

Minutes

Cass County Board of Supervisors

Tuesday, June 18, 2024

The Cass County Board of Supervisors met in regular session at 9:03 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger (by phone). Absent: none.

Green moved, O'Brien second, to adopt the agenda. All ayes. Motion carried.

Richter moved, Green second, to approve the June 11, 2024 minutes. All ayes. Motion carried.

During public comments, Jon Schwanke explained the dust on Lansing Road is a safety hazard due to many trucks traveling to and from the rock quarry. The board and county engineer discussed their prior research, ideas, complications with the ideas, and costs to control it with Mr. Schwanke.

At 9:19 a.m., Baier recessed for the third public hearing on Declaring Emergency Medical Services (EMS) an Essential Service Under Iowa Code 422D. Four individuals spoke in favor of declaring EMS an essential service. There were no comments in opposition. Richter moved, Green seconded, to close the public hearing. All ayes. Motion carried. At 9:26 a.m., Baier closed the public hearing.

O'Brien moved, Green second, to approve Resolution 2024-16 Declaring Emergency Medical Services to be an Essential Service Under Iowa Coded 422D. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried on the third and final reading.

Green moved, O'Brien second, to approve Resolution 2024-19 Establishing the Emergency Medical Services (EMS) Advisory Council and Directing them to Advise on Both Cost and Funding. Ayes: Baier, Green, Richter, O'Brien. Nays: None. Pettinger was not available for the vote. Motion carried.

O'Brien moved, Green second to appoint the following individuals to the EMS Advisory Council. All ayes. Motion carried.

First Name	Last Name	Member	Representing
Elaine	Berry, MD	Cass Health	Cass County EMS Association Medical Director, Chair
Brian	Wendt	Anita	Local EMS Provider
Molly	Denny	Anita	Local EMS Provider
Bob	Reynolds	Atlantic	Local EMS Provider
Tom	Cappel	Atlantic	Local EMS Provider
Madison	Lund	Cumberland	Local EMS Provider
Ericka	Stender	Cumberland	Local EMS Provider
Brad	Amos	Griswold	Local EMS Provider
JC	Wyman	Griswold	Local EMS Provider
Jared	Wyman	Griswold	Local EMS Provider
Julie	Kline	Lewis	Local EMS Provider, Secretary
Terry	Erickson	Lewis	Local EMS Provider
Josh	Krause	Marne	Local EMS Provider

Aaron	Williams	Marne	Local EMS Provider
Alisa	Kool	Massena	Local EMS Provider
Steve	Green	Liaison	Board of Supervisors
Mike	Kennon	Liaison	Emergency Management Agency Director
Erik	Johnson	Liaison	Cass First Aid, Assistant Chair

Details:

Each city in Cass County with EMS services has one vote between their representatives.

There are seven total votes. Liaisons have no vote.

Medical Director is chair and only votes to break a tie.

Secretary is elected by the members. Chairman may appoint an assistant chair.

At 9:37 a.m., Baier recessed for the first public hearing on Ordinance 38, RAGBRAI Vendor Regulations in Unincorporated Areas. Public comments included that passing an ordinance would be in the county’s best interest because it helps the RAGBRAI committee know where people are going to be, and that will help law enforcement and emergency response. There was some concern that over-regulation may disincentivize future route planners from going through Cass County, but it was pointed out that the RAGBRAI officials recommended it. O’Brien moved, Green second, to close the public hearing. All ayes. Motion carried. At 9:46 a.m., Baier closed the public hearing.

Green moved, Richter second, to approve Ordinance 38 RAGBRAI Vender Regulations in Unincorporated Areas on the first reading. Ayes: Baier, Pettinger, Green, Richter, O’Brien. Nays: None. Motion carried. Because the public notice requirements had been met, Richter moved, Green second, to suspend the second vote in accordance with Iowa Code 331.302(6)(b). All ayes. Motion carried. Ordinance 38 was approved.

Green moved, O’Brien second, to authorize the county auditor to withhold \$120,607 in TIF rebate overpayment to Elite Octane over two years. All ayes. Motion carried.

Christina Bateman, with Vision Atlantic, presented an ARPA fund request to assist with their \$48,000,000-value housing, child care facility, and YMCA expansion project in Atlantic. O’Brien moved, Green second, to earmark \$150,000 for the childcare facility. A formal resolution will be presented for board approval at a future meeting.

Green moved, O’Brien second, to approve Resolution 2024-20, Setting Fiscal Year 2024-2025 Appropriations and to Authorize Transfers as set forth by the Auditor. Ayes: Baier, Green, Richter, O’Brien. Nays: None. Pettinger was not available for the vote. Motion carried.

O’Brien moved, Green second, to certify the annual base salary of deputies appointed by elected officials (Treasurer, Recorder, and Auditor) in accordance with Iowa Code 331.904(1)(1) as follows. All ayes. Motion carried.

DEPARTMENT	EMPLOYEE NAME	OCCUPATION	RATE	% of ELECTED
Auditor	KARNS, SHERI	DEPUTY AUDITOR - 1st Deputy	\$60,724.00 per year	85%
Auditor	SOUTH, DORENE	DEPUTY AUDITOR - 2nd Deputy	\$60,724.00 per year	85%
Recorder	WALLINGFORD, MARCI	DEPUTY RECORDER - 1st Deputy	\$60,724.00 per year	85%
Treasurer	LIDDELL, JORDAN	TREASURER'S DEPUTY - 1st Deputy (Tax)	\$60,724.00 per year	85%
Treasurer	MUELLER, STACY	TREASURER'S DEPUTY - Driver's License	\$60,724.00 per year	85%
Treasurer	WALLACE, CELESTE	TREASURER'S DEPUTY - Motor Vehicle	\$60,724.00 per year	85%

Green moved, O'Brien second, to certify the annual base salary of deputy sheriffs classified as exempt in accordance with Iowa Code 331.904(2)(c) as follows. All ayes. Motion carried.

DEPARTMENT	EMPLOYEE NAME	OCCUPATION	RATE	% of ELECTED
Sheriff	WESTERING, JOHN	CHIEF SHERIFF DEPUTY - 1st Deputy	\$89,122.00 per year	85%
Sheriff	MCLAREN, JOSHUA	SHERIFF SERGEANT - 2nd Deputy	\$81,782.00 per year	78%

Green moved, O'Brien second, to set the annual base salary and wages of deputy sheriffs classified as non-exempt in accordance with Iowa Code 331.904(2)(d) and the union agreement as follows. All ayes. Motion carried.

DEPARTMENT	EMPLOYEE NAME	OCCUPATION	RATE	% of ELECTED
Sheriff	BARTHOLOMEW, BENJAMIN	DEPUTY INVESTIGATOR	\$77,588.00 per year	74%
Sheriff	OCHELTREE, SAWYER	DEPUTY SHERIFF	\$73,394.00 per year	70%
Sheriff	QUIST, KYLE	DEPUTY SHERIFF	\$73,394.00 per year	70%
Sheriff	REYNOLDS, JACOB	DEPUTY SHERIFF	\$73,394.00 per year	70%
Sheriff	TAYLOR, BRANDON	DEPUTY SHERIFF	\$73,394.00 per year	70%
Sheriff	WARD, CAMERON	DEPUTY SHERIFF	\$73,394.00 per year	70%
Sheriff	WALTON, SPENCER	SHERIFF CIVIL PROCESSOR	\$71,297.00 per year	68%

Richter moved, Green second, to set the compensation of extra help and clerks appointed by the principal county officers in accordance with Iowa Code 331.904(4) as follows. All ayes. Motion carried.

DEPARTMENT	EMPLOYEE NAME	OCCUPATION	RATE	% of ELECTED
Iowa Code 331.904(4) & June 12, 2013 Board of Supervisors Minutes				
Jail	WESTERING, JOHN	JAIL ADMINISTRATOR	\$4,285.96 per year	
Iowa Code 331.904(4) & Union Agreement				
Jail	CABLE, DOROTHY	JAILER	\$51,376.00 per year	49%
Jail	DOHERTY, AMANDA	JAILER	\$51,376.00 per year	49%
Jail	FAJEN, LAJEAN	JAILER	\$51,376.00 per year	49%
Jail	HANSEN, SHERRI	JAILER	\$51,376.00 per year	49%
Jail	MISNER, STACEY	LEAD JAILER	\$55,570.00 per year	53%
Jail	SCHWANKE, DARCY	JAILER	\$51,376.00 per year	49%
Jail	SYMONDS, CASEY	JAILER	\$51,376.00 per year	49%
Iowa Code 331.904(4) & Employee Agreement				
Secondary Rds	CHRISTENSEN, DAVID	DISTRICT WORKING FOREMAN	\$27.80 per hour	
Secondary Rds	HOLADAY, SCOTT	DISTRICT WORKING FOREMAN	\$27.80 per hour	
Secondary Rds	JUHL, RICHARD	DISTRICT WORKING FOREMAN	\$27.80 per hour	
Secondary Rds	STEFFEN, ANDREW	DISTRICT WORKING FOREMAN	\$27.80 per hour	
Secondary Rds	BESCHORNER, LEO	DRAGLINE OPERATOR 3	\$27.30 per hour	
Secondary Rds	MILLER, ETHAN	DRAGLINE OPERATOR 3	\$27.30 per hour	
Secondary Rds	DORSCHER, MARTIN	RD EQUIPMENT OPERATOR 1	\$25.80 per hour	
Secondary Rds	GUSTAFSON, TONY	RD EQUIPMENT OPERATOR 1	\$25.80 per hour	
Secondary Rds	HANSEN, TRAVIS	RD EQUIPMENT OPERATOR 1	\$25.80 per hour	
Secondary Rds	KIRCHHOFF, COREY	RD EQUIPMENT OPERATOR 1	\$25.80 per hour	
Secondary Rds	OGLESBEE, STEPHEN	RD EQUIPMENT OPERATOR 1	\$25.80 per hour	
Secondary Rds	PECK, ROBERT	RD EQUIPMENT OPERATOR 1	\$25.80 per hour	

Secondary Rds	STOKLEY, JAMES	RD EQUIPMENT OPERATOR 1	\$25.80	per hour
Secondary Rds	WILMETH, KYLE	RD EQUIPMENT OPERATOR 1	\$25.80	per hour
Secondary Rds	EILTS, CRAIG	RD EQUIPMENT OPERATOR 2	\$27.05	per hour
Secondary Rds	ERICKSON, MICHAEL	RD EQUIPMENT OPERATOR 2	\$27.05	per hour
Secondary Rds	HILL, MICHAEL	RD EQUIPMENT OPERATOR 2	\$27.05	per hour
Secondary Rds	HOLADAY, DANIEL	RD EQUIPMENT OPERATOR 2	\$27.05	per hour
Secondary Rds	HOOVER, RANDALL	RD EQUIPMENT OPERATOR 2	\$27.05	per hour
Secondary Rds	JOHNSON, JOHN	RD EQUIPMENT OPERATOR 2	\$27.05	per hour
Secondary Rds	SCHWANKE, GARRETT	RD EQUIPMENT OPERATOR 2	\$27.05	per hour
Secondary Rds	SPRY, CLINT	RD EQUIPMENT OPERATOR 2	\$27.05	per hour
Secondary Rds	HOLSTE, CURTIS	SHOP WORKING FOREMAN	\$28.40	per hour
Secondary Rds	KIRCHNER, ROBERT	YARDMAN	\$26.05	per hour

Iowa Code 331.904(4)

Attorney	GROVES, BEVERLY	ATTORNEY ASSISTANT	\$61,354.00	per year
Attorney	JENSEN, EVA	ATTORNEY ASSISTANT	\$49,580.00	per year
Attorney	SMITH, CALEB	OFFICE LIASON	\$25.75	per hour
Auditor	RICHTER, HANNAH	AUDITOR'S CLERK	\$20.00	per hour
Courthouse	PROEHL, DANIEL	CUSTODIAN	\$23.43	per hour
IT	BERENS, SEAN	I.T.	\$72,100.00	per year
MH/GA	SCHULER, DEBBIE	DIRECTOR MEN HEALTH/GEN AST	\$34.02	per hour
Secondary Rds	WOLKEN, TRENT	COUNTY ENGINEER	\$134,930.00	per year
Secondary Rds	RAY, ALICE	ENGINEER OFFICE MANAGER	\$60,724.00	per year
Secondary Rds	MITCHELL, JASON	ENGINEER TECH	\$29.10	per hour
Secondary Rds	VOGL, DENNIS	ENGINEER TECH	\$32.69	per hour
Secondary Rds	KNUDSEN, MARK	MAINTENANCE SUPERINTENDENT	\$65,508.00	per year
Sheriff	WITZMAN, STEPHANIE	SHERIFF'S ASSISTANT	\$55,810.00	per year
Treasurer	LINFOR, STACIE	OFFICE ASSISTANT	\$22.50	per hour
Treasurer	PLAGMANN, HAILIE	OFFICE ASSISTANT	\$20.00	per hour
Vets	HOLMES, MITCHELL	VETERANS DIRECTOR	\$57,934.00	per year
Weed Comm	DENNIS VOGL	WEED COMMISSIONER	\$30.00	per hour
Zoning	KENNON, MICHAEL	ZONING COORDINATOR	\$5,000.00	per year

Richter moved, O'Brien second, to table approving the auditing firm's contract for the fiscal year ending June 30, 2024 until the fiscal year 2023 audit is complete and the new contract is ready. All ayes. Motion carried.

Richter moved, Green second, to approve a five-day Special Class C Retail Alcohol License for Backpacket Brewing LLC in Atlantic and in Griswold. All ayes. Motion carried.

Green moved, O'Brien second, to approve an Iowa Retail Permit for Cigarette/Tobacco/Nicotine/Vapor for Dollar General 20294 in Griswold. All ayes. Motion carried.

Debbie Schuler, Cass County Mental Health & General Relief Coordinator, presented the May monthly report.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund		
Access Systems, Inc.	Copier Contract	139.94
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Alliant Energy	Utilities	222.60
Amazon Business Amazon Capital	Office Supplies	482.84
Anita Tribune Co Inc	Publishing	1240.29
Atlantic Ag & Auto LLC	Vehicle Maintenance	97.73
Atlantic Municipal Utilities	Utilities	1090.00
Atlantic News Telegraph	Publishing	1211.92
Sean Berens	Cellular Services	40.00
Brown Electric Company Inc	Electrical Repairs	106.89

Cappels	Supplies	615.96
Cass County Attorney	Postage & Investigative	31.25
Cass Health	Coroner Call	200.00
Central Iowa Dist. Inc.	Custodial Supplies	388.00
Cintas First Aid & Safety D89	First Aid	232.68
City of Atlantic	Ambulance Services	34999.99
City of Lewis	Utilities	186.44
Cook Sanitation	Sanitary Disposal	195.00
Culligan Soft Water Serv	Cooler Rent	65.00
City of Cumberland	Utilities	77.09
DAIDA	Software Service	650.00
Designer Portraits	Service	35.00
Ed's Lawn Equipment	Equipment Maintenance	352.00
Egan Supply Co	Custodial Supplies	365.64
Electronic Engineering Corp	Equipment	1430.00
Fareway Stores Inc	Food & Provisions	221.74
Five Q Innovations, LLC	Website Hosting	50.00
Government Forms and Supplies	Supplies	299.20
Great America Financial Servic	Copier Lease	99.87
Griswold American Forsyth Publ	Publishing	426.05
Gronewold Bell & Kyhnn & Co,PC	Auditing Services	6500.00
Guthrie County Public Health	Grants	5833.78
IACCVSO Attn: Tammy Rausch	Dues	50.00
Iowa Dept of Inspections & App	Inspection	100.00
ISAC	Registration	560.00
ISCTA IA State Co Treasurers A	Registration	400.00
JJ Design, LLC	Supplies	70.00
Mail Services LLC	Postage	5175.00
Tracey Marshall	Lodging/Mileage	428.40
Mediacom	Telephone Services	1098.00
Ted's Cooperative aka Midtown	Rent	450.00
NACCTFO Shiela Miller	Dues	100.00
ODP Business Solutions, LLC	Office Supplies	51.75
Brenda Pottebaum	Custodial Services	1265.00
Dan Proehl	Cellular Services	40.00
Schumacher Elevator Co	Elevator Maintenance	272.37
SIRWA	Utilities	30.00
Tabetha Smith	Conference Expenses	977.56
Solutions, Harris Local Gov	Annual Licensing	57904.00
Stone Office Products	Office Supplies	1016.84
The Shredder Green Resource Ma	Shredding Services	84.00
Verizon Wireless	Cellular Service	957.99
Visa	Misc Expenses	3672.03
Visual Edge IT	Copier Contract	151.86
W & S Appliance Inc Kendal War	Air Conditioner	674.00
Mary Ward	Mileage	62.00
Wex Bank (Fleet)	Fuel	1422.93
Whitney Group LLC Mark Smith	Rent	400.00
General Supplemental Fund		
Anita Supply Center	Custodial Supplies	1.08
Anita Tribune Co Inc	Publishing	587.50
Atlantic News Telegraph	Publishing	424.19
Ian Barrs	PEO Compensation	56.25
Mary Brasfield	PEO Compensation	247.50
Brocker, Karns & Karns	Premiums	615.00
Cass Co Ag & Ed c/o Rental	Polling Place	30.00
Cass County Sheriff	Notices	3000.02
Virginia Coughlin	PEO Compensation	255.00
Coni Curry	PEO Compensation	247.50
Deborah Dickerson	PEO Compensation	260.00
Deb Field	PEO Compensation	246.25
John Fleming	PEO Compensation	257.50
Leta Gerlock	PEO Compensation	303.00
Anieta Gregory	PEO Compensation	249.50

Tina Hansen	PEO Compensation	225.00
Dee Harrison	PEO Compensation	297.00
Heritage House Wesley Retirmen	Polling Place	30.00
Ciara Hoegh	PEO Compensation	120.00
Shauna Holaday	PEO Compensation	322.50
Mary Lou Hoskins	PEO Compensation	240.00
Sue Hunt	PEO Compensation	240.25
IMWCA	Work Comp	7970.00
Iowa Secretary of State	Voter Cards	73.03
ISAC	Registration	280.00
Barbara Jensen	PEO Compensation	229.95
Sheryl Jensen	PEO Compensation	243.75
Angela Johnson	PEO Compensation	286.75
Doyle Karas	PEO Compensation	303.50
Sheri Karns	Mileage	41.00
Julie Kennon	PEO Compensation	264.00
Kathryn Kerkmann	PEO Compensation	347.50
Janet Klute	PEO Compensation	225.00
Evelyn Kopp	PEO Compensation	251.25
Sonya Mikkelsen	PEO Compensation	66.25
Carolyn Modrell	PEO Compensation	90.00
Vicki Nordskog	PEO Compensation	246.40
Denise O'Brien	PEO Compensation	141.00
Owen G Dunn Co Inc PrintElect	Election Supplies	1663.70
Becky Pelzer	PEO Compensation	248.50
Scott Pollock	Compensation	74.00
Betty Pope	PEO Compensation	252.75
Carol Preston	PEO Compensation	272.00
Public Safety Fund	County Contribution	32588.39
Lorrie Rasmussen	PEO Compensation	238.25
Pamela Reed	PEO Compensation	250.00
JoBeth Reynolds	PEO Compensation	267.00
Hannah Richter	Mileage	16.50
Shelby County Auditor	Rent/Utilities/Custodial	1194.75
Kathy Somers	Mileage	37.10
Sandra Sothman	PEO Compensation	265.60
Dorene D South	Mileage	25.50
Kimberlee Spillers	PEO Compensation	242.50
Mary Strong	PEO Compensation	56.25
Sheryl Sunderman	PEO Compensation	239.75
United Church of Christ	Polling Place	30.00
Cheryl Wessels	PEO Compensation	150.00
Peggy Wheatley	PEO Compensation	265.00
Sharon Woodward	PEO Compensation	271.75
Brenda Zellmer	PEO Compensation	248.00
Zion Lutheran Church	Polling Place	30.00
Rural Services Basic Fund		
Axon Enterprise	Equipment	10015.95
Cappels	Supplies	10.07
Gregg Young Automotive	Vehicle Maintenance	1946.10
Iowa Law Enforcement Academy	Training	50.00
Jones Automotive Inc	Vehicle Maintenance	13907.77
McAtee Tire Service Inc	Vehicle Maintenance	3891.20
Richter & Son Towing Inc	Towing Service	160.00
Secondary Road Fund	Reimburse Sec Rd Hours	60000.00
Visa	Misc Expenses	81.30
Dennis Vogl	Mileage	125.50
Wex Bank Fleet Services	Fuel	4625.74
Opioid Settlement		
Zion Integrated Behavioral Hea	Opioid Funding	54965.55
Secondary Road Fund		
AgriVision, LLC	Parts/Service	7587.16
Akin Building Center	Supplies	23.96
Alliant Energy	Utilities	205.04

Anita Supply Center	Supplies	7.20
Blaine's Service LLC	Tire Repair	863.81
Boes Repair Inc	Outside Services	80.00
Cass Co Environ Landfill	Disposal Fees	52.00
Cass Health	Testing	169.00
Cintas LOC 749	Uniforms	219.77
Cook Sanitation	Sanitary Disposal	60.00
Fareway Stores Inc	Supplies	461.16
Filter Care of Nebraska	Outside Services	62.00
Griswold Communications	Telephone Service	37.61
Iowa Prison Industries	Signs	292.16
Massena Telephone Company	Telephone Service	33.17
McAtee Tire Service Inc	Tires/Tire Repair	1316.12
Mid American Energy	Intersection Lighting	6.39
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	30.00
Nishnabotna Valley R E C	Intersection Lighting	38.96
Olsen Fuel Supply Inc	Fuel	21789.15
Olsen's Outdoor Power Inc	Supplies	34.99
Overhead Door Company Inc	Building Maintenance	1699.00
Pattison Sand Company, LLC	Rock	519.09
Alice Ray	Reimbursement	141.31
Schildberg Construction, Inc.	Rock	25894.96
Stinn Drainage Systems, LLC	Outside Services	617.30
Stone Office Products	Office Supplies	314.90
Stork Fencing	Fencing	2271.60
Tiger Mart Griswold Amoco LC	Fuel	571.87
Unity Point Clinic-Occ Med	Testing	210.00
Verizon Wireless	Cellular Service	1142.51
Visa	Misc Expenses	97.19
Westel Systems	Telephone Service	36.96
Wilke Land Surveying, Inc.	Engineering Services	4100.00
Worthington Tractor Parts, Inc	Pendable Parts	1250.00
Ziegler Inc.	Parts/Service	5133.90
21st Century Cooperative ATTN:	Fuel	491.79
Local Option Tax Fund		
Cass Co Meals on Wheels	Contribution	650.00
KJAN	Advertising	1000.00
Meredith Communications LLC KS	Advertising	1000.00
Local Emergency Mgmt Agency		
Iowa Economic Development Attn	Host Site	845.00
Mike Kennon	Lodging	370.01
Verizon Wireless	Cellular Service	81.44
Environmental Control Agn		
AFD Extinguisher Service	Annual Inspection	93.00
Atlantic Ag & Auto LLC	Parts/Supplies	12.92
Culligan Soft Water Serv	Water	59.00
Timothy Eilts	Reimbursement	21.38
Five Q Innovations, LLC	Internet Service	30.00
Hepler Curbside Recycling Inc	Contract Hauling	20894.14
Hydro-Klean, LLC DBA : HK Solu	Leachate Expense	4450.00
Ia Dept of Nat Resources	Solid Waste Fee	6416.88
IMWCA	Work Comp	4736.00
Iowa Dept of Natural Resources	Operator Certification	24.00
Iowa Waste Services LLC	Waste Disposal Fees	20088.72
Marne/Elk Horn Telephone	Telephone Service	3.98
Massena Telephone Company	Telephone/Internet Servic	163.10
Olsen Fuel Supply Inc	Fuel	1715.59
Quandt Auto Salvage, Inc.	Disposal	885.00
Robert Richert	Reimbursement	225.05
The Office Stop	Office Supplies	42.00
Visa	Miscellaneous	430.71
Grand Total		487371.47

At 11:01 a.m. O'Brien moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, July 2, 2024.