

## Minutes

### Cass County Board of Supervisors

Tuesday, May 19, 2026

The Cass County Board of Supervisors met in regular session May 19, 2026, at 9:00 a.m. in the Meeting Room at the Cass County Courthouse, Atlantic, Iowa. Chairman Baier called the meeting to order. Present: Baier, Green, Pettinger, O'Brien, Richter. Absent: none.

O'Brien moved, Pettinger seconded, to approve the consent agenda, including minutes of the May 05, 2026 regular meeting and the May 1-15, 2026 claims. All ayes. Motion carried.

The board opened discussion regarding the hire of William Baylor as the new Veteran Affairs Director. At 9:35 a.m., Green moved, Richter seconded, to declare a recess. All ayes. Motion carried. Green moved, Richter seconded, to reconvene from recess at 9:47 a.m. All ayes. Motion carried. Following further discussion, Green moved, Pettinger seconded, to table the discussion and approval of the appointment until May 26, 2026 at 9:00 a.m. All ayes. Motion carried.

Kent Irwin, Guthrie County Deputy Director of Emergency Preparedness, presented the monthly environmental health report in the absence of Jotham Arber, Director of Cass/Guthrie Environmental Health

O'Brien moved, Green seconded, to approve Federal-aid Agreement, Project No: BROS-C015(90)-8J-15 Location: On Jasper Rd, Over Creek. All Ayes. Motion carried.

Mark Knudsen, Cass County Secondary Roads Maintenance Supervisor, reviewed current road and equipment projects.

Green moved, O'Brien seconded, to approve Resolution No. 2026-17, Authorize Transfer of Camping Fees from General Basic Fund to Conservation. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Motion carried.

O'Brien moved, Green seconded, to approve removal of Dr. Jill Pollpeter as Medical Examiner Deputy. All ayes. Motion carried.

Richter moved, Green seconded, to set single non-participation rate of \$147.64 and family non-participation rate of \$511.19 for health insurance premiums for January – December 2027. All ayes. Motion carried.

Richter moved, O'Brien seconded, to approve Cost Advisory Services, Inc. contract for FY26-28, developing cost allocation plans to obtain reimbursement for indirect costs expended on behalf of the Iowa Department of Health and Human Service. All ayes. Motion carried.

Filed Reports: Clerk of Court, Sheriff

The following claims were approved, and the auditor authorized to issue checks for the same:

#### General Basic Fund

Access Systems, Inc.	Copier Contract	588.32
Access Systems, Inc.	Service Agreement	1204.92
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Alliant Energy	Utilities	1019.64
Amazon Business Amazon Capital	Office Supplies	57.51
Anita Tribune Co Inc	Publishing	884.33
Atlantic Locker Service	Food and Provisions	618.12
Atlantic Municipal Utilities	Utilities	785.67
Atlantic News Telegraph	Publishing	1239.69
Sean Berens	Cellular Services	40.00

Brown Electric Company Inc	Electrical Repairs	184.50
Cappels	Supplies	379.80
Carroll Control Systems, Inc.	Boiler Repairs	4193.65
Cass County Public Health	Grants	19376.21
Cass Health	Medical Examiner	200.00
Cintas First Aid & Safety D89	First Aid	212.81
City of Lewis	Utilities	98.05
Cott Systems, Inc Valsoft	Maintenance/License	855.00
Culligan Soft Water Serv	Cooler Rent	63.00
DAIDA	Software Service	325.00
Five Q Innovations, LLC	Website Hosting	50.00
Griswold American Forsyth Publ	Publishing	223.22
Guthrie County Public Health	Grants	1662.33
Mitch Holmes	Mileage	132.05
IACVS Attn: Tammy Rausch	Registration	90.00
Iowa Law Enforcement Academy	Registration	125.00
Erik Johnson	Medical Examiner	500.00
Martin Sheet Metal	Tin	35.00
McCurdy Investments	Rent	400.00
Mediacom	Telephone Services	435.27
Menards - Council Bluffs	Supplies	346.57
Midwest Dairy Farms LTD	Rent	425.00
MLK Real Estate LLC	Rent	400.00
ODP Business Solutions, LLC	Office Supplies	168.75
Page County Auditor	Medical Examiner	984.20
Pest Off Pest Control	Pest Control	95.00
Brenda Pottebaum	Custodial Services	1121.00
Dan Proehl	Cellular Services	40.00
Wendy Richter	Mileage	91.15
Rick's Auto Clinic Inc	Vehicle Maintenance	77.52
Roland Funeral Services Inc	Transport	1917.00
Ryan South R & C Rentals	Rent	500.00
Schumacher Elevator Co	Elevator Maintenance	290.00
Shield Technology Corporation	Software Service	11071.25
SIRWA	Utilities	30.00
Stone Office Products	Office Supplies	355.00
Brock Taylor	Rent	500.00
The Shredder Green Resource Ma	Shredding Services	93.60
Verizon Wireless	Cellular Service	876.86
Visa Banker's Bank	Misc Expenses	1889.54
Visual Edge IT	Copier Contract	667.35
Wex Bank (Fleet)	Fuel	1276.84
MHDS Reimbursable Expense		
Access Systems, Inc.	Copier Contract	69.17
General Supplemental Fund		
Cass County Sheriff	Notices	1690.74
Child Saving Institute Attn: F	Shelter Services	186.60
Amy K. Davis Miller & Evans PL	Court Reporting	2150.00
Public Safety Fund	County Contribution	37066.47
Visa Banker's Bank	Misc Expenses	302.13
Weimer Law, PC Krisanne Corl W	Juvenile Services	2100.00
Rural Services Basic Fund		
Marvin and Kathy Bradfield	Towing	200.00
Karl Chevrolet	Vehicle	53740.20
Karl Emergency Vehicles	Uniforms	157.36
McAtee Tire Service Inc	Vehicle Maintenance	462.00
McCunn Specialty Firearms LLC	Firearm Equipment	885.00
Qualification Targets Inc	Training Supplies	189.77
Visa Banker's Bank	Misc Expenses	21.40
Wex Bank Fleet Services	Fuel	4506.65
Xtreme Auto	Vehicle Maintenance	110.51
Secondary Road Fund		
Agriland FS, Inc.	Bulk Fuel	16111.53
Alliant Energy	Utilities	344.03
Allied Oil & Supply, Inc.	Oil/Supplies	3890.28
Anita Tribune Co Inc	Publishing	50.00
Atlantic Ag & Auto LLC	Supplies	246.67
Atlantic News Telegraph	Publishing	200.00
Blaine's Service LLC	Tire Repair	41.85
Boes Repair Inc	Parts/Service	2887.65
Bower Welding & FabricationLLC	Outside Services	218.52
Calhoun-Burns & Assoc, Inc.	Consultant Fees	15324.50

Cass Health	Testing	134.00
Cintas LOC 749	Uniforms	270.20
Diamond Mowers LLC	Expendable Parts	276.25
Farm Service Coop	Supplies	99.25
Griswold American Forsyth Publ	Publications	37.50
Griswold Communications	Telephone Service	38.49
Henningsen Constr Co Inc	Cold Patch	926.85
Housby Mack Inc	Parts/Service	144.34
Iron Shop	Parts/Service	7931.07
Jacobsen's Inc of Adair	Supplies	103.20
Marcia Johnson	ROW	2834.00
McAtee Tire Service Inc	Tires/Tire Repair	2619.96
Mid American Energy	Intersection Lighting	12.50
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	40.00
Nishnabotna Valley R E C	Intersection Lighting	39.47
Olsen Fuel Supply Inc	Fuel	10220.49
Olsen's Outdoor Power Inc	Supplies	25.58
Pattison Sand Company, LLC	Rock	4678.52
Alice Ray	Reimbursement	162.82
Schildberg Construction, Inc.	Rock	35451.00
Unity Point Clinic-Occ Med	Testing	126.00
Van Wall Equipment, Inc	New Equipment	44577.00
Verizon Wireless	Cellular Service	237.07
Visa Banker's Bank	Misc Expenses	200.06
Westel Systems	Telephone Service	37.36
Wyman's Carquest Wyman Auto Pa	Supplies	139.96
21st Century Cooperative	Fuel	663.11
Sheriff Investigations		
Visa Banker's Bank	Misc Expenses	14.00
Local Option Tax Fund		
Cass Co Meals on Wheels	Contribution	650.00
EMS Trust Fund 422D.6		
Midwest Medical Transport	Ambulance Services	54691.88
2017 Agribusiness URA-TIF		
Elite Octane LLC	Development Agreement	418056.00
Emergency Comm. Upgrade-DbSv		
First Whitney Bank& Trust	Debt Repayment	172726.50
Rolling Hills Bank & Trust	Debt Repayment	172726.50
2017 Agribus Long Term Debt		
First Whitney Bank& Trust	Debt Repayment	143091.88
Rolling Hills Bank & Trust	Debt Repayment	143091.88
Local Emergency Mgmt Agency		
Iowa Communities AssurancePool	Insurance Premium	4522.00
Mike Kennon	Fuel/Supplies	145.05
Verizon Wireless	Cellular Service	78.50
Environmental Control Agn		
Brockman Hauling, LLC	Contract Hauling	19942.10
Culligan Soft Water Serv	Water	23.40
Farmers Electric Cooperative	Utilities	1583.20
HLW Engineering Group	Engineering Services	8445.00
Iowa Waste Services LLC	Waste Disposal Fees	20353.00
Marne/Elk Horn Telephone	Telephone Service	4.11
Massena Telephone Company	Telephone/Internet Servic	106.03
Nishna Valley Pest Control LLC	Building Maintenance	160.00
Olsen Fuel Supply Inc	Fuel	1626.59
Visa Banker's Bank	Miscellaneous	435.73
Consrv LandAcq/Cap Imprvmnt		
Tree Pro	Supplies	373.25
Grand Total		1479171.40

Green moved, O'Brien seconded, to adjourn at 10:13 a.m. All ayes. Motion Carried.