

Minutes

Cass County Board of Supervisors

Tuesday, November 11, 2025

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, O'Brien seconded, to adopt the consent agenda as amended (remove the County Engineers' report) including:

Minutes from the October 21, 2025, meeting

Claims from October 16-31, 2025

All ayes. Motion carried.

Green moved, Pettinger seconded, to contribute \$500 to Iowa State Association of Counties (ISAC) for an amicus brief presentation to the US supreme court. All ayes. Motion carried.

O'Brien moved, Richter seconded, to acknowledge receipt of recommendations from the Cass County Zoning Commission and set the date of Public Hearing for December 2, 2025, at 9:05 AM to consider an application for zoning change by Robert and Karen Davis from Suburban Rural to Agricultural. All ayes. Motion carried.

O'Brien moved, Pettinger seconded, to acknowledge receipt of recommendations from the Cass County Zoning Commission and set the date of Public Hearing for December 2, 2025, at 9:10 AM to consider an application for zoning change by Kelly Wise from Agricultural to Business. All ayes. Motion carried.

Richter moved, Pettinger seconded, to approve the fiscal year 2024-2025 Urban Renewal Report [Iowa Code 331.403(3), 357H.9(2) and 384.22(2)]. All ayes. Motion carried.

The board discussed the lease agreement with Department of Corrections, Fourth Judicial District for the annex space at 601 Walnut St, Suite 1, Atlantic, IA. No action was taken.

The board considered promotions and pay raises for two County Treasurer's Clerks, but no action was taken.

Mitch Holmes, Cass County Veteran Affairs Executive Director, presented the quarterly report for July through September.

The board conducted the first-tier canvass of the November 4, 2025 City/School Election. Pettinger moved, Richter seconded, approval of Resolution 2025-36, Certification (Canvass) of the November 4, 2025 Cass County City/School Election Results. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Reports of Supervisors and Committees: Richter on trails, Local Food Policy Council, Thriving Families; Baier on Golden Hills.

Reports filed: Clerk of Court, Recorder, Sheriff

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

Access Systems, Inc.

Access Systems, Inc.

Copier Contract

Service Agreement

1246.21

135.78

Ahlers Cooney Attorneys	HR Legal Services	1092.00
Alliant Energy	Utilities	254.48
Amazon Business Amazon Capital	Office Supplies	81.75
Atlantic Locker Service	Food and Provisions	546.00
Atlantic Municipal Utilities	Utilities	2205.15
Blaine Behnken	Mileage	227.80
Black Hills Energy	Utilities	46.11
Blaine's Service LLC	Equipment Maintenance	29.35
Bower Welding & FabricationLLC	Equipment Maintenance	155.00
Camblin Plumbing & Heat, Inc.	Repairs	153.75
Cappels	Supplies	113.04
Cass Co Ag & Ed Association	Contribution	40000.00
Cass County Public Health	Grants	604.77
Cass Health	Coroner Call	889.40
Central Iowa Dist. Inc.	Custodial Supplies	110.00
Century Link	Telephone Services	646.11
Continental Fire Spr Co Inc	Inspection	260.00
Cost Advisory Services, Inc	Professional Services	4450.00
City of Cumberland	Utilities	292.62
Ed's Lawn Equipment	Equipment Maintenance	75.00
Farmers Electric Cooperative	Utilities	47.80
Richard Govig	Mileage	18.09
Griswold American Forsyth Publ	Publishing	204.78
Griswold Communications	Telephone Service	293.90
Hy-Vee Pharmacy Attn: Store Ch	Prescriptions	160.92
Hy-Vee, Inc. Accounts Receivab	Food and Provisions	992.18
ISSDA Financial Administration	Membership	175.00
Jocebee Apts Tracey Bell, Mana	Rent	925.00
Judith Kennedy	Mileage	144.72
McDermott & Son Roofing Co LLC	Building Maintenance	2500.00
Mediacom	Telephone Services	1279.96
Mid American Energy	Utilities	88.68
Nishnabotna Valley R E C	Utilities	455.22
The Office Stop	Office Supplies	43.44
OReilly Auto Parts	Vehicle Maintenance	196.92
Pest Off Pest Control	Pest Control	55.00
Bernard Pettinger	Mileage	99.96
Pitney Bowes Inc	Postage	501.61
Premier Real Estate Management	Rent	250.00
Quill Corporation	Office Supplies	640.90
Secure Shred Solutions	Shredding Services	59.00
Mark Smith	Mileage	114.57
Sandra Sothman	Mileage	201.67
State Hygienic Laboratory	Water Testing	100.00
Stone Office Products	Office Supplies	56.69
The Shredder Green Resource Ma	Shredding Services	84.00
Verizon Wireless	Cellular Service	451.04
Visual Edge IT	Copier Contract	528.00
1776 Excavating	Repair and Recovery	1386.32
21st Century Cooperative ATTN:	Propane	1627.24
General Supplemental Fund		
Griswold American Forsyth Publ	Publishing	358.88
Sandra Sothman	PEO Compensation	78.22
Storey Kenworthy	Office Supplies	713.90
Sheryl Sunderman	PEO Compensation	75.94
Weimer Law, PC Krisanne Corl W	Juvenile Services	2100.00
Rural Services Basic Fund		
Galls LLC	Uniforms	203.20
ISSDA Financial Administration	Membership	250.00
Secondary Road Fund		
Agriland FS, Inc.	Bulk Fuel	10438.59
AgriVision, LLC	Parts/Service	70.27
Alliant Energy	Utilities	239.74
Anita Supply Center	Supplies	9.58

Atlantic Motor Supply Inc	Supplies	1546.89
Atlantic Municipal Utilities	Utilities	270.01
Brown Auto Body LLC	Outside Services	4460.32
Cappels	Supplies	802.78
Dave Christensen	Reimbursement	40.00
Curtis Welding & Fab Inc Curt	Supplies	2327.00
Dixon Construction Co	Contract Payment	163712.33
Farm Service Coop	Supplies	942.50
Griswold Communications	Telephone Service	38.12
Henningsen Constr Co Inc	Cold Patch	175.00
Scott Holaday	Reimbursement	40.00
Curtis Holste	Reimbursement	40.00
Iowa Dept of Transportation	Continuing Ed	120.00
Iowa Prison Industries	Signs	2980.60
Robert Kirchner	Reimbursement	40.00
Mark Knudsen	Reimbursement	40.00
Massena Telephone Company	Telephone Service	33.67
McAtee Tire Service Inc	Tires/Tire Repair	610.97
Metal Culverts Inc	Pipe	10323.40
Ethan Miller	Reimbursement	40.00
Jason Mitchell	Reimbursement	40.00
Nishnabotna Valley R E C	Intersection Lighting	39.16
Olsen's Outdoor Power Inc	Supplies	34.99
RDO Truck Center, Co.	Parts/Service	1829.22
Rexco Equipment Inc	New Equipment	1500.00
Road Builders, Inc.	Parts/Service	586.09
SIRWA	Water	30.00
Andrew Steffen	Reimbursement	40.00
Stone Office Products	Office Supplies	173.99
Ultimate Lawn & Power LLC	Supplies	9.98
Van Wall Equipment, Inc	New Equipment	24000.00
Kyle Wilmeth	Reimbursement	40.00
Trent Wolken	Reimbursement	40.00
Ziegler Inc.	Parts/Service	340.87
Capital Projects		
Atlantic Motor Supply Inc	Supplies	70.31
Atlantic Municipal Utilities	Utilities	414.00
Professional Pest Control LLC	Pest Control	239.00
Local Emergency Mgmt Agency		
Mike Kennon	Fuel/Supplies	110.73
Environmental Control Agn		
Farmers Electric Cooperative	Utilities	1503.88
Feick's Plumbing & Services	Outside Services	701.36
The Office Stop	Office Supplies	36.00
Overhead Door Company Inc	Outside Services	434.00
Rockwell Repair	Outside Services	900.00
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Grand Total		304032.42

At 10:15 a.m. O'Brien moved, Pettinger second, to adjourn. All ayes. Meeting adjourned.

Next meeting November 18, 2025.