

**Minutes**  
**Cass County Board of Supervisors**  
**Tuesday, July 1, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, Pettinger seconded, to adopt the consent agenda including:

- Minutes of the June 17, 2025 meeting
- Claims

All ayes. Motion carried.

O'Brien moved, Green seconded, to approve lending \$250,000 to Anita Economic Development from the Valley Business Park fund for two years at a 0% interest rate to purchase two homes for a new housing development project. All ayes. Motion carried.

Green moved, O'Brien seconded, to approve issuing a county credit card to Deputy Assessor Stacy Huss with a \$2,500 limit. All ayes. Motion carried.

O'Brien moved, Pettinger seconded, to approve Resolution 2025-25 Cancellation of Outstanding Warrants Over One Year Old. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, Pettinger seconded, approving the safety manual as recommended by the safety committee. All ayes. Motion carried.

O'Brien moved, Pettinger seconded, to approve Resolution 2025-26 Approving the Contract for Cass County Project BROS-CO15(85)—8J-15, Bridge Replacement 73 on 620<sup>th</sup> Street over Rose Creek. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, Green seconded, to approve Resolution 2025-27 Approving the Contract for Cass County Project FM-CO15(88)—55-15, Bridge Replacement 132 on Rockport Rd, ¼ mile west of City of Massena. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Committee reports: Baier on Juvenile Detention; Pettinger on mental health; Green on Landfill.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

Access Systems, Inc.	Copier Contract	1522.92
Access Systems, Inc.	Copier Contract	135.78
Akin Building Center	Supplies	53.77
Alliant Energy	Utilities	132.30
Amazon Business Amazon Capital	Office Supplies	372.70
Anita Supply Center	Custodial Supplies	469.01
Anita Tribune Co Inc	Publishing	1002.99
Atlantic Locker Service	Food and Provisions	741.60
Atlantic Municipal Utilities	Utilities	3139.49
Atlantic News Telegraph	Publishing	1657.31
Sean Berens	Cellular Services	40.00

Black Hills Energy	Utilities	53.42
Bob Barker Company Inc	Provisions	3408.12
Brown Electric Company Inc	Electrical Repairs	149.20
Camblin Plumbing & Heat, Inc.	Repairs	348.20
Cambridge Law Firm, PLC	Professional Services	100.00
Cappels	Supplies	725.79
Cass County Attorney	Supplies	23.14
Cass County Public Health	Grants	24255.02
Cass Health	Coroner Call	600.00
CDW Government, Inc	Equipment	1433.46
Century Link	Telephone Services	649.77
Choice Printing LLC	Office Supplies	264.85
City of Atlantic	Ambulance Services	17362.49
City of Lewis	Utilities	310.28
Cook Sanitation	Sanitary Disposal	225.00
Cott Systems, Inc Valsoft	Maintenance/License	855.00
County Binders Inc	Repairs	3000.00
Culligan Soft Water Serv	Cooler Rent	63.00
City of Cumberland	Utilities	193.36
DAIDA	Software Service	325.00
Terry Duggan	Mileage	23.13
Ed's Lawn Equipment	Equipment Maintenance	1301.00
Electronic Engineering Corp	Repair	72.50
Fareway Stores Inc	Food and Provisions	390.46
Farmers Electric Cooperative	Utilities	50.48
First Wireless, Inc	Equipment	506.67
Five Q Innovations, LLC	Website Hosting	50.00
Glove Pro Plus	Supplies	450.00
Griswold American Forsyth Publ	Publishing	282.10
Griswold Communications	Telephone Service	303.24
Guthrie Co EnvironmentalHealth	Monthly Service	8607.19
Guthrie County Public Health	Grants	11539.96
Hy-Vee Pharmacy Attn: Store Ch	Prescriptions	223.21
Hy-Vee, Inc. Accounts Receivab	Food and Provisions	1844.32
Imaging Spectrum, Inc Pakor	Office Supplies	295.62
Indeed, Inc	Job Posting	150.00
Iowa Good Roads Assoc Inc	Membership Dues	95.00
Iowa State Bar Association	Dues	325.00
ISAC	Registration	795.00
ISSDA Financial Administration	Registration	125.00
Jacobsen's Inc of Adair	Supplies	36.69
Erik Johnson	Registration/Lodging	817.08
KJAN	Radio Advertising	1062.00
Laverty Sanitation Brandon Lav	Sanitation Service	224.00
Kristy Libby	Registration/Lodging	976.12
Madison Lund	Mileage	358.45
Mail Services LLC	Postage	1573.11
Massena Implement Co	Equipment Maintenance	8.00
McAtee Tire Service Inc	Vehicle Maintenance	322.08
Mediacom	Telephone Services	1716.27
Meredith Communications LLC KS	Advertisements	1070.00
Mid American Energy	Utilities	150.74
Mid Plains Properties LLC	Rent	400.00
Ted's Cooperative aka Midtown	Rent	960.00
MLK Real Estate LLC	Rent	400.00
Nishna Valley Dental	Dental Care	310.00
Nishnabotna Valley R E C	Utilities	1008.30
Mark O'Brien	Office Equipment	24.55
ODP Business Solutions, LLC	Office Supplies	481.13
The Office Stop	Office Supplies	238.53
Per Mar Security Services Corp	Monitoring Services	364.44
Pest Off Pest Control	Pest Control	55.00
Pitney Bowes Inc	Postage	500.00
Postmaster	Stamps	146.00

Brenda Pottebaum	Custodial Services	1185.00
PRIA	Membership Dues	60.00
Dan Proehl	Cellular Services	40.00
Professional Pest Control LLC	Pest Control	288.00
Purchase Power	Postage	5001.36
Quill Corporation	Office Supplies	722.04
Roland Funeral Services Inc	Transport	492.00
Safariland, LLC	Supplies	215.91
Schumacher Elevator Co	Elevator Maintenance	278.85
Christine Short	Mileage	12.33
SIRWA	Utilities	30.00
Solutions, Harris Local Gov	Tech Support	18802.50
State Hygienic Laboratory	Water Testing	108.00
Steeple Jack % Jim Staats	Flag Pole Painting	945.00
Stone Office Products	Office Supplies	2335.21
The Shredder Green Resource Ma	Shredding Services	84.00
Verizon Wireless	Cellular Service	1482.71
Visa	Misc Expenses	4190.84
Visual Edge IT	Copier Contract	490.65
Mary Ward	Mileage	99.29
Wex Bank (Fleet)	Fuel	1471.14
Allison Wise CSR-RPR	Transcripts	538.50
General Supplemental Fund		
Cass County Attorney	Postage	9.68
Cass County Sheriff	Notices	2284.02
Children's Square USA Christia	Juvenile Services	933.00
Crittenton Center Inc	Emergency Shelter Care	326.55
Public Safety Fund	County Contribution	39971.85
Purchase Power	Postage	731.19
SEAT Treasurer ISAC	Registration	550.00
Shelby County Auditor	Rent/Utilities/Custodial	1595.00
Weimer Law, PC Krisanne Corl W	Juvenile Services	2100.00
Rural Services Basic Fund		
Atlantic News Telegraph	Publishing	53.66
Cappels	Supplies	52.14
Cass Co Environ Landfill	Contribution	9630.00
Galls LLC	Uniforms	480.94
Gregg Young Automotive	Vehicle	52224.60
Harkins Service LLC	Vehicle Maintenance	138.90
McAtee Tire Service Inc	Vehicle Maintenance	4594.44
McCunn Specialty Firearms LLC	Ammunition	2570.00
OReilly Auto Parts	Vehicle Maintenance	51.74
Per Mar Security Services Corp	Monitoring Services	36.00
Richter & Son Towing Inc	Towing Service	275.00
Secondary Road Fund	Reimburse Sec Rd Hours	60000.00
Sunset Law Enforcement	Ammunition	1876.60
Darrel B Turner, PhD	Registration	750.00
Visa	Misc Expenses	4811.70
Wex Bank Fleet Services	Fuel	3490.53
Xtreme Auto	Vehicle Maintenance	322.80
Secondary Road Fund		
Agri Drain Corp	Supplies	150.79
Agriland FS, Inc.	Supplies	154.50
AgriVision, LLC	Parts/Service	2835.98
Alliant Energy	Utilities	509.08
Allied Oil & Supply, Inc.	Oil/Supplies	3801.87
Anita Supply Center	Supplies	171.46
Ascendance Trucks, LLC Corpora	Parts/Repairs	36.91
Atlantic Ag & Auto LLC	Supplies	51.26
Atlantic Motor Supply Inc	Supplies	1776.69
Atlantic Municipal Utilities	Utilities	295.29
Blaine's Service LLC	Tire Repairs	159.82
Botna Way Ag Supply LLC Nichol	Supplies	772.00
Bower Welding & FabricationLLC	Outside Services	797.91

Brown Auto Body LLC	Parts/Service	270.00
Calhoun-Burns & Assoc, Inc.	Consultant Fees	3028.75
Cappels	Supplies	2052.63
Cass Health	Testing	81.00
Dave Christensen	Reimbursement	40.00
Cintas LOC 749	Uniforms	232.10
City of Massena	Reimbursement	12338.35
Cook Sanitation	Sanitary Disposal	85.00
Diamond Mowers LLC	Expendable Parts	506.56
Fareway Stores Inc	Supplies	400.68
Gregg Young Automotive	Parts/Service	1034.50
Griswold Communications	Telephone Service	37.98
Scott Holaday	Reimbursement	40.00
Curtis Holste	Reimbursement	40.00
John Deere Financial	Equipment	10850.00
Robert Kirchner	Reimbursement	40.00
Mark Knudsen	Reimbursement	40.00
Lindeman Tractor, Inc.	Parts/Service	438.17
Lyman Ag Supply Inc.	Supplies	1838.75
Massena Telephone Company	Telephone Service	33.47
McAtee Tire Service Inc	Tires/Tire Repair	3867.55
Metal Culverts Inc	Pipe	164104.30
Mid American Energy	Intersection Lighting	6.21
Midwest Wheel Companies, Inc.	Expendable Parts	497.82
Ethan Miller	Reimbursement	40.00
Jason Mitchell	Reimbursement	40.00
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	30.00
Nebraska Iowa Industrial Faste	Supplies	494.22
Nishnabotna Valley R E C	Intersection Lighting	39.21
Olsen Fuel Supply Inc	Fuel	25540.40
Olsen's Outdoor Power Inc	Supplies	69.98
Purchase Power	Postage	2.76
RDO Truck Center, Co.	Parts/Service	3970.64
Road Builders, Inc.	Parts/Service	16559.07
Schildberg Construction, Inc.	Rock	151892.76
SIRWA	Water	30.00
Andrew Steffen	Reimbursement	40.00
Stone Office Products	Office Supplies	636.90
Summit Fire Protection	Outside Services	832.75
Ten Point Construction Co.Inc.	Patching	45245.00
Tiger Mart Griswold Amoco LC	Fuel	184.80
Truck Center Companies Inc	Parts/Service	679.76
Unity Point Clinic-Occ Med	Testing	84.00
Verizon Wireless	Cellular Service	243.07
Visa	Misc Expenses	23.79
Westel Systems	Telephone Service	37.32
Kyle Wilmeth	Reimbursement	40.00
Trent Wolken	Reimbursement	40.00
Ziegler Inc.	Parts/Service	19300.51
21st Century Cooperative ATTN:	Fuel	934.61
Sheriff Investigations		
Visa	Misc Expenses	14.00
Sheriff Investigations Federal		
Axon Enterprise	Software Licenses	20680.30
Local Option Tax Fund		
Anita Food Pantry	Contribution	100.00
Atlantic Food Pantry	Contribution	100.00
Brun Ko Farm	Plants	200.00
Cass Co Meals on Wheels	Contribution	650.00
Cumberland Care & Share	Contribution	100.00
KJAN	Advertising	116.19
The Lord's Cupboard	Contribution	100.00
Meredith Communications LLC KS	Advertising	250.00
Produce in the Park	Contribution	100.00

Rolling Acres Farm Denise A Ob	Plants	100.00
Co Attorney Special Revenue		
Bev Groves	Office Supplies	31.99
Capital Projects		
Atlantic Municipal Utilities	Utilities	523.09
2017 Agribusiness URA-TIF		
Elite Octane LLC	Development Agreement	370578.61
Local Emergency Mgmt Agency		
Mike Kennon	Fuel/Supplies	202.88
Stryker	First Aid Equipment	11713.68
Verizon Wireless	Cellular Service	81.48
Environmental Control Agn		
Cappels	Supplies	9.75
Cass Health	Testing	175.00
Choice Printing LLC	Office Supplies	579.29
Culligan Soft Water Serv	Water	42.60
Farmers Electric Cooperative	Utilities	1467.46
Hepler Curbside Recycling Inc	Contract Hauling	21393.70
Ia Dept of Nat Resources	Work Comp	5611.49
IMWCA	Work Comp	4342.00
Iowa Waste Services LLC	Waste Disposal Fees	19460.52
Lindeman Tractor, Inc.	Parts/Service	2.33
Marne/Elk Horn Telephone	Telephone Service	4.10
Massena Telephone Company	Telephone/Internet Servic	163.10
Microbac Laboratories, Inc. c/	Testing Fees	657.94
The Office Stop	Office Supplies	139.00
Olsen Fuel Supply Inc	Fuel	1413.70
Purchase Power	Postage	95.50
The Retrofit Companies, Inc.	Recycling	2141.03
Robert Richert	Reimbursement	116.76
Rockwell Repair	Outside Services	959.13
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Unity Point Clinic-Occ Med	Testing	42.00
Visa	Miscellaneous	712.67
Consrv LandAcq/Cap Imprvmnt		
RES Great Lakes LLC	Native Plants	656.46
Visa	Misc Expenses	328.04
Grand Total		1280083.73

At 10:05 a.m. Green moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next meeting July 15, 2025.