

Minutes

Cass County Board of Supervisors

Tuesday, December 19, 2023

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Richter moved, O'Brien second, to adopt the agenda. All ayes. Motion carried.

Pettinger moved, Green second, to approve the December 12, 2023 minutes. All ayes. Motion carried.

Massena Mayor Phil Przychodzin requested assistance to improve Clark Street and Rockport Road from the eastern corporate limit to Highway 148 for heavy truck traffic to relieve such traffic from main street. Due to farm to market program considerations, more information is required, therefore no action was taken.

Green moved, O'Brien second, to approve the Cott Systems quote for Resolution 3 software increasing from \$570 to \$630 per month, and OIB software increasing from \$150 to \$225 per month. Ayes: Baier, Green, Richter, O'Brien, Pettinger. Nays: none. Motion carried.

Richter moved, Green second, to approve the continuation of the employee's accident insurance policy changing from Reliance Standard to Voya, which includes a \$5,000 critical illness policy for the current rate of \$10.60 per employee, per month. Ayes: Baier, Green, Richter, O'Brien, Pettinger. Nays: none. Motion carried.

Green moved, Pettinger second, to approve the 2018 property lease between Cass County and Cambridge Law Firm, including incorrect square footage. Ayes: Baier, Green, Pettinger. Nays: Richter, O'Brien. Motion carried.

Green moved, Richter second, to approve the promotion of Stephanie Witzman from Office Liaison to Sheriff's Assistant/Civil Processor at the rate of \$25.95. Ayes: Baier, Green, Richter, O'Brien, Pettinger. Nays: none. Motion carried.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health gave the monthly presentation.

County Engineer Trent Wolken reviewed current road projects.

Committee reports: Pettinger on Southwest Iowa Mental Health and Disability Services; Richter on Western Iowa Tourism Council; O'Brien on Southwest Iowa District 4 Board of Supervisors meeting.

The following claims were approved, and the auditor authorized to issue checks for same:

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|--------------------------------|--|-------------------|
| Date - 12/19/23 | Cass County - Accounting | Program - AA32041 |
| Time - 11:46:13 | Claim Publishing List by Fund & Vendor | |
| General Basic Fund | | |
| Access Systems, Inc. | Copier Contract | 226.53 |
| Akin Building Center | Supplies | 64.84 |
| Alliant Energy | Utilities | 1409.79 |
| Anita Supply Center | Custodial Supplies | 358.49 |
| Anita Tribune Co Inc | Publishing | 819.40 |
| Atlantic Ag & Auto LLC | Supplies | 211.18 |
| Atlantic Glass Company Mid Pla | Equipment Lease | 375.00 |

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|--------------------------------|---------------------------|----------|
| Atlantic Municipal Utilities | Utilities | 1168.59 |
| Atlantic News Telegraph | Publishing | 1071.49 |
| Sean Berens | Cellular Services | 40.00 |
| Bob Barker Company Inc | Jail Supplies | 118.91 |
| Brown Electric Company Inc | Electrical Repairs | 398.09 |
| Cappels | Supplies | 783.76 |
| Cass County ISU Extension and | Certification | 160.00 |
| Cass Health | Coroner Call | 400.00 |
| Cass County Public Health | Grants | 13344.02 |
| CDW Government, Inc | Equipment | 721.82 |
| Central Iowa Dist. Inc. | Supplies | 682.00 |
| City of Lewis | Utilities | 63.03 |
| Judy Collins | Supplies | 11.94 |
| Cook Sanitation | Sanitary Disposal | 195.00 |
| Dell Marketing L.P % Dell USA | Equipment | 157.38 |
| Ed's Lawn Equipment | Equipment Maintenance | 214.00 |
| Fareway Stores Inc | Jail Provisions | 1660.25 |
| Five Q Innovations, LLC | Website Hosting | 50.00 |
| Great America Financial Servic | Copier Lease | 99.87 |
| Griswold American Forsyth Publ | Publishing | 349.69 |
| Guthrie Co EnvironmentalHealth | Monthly Service | 5669.16 |
| Guthrie County Public Health | Grants | 7335.77 |
| Jones County Assessor Sarah Be | Registration | 300.00 |
| Laverty Sanitation Brandon Lav | Sanitation Expense | 224.00 |
| Mediacom | Telephone Services | 1080.22 |
| Ted's Cooperative aka Midtown | Rent | 235.00 |
| MLK Real Estate LLC | Rent | 400.00 |
| ODP Business Solutions, LLC | Supplies | 123.10 |
| OReilly Auto Parts | Vehicle Maintenance | 44.91 |
| Pitney Bowes Inc | Postage Lease | 923.28 |
| Brenda Pottebaum | Custodial Services | 1505.00 |
| Quill Corporation | Office Supplies | 55.95 |
| Ryan South R & C Rentals | Rent | 800.00 |
| Schmidt Family Funeral Home | Indigent Burial | 1500.00 |
| Schumacher Elevator Co | Elevator Maintenance | 272.37 |
| SIRWA | Utilities | 30.00 |
| State Hygienic Laboratory | Water Testing | 16.50 |
| SWI Juvenile Emergency | Juvenile Services | 4600.00 |
| The Shredder Green Resource Ma | Shredding Services | 78.00 |
| U.S. Bank Equipment Finance | Copier Lease | 136.66 |
| Verizon Wireless | Cellular Service | 41.42 |
| Visa | Misc Expenses | 662.59 |
| Visual Edge IT | Copier Contract | 239.70 |
| Wex Bank (Fleet) | Fuel | 994.61 |
| American Rescue Plan (ARPA)-GB | | |
| CAM CSD | Handicap Entrance | 5082.94 |
| Mark Markuson Construction | Structure Repair | 47932.00 |
| General Supplemental Fund | | |
| Cass County Sheriff | Notices | 1097.91 |
| Henry M Adkins & Son Inc | Licensing and Maintenance | 11820.00 |
| IMWCA | Work Comp | 8348.00 |
| Public Safety Fund | County Contribution | 35869.35 |
| Shelby County Auditor | Rent/Utilities/Custodial | 1194.75 |
| SWI Juvenile Emergency | Juvenile Services | 41080.95 |
| Visa | Misc Expenses | 67.98 |
| Rural Services Basic Fund | | |
| Designer Portraits | Service | 35.00 |
| First Wireless, Inc | Contract Services | 665.00 |
| ISSDA Financial Administration | Training | 125.00 |
| McAtee Tire Service Inc | Vehicle Maintenance | 1461.39 |
| Darby McLaren | Fuel | 25.00 |
| Bobbi Steffensmeier | Service | 102.89 |
| Visa | Misc Expenses | 59.24 |
| Wex Bank Fleet Services | Fuel | 3819.52 |

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| Secondary Road Fund | | |
| AgriVision, LLC | Parts/Service | 1158.95 |
| Alliant Energy | Utilities | 406.85 |
| Arnold Motor Supply | Parts/Supplies | 14.99 |
| BAMWX LLC | Software | 1683.00 |
| Bower Welding & FabricationLLC | Outside Services | 100.00 |
| Brown Auto Body LLC | Parts/Service | 190.00 |
| Calhoun-Burns & Assoc, Inc. | Consultant Fees | 1545.80 |
| Cass Health | Testing | 183.00 |
| CCL Supply, LLC | Expendable Parts | 551.78 |
| Cintas LOC 749 | Uniforms | 208.76 |
| Cook Sanitation | Sanitary Disposal | 60.00 |
| Curtis Welding & Fab Inc Curt | Supplies | 811.67 |
| Griswold Communications | Telephone Service | 37.98 |
| Gus Construction Co Inc | Culvert Work | 633825.32 |
| Hotsy Cleaning Systems Inc | Supplies | 202.50 |
| Housby Mack Inc | Parts/Service | 323.08 |
| Interstate Battery Systems of | Expendable Parts | 148.95 |
| JJ Design, LLC | Supplies | 476.50 |
| Matheson Tri-Gas, Inc. | Supplies | 734.09 |
| McAttee Tire Service Inc | Tires/Tire Repair | 5351.95 |
| Mid American Energy | Intersection Lighting | 6.13 |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal | 30.00 |
| Nebraska Iowa Industrial Faste | Supplies | 823.34 |
| Olsen Fuel Supply Inc | Fuel | 29183.99 |
| Road Builders, Inc. | Parts/Service | 1990.35 |
| Schildberg Construction, Inc. | Rock | 44249.82 |
| SIRWA | Water | 30.00 |
| Steinbeck & Sons Inc. | Propane | 630.00 |
| Tiger Mart Griswold Amoco LC | Fuel | 129.23 |
| Unity Point Clinic-Occ Med | Testing | 42.00 |
| Verizon Wireless | Cellular Service | 362.91 |
| Visa | Misc Expenses | 2898.97 |
| Westel Systems | Telephone Service | 37.12 |
| Western Engineering Co, Inc. | Sand | 479.09 |
| Wyman's Carquest Wyman Auto Pa | Supplies | 65.96 |
| Ziegler Inc. | Parts/Service | 1830.59 |
| 21st Century Cooperative ATTN: | Fuel | 253.35 |
| Sheriff Investigations | | |
| Visa | Supplies | 88.99 |
| Sheriff Investigations Federal | | |
| Axon Enterprise, Inc fka Taser | Cameras | 50000.00 |
| Sheriff Investigations-Drone | | |
| Blue Skies Drone Rental LLC | Equipment | 3368.00 |
| Local Emergency Mgmt Agency | | |
| Atlantic Fire Department | Fire Extinguishers | 660.00 |
| Bound Tree Medical, LLC | First Aid | 1898.70 |
| JJ Design, LLC | First Aid | 80.00 |
| Mike Kennon | Fuel/Supplies | 93.16 |
| Environmental Control Agn | | |
| Akin Building Center | Supplies | 54.95 |
| Culligan Soft Water Serv | Water | 50.00 |
| Farmers Electric Cooperative | Utilities | 1527.09 |
| Hepler Curbside Recycling Inc | Contract Hauling | 17904.49 |
| Ia Dept of Nat Resources | Solid Waste Fee | 8234.86 |
| IMWCA | Work Comp | 618.00 |
| Iowa Waste Services LLC | Waste Disposal Fees | 15855.27 |
| Leroy & Sons Inc. | Contract Payment | 185017.25 |
| Marne/Elk Horn Telephone | Telephone Service | 4.04 |
| Massena Telephone Company | Telephone/Internet Servic | 163.10 |
| Olsen Fuel Supply Inc | Fuel | 150.32 |
| The Retrofit Companies, Inc. | Recycling | 2225.40 |
| Scales Sales & Service, Inc. | Scale Inspection | 460.00 |
| Visa | Miscellaneous | 214.42 |

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| Ziegler Inc. | Parts/Service | 309.70 |
| Grand Total | | 1231245.99 |
| End of Report | | |

At 10:42 a.m. O'Brien moved, Richter second, to adjourn. All ayes. Meeting adjourned.

Next meeting December 26, 2023.