

Minutes

Cass County Board of Supervisors

Tuesday, February 20, 2024

The Cass County Board of Supervisors met in regular session at 9:02 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Richter moved, Green second, to adopt the agenda as amended. All ayes. Motion carried.

O'Brien moved, Green second, to approve the February 6, 2024 minutes. All ayes. Motion carried.

Green moved, Pettinger second, to renew the 28E Agreement for Mutual Aid Fire, Water Rescue/Recovery and Emergency Services Response for another 10 years with Red Oak Fire Department, Clarinda Fire Department, Mount Ayr Fire Department, Cass County Sheriff's Department and Corning Fire Department. Prescott Fire Department, New Market Fire Department and Creston Fire Department joined the agreement in this renewal. All ayes. Motion carried.

Ryan Berven, with Assured Partners, presented three options for the health insurance renewal for Fiscal Year 2024-2025. No action was taken.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report and provided advice on items to consider when zoning variances are requested to reduce a residential lot size below the current three-acre minimum. Recommendations included having sites inspected by Cass/Guthrie County Environmental Health prior to purchase, requiring surveys and perc tests to ensure proper space is available for necessary drainage fields, requiring site plans to assist the various construction entities with communication of the septic system's location and needs, and confirmation that easements for the septic system will apply to all future property owners as well as current owners.

Pettinger moved, Green second, to approve a Class C Retail Alcohol License for Bluebird Hill. All ayes. Motion carried.

The board discussed the process of establishing Emergency Medical Services (EMS) as an essential service under Iowa Code 422D. The county currently taxes for ambulance services in the general basic levy; however, due to limits the state is imposing on the levy rate, and cost increases in the ambulance service contract, EMS would benefit from a dedicated revenue source. The process includes creating an advisory council that will recommend an amount to be taxed by a local option income surtax and/or an ad valorem property tax not to exceed seventy-five cents per one thousand dollars of assessed value on all taxable property. The funding must be approved by sixty percent of those voting on the question, and could take place during the November general election. No action was taken.

O'Brien moved, Pettinger second, to approve Resolution 2024-05 Allocating ARPA Funds to Purchase an Ambulance for Cass County in an amount not to exceed \$450,000. The ambulance will be owned by Cass County, but be used by the Cass County Emergency Medical Services system. Making this purchase will reduce some of the ambulance services' proposed increase. Ayes: O'Brien, Baier, Pettinger, Green Richter. Nays: none. Motion carried.

Green moved, Pettinger second, to approve the issuance of a county credit card to Deputy Sheriff Sawyer Ocheltree with a limit of \$2,500. All ayes. Motion carried.

County Engineer Trent Wolken reported on secondary roads, construction projects and equipment.

Committee reports: Richter on Cass County Wellness.

Reports filed: Clerk of Court.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

Access Systems, Inc.	Copier Contract	121.26
Access Systems, Inc.	Service Agreement	278.04
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Alliant Energy	Utilities	3246.51
Amazon Business Amazon Capital	Office Supplies	468.92
Anita Tribune Co Inc	Publishing	700.96
Atlantic Municipal Utilities	Utilities	55.21
Atlantic News Telegraph	Publishing	996.15
Axon Enterprise	License	172.25
Sean Berens	Cellular Services	40.00
Elaine Berry, MD	Dues	100.00
Camblin Plumbing & Heat, Inc.	Repairs	56.00
Cappels	Supplies	43.98
Carroll Control Systems, Inc.	Boiler Repairs	845.00
Cass Health	Coroner Call	200.00
CDW Government, Inc	Equipment	212.65
Central Iowa Dist. Inc.	Custodial Supplies	1417.00
Choice Printing LLC	Office Supplies	59.06
City of Atlantic	Ambulance Services	22394.66
City of Lewis	Utilities	61.98
Culligan Soft Water Serv	Cooler Rent	65.00
DAIDA	Software Service	650.00
Dell Marketing L.P % Dell USA	Equipment	65.35
Ed's Lawn Equipment	Equipment Maintenance	36.00
Fareway Stores Inc	Provisions	734.01
Five Q Innovations, LLC	Website Hosting	50.00
Great America Financial Servic	Copier Lease	99.87
Green Acres Lawn & Landscaping	Snow Removal	2425.00
Griswold American Forsyth Publ	Publishing	243.27
Guthrie Co EnvironmentalHealth	Grants	4176.11
Guthrie County Public Health	Grants	8246.81
Lora Kanning	Meals	50.90
Mail Services LLC	Postage	560.79
McAtee Tire Service Inc	Vehicle Maintenance	233.59
Mediacom	Telephone Services	2079.43
ODP Business Solutions, LLC	Office Supplies	232.20
OReilly Auto Parts	Vehicle Maintenance	59.18
Pitney Bowes Inc	Office Supplies	1298.77
Brenda Pottebaum	Custodial Services	1492.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	421.89
Rex Pharmacy	Provisions	7.48
Ryan South R & C Rentals	Rent	500.00
Schmidt Family Funeral Home	Indigent Burial	795.00
Schumacher Elevator Co	Elevator Maintenance	272.37
SIRWA	Utilities	30.00
Kathy Somers	Office Supplies	41.28
Stone Office Products	Office Supplies	583.13
The Office Stop	Office Supplies	3.57
The Shredder Green Resource Ma	Shredding Services	84.00
Verizon Wireless	Cellular Service	41.43
Visa	Misc Expenses	2784.87
Visual Edge IT	Copier Contract	3083.30

Joretta Wendt C & J Rentals	Rent	400.00
Wex Bank (Fleet)	Fuel	1005.15
21st Century Cooperative ATTN:	Propane	326.40
General Supplemental Fund		
Cass County Sheriff	Service	1250.16
Page County Sheriff	Service	32.00
Rural Services Basic Fund		
Cappels	Supplies	83.94
Horizon Jet Wash	Vehicle Maintenance	70.00
I80 K9 Training Services	K9 Supplies	26.00
McAtee Tire Service Inc	Vehicle Maintenance	1540.67
OReilly Auto Parts	Vehicle Maintenance	85.82
Richter & Son Towing Inc	Towing Service	550.00
Visa	Misc Expenses	61.80
Wex Bank Fleet Services	Fuel	3651.25
Secondary Road Fund		
A M Cohron & Son Inc	Contract Payment	500.00
AgriVision, LLC	Parts/Service	2977.10
Alliant Energy	Utilities	832.56
Allied Oil & Supply, Inc.	Oil/Supplies	2252.05
Anita Supply Center	Supplies	20.07
Atlantic Ag & Auto LLC	Supplies	253.82
Blaine's Service LLC	Supplies	25.05
Brown Auto Body LLC	Parts/Service	725.00
Camblin Plumbing & Heat, Inc.	Building Maintenance	529.95
Cintas LOC 749	Uniforms	210.95
Cook Sanitation	Sanitary Disposal	60.00
EnviroTech Services	Calcium	7480.00
Fastenal Company	Supplies	53.49
Griswold Communications	Telephone Service	37.79
Hotsy Cleaning Systems Inc	Supplies/Repairs	1327.38
Housby Mack Inc	Parts/Service	429.27
Industrial Supply SolutionsInc	Supplies	8206.09
Iowa Dept of Transportation	Supplies	1354.00
Iowa Secretary of State	Notary	30.00
Land O'Lakes Purina Feed LLC P	Road Salt	3988.60
Lindeman Tractor, Inc.	New Equipment	43800.00
Matheson Tri-Gas, Inc.	Supplies	1680.72
McAtee Tire Service Inc	Tires/Tire Repair	1541.45
Mid American Energy	Intersection Lighting	6.13
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	30.00
Murphy Tractor & Equip, Inc.	Parts/Service	400.38
Nebraska Iowa Industrial Faste	Supplies	170.45
Olsen Fuel Supply Inc	Fuel	51480.30
OReilly Auto Parts	Parts/Service	184.88
RDO Truck Center, Co.	Parts/Service	4015.56
Richter & Son Towing Inc	Towing Service	1210.50
Robert D and Leta Gerlock Inc	Damages	250.00
Schildberg Construction, Inc.	Rock	40806.63
SIRWA	Water	30.00
Steinbeck & Sons Inc.	Propane	540.00
Tiger Mart Griswold Amoco LC	Fuel	595.91
Truck Center Companies Inc	Parts/Service	423.11
Verizon Wireless	Cellular Service	362.93
Westel Systems	Telephone Service	37.13
Western Engineering Co, Inc.	Sand	4816.02
Wyman's Carquest Wyman Auto Pa	Supplies	85.26
Ziegler Inc.	Parts/Service	8345.08
21st Century Cooperative ATTN:	Fuel	2987.80
Sheriff Investigations		
Visa	Misc Expenses	14.99
Sheriff Investigations-Drone		
Visa	Misc Expenses	77.00
Local Option Tax Fund		

Cass Co Meals on Wheels	Contribution	650.00
Co Attorney Special Revenue		
Access Systems, Inc.	Service Agreement	8776.45
Local Emergency Mgmt Agency		
Atlantic News Telegraph	Publishing	37.70
Iowa Western Community College	Training	23.00
Mike Kennon	Fuel/Supplies	112.10
Environmental Control Agn		
Akin Building Center	Supplies	16.49
Culligan Soft Water Serv	Water	42.60
Hepler Curbside Recycling Inc	Contract Hauling	12674.20
Iowa Waste Services LLC	Waste Disposal Fees	11957.86
Marne/Elk Horn Telephone	Telephone Service	4.04
Massena Telephone Company	Telephone/Internet Servic	163.10
Olsen Fuel Supply Inc	Fuel	74.31
Rockwell Repair	Parts	212.00
Smith Heating & Plumbing Inc	Building Maintenance	596.63
Visa	Miscellaneous	316.28
Grand Total		304831.58

At 11:34 a.m. O'Brien moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, March 5, 2024.