poplar St Loan-DbSrv

Local Emergency Mgmt Agency

Environmental Control Agn

Consrv LandAcq/Cap Imprvmnt

[illegible]

/s/-Steve Baier, Chair

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of February 28, 2019 upon motion by O'Brien, 2nd by Hartkopf were approved.

[illegible]

Recommendation of the Cass County Compensation Board for elected officer base salaries was received. Recommended compensation: “Auditor, Treasurer and Recorder \$62,500, Sheriff \$82,000, County Attorney \$125,000, and supervisors \$31,200 with an additional \$1,000 for the acting chair.

MINUTE BOOK 24

Tuesday, March 12, 2019 (continued)

RESOLUTION NO. 2019-005 ADOPTION OF FY2020 CASS COUNTY BUDGET AND CERTIFICATION OF TAXES

WHEREAS a public hearing has been held for the fiscal year 2020 Cass County budget in accordance with Iowa Code 331.434,

BE IT RESOLVED that the Cass County Board of Supervisors adopts said Budget and Certification of Taxes as published for fiscal year 2020. PASSED AND ADOPTED this 12th day of March, 2019.

(Full copy of adopted budget summary on Cass County website- see Resolution No. 2019-005)

Copy of certificate and summary follows the text of these March 12, 2019 minutes.

The Cass County Committee on Aging reviewed activity of the organization. Six of the eight cities in the county now have active groups. Committee representatives thanked the county for its past and continuing support.

Tim Johnston and Katie Schmit, Kingston Life & Health, reviewed ancillary insurance products and plans, including dental, vision, voluntary life, and long term disability costs. Taken under advisement.

Reports filed: February 2020 Sheriff’s and Recorder’s reports of fees collected.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund		
Access Systems	Copier Contract	1085.22
Anita Municipal Utilities	Utilities	104.80
Anita Supply Center	Custodial Supplies	741.82
Anita Tribune Co	Publishing	815.04
Mary Anstey	Screen Protector/Office S	38.48
Atlantic Municipal Utilities	Utilities	960.92
Atlantic News Telegraph	Publishing	1017.16
Atlantic Pest Control	Extermination Services	122.00
Black Hills Energy Guaranteed	Utilities	117.89
Camblin Plumbing & Heating	Repairs/Service	2499.94
Cappels	Supplies	74.25
Carroll Control Systems	Boiler Repairs	5718.25
Cass Co Meals on Wheels	Meals	650.00
CCMH Public Health	Grants	6022.29
Central Iowa Dist.	Custodial Supplies	121.00
Charm-Tex	supplies	204.58
Cintas First Aid & Safety	First Aid	190.41
Cost Advisory Services	Cost Allotcation	4125.00
Counsel Office & Documents	Copier Contract	378.11
Culligan Soft Water Serv	Cooler Rent	62.00
Dell Marketing	computer	1465.28
Egan Supply Co	Rug	132.45
Fareway Stores	Provisions	394.77
First National Bank	Misc Expenses	715.17
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Green Acres Lawn & Landscaping	Snow Removal	2250.00
Griswold American	Publishing	664.13
Gronewold Bell & Kyhnn & Co,PC	Auditing Services	1658.65
Guthrie County Public Health	Grants	3961.63
Hepler Curbside Recycling	Sanitation Expense	175.00
IMAGETek	Tech Support	190.00
Iowa State Medical Examiner	Autopsy	4613.00
John Hartkopf	Mileage	54.90
City of Lewis	Utlities	86.00
Steve Livengood	Security Gate	235.00
Mail Services	Print & Postage	589.51
Mediacom	Telephone & Internet Serv	995.92
Medivac Corp	Ambulance	3066.67
Ted's Cooperative	Rent	920.00
Peggy Nissly, CSR	Transcripts	207.00
Office Depot	supplies	4.49
Olsen Fuel Supply	Fuel	25.00
Pakor	Camera Equipment	2655.24
Pitney Bowes	Postage Machine Rental	726.54
Brenda Pottebaum	Custodial Services	1280.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	167.94
SIRWA	Water	33.00
Schumacher Elevator Co	Elevator Maintenance	242.99

Tuesday, March 12, 2019 (continued)

General Basic Fund (continued)

Secure Shred Solutions	Shredding Service	1076.00
Solutions Inc	Tech Support	15101.93
Stone Office Products	Office Equipment	2560.80
Vanessa Strazdas	Registration	270.00
Linda Templeman	Custodial Services	290.00
Thomson Reuters-West	Subscription	269.24
U.S. Bank Equipment Finance	Copier Lease	91.10
Verizon Wireless	Cellular Service & Data	94.34
Mary Ward	Office Supplies	14.94
Frank Waters	Mileage	49.50
Brandi Wittrock	Mileage	57.33
Wright Express	Fuel	611.48
21st Century Cooperative ATTN:	Propane	433.31

General Supplemental Fund

Atlantic News Telegraph	Publishing	206.77
Cass County Sheriff	Serving Notices	509.02
Choice Printing	Ballots	20.00
Public Safety Fund	County Contribution	30297.84
Shelby County Auditor	Rent/Utilities/Custodial	1174.50
SWI Juvenile Emergency	Quarterly Billing	34506.71

MH-DD Services Fund

U.S. Bank Equipment Finance	Copier Lease	45.56
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Rural Services Basic Fund

Cappels	supplies	20.17
Deter Motors Corp	Maintenance	31082.15
First National Bank	Misc Expenses	7.79
The Little Cobbler	Repairs	29.96
McAtee Tire Service	Service	42.50
OReilly Auto Parts	Supplies	70.12
Dennis Vogl	Registration Fee	140.00
Watchguard Video	Equipment	2415.00
Wright Express WexBank	Fuel	2153.28

Secondary Road Fund

AgriVision	Expendable Parts	2676.25
Alliant Energy	Utilities	696.41
Anita Supply Center	Supplies	26.37
Aspen Equipment Company	New Equipment	62707.47
Barco Municip Prod	Supplies	332.30
Charles Bechtold	Reimbursement	367.26
Brown Auto Body	Expendable Parts	285.00
Calhoun-Burns & Assoc	Consultant Fees	3260.21
Cintas LOC 749	Uniforms	155.24
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	484.54
Denison Truck & Trailer Repair	Expendable Parts	253.00
Fastenal Company	Supplies	95.02
First National Bank	Misc Expenses	480.85
Griswold Communications	Telephone Service	38.44
Hallett Materials	Sand	2423.85
I C E O O	Meeting Fee	25.00
Interstate Battery Systems	Expendable Parts	347.80
JJ Design	Lettering	29.00
Land O'Lakes Purina Feed	Road Salt	3392.35
Massena Telephone Company	Telephone Service	31.15
Matheson Tri-Gas	Supplies	410.24
McAtee Tire Service	Tires/Tire Repair	554.70
Mid American Energy	Intersection Lighting	4.80
MTS	Sanitary Disposal	25.00
Murphy Heavy Contracting Corp	Contract Payment	53800.00
Nishnabotna Valley R E C	Intersection Lighting	38.39
OHalloran International	Parts/Service	4786.05
Olsen Fuel Supply	Fuel	20484.66
OReilly Auto Parts	Expendable Parts	24.57
SIRWA	Water	33.00
Schildberg Construction	Rock	7521.60
Seneca Companies	Buildings & Grounds	2209.50
Southwest Iowa Tiling	Building Maintenance	500.00
Steinbeck & Sons	Propane	1284.65
Thermo King Christensen	Supplies	617.36
Tiger Mart Griswold Amoco	Fuel	597.47
Transit Works TW Enterprises	Supplies	109.00
Truck Center Companies	Expendable Parts	754.94
Verizon Wireless	Cellular Service	458.41

Secondary Road Fund (continued)

Sheriff Investigations

Capital Projects

Local Emergency Mgmt Agency

Environmental Control Agn

/s/-Steve Baier, Chair Attest: /s/-Dale Sunderman, Auditor

MINUTE BOOK 24 Calendar Year 2019, Page Number 20

MINUTE BOOK 24 Calendar Year 2019, Page Number 21

WHEREAS, the nonprimary roads and bridges owned by CASS County serve a critical need for residents, agricultural users, businesses, schools, post offices, and emergency responders, and;

WHEREAS, bridges within CASS County have been designed for loads that were legal on Iowa roads at the time of their construction, and bridges have only been rated or posted with weight restrictions for loads that are currently legal on roads, and;

WHEREAS, load rating to ensure safe passage of loads greater than 80,000 pounds would be unique for each load on each individual bridge, and;

WHEREAS, CASS County would likely bear legal and financial liability for subsequent failure of its bridges, even if such failures are caused by loads they did not permit, and;

WHEREAS, CASS County and its residents, farmers, businesses, schools, post offices, and emergency responders, would be subjected to undue operational and economic hardships by further degradation of its road system and the structures thereon;

Resolution adopted this 19th day of March, 2019.

Meeting adjourned. Next meeting March 29, 2019.

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of March 19, 2019 upon motion by Waters, 2nd by Hartkopf were approved.

The position of a Cass County Wellness Coordinator (person to be a connector and bridge builder in Cass County between various working groups around community health initiatives) was discussed.

Motion by O'Brien; 2nd by Green: to enter into a Partnership Agreement (as funding partner only) with the Cass County Agricultural Extension District, Cass County Memorial Hospital and the Nishna Valley Family YMCA for the purpose of creating, funding and overseeing a Wellness Coordinator position to serve the residents of Cass County. Carried unanimously.

Friday, March 29, 2019

Lease of the care facility building (Willow Heights) was discussed. Current lease agreement expires 6/30/2019 and Partnership for Progress desires to renew agreement, preferably at same monthly rent rate of \$5,000/month. A new lease agreement will be prepared.

There is a vacancy on the Franklin Township board of trustees due to the death of a trustee. One application is on file for the position.

Motion by Waters, second by Green: to appoint Chris Heuton as Franklin Township Trustee for the remainder of the four year term ending 12/31/2020. Carried unanimously.

Secondary Roads is changing funding source for Bridge #114 project from Federal-aid to HBP-SWAP to allow county to salvage the existing bridge beams so they can be used later on Bridge #263.

Motion by Waters, 2nd by Green: to enter into IDOT Agreement (No.: 4-19-HSIP-SWAP-004) for Highway Safety Improvement Program- Secondary Federal-aid Swap Project No. HSIP-SWAP-C015(69)-FJ-15 and to approve Amendment #2 adding Project BROS-SWAP-C015(64)-FE-15 (Bridge 114) to Secondary Road FY2019 five year Construction Program. Carried unanimously.

MH/DD/GR Coordinator Deb Schuler presented report on activity for the month of February.

Committee reports: Hartkopf- 3/25 SWIMHC/Zion Recovery and 3/19 WCCA; Baier- 3/20 SWI Juvenile Detention and 3/25 Golden Hills RC&D.

The following claims were approved and the auditor authorized to issue checks for same:

Able Locksmiths	Handle Repairs	282.50
Akin Building Center	Supplies	96.01
Alliant Energy	Utilities	3220.93
Anita Supply Center	Custodial Supplies	166.98
Mary Anstey	Mileage/Parking Fees	82.00
Atlantic Municipal Utilities	Utilities	2339.31
Atlantic Pest Control LLC	Extermination Services	75.00
Barbara Baier	Meeting Mileage	11.70
Black Hills Energy	Utilities	174.53
Cappels	Supplies	29.13
CCMH Public Health	Grants	8210.92
Central Iowa Dist	Custodial Supplies	143.80
Charm-TEX	supplies	73.80
Choice Printing	Printing Services	269.50
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	297.69
Terry Duggan	Mileage	15.54
Farmers Electric Cooperative	Utilities	52.40
First National Bank	Misc Expenses	206.16
Great America Financial Servic	Copier Contracts	193.07
Stephen Green	Meal/Lodging/Mileage	460.20
Griswold American	Publishing	232.32
Griswold Communications	Telephone Service	223.61
Guthrie County Public Health	Claims	909.64
Phillip Hascall	Mileage	5.40
Hy-Vee Pharmacy	Medication	694.61
Hy-Vee	Supplies	2430.63
Iowa Law Enforcement Academy	Training	800.00
Iowa Western Community College	Training	858.00
ISACA Treasurer	Dues	225.00
ISSDA Financial Administration	Training	125.00
Laverty Sanitation	Sanitation Expense	95.00
City of Lewis	Utilities	96.18
Mediacom	Cable/Internet	386.89
Jeff Metheny	Rent	275.00
Mid American Energy	Utilities	247.86
Nishnabotna Valley R E C	Utilities	194.47
Mark O'Brien	Meals/Mileage/Lodging	468.05
Office Depot	supplies	116.51
Office Stop	Office Supplies	42.78

Friday, March 29, 2019 (continued)**General Basic Fund (continued)**

O'Reilly Auto Parts	Parts	47.44
Orscheln's	Supplies	121.95
Secure Shred Solutions	Shredding	138.00
Solutions	Tech Support	608.56
Vanessa Strazdas	Mileage	55.80
Pat Swanson	Rent	400.00
Karen Thomsen	Mileage	15.75
United States Cellular	Cellular Service	59.06
Verizon Wireless	Cellular Service	633.58
Mary Ward	Mileage/Meals/Parking	95.43
Windstream	Telephone Service	265.78

General Supplemental Fund

Choice Printing	Ballot Printing	15.00
Clarinda Academy	Juvenile Shelter Care	1306.20
ISACA Treasurer	Membership Dues	150.00
Sheri Karns	Mileage/Parking	66.34
Postmaster	Postage	300.00

Rural Services Basic Fund

Axon Enterprise	Supplies	270.00
Ben Bartholomew	equipment	69.31
CAM Hot Lunch	Service	54.85
Dvorak Tire and Service	Service	123.48
Iowa Narcotics Officers Assoc	Registration	900.00
Jones Automotive	Labor	1617.93

Secondary Road Fund

Absolute Ag Supply	Supplies	3.10
Akin Building Center	Supplies	44.27
Alliant Energy	Utilities	1782.90
Aspen Equipment Company	Parts	3072.14
Asphalt Paving Association	Meeting Fees	120.00
Atlantic Motor Supply	Supplies	921.26
Atlantic Municipal Utilities	Utilities	698.51
Charles Bechtold	Reimbursement	261.92
Leo Beschorner	Cellular Reimbursement	40.00
Cappels	Supplies	967.40
Dave Christensen	Cellular Reimbursement	40.00
Curtis Welding & Fab	Expendable Parts	22.50
Dan's Sanitation	Sanitary Disposal	50.00
Deter Motors Corp	Expendable Parts	80.32
EJS Supply	Expendable Parts	1664.00
Hallett Materials	Sand	394.55
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Henningsen Construction	Cold Patch	187.65
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
ISAC	Meeting Fee	220.00
Mark Knudsen	Cellular Reimbursement	40.00
Land O'Lakes Purina Feed	Road Salt	38423.45
Matheson Tri-Gas	Supplies	326.07
McAtee Tire Service	Tires/Tire Repair	48.50
OHalloran International	Parts/Service	8089.40
Overhead Door Company	Building Maintenance	1042.60
Pattison Sand Company	Rock	270000.00
RDO Truck Center	Expendable Parts	29.06
Steinbeck & Sons	Propane	1191.30
Truck Center Companies	Expendable Parts	878.92
Western Engineering	Sand	353.01
Wyman's Carquest	Expendable Parts	15.67
Ziegler	Parts/Service	3689.86

Sheriff Investigations

Anita Vet Clinic	K-9	62.00
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Local Option Tax Fund

Cass Co Environ Landfill	Per Capita Fee	10650.00
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Capital Projects

Berg Electric	Electrical Repair	972.49
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AmaizingEngy-URA DbSrv

First Whitney Bank& Trust	Debt Repayment	22337.79
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707 Poplar St Loan-DbSrv

First Whitney Bank& Trust	Debt Repayment	3333.33
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Local Emergency Mgmt Agency

City of Griswold	Registration	145.00
Mike Kennon	Fuel	171.26

Tuesday, April 23, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of April 9, 2019 upon motion by Waters, 2nd by O'Brien were approved.

County Conservation Director Micah Lee presented 3rd quarter FY19 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Pellett Memorial Woods and Outdoor Classroom) and naturalist's environmental education activities (143 programs to 2,612 persons).

Veteran Affairs Executive Director Mitch Holmes gave report of 3rd quarter FY19 activity. During the quarter 152 veterans were assisted: Federal VA benefits and/or local general assistance.

Montgomery County is without a county engineer and is asking whether or not Cass County engineer would serve as needed as the interim Montgomery County engineer until a new engineer is hired. Since the Cass County engineer is away from the county today, matter will be discussed at the next board meeting.

Committee reports: Hartkopf- West Central Community Action 4/16; and Cass-Atlantic Development Corporation 4/18.

CABEDA/Valley Business Park Corporation members Don Sonntag and Keith Harlan requested the board not dispose of the Valley Business Park site. They believe the site continues to have development potential. Taken under advisement.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund		
Access Systems	Copier Contract	1097.89
Adams County Sheriff's Dept	Service	560.00
Anita Supply Center	Custodial Supplies	190.37
Anita Tribune	Publishing	703.82
Mary Anstey	Mileage	101.70
Atlantic Motor Supply	Equipment	28.49
Atlantic Municipal Utilities	Utilities	2572.98
Atlantic News Telegraph	Publishing	500.28
Atlantic Pest Control	Service	45.00
Cass Co Environ Landfill	Sanitation Expense	10.00
Cass Co Meals on Wheels	Meals	650.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	35053.13
Central Iowa Dist.	Custodial Supplies	241.70
Choice Printing	Office Supplies	78.75
Continental Fire Spr Co	Inspection	195.00
Counsel Office & Documents	Copier Contract	153.31
Culligan Soft Water Serv	Cooler Rent	62.00
Dell Marketing	Computer	732.64
Sarah Dittmer	Transcripts	430.20
Electronic Engineering Corp	Service	82.50
Fareway Stores	Provisions	599.49
First National Bank	Misc Expenses	1320.04
Five Q Innovations	Web Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	Copier Lease	99.87
Green Acres Lawn & Landscaping	Snow Removal	175.00
Griswold American	Publishing	381.33
Guthrie County Public Health	Grants	3532.39
Hepler Curbside Recycling	Sanitation Expense	175.00
Melissa Ihnen	Rent	500.00
IMAGETek, Inc	Tech Support	190.00
Interior Touch	Flooring Removal	300.00
Iowa County Attorneys Assoc	Dues	468.00
Jocebee Apts	Rent	350.00
John Hartkopf	Lodging/Meals/Mileage	510.70
Lora Kanning	Meals	11.59
City of Lewis	Utilities	74.00
Mail Services	Print & Postage	550.76
Mediacom	Telephone Services	1075.34
Medivac Corp	Ambulance	3066.67

Tuesday, April 23, 2019 (continued)

General Basic Fund (continued)

Nelson Machine & Forge	Door Handles	840.56
Peggy Nissly, CSR	Transcripts	150.00
Office Depot	Supplies	104.76
Olsen Fuel Supply	Fuel	25.00
Polk County Treasurer	Medical Examiner	174.70
Postmaster	Postage	718.96
Brenda Pottebaum	Custodial Services	1312.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	144.95
Reporting Services	Transcripts	481.50
SIRWA	Utilities	33.00
Schumacher Elevator Co	Elevator Maintenance	242.99
Shelby Co Environmental Health	Inspection	100.00
SM PhotoGraphix	Brochure Design	60.00
Solutions	Tech Support	4257.00
Southwest Iowa Mental Health	Iowa Medicaid Enterprise	150.00
Stone Office Products	Office Equipment	700.08
Linda Templeman	Custodial Services	322.50
Tracey Marshall	Lodging/Meals	236.66
Verizon Wireless	Cellular Service	357.52
Mary Ward	Office Supplies	57.84
Welter Properties	Rent	225.00
Justin Williams	Rent	475.00
Wright Express WexBank	Fuel	828.46

General Supplemental Fund

Clair Acker	Precinct Election Official	96.30
Atlantic News Telegraph	Publishing	313.63
Cass County Sheriff	Juvenile Expenses	1812.50
Choice Printing	Ballots	72.00
Carolyn DeLay	Precinct Election Official	18.00
Deb Field	Precinct Election Official	102.25
John Fleming	Precinct Election Official	104.50
Heritage House	Polling Site	30.00
Iowa Secretary of State	Mailings	106.23
ISAC	Registration	50.00
ISACA Treasurer	Registration	50.00
Barbara Jensen	Precinct Election Official	90.00
Sonya Mikkelsen	Precinct Election Official	18.00
Public Safety Fund	County Contribution	28930.50
Mary Strong	Precinct Election Official	85.50
Kay Winston	Precinct Election Official	88.20
Pam Wolfe	Precinct Election Official	18.00

Rural Services Basic Fund

Bizco	Equipment	2419.75
Cappels	supplies	13.99
Deter Motors Corp	Maintenance	2504.41
First National Bank	Misc Expenses	1481.97
Galls	Equipment	8.79
Jones Automotive	Labor	219.18
McAtee Tire Service	Service	179.45
Solutions	Tech Support	959.00

Secondary Road Fund

Agri Drain Corp	Supplies	879.80
AgriVision	Expendable Parts	11.95
Alliant Energy	Utilities	503.72
Allied Oil & Tire Company	Oil	1692.35
Anita Supply Center	Supplies	2.97
Calhoun-Burns & Assoc	Consultant Fees	7082.82
Cass County Health Systems	Testing	27.00
Cintas	Uniforms	155.24
Cook Sanitation	Sanitary Disposal	55.00
Deter Motors Corp	Parts/Service	702.31
DLT Solutions	Software	3198.94
EJS Supply	Supplies	1266.20
Filter Care of Nebraska	Outside Services	141.45
First National Bank	Misc Expenses	214.16
Griswold Communications	Telephone Service	36.75
Gus Construction Co	Contract Payment	152205.50
Henningsen Constr Co	Cold Patch	199.80
Curtis Holste	Reimbursement	101.00
Iowa Dept of Trans	Continuing Ed	780.00
Kimball Midwest	Supplies	101.83
Land O'Lakes Purina Feed	Road Salt	18736.90

Secondary Roads Fund (continued)

Sheriff Investigations

Capital Projects

Per Mar Security Services Corp	Monitoring Services	233.70
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Local Emergency Mgmt Agency

Environmental Control Agency

Consrv LandAcq/Cap Imprvmnt

Atlantic Pest Control	Extermination Services	45.00
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[illegible]

Meeting adjourned. Next meeting April 30, 2019.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

Tuesday, April 30, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Hartkopf was approved. Minutes of April 9, 2019 upon motion by Waters, 2nd by O'Brien were approved.

[illegible]

The current Child Support Recovery intergovernmental contract for child support enforcement and establishment ends June 30, 2024. (covers the counties of Cass, Adair, Adams, Clarke, Decatur, Ringgold and Union with Cass County as ‘host county’; i.e. accounting agent). Each year it is amended to include the next fiscal year’s budget.

Tuesday, April 30, 2019 (continued)

Motion by Green, 2nd by Hartkopf: to approve “First Amendment to the Child Support County Staffing Contract” incorporating the Program Budget for State Fiscal Year 2020. Carried unanimously.

County Engineer reviewed current road projects. Renewal of engineer's employment agreement was discussed. After short discussion, action was postponed until next board session.

Montgomery County is without a county engineer and is asking to share the services of the Cass County engineer until a new engineer is hired.

Motion by Waters; 2nd by Green: to enter Joint Agreement between Cass County, Iowa and Montgomery County, Iowa for Interim Engineer Coverage. Cass County Engineer Charles Bechtold will serve as the interim Montgomery County Engineer until June 30, 2019 (or shorter time if a new Engineer is hired before June 30, 2019). Carried unanimously.

MH/DD/GR Coordinator Deb Schuler presented report on activity for the month of March.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund		
Akin Building Center	Supplies	9.79
Alliant Energy	Utilities	1456.05
Anita Engraving	Ribbons	106.05
Atlantic Municipal Utilities	Utilities	1406.48
Black Hills Energy	Utilities	97.68
Brown Electric Company	Electrical Repairs	536.16
Cappels	Supplies	131.51
Cott Systems	Maintenance/License	510.00
Counsel Office & Documents	Copier Contract	438.77
DataSpec, Inc	Software	449.00
Terry Duggan	Mileage	15.54
Dvorak Tire and Service	Vehicle Maintenance	42.49
Ed's Lawn Equipment	Equipment Maintenance	56.48
Farmers Electric Cooperative	Utilities	48.97
First National Bank	Misc Expenses	1116.78
General Fire & Safety Equip Co	Inspection	160.00
Great America Financial Service	Copier Lease	193.01
Griswold American	Publishing	41.42
Griswold Communications	Telephone Service	222.97
Guthrie County Public Health	Services	2056.71
Kenneth Harrison	Mileage	12.30
Hy-Vee Pharmacy	Medication	524.38
Hy-Vee	Inmate Food	2795.24
IA DNR PWS ID 153920	Dye	424.76
Jacobsen's Inc. of Adair	Supplies	283.20
John Hartkopf	Mileage	54.45
Lora Kanning	Mileage	57.60
Ashley Kress	Mileage	99.00
Laverty Sanitation	Sanitation Expense	95.00
McCurdy Investments	Rent	475.00
Mediacom	Cable/Internet	386.89
Mid American Energy	Utilities	196.66
Ted's Cooperative	Rent	520.00
Cindy Miller	Rent	500.00
Nishnabotna Valley R E C	Utilities	197.12
Office Stop	Office Supplies	63.69
Orscheln's	Supplies	82.97
Owens-King Company	Storage	697.95
Postmaster	Jail Stamps	150.00
Quill Corporation	Office Supplies	184.46
Schneider Corporation	Registration	1875.00
SOAR	Donation	350.00
Stone Office Products	Office Supplies	190.56
Thomson Reuters-West	Subscription	1549.24
Underground Specialty	Waterline Service	12000.00
United States Cellular	Cellular Service	54.03
Verizon Wireless	Cellular Service	1530.69
Mary Ward	Mileage	100.80
Windstream	Telephone Service	267.74
Brandi Wittrock	Mileage	99.72

General Supplemental Fund

Rural Services Basic Fund

Secondary Road Fund

Sheriff Investigations

Capital Projects

707 Poplar St Loan-DbSrv

Local Emergency Mgmt Agency

Environmental Control Agn

Consrv LandAcq/Cap Imprvmnt[illegible]

Calendar Year 2019, Page Number 30

Tuesday, May 14, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of April 30, 2019 upon motion by Waters, 2nd by Hartkopf were approved.

[illegible]

Kenner Baxter, Cass County Tourism representative and appointee to Western Iowa Tourism Council Region #1 reviewed Cass County tourism activity. Tourism committee met and decided to publish ads regarding tourism sites, etc. in the County.

[illegible]

County Auditor Dale Sunderman reported that payments on the two (one Cass County and one Audubon County) CABEDA/Valley Business Park loans are due June 1. In October of 2018 advance payments were made on the loans which leaves about \$59,200 principal plus interest on each of the two loans. The cash balance in the two counties' agency fund is about \$58,850. A separate account for the Valley Business Park Corporation is maintained at a local bank and lease of land proceeds are deposited there. The cash balance there plus the balance at the County are sufficient to allow retiring the loans this month. Auditor recommended making final payment of the loans on May 15.

Motion by Green; 2nd by O'Brien: to approve remittance of final payments on "Valley Business Park" loans on May 15. Carried unanimously.

[illegible]

County Engineer reviewed current road projects. Crews are working to apply contract rock as quickly as they can. Rock is being applied to Highland Addition roads, among others, today.

[illegible]

County engineer recommended that an untraveled portion of roadway in Cass Township be vacated.

Motion by Hartkopf; 2nd by O'Brien: to adopt Resolution No. 2019-007 RESOLUTION TO VACATE A COUNTY ROAD. Carried unanimously.

RESOLUTION NO. 2019-007 RESOLUTION TO VACATE A COUNTY ROAD

WHEREAS, in accordance with Iowa Code section 306.10 and 306.11, the following described portion of Road #7 of 1868 has not been traveled for several years and a public hearing is not required in order to vacate said road; and WHEREAS, no objections have been received, either in writing or by persons present at the open meeting held on May 14, 2019;

The portion of Secondary Road described as:

That Portion of Indian Creek Street, originally established (Road #7 of 1868) on August 22nd, 1868 (See Road Record South Book, page for Cass Twp. Section 5) lying in Parcel "A" of the NW 1/4 of the SW 1/4 of Section 5, T-75N, R-37W as recorded in Book 5, Page 235 (Plat of Survey for Duane Weirich) in Cass County, Iowa. The intention of this road closure is to vacate that untraveled portion of Indian Creek Street (33 feet wide) within said Parcel "A". The traveled portion of Indian Creek Street will not be affected by this road vacation.

The area so vacated shall revert to the adjacent owners of record as of the date of this order.

NOW THEREFORE BE IT RESOLVED by the Cass County Board of Supervisors that the subject section of road be ordered vacated and closed. Resolution adopted.

[illegible]

Employment agreement with engineer for FY2020 was discussed.

Motion by Hartkopf; 2nd by Green: to approve employment agreement with Charles I. Bechtold, PE for FY2020 (compensation \$111,024). Carried unanimously.

[illegible]

Reports filed: April 2019 Clerk of Court's, Sheriff's, and Recorder's reports of fees collected.

[illegible]

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Access Systems	Copier Contract	1037.38
Access Systems	Telephone Services	975.00
Akin Building Center	Supplies	44.79
Alliant Energy	Utilities	250.11
Anita Tribune Co	Publishing	418.45
Atlantic Municipal Utilities	Utilities	170.39
Atlantic News Telegraph	Publishing	599.08
Atlantic Pest Control	Extermination Services	47.50
Brown Electric Company	Service Call	112.97
Camblin Plumbing & Heating	Repairs/Service	642.25
Cappels	Supplies	19.97
Cass Co Auditor	Payroll Adjustment	15012.98

Tuesday, May 14, 2019 (continued)

General Basic Fund (continued)

Cass Co Meals on Wheels	Meals	650.00
CCMH Public Health	Grants	2472.91
CDW Government	Equipment	57.14
Central Iowa Dist.	Custodial Supplies	202.20
Charm-Tex	supplies	260.96
Choice Printing	Office Supplies	132.83
Cott Systems	Maintenance/License	150.00
Counsel Office & Documents	Copier Contract	660.30
Culligan Soft Water Serv	Cooler Rent	62.00
City of Cumberland	Utilities	115.80
First National Bank	Misc Expenses	1013.95
Five Q Innovations	Website Hosting	50.00
General Fire & Safety Equip Co	Inspection	224.00
Andrea Goins	Cellular Service	40.00
Great America Financial Servic	Copier Lease	292.91
Green Acres Lawn & Landscaping	Lawn Care	1016.00
Griswold American	Publishing	485.18
Hepler Curbside Recycling	Sanitation Expense	175.00
Hockenberry Family Care	Indigent Burial	1500.00
Holiday Inn Des Moines Airport	Training	94.08
Mitch Holmes	Mileage	92.04
HP	Docking Station	101.65
Melissa Ihnen	Rent	500.00
IMAGETek	Tech Support	190.00
Interior Touch	Carpet	524.90
ISCTA IA State Co Treasurers	Registration	140.00
City of Lewis	Utilities	98.00
Mail Services	Print & Postage	555.59
Tracey Marshall	Mileage/Lodging	140.76
McCurdy Investments	Rent	450.00
Mediacom	Telephone Services	1074.01
Medivac Corp	Ambulance	3066.67
Ted's Cooperative	Rent	780.00
Office Depot	supplies	57.50
Brenda Pottebaum	Custodial Services	1312.00
Dan Proehl	Cellular Service	40.00
Roland Funeral Services	Indigent Burial	1500.00
SIRWA	Utilities	33.75
Schumacher Elevator Co	Elevator Maintenance	242.99
Shield Technology Corporation	Equipment	475.00
Solutions	Tech Support	8644.79
Southwest Iowa Mental Health	Inmate Care	300.00
Stone Office Products	Office Supplies/Equipment	1329.49
Linda Templeman	Custodial Services	367.50
U.S. Bank Equipment Finance	Copier Lease	45.56
Verizon Wireless	Cellular Service	1279.43
Weirich Welding Plus	Services	538.87
Wright Express WexBank	Fuel	843.53
21st Century Cooperative	Fuel	902.80

General Supplemental Fund

Atlantic News Telegraph	Publishing	132.70
Cass Co Auditor	Payroll Adjustment	5212.90
Cass County Sheriff	Juvenile Service	1994.99
Clarinda Academy	Juvenile Shelter Care	2705.70
Crittenton Center	Emergency Shelter Care	746.40
Iowa Communities Assurance Pool	Premium	421.00
Public Safety Fund	County Contribution	30129.74

MH-DD Services Fund

Southwest Iowa Mental Health	Property Tax Transfer	33000.00
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Rural Services Basic Fund

Akin Building Center	supplies	4.84
Atlantic Motor Supply	supplies	13.49
Deter Motors Corp	Maintenance	676.64
Dvorak Tire and Service	Service	53.05
First National Bank	Misc Expenses	901.66
McAtee Tire Service	Service	807.53
Wyman's Carquest	Service	9.58

Secondary Roads Fund

Agri Drain Corp	Supplies	102.50
Agriland FS	Oil	5448.38
AgriVision	Expendable Parts	358.57
Alliant Energy	Utilities	356.65
Bargen Incorporated	Contract Payment	58612.40

Tuesday, May 14, 2019 (continued)

Secondary Roads Fund (continued)

Calhoun-Burns & Assoc	Consultant Fees	591.40
Cintas LOC 749	Uniforms	155.24
Cook Sanitation	Sanitary Disposal	55.00
Deter Motors Corp	Outside Services	172.09
Fastenal Company	Supplies	53.05
Filter Care of Nebraska	Outside Services	109.55
First National Bank	Misc Expenses	105.28
Greenfield Contractors	Building Repairs	3967.00
Griswold Communications	Telephone Service	38.50
Hotsy Cleaning Systems	Supplies	124.33
Housby Mack	Expendable Parts	347.32
Iowa Prison Industries	Signs	200.00
Iowa State University	Meeting Fee	65.00
Kano Laboratories	Supplies	203.35
Land O'Lakes Purina Feed	Road Salt	1630.85
Massena Telephone Company	Telephone Service	30.71
Matheson Tri-Gas	Supplies	532.37
McAtee Tire Service	Tires/Tire Repair	3663.69
Mid American Energy	Intersection Lighting	4.71
MTS	Sanitary Disposal	25.00
Nishnabotna Valley R E C	Intersection Lighting	37.93
OHalloran International	Parts/Service	1549.32
Olsen Fuel Supply	Fuel	14588.25
Alice Ray	Mileage	39.60
SIRWA	Water	33.75
Schildberg Construction	Rock	149538.47
Star Equipment	Parts/Rental	261.70
Stone Office Products	Office Supplies	47.66
Tiger Mart Griswold Amoco	Fuel	419.32
Vais Pump Service	Building Maintenance	215.07
Verizon Wireless	Cellular Service	538.51
Westel Systems	Telephone Service	36.69
Windstream	Telephone Service	65.92
Wyman's Carquest	Supplies	24.78
Ziegler	Parts/Service	1907.41
21st Century Cooperative	Fuel	16527.74

Sheriff Investigations

Cappels	supplies	61.98
Twin Creek Animal Hospital	k-9	114.80
First National Bank	k-9	25.00

Local Option Tax Fund

Atlantic City Clerk	Southlawn Mowing	97.50
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ValleyBus.Park-URA-DbSrv

First Whitney Bank& Trust	Debt Repayment	60267.87
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2017 Agribusiness URA-DbSrv

First Whitney Bank& Trust	Debt Repayment	14051.25
Rolling Hills Bank & Trust	Debt Repayment	14051.25

Local Emergency Mgmt Agency

Mike Kennon	Fuel	215.52
Solutions	Software Upgrade	155.00

Environmental Control Agn

Atlantic News Telegraph	Publishing	39.18
Cappels	Supplies	33.16
Crystal Clear of SW Iowa	Water	27.00
Farmers Electric Cooperative	Utilities	2031.84
First National Bank	Misc Expenses	53.77
John Deere Financial	Clothing Allowance	16.04
Marne/Elk Horn Telephone	911 Trunk Fees	3.56
Olsen Fuel Supply	Fuel	2607.82
Quandt Auto Salvage	Disposal	380.00
Sandbothe Firestone	Tire	450.81

[illegible]

Meeting adjourned. Next meeting May 21, 2019.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of May 14, 2019 upon motion by Hartkopf, 2nd by O'Brien were approved.

Motion by O'Brien, 2nd by Green: to re-appoint Roger Barbero of Atlantic to the Cass County Commission of Veteran Affairs for 3 year term beginning 07/01/2019. Carried unanimously.

EMA Coordinator Michael Kennon submitted written request to update the membership of the Local Emergency Planning Committee by adding and removing members. Appointments are for two years from the date of appointment by the Iowa Emergency Response Commission (Iowa Code Chapter 30). Members in good standing are automatically re-appointed to successive terms. The Commission revises its appointments upon request from the county.

Motion by Green, 2nd by Hartkopf: to nominate/appoint the following additional members to the Local Emergency Planning Committee: Ryan Archibald (Elected Official-EO and Fire Fighting Personnel-FFP); Virginia Coughlin (EO); Dave Erickson (Law Enforcement-LEP); and Mark O'Brien (EO); and to have State remove the following names from its list: Jerry Hultgren; Chuck Kinen; Rob Koppert; and Raymond Zellmer. Carried unanimously.

County Engineer reviewed current road projects.

The Iowa DOT has reviewed bids received by Cass County for a road project and the county is to review the bids and accept or reject said bids. County Engineer recommends rejection of bid and re-letting the project in July.

Motion by Hartkopf; 2nd by Green: to adopt Resolution No. 2019-008 RESOLUTION TO REJECT BIDS. Carried unanimously.

RESOLUTION NO. 2019-008 RESOLUTION TO REJECT ALL BIDS
WHEREAS, bids were received for Cass County Project STBG-CO15(67)—FG-15 at the Iowa Department of Transportation (IDOT) regular letting on May 21, 2019; and
WHEREAS, Cass County follows the IDOT instructional memorandum for the letting process (I.M. No. 5.030); and
WHEREAS, the low responsive bid received is about 125% of the local public agency engineer's estimate; and
WHEREAS, deferral of the project would not be contrary to the public interest;
NOW THEREFORE BE IT RESOLVED by the Cass County Board of Supervisors to reject all bids and to let the project again at a later date.

Resolution Adopted.

Motion by O'Brien; 2nd by Green: to adopt Resolution No. 2019-00 CASS COUNTY PROCUREMENT POLICY. Carried unanimously.

RESOLUTION NO. 2019-009 CASS COUNTY PROCUREMENT POLICY
PURPOSE

The purpose of this Procurement Policy is to ensure that sound business judgement is utilized in all procurement transactions and that supplies, equipment, construction and services are obtained efficiently and economically and in compliance with applicable federal law and executive orders.

APPLICATION

This policy applies to the procurement of all supplies, equipment, construction and services of and for the County of Cass related to the implementation and administration of a grant. All procurement will be done in accordance with 24 CFR 85, 36.

POLICY

I. Methods of Procurement

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

A. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies or other property, costing in the aggregate not more than \$100,000. The County shall comply with State or local small purchase dollar limits under \$100,000. If small purchases procedures are used for procurement under a grant, price or rate quotations shall be obtained from an adequate number of qualified sources to determine the most advantageous provider.

B. In the sealed bids (formal advertising) method, sealed bids are publicly solicited and a form fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the incitation for bids, is lowest in price.

C. In competitive negotiation, proposals are requested from a number of sources and the Request for Proposal (RFP) is publicized. Negotiations are normally conducted with more than one of the sources submitting offers, and either a fixed price or cost reimbursement type contract is awarded, as appropriate. Competitive negotiation may be used if conditions

Friday, May 31, 2019 (continued)**General Basic Fund (continued)**

Griswold Communications	Telephone Service	226.84
Guthrie Co Environmental Health	Claim	3873.44
Guthrie County Public Health	Claim	8120.10
Hardin County Treasurer	Registration	50.00
Kenneth Harrison	Mileage	24.60
Hy-Vee Pharmacy	Medication	87.39
Hy-Vee	Supplies	2204.67
Hygienic Laboratory	Water Testing	32.50
IACCVSO	Dues	50.00
Jacobsen's Inc of Adair	Plumbing Parts	49.99
Laverty Sanitation	Sanitation Expense	95.00
Mail Services	Print & Postage	576.52
Martin Sheet Metal	Tin	30.00
McAtee Tire Service	Tire Repair	29.95
Mediacom	Cable TV/Internet	344.89
Mid American Energy	Utilities	603.90
Nishnabotna Valley R E C	Utilities	316.36
Office Depot	supplies	301.82
Office Stop	Office Supplies	537.59
Orscheln's	Supplies	188.93
Pitney Bowes	Postage machine	111.00
Reporting Services	Transcripts	174.40
Rick's Auto Clinic	Vehicle Maintenance	36.00
Shield Technology Corporation	Software License	8753.75
Solutions	Tech Support	339.00
Stone Office Products	Furniture	1321.00
United States Cellular	Cellular Service	54.03
Verizon Wireless	Cell Phone	1479.08
Windstream	Telephone Service	285.09

General Supplemental Fund

Polk County Sheriff Civil Div	Juvenile Service	159.28
Pottawattamie Co Sheriff	Juvenile Service	35.00

Rural Services Basic Fund

ACGS	Supplies	19.99
Axon Enterprise	Equipment	1065.00
CAM Hot Lunch	Service	49.95
Dell Marketing	equipment	4801.32
Deter Motors Corp	Vehicle	15786.71
Dvorak Tire and Service	Service	46.61
Electronic Engineering Corp	service	62.50
Galls LLC	equipment	615.00
Griswold American	Publishing	30.08
Horizon Jet Wash	Service	35.00
National Assn School Resource	Training	395.00
Wex Bank Fleet Services	Fuel	6329.69

Secondary Road Fund

Akin Building Center	Supplies	3.78
Alliant Energy	Utilities	503.53
Atlantic Motor Supply	Supplies	1327.33
Atlantic Municipal Utilities	Utilities	284.64
Leo Beschorner	Cellular Reimbursement	40.00
Cappels	Supplies	212.88
Dave Christensen	Cellular Reimbursement	40.00
Dan's Sanitation	Sanitary Disposal	50.00
Fastenal Company	Supplies	59.96
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Henningsen Constr Co	Cold Patch	113.10
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Mark Knudsen	Cellular Reimbursement	40.00
Land O'Lakes Purina Feed	Road Salt	1672.45
Matheson Tri-Gas	Supplies	88.00
MTS	Sanitary Disposal	25.00
O'Reilly Auto Parts	Expendable Parts	24.57
Orscheln's	Supplies	151.98
Overhead Door Company	Building Maintenance	468.00
Road Builders	Expendable Parts	341.94
Stone Office Products	Office Supplies	165.99
Thermo King Christensen	Expendable Parts	266.73
Visions Windshield Repair	Outside Service	120.00
Wyman's Carquest	Supplies	166.80
Ziegler Inc.	Parts/Service	1239.46

Sheriff Investigations

Capital Projects

707 Poplar St Loan-DbSrv

Local Emergency Mgmt Agency

Environmental Control Agn

Consrv LandAcq/Cap Imprvmnt

[illegible]

/s/-Steve Baier, Chair

Tuesday, June 11, 2019

[illegible][illegible][illegible][illegible]

MINUTE BOOK 24

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General Basic Fund

MINUTE BOOK 24

Tuesday, June 11, 2019 (continued)**General Basic Fund (continued)**

Ullerich Construction	Repairs	350.10
U.S. Bank Equipment Finance	Lease	136.66
Verizon Wireless	Cellular Service	440.08
Mary Ward	Lodging	77.15
Western Iowa Tourism Reg	Grant	500.00
Wex Bank Fleet Services	Fuel	1207.99
21st Century Cooperative ATTN:	Fuel	82.82

General Supplemental Fund

Cass County Sheriff	Serving Notices	1173.60
Choice Printing Inc	Ballots	50.00
Crittenton Center Inc	Emergency Shelter Care	1166.25
IMWCA	Work Comp	17956.00
Iowa Secretary of State Lucas	Maintenance Fees	1864.02
Public Safety Fund	County Contribution	31095.44
Shelby County Auditor	Rent/Utilities/Custodial	1174.50

Rural Services Basic Fund

Anita Tribune Co	Publishing	27.95
Atlantic News Telegraph	Publishing	38.40
Cappels	supplies	4.59
Dvorak Tire and Service	Service	108.40
First National Bank	Training	523.85
First Wireless	Repair	227.72
Griswold Community Schools	meals	35.05
Hetrick Auto Body	labor	150.00
Iowa County Attorneys Assoc	Training	70.00
McAtee Tire Service Inc	Service	1539.19
Racom Corp	Service	4882.50
Wex Bank Fleet Services	Fuel	2983.89

Secondary Road Fund

AgriVision	Parts/Service	483.71
Alliant Energy	Utilities	290.66
Bi State Electronics	Supplies	1312.00
Boes Repair	Outside Services	80.00
Botna Way Ag Supply	Spray	47.63
Calhoun-Burns & Assoc	Consultant Fees	1847.80
Cintas LOC 749	Uniforms	234.85
Cook Sanitation	Sanitary Disposal	55.00
Deter Motors Corp	Expendable Parts	60.77
Dvorak Tire and Service	Tires/Tire Repair	350.45
Ed's Lawn Equipment	Supplies	13.00
Fastenal Company	Supplies	1136.36
Filter Care of Nebraska	Outside Services	20.20
Griswold Communications	Telephone Service	39.38
Iowa Prison Industries	Signs	11930.05
Land O'Lakes Purina Feed	Road Salt	6735.95
Massena Telephone Company	Telephone Service	30.76
City of Massena	Road Use Tax	10126.31
Matheson Tri-Gas	Supplies	724.47
McAtee Tire Service	Tires/Tire Repair	52.45
Mid American Energy	Intersection Lighting	4.72
MTS, Inc.	Sanitary Disposal	25.00
Nishnabotna Valley R E C	Intersection Lighting	37.65
OHalloran International	Expendable Parts	139.95
Olsen Fuel Supply	Fuel	14145.40
Alice Ray	Mileage	63.90
SIRWA	Water	33.75
Schildberg Construction	Rock	70778.97
Solutions	Computer Services	339.00
Southside Welding & Machine	Outside Services	181.50
Thermo King Christensen	Expendable Parts	177.82
Tiger Mart Griswold Amoco	Fuel	498.92
Titan Machinery	Parts/Service	1192.34
Truck Center Companies	Parts/Service	724.22
Verizon Wireless	Cellular Service	458.43
Westel Systems	Telephone Service	37.39
Windstream	Telephone Service	65.92
Wyman's Carquest	Supplies	25.37
Ziegler	Parts/Service	1179.58
21st Century Cooperative	Fuel	17967.38

Sheriff Investigations

Anita Vet Clinic	k-9	222.00
Atlantic Animal Health Center	k-9	116.16
Cappels	k-9	30.99

Capital Projects

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of June 11, 2019 upon motion by O'Brien, 2nd by Hartkopf were approved.

Three applications for renewal of Retail Cigarette/Tobacco Permits were considered.

Motion by Green, 2nd by O'Brien: to approve applications and to grant Retail Cigarette/Tobacco Permits for FY2020 to Hansen Valley Oil, rural Atlantic; 21st Century Cooperative C Store, rural Massena; and Dollar General Store, rural Griswold. Carried unanimously.

Co. Engineer recommends applying to the Iowa DOT for funding for maintaining of regulatory, warning and school area signs on the county road system.

Motion by Waters; 2nd by Green: to adopt Resolution No. 2019-010 Sign Replacement Program. Carried unanimously.

RESOLUTION NO. 2019-010

WHEREAS the County of Cass, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and
WHEREAS a review of signs has been conducted by the County of Cass or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and
WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the County of Cass, and
WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, [“Signs eligible for SRPFCC”](#).
NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OF CASS, THAT:

The County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.

- B) All signing materials will be installed by the County of Cass within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The County of Cass will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.
- E) The County of Cass recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the county to participate in the Sign Replacement Program for Cities & Counties.
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
- G) Application must be approved by Iowa DOT prior to ordering signs.
- H) Reimbursement, up to the program maximum, will be sent to the grantee AFTER:
 - the signs/posts have been installed.
 - the IA DOT receives a copy of the sign-order invoice.
 - the IA DOT receives proof of payment (Reimbursement Certification).

[illegible]

General Fund	Attorney	458,204
Attorney Federal Seiz	Attorney	23,962
Attorney Local Seized	Attorney	64,707
Co Attorney Special R	Attorney	41,854
General Fund	Auditor	251,876
General Fund	Board of Health-Sanitaria	35,000
General Fund	Board of Supervisors	321,050
Capital Projects	Capital Projects	2,040,704
General Fund	Conservation	355,806
Spec.Resource Enhance	Conservation	98,892
Consrv LandAcq/Cap Im	Conservation	56,407
General Basic Fund	County Farm	21,000
General Fund	Court Services	16,928
General Fund	Courthouse	222,855
707 Poplar St Loan-Db	Debt Service	40,000
General Fund	Election Administration	78,290
Rural Services Fund	Engineer - Sec. Rd.	244,000
Secondary Road Fund	Engineer - Sec. Rd.	7,699,000
General Fund	Fair & 4-H Clubs	72,000
Rural Services Fund	Flood & Erosion	24,000
Flood & Erosion/NRCS	Flood & Erosion	114,450
General Fund	General Relief	84,883
General Fund	Human Services	43,000
General Fund	Information Technology (I	227,417
General Fund	Jail	470,758
General Supplemental	Juvenile Probation/Detent	162,828
Rural Services Fund	Library Contract	85,800
General Fund	Local Health	299,000
Local Option Tax Fund	Local Option Sales Tax	695,593
General Fund	Medical Examiner	36,000
MH-DD Services Fund	MI/ID/DD/CD	371,508
General Fund	Nondepartmental	1,926,181
Rural Services Fund	Nondepartmental (Rur.S.)	7,000
General Fund	Recorder	194,650
Rec. Records Manageme	Recorder	9,801
Rural Services Fund	Road Clearing	70,000
General Fund	Sheriff	1,385,259
Sheriff Investigation	Sheriff's Investigations	202,000
General Fund	Treasurer	517,044
ValleyBus.Park-URA-Db	URA Valley Business Park	61,600
2017 Agribusiness URA	URA 2017 Agribusiness	56,205
General Fund	Veteran Affairs	108,411
Rural Services Fund	Weed Commissioner	11,727
General Fund	Zoning	7,434

Tuesday, June 18, 2019 (continued)

Grand Total without transfers 19,071,084

and to authorize the County Auditor to periodically transfer sums from the General, Rural and other funds to the Secondary Roads, General Supplemental and other funds during the 2019-2020 budget year in accord with Section 331, Code of Iowa. The total maximum transfer from and to the several funds shall not exceed (unless amended) the sums itemized as follows:

Appropriated Operating Transfers for 2019-2020:

General Services Fund

To Gen. Supplemental Fund	540,000
To Secondary Road Fund	168,315
To Capital Projects Fund	500,000
To 707 Poplar Debt Serv Fund	40,000

Rural Services Basic Fund

To Rur.Serv. Supp. Fund	300,000
To Secondary Road Fund	2,089,743

Local Option Tax Fund

To Secondary Roads Fund	200,000
To Rural Services Fund	305,000

TOTAL	4,143,058
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Resolution adopted this 18th day of June, 2019

[illegible]

In accordance with Iowa Code section 331.904(1) “The amount of the annual base salary of each deputy shall be certified by the principal officer (treasurer, recorder and auditor) to the board.” The officers submitted certifications which were all determined to be less than the maximum limitation.

In accordance with Iowa Code section 331.904(2)(c) “The sheriff shall set the annual base salary of each deputy sheriff who is classified as exempt under the federal Fair Labor Standards Act of 1938”. The salary submitted by the sheriff was determined to be less than or equal to the maximum limitation.

Motion by Green, 2nd by O'Brien: to certify the following annual base salaries for FY2020 to the auditor:

Sheriff's First Deputy:	John Westering	\$68,017.00/year
Treasurer's Deputies:	McDermott, Ashley	\$50,886.00/year
	Nichols, Bethany	\$50,886.00/year
	Symonds, Julie A.	\$50,886.00/year
Recorder's Deputy:	Wallingford, Marci	\$50,020.00/year
Auditor's Deputies:	Karns, Sheri	\$50,886.00/year
	Anstey, Mary	\$50,886.00/year

Carried unanimously.

[illegible]

Beginning FY2013 the position of jail administrator has been given to the first deputy sheriff. Rather than hire a jail administrator, the sheriff and board determined it was more practical for the first deputy sheriff to perform jail administration duties and authorized supplement pay for the first deputy. The amount was set at \$5,000, including social security and IPERS. The county sheriff has requested that said supplement pay be continued.

Motion by Waters, 2nd by Green: For fiscal year 2020 to authorize supplement pay [IOWA CODE 331.904(2.e.)] to First Deputy Sheriff John Westering in the amount of \$5,000 (including county share of social security and IPERS) for performing jail administration duties. Carried unanimously.

[illegible]

In accordance with section (331.904(4) “The board shall determine the compensation of extra help and clerks appointed by the principal county officers.”

Motion by O'Brien, 2nd by Green to set the following compensation schedule for FY2020:

Secondary Roads: (Union scale except as noted) Laborer \$19.43/hr; Maintenance \$21.05/hr; Road Equipment Operator 1 \$21.35/hr; Road Equipment Operator 2 \$21.72/hr; Dragline Operator 3 \$22.37/hr; Working Foreman \$22.75/hr; Yardman \$21.60/hr; Mechanic \$23.20/hr; Shop Foreman \$23.86/hr; Rodman \$20.24/hr

Office	Employee	FY2020
Zoning:	Hansen, Richard	5,612.50/year
Courthouse:	Proehl, Daniel	18.51/hour
Weed Commissioner:	Vogl, Dennis	30.00/hour
Veteran Affairs:	Holmes, Mitch	49,467.36/year
Attorney:	Groves, Beverly	52,387.00/year
	Jensen, Eva	41,551.00/year
Information Tech.	Goins, Andrea	63,530.40/year
Treasurer:	Bintrner, Abigail	42,750.00/year
	Wittrock, Brandi	45,625.00/year
Gen. Assistance	Schuler, Deb	30,326.00/year

M H Advocate	Schuler, Deb	30,326.00/year
Carried unanimously.		

In accordance with Iowa Code section 331.904(2)(d) “The board shall set the annual base salaries of any deputy sheriffs who are not classified as exempt under the federal Fair Labor Standards Act of 1938, as amended. Upon certification by the sheriff, the board shall review, and may modify, the annual base salaries of the deputy sheriffs who are not classified as exempt.” Base salaries (pay rates) submitted by Sheriff: road deputy \$27.68/hour; investigator \$28.68/hour and dog handler \$28.51/hour.

Motion by Waters, 2nd by Hartkopf: in accordance with union agreement to set the base salary for FY2020 of sheriff's road deputies at \$27.68/hr.: William Ayers, Tim Olsen, Corey Larsen, and Joshua McLaren; of investigator at \$28.68/hr.: Benjamin Bartholomew; and of dog handlers at \$28.51/hr.: Kyle Quist and Tyler Shiels. Carried unanimously.

Motion by Green, 2nd by Waters: in accordance with union agreement to set the following compensation schedule for base pay rates for FY2020:
 Sheriff's assistant \$22.38/hr.: Joni Knudsen and Billie McLaren;
 Sheriff's civil processor \$22.93/hr.: Stephanie Witzman;
 Jailers \$19.11/hr.: Maria Agboglo, Dorothy Cable, Linda Marxen, Susan Meier and Darcy Schwanke; and
 Lead Jailer \$20.61/hr.: Stacey Alfonso.
 Carried unanimously.

Secondary Roads employees' bargaining group has approved an employment agreement for fiscal year 2020:

Motion by Green, 2nd by O'Brien: to approve Secondary Roads employee bargaining group agreement. Carried unanimously.

In accordance with amended Code of Iowa an official county seal is to appear on election ballots in lieu of the local election commissioner's signature. A new digital seal has been created to be used for election and other purposes:

Motion by Hartkopf; 2nd by Green: to adopt a new official County Seal for election and other purposes. Carried unanimously.

Committee reports: Hartkopf – CABEDA and CADCO 6/13.

Meeting adjourned. Next meeting June 28, 2019.

/s/-Steve Baier, Chair Attest: /s/-Dale Sunderman, Auditor

Friday, June 28, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of June 18, 2019 upon motion by Hartkopf, 2nd by O'Brien were approved.

County Engineer reviewed current road projects.

Marne fire chief Josh Krause asked the County to approve the closing of a portion of M56 in Marne on July 20 and 21, the weekend when RAGBRAI bike riders are in the County. Board consensus was to approve closing. County engineer will work with details with the Marne RAGBRAI committee.

Montgomery County has not yet hired a county engineer and is asking to continue to share the services of the Cass County engineer until a new engineer is hired.

Motion by O'Brien; 2nd by Hartkopf: to enter a Joint Agreement between Cass County, Iowa and Montgomery County, Iowa for Interim Engineer Coverage. Cass County Engineer Charles Bechtold will serve as the interim Montgomery County Engineer until September 30, 2019 (or shorter time if a new Engineer is hired before September 30, 2019). Carried unanimously.

Friday, June 28, 2019 (continued)**General Basic Fund (continued)**

Craftmaster Hardware	parts	563.00
DCI	Training	60.00
Dell Marketing	Computers	600.00
Terry Duggan	Mileage	15.54
Ed's Lawn Equipment	Equipment Maintenance	7284.00
Fareway Stores	Jail Provisions	698.00
Farmers Electric Cooperative	Utilities	52.20
First National Bank	Misc Expenses	1588.88
Andrea Goins	Mileage	151.20
Great America Financial Servic	Copier Lease	193.04
Griswold American	Publishing	182.47
Griswold Communications	Telephone Service	230.53
Guthrie County Public Health	Services	5351.41
Kenneth Harrison	Mileage	12.30
Hy-Vee Pharmacy	Medication	188.05
Hy-Vee	Supplies	2822.28
ICIT	Registration Fees	400.00
Iowa County Recorders Assoc	Maintenance/Support	1748.44
Iowa Outdoors Magazine	Subscription	15.00
ISAC	Registration	210.00
Jocebee Apts	Rent	200.00
Judicial Dialog Systems	Maintenance/Support	5071.00
LabSource	Supplies	328.25
Mail Services	Print & Postage	4977.60
Tracey Marshall	Supplies/Airfare	536.25
McAtee Tire Service	Repairs	29.95
Mediacom	Telephone Services	355.87
Mid American Energy	Utilities	176.37
NACCTFO Donna D Peterson	Registration	158.00
Nishnabotna Valley R E C	Utilities	678.26
Office Depot	supplies	55.72
Office Stop	Office Supplies	24.45
Orscheln's	Supplies	166.47
Outfitters Plus	Uniforms	587.05
Pitney Bowes	Postage	288.96
Platinum Chemicals	supplies	446.00
Postmaster	Postage	122.44
Purchase Power	Postage	6032.83
Quill Corporation	Office Supplies	162.48
Reporting Services	Transcripts	88.00
Rick's Auto Clinic	Vehicle Maintenance	282.79
Roland Funeral Services	Transport	437.00
Secure Shred Solutions	Shredding Services	128.00
Solutions Inc	Tech Support	59968.72
Stone Office Products	Office Equipment	3098.97
Thomson Reuters-West	Subscription	269.24
Tree Pro	Shelters	123.00
United States Cellular	Cellular Service	54.03
Verizon Wireless	Cellular Service	1158.84
W & S Appliance	Parts	135.00
Windstream	Telephone Service	286.73
Brandi Wittrock	Mileage	51.30

General Supplemental Fund

Clarinda Academy	Juvenile Shelter Care	1446.15
Sarah Jennings	Juvenile Services	2000.00
Charles Miller	Mileage	42.30
Purchase Power	Postage	228.28
Reporting Services	Transcripts	88.50
Stone Office Products	Office Supplies/Equipment	2283.99

Rural Services Basic Fund

Deter Motors Corp	Maintenance	1317.73
Horizon Jet Wash	Service	35.00
Jones Automotive	Labor	4243.30
Motorola	Equipment -1036910273	9582.08
Per Mar Security Services Corp	Equipment	7340.00
Secondary Road Fund	Road Clearing	60000.00
Solutions	Tech Support	339.00
Dennis Vogl	Mileage	27.00
Watchguard Video	Equipment	24390.00

Secondary Road Fund

Agriland FS	Building Maintenance	17453.87
AgriVision	Expendable Parts	207.00
Akin Building Center	Building Maintenance	139.99

Secondary Road Fund (continued)

Alliant Energy

Sheriff Investigations

Local Option Tax Fund

Capital Projects

Atlantic Glass Company

707 Poplar St Loan-DbSrv

Mike Kennon	Fuel	59.69
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Environmental Control Agency

Consrv LandAcq/Cap Imprvmnt

[illegible]

/s/-Steve Baier, Chair

MINUTE BOOK 24

Tuesday, July 16, 2019 (continued)**General Basic Fund (continued)**

Five Q Innovations	Web Hosting	50.00
Andrea Goins	Cellular Service	40.00
Great America Financial Services	Copier Lease	99.87
Green Acres Lawn & Landscaping	Lawn Care	30.00
Griswold American	Publishing	554.22
Todd Hansen	Rent	350.00
Phillip Hascall	Mileage	5.40
Heppler Curbside Recycling	Sanitation Expense	175.00
Iowa County Attorneys Assoc	Registration	150.00
Iowa Dept of Veterans Affairs	Refund	89.69
Ted Johnson	Rent	400.00
Koch Brothers	Scanner	995.00
City of Lewis	Utilities	110.00
Mediacom	Telephone Services	987.95
Medivac Corp	Ambulance	3066.67
Ted's Cooperative	Rent	520.00
Postmaster	Postage	110.00
Brenda Pottebaum	Custodial Services	1280.00
PRIA	Dues	60.00
Dan Proehl	Cellular Service	40.00
SIRWA	Utilities	33.75
S W I T A	Support	6000.00
Schumacher Elevator Co	Elevator Maintenance	242.99
Senior Citizens Cass Co	Contribution	3723.00
Solutions	Tech Support	1804.48
Stone Office Products	Office Supplies	684.72
SWIPCO	Dues	2308.00
Linda Templeman	Custodial Services	322.50
Thomson Reuters-West	Subscription	269.24
Verizon Wireless	Cellular Service	94.56
W & S Appliance	Air Conditioner	650.00
Frank Waters	Mileage	202.95
21st Century Cooperative	Chemicals	103.98

General Supplemental Fund

Cass County Sheriff	Juvenile Expenses	1673.88
Crittenton Center	Emergency Shelter Care	559.80
IMWCA	Work Comp	7692.00
Public Safety Fund	County Contribution	31420.65
SWI Juvenile Emergency	Juvenile Services	36707.01

Rural Services Basic Fund

Atlantic Motor Supply	supplies	42.28
Atlantic Tire & Wheel	Service	784.00
Brown's Shoe Fit	Equipment	522.00
Cappels	supplies	7.09
Dvorak Tire and Service	Service	1931.45
Flood & Erosion Control Fund	Appropriation	24000.00
Hetrick Auto Body Corp Three	Service	180.00
Jones Automotive	Equipment	8211.05
McAtee Tire Service	Service	95.88
O'Reilly Auto Parts	supplies	25.61
Richter & Son Towing	Service	550.00
Dennis Vogl	Mileage	200.70
Wex Bank Fleet Services	Fuel	3033.99

Secondary Road Fund

AgriVision	Parts/Service	1804.62
Alliant Energy	Utilities	191.68
Anita Supply Center	Supplies	9.59
Arnold Motor Supply	Expendable Parts	26.63
Calhoun-Burns & Assoc.	Consultant Fees	1198.40
Casey's Business MasterCard	Fuel	115.47
Cintas LOC 749	Uniforms	187.88
Cook Sanitation	Sanitary Disposal	55.00
Deter Motors Corp	Expendable Parts	176.63
Diamond Mowers	Expendable Parts	529.10
Fastenal Company	Supplies	599.76
Filter Care of Nebraska	Outside Services	90.55
First National Bank	Misc Expenses	22.04
Griswold Communications	Telephone Service	37.82
Henningsen Constr Co	Cold Patch	159.50
I C E O O Glenda Edwards	Meeting Fee	200.00
Iowa Dept of Transportation	Sign Posts	3113.46
Massena Telephone Company	Telephone Service	30.81
Matheson Tri-Gas	Supplies	491.98

Secondary Road Fund (continued)

Secondary Road Fund (continued)

Rec. Records Management

Sheriff Investigations

Local Option Tax Fund

Capital Projects

Local Emergency Mgmt Agency

Environmental Control Agency

[illegible]

/s/-Steve Baier, Chair

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Hartkopf was approved. Minutes of July 16, 2019 upon motion by Green, 2nd by Hartkopf were approved.

[illegible]

MINUTE BOOK 24

Tuesday, August 6, 2019 (continued)

General Basic Fund (continued)

Iowa Land Records	Conference Fees	150.00
ISAC	Dues	6485.00
The Kiplinger Tax Letter	Subscription	38.00
Laverty Sanitation	Sanitation Expense	95.00
Legal Directories Pub Co	Directory	59.75
Mail Services	Print & Postage	602.03
McAtee Tire Service	Tire Repair	46.45
Mediacom	Telephone Services	355.87
Mid American Energy	Utilities	192.54
Nishnabotna Valley R E C	Utilities	710.66
Office Depot	supplies	37.76
OReilly Auto Parts	Parts	41.53
Pitney Bowes	Lease	49.42
Roland Funeral Services	Transport	362.00
Carol Rosenbaum	Rent	300.00
Rush Electric	Installation	3464.25
Schumacher Elevator Co	Elevator Maintenance	242.99
Secure Shred Solutions	Shredding Service	96.00
SOAR	Donation	250.00
Solutions	Tech Support	339.00
Southwest Iowa Mental Health	Service	100.00
State Hygienic Laboratory	Testing	26.00
Karen Thomsen	Mileage	15.75
United States Cellular	Cellular Service	53.56
Verizon Wireless	Cellular Service	1026.21
West Central Community Action	Appropriation	4000.00
Wex Bank Fleet Services	Fuel	1203.93
Windstream	Service	276.12

General Supplemental Fund

Clarinda Academy	Juvenile Shelter Care	1399.50
Iowa Communities Assurance Pool	Liability Ins. Premium	421.00
Sarah Jennings	Juvenile Services	2000.00

Rural Services Basic Fund

CovertTrack Group	Service	1995.00
Dvorak Tire and Service	Service	794.77
Horizon Jet Wash	Service	70.00
The Little Cobbler	Service	26.00

Secondary Road Fund

Agri Drain Corp	Supplies	12.78
AgriVision	Expendable Parts	158.83
Akin Building Center	Supplies	315.92
Alliant Energy	Utilities	246.88
Anita Supply Center	Supplies	11.51
Aspen Equipment Company	Outside Services	2085.94
Atlantic Motor Supply	Supplies	706.67
Atlantic Municipal Utilities	Utilities	253.07
Leo Beschorner	Cellular Reimbursement	40.00
Cappels	Supplies	135.90
Dave Christensen	Cellular Reimbursement	40.00
Consulting Archaeological	Consulting Fee	950.00
Dan's Sanitation	Sanitary Disposal	50.00
Diamond Mowers, Inc	Supplies	1040.54
Fastenal Company	Supplies	90.13
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Henningsen Constr Co	Cold Patch	307.40
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Jacobsen's Inc of Adair	Supplies	108.00
Mark Knudsen	Cellular Reimbursement	40.00
Lyman Ag Supply	Spray	47.50
Miller Farm Supply	Supplies	24.99
OHalloran International	Parts/Service	825.60
Overhead Door Company	Building Maintenance	312.00
Sta-Bilt Const Co	Microsurfacing	50853.92
Stone Office Products	Office Supplies	73.03
Ten Point Construction Co.	Contract Payment	96804.78
Truck Center Companies	Expendable Parts	66.36
Ziegler	New Equipment/Rented Equi	362994.33

Flood & Erosion/NRCS Fund

Elizabeth Williams	Mileage	339.50
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Local Option Tax Fund

Atlantic City Clerk	Southlawn Cemetery Mowing	780.00
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Capital Projects

Thursday, August 15, 2019 (continued)**General Basic Fund (continued)**

Cass County Sheriff	Serving Notices	64.00
CCMH Public Health	Grants	2000.00
Central Iowa Dist.	Custodial Supplies	269.00
Cintas First Aid & Safety	First Aid	172.00
City of Griswold	Utilities	106.19
Counsel Office & Documents	Copier Contract	157.21
Culligan Soft Water Service	Cooler Rent	62.00
Deter Motors Corp	2020 Chevy Traverse	20920.48
Ed's Lawn Equipment	Equipment Maintenance	60.00
Fareway Stores Inc	Provisions	103.51
First National Bank	Misc Expenses	333.78
Five Q Innovations	Web Hosting	50.00
General Fire & Safety Equip	Service	224.00
Andrea Goins	Cellular Service	40.00
Great America Financial Service	Copier Lease	99.87
Griswold American	Publishing	251.88
Hepler Curbside Recycling	Sanitation Expense	152.50
Mitch Holmes	Travel Expenses	156.01
IMAGETek, Inc	Tech Support	190.00
Imperial Properties	Rent	500.00
Interior Touch	Painting Supplies	87.92
ISAC	Registration	420.00
Jerrico Properties	Rent	500.00
City of Lewis	Utilities	86.00
Mediacom	Telephone Services	1044.38
Medivac Corp	Ambulance	3066.67
Mid American Energy	Utilities	92.83
Ted's Cooperative	Rent	660.00
Mt Cass Rentals	Rent	500.00
Pitney Bowes	Rental	49.42
Brenda Pottebaum	Custodial Services	1504.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	159.95
Rieken Funeral Homes	Indigent Burial	2038.40
SIRWA	Utilities	33.75
Schumacher Elevator Co	Elevator Maintenance	242.99
Solutions Inc	Tech Support	150.00
Southwest Iowa Mental Health	Inmate Care	100.00
Stone Office Products	Office Supplies	643.34
Linda Templeman	Custodial Services	273.75
Thomson Reuters-West	Subscription	269.24
Tracey Marshall	Lodging/Mileage	432.55
U.S. Bank Equipment Finance	Copier Contract	136.66
Verizon Wireless	Cellular Service	94.56
W & S Appliance	Air Conditioner	255.73
Wex Bank Fleet Services	Fuel	911.95
21st Century Cooperative	Fuel	73.97

General Supplemental Fund

Cass County Sheriff	Serving Notices	1836.28
Choice Printing	Envelopes	135.25
Clarinda Academy	Juvenile Shelter Care	1446.15
Crittenton Center	Emergency Shelter Care	699.75
IMWCA	Work Comp	7692.00
Iowa Communities Assurance Pool	Premium	163.00
Public Safety Fund	County Contribution	31035.08

Rural Services Basic Fund

Atlantic Motor Supply	Parts	7.39
Brown's Shoe Fit	Misc	171.00
Cappels	supplies	12.98
Deter Motors Corp	Maintenance	551.49
Dvorak Tire and Service	Service	152.06
First National Bank	Misc Expenses	31.19
McAtee Tire Service	Service	22.50
Olsen's Outdoor Power	Tow	100.00
OReilly Auto Parts	equipment	47.44
Richter & Son Towing	Service	275.00
Wex Bank Fleet Services	Fuel	3744.48

Secondary Road Fund

Agriland FS	Oil	1129.31
AgriVision	Parts/Service	2078.25
Alliant Energy	Utilities	206.96
Anita Supply Center	Supplies	119.89
Atlantic City Clerk	Storm Water Bill	99.18

Secondary Road Fund (continued)

Boes Repair Inc	Outside Services	658.75
Calhoun-Burns & Assoc	Consultant Fees	1198.90
Champlin Tire Recycling	Tire Disposal	711.00
Cook Sanitation	Sanitary Disposal	55.00
Denison Truck & Trailer Repair	Expendable Parts	12.50
Deter Motors Corp	Expendable Parts	26.62
Ed's Lawn Equipment	Supplies	23.00
Filter Care of Nebraska	Outside Services	84.50
First National Bank	Misc Expenses	170.00
Griswold American	Publications	33.25
Griswold Communications	Telephone Service	40.69
Hotsy Cleaning Systems	Supplies	124.97
Housby Mack	Expendable Parts	211.42
Iowa Dept of Transportation	Continuing Ed	480.00
Massena Telephone Company	Telephone Service	30.12
Matheson Tri-Gas	Supplies	508.11
McAtee Tire Service	Tires/Tire Repair	622.99
Mid American Energy	Intersection Lighting	4.73
MTS	Sanitary Disposal	25.00
Olsen Fuel Supply	Fuel	12628.09
OReilly Auto Parts	Expendable Parts	173.94
SIRWA	Water	33.75
Schildberg Construction	Rock	61848.74
Seneca Companies	Buildings & Grounds	1510.00
Tiger Mart Griswold Amoco	Fuel	506.83
Verizon Wireless	Cellular Service	460.00
Westel Systems	Telephone Service	36.07
Windstream	Telephone Service	76.05
Ziegler	Parts/Service	3117.83
21st Century Cooperative	Fuel	10530.78

Atlantic Animal Health Center	k-9	65.40
Cappels	supplies	97.97
First National Bank	Misc Expenses	342.56

Per Mar Security Services Corp	Monitoring Services	242.68
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Emergency Management Fund	Cellular Service	82.84
Mike Kennon	Fuel	308.43

Akin Building Center	Supplies	27.27
Anita Supply Center	Custodial Supplies	49.25
Cappels	Supplies	89.95
Crystal Clear of SW Iowa	Water	33.00
First National Bank	Misc Expenses	111.80
First Whitney Bank& Trust	Debt Repayment	12850.00
IMWCA	Work Comp	674.00
John Deere Financial	Clothing Allowance	109.99
Marne/Elk Horn Telephone	Telephone Services	3.73
Olsen Fuel Supply	Fuel	2365.28
Precision Applicators	Leachate Hauling	24000.00

/s/-Steve Baier, Chair

Friday, August 30, 2019

[illegible]

Motion by Hartkopf; 2nd by Green: to proclaim the month of September 2019 as Suicide Prevention and Awareness Month in Cass County. Carried unanimously.

[illegible][illegible]

Motion by Waters; 2nd by Green: the County Board of Supervisors do hereby proclaim September 2019 as National Voter Registration Month and Tuesday, September 24th, 2019 as National Voter Registration Day in Cass County. Carried unanimously.

[illegible][illegible]

Motion by O'Brien, 2nd by Hartkopf: to approve the Annual Urban Renewal Report, Fiscal Year 2018-2019 and to direct the Auditor to file the report with the State of Iowa. Carried unanimously.

[illegible][illegible][illegible]

General Basic Fund

MINUTE BOOK 24

Friday, August 30, 2019 (continued)**General Basic Fund (continued)**

Hy-Vee Pharmacy	Medication	246.91
Hy-Vee	Inmate Food	2764.93
ICIT	Registration	110.00
Iowa County Attorneys Assoc	Registration	75.00
Iowa Division of Labor Boiler	Inspection	80.00
ISAC	Registration	10.00
Laverty Sanitation	Sanitation Expense	95.00
Mail Services	Print & Postage	2526.10
McAtee Tire Service Inc	Tire Repair	14.50
McDermott & Son Roofing Co	Roofing Repairs	135.00
Mediacom	Telephone Services	380.87
Mid American Energy	Utilities	217.94
Kevin Namanny	Hauling Services	118.89
Nishnabotna Valley R E C	Utilities	476.10
Mark O'Brien	Mileage/Lodging	277.07
Office Depot	supplies	95.26
Office Stop	Supplies	109.03
Orscheln's	Supplies	930.78
Pitney Bowes	Postage	671.96
Quill Corporation	Office Supplies	159.95
Richter & Son Towing	Towing Service	1936.80
Roland Funeral Services	Transport	437.00
Schildberg Construction	Rock	199.95
Secure Shred Solutions	Shredding Service	92.00
Solutions Inc	Tech Support	250.00
State Hygienic Laboratory	Water Testing	13.00
Ticknor Construction	Snow Removal	125.00
Tracey Marshall	Lodging/Mileage	448.59
United States Cellular	Cellular Service	54.18
Verizon Wireless	Cellular Service	1049.21
W & S Appliance	Air Conditioner	804.00
Mary Ward	Mileage/Lodging	107.73
Windstream	Telephone Service	270.88

General Supplemental Fund

BW Outfitters	Postage	9.92
IMWCA	Work Comp	7692.00
Sarah Jennings	Juvenile Services	2000.00
SEAT Treasurer ISAC	Registration	100.00

Rural Services Basic Fund

ACGS, Inc.	supplies	89.98
Dvorak Tire and Service	Service	490.52
Horizon Jet Wash	Service	35.00
Jones Automotive	Service	1857.50

Secondary Road Fund

AgriVision	Parts/Service	412.45
Alliant Energy	Utilities	230.99
Allied Oil & Tire Company	Supplies	119.11
Anita Supply Center	Supplies	9.50
Atlantic Motor Supply	Supplies	983.71
Atlantic Municipal Utilities	Utilities	391.82
Bargen Incorporated	Crack Repair	12925.00
BC Murphy Enterprises	Equipment Rental	1187.50
Leo Beschorner	Cellular Reimbursement	40.00
Brown Auto Body	Repairs	580.00
Camblin Mechanical Inc	Building Maintenance	33.24
Cappels	Supplies	360.45
Casey's Business MasterCard	Fuel	174.33
CCL Supply	Supplies	616.49
Dave Christensen	Cellular Reimbursement	40.00
Cintas LOC 749	Uniforms	234.89
Consulting Archaeological	Consulting Fees	950.00
Dvorak Tire and Service	Tires/Tire Repair	400.88
Echco Concrete	Supplies	3027.50
Fastenal Company	Supplies	198.99
Filter Care of Nebraska	Outside Services	97.80
Richard E Hansen	Cellular Reimbursement	40.00
Hayes & Son Construction	Equipment Rental	210.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems	Equipment	9026.00
Industrial Supply Solutions	Supplies	4401.60
Iowa Dept of Transportation	Supplies	825.38

Secondary Road Fund (continued)

Meeting adjourned. Next meeting September 10, 2019.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of August 30, 2019 upon motion by O'Brien, 2nd by Green were approved.

MH/DD/GR Coordinator Deb Schuler presented report on activity for the month of July.

Representatives of Carrier Corporation discussed a Variable Refrigerant Flow heating and A/C system which would replace the current courthouse heating and cooling system(s).

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The county treasurer received an offer to purchase a 2018 County Held Tax Sale Certificate for a parcel of real estate. Per the agreement, the purchaser requests abatement of back taxes, penalty, interest and will pay the assignment fee (Iowa Code 446.31).

Tuesday, September 10, 2019

Motion by Green, 2nd by Waters: to assign Tax Sale Certificate Number 2018-117 to Mike Hill and to abate all back taxes, penalty, interest. Mr. Hill will pay the assignment fee and will clean up the property. (W1/2 N1/3 S1/2 Lot 12, Second Addition, Cumberland, Iowa). Carried unanimously.

Reports filed: August 2019 Clerk of Court’s, Sheriff’s, and Recorder’s reports of fees collected.

Meeting adjourned. Next meeting September 17, 2019.

/s/-Steve Baier, Chair Attest: /s/-Dale Sunderman, Auditor

Tuesday, September 17, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O’Brien and Frank Waters. Agenda upon motion by Waters, 2nd by O’Brien was approved. Minutes of September 10, 2019 upon motion by Hartkopf, 2nd by Green were approved.

Darrin Hardisty said he would like to purchase a parcel now owned by Cass County– Baker’s Addition, Lot 3, Cumberland. The lot is located next to a parcel he owns. Taken under consideration.

Committee reports: Hartkopf – Valley Business Park 9/22; CADCO Board meeting 9/12; Zion-SWIMHC 9/16; and CADCO Business meeting 9/17.

The following claims were approved and the auditor authorized to issue checks for same:

| General Basic Fund           |                    |         |
|------------------------------|--------------------|---------|
| Access Systems               | Copier Contract    | 634.60  |
| AFD Extinguisher Service     | Inspection         | 212.00  |
| Akin Building Center         | Supplies           | 32.40   |
| Anita Supply Center          | Custodial Supplies | 550.43  |
| Anita Tribune Co             | Publishing         | 503.83  |
| Atlantic Glass Company       | Window Repair      | 355.02  |
| Atlantic Municipal Utilities | Utilities          | 1467.98 |
| Atlantic News Telegraph      | Publishing         | 791.89  |
| Audubon County Sheriff       | Juvenile Expenses  | 43.92   |
| Blaine's Service             | Tire Repair        | 24.40   |
| Camblin Plumbing & Heating   | Service            | 1211.46 |
| Cappels                      | Supplies           | 27.95   |
| Cass Co Meals on Wheels      | Meals              | 650.00  |
| Cass County Sheriff          | Serving Notices    | 161.71  |
| CDW Government               | Equipment          | 13.23   |
| CenTec Cast Metal Products   | Veteran's Markers  | 362.27  |
| Choice Printing LLC          | Office Supplies    | 204.28  |
| Counsel Office & Documents   | Copier Contract    | 319.37  |
| Culligan Soft Water Serv     | Cooler Rent        | 62.00   |
| District IV Auditors -ISACA  | Registration       | 15.00   |
| Ed M Feld Equipment Co       | Inspection         | 272.00  |
| Fareway Stores               | Jail Provisions    | 6.29    |
| First National Bank          | Misc Expenses      | 1451.22 |
| Five Q Innovations           | Website Hosting    | 35.00   |
| Andrea Goins                 | Cellular Services  | 40.00   |
| Great America Financial Serv | Copier Lease       | 99.87   |
| Griswold American            | Publishing         | 66.50   |
| Bev Groves                   | Mileage            | 66.36   |
| Hepler Curbside Recycling    | Sanitation Expense | 197.50  |
| Hockenberry Family Care      | Transport          | 300.00  |
| IACCVSO                      | Registration       | 120.00  |
| IMAGETek                     | Tech Support       | 190.00  |
| JMH Housing                  | Rent               | 400.00  |
| City of Lewis                | Utilities          | 74.00   |
| McCurdy Investments          | Rent               | 500.00  |
| Mediacom                     | Telephone Services | 1046.10 |
| Medivac Corp                 | Ambulance          | 3066.67 |
| Office Depot                 | supplies           | 120.18  |
| Pakor                        | Background Panel   | 416.32  |

**Tuesday, September 17, 2019 (continued)****General Basic Fund (continued)**

|                             |                        |         |
|-----------------------------|------------------------|---------|
| Pitney Bowes                | Postage Machine Rental | 775.96  |
| Brenda Pottebaum            | Custodial Services     | 1376.00 |
| Dan Proehl                  | Cellular Service       | 40.00   |
| Rush Electric               | Electrical Repairs     | 4919.72 |
| SIRWA                       | Utilities              | 33.75   |
| Schumacher Elevator Co      | Elevator Maintenance   | 242.99  |
| Solutions                   | Tech Support           | 23.99   |
| Stone Office Products       | Office Supplies        | 779.64  |
| Linda Templeman             | Custodial Services     | 322.50  |
| Thomson Reuters-West        | Subscription           | 277.32  |
| U.S. Bank Equipment Finance | Copier Contract        | 136.66  |
| Verizon Wireless            | Cellular Service       | 94.56   |
| Welter Properties           | Rent                   | 325.00  |
| Wex Bank Fleet Services     | Fuel                   | 996.81  |

**General Supplemental Fund**

|                         |                     |          |
|-------------------------|---------------------|----------|
| Atlantic News Telegraph | Publishing          | 120.82   |
| Cass County Sheriff     | Juvenile Service    | 794.20   |
| Children's Square USA   | Juvenile Expenses   | 595.50   |
| Public Safety Fund      | County Contribution | 30765.28 |
| Solutions               | Tech Support        | 155.00   |

**Rural Services Basic Fund**

|                         |               |         |
|-------------------------|---------------|---------|
| Deter Motors Corp       | Maintenance   | 535.93  |
| First National Bank     | Misc Expenses | 54.31   |
| Galls                   | uniforms      | 106.39  |
| McAtee Tire Service     | Service       | 314.76  |
| Wex Bank Fleet Services | Fuel          | 3499.35 |

**Secondary Road Fund**

|                               |                       |           |
|-------------------------------|-----------------------|-----------|
| AgriVision                    | Expendable Parts      | 178.09    |
| Alliant Energy                | Utilities             | 213.38    |
| Anita Tribune Co              | Publishing            | 48.00     |
| Atlantic News Telegraph       | Publishing            | 345.00    |
| Charles Bechtold              | Reimbursement         | 186.70    |
| Leo Beschorner                | Reimbursement         | 150.00    |
| Caliber Concrete              | Supplies              | 705.35    |
| Casey's Business MasterCard   | Fuel                  | 75.00     |
| Cintas LOC 749                | Uniforms              | 187.96    |
| Cook Sanitation               | Sanitary Disposal     | 55.00     |
| Fastenal Company              | Supplies              | 165.03    |
| First National Bank           | Misc Expenses         | 527.76    |
| Griswold Communications       | Telephone Service     | 37.73     |
| Hotsy Cleaning Systems        | New Equipment         | 18031.00  |
| Massena Telephone Company     | Telephone Service     | 30.96     |
| Matheson Tri-Gas              | Supplies              | 508.11    |
| McAtee Tire Service           | Tires/Tire Repair     | 280.80    |
| Metal Culverts                | Pipe                  | 216.72    |
| Mid American Energy           | Intersection Lighting | 4.71      |
| MTS                           | Sanitary Disposal     | 25.00     |
| Nishnabotna Valley R E C      | Intersection Lighting | 37.79     |
| Oathoudt Solutions            | Building Maintenance  | 92.73     |
| Olsen Fuel Supply             | Fuel                  | 9639.35   |
| Schildberg Construction       | Rock                  | 31998.97  |
| Southwest Iowa Rural Electric | Building Maintenance  | 182.14    |
| Tiger Mart Griswold Amoco     | Fuel                  | 498.71    |
| Verizon Wireless              | Cellular Service      | 459.94    |
| Westel Systems                | Telephone Service     | 36.36     |
| Wick's Trucks                 | New Equipment         | 196050.00 |
| Windstream                    | Telephone Service     | 70.10     |
| Wyman's Carquest              | Supplies              | 46.89     |
| 21st Century Cooperative      | Fuel                  | 7511.09   |

**Sheriff Investigations**

|                     |               |        |
|---------------------|---------------|--------|
| Cappels             | k-9           | 30.99  |
| First National Bank | Misc Expenses | 284.13 |
| Kyle Quist          | Concrete Pad  | 250.00 |

**Local Option Tax Fund**

|                          |                  |          |
|--------------------------|------------------|----------|
| Atlantic City Clerk      | Southlawn Mowing | 585.00   |
| Cass Co Environ Landfill | Fee              | 10650.00 |

**Capital Projects**

|                                |                     |         |
|--------------------------------|---------------------|---------|
| Interior Touch                 | Flooring Install    | 3964.57 |
| Per Mar Security Services Corp | Monitoring Services | 242.68  |

**Local Emergency Mgmt Agency**

|                          |                   |        |
|--------------------------|-------------------|--------|
| AFD Extinguisher Service | Fire Extinguisher | 65.00  |
| Mike Kennon              | Fuel              | 104.40 |

**Environmental Control Agency**

[illegible]

/s/-Steve Baier, Chair                      Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 3:15 p.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters, for the purpose of interviewing candidates for the position of Cass County Engineer.

Only one application received as of this meeting.  
At 3:30 p.m. the board interviewed the candidate: Nicole M. Stinn. Interview ended at about 4:49 p.m.  
Meeting adjourned at 4:50 p.m.

/s/-Steve Baier, Chair                      Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of September 17 and 24, 2019 upon motion by O'Brien, 2nd by Waters were approved.

Marne Elk Horn Telephone Co. has sold its wireless Internet division to NishnaNet. Since 2001 METC has had an agreement with Cass County to have equipment on Cass County's tower. Said agreement does not transition to NishnaNet.

Motion by O'Brien, 2nd by Green: to approve a lease agreement with NishnaNet to have equipment on Cass County's tower. In lieu of a rental fee, a 15 Meg high speed Internet connection and Internet service will be provided to the County. Carried unanimously.

Disposition of a parcel of real estate in Cumberland, now owned by the county, was discussed. Motion by O'Brien, 2nd by Green: to adopt Resolution No. 2019-013. Carried unanimously.

**Resolution 2019-013 NOTICE OF SALE OF REAL PROPERTY-PARCEL IN CUMBERLAND, IOWA**

Resolved- to dispose of Parcel #340020141001000, described as Lot 3, Bakers Addition to the town of Cumberland, Cass County, Iowa, by public auction. It is further resolved to conduct a hearing on said proposal on October 8, at 9:05 a.m. in the courthouse boardroom with action on said disposition to follow.

Resolution adopted this 24th day of September, 2019.

County Engineer reviewed current road projects.

Meeting adjourned. Next regular meeting September 30, 2019.

/s/-Steve Baier, Chair

Monday, September 30, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Hartkopf was approved. Minutes of September 24, 2019 upon motion by Hartkopf, 2nd by O'Brien were approved.

Auditor reported that the Brighton Township clerk resigned effective October 1. Brighton Township officers are appointed by the Board of Supervisors. Taken under advisement.

MH/DD/GR Coordinator Deb Schuler presented report on activity for the month of August.

The following claims were approved and the auditor authorized to issue checks for same:

|                                         |                          |          |
|-----------------------------------------|--------------------------|----------|
| <b><u>General Basic Fund</u></b>        |                          |          |
| Access Systems                          | Copier Contract          | 314.34   |
| AgriVision                              | Service/Parts            | 158.60   |
| Alliant Energy                          | Utilities                | 220.24   |
| Steve Alstrom                           | Rent                     | 535.00   |
| Anita Supply Center                     | Custodial Supplies       | 460.35   |
| Atlantic Municipal Utilities            | Utilities                | 2789.39  |
| Atlantic Pest Control                   | Extermination Services   | 140.00   |
| Abigail Bintner                         | Mileage                  | 81.00    |
| Black Hills Energy                      | Utilities                | 33.75    |
| Camblin Plumbing & Heating              | Repair Service           | 540.50   |
| Cappels                                 | Supplies                 | 214.29   |
| Central Iowa Dist.                      | Custodial Supplies       | 477.20   |
| Charm-Tex                               | supplies                 | 113.80   |
| Choice Printing                         | Supplies                 | 3.50     |
| Cott Systems                            | Maintenance/License      | 660.00   |
| Counsel Office & Documents              | Copier Contract          | 196.21   |
| Maureen Doherty                         | Contracted Services      | 666.00   |
| Terry Duggan                            | Mileage                  | 15.54    |
| Farmers Electric Cooperative            | Utilities                | 46.65    |
| First National Bank                     | Misc Expenses            | 1240.95  |
| Great America Financial Serv            | Copier Lease             | 193.04   |
| Griswold American                       | Publishing               | 214.01   |
| Griswold Communications                 | Telephone Service        | 237.07   |
| Kenneth Harrison                        | Mileage                  | 12.30    |
| Hy-Vee Pharmacy                         | Medication               | 443.78   |
| Hy-Vee                                  | Supplies                 | 2872.96  |
| Interior Touch                          | Paint Supplies           | 39.24    |
| ISAC                                    | Registration             | 70.00    |
| Laverty Sanitation                      | Sanitation Expense       | 95.00    |
| Ashley McDermott                        | Mileage                  | 9.45     |
| Mediacom                                | Telephone Services       | 115.78   |
| Mid American Energy                     | Utilities                | 171.73   |
| Kevin Namanny Namanny                   | Hauling Rock             | 224.40   |
| Nishnabotna Valley R E C                | Utilities                | 570.97   |
| Mark O'Brien                            | Mileage                  | 109.26   |
| OReilly Auto Parts                      | Supplies                 | 3.99     |
| Orscheln's                              | Supplies                 | 39.46    |
| Postmaster                              | Postage                  | 121.00   |
| Purchase Power                          | Postage Meter            | 1008.50  |
| Schildberg Construction                 | Rock                     | 268.40   |
| State Hygienic Laboratory               | Testing                  | 32.50    |
| Stone Office Products                   | Office Supplies          | 2935.22  |
| TJM Rentals                             | Rent                     | 440.00   |
| United States Cellular                  | Cellular Service         | 54.18    |
| Verizon Wireless                        | Cellular Service         | 709.30   |
| Windstream                              | Telephone Service        | 272.78   |
| Brandi Wittrock                         | Mileage                  | 34.65    |
| 21st Century Cooperative                | Fuel                     | 167.94   |
| <b><u>General Supplemental Fund</u></b> |                          |          |
| Mary Anstey                             | Mileage                  | 54.90    |
| Clarinda Academy                        | Juvenile Shelter Care    | 1306.20  |
| Sarah Jennings                          | Juvenile Services        | 2000.00  |
| Sheri Karns                             | Mileage                  | 56.48    |
| Shelby County Auditor                   | Rent/Utilities/Custodial | 1174.50  |
| Treas State of Iowa State               | Indigent Defense Fund    | 1324.00  |
| Storey Kenworthy                        | Envelopes                | 79.45    |
| SWI Juvenile Emergency                  | Juvenile Services        | 36707.01 |
| <b><u>Rural Services Basic Fund</u></b> |                          |          |
| CDW Government                          | Equipment                | 273.40   |
| First Wireless                          | equipment                | 90.00    |
| Horizon Jet Wash                        | Service                  | 35.00    |
| Jones Automotive                        | Labor                    | 335.60   |

### Secondary Road Fund

## Sheriff Investigations

## Local Option Tax Fund

707 Poplar St Loan-DbSrv

**Local Emergency Mgmt Agency**

**Environmental Control Agency**

Consrv LandAcq/Cap Imprymnt[illegible]

/s/-Steve Bajer, Chair

MINUTE BOOK 24

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of September 30, 2019 upon motion by Waters, 2nd by O'Brien were approved.

County Conservation Director Micah Lee presented 1st quarter FY20 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Hitchcock House, Indian Creek, Troublesome Creek and Outdoor Classroom) and naturalist's environmental education activities: 67 programs to 1,027 persons.

At about 9:05 the board recessed and conducted a hearing on its proposal to dispose of Parcel #340020141001000, described as Lot 3, Bakers Addition to the town of Cumberland, Cass County, Iowa, by public auction.

Chair presented parcel information and then asked whether or not anyone wished to comment. There being no one. Motion by Green, 2nd by Hartkopf: to close the hearing. Carried unanimously.

In continued session: After short discussion - Motion by Green, 2nd by Waters: In accord with resolution 2019-013, to dispose of Lot 3, Bakers Addition, town of Cumberland by public auction. Carried unanimously.

Auction process and manner of transfer were discussed. Chair Baier set the opening bid at \$100. Darrin Hardisty bid \$100. His being the only bid, the chair declared the parcel sold to Darrin Hardisty for the sum of \$100.

County Zoning Administrator Rich Hansen presented information regarding the MidAmerican Energy plan. [In 2017 MidAmerican Energy announced its plan to invest \$1 billion "repowering" about 706 older turbines across Iowa, updating them with longer blades, hubs and more efficient nacelles. Each upgraded turbine will annually net between 19 and 28 percent more energy.] There are over 150 wind turbines in Cass County and recently MidAmerican has been working with Cass County on waivers to permit shorter set-back distances for a small number of the turbines.

Rich Hansen, assistant to the Cass County Engineer reviewed current road projects including resurfacing Olive Street Road and Lewis Road.

The county treasurer received an offer to enter in to an agreement to assign a 2016 County Held Tax Sale Certificate for a parcel of real estate. Per the agreement, the city requests abatement of taxes, penalty, interest and cost of Tax Sale Certificate. (Iowa Code 445.16).

Motion by O'Brien, 2nd by Green: to assign Tax Sale Certificate Number 2016-104 to the City of Atlantic and to abate all back taxes, penalty, interest and cost. The City will move forward with the tax sale certificate deed. (That part of Lot 1, Block 120 N and E of Bull Creek, Atlantic, Iowa). Carried unanimously.

County Auditor reported that the election poll book software currently used by the county was being discontinued by the State of Iowa and he recommended that the County participate via 28E agreement with the other counties and use the software of the Iowa Precinct Atlas Consortium.

Motion by Green; 2nd by O'Brien: to adopt RESOLUTION NO. 2019-014. Carried unanimously.  
RESOLUTION NO. 2019-014

WHEREAS, the purpose of the agreement is to provide an organizational structure to purchase a copyright license for distribution and use of Precinct Atlas within the State of Iowa; and

WHEREAS, authority for this agreement is contained in Chapter 28E of the Code of Iowa;

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors to authorize the chair to sign the 28E agreement for IOWA PRECINCT ATLAS CONSORTIUM.

PASSED AND ADOPTED this 8th day October, 2019.

Reports filed: September 2019 Clerk of Court's, Sheriff's, and Recorder's reports of fees collected.

Meeting adjourned. Next meeting October 15, 2019.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor



**Tuesday, October 15, 2019**

The Cass County Board of Supervisors met with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of October 8, 2019 upon motion by Hartkopf, 2nd by Waters were approved.

Chair Baier presented information regarding an economic development proposal. Information was received from the Iowa Department of Economic Development that an unnamed East Coast light industrial manufacturer was seeking to expand into the rural Midwest. The business prefers locating in a Midwest rural county, near a city of about 7,000, within 60 miles of a major airport, with railroad access, near four lane highway, on a paved road, has a 40,000 square foot facility, with paved parking, with adequate water and electricity, etc. The business could bring upwards of 30 jobs paying \$18 to \$22 per hour. The company is not seeking TIF (tax increment financing) but does expect certain commitments from the county. If Cass County chooses to be eligible as a site, the notice to proceed on the proposal needs to be submitted soon. After due discussion:

Motion by Green, 2nd by Hartkopf: to proceed with economic development proposal AW2247. Carried unanimously.

Compensation of township trustees IA CODE 359.46 (clerk same rate IA CODE 359.47) was last reviewed August 15, 2012. At that time ‘Minimum daily pay rate for . . . attending a scheduled meeting of township trustees’ was set at \$35 and the ‘hourly rate’ ‘while engaged in official business’ was set at \$10.00. IA CODE requires that an hourly rate be established by the board and the board may establish a minimum daily pay rate. After discussion:

Motion by O'Brien, 2nd by Green: to establish an hourly pay rate of \$20.00 to compensate a township trustee while engaged in official business and to establish a minimum daily pay rate of \$40.00 for time spent attending a scheduled meeting of the township trustees. Effective immediately. Carried unanimously.

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The county treasurer received an offer to enter into an agreement to assign a 2019 County Held Tax Sale Certificate for a parcel of real estate. Per the agreement, the city requests abatement of taxes, penalty, interest and cost of Tax Sale Certificate. (Iowa Code 445.16). After short discussion:

Motion by Green, 2nd by O'Brien: to assign Tax Sale Certificate Number 2019-4 to the City of Atlantic and to abate all back taxes, penalty, interest and cost. The City will move forward with the tax sale certificate deed. (The east 90 feet of Lots 1 and 2; the east 90 feet of the north 12 feet of Lot 3; the south 13 feet of Lot 3; and all of Lot 4, in Block 16, Atlantic, Iowa). Carried unanimously.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund		
Access Systems	Copier Contract	864.96
Akin Building Center	supplies	443.65
Alliant Energy	Utilities	77.05
Anita Tribune Co	Publishing	483.17
Atlantic Municipal Utilities	Utilities	1188.92
Atlantic News Telegraph	Publishing	572.09
Barbara Baier	Mileage	11.70
Camblin Plumbing & Heating	Repairs	315.09
Cappels	Supplies	86.10
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner	600.00
Cass County Sheriff	Serving Notices	497.52
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	24571.45
CDW Government	Equipment	25.79
Charm-Tex	supplies	67.80
Continental Fire Spr Co	Inspection	195.00
Counsel Office & Documents	Copier Contract	312.01
Culligan Soft Water Service	Cooler Rent	62.00
Des Moines Stamp Mfg Co	Supplies	121.00
Ed's Lawn Equipment	Equipment Maintenance	37.00
Sam Fager	Mileage	4.95
Fareway Stores	Provisions	200.00
First National Bank	Misc Expenses	819.50
Five Q Innovations	Web Hosting	212.50
Andrea Goins	Mileage	273.28
Government Forms and Supplies	Business Cards	65.00
Great America Financial Service	Copier Lease	99.87
Griswold American	Publishing	288.15
Guthrie County Public Health	Services	975.87
Hepler Curbside Recycling	Sanitation Expense	175.00
ICIT	Membership	50.00
IMAGETek	Tech Support	380.00
Iowa Secretary of State	Notary	30.00

Tuesday, October 15, 2019 (continued)**General Basic Fund (continued)**

Iowa State Medical Examiner	Autopsy Fees	6239.00
City of Lewis	Utilities	98.00
Mail Services	Print & Postage	520.69
Tracey Marshall	Mileage	368.10
McCurdy Investments	Rent	525.00
Mediacom	Telephone Services	1283.58
Medivac Corp	Ambulance	3066.67
Ted's Cooperative	Rent	475.00
Midwest Dairy Farms	Rent	500.00
NACCTFO	Dues	75.00
Office Stop	Supplies	11.20
Olsen Fuel Supply	Fuel	25.00
Pitney Bowes	Rental	49.42
Polk County Medical Examiner	Fees	178.45
Brenda Pottebaum	Custodial Services	1376.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	159.95
Reporting Services	Transcripts	123.20
Rex Pharmacy	Service	14.49
SIRWA	Water	33.75
Schumacher Elevator Co	Elevator Maintenance	242.99
ServiceMaster	Service	394.80
Stone Office Products	Equipment	496.46
Linda Templeman	Custodial Services	262.50
Thomson Reuters-West	Subscription	277.32
Tracey Marshall	Supplies	16.24
Valley View Apts	Rent	340.00
Verizon Wireless	Cellular Service	434.11
Mary Ward	Mileage	71.25
Wex Bank Fleet Services	Fuel	826.10
Brandi Wittrock	Mileage	85.41
21st Century Cooperative	Propane/Chemicals	1315.64

General Supplemental Fund

Cass County Sheriff	Service Fees	692.56
IMWCA	Work Comp	7692.00
Public Safety Fund	County Contribution	30819.14
Storey Kenworthy	Supplies	70.42

Rural Services Basic Fund

CAM Hot Lunch	Service	31.50
Deter Motors Corp	Maintenance	260.22
Dvorak Tire and Service	Service	791.18
First National Bank	Misc Expenses	169.03
Jones Automotive	Labor	162.20
The Little Cobbler	Service	20.00
Wex Bank Fleet Services	Fuel	3434.58

Secondary Roads Fund

Affordable Heating & Air	Building Maintenance	1391.96
Alliant Energy	Utilities	190.49
Allied Oil & Supply	Supplies	152.40
Aspen Equipment Company	Parts/Service	3651.02
Brown Electric Company	Building Maintenance	515.76
Calhoun-Burns & Assoc	Consultant Fees	4501.80
Cass County Health Systems	Testing	107.00
CDW Government	Equipment	42.89
Cintas LOC 749	Uniforms	187.96
Cook Sanitation	Sanitary Disposal	55.00
Deter Motors Corp	Parts/Service	206.41
Dvorak Tire and Service	Tires/Tire Repair	21.50
Griswold Communications	Telephone Service	37.72
ISAC	Registration	240.00
Massena Ag Supply	Supplies	37.44
Massena Telephone Company	Telephone Service	30.05
Matheson Tri-Gas	Supplies	494.84
McAttee Tire Service	Tires/Tire Repair	90.00
Mid American Energy	Intersection Lighting	4.69
MTS	Sanitary Disposal	25.00
Murphy Tractor & Equip	Outside Services	719.02
Olsen Fuel Supply	Fuel	14553.62
Olsen's Outdoor Power	Supplies	52.24
Pattison Sand Company	Rock	51780.43
Road Builders, Inc.	Expendable Parts	101.46
SIRWA	Water	33.75
Schildberg Construction, Inc.	Rock	79735.88

Tuesday, October 15, 2019 (continued)

Secondary Roads Fund (continued)

State Fire Marshal Office	AST Tanks	100.00
Stinn Drainage Systems	Repairs	475.00
Stone Office Products	Office Supplies	100.46
Thermo King Christensen	Supplies	58.52
Tiger Mart Griswold Amoco	Fuel	297.22
Unity Point Clinic-Occ Med	Testing	126.00
Verizon Wireless	Cellular Service	460.27
Westel Systems	Telephone Service	37.19
Windstream	Telephone Service	67.96
Wyman's Carquest	Supplies	96.86
Ziegler	Parts/Service	2155.36
21st Century Cooperative	Fuel	11181.98

Sheriff Investigations

Cappels	supplies	30.99
First National Bank	K-9	59.08
I80 K9 Training Services	Service	3250.00

Capital Projects

Per Mar Security Services	Monitoring Services	242.68
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Local Emergency Mgmt Agency

Mike Kennon	Fuel	57.46
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Environmental Control Agency

Atlantic Motor Supply	Supplies	134.47
Cappels	Supplies	26.98
Central States Wire Prod	Supplies	4707.47
Crystal Clear of SW Iowa	Water	45.00
First Whitney Bank& Trust	Debt Repayment	12850.00
IMWCA	Work Comp	674.00
Marne/Elk Horn Telephone	Telephone Service	3.75
McAtee Tire Service	Tires/Tire Repair	44.95
Olsen Fuel Supply	Fuel	2024.28
TestAmerica Laboratories	Environmental Testing	470.90
Treasurer-State of Iowa Sales	Sales Tax	43.00
Ziegler	Parts	352.67

Meeting adjourned.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

Thursday, October 31, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of October 15, 2019 upon motion by O'Brien, 2nd by Waters were approved.

The Cass County Library Association, represented by the representatives for the six city libraries in the county, met with the board to present a report on services provided in FY2019 for each and all libraries. The association requested that the current county funding (\$85,800) be increased by a total of \$13,000 (divided based on library size) for FY2021. Taken under advisement.

Veteran Affairs Executive Director Mitch Holmes gave report of 1st quarter FY20 activity. During the quarter 158 veterans were assisted: Federal VA benefits and/or local general assistance.

County Attorney Vanessa Strazdas reviewed current legal activity.

County Engineer reviewed current road projects. Olive Street and Lewis road projects are almost completed.

2019 Weed Commissioner's Report was received and filed.

Certain policies need to be in place for Secondary Roads to receive flood damage repair relief from the federal government.

Motion by Green; 2nd by O'Brien: to adopt Resolution No. 2019-015 CASS COUNTY PROTECTION OF PERSONALLY IDENTIFIABLE INFORMATION POLICY. Carried unanimously.

Motion by Green; 2nd by Hartkopf: to adopt Resolution No. 2019-016 CASS COUNTY CONFLICT OF INTEREST POLICY. Carried unanimously.

Motion by Green; 2nd by O'Brien: to adopt Resolution No. 2019-017 CASS COUNTY FRAUD REPORTING POLICY. Carried unanimously.

Copy of full text of resolutions on Cass County website.

[illegible]

MH / GA Coordinator Deb Schuler presented report on activity for the month of September.

[illegible]

Committee reports: Hartkopf- CADCO 10/09 (AW224 Project); WCCA 10/15; CABEDA Board 10/17; Zion/SWIMHC 10/24, 25 & 28 (Negotiations with CCM Hospital); and CADCO 10/29 (Housing)

[illegible]

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Access Systems	Copier Contract	314.34
AgriVision	Parts	47.54
Alliant Energy	Utilities	967.30
Anita Supply Center	Custodial Supplies	180.34
Atlantic Municipal Utilities	Utilities	3434.19
Black Hills Energy	Utilities	36.98
Camblin Plumbing & Heating	Repairs	1235.78
Cappels	Supplies	34.20
Cass County Health Systems	Coroner Call	600.00
CCMH Public Health	Grants	9536.89
Choice Printing LLC	Supplies	97.00
Cintas First Aid & Safety	First Aid	293.26
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	163.99
County Binders	Book Binding	2590.00
Maureen Doherty	Contracted Services	900.00
Terry Duggan	Mileage	108.04
Ed M Feld Equipment Co	Inspection	145.00
Electronic Engineering Corp	Service Call	1278.62
Elicia Cox	Rent	240.00
Farmers Electric Cooperative	Utilities	46.98
First National Bank	Misc Expenses	522.68
Great America Financial Service	Copier Lease	193.04
Green Acres Lawn & Landscaping	Lawn Care	255.00
Stephen Green	Mileage	103.50
Griswold American	Publishing	322.01
Griswold Communications	Telephone Service	228.90
Guthrie Co Environmental Health	Quarterly Fee	5044.69
Guthrie County Public Health	Services	10594.11
Kenneth Harrison	Mileage	54.60
Hockenberry Family Care	Indigent Burial	1500.00
Mitch Holmes	Mileage/Meals/Registratio	163.52
Hy-Vee Pharmacy	Medication	416.78
Hy-Vee	Supplies	1708.40
Iowa Outdoors Magazine	Subscription	50.00
Iowa State Medical Examiner	Autopsy	4050.00
ISCTA IA State Co Treasurers	Conference Fees	50.00
Jacobsen's Inc of Adair	Parts	337.60
Jerrico Properties	Rent	250.00
JJ Design	Decals	89.88
Laverty Sanitation	Sanitation Expense	95.00
Mail Services	Print & Postage	406.36
Mediacom	Telephone Services	355.87
Mid American Energy	Utilities	107.24
MT House	Rent	500.00
Nishnabotna Valley R E C	Utilities	366.18
Office Depot	supplies	357.71
Office Stop	Supplies	134.18
OReilly Auto Parts	Parts	64.52
Orscheln's	Supplies	165.65
Rieken Funeral Homes	Indigent Burial	1500.00
Rubey Realty	Rent	495.00

Thursday, October 31, 2019 (continued)**General Basic Fund (continued)**

Schildberg Construction	Rock	1021.50
Secure Shred Solutions	Shredding Services	113.00
State Hygienic Laboratory	Water Testing	13.00
Stone Office Products	Office Supplies	357.98
Tracey Marshall	Lodging/Mileage	97.26
United States Cellular	Cellular Service	54.21
Verizon Wireless	Cellular Service	1054.43
Verizon	Cellular Services	982.93
Windstream	Telephone Service	285.38

General Supplemental Fund

Fremont County Sheriff	Juvenile Service	71.93
Griswold American	Publishing	405.63
ISACA Treasurer	Registration	100.00
Sarah Jennings	Contract Services	2000.00
Stone Office Products	Election Supplies	29.00
Think Video	Copies	394.00
Jodi Vanderheiden	Transcripts	437.50

MH-DD Services Fund

Dell Marketing	Computer	1171.65
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Rural Services Basic Fund

CDW Government	Equipment	199.85
Galls	Equipment	31.98
The Little Cobbler	Service	5.00
Olsen's Outdoor Power	Service	85.00
Richter & Son Towing	Service	550.00

Secondary Road Fund

AgriVision	Expendable Parts	142.31
Akin Building Center	Supplies	89.99
Alliant Energy	Utilities	347.09
Allied Oil & Supply	Supplies	1440.50
Anita Supply Center	Supplies	61.03
Aspen Equipment Company	Parts/Service	1714.46
Atlantic Motor Supply	Supplies	1482.51
Atlantic Municipal Utilities	Utilities	257.67
Audiological Services of Iowa	Testing	630.00
Charles Bechtold	Reimbursement	42.76
Leo Beschorner	Cellular Reimbursement	40.00
Blacktop Service Co	Asphalt	2307.50
Boes Repair	Parts/Service	1062.87
Brown's Shoe Fit	Safety	3570.75
Cappels	Supplies	514.62
Dave Christensen	Cellular Reimbursement	40.00
City of Cumberland	Supplies	18.75
Curtis Welding & Fab	Supplies	751.13
Denison Truck & Trailer Repair	Supplies	104.51
Deter Motors Corp	Expendable Parts	44.52
Diamond Mowers	Expendable Parts	1689.43
Dorscher Express	Supplies	75.00
Echco Concrete	Supplies	1600.00
Employee Data Forms of MO	Office Supplies	28.25
Fastenal Company	Supplies	25.56
Filter Care of Nebraska	Outside Services	79.60
Griswold American	Publishing	1345.00
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Horizon Equipment	Expendable Parts	24.45
Hotsy Cleaning Systems	Supplies	225.00
Housby Mack	Expendable Parts	410.43
Interstate Battery Systems	Expendable Parts	604.75
Kimball Midwest	Supplies	132.54
Mark Knudsen	Cellular Reimbursement	40.00
Massena Ag Supply	Supplies	73.26
Matheson Tri-Gas	Supplies	188.12
McAtee Tire Service	Tires/Tire Repair	879.18
Metal Culverts	Pipe	9620.00
Murphy Heavy Contracting Corp	Crane Rental	2825.00
Murphy Tractor & Equip	Parts/Service	890.21
Nishnabotna Valley R E C	Intersection Lighting	38.05
Oathoudt Solutions	Building Maintenance	317.77
OHalloran International	Parts/Service	1635.98
Olsen's Outdoor Power	Supplies	14.63

Secondary Road Fund (continued)

O'Reilly Auto Parts	Tools	10.99
Orscheln's	Supplies	29.97
Alice Ray	Reimbursement	81.67
SIRWA	Water	33.75
Thermo King Christensen	Expendable Parts	451.62
Truck Center Companies	Expendable Parts	466.53
Wick's Trucks	Vehicle	213167.00
Ziegler Inc.	Parts/Service	2425.10

Local Option Tax Fund

Atlantic City Clerk	Southlawn Memory Garden Mowing	390.00
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Capital Projects

Simonton Plumbing & Heating	Water Heater	850.00
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707 Poplar St Loan-DbSrv

First Whitney Bank& Trust	Debt Repayment	3333.33
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Local Emergency Mgmt Agency

Mike Kennon	Fuel	58.62
Verizon Wireless	Cellular Service	82.89
Windstream	Telephone Service	49.58

Environmental Control Agn

Barker, Lemar and Assoc	Engineering Services	1260.14
Brown Electric Company	Building Maintenance	55.00
Farmers Electric Cooperative	Utilities	1905.04
Gronewold Bell & Kyhnn & Co	Auditing Services	2000.00
Hughes Network Systems	Internet Services	91.18
Jebidiah Marshall	Reimbursement	25.00
Office Stop	Office Supplies	326.78
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	93.98

Consrv LandAcq/Cap Imprvmnt

Atlantic Pest Control	Extermination Services	47.00
First National Bank	Misc Expenses	34.00

Meeting adjourned.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

Tuesday, November 12, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of October 31, 2019 upon motion by Waters, 2nd by Hartkopf were approved.

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An application for membership on the Cass County Food Policy Council was filed.

Motion by O'Brien, 2nd by Green: to appoint Brigham Hoegh (Des Moines) as a member of the Cass County Food Policy Council (term ending 12/31/2022). Carried unanimously.

Rich Hansen, County Engineer assistant reviewed current road projects.

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An additional policy must be in place for Secondary Roads to receive flood damage repair relief from federal funding.

Motion by O'Brien; 2nd by Green: to adopt Resolution No. 2019-018 CASS COUNTY PROCUREMENT POLICY (WHEN FEDERAL PROGRAM FUNDING INCLUDED). Carried unanimously.
Copy of full text of resolution on Cass County website.

Reports filed: October 2019 Clerk of Court's, Sheriff's, and Recorder's report of fees collected.

Meeting adjourned. Next meeting November 19, 2019. School Tier Two Canvass on Nov 19, 2019 (results for counties combined with Cass County results).

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

CANVASS OF CITY/SCHOOL ELECTION OF NOVEMBER 5, 2019

The cities and schools conducting elections on November 5, 2019 were canvassed. After inspection of the TALLY BOOKS from the November 5, 2019 regular CITY/SCHOOL ELECTION, the Board declared the following candidates elected as shown on the abstract and authorized the Auditor to issue the abstract and certificates of election:

CITY OF CUMBERLAND

For the office of CUMBERLAND MAYOR, 1 to be elected, there were
22 votes cast as follows:
N. Virginia Coughlin received 21 votes,
Scott Becker (write-in) received 1 vote, and
scattering received 0 votes.

We therefore declare N. Virginia Coughlin duly elected to the office of CUMBERLAND MAYOR, for the term of two years.

For the office of CUMBERLAND CITY COUNCIL AT LARGE, 2 to be elected, there were
43 votes cast as follows:
Sandra Eversole received 22 votes,
Scott Becker received 20 votes,
Janet Erickson (write-in) received 1 vote, and
scattering received 0 votes.

We therefore declare Sandra Eversole and Scott Becker duly elected to the office of CUMBERLAND CITY COUNCIL AT LARGE, for the term of four years.

CITY OF GRISWOLD

For the office of GRISWOLD CITY COUNCIL AT LARGE, 3 to be elected, there were
323 votes cast as follows:
Carmen Sorensen received 118 votes,
Ryan Askeland (write-in) received 35 votes,
Kirk Stapleton (write-in) received 50 votes,
Greg Lightner (write-in) received 38 votes,
Jeb Peck (write-in) received 29 votes,
Kristi Everett (write-in) received 16 votes,
Jared Wyman (write-in) received 5 votes, and
scattering received 32 votes.

We therefore declare Carmen Sorensen, Kirk Stapleton and Greg Lightner duly elected to the office of GRISWOLD CITY COUNCIL AT LARGE, for the term of four years.

CITY OF LEWIS

For the office of LEWIS MAYOR, 1 to be elected, there were
71 votes cast as follows:
Russell Hansen received 56 votes, and
John Mosier (write-in) received 10 votes,
James Casebeer (write-in) received 1 vote,
Rick Sanny (write-in) received 1 vote,
Nancy Joens (write-in) received 1 vote,
Natalie Olsen (write-in) received 1 vote, and
scattering received 1 vote.

We therefore declare Russell Hansen duly elected to the office of LEWIS MAYOR, for the term of four years.

For the office of LEWIS CITY COUNCIL AT LARGE, 3 to be elected, there were
193 votes cast as follows:
Ryan Lockwood received 67 votes,
Duane Scott Anderson received 56 votes,
Richard L. Clark received 52 votes,
Dick Juhl (write-in) received 5 votes, and
scattering received 13 votes.

We therefore declare Ryan Lockwood, Duane Scott Anderson and Richard L. Clark duly elected to the office of LEWIS CITY COUNCIL AT LARGE, for the term of four years.

PUBLIC MEASURE DG: Shall the City of Lewis, Iowa be authorized to amend Section 5-1-2 of the City of Lewis Code of Ordinances changing the composition of the Lewis Library Board of Trustees as follows from: "Five (5) voting members shall be from the Community At-Large, and one (1) non-voting member shall be the Librarian" And changing to: "Five (5) member Board of Trustees with Four (4) Bona Fide Citizens and Residents of the City and One (1) Non-Resident?" YES 63 votes; NO 10 votes
We therefore declare the public measure DG to be adopted.

CITY OF MARNE

For the office of MARNE MAYOR, 1 to be elected, there were
22 votes cast as follows:
Randall I. Baxter received 18 votes,
Mark Opbroek (write-in) received 3 votes,
Barb Fischer (write-in) received 1 vote, and
scattering received 0 votes.
We therefore declare Randall I. Baxter duly elected to the office of MARNE MAYOR, for the term of four years.

For the office of MARNE CITY COUNCIL AT LARGE, 5 to be elected, there were
119 votes cast as follows:
Mark Opbroek received 24 votes,
Jericho Schmitt received 23 votes,
Wayne Preister received 23 votes,
Aaron Williams received 15 votes,
Angela Redler received 17 votes,
Vergil W. Anderson received 14 votes,
Lanny Kite (write-in) received 2 votes, and
scattering received 1 vote.
We therefore declare Mark Opbroek, Jericho Schmitt and Wayne Preister duly elected to the office of MARNE CITY COUNCIL AT LARGE, for the term of four years; and further declare Aaron Williams and Angela Redler duly elected to the office of MARNE CITY COUNCIL AT LARGE, for the term of two years.

CITY OF MASSENA

For the office of MASSENA MAYOR, 1 to be elected, there were
49 votes cast as follows:
Philip Przychodzin (write-in) received 36 votes,
Chris Spieker (write-in) received 1 vote,
Rick Wheatley (write-in) received 1 vote,
Bob Holste (write-in) received 1 vote,
Kyle Williams (write-in) received 1 vote,
Dean Downer (write-in) received 1 vote,
Kevin McCunn (write-in) received 1 vote,
Todd McKee (write-in) received 1 vote,
Robin McKee (write-in) received 1 vote,
Steve Olglesbee (write-in) received 3 votes, and
scattering received 2 votes.
We therefore declare Philip Przychodzin duly elected to the office of MASSENA MAYOR, for the term of two years.

For the office of MASSENA CITY COUNCIL AT LARGE, 3 to be elected, there were
195 votes cast as follows:
Kevin McCunn received 53 votes,
Micah Lee received 71 votes,
Adam McCunn received 56 votes, and
Bobbie McKnight (write-in) received 4 votes, and
scattering received 11 votes.
We therefore declare Kevin McCunn, Micah Lee and Adam McCunn duly elected to the office of MASSENA CITY COUNCIL AT LARGE, for the term of four years.

CITY OF WIOTA

For the office of WIOTA MAYOR, 1 to be elected, there were
8 votes cast as follows:
Ford Lillard (write-in) received 8 votes, and
scattering received 0 votes.
We therefore declare Ford Lillard duly elected to the office of WIOTA MAYOR, for the term of two years.

For the office of WIOTA CITY COUNCIL AT LARGE, 2 to be elected, there were
41 votes cast as follows:
Jim Fischer received 21 votes,
Steven R. Havens received 20 votes, and
scattering received 0 votes.
We therefore declare Jim Fischer and Steven R. Havens duly elected to the office of WIOTA CITY COUNCIL AT LARGE, for the term of four years.

Tuesday, November 12, 2019 CANVASS (continued)

The auditor was authorized to prepare the abstracts and certificates of election and votes and to submit them to the respective cities.

Tier One Canvass: SCHOOL ELECTION

The Cass County Board of Supervisors also canvassed the votes cast in Cass County for the School Election.

After examination of the tally books the following results were declared:

ATLANTIC COMMUNITY SCHOOL DISTRICT		
District At Large	Laura McLean	589 votes
District At Large	Jenny Williams	690 votes
District At Large	Nicholas Hunt	942 votes
District At Large	Benjamin Winford	582 votes
District At Large	Mark C. Foegen	525 votes
District At Large	Scattering	4 votes
CAM COMMUNITY SCHOOL DISTRICT		
District North	Julie Williamson	305 votes
District North	Scattering	6 votes
-		
District South	Michael Plagman	257 votes
District South	Todd McKee (write-in)	61 votes
District South	Scattering	2 votes
GRISWOLD COMMUNITY SCHOOL DISTRICT		
District At Large	Ryan Askeland	194 votes
District At Large	Brian Stirek (write-in)	26 votes
District At Large	Scattering	34 votes
-		
District One	Erika Kirchhoff	74 votes
District One	Scattering	2 votes
-		
District Two	Scott A. Hansen	73 votes
District Two	Scattering	5 votes
EEHK COMMUNITY SCHOOL DISTRICT		
District At Large	Terri Harris	0 votes
District At Large	Joel D. Schlueter	0 votes
District At Large	Matthew Jorgensen	0 votes
District At Large	Jodee Dixon	0 votes
District At Large	Scattering	0 votes
AHSTW COMMUNITY SCHOOL DISTRICT		
District At Large	Steven Kock	0 votes
District At Large	Michell Mertz	0 votes
District At Large	Scattering	0 votes
-		
District 2	Kim Wise	0 votes
District 2	Robert Bryant	0 votes
District 2	Scattering	0 vote
-		
District 3	Allen D. Cordes	0 votes
District 3	Scattering	0 vote
-		
District 5 (write-in)		0 votes
District 5	Scattering	0 vote
-		
PUBLIC MEASURE SA: "Shall the Board of Directors of the AHSTW Community School District, in the Counties of Cass, Harrison, Pottawattamie, and Shelby, State of Iowa, for the purpose of purchasing and improving grounds; constructing schoolhouses or buildings and opening roads to schoolhouses or buildings; purchasing of buildings; purchase, lease or lease-purchase of technology and equipment; paying debts contracted for the erection or construction of schoolhouses or buildings, not including interest on bonds; procuring or acquisition of libraries; repairing, remodeling, reconstructing, improving, or expanding the schoolhouses or buildings and additions to existing schoolhouses; expenditures for energy conservation; renting facilities under Iowa Code Chapter 28E; purchasing transportation equipment for transporting students; lease purchase option agreements for school buildings or equipment; purchasing equipment authorized by law; or for any purpose or purposes now or hereafter authorized by law, be authorized for a period of ten {10} years, to levy annually, a voter-approved physical plant and equipment property tax not to exceed One Dollar (\$1.00) per One Thousand Dollars (\$1,000) of the assessed valuation of the taxable property within the school district commencing with the levy for collection in the fiscal year ending June 30, 2022, or each year thereafter?"		
YES		0 votes
NO		0 votes

Tuesday, November 12, 2019

The auditor was authorized to prepare the abstracts and certificates of election and/or votes and to submit them to the respective control counties. Totals will be combined with those from other counties at meetings to be held in control counties on November 18th or 19th.

Chair declared canvass complete and canvass was adjourned.

[illegible]

Chair declared the canvass completed and adjourned meeting.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

_____, Chair Attest:

Tuesday, November 19, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of November 12, 2019 upon motion by Waters, 2nd by Green were approved.

[illegible]

Rich Hansen, County Engineer assistant reviewed current road projects.

[illegible]

Motion by Hartkopf, 2nd by O'Brien: to allow/disallow family farm credits and to approve agricultural land credits as recommended by the Assessor and the Auditor in accord with Code of Iowa (Chapters 425A & 426) for taxes collectible FY2020-21. Carried unanimously.

[illegible]

Reports filed: 2019 Post-Election Audit Report (confirm election equipment accurately counted the votes on 11/05/2019). Audit done Nov. 13. Hand count was same as machine count.

[illegible]

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Access Systems	Copier Contract	634.60
Access Systems	Phone Contract	750.00
Anita Tribune Co	Publishing	327.92
Atlantic Municipal Utilities	Utilities	105.70
Atlantic News Telegraph	Publishing	620.17
Automatic Door Group	Service Call	307.30
Barb Boggs	Rent	400.00
Camblin Plumbing & Heating	Service	234.91
Cappels	Supplies	265.07
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	400.00
Cass County Sheriff	Serving Notices	658.44
Central Iowa Dist	Custodial Supplies	96.20
Counsel Office & Documents	Copier Contract	460.64
Culligan Soft Water Serv	Cooler Rent	62.00
Dell Marketing	Computers	5052.42
Terry Duggan	Mileage	15.54
Ed's Lawn Equipment	Equipment Maintenance	126.50
First National Bank	Misc Expenses	1645.52
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Service	40.00
Great America Financial Servic	Copier Lease	99.87
Griswold American	Publishing	71.26
Gronewold Bell & Kyhnn & Co	Auditing Services	2000.00
Dale H Gross	Rent	350.00
Kenneth Harrison	Mileage	12.30
Hepler Curbside Recycling	Sanitation Expense	175.00
Hockenberry Family Care	Indigent Burial	1500.00
IMAGETek	Tech Support	190.00
John Hartkopf	Mileage	31.05
Lora Kanning	Meals	9.13
City of Lewis	Utilities	92.32
Mediacom	Telephone Services	280.68
Medivac Corp	Ambulance	3066.67
Ted's Cooperative	Rent	400.00
Office Stop	Supplies	81.08
Pitney Bowes	Rent	49.42
Postmaster	Postage	55.00
Brenda Pottebaum	Custodial Services	1408.00

Tuesday, November 19, 2019 (continued)**General Basic Fund** (continued)

Dan Proehl	Cellular Services	40.00
Project Harmony	Witness Fees	67.14
Quill Corporation	Office Supplies	219.93
Redy Properties	Rent	375.00
Rieken Funeral Homes	Transport/Removal	460.00
SIRWA	Utilities	33.75
Ron Schroeder	Rent	300.00
Schumacher Elevator Co	Elevator Maintenance	242.99
Stone Office Products	Office Supplies	1385.16
Sweeney Court Reporting Serv	Transcripts	92.50
Linda Templeman	Custodial Services	281.25
Thomson Reuters-West	Subscription	569.32
U.S. Bank Equipment Finance	Copier Lease	136.66
Verizon Wireless	Cellular Service	40.01
Mary Ward	Mileage	64.98
Wex Bank Fleet Services	Fuel	896.45

General Supplemental Fund

Clair Acker	PEO Compensation	72.00
Diane Acker	PEO Compensation	112.50
Julianne M Adams	PEO Compensation	137.25
Anita Tribune Co	Publishing	589.50
Mary Anstey	Mileage	14.40
Atlantic News Telegraph	Publishing	856.07
Michelle Behrends	PEO Compensation	47.70
Donna Casey	PEO Compensation	166.50
Cass Co Ag & Ed Association	Contribution	30.00
Cass County Sheriff	Service	1159.71
Mary E Cranston	PEO Compensation	143.10
Carolyn DeLay	PEO Compensation	45.00
Linda Eilts	PEO Compensation	166.50
Janet Erickson	PEO Compensation	162.00
Nancy Erickson	PEO Compensation	210.25
Deb Field	PEO Compensation	151.75
John Fleming	PEO Compensation	156.25
Leta Gerlock	PEO Compensation	160.20
Anieta Gregory	PEO Compensation	174.60
Enola M Hansen	PEO Compensation	107.55
Dee Harrison	PEO Compensation	155.25
Henry M Adkins & Son	Programming/Ballots	7490.17
Heritage House	Polling Site Rental	30.00
Mary Lou Hoskins	PEO Compensation	135.00
Sharon Howard	PEO Compensation	132.75
IMWCA	Work Comp	7692.00
Barbara Jensen	PEO Compensation	163.90
Sheryl Jensen	PEO Compensation	139.50
Jason Karns	Contract Services	87.75
Sheri Karns	Mileage	28.80
Julie Kennon	PEO Compensation	156.70
Elaine Martens	PEO Compensation	145.80
Jeanie McMullen	PEO Compensation	134.55
Holly Beth Meyer	PEO Compensation	162.00
Sonya Mikkelsen	PEO Compensation	45.00
Kathy Nelson	PEO Compensation	130.50
Betty Pope	PEO Compensation	148.50
Public Safety Fund	County Contribution	29906.62
JoBeth Reynolds	PEO Compensation	203.95
Vickie Rhoads	PEO Compensation	179.20
Kimberlee Spillers	PEO Compensation	302.50
Sharon Steffens	PEO Compensation	130.50
Mary Strong	PEO Compensation	139.50
Sheryl Sunderman	PEO Compensation	201.99
United Church of Christ	Polling Site Rental	30.00
Roger Wallingford	PEO Compensation	144.00
Stacy Wallingford	PEO Compensation	144.00
Carol Waters	PEO Compensation	152.55
Cheryl Wessels	PEO Compensation	169.75
Kay Winston	PEO Compensation	143.10
Pam Wolfe	PEO Compensation	45.00
Sharon Woodward	PEO Compensation	161.10
Zion Lutheran Church	Polling Site Rental	30.00

Rural Services Basic Fund

Cappels	Supplies	16.58
Deter Motors Corp	Service	347.26
Dvorak Tire and Service	Service	158.92
First National Bank	Misc	601.88

Tuesday, November 19, 2019 (continued)**Rural Services Basic Fund** (continued)

First Wireless	Service	132.42
Galls	Equipment	61.93
Horizon Jet Wash	Service	35.00
McAtee Tire Service Inc	Service	205.86
Rick's Auto Clinic Inc	Service	71.00
Wex Bank Fleet Services	Fuel	3528.88

Secondary Road Fund

Agri Drain Corp	Supplies	267.65
AgriVision	Expendable Parts	231.40
Alliant Energy	Utilities	385.45
Aspen Equipment Company	Parts/Service	765.42
Blacktop Service Co Corp	Contract Work	29256.25
Brown Electric Company	Building Maintenance	256.13
Calhoun-Burns & Assoc	Consultant Fees	6646.80
Caliber Concrete	PCC Patching	11729.46
Cintas	Uniforms	234.95
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Outside Services	550.50
Diamond Mowers	Supplies	204.74
Dvorak Tire and Service	Tires/Tire Repair	195.13
Echco Concrete	Supplies	500.00
Fastenal Company	Supplies	1739.25
First National Bank	Misc Expenses	314.30
Griswold Communications	Telephone Service	40.12
Gus Construction Co	Contract Payment	79831.12
Housby Mack	Expendable Parts	421.34
Jacobsen's Inc of Adair	Supplies	6.78
JEO Consulting Group	Consultant Fees	1690.00
Massena Telephone Company	Telephone Service	30.43
Matheson Tri-Gas	Supplies	510.97
McAtee Tire Service	Tires/Tire Repair	10632.91
Mid American Energy	Intersection Lighting	4.68
MTS	Sanitary Disposal	25.00
Nishnabotna Valley R E C	Intersection Lighting	38.59
OHalloran International Inc	Expendable Parts	649.08
Olsen Fuel Supply	Fuel	14444.56
Pattison Sand Company	Rock	6224.87
Alice Ray	Reimbursement	63.90
Road Builders	Expendable Parts	489.48
Schildberg Construction	Rock	44783.08
Steinbeck & Sons	Propane	327.50
Stone Office Products	Office Supplies	258.77
Thermo King Christensen	Expendable Parts	88.91
Tiger Mart Griswold Amoco	Fuel	488.97
Truck Center Companies	Parts/Service	3858.21
Verizon Wireless	Cellular Service	408.19
Vogel Traffic Service	Pavement Marking	16847.00
Westel Systems	Telephone Service	37.38
Windstream	Telephone Service	67.82
Ziegler	Parts/Service	6530.12
21st Century Cooperative	Fuel	8602.01

Sheriff Investigations

Cappels	k-9	61.98
First National Bank	k-9	883.20

Local Option Tax Fund

Produce in the Park	Coupons	200.00
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Capital Projects

Affordable Heating & Air	Service	860.00
Per Mar Security Services	Monitoring Services	242.68

2017 Agribusiness URA-DbSrv

First Whitney Bank& Trust	Debt Repayment	14051.25
Rolling Hills Bank & Trust	Debt	14051.25

Local Emergency Mgmt Agency

Mike Kennon	Fuel	256.23
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Environmental Control Agency

AgriVision	Parts	96.84
Atlantic Motor Supply	Supplies	60.77
Atlantic News Telegraph	Publishing	22.48
Cappels	Supplies	2.58
Crystal Clear of SW Iowa	Water	39.00
Farmers Electric Cooperative	Utilities	1784.00
First National Bank	Misc Expenses	324.52
First Whitney Bank& Trust	Debt Repayment	12850.00
IMWCA	Work Comp	766.00
John Deere Financial	Supplies	67.06

Environmental Control Agency (continued)

Liberty Tire Recycling	Tire Disposal	3155.48
Marne/Elk Horn Telephone	Telephone Service	3.75
Olsen Fuel Supply	Fuel	2383.43
Outfitters Plus	Clothing Allowance	250.33
SCS Engineers	Engineering Services	2267.50

[illegible]

Meeting adjourned. Next meeting November 29, 2019.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

Tuesday, November 19, 2019 SECOND TIER CANVASS OF THE SCHOOL ELECTION OF NOVEMBER 5, 2019

The Cass County Board of Supervisors met as ex-officio Board of Canvassers with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters.

The school districts for which Cass County is 'control county' conducting elections on November 5, 2019 were canvassed. After combination of the CANVASS RESULTS from the non-control counties with those from Cass County for the November 5, 2019 regular CITY/SCHOOL ELECTION, the Board declared the following candidates elected as shown on the abstract and authorized the Auditor to issue the abstract and certificates of election:

ATLANTIC COMMUNITY SCHOOL DISTRICT

For the office of ATLANTIC COMMUNITY SCHOOL DISTRICT DIRECTOR AT LARGE, 3 to be elected, 3,341 votes were cast as follows:

District At Large	Laura McLean	<u>592</u>	votes
District At Large	Jenny Williams	<u>690</u>	votes
District At Large	Nicholas Hunt	<u>943</u>	votes
District At Large	Benjamin Winford	<u>585</u>	votes
District At Large	Mark C. Foegen	<u>527</u>	votes
District At Large	Scattering	4	votes

We therefore declare Laura McLean, Jenny Williams and Nicholas Hunt duly elected to the office of DIRECTOR AT-LARGE, for the term of four years.

CAM COMMUNITY SCHOOL DISTRICT

For the office of CAM COMMUNITY SCHOOL DISTRICT DIRECTOR NORTH DISTRICT, 1 to be elected, 316 votes were cast as follows:

District North	Julie Williamson	<u>310</u> votes
District North	Scattering	6 votes

We therefore declare Julie Williamson duly elected to the office of DIRECTOR NORTH DISTRICT, for the term of four years.

For the office of CAM COMMUNITY SCHOOL DISTRICT DIRECTOR SOUTH DISTRICT, 1 to be elected, 325 votes were cast as follows:

District South	Michael Plagman	<u>262</u>	votes
District South	Todd McKee (write-in)	<u>61</u>	votes
District South	Scattering	2	votes

We therefore declare Michael Plagman duly elected to the office of DIRECTOR SOUTH DISTRICT, for the term of four years.

GRISWOLD COMMUNITY SCHOOL DISTRICT

For the office of GRISWOLD COMMUNITY SCHOOL DISTRICT DIRECTOR AT-LARGE, 1 to be elected, 372 votes were cast as follows:

District At Large	Ryan Askeland	<u>292</u>	votes
District At Large	Brian Stirek (write-in)	<u>43</u>	votes
District At Large	Scattering	37	votes

We therefore declare Ryan Askeland duly elected to the office of DIRECTOR AT-LARGE, for the term of four years.

For the office of GRISWOLD COMMUNITY SCHOOL DISTRICT DIRECTOR DISTRICT 1, 1 to be elected, 91 votes were cast as follows:

District One	Erika Kirchhoff	<u>86</u> votes
District One	Scattering	5 votes

We therefore declare Erika Kirchhoff duly elected to the office of DIRECTOR DISTRICT ONE, for the term of four years.

For the office of GRISWOLD COMMUNITY SCHOOL DISTRICT DIRECTOR DISTRICT 2, 1 to be elected, 90 votes were cast as follows:

District Two	Scott A. Hansen	<u>83</u> votes
District Two	Scattering	7 votes

We therefore declare Scott A. Hansen duly elected to the office of DIRECTOR DISTRICT 2, for the term of four years.

The auditor was authorized to prepare the abstracts and certificates of election and votes and to submit them to the respective school boards.

Note: Griswold notified Board that Greg Lightner resigned position to which he was elected by write-in votes.

CITY OF GRISWOLD

For the office of GRISWOLD CITY COUNCIL AT LARGE, 3 to be elected, there were 323 votes cast as follows:

Carmen Sorensen	received	118	votes,
Ryan Askeland (write-in)	received	35	votes, (notified and accepted)
Kirk Stapleton (write-in)	received	50	votes,
Greg Lightner (write-in)	received	38	votes, (resigned within 10 days)
Jeb Peck (write-in)	received	29	votes,
Kristi Everett (write-in)	received	16	votes,
Jared Wyman (write-in)	received	5	votes, and
scattering	received	32	votes.

Therefore Carmen Sorensen, Kirk Stapleton and Ryan Askeland and Greg Lightner were elected to the office of GRISWOLD CITY COUNCIL AT LARGE, for the term of four years.

Chair declared canvass complete and canvass was adjourned.

/s/-Steve Baier, Chair Attest: /s/-Dale Sunderman, Auditor

_____, Chair Attest: _____

Wednesday, November 27, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of November 19, 2019 upon motion by Hartkopf, 2nd by O'Brien were approved.

West Central Community Action director Wendy Mueller presented annual report of activity in Cass County and requested match funding of \$4,000 for fiscal year 2021, same as current year. Taken under advisement.

Rich Hansen, County Engineer assistant reviewed current road projects.

Motion by Hartkopf, 2nd by O'Brien: to enter into an employment agreement with Charles Marker, PE as interim Cass County Engineer for the period Nov. 19, 2019 thru an undetermined time, hourly rate \$50/hour. Carried unanimously.

MH / GA Coordinator Deb Schuler presented report on activity for the month of October.

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Access Systems	Copier Contract	314.34
Alliant Energy	Utilities	1644.98
Atlantic Municipal Utilities	Utilities	2055.17
Atlantic Pest Control	Extermination Services	175.00
Black Hills Energy	Utilities	93.97
Camblin Plumbing & Heating	Repairs/Service	2616.52
Cappels	Supplies	175.09
Carvers Ridge	Hauling	1064.75
CCMH Public Health	Grants	12905.41
CDW Government	Equipment	54.81
Central Iowa Dist.	Custodial Supplies	185.00
Charm-Tex	supplies	113.80
Corning Rental	Equipment Rental	730.32
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	182.29
District IV Treas Association	Registration	10.00
Maureen Doherty	Contracted Services	648.00
Ed's Lawn Equipment	Equipment Maintenance	22.00
Erickson Water Septic & Sewer	Contracted Services	450.00
Farmers Electric Cooperative	Utilities	46.68
First National Bank	Misc Expenses	550.73
Great America Financial Service	Copier Lease	193.04
Griswold American	Publishing	524.45
Griswold Communications	Telephone Service	229.86
Guthrie County Public Health	Grants	5002.04
Hy-Vee	Provisions	1989.68

Wednesday, November 27, 2019 (continued)**General Basic Fund (continued)**

Hy-Vee Pharmacy	Medication	211.06
Hy-Vee	Supplies	98.77
IMAGETek	Tech Support	2197.20
Jacobsen's Inc of Adair	Supplies	41.73
Laverty Sanitation	Sanitation Expense	95.00
Mail Services	Print & Postage	658.12
Mediacom	Mediacom	115.78
Mid American Energy	Utilities	89.78
Ted's Cooperative	Rent	200.00
Nishnabotna Valley R E C	Utilities	418.01
Office Depot	supplies	37.34
Olsen Fuel Supply	Generator Fuel	726.93
Imaging Spectrum	Supplies	269.95
Pitney Bowes	Postage machine	111.00
Secure Shred Solutions	Shredding Services	48.00
Solutions	Tech Support	2700.00
Stone Office Products	Office Supplies	45.57
Sweeney Court Reporting Serv	Transcripts	325.30
The Shredder	Shredding Services	204.60
Tracey Marshall	Lodging/Mileage	155.10
United States Cellular	Cellular Service	54.21
Verizon Wireless	Cellular Service	709.74
Windstream	Telephone Service	287.41
Ziegler	Generator Repair	203.39

General Supplemental Fund

Mary Anstey	Mileage	81.00
ISAC	Refund	26.91
Sarah Jennings	Juvenile Services	2000.00
Sheri Karns	Mileage	66.33

Rural Services Basic Fund

Dvorak Tire and Service	Service	126.82
First Wireless	Service	190.00
Horizon Jet Wash	Service	70.00
Radar Road Tech	Service	315.00
Richter & Son Towing	Service	275.00

Secondary Road Fund

AgriVision	Supplies	127.32
Akin Building Center	Supplies	19.49
Alliant Energy	Utilities	1254.35
Allied Oil & Supply	Oil	556.00
Anita Supply Center	Supplies	64.80
Atlantic Motor Supply	Supplies	1611.15
Leo Beschorner	Cellular Reimbursement	40.00
Cappels	Supplies	639.91
CDW Government	Supplies	45.74
Dave Christensen	Cellular Reimbursement	40.00
Dan's Sanitation	Sanitary Disposal	50.00
Diamond Mowers	Expendable Parts	769.16
Fastenal Company	Supplies	172.93
Filter Care of Nebraska	Outside Services	57.45
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hy-Vee	Supplies	10.69
IDALS Pesticide Bureau	Licenses	15.00
Mark Knudsen	Cellular Reimbursement	40.00
Massena Ag Supply	Supplies	175.00
McAttee Tire Service	Tires/Tire Repair	25.00
Murphy Tractor & Equip	Expendable Parts	42.58
Per Mar Security Services Corp	Building Maintenance	127.00
Road Builders	Parts/Service	5094.22
Seneca Companies	Buildings & Grounds	889.50
Truck Center Companies	Expendable Parts	387.48
Ziegler	Parts/Service	4492.08

Sheriff Investigations

I80 K9 Training Services	Service	3250.00
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707 Poplar St Loan-DbSrv

First Whitney Bank& Trust	Debt Repayment	3333.33
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Local Emergency Mgmt Agency

Mike Kennon	Fuel	218.63
Verizon Wireless	Cellular Service	82.89
Windstream	Telephone Service	49.58

Environmental Control Agency

Atlantic Motor Supply	Supplies	591.72
Atlantic Pest Control	Buildings & Grounds	70.00
Auditor of State of Iowa	Audit Fees	175.00
Barker, Lemar and Assoc	Engineering Services	465.66
CDW Government	Equipment	217.18
Hughes Network Systems	Internet Services	91.18
Office Stop	Office Supplies	64.39
SCS Engineers	Engineering Services	2065.00
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
James Stokley	Reimbursement	20.00
Windstream	Telephone Service	95.68

Consrv LandAcq/Cap Imprvmnt

Atlantic Pest Control	Extermination Services	47.00
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[illegible]

Meeting adjourned. Next meeting December 10, 2019.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

Tuesday, December 10, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of November 27, 2019 upon motion by Waters, 2nd by Hartkopf were approved.

[illegible]

The county treasurer received an offer to enter into an agreement for compromise of tax on a County Held Tax Sale Certificate. Per the agreement, the County will abate interest, penalty and costs and the purchaser will pay all taxes (Iowa Code 445.16).

After short discussion- Motion by Green, second by O'Brien: to enter into a written compromise agreement with James Cisar. The County will abate the interest, fees and costs and cancel County Held Tax Sale Certificate 2016-110 [for a mobile home in Atlantic] and he will pay the taxes to the Cass County Treasurer. Carried unanimously.

[illegible]

Motion by Hartkopf; 2nd by O'Brien: to adopt Resolution No. 2019-019
Whereas, Cass County has employed Charles Marker as Cass County Engineer beginning November 19, 2019,
BE IT RESOLVED by the Cass County Board of Supervisors that Charles Marker, PE, the County Engineer of Cass
County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said
County to execute the certification of completion of work and final acceptance thereof in accordance with plans and
specifications in connection with all Farm to Market and Federal or State aid construction projects in the county. Carried
unanimously.

[illegible]

Reports filed: November 2019 Clerk of Court's, Sheriff's, and Recorder's report of fees collected.

[illegible]

Meeting adjourned. Next meeting December 17, 2019.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

Tuesday, December 17, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Green, 2nd by Waters was approved. Minutes of December 10, 2019 upon motion by O'Brien, 2nd by Green were approved.

[illegible]

The board recognized and thanked now retired Dr. Keith Swanson for his fifty plus years of medical services to Cass County and especially for the more than fifteen years of volunteer services to those persons confined in the Cass County Jail.

[illegible]

The board reviewed and discussed the appointments to be made at the January 2, 2020 board of supervisors organizational meeting.

[illegible]

General Basic Fund

General Supplemental Fund

MH-DD Services Fund

Rural Services Basic Fund

MINUTE BOOK 24

Tuesday, December 17, 2019 (continued)**Rural Services Basic Fund (continued)**

Lexipol	Service	3693.00
Massena Public Library	Contribution	13100.00
O'Reilly Auto Parts	Supplies	54.46
Racom Corp	Service	469.00
Rick's Auto Clinic	service	1084.94
Dennis Vogl	Registration Fee	45.00
Wex Bank Fleet Services	Fuel	3068.77

Secondary Road Fund

AgriVision	Expendable Parts	819.64
Alliant Energy	Utilities	610.89
Allied Oil & Supply	Supplies	1324.60
Anita Supply Center	Supplies	10.48
Atlantic Municipal Utilities	Utilities	394.49
Calhoun-Burns & Assoc	Consultant Fees	1986.10
Casey's Business MasterCard	Fuel	90.10
Central Iowa Ready Mix	Supplies	3154.00
Certified Testing Services	Engineering Services	2960.00
Champlin Tire Recycling	Tire Disposal	469.00
Cintas LOC 749	Uniforms	187.96
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	37.18
Dan's Welding Service	Expendable Parts	110.00
Des Moines Stamp Mfg Co	Office Supplies	68.00
First National Bank	Misc Expenses	49.00
General Fire & Safety Equip Co	Safety	964.75
Griswold Communications	Telephone Service	37.13
Gus Construction Co	Contract Payment	83420.80
Massena Telephone Company	Telephone Service	30.71
Matheson Tri-Gas	Supplies	494.84
McAtee Tire Service	Tires/Tire Repair	17413.53
Mid American Energy	Intersection Lighting	4.67
MTS	Sanitary Disposal	25.00
Olsen Fuel Supply	Fuel	10582.17
Road Builders	Expendable Parts	257.00
SIRWA	Water	33.75
Schildberg Construction	Rock	20161.88
Steinbeck & Sons	Propane	608.50
Stone Office Products	Office Supplies	45.82
Thermo King Christensen	Supplies	181.20
Tiger Mart Griswold Amoco	Fuel	359.21
Verizon Wireless	Cellular Service	415.67
Westel Systems	Telephone Service	43.22
Western Engineering	Sand	329.89
Windstream	Telephone Service	69.12
Wyman's Carquest	Supplies	33.64
Ziegler	Parts/Service	693.44
21st Century Cooperative	Fuel	10059.05

Sheriff Investigations

Akin Building Center	k- 9 Supplies	165.32
Cappels	k-9	192.07
First National Bank	Misc Expenses	251.53

Local Emergency Mgmt Agency

Iowa Emergency Management Asso	Membership Dues	150.00
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Environmental Control Agency

Anita Supply Center	Buildings & Grounds	49.25
City of Corning	Leachate Disposal	18407.67
Crystal Clear of SW Iowa	Water	27.00
Des Moines Stamp	Office Supplies	38.40
Deter Motors Corp	Outside Services	931.19
Iowa Division of Labor Boiler	Boiler Inspection	40.00
First National Bank	Supplies	106.87
First Whitney Bank& Trust	Debt Repayment	12850.00
Ia Dept Agriculture & Land	Scale License	84.00
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	5471.63
Marne/Elk Horn Telephone	Telephone Service	3.75
Olsen Fuel Supply	Fuel	2308.49
The Retrofit Companies	Recycling	2737.25
James Stokley	Reimbursement	46.16

Meeting adjourned. Next meeting December 31, 2019.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

Tuesday, December 31, 2019 (continued)**General Basic Fund (continued)**

United States Cellular	Cellular Service	54.77
Verizon Wireless	Cellular Service	442.49
Verizon	Service	626.52
Frank Waters	Mileage	165.15
Wex Bank Fleet Services	Fuel	616.50
Whitney Group	Rent	375.00
Windstream	Telephone Service	279.84
Brandi Wittrock	Mileage	71.55

General Supplemental Fund

Emergency Management Fund	Contribution	75000.00
IMWCA	Work Comp	7692.00
Sarah Jennings	Juvenile Services	2000.00

Rural Services Basic Fund

CAM Hot Lunch	Service	25.25
Galls	Uniforms	252.00
Griswold Community Schools	Service	37.50
Horizon Jet Wash	Service	35.00
Iowa Western Community College	service	23.00
Jones Automotive	Labor	105.00
Per Mar Security Services	Equipment	585.00

Secondary Road Fund

Affordable Heating & Air	Building Maintenance	524.85
Alliant Energy	Utilities	1443.44
Atlantic Motor Supply	Supplies	637.97
Atlantic Municipal Utilities	Utilities	534.57
Leo Beschorner	Cellular Reimbursement	40.00
Calhoun-Burns & Assoc	Consultant Fees	988.80
Cappels	Supplies	1414.42
Choice Printing	Safety	44.42
Dave Christensen	Cellular Reimbursement	40.00
Diamond Mowers	Supplies	4651.59
Ed's Lawn Equipment	Supplies	88.00
Filter Care of Nebraska	Outside Services	50.70
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems	Supplies	61.18
Iowa Prison Industries	Signs	5299.30
JJ Design	Supplies	12.00
Mark Knudsen	Cellular Reimbursement	40.00
Charles Marker	Reimbursement	301.16
Massena Ag Supply	Supplies	22.35
McAtee Tire Service	Tires/Tire Repair	279.40
Murphy Heavy Contracting	Supplies	96.00
Murphy Tractor & Equip	Parts/Service	5270.14
Nishnabotna Valley R E C	Intersection Lighting	38.76
OHalloran International	Expendable Parts	142.04
Olsen's Outdoor Power	Supplies	36.90
Road Builders	Expendable Parts	591.22
Steinbeck & Sons	Propane	934.00
Stinn Drainage Systems	Outside Services	1562.75
Stone Office Products	Office Supplies	31.25
Western Engineering Co	Sand	4452.25
Wyman's Carquest	Supplies	53.95

Sheriff Investigations

Anita Engraving	Service	98.68
Heart of America Police Dog Assn	Membership	125.00

Local Option Tax Fund

Atlantic City Clerk	Southlawn Mowing	97.50
Cass Co Environ Landfill	Fee	10650.00

Capital Projects

Per Mar Security Services	Monitoring Services	242.68
Second Street Repair	Repairs	348.91

707 Poplar St Loan-DbSrv

First Whitney Bank& Trust	Debt Repayment	3333.33
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Local Emergency Mgmt Agency

City of Council Bluffs	HazMat Agreement	3489.00
Mike Kennon	Fuel	107.81
Solutions	Tech Support	155.00
Verizon Wireless	Cellular Service	82.89
Windstream	Telephone Service	50.88

Environmental Control Agency

Meeting adjourned. Next meeting January 2, 2020.

Attest: /s/-Dale Sunderman, Auditor

Department	Employee Name	Gross Wages
Attorney	Beverly K Groves	52,696.73
Attorney	Michael D Hooper	12,500.01
Attorney	Eva M Jensen	38,116.64
Attorney	Vanessa E Strazdas	93,618.94
Auditor	Mary B Anstey	50,235.25
Auditor	Sheri M Karns	50,235.25
Auditor	Dale E Sunderman	60,200.35
Board of Supervisors	Steven B Baier	30,951.89
Board of Supervisors	Stephen S Green	30,243.50
Board of Supervisors	John P Hartkopf	29,001.50
Board of Supervisors	Mark T O'Brien	29,001.50
Board of Supervisors	Gaylord Schelling	1,283.67
Board of Supervisors	Frank L Waters	30,704.20
Board of Supervisors	Mark A Wedemeyer	1,242.00
Courthouse	Daniel D Proehl	38,980.38
Information Technology (I.T.)	Andrea L Goins	62,693.10
Recorder	Marci I Wallingford	48,739.48
Recorder	Mary M Ward	60,200.35
Sheriff	William W Ayers	64,567.99
Sheriff	Benjamin A Bartholomew	64,542.88
Sheriff	Joni K Knudsen	46,763.32
Sheriff	Corey J Larsen	60,703.99
Sheriff	Darby J McLaren	79,295.22
Sheriff	Joshua E McLaren	62,168.66
Sheriff	Timothy S Olsen	70,536.47
Sheriff	Kyle B Quist	63,945.17
Sheriff	Tyler L Shiels	70,356.02
Sheriff	Billie J Taylor-McLaren	46,687.49
Sheriff	John S Westering	67,479.05
Sheriff	Stephanie E Witzman	47,890.30
Treasurer	Abigail L Bintner	42,172.96
Treasurer	Tracey J Marshall	60,200.35
Treasurer	Ashley L McDermott	50,235.25
Treasurer	Bethany D Nichols	50,235.25
Treasurer	Julie A Symonds	50,235.25
Treasurer	Brandi L Wittrock	45,115.76
Zoning	Richard E Hansen	5,612.40
Jail	Dorothy M Cable	41,179.11
Jail	Sherri A Hansen	40,789.26
Jail	Linda Marxen	40,950.17
Jail	Susan L Meier	40,426.16
Jail	Stacey R Misner	43,403.23
Jail	Darcy E Schwanke	40,353.25
Jail	John S Westering	4,258.56
Conservation	Dean S Downer	1,800.00

WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2019 (continued)

Conservation	Kenneth R Jimerson	6,094.50
Conservation	Lora J Kanning	40,097.36
Conservation	Micah R Lee	48,371.56
Conservation	Ryan E Lockwood	39,997.36
Conservation	Sue R Rodgers	2,000.00
General Relief	Debbie D Schuler	59,857.16
Veteran Affairs	Roger C Barbero	550.00
Veteran Affairs	Terry G Duggan	600.00
Veteran Affairs	Kenneth Harrison	450.00
Veteran Affairs	Mitchell K Holmes	48,837.54
Court Services	William W Ayers	34.41
Court Services	Benjamin A Bartholomew	62.20
Court Services	Darby J McLaren	17.31
Court Services	Timothy S Olsen	13.21
Court Services	Tyler L Shiels	130.16
Weed Commissioner	Dennis J Vogl	1,365.00
Engineer - Sec. Rd.	Charles I Bechtold	100,915.43
Engineer - Sec. Rd.	Leo E Beschorner	47,581.86
Engineer - Sec. Rd.	Raymond L Bruck	44,752.21
Engineer - Sec. Rd.	David E Christensen	47,589.84
Engineer - Sec. Rd.	Martin L Dorscher	43,841.41
Engineer - Sec. Rd.	Craig A Eilts	44,713.53
Engineer - Sec. Rd.	Michael C Erickson	44,669.62
Engineer - Sec. Rd.	Cory J Feltner	46,208.15
Engineer - Sec. Rd.	Richard E Hansen	76,948.47
Engineer - Sec. Rd.	Michael W Hayes	46,599.37
Engineer - Sec. Rd.	Michael D Hill	45,613.13
Engineer - Sec. Rd.	Scott A Holaday	47,605.61
Engineer - Sec. Rd.	Curtis D Holste	49,130.85
Engineer - Sec. Rd.	Randall S Hoover Jr	44,709.76
Engineer - Sec. Rd.	Richard H Juhl	48,869.23
Engineer - Sec. Rd.	Jason D Karns	30,567.37
Engineer - Sec. Rd.	Corey A Kirchhoff	45,234.73
Engineer - Sec. Rd.	Robert L Kirchner	45,127.70
Engineer - Sec. Rd.	Mark A Knudsen	48,157.81
Engineer - Sec. Rd.	Juston R McGaffey	10,185.60
Engineer - Sec. Rd.	Ethan L Miller	44,386.58
Engineer - Sec. Rd.	Stephen R Oglesbee	45,224.23
Engineer - Sec. Rd.	Robert L Peck	44,044.19
Engineer - Sec. Rd.	Alice A Ray	49,964.46
Engineer - Sec. Rd.	Jacob T Redler	7,025.25
Engineer - Sec. Rd.	Clint M Spry	46,310.02
Engineer - Sec. Rd.	Andrew D Steffen	44,593.00
Engineer - Sec. Rd.	Dennis J Vogl	66,786.82
Engineer - Sec. Rd.	Larry J Weston	50,731.96
Engineer - Sec. Rd.	Christopher T Williams	44,700.23
S & W Cons Dist Drill Account	Victor C Nichols	480.00
Landfill-Sanitary Disposal	Kimberly K Beschorner	8,284.58
Landfill-Sanitary Disposal	Jebidiah F Marshall	38,294.13
Landfill-Sanitary Disposal	Brandi L Mericle	56,928.97
Landfill-Sanitary Disposal	Gerald L Peck	11,082.01
Landfill-Sanitary Disposal	Robert T Richert	39,320.75
Landfill-Sanitary Disposal	James C Stokley	38,631.60
Landfill-Sanitary Disposal	Tyler J Wenninghoff	1,314.00
Assessor	Karen M Baxter	750.00
Assessor	Patricia J Bissell	47,214.36
Assessor	Marty C Boose	750.00
Assessor	Melissa Ihnen	750.00
Assessor	April R Meyer	2,107.50
Assessor	Brenda S Nelson	69,691.54
Assessor	Michael D Onnen	29,326.00
Assessor	E Marie Parrott	2,500.00
Assessor	Laurie K Parrott	450.00
Assessor	Jerald L Putnam	700.00
Assessor	Richard J Tupper	15,689.92
Assessor	Thomas D Williams	46,563.84
Public Safety	Philip B Davis	43,690.61
Public Safety	Christopher M Droll	42,394.19
Public Safety	Jennifer Holaday	43,666.20
Public Safety	Bobbi J Jameson	44,201.42
Public Safety	Michael F Kennon	21,229.13
Public Safety	Kate N Krause	37,803.43
Public Safety	Dacee L McLaren	43,703.71
Public Safety	Scot Olson	44,161.45

WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2019 (continued)

Emergency Mgmt Agency	Michael F Kennon	49,728.95
S&W Cons Dist Tech Grant Acct	Elizabeth P Williams	786.00
Child Support Recovery Tr	Sara J Deskin	41,078.50
Child Support Recovery Tr	Sandra L Kipp	60,782.56
Child Support Recovery Tr	Chelle L Madsen	61,695.88
Child Support Recovery Tr	Lisa M Reid	28,316.46
Nondepartmental	Dolly S Bergmann	35.00
Nondepartmental	Dwight B Bower	35.00
Nondepartmental	Joyce A Bower	395.00
Nondepartmental	Richard C Carspecken	210.00
Nondepartmental	Kenneth Cousins	110.00
Nondepartmental	Lynn Dorsey	70.00
Nondepartmental	Donald D Edwards	70.00
Nondepartmental	Linda K Edwards	101.00
Nondepartmental	Dean Eilts	35.00
Nondepartmental	Virginia Eilts	225.00
Nondepartmental	Randall B Euken	95.00
Nondepartmental	Robert D Groves	75.00
Nondepartmental	Linda S Harms	70.00
Nondepartmental	Kirk J Hartman	45.00
Nondepartmental	Joseph D Herbert	75.00
Nondepartmental	Mike C Jacobsen	105.00
Nondepartmental	Shirley Jacobsen	105.00
Nondepartmental	Frank A Kopp	70.00
Nondepartmental	Scott A Leighton	110.00
Nondepartmental	Carole McMullen	70.00
Nondepartmental	Clifford G Merk	70.00
Nondepartmental	Gregory W Meyer	135.00
Nondepartmental	David D Newman	45.00
Nondepartmental	Gary D Ohms	35.00
Nondepartmental	Linda L Olsen	35.00
Nondepartmental	Duane M Ortgies	70.00
Nondepartmental	Bradley J Pellett	35.00
Nondepartmental	Kristy M Pellett	35.00
Nondepartmental	Max R Potter	105.00
Nondepartmental	Marlin E Rossell	105.00
Nondepartmental	Kathryn Russell	70.00
Nondepartmental	Vicki S Sanny	35.00
Nondepartmental	Raymond C Schellenberg	70.00
Nondepartmental	Jeff Schuler	95.00
Nondepartmental	Thomas G Schultes	70.00
Nondepartmental	Anthony J Schwarte	35.00
Nondepartmental	Roderick B Sindt	35.00
Nondepartmental	Donald K Smith	110.00
Nondepartmental	Peter T Smith	35.00
Nondepartmental	Luanne B Steffens	110.00
Nondepartmental	Anthony L Stender	35.00
Nondepartmental	Chris C Stork	35.00
Nondepartmental	Robert D Vernon	210.00
Nondepartmental	Duane D Weirich	105.00
Nondepartmental	Ryan L Woodward	105.00
Nondepartmental	Raymond E Zellmer	35.00
	Grand Totals	4,651,848.14

Semi-Annual Report of Tracey Marshall, Cass Co. Treasurer For the period from July 1, 2019 - Dec. 31, 2019, Inclusive						
Statement of Account	Balance	Revenues	Total To be	Disbursements	Fund Balance	Au. Warrants
By Fund	07/01/19		Accounted For		12/31/19	Outstanding
General Basic	1,782,144.36	2,396,125.46	4,178,269.82	1,685,481.18	2,492,788.64	29,038.39
General Supplemental	688,369.10	783,470.01	1,471,839.11	878,729.51	593,109.60	135,565.82
Rural Services Basic	1,275,982.61	1,787,556.78	3,063,539.39	1,933,683.05	1,129,856.34	27,951.99
Rural Services Supplemental	132,907.39	0.00	132,907.39	156,034.71	-23,127.32	0.00
Secondary Road	3,460,346.59	3,594,021.82	7,054,368.41	3,557,934.63	3,496,433.78	64,499.25
Special Resource Enhancement	88,639.26	861.14		0.00	89,500.40	0.00
Flood & Erosion Control	87,700.53	24,000.00	111,700.53	920.33	110,780.20	339.50
Public Safety Agency	60,011.77	252,025.50	312,037.27	239,011.79	73,025.48	9,413.95
Capital Projects	1,404,770.76	42,710.44	1,447,481.20	27,925.77	1,419,555.43	348.91
Drainage Districts	1,550.04	0.00		0.00	1,550.04	0.00
Local Emergency Management	32,343.68	99,028.28	131,371.96	47,078.85	84,293.11	1,680.31
Bangs and Bovine	1,888.51	1,584.22	3,472.73	1,419.25	2,053.48	0.00
Townships	582.49	195,474.18	196,056.67	189,519.81	6,536.86	0.00
Corporations	49,762.99	3,376,000.35	3,425,763.34	3,355,806.24	69,957.10	0.00
Schools	60,799.73	7,279,847.16	7,340,646.89	7,113,861.63	226,785.26	0.00
Area Schools	5,794.01	753,289.84	759,083.85	736,229.76	22,854.09	0.00
County Hospital	11,058.39	1,358,265.88	1,369,324.27	1,327,395.95	41,928.32	0.00
Investigations	660,666.03	18,564.97	679,231.00	11,253.83	667,977.17	223.68
Environmental Control Agency	12,357.63	441,162.24	453,519.87	406,425.58	47,094.29	47,094.29
Tax In Advance	85,895.77	21,549.00	107,444.77	91,534.89	15,909.88	0.00
Agricultural Extension	1,117.55	141,282.04	142,399.59	138,038.46	4,361.13	0.00
Conservation Land Aquisition	27,332.20	5,489.50	32,821.70	10,387.91	22,433.79	552.56
County Assessor Agency	177,889.70	250,269.77	428,159.47	216,728.78	211,430.69	9,733.63
Motor Vehicle Trust	213,019.00	1,749,026.50	1,962,045.50	1,464,797.00	497,248.50	0.00
Use Tax Trust	123,981.61	910,519.45	1,034,501.06	874,053.79	160,447.27	0.00
Specials	8,154.00	23,135.00	31,289.00	29,239.00	2,050.00	0.00
Tax Sale Redemption	0.00	54,230.40	54,230.40		0.00	0.00
Anatomical Gift Revenue Trust	23.00	127.00	150.00	120.00	30.00	0.00
Child Support Recovery Trust	35,841.61	144,598.54	180,440.15	144,654.14	35,786.01	12,819.33
Unapportioned Tax	0.00	1,209.50	1,209.50		0.00	0.00
MH-DD Services	246,957.96	186,467.25	433,425.21	181,345.96	252,079.25	459.50
Drivers License Trust	0.00	53,201.50	53,201.50		0.00	0.00
Recorder Records Management	5,979.01	1,012.69	6,991.70	1,500.00	5,491.70	0.00
Co.Rec.Electronic Trans. Fund	23.65	34.79		0.00	58.44	0.00
Co.Rec.Electronic Fee Fund	438.00	989.00	1,427.00	1,218.00	209.00	0.00
Insurance Trust	567,141.19	963,460.70	1,530,601.89	1,002,116.57	528,485.32	1,187.50
E911 Surcharge	181,914.77	243,007.47	424,922.24	58,457.11	366,465.13	62,011.15
E911 Operating	875.00	100.00		0.00	975.00	0.00
AMAZING ENERGY ATLANTIC	16,960.03	0.00		0.00	16,960.03	0.00
Soil and Water Cons District	414.51	1,500.00	1,914.51	1,032.72	881.79	0.00
Local Option Tax	517,326.46	359,180.35	876,506.81	171,374.66	705,132.15	10,650.00
	12,028,960.89	27,514,378.72	39,543,339.61	26,163,952.26	13,379,387.35	413,569.76