

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, January 2, 2024**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Mark O’Brien and Bernard Pettinger. Absent: Wendy Richter.

Green moved, Pettinger second, to adopt the agenda as amended. All ayes. Motion carried.

Pettinger moved, Green second, to approve the December 19, 2023 minutes. All ayes. Motion carried.

Green moved, O’Brien second, to elect Baier permanent chairperson of the board of supervisors for 2024. All ayes. Motion carried.

Pettinger moved, Green second, to elect O’Brien permanent vice-chair of the board of supervisors for 2024. All ayes. Motion carried.

O’Brien moved, Green second, to hold board of supervisor meetings on the first and third Tuesday of each month at 9:00 AM and to use Zoom for live broadcast of the meetings. All ayes. Motion carried.

O’Brien moved, Pettinger second, to continue using Anita Tribune, Atlantic News Telegraph as Griswold American as the official Cass County newspapers in accordance with Iowa Code 349.3. All ayes. Motion carried.

Green moved, O’Brien second, to set the mileage reimbursement rate for employees at fifty cents per mile (Iowa Code 70A.9), and sheriff’s civil processing reimbursement rate at the 2024 IRS standard rate of sixty-seven cents per mile. All ayes. Motion carried.

Pettinger moved, Green second, to set the medical examiner fees at \$200 for standard calls, \$400 for involved calls and to reimburse for expenses incurred (Iowa Code 331.803). All ayes. Motion carried.

O’Brien moved, Pettinger second, to close the courthouse for the following 2024 holidays. All ayes. Motion carried.

<b>Date</b>	<b>Holiday</b>
Monday, January 1, 2024	New Year's Day
Monday, May 27, 2024	Memorial Day
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, November 11, 2024	Veterans' Day
Thursday, November 28, 2024	Thanksgiving
Friday, November 29, 2024	Day After Thanksgiving
Wednesday, December 25, 2024	Christmas
Wednesday, January 1, 2025	New Year's Day

Pettinger moved, O’Brien second, to approve the Investment Policy which requires annual approval (section 12). All ayes. Motion carried.

Green moved, O'Brien second, to authorize county officials to destroy records in their possession which have been on file for 10 or more years and are not required as permanent records (Iowa Code 331.323(2)(d)). All ayes. Motion carried.

O'Brien moved, Green second, approval of Resolution 2024-01, Livestock Facility Construction Evaluation and use of the Master Matrix. Ayes: Baier, Pettinger, Green, O'Brien. Nays: None. Motion carried.

Pettinger moved, Green second, approval of Resolution 2024-02, Authorization of County Auditor to Issue Warrants (Iowa Code 331.506(3)). Ayes: Baier, Pettinger, Green, O'Brien. Nays: None. Motion carried.

Green moved, O'Brien second, to approve Resolution 2024-03, Authorization for County Engineer to Close Secondary Roads. Ayes: Baier, Pettinger, Green, O'Brien. Nays: None. Motion carried.

Green moved, O'Brien second, to appoint Baier to the board of directors of the Fourth Judicial District Department of Correctional Services for 2024 (Iowa Code 331.211 and 905.3). All ayes. Motion carried.

O'Brien moved, Green second, to appoint Pettinger, Green as alternate, to the 28E Southwest Iowa Mental Health and Disability Services Region Board (MHDS). All ayes. Motion carried.

Pettinger moved, O'Brien second, to appoint Baier, Green as alternate, to the 28E Board, Multicounty 28E Agreement Regarding Juvenile Detention Center and Emergency Juvenile Services. All ayes. Motion carried.

Green moved, Pettinger second, to appoint Dennis Vogl as Weed Commissioner for 2024. All ayes. Motion carried.

Green moved, O'Brien second, to approve the following appointments, and ask the county auditor to confirm willingness to continue serving. All ayes. Motion carried.

**County Committees**

County Committees	Member	Alternate
Cass County Farm	Steve Baier, Bernard Pettinger	Mark O'Brien
Courthouse Committee	Mark O'Brien, Bernard Pettinger	
Cass County Joint E911 Services Board - 34A.3	Mark O'Brien, Stephen Green	
Cass County Local Emergency Management Commission - 29C.9	Mark O'Brien, Stephen Green	
Cass County Local Emergency Planning Committee - 30.6, 30.10	Mark O'Brien, Stephen Green	
Cass County Public Safety Commission	Mark O'Brien, Stephen Green	
Law Enforcement Negotiations	Stephen Green, Mark O'Brien	

**Other Committees**

Boost 4 Families	Wendy Richter	Steve Baier
CADCO	Stephen Green	Bernard Pettinger
Cass County Board of Health	Mark O'Brien	Wendy Richter
Cass County Environmental Control Agency (Landfill)	Stephen Green	Mark O'Brien
Cass County Food Policy Council	Wendy Richter	Bernard Pettinger
Cass County Resource Enhancement Committee - 455A.20	Steve Baier	
Cass County Housing Commission	Steve Baier	
Cass County Tourism	Wendy Richter	Stephen Green
East Nishnabotna Watershed Management Coalition	Steve Baier	Stephen Green
Golden Hills R.C. & D.	Steve Baier	Stephen Green
Healthy Cass County	Wendy Richter	Steve Baier
Juvenile Detention Center and Emergency Juvenile Services	Steve Baier	Stephen Green
Local Planning Committee - Cass County Comprehensive Plan	Stephen Green, Steve Baier	
Loess Hills Development and Conservation Authority	Steve Baier	Mark O'Brien
Nishna Valley Trails	Stephen Green, Wendy Richter	
Regional Planning Affiliate 13	Bernard Pettinger	Stephen Green

Resource Enhancement and Protection Board (REAP)	Bernard Pettinger	Stephen Green
Rural Conservation and Development (Hungry Canyons Alliance)	Steve Baier	Stephen Green
Secondary Roads Negotiations	Steve Baier, Mark O'Brien	
Southlawn Memory Gardens Cemetery Committee	Mark O'Brien	Stephen Green
Southwest Iowa Coalition	Steve Baier	Wendy Richter
Southwest Iowa Mental Health and Disability Services Region Board (MHDS)	Bernard Pettinger	Stephen Green
Southwest Iowa Planning Council	Steve Baier	
West Central Community Action Board of Directors	Wendy Richter	Bernard Pettinger
Workforce Investment Act/Chief Elected Officials	Wendy Richter	Steve Baier
Zion Integrated Behavioral Health Services	Bernard Pettinger	Stephen Green

**Citizen Appointments**

Cass County Conservation Board	Judy Kennedy
Airport Zoning Board of Adjustment	No changes
Cass County Zoning Board of Adjustment	Sam Fager
Cass County Zoning Commission	Wendell Muller
Cass County Board of Health	No changes
Cass County Housing Commission	Pat McCurdy, Phyllis Stakey
Civil Service Commission	Ryan Askeland
Western Iowa Tourism Council Region 1	Barbara Stensvad, Lora Kanning

**Condemnation in Eminent Domain**

Owner-Operator of Ag Property	Randy Euken
Owner-Operator of Ag Property	Glen Dinkla
Owner-Operator of Ag Property	Billie Wilson
Owner-Operator of Ag Property	Curtis Bierbaum
Owner-Operator of Ag Property	Scott Leighton
Owner-Operator of Ag Property	Ryan Rich
Owner-Operator of Ag Property	Dennis Schwanke
City/Town Property Owner	Deb Rosener
City/Town Property Owner	Mary Anstey
City/Town Property Owner	Randall McCunn
City/Town Property Owner	Brent Wohlenhaus
City/Town Property Owner	Lynn Hansen
City/Town Property Owner	Robert Jackson
City/Town Property Owner	Kevin Paulsen
Knowledge of Property Values	Beverly Schelling
Knowledge of Property Values	Dean Eilts
Knowledge of Property Values	Robert Gerlock Sr
Knowledge of Property Values	Clarence Jessen
Knowledge of Property Values	Clint Freund
Knowledge of Property Values	Larry Follmann
Knowledge of Property Values	Reatha Scheibler
Licensed Real Estate Person	Vacant
Licensed Real Estate Person	Vacant
Licensed Real Estate Person	Norma Hemphill
Licensed Real Estate Person	Melissa Ihnen
Licensed Real Estate Person	Krista Young
Licensed Real Estate Person	Dennis Phillips
Licensed Real Estate Person	Christina Bateman

**Township Officials**

Victoria Township Trustee	Vacant
Brighton Township Clerk	Vacant

Pettinger moved, O'Brien second, to approve a promotion wage change for Treasurer's Office Assistant, Stacie Linfor from \$21.20 to \$21.84 due to achieving certifications. Ayes: Pettinger, O'Brien, Baier. Nays: Green. Motion carried.

Green moved, O'Brien second, to approve the hire of Treasurer's Drive Examiner/Office Assistant at \$20.00 per hour. All ayes. Motion carried.

Zoning Commissioner Mike Kennon presented a need for future action regarding junk property.

Committee reports: Baier on juvenile detention.

At 10:47 a.m. O'Brien moved, Pettinger second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, January 16, 2024.