

Minutes

Cass County Board of Supervisors

Tuesday, June 20, 2023

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Bernard Pettinger and Mark O'Brien (joined at 9:09 a.m. by Zoom). Absent: none.

Pettinger moved, Richter second, to adopt the agenda. All ayes. Motion carried.

Pettinger moved, Green second, to approve the June 13, 2023 minutes. All ayes. Motion carried.

Public Comments: Rod Deter asked where he could find documentation of long-term goals for development of the county. Supervisors responded that the county does not have such a document, but the various committees and boards they serve on continue to work toward improvements.

Green moved, Richter second, to approve the FY2022-2023 auditing firm contract with Gronewold, Bell, Kyhn & Co. P.C. All ayes. Motion carried.

Pettinger moved, Green second, to approve the updated 28E Agreement with Guthrie County Environmental Health for the purpose of providing environmental health services to Cass County at an annual rate of \$15,000 in addition to hourly costs that will be charged at 110%. All ayes. Motion carried.

Richter moved, Green second, to set the date for public hearing on vacating portions of Pella Road for Tuesday, June 27, 2023 at 9:00 a.m. All ayes. Motion carried.

Green moved, Pettinger second, acknowledging receipt of the Zoning Commission's recommendation to change zoning classification for Russell Lange from General Agricultural to Light Industrial District for real estate in Brighton Township. All ayes. Motion carried. Pettinger moved, Green second, to set the date of the Public Hearing on the Zoning Commission's Recommendation for Tuesday, June 27, 2023, at 9:00 a.m. All ayes. Motion carried.

County Engineer Trent Wolken reviewed current road and equipment projects.

Green moved, Pettinger second, acknowledging receipt of the following certification of deputies' annual base salaries from County Recorder, Treasurer, Auditor and Sheriff for Fiscal Year 2023/2024 and to certify the wages to the county auditor in accordance with Iowa Code 331.904(1) and (2):

Sheriff's First Deputy:	John Westering	\$81,435.62/year
Sheriff's Sergeant:	Josh McLaren	\$79,399.73/year
Treasurer's Deputies:	Jordan Liddell	\$58,955.08/year
	Celeste Burroughs	\$58,955.08/year
	Stacy Mueller	\$58,955.08/year
Recorder's Deputy:	Marci Wallingford	\$58,955.08/year
Auditor's Deputies:	Sheri Karns	\$58,955.08/year
	Dorene South	\$58,955.08/year

All ayes. Motion carried.

Green moved, Pettinger second, to set annual base salary for each deputy sheriff who is classified as non-exempt under the Federal Fair Labor Standards Act for Fiscal Year 2023/2024 in accordance with Iowa Code 331.904(2)(d) in

accordance with the signed collective bargaining group agreement; however, the motion was withdrawn in order to research this topic further.

Green moved, Pettinger second, to set the compensation of extra help and clerks appointed by the principal county officers for Fiscal Year 2024 in accordance with Iowa Code 331.904(4) as follows:

Zoning	Michael Kennon	\$5,000.00
Courthouse	Daniel Proehl	\$22.75/hr
Weed Commissioner	Dennis Vogl	\$30.00/hr
Veteran Affairs	Mitchell Holmes	\$56,246.78
Assistant Attorney	Beverly Groves	\$59,566.70
Assistant Attorney	Eva Jensen	\$48,136.00
Assistant Attorney	Stephanie Witzman	\$25.44/hr
Auditor Clerk	Hannah Richter	\$37,584.00
Information Tech	Sean Berens	\$70,000.00
General Assistance	Debbie Schuler	\$34,480.74
Mental Health Advocate	Debbie Schuler	\$34,480.74
Engineer Assistant	Mark Knudsen	\$63,600.00
Engineer Office Manager	Alice Ray	\$58,955.08
Engineer Tech	Christian Kinzie	\$27.51/hr
Engineer Tech	Dennis Vogl	\$31.74/hr
Sheriff's Assistant	Joni Knudsen	\$53,982
Treasurer Clerk	Stacie Linfor	\$21.20/hr
Treasurer Clerk	Bailee Smith	\$21.20/hr

All ayes. Carried Unanimously.

O'Brien moved, Green second, to set the salary of the county engineer at \$131,000 annually. All ayes. Motion carried.

Supervisor committee reports: Richter on tourism, Baier on Golden Hills, Green on Landfill.

Reports: Clerk of Court.

At 10:31 a.m. Richter moved, Pettinger second, to adjourn. All ayes. Meeting adjourned.

Next meeting June 27, 2023.

Steve Baier, Chair

Attest: Kathy Somers, Auditor