

Minutes

Cass County Board of Supervisors

Tuesday, May 7, 2024

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Richter moved, Green second, to adopt the agenda. All ayes. Motion carried.

O'Brien moved, Pettinger second, to approve the April 16, 2024 regular board meeting minutes. All ayes. Motion carried.

Green moved, Pettinger second, to approve the April 23, 2024 special board meeting minutes. All ayes. Motion carried.

Grace McAfee, Cass County Wellness Coordinator, requested the board proclaim May as Mental Health Awareness Month. Pettinger moved, Green second, to declare May as Mental Health Awareness Month. All ayes. Motion carried.

Pettinger moved, Richter second, to set the Date of Public Hearing for the Fiscal Year 2024 Budget Amendment for Friday, May 31, 2024 at 9:00 a.m. All ayes. Motion carried.

The board discussed establishing guidelines to use the proceeds of the Valley Business Park funds for economic development. The land was originally purchased with property tax revenue. Cass County's share of the proceeds from the land sale was \$1,256,026.54. The interest earned, to date, is \$67,426.98. Discussion included the following points. CADCO and SWIPCO offer revolving loans to business with low interest rates and have guidelines used analyze the assistance they offer. Governments usually contribute to infrastructure rather than individual businesses and use matching funds to help receive grants. When considering assisting personal businesses with tax revenue, the county should use caution. Tax payers should receive a return on their economic development investment. Points to consider include the number of jobs created, the impact on property tax revenue from new building construction, and the broader economic impact on the county's residents. O'Brien volunteered to learn about guidelines other counties have in place. No action was taken.

Scott and Cheryl Bailey, with Anita Meat Processing, presented a request for \$41,500 in economic development assistance so they may receive a matching grant from Iowa Department of Economic Development to upgrade the cooling system at the locker. They have six employees, and will be able to add three or four more if they upgrade the cooling system to hold more meat. Their service also benefits livestock producers in the county. The board discussed the possibility of contributing funds from the Valley Business Park interest to the CADCO revolving loan fund that the locker may qualify to use. No action was taken.

Sheryl Owen, Griswold City Administrator, presented a request for ARPA funds in the amount of \$10,000 to go toward a splash pad that will replace the wooden playground built in 1994 that was only expected to last 20 years. Owen also requested ARPA funds for a lift station for the Land of Oz Housing Development in an amount of \$227,400. The board is planning to analyze all the ARPA fund requests before making decision on the remaining \$376,400 that must be appropriated by December 31, 2024. No action was taken.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Mike Kennon reported on zoning and the Cass County Comprehensive Plan which was last updated in 2003. The board asked Kennon to look into costs to have it updated.

Pettinger moved, O'Brien second, to appoint Justin Miller, an ag land owner, and David Riedemann, a representative with knowledge of property values, to the Cass County Eminent Domain Compensation Commission. All ayes. Motion carried.

Green moved, O'Brien second, to accept the resignation of Max Potter as Cass Township Clerk effective May 7, 2024, with thanks for many years of service. All ayes. Motion carried.

Pettinger moved, Richter second, to accept the resignation of Duane Ortgies as Victoria Township Trustee effective May 7, 2024 with thanks for his service. All ayes. Motion carried.

Committee reports: Baier on Griswold's child development center; Richter on mental health.

Reports filed: Recorder, Sheriff, Clerk of Court.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

Access Systems, Inc.	Copier Contract	827.45
Access Systems, Inc.	Service Agreement	142.58
Akin Building Center	Custodial Supplies	53.25
Alliant Energy	Utilities	451.07
Amazon Business Amazon Capital	Office Supplies	67.88
Atlantic Municipal Utilities	Utilities	1950.01
Black Hills Energy	Utilities	128.90
Camblin Plumbing & Heat, Inc.	Repairs	327.19
Cappels	Supplies	474.58
Carroll Control Systems, Inc.	Boiler Repairs	4925.30
Cass County Public Health	Grants	2721.84
Cass Health	Coroner Call	200.00
Century Link	Telephone Services	577.55
City Directory Inc	Directories	320.50
Clark's Carpet Cleaners John C	Carpet Cleaning	400.00
Continental Fire Spr Co Inc	Inspection	254.00
City of Cumberland	Utilities	94.58
Terry Duggan	Mileage	17.26
Farmers Electric Cooperative	Utilities	48.53
Feld Security	Inspection	401.00
First Whitney Bank& Trust	Checks	168.52
Great America Financial Servic	Copier Lease	99.87
Griswold American Forsyth Publ	Publishing	259.41
Griswold Communications	Telephone Service	299.22
Hy-Vee Pharmacy Attn: Store Ch	Prescriptions	7.00
Hy-Vee, Inc. Accounts Receivab	Provisions	2422.00
Imaging Spectrum, Inc Pakor	Office Supplies	2095.52
KJAN	Advertising	125.00
Laverty Sanitation Brandon Lav	Sanitation Expense	224.00
Mediacom	Telephone Services	655.78
Mid American Energy	Utilities	171.48
Ted's Cooperative aka Midtown	Rent	100.00
Nishnabotna Valley R E C	Utilities	231.84
Otto Lorence & Wiederstein	Professional Services	136.00
Pitney Bowes Inc	Postage	665.54
Postmaster	Postage	136.00
Reporting Services LLC	Transcripts	172.80
Roland Funeral Services Inc	Indigent Burial	1500.00
Christine Short	Mileage	9.20
Stone Office Products	Office Supplies	736.34

Sunshine Designs	Maintenance	745.00
Thomson Reuters-West Payment C	Subscription	575.00
Verizon Wireless	Cellular Service	1892.84
Visual Edge IT	Copier Contract	312.82
General Supplemental Fund		
Dorene D South	Meeting	48.44
Weimer Law, PC Krisanne Corl W	Juvenile Services	2000.00
Rural Services Basic Fund		
Griswold American Forsyth Publ	Publishing	43.38
Horizon Jet Wash	Vehicle Maintenance	70.00
Jones Automotive Inc	Vehicle Maintenance	10403.06
Secondary Road Fund		
AgriVision, LLC	Parts/Service	623.01
Alliant Energy	Utilities	1249.63
Anita Supply Center	Supplies	91.76
Atlantic Ag & Auto LLC	Supplies	22.35
Atlantic Motor Supply Inc	Supplies	2222.20
Atlantic Municipal Utilities	Utilities	459.17
Leo Beschorner	Cellular Reimbursement	40.00
Blaine's Service LLC	Repairs	180.49
Botna Way Ag Supply LLC Nichol	Supplies	914.00
Cappels	Supplies	736.16
Dave Christensen	Cellular Reimbursement	40.00
Downtowner Cafe & Catering	Safety Meeting	660.80
Ed's Lawn Equipment	Supplies	26.00
Fareway Stores Inc	Supplies	578.76
Filter Care of Nebraska	Outside Services	151.05
Gregg Young Automotive	Parts/Service	266.64
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Iowa Dept of Transportation	Supplies	14902.98
Iowa State University	Meeting Fees	465.00
Robert Kirchner	Cellular Reimbursement	40.00
Mark Knudsen	Cellular Reimbursement	40.00
Land O'Lakes Purina Feed LLC P	Road Salt	31639.30
Massena Telephone Company	Telephone Service	33.17
McAtee Tire Service Inc	Tires/Tire Repair	34.50
Midwest Wheel Companies, Inc.	Expendable Parts	280.69
Ethan Miller	Cellular Reimbursement	40.00
Jason Mitchell	Cellular Reimbursement	40.00
Nebraska Iowa Industrial Faste	Supplies	258.77
Nishnabotna Valley R E C	Intersection Lighting	39.72
Overhead Door Company Inc	Building Maintenance	334.90
Andrew Steffen	Cellular Reimbursement	40.00
Steinbeck & Sons Inc.	Propane	480.00
Stinn Drainage Systems, LLC	Outside Services	482.25
Truck Center Companies Inc	Parts/Service	39.30
Trent Wolken	Reimbursement	40.00
Wyman's Carquest Wyman Auto Pa	Supplies	70.99
Yant Equipment	Building Maintenance	46443.00
Flood & Erosion/NRCS Fund		
David Brand	Watershed Inspections	961.00
Scott Brand	Watershed Inspections	570.00
Stamp Construction L.C	Construction Materials	2036.38
Sheriff Investigations		
Cass County Sheriff	Imprest Cash	1000.00
Local Option Tax Fund		
Atlantic Little League	Advertising	100.00
General Basic Fund	Reimbursement	565.00
Capital Projects		
Atlantic Municipal Utilities	Utilities	1583.83
Mark O'Brien	Supplies	150.82
2017 Agribusiness URA-TIF		
Elite Octane LLC	Rebate Payment	172385.00

Local Emergency Mgmt Agency		
Erik Johnson	Mileage	104.00
Mike Kennon	Fuel/Supplies	136.58
Verizon Wireless	Cellular Service	81.46
Environmental Control Agn		
Farmers Electric Cooperative	Utilities	1657.24
First Whitney Bank& Trust	Letter of Credit	3300.00
SCS Engineers	Engineering Services	7493.88
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
The Office Stop	Office Supplies	133.99
Ziegler Inc.	Parts/Service	7910.84
Consrv LandAcq/Cap Imprvmnt		
Pest Off Pest Control	Pest Control	55.00
Grand Total		345501.14

At 11:00 a.m. Richter moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, May 21, 2024.