

## **Minutes**

### **Cass County Board of Supervisors**

**Tuesday, September 16, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, Pettinger seconded, to adopt the consent agenda including:

Minutes from the September 9, 2025 meeting

Claims from September 1 – 15, 2025

All ayes. Motion carried.

At 9:05 a.m., Baier recessed for the first public hearing on revising Ordinance Number 7, Veterans Emergency Assistance Program. Richter moved, Green seconded, to close the public hearing. All ayes. Motion carried. At 9:06 a.m., Baier closed the public hearing.

Richter moved, Green seconded, to approve the first reading of Ordinance Number 7, Veterans Emergency Assistance Program. Ayes: Green, O'Brien, Richter, Pettinger, Baier. Nays: None. Motion carried.

Green moved, Pettinger seconded, to waive the statutory rule requiring Ordinance 7 to be considered and voted on for passage at two board meetings prior to the meeting at which it is to be finally passed be suspended. Ayes: Green, O'Brien, Richter, Pettinger, Baier. Nays: None. Motion carried.

Green moved, Pettinger seconded that Ordinance 7 be given its final consideration and that it be adopted. Ayes: Green, O'Brien, Richter, Pettinger, Baier. Nays: None. Motion carried.

Green moved, Pettinger seconded, to approve a request from Noble Initiative Foundation to loan \$300,000, at zero interest, from the Valley Business Park fund for a term of 18 months. After discussion, Green amended his motion to approve a request from Noble Initiative Foundation to loan \$300,000, at zero interest, from the Valley Business Park fund for a term of two years. Ayes: Green, O'Brien, Richter, Pettinger. Nays: None. Abstained: Baier. Motion carried.

Green moved, Pettinger seconded, approval of Resolution Number 2025-31, Terminating the Cass County Cass-Audubon Border Economic Development Urban Renewal Plan and Ending the Cass County Cass-Audubon Border Economic Development Urban Renewal Area (also known as the Valley Business Park Urban Renewal Area). Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, O'Brien seconded, approval of Resolution Number 2025-32, Terminating the Cass County Amazing Energy Urban Renewal Plan and Ending the Cass County Amazing Energy Urban Renewal Area. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green seconded, to approve Ordinance 40, Repealing Ordinance No. 27 Providing for the Division of Taxes Levied on Taxable Property in the Valley Business Park Urban Renewal Area (also known as the Cass County Cass-Audubon Border Economic Development Urban Renewal Area), and that the ordinance be given its first consideration and that it be adopted. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green seconded to waive the statutory rule requiring said ordinance to be considered and voted on for passage at two Board meetings prior to the meeting at which it is to be finally passed. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, Green seconded, that Ordinance 40 be given its final consideration and that it be adopted. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green seconded, to approve Ordinance 41, Repealing Ordinance No. 28 Providing for the Division of Taxes Levied on Taxable Property in the Amazing Energy Urban Renewal Area, and that the ordinance be given its first consideration and that it be adopted. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, O'Brien seconded, to waive the statutory rule requiring said ordinance to be considered and voted on for passage at two Board meetings prior to the meeting at which it is to be finally passed. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, Pettinger seconded, that Ordinance 41 be given its final consideration and that it be adopted. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, O'Brien seconded, to approve the Cass County Segregation of Duties Policy. All ayes. Motion carried.

Green moved, O'Brien seconded, to approve Federal Aid Agreement, Project No. BROS-CO15(90)—8J-15, Bridge Replacement on Jasper Road. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Richter moved, Pettinger seconded, to appoint Amy Smith to the Cass County Local Food Policy Council to fill a vacancy for the term of January 1, 2023 – December 31, 2026. All ayes. Motion carried.

Committee reports: Richter on food pantry statistics, O'Brien and Richter on Southlawn Cemetery.

Reports filed: Clerk of Court

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

Access Systems, Inc.	Copier Contract	288.56
Alliant Energy	Utilities	34.03
Amazon Business Amazon Capital	Office Supplies	182.18
Anita Supply Center	Custodial Supplies	1014.47
Anita Tribune Co Inc	Publishing	331.94
Atlantic Fire Department	Inspection	102.00
Atlantic Municipal Utilities	Utilities	1390.18
Atlantic News Telegraph	Publishing	307.80
Sean Berens	Cellular Services	40.00
Bill Osbahr Properties LLC	Rent	500.00
Camblin Plumbing & Heat, Inc.	Repairs	127.50
Cappels	Supplies	409.48
Cass County Public Health	Grants	2486.65
Cass County Sheriff	Notices	178.60
Cass County Treasurer	Property Taxes	1178.00
Cintas First Aid & Safety D89	First Aid	208.69
Cook Sanitation	Sanitation	195.00
Cott Systems, Inc Valsoft	Maintenance/License	855.00

Culligan Soft Water Serv	Cooler Rent	63.00
DAIDA	Software Service	325.00
Ed's Lawn Equipment	Equipment Maintenance	550.00
Fareway Stores Inc	Food and Provisions	23.88
Five Q Innovations, LLC	Website Hosting	50.00
Green Acres Lawn & Landscaping	Lawn Care	225.00
Griswold American Forsyth Publ	Publishing	285.46
Griswold Communications	Telephone Service	292.49
Guthrie County Public Health	Grants	6531.94
ISCTA IA State Co Treasurers A	Registration	100.00
Mail Services LLC	Postage	847.23
Tracey Marshall	Cellular Service/Supplies	127.88
McAtee Tire Service Inc	Vehicle Maintenance	156.90
Mediacom	Telephone Services	425.30
Ted's Cooperative aka Midtown	Rent	700.00
Pest Off Pest Control	Pest Control	55.00
Brenda Pottebaum	Custodial Services	1220.00
Dan Proehl	Cellular Services	40.00
Rigid Edge Exteriors	Roof Repair	7323.09
Ryan South R & C Rentals	Rent	637.00
Schumacher Elevator Co	Elevator Maintenance	278.85
SIRWA	Utilities	30.00
Tabetha Smith	Registration	225.00
Solutions, Harris Local Gov	Tech Support	168.42
State Hygienic Laboratory	Water Testing	38.00
Stone Office Products	Office Supplies	20.74
Verizon Wireless	Cellular Service	896.84
Visa	Misc Expenses	2222.34
Visual Edge IT	Copier Contract	578.72
W & S Appliance Inc Kendal War	Repairs	245.00
Wex Bank (Fleet)	Fuel	1328.21
MHDS Reimbursable Expense		
Access Systems, Inc.	Copier Contract	204.85
General Supplemental Fund		
Cass County Sheriff	Notices	1135.20
IMWCA	Work Comp	3423.00
Public Safety Fund	County Contribution	72215.50
Shelby County Auditor	Rent/Utilities/Custodial	2044.50
Sheryl Sunderman	PEO Compensation	32.50
Visa	Misc Expenses	534.24
Rural Services Basic Fund		
Cass Co Environ Landfill	Contribution	9630.00
Galls LLC	Uniforms	209.93
McAtee Tire Service Inc	Vehicle Maintenance	617.52
O'Reilly Auto Parts	Vehicle Maintenance	33.26
Visa	Misc Expenses	297.02
Wex Bank Fleet Services	Fuel	3632.20
Opioid Settlement		
Zion Integrated Behavioral Hea	Opioid Funding	20000.00
Secondary Road Fund		
Agri Drain Corp	Supplies	53.29
Agriland FS, Inc.	Bulk Fuel	6326.31
AgriVision, LLC	Parts/Service	4144.18
Alliant Energy	Utilities	295.15
Atlantic Ag & Auto LLC	Supplies	71.73
Boes Repair Inc	Parts/Service	416.36
Calhoun-Burns & Assoc, Inc.	Consultant Fees	14797.43
Cintas LOC 749	Uniforms	202.04
Cook Sanitation	Sanitary Disposal	60.00
Diamond Mowers LLC	Expendable Parts	449.58
Griswold Communications	Telephone Service	37.92
Hotsy Cleaning Systems Inc	Supplies	197.75
Housby Mack Inc	Parts/Service	618.17
ICEOO	Meeting Fees	275.00

IDALS Pesticide Bureau-IDALS	Continuing Ed	315.00
ISAC	Meeting Fees	325.00
Kimball Midwest	Supplies	364.20
McAtee Tire Service Inc	Tires/Tire Repair	1557.27
Mid American Energy	Intersection Lighting	6.23
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	30.00
Nishnabotna Valley R E C	Intersection Lighting	410.41
Oldcastle Infrastructure	Supplies	1090.76
Olsen Fuel Supply Inc	Fuel	8999.00
Olsen's Outdoor Power Inc	Supplies	33.99
Road Builders, Inc.	Parts/Service	235.95
Schildberg Construction, Inc.	Rock	131641.87
SIRWA	Water	30.00
Tiger Mart Griswold Amoco LC	Fuel	69.72
Verizon Wireless	Cellular Service	237.07
Visa	Misc Expenses	2564.56
Westel Systems	Telephone Service	37.26
Wyman's Carquest Wyman Auto Pa	Supplies	28.49
Ziegler Inc.	Parts/Service	1067.91
21st Century Cooperative ATTN:	Fuel	213.04
Spec.Resource Enhancement		
Schildberg Construction, Inc.	Rock	4040.74
Sheriff Investigations		
Visa	Misc Expenses	14.00
Local Option Tax Fund		
Cass Co Meals on Wheels	Contribution	650.00
Cass County Historical Museum	Contribution	9000.00
Meredith Communications LLC KS	Advertising	500.00
Visa	Misc Expenses	46.09
Capital Projects		
Cass County Treasurer	Property Taxes	8021.07
Local Emergency Mgmt Agency		
Mike Kennon	Fuel/Supplies	54.75
Verizon Wireless	Cellular Service	78.52
Environmental Control Agn		
Atlantic Ag & Auto LLC	Parts/Supplies	1758.49
Cappels	Supplies	5.99
Culligan Soft Water Serv	Water	31.40
Gronewold Bell & Kyhnn & Co,PC	Auditing Services	4000.00
Hepler Curbside Recycling Inc	Contract Hauling	18835.53
HLW Engineering Group	Engineering Services	1510.00
Ia Dept of Nat Resources	Solid Waste Fee	8427.67
Iowa Waste Services LLC	Waste Disposal Fees	20086.85
JJ Design, LLC	Supplies	303.00
Marne/Elk Horn Telephone	Telephone Service	4.08
Massena Telephone Company	Telephone/Internet Servic	163.10
Nishna Valley Pest Control LLC	Building Maintenance	160.00
Olsen Fuel Supply Inc	Fuel	1497.68
Olsen's Outdoor Power Inc	New Equipment	3300.00
Rockwell Repair	Outside Services	6039.60
Consrv LandAcq/Cap Imprvmnt		
Schwig Outdoors	Boat Ramp	1868.00
Grand Total		417450.29

At 10:22 a.m. O'rien moved, Richter second, to adjourn. All ayes. Meeting adjourned.

Next regular meeting Tuesday, October 7, 2025.

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Steve Baier, Chair

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Attest: Kathy Somers, Auditor