

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, November 14, 2023**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green second, to adopt the agenda. All ayes. Motion carried.

Green moved, O'Brien second, to approve the October 31, 2023 minutes. All ayes. Motion carried.

Sharon Guffey Lewis provided an update on the Hitchcock House foundation repair project. The project has been completed and the final bill is for \$90,707. The Hitchcock House has paid \$17,775, and the county has paid \$25,000 to date, leaving a balance of \$47,932. The board considered using ARPA funds to pay the balance, but no action was taken.

The board discussed the possibility of using interest from the Valley Business Park fund, which may only be used for economic development purposes, to assist Cass County's child care facilities. No action was taken.

Pettinger moved, O'Brien second, that if within five days, the county treasurer does not move the Valley Business Park funds into a segregated bank account, the Board of Supervisors will refer the handling of Resolution Number 2022-004, receiving and earmarking funds received from the Valley Business Park, and the treasurer's quarterly investment report to the state auditor. The resolution states that the funds will be held in a segregated bank account controlled solely by the Board of Supervisors, but the quarterly report shows the Valley Business Park monies are combined in a bank account with other funds. Ayes: Pettinger, Green, O'Brien, Baier. Nays: Richter. Motion carried.

The Board conducted the first-tier canvass of the November 7, 2023 City/School Election.

County Engineer Trent Wolken reviewed current road and equipment projects.

Committee reports: Green on landfill; Pettinger on CADCO.

Reports were filed by the Sheriff, Recorder and Clerk of Court.

The following claims were approved, and the auditor authorized to issue checks for same:

General Basic Fund		
Access Systems, Inc.	Copier Contract	149.20
Affordable Heating & Air, LLC	Repair	336.80
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Alliant Energy	Utilities	252.06
Amazon Business Amazon Capital	Office Supplies	95.63
Milton Amos Amos Investment Pr	Rent	200.00
Anita Tribune Co Inc	Publishing	868.37
Atlantic Municipal Utilities	Utilities	1341.54
Atlantic News Telegraph	Publishing	704.00
Sean Berens	Cellular Services	40.00
Elaine Berry, MD	Conference	468.54
Bob Barker Company Inc	Jail Supplies	658.74
Brown Electric Company Inc	Electrical Repairs	596.22
Cappels	Supplies	535.46

Carroll Control Systems, Inc.	Boiler Repairs	795.99
Cass County Pest Control	Pest Control	40.00
City of Lewis	Utilities	147.13
Cook Sanitation	Sanitary Disposal	220.00
Culligan Soft Water Serv	Cooler Rent	65.00
DAIDA	Software Service	325.00
Ed's Lawn Equipment	Equipment Maintenance	10.00
Electronic Engineering Corp	Service	67.50
Fareway Stores Inc	Jail Provisions	753.21
First National Bank	Misc Expenses	470.33
Five Q Innovations, LLC	Website Hosting	137.50
Great America Financial Servic	Copier Lease	99.87
Green Acres Lawn & Landscaping	Care of Grounds	225.00
Griswold American Forsyth Publ	Publishing	249.11
Gronewold Bell & Kyhnn & Co,PC	Auditing Services	7950.00
Guthrie Co Environmental Health	Monthly Service	3574.50
Guthrie County Public Health	Grants	7909.49
Mitch Holmes	Mileage	92.40
ISAC	Registration	225.00
Jocebee Apts Tracey Bell, Mana	Rent	300.00
Lora Kanning	Supplies	30.00
Stacie Linfor	Mileage	56.60
Steve Livengood	Contract Labor	58.00
Mail Services LLC	Postage	517.91
Mediacom	Telephone Services	1080.72
Ted's Cooperative aka Midtown	Rent	172.00
Midwest Tree Service Shawn Ena	Tree Removal	5000.00
Nichols Equipment LLC	Equipment Rental	3100.00
Bernard Pettinger	Mileage	112.70
Pitney Bowes Inc	Postage	165.54
Brenda Pottebaum	Custodial Services	1364.00
Dan Proehl	Cellular Services	40.00
Purchase Power	Postage	503.50
Richter Properties LLC	Rent	400.00
Janelle Schneider	Mileage	22.27
Schumacher Elevator Co	Elevator Maintenance	531.10
SIRWA	Utilities	30.00
Tabetha Smith	Conference	420.90
Solutions, Harris Local Gov	Licensing/Support	7229.25
Stone Office Products	Office Supplies	120.72
U.S. Bank Equipment Finance	Copier Lease	136.66
Verizon Wireless	Cellular Service	81.43
Visa	Misc. Expenses	9350.52
Visual Edge IT	Copier Contract	893.92
Wex Bank (Fleet)	Fuel	1964.59
Ziegler Inc.	Generator Maintenance	116.63
21st Century Cooperative	Care of Grounds	48.00
General Supplemental Fund		
Clair Acker	PEO Compensation	257.00
Diane Acker	PEO Compensation	228.75
Anita Tribune Co Inc	Publishing	409.38
Atlantic News Telegraph	Publishing	848.97
Ian Barrs	PEO Compensation	26.25
Marsha Borders	PEO Compensation	26.25
Cass Co Ag & Ed c/o Rental	Polling Site Rental	30.00
Cass County Sheriff	Notices	1972.05
Margo Chester	PEO Compensation	253.50
Children's Square USA Christia	Juvenile Services	699.75
Coni Curry	PEO Compensation	232.50
Terri Duggan	PEO Compensation	287.00
Linda Edwards	PEO Compensation	324.00
Deb Field	PEO Compensation	261.25
John Fleming	PEO Compensation	268.75
Leta Gerlock	PEO Compensation	331.00

Anieta Gregory	PEO Compensation	272.00
Tina Hansen	PEO Compensation	258.75
Dee Harrison	PEO Compensation	280.00
Janet Hascall	PEO Compensation	255.00
Henry M Adkins & Son Inc	Ballots/Coding	9605.34
Patricia Hensley	PEO Compensation	289.00
Heritage House Wesley Retirmen	Polling Site Rental	30.00
Shauna Holaday	PEO Compensation	217.50
Mary Lou Hoskins	PEO Compensation	240.00
IMWCA	Work Comp	4146.00
Doyle Karas	PEO Compensation	306.00
Sheri Karns	Mileage	68.50
Julie Kennon	PEO Compensation	279.00
Kathryn Kerkmann	PEO Compensation	364.50
Janet Klute	PEO Compensation	270.00
Evelyn Kopp	PEO Compensation	259.50
Patricia Lorenz	PEO Compensation	251.25
Jacque L Meisinger	PEO Compensation	247.50
Sonya Mikkelsen	PEO Compensation	26.25
Betty Pope	PEO Compensation	263.50
Public Safety Fund	County Contribution	34581.45
Pamela Reed	PEO Compensation	282.00
JoBeth Reynolds	PEO Compensation	314.00
Vickie Rhoads	PEO Compensation	298.00
Beverly Schelling	PEO Compensation	217.50
Sandra Sothman	PEO Compensation	259.75
Dorene D South	Mileage	40.00
Kimberlee Spillers	PEO Compensation	238.75
Phyllis Stakey	PEO Compensation	266.50
Treas State of Iowa State Publ	Indigent Defense Fund	1562.00
Sharon Steffens	PEO Compensation	225.00
United Church of Christ	Polling Site Rental	30.00
Visa	Misc. Expenses	33.76
Stacy Wallingford	PEO Compensation	257.00
Cheryl Wessels	PEO Compensation	240.00
Kay Winston	PEO Compensation	235.00
Sharon Woodward	PEO Compensation	275.00
Brenda Zellmer	PEO Compensation	225.25
Zion Lutheran Church	Polling Site Rental	30.00
Rural Services Basic Fund		
First National Bank	Misc Expenses	14.99
Gregg Young Automotive	Service	809.83
JD Wyman Service	Service	104.92
Jones Automotive Inc	Labor	1518.70
McAtee Tire Service Inc	Service	3093.87
OReilly Auto Parts	Service	66.48
Visa	Misc Expenses	3451.90
Wex Bank Fleet Services	Fuel	4825.45
Xtreme Auto	Service	60.26
Opioid Settlement		
Zion Integrated Behavioral Hea	Opioid Funding	9465.76
Secondary Road Fund		
AgriVision, LLC	Parts/Service	247.10
Alliant Energy	Utilities	307.15
Allied Oil & Supply, Inc.	Oil/Supplies	2667.40
Atlantic Ag & Auto LLC	Supplies	84.72
Calhoun-Burns & Assoc, Inc.	Consultant Fees	2709.20
Cass Co Environ Landfill	Disposal Fees	78.00
Cass Health	Testing	183.00
Cintas LOC 749	Uniforms	160.00
Cook Sanitation	Sanitary Disposal	60.00
Diamond Mowers LLC	Expendable Parts	5816.34
Farm Service Coop	Supplies	261.45
Fastenal Company	Supplies	385.44

First National Bank	Misc Expenses	288.96
Gregg Young Automotive	Parts/Service	66.75
Griswold American Forsyth Publ	Office Supplies	3895.00
Griswold Communications	Telephone Service	37.78
Henningsen Constr Co Inc	Cold Patch	188.70
Curtis Holste	Reimbursement	60.00
Interstate Battery Systems of	Expendable Parts	157.95
Iowa Dept of Transportation	Recertification Fees	480.00
Iowa Prison Industries	Signs	4053.20
Land O'Lakes Purina Feed LLC P	Road Salt	13677.51
Lyman Ag Supply Inc.	Supplies	315.00
Matheson Tri-Gas, Inc.	Supplies	891.94
McAtee Tire Service Inc	Tires/Tire Repair	21527.98
MGX Equipment Services LLC Asp	Parts/Service	224154.64
Mid American Energy	Intersection Lighting	6.13
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	30.00
Nishnabotna Valley R E C	Intersection Lighting	40.15
Olsen Fuel Supply Inc	Fuel	31905.49
Road Builders, Inc.	Parts/Service	1255.83
Schildberg Construction, Inc.	Rock	120936.55
Steinbeck & Sons Inc.	Propane	270.00
Stone Office Products	Office Supplies	11.99
Thermo King Christensen, Inc.	Expendable Parts	552.00
Tiger Mart Griswold Amoco LC	Fuel	108.24
Truck Center Companies Inc	Parts/Service	219.28
Unity Point Clinic-Occ Med	Testing	42.00
Verizon Wireless	Cellular Service	362.93
Visa	Miscellaneous	61.83
Westel Systems	Telephone Service	37.12
Wyman's Carquest Wyman Auto Pa	Supplies	287.64
Ziegler Inc.	Parts/Service	3439.31
21st Century Cooperative ATTN:	Fuel	841.48
Sheriff Investigations		
Visa	Equipment	101.96
Sheriff Investigations-Drone		
Visa	Misc. Expenses	221.00
Local Option Tax Fund		
Cass Co Meals on Wheels	Contribution	650.00
Emergency Comm. Upgrade-DbSv		
First Whitney Bank& Trust	Debt Repayment	6119.00
Rolling Hills Bank & Trust	Loan Repayment	6119.00
2017 Agribus Long Term Debt		
First Whitney Bank& Trust	Debt Repayment	6744.38
Rolling Hills Bank & Trust	Loan Repayment	6744.38
Local Emergency Mgmt Agency		
Bound Tree Medical, LLC	First Aid	953.87
Mike Kennon	Fuel/Supplies	135.55
Environmental Control Agn		
Akin Building Center	Supplies	499.99
Atlantic Ag & Auto LLC	Parts/Supplies	172.80
Auditor of State of Iowa Rob S	Auditing Services	175.00
Culligan Soft Water Serv	Water	9.00
Eurofins Testing North Central	Environmental Testing	5164.15
First National Bank	Miscellaneous	278.56
Hepler Curbside Recycling Inc	Contract Hauling	20357.62
IMWCA	Work Comp	618.00
Iowa Waste Services LLC	Waste Disposal Fees	18027.64
Leroy & Sons Inc.	Contract Payment	262441.32
Marne/Elk Horn Telephone	Telephone Service	4.04
Massena Telephone Company	Telephone/Internet Servic	162.26
Olsen Fuel Supply Inc	Fuel	2151.42
Visa	Miscellaneous	58.57
Ziegler Inc.	Parts/Service	67.83
Consrv LandAcq/Cap Imprvmnt		

APCO Construction  
Grand Total

Rock Hauling

11200.00  
945150.18

At 11:31 a.m. Green moved, Richter second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, November 21, 2023.