

**Minutes**

**Cass County Board of Supervisors**

**Thursday, January 2, 2025**

The Cass County Board of Supervisors met for their annual organizational meeting in accordance with Iowa Code 331.213 at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, O'Brien second, to adopt the consent agenda including minutes of the December 17, 2024 regular meeting, minutes from the December 19, 2024 special meeting, and claims. All ayes. Motion carried.

Pettinger moved, Richter second, to elect Steve Baier as the permanent chairperson. All ayes. Motion carried.

Pettinger moved, Richter second, to elect Mark O'Brien as the permanent vice-chairperson. All ayes. Motion carried.

Richter moved, O'Brien second, to hold regular board meetings at 9:00 AM on the first and third Tuesdays, and other meetings as needed, with the use of Zoom. All ayes. Motion carried.

Green moved, Pettinger second, to name the Anita Tribune, Atlantic News Telegraph and Griswold American as official newspapers in accordance with Iowa Code 349.3. All ayes. Motion carried.

O'Brien moved, Richter second, to set the mileage reimbursement rate for employees and sheriff's civil processing at \$0.67 per mile (IA Code 70A.9). All ayes. Motion carried.

Richter moved, Pettinger second, to set the medical examiner fees at \$200 for standard calls, \$400 for involved calls and reimbursement for expenses incurred (IA Code 331.803). All ayes. Motion carried.

Pettinger moved, Richter second, to close the courthouse for the following 2025 holidays. All ayes. Motion carried.

| <b>Holiday</b>         | <b>Day</b> | <b>Date</b> |
|------------------------|------------|-------------|
| Memorial Day           | Monday     | 5/26/2025   |
| Independence Day       | Friday     | 7/4/2025    |
| Labor Day              | Monday     | 9/1/2025    |
| Veterans' Day          | Tuesday    | 11/11/2025  |
| Thanksgiving           | Thursday   | 11/27/2025  |
| Day After Thanksgiving | Friday     | 11/28/2025  |
| Christmas              | Thursday   | 12/25/2025  |
| New Year's Day         | Thursday   | 1/1/2026    |

Green moved to close the courthouse at 12:30 PM on Christmas Eve, allowing employees not covered by bargaining agreements to go home without having their pay deducted for up to four hours; jailers and dispatchers who must work that afternoon would receive four hours of paid time off to use at their department head's discretion. The motion died due to lack of a second.

Green moved, Pettinger second, to amend the Investment Policy, page 6, Section 11, Reporting, to clarify the treasurer's quarterly investment report should be submitted to the auditor and board of supervisors as it was not stated in the previous version, and to approve the Investment Policy with that change. All ayes. Motion carried.

Pettinger moved, Richter second, to authorize county officials to destroy records in their possession which have been on file for 10 or more years and are not required as permanent records in accordance with IA Code 331.323(2)(d). All ayes. Motion carried.

Green moved, Richter second, to approve Resolution 2025-01, Appointment of Deputies and Assistants by Elected County Officers. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, Green second, to approve Resolution 2025-02, Livestock Facility Construction Evaluation and use of the Master Matrix. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, O'Brien second, to approve Resolution 2025-03, Authorization of County Auditor to Issue Warrants (IA Code 331.506(3)). Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, Richter second, to approve Resolution 2025-04, Authorization for County Engineer to Close Secondary Roads. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, O'Brien second, to appoint Steve Baier to the board of directors of the Fourth Judicial District Department of Correctional Services for 2025 (IA Code 905.3). All ayes. Motion carried. O'Brien moved, Pettinger second, to appoint Stephen Green as alternate. All ayes. Motion carried.

O'Brien moved, Richter second, to appoint Bernard Pettinger to the Southwest Iowa Mental Health and Disability Services Regional Board (MHDS), with Stephen Green as alternate. All ayes. Motion carried.

Richter moved, Pettinger second, to appoint Steve Baier to the Juvenile Detention Center and Emergency Juvenile Services Board, with Stephen Green as alternate. All ayes. Motion carried.

O'Brien moved, Pettinger second, to appoint Dennis Vogl as the 2025 Weed Commissioner. All ayes. Motion carried.

Green moved, Pettinger second to appoint the following. All ayes. Motion carried.

| <b>Board of Supervisor Appointments to County Committees</b> |                                 |                  |            |               |
|--|---------------------------------|------------------|------------|---------------|
|  | <b>Member</b>                   | <b>Alternate</b> | <b>Yrs</b> | <b>Ending</b> |
| Cass County Conservation Board Liaison                       | Mark O'Brien                    |                  | 1          | 12/31/2025    |
| Cass County Farm   | Steve Baier, Bernard Pettinger  | Mark O'Brien     | 1          | 12/31/2025    |
| Courthouse Committee   | Mark O'Brien, Bernard Pettinger |                  | 1          | 12/31/2025    |
| Law Enforcement Negotiations                                 | Stephen Green, Mark O'Brien     |                  | 1          | 12/31/2025    |
| Secondary Roads Negotiations                                 | Steve Baier, Mark O'Brien       |                  | 1          | 12/31/2025    |
| Safety Committee   | Mark O'Brien, Bernard Pettinger |                  | 1          | 12/31/2025    |
| Southlawn Memory Gardens Cemetery Committee                  | Mark O'Brien                    | Wendy Richter    | 1          | 12/31/2025    |
| Wellness Committee   | Steve Green                     |                  | 1          | 12/31/2025    |

| <b>Board of Supervisor Appointments to Local Committees</b>           |                              |                   |            |               |
|---|------------------------------|-------------------|------------|---------------|
|   | <b>Member</b>                | <b>Alternate</b>  | <b>Yrs</b> | <b>Ending</b> |
| CADCO   | Stephen Green                | Bernard Pettinger | 1          | 12/31/2025    |
| Cass County Board of Health Liaison                                   | Mark O'Brien                 | Wendy Richter     | 1          | 12/31/2025    |
| Cass County Emergency Management Commission                           | Mark O'Brien                 | Stephen Green     | 1          | 12/31/2025    |
| Cass County Emergency Medical Services (EMS) Advisory Council Liaison | Stephen Green                |                   | 1          | 12/31/2025    |
| Cass County Environmental Control Agency (Landfill)                   | Stephen Green                | Mark O'Brien      | 1          | 12/31/2025    |
| Cass County Housing Commission Member                                 | Steve Baier                  |                   | 1          | 12/31/2025    |
| Cass County Joint E911 Services Board                                 | Mark O'Brien                 |                   | 1          | 12/31/2025    |
| Cass County Local Emergency Planning Committee                        | Mark O'Brien, Stephen Green  |                   | 1          | 12/31/2025    |
| Cass County Local Food Policy Council                                 | Wendy Richter                | Bernard Pettinger | 1          | 12/31/2025    |
| Cass County Local Planning Committee - Comprehensive Plan             | Stephen Green, Steve Baier   |                   | 1          | 12/31/2025    |
| Cass County Public Safety Commission                                  | Mark O'Brien, Stephen Green  |                   | 1          | 12/31/2025    |
| Cass County Resource Enhancement Committee (REAP)                     | Bernard Pettinger            | Stephen Green     | 1          | 12/31/2025    |
| Cass County Tourism Liaison   | Wendy Richter                | Stephen Green     | 1          | 12/31/2025    |
| Healthy Cass County   | Wendy Richter                | Steve Baier       | 2          | 12/31/2026    |
| Nishna Valley Trails  | Stephen Green, Wendy Richter |                   | 1          | 12/31/2025    |

| <b>Board of Supervisor Appointments to Regional Committees</b>           |                             |                           |            |               |
|--|-----------------------------|---------------------------|------------|---------------|
|  | <b>Member</b>               | <b>Alternate</b>          | <b>Yrs</b> | <b>Ending</b> |
| East Nishnabotna Watershed Management Coalition                          | Steve Baier                 | Stephen Green             | 1          | 12/31/2025    |
| Golden Hills R.C. & D.   | Steve Baier                 | Stephen Green             | 1          | 12/31/2025    |
| Loess Hills Development and Conservation Authority                       | Steve Baier                 | Mark O'Brien              | 1          | 12/31/2025    |
| Southwest Iowa Coalition   | Steve Baier                 | Wendy Richter             | 1          | 12/31/2025    |
| Southwest Iowa Mental Health and Disability Services Region Board (MHDS) | Bernard Pettinger           | Stephen Green             | 1          | 12/31/2025    |
| Southwest Iowa Planning Council  | Steve Baier & Grace Garrett | Wendy Richter & John Lund | 1          | 12/31/2025    |

|  |                   |                   |   |            |
|--|-------------------|-------------------|---|------------|
| SWIPCO - Regional Planning Affiliation 13, Policy Committee (RPA 13) | Bernard Pettinger | Stephen Green     | 1 | 12/31/2025 |
| West Central Community Action Board of Directors                     | Wendy Richter     | Bernard Pettinger | 1 | 12/31/2025 |
| Zion Integrated Behavioral Health Services                           | Bernard Pettinger | Stephen Green     | 1 | 12/31/2025 |

| <b>Citizen Appointments to Local Committees</b>   | <b>Member</b>   | <b>Alternate</b> | <b>Yrs</b> | <b>Ending</b> |
|---|---|------------------|------------|---------------|
| Airport Tall Structure Zoning Board of Adjustment | Phillip Hascal  |                  | 5          | 12/31/2029    |
| Cass County Board of Health                       | Mary Strong, Dr. Gerald Wessels, Vacancy              |                  | 3          | 12/31/2027    |
| Cass County Conservation Board                    | Blaine Behnken  |                  | 5          | 12/31/2029    |
| Cass County Housing Commission                    | Pat McCurdy, Phyllis Stakey                           |                  | 1          | 12/31/2025    |
| Cass County Local Food Policy Council             | James Hickman, Carol Seddon, Dale Raasch, James Baker |                  | 4          | 12/31/2028    |
| Cass County Zoning Board of Adjustment            | Phillip Hascal  |                  | 5          | 12/31/2029    |
| Cass County Zoning Commission                     | Jim Swanson   |                  | 5          | 12/31/2029    |

| <b>Eminent Domain Compensation Commission</b> | <b>Member</b>     | <b>Alternate</b> | <b>Yrs</b> | <b>Ending</b> |
|---|-------------------|------------------|------------|---------------|
| Owner-Operator of Ag Property                 | Randy Euken       |                  | 1          | 12/31/2025    |
| Owner-Operator of Ag Property                 | David Williamson  |                  | 1          | 12/31/2025    |
| Owner-Operator of Ag Property                 | Billie Wilson     |                  | 1          | 12/31/2025    |
| Owner-Operator of Ag Property                 | Curtis Bierbaum   |                  | 1          | 12/31/2025    |
| Owner-Operator of Ag Property                 | Scott Leighton    |                  | 1          | 12/31/2025    |
| Owner-Operator of Ag Property                 | Ryan Rich         |                  | 1          | 12/31/2025    |
| Owner-Operator of Ag Property                 | Dennis Schwanke   |                  | 1          | 12/31/2025    |
| Owner-Operator of Ag Property                 | Justin Miller     |                  | 1          | 12/31/2025    |
| City/Town Property Owner                      | Deb Rosener       |                  | 1          | 12/31/2025    |
| City/Town Property Owner                      | Mary Anstey       |                  | 1          | 12/31/2025    |
| City/Town Property Owner                      | Randall McCunn    |                  | 1          | 12/31/2025    |
| City/Town Property Owner                      | Lynn Hansen       |                  | 1          | 12/31/2025    |
| City/Town Property Owner                      | Kevin Paulsen     |                  | 1          | 12/31/2025    |
| City/Town Property Owner                      | Vacant            |                  | 1          | 12/31/2025    |
| City/Town Property Owner                      | Vacant            |                  | 1          | 12/31/2025    |
| Knowledge of Property Values                  | Beverly Schelling |                  | 1          | 12/31/2025    |
| Knowledge of Property Values                  | David Riedemann   |                  | 1          | 12/31/2025    |
| Knowledge of Property Values                  | Robert Gerlock Sr |                  | 1          | 12/31/2025    |
| Knowledge of Property Values                  | Clint Freund      |                  | 1          | 12/31/2025    |
| Knowledge of Property Values                  | Larry Follmann    |                  | 1          | 12/31/2025    |
| Knowledge of Property Values                  | Vacant            |                  | 1          | 12/31/2025    |
| Knowledge of Property Values                  | Vacant            |                  | 1          | 12/31/2025    |
| Licensed Real Estate Person                   | Peter Smith       |                  | 1          | 12/31/2025    |
| Licensed Real Estate Person                   | Norma Hemphill    |                  | 1          | 12/31/2025    |
| Licensed Real Estate Person                   | Melissa Ihnen     |                  | 1          | 12/31/2025    |
| Licensed Real Estate Person                   | Krista Young      |                  | 1          | 12/31/2025    |
| Licensed Real Estate Person                   | Dennis Phillips   |                  | 1          | 12/31/2025    |
| Licensed Real Estate Person                   | Vacant            |                  | 1          | 12/31/2025    |
| Licensed Real Estate Person                   | Vacant            |                  | 1          | 12/31/2025    |

| <b>Township Officials</b>   | <b>Member</b>   | <b>Alternate</b> | <b>Term</b> | <b>Ending</b> |
|-----------------------------|-----------------|------------------|-------------|---------------|
| Bear Grove Township Clerk   | Jeff Schuler    |                  | 4           | 12/31/2028    |
| Bear Grove Township Trustee | Joe Herbert     |                  | 4           | 12/31/2028    |
| Benton Township Clerk       | Linda Olsen     |                  | 4           | 12/31/2028    |
| Benton Township Trustee     | Vicki Sanny     |                  | 4           | 12/31/2028    |
| Brighton Township Clerk     | Kathleen Pace   |                  | 4           | 12/31/2028    |
| Brighton Township Trustee   | Tonia Larsen    |                  | 4           | 12/31/2028    |
| Cass Township Clerk         | Heath Larsen    |                  | 4           | 12/31/2028    |
| Cass Township Trustee       | Duane Weirich   |                  | 4           | 12/31/2028    |
| Franklin Township Clerk     | Patricia Ostrus |                  | 4           | 12/31/2028    |
| Franklin Township Trustee   | Chris Heuton    |                  | 4           | 12/31/2028    |
| Grant Township Clerk        | Tom Schultes    |                  | 4           | 12/31/2028    |
| Grant Township Trustee      | Daniel Dorsey   |                  | 4           | 12/31/2028    |
| Grant Township Trustee      | Clifford Merk   |                  | 4           | 12/31/2028    |
| Grove Township Clerk        | Mike McDermott  |                  | 4           | 12/31/2028    |
| Grove Township Trustee      | Michael Dreager |                  | 4           | 12/31/2028    |
| Lincoln Township Clerk      | Lori Ohms       |                  | 4           | 12/31/2028    |
| Lincoln Township Trustee    | Eric Euken      |                  | 4           | 12/31/2028    |
| Massena Township Clerk      | Shauna Holaday  |                  | 4           | 12/31/2028    |
| Massena Township Trustee    | Nancy McCunn    |                  | 4           | 12/31/2028    |
| Noble Township Clerk        | Greg Meyer      |                  | 4           | 12/31/2028    |
| Noble Township Trustee      | Dennis Reynolds |                  | 4           | 12/31/2028    |
| Pleasant Township Clerk     | Danny Anderson  |                  | 4           | 12/31/2028    |

|                             |                 |  |   |            |
|-----------------------------|-----------------|--|---|------------|
| Pleasant Township Trustee   | Kenneth Cousins |  | 4 | 12/31/2028 |
| Pymosa Township Clerk       | Kristy Pellett  |  | 4 | 12/31/2028 |
| Pymosa Township Trustee     | Peter Smith     |  | 4 | 12/31/2028 |
| Victoria Township Clerk     | Drew Williams   |  | 4 | 12/31/2028 |
| Victoria Township Trustee   | Carole McMullen |  | 4 | 12/31/2028 |
| Washington Township Clerk   | Brenda Zellmer  |  | 4 | 12/31/2028 |
| Washington Township Trustee | Alan Zellmer    |  | 4 | 12/31/2028 |

Pettinger moved, Green second, to approve Landus to place a 72,000-gallon anhydrous ammonia tank, and anhydrous facility, on the property located at 53597 650<sup>th</sup> Street, Atlantic, IA as recommended by the Zoning Board of Adjustment. All ayes. Motion carried.

Richter moved, O'Brien second, to approve a job classification and wage change for Stephanie Witzman from Sheriff's Office Assistant (\$26.73) to Civil Processor/Office Manager (\$27.53). All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Access Systems, Inc.           | Copier Contract       | 1061.00  |
| Adams County Sheriff's Dept    | Notice                | 36.67    |
| Ahlers Cooney Attorneys        | HR Legal Services     | 3900.00  |
| Alliant Energy                 | Utilities             | 1727.23  |
| Amazon Business Amazon Capital | Office Supplies       | 223.75   |
| Anita Supply Center            | Custodial Supplies    | 750.55   |
| Anita Tribune Co Inc           | Publishing            | 932.79   |
| Atlantic Municipal Utilities   | Utilities             | 2601.00  |
| Atlantic News Telegraph        | Publishing            | 1213.56  |
| Barbara Baier                  | Mileage               | 6.60     |
| BC Murphy Enterprises, LLC     | Equipment             | 3100.00  |
| Sean Berens                    | Cellular Services     | 40.00    |
| Black Hills Energy             | Utilities             | 159.98   |
| Cappels                        | Supplies              | 631.80   |
| Carroll Control Systems, Inc.  | Boiler Repairs        | 1114.00  |
| Cass Co Environ Landfill       | Contribution          | 10.00    |
| Cass County ISU Extension and  | Registration          | 160.00   |
| Cass County Pest Control       | Pest Control          | 40.00    |
| Cass County Public Health      | Grants                | 1270.00  |
| CDW Government, Inc            | Equipment             | 391.71   |
| Central Iowa Dist. Inc.        | Custodial Supplies    | 550.00   |
| Century Link                   | Telephone Services    | 603.33   |
| Choice Printing LLC            | Office Supplies       | 76.00    |
| City of Lewis                  | Utilities             | 101.13   |
| Cook Sanitation                | Sanitary Disposal     | 195.00   |
| Cott Systems, Inc Valsoft      | Maintenance/License   | 855.00   |
| Culligan Soft Water Serv       | Cooler Rent           | 65.00    |
| DAIDA                          | Software Service      | 2347.46  |
| Dorsey & Whitney LLP           | Legal Services        | 639.50   |
| Terry Duggan                   | Mileage               | 17.26    |
| Ed's Lawn Equipment            | Equipment Maintenance | 70.00    |
| Electronic Engineering Corp    | Tech Support          | 72.50    |
| Fareway Stores Inc             | Food and Provisions   | 326.91   |
| Farmers Electric Cooperative   | Utilities             | 46.70    |
| Fastenal Company               | Care of Grounds       | 710.13   |
| Five Q Innovations, LLC        | Website Hosting       | 50.00    |
| Griswold American Forsyth Publ | Publishing            | 1027.03  |
| Griswold Communications        | Telephone Service     | 295.49   |
| Bev Groves                     | Mileage               | 69.00    |
| Guthrie Co EnvironmentalHealth | Monthly Service       | 2901.38  |
| Guthrie County Public Health   | Grants                | 10366.59 |
| Phillip Hascall                | Mileage               | 2.40     |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions         | 75.26    |
| Hy-Vee, Inc. Accounts Receivab | Food & Provisions     | 1150.37  |
| Imaging Spectrum, Inc Pakor    | Office Supplies       | 293.53   |
| Jacobsen's Inc of Adair        | Supplies              | 28.72    |
| Jocebee Apts Tracey Bell, Mana | Rent                  | 300.00   |
| KJAN                           | Advertising           | 500.00   |
| Lake County Divers Supply      | Dive Suit Repairs     | 383.00   |
| Laverty Sanitation Brandon Lav | Sanitation Expense    | 224.00   |
| Mail Services LLC              | Postage               | 869.72   |
| Mediacom                       | Telephone Services    | 1106.14  |
| Mid American Energy            | Utilities             | 94.43    |
| Mid Plains Properties LLC      | Rent                  | 400.00   |

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| Ted's Cooperative aka Midtown  | Rent                     | 500.00    |
| Nishna Valley Dental           | Dental Care              | 389.00    |
| Nishnabotna Valley R E C       | Utilities                | 208.88    |
| Per Mar Security Services Corp | Monitoring Services      | 404.04    |
| Pest Off Pest Control          | Pest Control             | 55.00     |
| Police Legal Sciences Inc      | Training                 | 840.00    |
| Brenda Pottebaum               | Custodial Services       | 1122.00   |
| Dan Proehl                     | Cellular Services        | 40.00     |
| Quill Corporation              | Office Supplies          | 48.54     |
| Reporting Services LLC         | Transcripts              | 185.40    |
| Wendy Richter                  | Mileage                  | 138.50    |
| Schumacher Elevator Co         | Elevator Maintenance     | 278.85    |
| Secure Shred Solutions         | Shredding Services       | 54.00     |
| Christine Short                | Mileage                  | 9.20      |
| SIRWA                          | Utilities                | 30.00     |
| Kathy Somers                   | Mileage                  | 36.50     |
| Stone Office Products          | Office Supplies          | 99.55     |
| The Office Stop                | Office Supplies          | 23.43     |
| The Shredder Green Resource Ma | Shredding Services       | 144.00    |
| Verizon Wireless               | Cellular Service         | 2298.67   |
| Visa                           | Misc Expenses            | 2464.13   |
| Visual Edge IT                 | Copier Contract          | 972.51    |
| W & S Appliance Inc Kendal War | Equipment                | 299.00    |
| Wex Bank (Fleet)               | Fuel                     | 801.79    |
| 21st Century Cooperative ATTN: | Chemicals                | 80.00     |
| American Rescue Plan (ARPA)-GB |                          |           |
| Anita Public Library c/o Anita | Contribution             | 3542.03   |
| Atlantic Public Library        | Contribution             | 5226.47   |
| Cass County EMS Association At | Contribution             | 31831.51  |
| Cass Health                    | Contribution             | 30000.00  |
| Cumberland Public Library      | Contribution             | 2613.23   |
| Griswold Public Library        | Contribution             | 3652.23   |
| Lewis Library                  | Contribution             | 2613.23   |
| Massena Public Library         | Contribution             | 2644.72   |
| Vision Atlantic Attn: Christin | Contribution             | 150000.00 |
| Ziegler Inc.                   | Equipment                | 10150.54  |
| General Supplemental Fund      |                          |           |
| Cass County Sheriff            | Notices                  | 1021.31   |
| Cass County Wellness           | Wellness Incentives      | 2430.00   |
| Children's Square USA Christia | Juvenile Services        | 233.25    |
| Bev Groves                     | Mileage                  | 77.00     |
| Henry M Adkins & Son Inc       | Election Supplies        | 11820.00  |
| IMWCA                          | Work Comp                | 3412.00   |
| Iowa Communities AssurancePool | Insurance                | 31862.00  |
| Public Safety Fund             | County Contribution      | 36763.02  |
| Shelby County Auditor          | Rent/Utilities/Custodial | 1595.00   |
| Visa                           | Misc Expenses            | 113.63    |
| Weimer Law, PC Krisanne Corl W | Juvenile Services        | 2100.00   |
| Rural Services Basic Fund      |                          |           |
| Cass Co Environ Landfill       | Contribution             | 9630.00   |
| First Wireless, Inc            | Equipment Repair         | 3454.00   |
| Galls LLC                      | Uniforms                 | 191.91    |
| Gregg Young Automotive         | Vehicle Maintenance      | 35266.99  |
| ISAC                           | Registration             | 225.00    |
| ISSDA Financial Administration | Dues                     | 200.00    |
| JD Wyman Service               | Vehicle Maintenance      | 92.92     |
| Karl Emergency Vehicles        | Vehicle Fitting          | 21748.00  |
| McAtee Tire Service Inc        | Vehicle Mainenance       | 152.98    |
| OReilly Auto Parts             | Vehicle Maintenance      | 94.78     |
| Per Mar Security Services Corp | Monitoring Services      | 36.00     |
| Police Legal Sciences Inc      | Training                 | 1600.00   |
| Richter & Son Towing Inc       | Towing Service           | 275.00    |
| Visa                           | Misc Expenses            | 232.91    |
| Wex Bank Fleet Services        | Fuel                     | 3697.86   |
| Opioid Settlement              |                          |           |
| Zion Integrated Behavioral Hea | Opioid Funding           | 71.23     |
| Secondary Road Fund            |                          |           |
| AA Tree Service LLC            | Outside Services         | 350.00    |
| AgriVision, LLC                | Parts/Service            | 911.88    |
| Alliant Energy                 | Utilities                | 2124.57   |
| Allied Oil & Supply, Inc.      | Oil/Supplies             | 1434.35   |
| Anita Supply Center            | Supplies                 | 100.82    |
| Anita Tribune Co Inc           | Publishing               | 100.00    |
| Atlantic Ag & Auto LLC         | Supplies                 | 75.02     |
| Atlantic Motor Supply Inc      | Supplies                 | 1363.43   |
| Atlantic Municipal Utilities   | Utilities                | 509.54    |
| Atlantic News Telegraph        | Publishing               | 288.00    |

|                                |                       |           |
|--------------------------------|-----------------------|-----------|
| BAMWX LLC                      | Software              | 1683.00   |
| Barco Municip Prod Inc         | Supplies              | 368.63    |
| Blaine's Service LLC           | Tire Repair           | 42.25     |
| Brown Electric Company Inc     | Building Maintenance  | 1597.86   |
| Browns Shoe Fit                | Safety                | 4346.96   |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees       | 3980.00   |
| Cappels                        | Supplies              | 675.21    |
| Certified Testing Services Inc | Outside Services      | 5668.00   |
| Choice Printing LLC            | Safety                | 2189.60   |
| Dave Christensen               | Reimbursement         | 40.00     |
| Cintas LOC 749                 | Uniforms              | 202.04    |
| Construction Trailer Specialis | Expendable Parts      | 239.06    |
| Cook Sanitation                | Sanitary Disposal     | 60.00     |
| Downtowner Cafe & Catering     | Supplies              | 75.00     |
| EJS Supply, LLC                | Expendable Parts      | 5325.10   |
| Clarke Gerlock                 | ROW                   | 2710.50   |
| Gregg Young Automotive         | Parts/Service         | 483.54    |
| Griswold Communications        | Telephone Service     | 37.90     |
| Gus Construction Co Inc        | Contract Payment      | 185145.46 |
| Henningsen Process Plant       | Supplies              | 105.00    |
| Hills Thru-Out, Ltd            | ROW                   | 6383.00   |
| Scott Holaday                  | Reimbursement         | 40.00     |
| Curtis Holste                  | Reimbursement         | 40.00     |
| Hotsy Cleaning Systems Inc     | Supplies              | 650.00    |
| Housby Mack Inc                | Parts/Service         | 727.44    |
| Hy-Vee, Inc. Accounts Receivab | Supplies              | 106.20    |
| Interstate Battery Systems of  | Expendable Parts      | 851.70    |
| Iowa State University          | Continuing Ed         | 60.00     |
| Jacobsen's Inc of Adair        | Supplies              | 46.06     |
| Robert Kirchner                | Reimbursement         | 40.00     |
| Mark Knudsen                   | Reimbursement         | 40.00     |
| Lindeman Tractor, Inc.         | Parts/Service         | 76.38     |
| Massena Telephone Company      | Telephone Service     | 66.95     |
| McAttee Tire Service Inc       | Tires/Tire Repair     | 4790.86   |
| Metal Culverts Inc             | Pipe                  | 82648.70  |
| Microbac Laboratories, Inc. c/ | Outside Services      | 115.50    |
| Mid American Energy            | Intersection Lighting | 6.24      |
| Mid Country Machinery, LLC     | Expendable Parts      | 262.42    |
| Midwest Wheel Companies, Inc.  | Expendable Parts      | 561.38    |
| Ethan Miller                   | Reimbursement         | 40.00     |
| Jason Mitchell                 | Reimbursement         | 49.94     |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal     | 30.00     |
| Murphy Tractor & Equip, Inc.   | Expendable Parts      | 830.46    |
| Nebraska Iowa Industrial Faste | Supplies              | 152.66    |
| Nishnabotna Valley R E C       | Intersection Lighting | 40.64     |
| Olsen Fuel Supply Inc          | Fuel                  | 22698.60  |
| Olsen's Outdoor Power Inc      | Supplies              | 139.96    |
| RDO Truck Center, Co.          | Parts/Service         | 821.13    |
| Jason Rouse Rouse Rentals LLC  | ROW                   | 2710.50   |
| Schildberg Construction, Inc.  | Rock                  | 132124.33 |
| Sindt Repair, LLC              | Outside Services      | 30.80     |
| SIRWA                          | Water                 | 30.00     |
| Southwest Iowa Tiling LLC Drue | Building Maintenance  | 425.00    |
| Andrew Steffen                 | Reimbursement         | 40.00     |
| Steinbeck & Sons Inc.          | Propane               | 1116.00   |
| Tiger Mart Griswold Amoco LC   | Fuel                  | 126.88    |
| Truck Center Companies Inc     | Parts/Service         | 6343.95   |
| The University of Iowa Grant A | Outside Services      | 1037.00   |
| Verizon Wireless               | Cellular Service      | 243.07    |
| Dennis Vogl                    | Reimbursement         | 24.00     |
| Westel Systems                 | Telephone Service     | 37.24     |
| Western Engineering Co, Inc.   | Sand                  | 735.66    |
| Kyle Wilmeth                   | Reimbursement         | 40.00     |
| Trent Wolken                   | Reimbursement         | 40.00     |
| Wyman's Carquest Wyman Auto Pa | Supplies              | 41.65     |
| Yant Equipment                 | Outside Services      | 1408.00   |
| Ziegler Inc.                   | Parts/Service         | 27078.42  |
| 21st Century Cooperative ATTN: | Fuel                  | 339.68    |
| Sheriff Investigations         |                       |           |
| Visa                           | Misc Expenses         | 14.00     |
| Local Option Tax Fund          |                       |           |
| Cass Co Meals on Wheels        | Contribution          | 650.00    |
| Cass Health                    | Contribution          | 8000.00   |
| City of Atlantic               | Southlawn Mowing      | 950.00    |
| Co Attorney Special Revenue    |                       |           |
| Visa                           | Misc Expenses         | 498.37    |
| Capital Projects               |                       |           |

|                                |                           |            |
|--------------------------------|---------------------------|------------|
| Atlantic Municipal Utilities   | Utilities                 | 927.26     |
| Local Emergency Mgmt Agency    |                           |            |
| Mike Kennon                    | Fuel/Supplies             | 257.17     |
| Verizon Wireless               | Cellular Service          | 163.12     |
| Visa                           | Misc Expenses             | 893.07     |
| Environmental Control Agn      |                           |            |
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 289.10     |
| Culligan Soft Water Serv       | Water                     | 31.40      |
| Farmers Electric Cooperative   | Utilities                 | 1482.15    |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services         | 5474.16    |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 13875.12   |
| HLW Engineering Group          | Engineering Services      | 2432.25    |
| Ia Dept of Nat Resources       | Solid Waste Fee           | 8160.37    |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 14291.34   |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.07       |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10     |
| Microbac Laboratories, Inc. c/ | Testing Fees              | 6329.00    |
| Olsen Fuel Supply Inc          | Fuel                      | 1265.83    |
| Robert Richert                 | Reimbursement             | 64.19      |
| Secondary Road Fund            | Reimburse Sec Rd Hours    | 500.00     |
| Visa                           | Miscellaneous             | 71.88      |
| Ziegler Inc.                   | Parts/Service             | 3075.45    |
| Grand Total                    |                           | 1056760.88 |

At 10:27 a.m. Richter moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, January 21, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, January 21, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, Pettinger second, to adopt the agenda as amended. All ayes. Motion carried.

O'Brien moved, Richter second, to approve the January 2, 2025 minutes. All ayes. Motion carried.

Diane Schultz, with Iowa Mormon Trails Association, gave an update on the replacement Mormon Trail signs. Green moved, O'Brien second, to approve a letter of agreement for Cass County Secondary Roads to receive the signs and install them. All ayes. Motion carried.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report.

Graydon Schmidt, with Schmidt Family Funeral Homes, asked the board to define a resident of the county regarding county burial and cremation services under General Relief. County Attorney Vaness Strazdas explained that Iowa Code 225C.61 defines a resident.

The board considered closing the courthouse at 12:30 p.m. No action was taken. Instead, individual department heads may set their own hours on Christmas Eve.

O'Brien moved, Pettinger second, to approve appointing Spencer Walton as Jail Administrator with an annual salary of \$4,285.96. All ayes. Motion carried.

Green moved, Pettinger second, to approve a letter of support for Southwest Iowa Egg for their grant application from IDALS. Ayes: Pettinger, Green, Richter, O'Brien. Nays: None. Baier abstained due to conflict of interest. Motion carried.

Richter moved, Pettinger second, to approve renewing the SWI Juvenile Detention Center 28E agreement. All ayes. Motion carried.

O'Brien moved, Richter second, to approve Resolution 2024-05 Setting the Date of Public Hearing for Road Vacation in Benton Township (the dirt road west of the Tree in the Middle of the Road) for Tuesday, February 4, 2025 at 9:05 a.m. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Pettinger moved, Green second, to accept the resignation from Ray Schellenberg as Grant Township Trustee. All ayes. Motion carried.

Green moved, Pettinger second, to appoint Adam Akers as Grant Township Trustee. All ayes. Motion carried.

O'Brien moved, Pettinger second, to appoint Patrick Hoffman to the Board of Health. All ayes. Motion carried.

Committee reports: Baier on Juvenile Detention; Richter on Local Food Policy Council; O'Brien on Board of Health.

Reports filed: Recorder, Sheriff, Treasurer's Semi-Annual Report.

The following claims were approved, and the auditor authorized to issue checks for the same:

|                                |                    |         |
|--------------------------------|--------------------|---------|
| General Basic Fund             |                    |         |
| Alliant Energy                 | Utilities          | 2771.51 |
| Amazon Business Amazon Capital | Office Supplies    | 46.96   |
| Anita Supply Center            | Custodial Supplies | 194.52  |
| Anita Tribune Co Inc           | Publishing         | 390.06  |
| Atlantic Municipal Utilities   | Utilities          | 1160.08 |

|  |                          |           |
|--|--------------------------|-----------|
| Atlantic News Telegraph                            | Publishing               | 1219.01   |
| Sean Berens  | Cellular Services        | 40.00     |
| Bob Barker Company Inc                             | Provisions               | 380.04    |
| Camblin Plumbing & Heat, Inc.                      | Repairs                  | 391.76    |
| Cappels  | Supplies                 | 196.24    |
| Cass Co Ag & Ed Association                        | Contribution             | 36000.00  |
| Cass County Public Health                          | Grants                   | 42685.77  |
| Cass County Sheriff                                | Notices                  | 60.00     |
| Cass Health  | Coroner Call             | 600.00    |
| Cintas First Aid & Safety D89                      | First Aid                | 118.53    |
| City of Lewis                                      | Utilities                | 60.70     |
| Culligan Soft Water Serv                           | Cooler Rent              | 63.00     |
| DD&K Rentals LLC                                   | Rent                     | 400.00    |
| Dell Marketing L.P % Dell USA                      | Equipment                | 1772.06   |
| District IV Recorders c/o Mary Ed's Lawn Equipment | Dues                     | 100.00    |
| Electronic Engineering Corp                        | Equipment Maintenance    | 35.00     |
| Five Q Innovations, LLC                            | Camera Repairs           | 2742.32   |
| Green Acres Lawn & Landscaping                     | Website Hosting          | 181.25    |
| Griswold American Forsyth Publ                     | Ice Melt                 | 175.00    |
| Gronewold Bell & Kyhnn & Co,PC                     | Publishing               | 446.80    |
| Iowa County Recorders Assoc                        | Auditing Services        | 3000.00   |
| ISAC   | Dues                     | 250.00    |
| Jocebee Apts Tracey Bell, Mana KJAN                | Registration             | 645.00    |
| Mail Services LLC                                  | Rent                     | 300.00    |
| Mediacom   | Advertising              | 40.00     |
| Ted's Cooperative aka Midtown                      | Postage                  | 666.10    |
| Beverly Moffatt Moffatt Proper                     | Telephone Services       | 1096.29   |
| ODP Business Solutions, LLC                        | Rent                     | 326.00    |
| Bernard Pettinger                                  | Rent                     | 500.00    |
| Pitney Bowes Inc                                   | Office Supplies          | 197.93    |
| Brenda Pottebaum                                   | Mileage                  | 157.30    |
| Premier Real Estate Management                     | Postage                  | 500.00    |
| Dan Proehl   | Custodial Services       | 1252.00   |
| Purchase Power                                     | Rent                     | 368.00    |
| Ryan South R & C Rentals                           | Cellular Services        | 40.00     |
| Sargent Properties LLC                             | Postage                  | 6756.03   |
| Schumacher Elevator Co                             | Rent                     | 500.00    |
| SIRWA  | Rent                     | 400.00    |
| Solutions, Harris Local Gov                        | Elevator Maintenance     | 278.85    |
| The Shredder Green Resource Ma                     | Utilities                | 30.00     |
| Verizon Wireless                                   | Software Licenses        | 18480.00  |
| Visa   | Shredding Services       | 144.00    |
| Visual Edge IT                                     | Cellular Service         | 900.20    |
| Wex Bank (Fleet)                                   | Misc Expenses            | 1910.41   |
| General Supplemental Fund                          | Copier Contract          | 18.20     |
| Atlantic News Telegraph                            | Fuel                     | 878.01    |
| Brocker, Karns & Karns                             | Publishing               | 198.52    |
| Cass County Sheriff                                | Insurance Premium        | 1107.00   |
| Children's Square USA Christia                     | Notices                  | 1860.18   |
| IMWCA  | Juvenile Services        | 1446.15   |
| Iowa Communities AssurancePool                     | Work Comp                | 3412.00   |
| ISAC   | Liability Insurance      | 392318.00 |
| Public Safety Fund                                 | Registration             | 210.00    |
| Purchase Power                                     | County Contribution      | 35551.07  |
| Shelby County Auditor                              | Postage                  | 1538.96   |
| SWI Juvenile Emergency                             | Rent/Utilities/Custodial | 42.25     |
| Rural Services Basic Fund                          | Juvenile Services        | 39389.49  |
| Cappels  | Supplies                 | 6.59      |
| Horizon Jet Wash                                   | Car Washes               | 70.00     |
| McAtee Tire Service Inc                            | Vehicle Maintenance      | 324.50    |
| Visa   | Misc Expenses            | 1083.57   |
| Wex Bank Fleet Services                            | Fuel                     | 3688.10   |
| Xtreme Auto  | Vehicle Maintenance      | 103.00    |
| Secondary Road Fund                                |                          |           |
| AgriVision, LLC                                    | Parts/Service            | 513.55    |
| Alliant Energy                                     | Utilities                | 778.41    |
| Atlantic Ag & Auto LLC                             | Supplies                 | 570.60    |
| Atlantic Municipal Utilities                       | Supplies                 | 119.49    |
| Blaine's Service LLC                               | Tires                    | 1431.38   |
| Botna Way Ag Supply LLC Nichol                     | Supplies                 | 13117.50  |
| Cass Health  | Testing                  | 202.00    |
| Cintas LOC 749                                     | Uniforms                 | 211.69    |
| Construction Trailer Specialis                     | Expendable Parts         | 981.25    |
| Cook Sanitation                                    | Sanitary Disposal        | 60.00     |
| Gregg Young Automotive                             | Parts/Service            | 133.92    |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Griswold Communications        | Telephone Service         | 37.95     |
| Housby Mack Inc                | Parts/Service             | 1009.52   |
| Iowa Environmental Services In | Outside Services          | 800.00    |
| Iowa Prison Industries         | Signs                     | 7384.00   |
| Lindeman Tractor, Inc.         | Parts/Service             | 49.28     |
| McAtee Tire Service Inc        | Tires/Tire Repair         | 12120.44  |
| Microbac Laboratories, Inc. c/ | Testing                   | 151.00    |
| Mid American Energy            | Intersection Lighting     | 6.29      |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal         | 30.00     |
| Olsen Fuel Supply Inc          | Fuel                      | 27618.30  |
| RDO Truck Center, Co.          | Parts/Service             | 2051.43   |
| Road Builders, Inc.            | Parts/Service             | 164.04    |
| Schildberg Construction, Inc.  | Rock                      | 84165.38  |
| SIRWA                          | Water                     | 30.00     |
| Steinbeck & Sons Inc.          | Propane                   | 1333.00   |
| Stone Office Products          | Office Supplies           | 49.43     |
| Thermo King Christensen, Inc.  | Expendable Parts          | 48.92     |
| Tiger Mart Griswold Amoco LC   | Fuel                      | 67.98     |
| Truck Center Companies Inc     | Parts/Service             | 1443.30   |
| Unity Point Clinic-Occ Med     | Testing                   | 126.00    |
| The University of Iowa Grant A | Outside Services          | 6917.00   |
| Verizon Wireless               | Cellular Service          | 243.07    |
| Visa                           | Misc Expenses             | 702.29    |
| Westel Systems                 | Telephone Service         | 37.29     |
| Western Engineering Co, Inc.   | Sand                      | 6635.14   |
| Wyman's Carquest Wyman Auto Pa | Supplies                  | 276.15    |
| Ziegler Inc.                   | Parts/Service             | 4092.90   |
| 21st Century Cooperative ATTN: | Fuel                      | 263.67    |
| Flood & Erosion/NRCS Fund      |                           |           |
| Todd J Sonntag                 | Trapping                  | 632.00    |
| Sheriff Investigations         |                           |           |
| Visa                           | Misc Expenses             | 14.00     |
| Local Option Tax Fund          |                           |           |
| Cass/Atlantic Development Corp | Contribution              | 7500.00   |
| Cass Co Meals on Wheels        | Contribution              | 650.00    |
| Cass County Committee on Aging | Contribution              | 3723.00   |
| Local Emergency Mgmt Agency    |                           |           |
| Mike Kennon                    | Fuel/Supplies             | 57.09     |
| Verizon Wireless               | Cellular Service          | 81.48     |
| Environmental Control Agn      |                           |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 25.87     |
| Culligan Soft Water Serv       | Water                     | 31.40     |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 13405.35  |
| Iowa Dept of Inspections & App | Inspections               | 40.00     |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 13807.54  |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.09      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Microbac Laboratories, Inc. c/ | Testing Fees              | 283.92    |
| Nishna Valley Pest Control LLC | Building Maintenance      | 160.00    |
| Olsen Fuel Supply Inc          | Fuel                      | 400.93    |
| The Office Stop                | Office Supplies           | 100.97    |
| Visa                           | Miscellaneous             | 1190.98   |
| Grand Total                    |                           | 832459.59 |

At 10:37 a.m. Green moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next regular meeting February 4, 2024.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

## Minutes

### Cass County Board of Supervisors

Tuesday, February 4, 2025

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Wendy Richter, Mark O'Brien and Bernard Pettinger. Stephen Green joined by Zoom at 10:17 a.m. Absent: none.

O'Brien moved, Richter second, to adopt the agenda as amended. All ayes. Motion carried.

At 9:04 a.m., Baier recessed for the joint public hearing with Audubon County Board of Supervisors to consider vacating a section of Audubon/Cass County Secondary Road, in accordance with Iowa Code Chapter 306, described as follows:

That portion of 350<sup>th</sup> Street/Akron Road, established March 28, 1899, commencing at the west right of way limits of Nighthawk Avenue/710<sup>th</sup> Street near the southeast corner of Section 35, Exira Township (T-78N, R-35W) also being the northeast corner of section 2, Benton Township (T-77N, R-35W), thence running westerly along the north line of said Section 2 a distance of 4,958 feet to a point where Akron Road turns and continues northerly, into Audubon County and known as Mockingbird Avenue. Said portion is 40 feet wide and contains about 3.08 acres of road right of way in Audubon County and about 2.99 acres of road right of way in Cass County. The total length of 350<sup>th</sup> Street/Akron Road to be vacated is about 4,958 feet.

O'Brien moved, Richter second, to close the public hearing. All ayes. Motion carried. At 10:10 a.m., Baier closed the public hearing.

O'Brien moved, Richter second, to maintain the road from the tree in the middle of the road all the way to the east end of the bridge. Ayes: 1. Nays: 4. Motion failed.

Pettinger moved, Richter second, to vacate the road at the west side Mike McDermott's property. All ayes. Motion carried. Audubon County Board of Supervisors agreed to this. A resolution will be prepared for the February 18, 2025 meeting to formally approve the decision.

O'Brien moved, Pettinger second, to approve Resolution 2025-06 Authorization for Sheriff's Office Employees to Conduct Banking Transactions. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green second, to approve the 28E Mutual Aid Agreement between Cass County and the City of Anita. All ayes. Motion carried.

Richter moved, O'Brien second, to approve the 28E Mutual Aid Agreement between Cass County and the City of Griswold. All ayes. Motion carried.

Mitch Holmes, Cass County Veteran Affairs Executive Director, presented the quarterly report for the quarter ending December 2024.

Pettinger moved, Green second, to approve hiring Mandy Parks as Sheriff's Assistant at \$22.00 per hour effective February 10, 2025. All ayes. Motion carried.

Debbie Schuler, Cass County Mental Health & General Relief Coordinator, presented the monthly reports for December 2024 and January 2025.

County Engineer Trent Wolken presented Petition # 1 of 2025 to gravel a portion of 670<sup>th</sup> Street between Keystone Road and Lansing Road. The cost is estimated at \$14,071.94. Landowners are required to pay half of the cost, and have presented a check to the county for \$7,035.97. Pettinger moved, Green second, to approve the petition. All ayes. Motion carried.

Green moved, Pettinger second, to approve Iowa Department of Transportation Federal-Aid Agreement for a County Highway Bridge Program Project, Number BROS-CO15(85)—8J-15 (Cass County Bridge 73). All ayes. Motion carried.

O'Brien moved, Pettinger second, to approve Resolution 2025-07, Contract for Cass County Project BROS-C015(81)--8J-15 Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, Richter second, to approve Resolution 2025-08, Contract for Cass County Project BROS-C015(82)--5F-15 Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, Richter second, to approve Resolution 2025-09, Contract for Cass County Project FM-C015(84)--55-15 Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects, and a request by the City of Griswold to install a stop sign at the northwest intersection of Scott Street and Second Street. The board agreed that stop signs are not to be used for speed reduction, and other means are more appropriate, such as speed reduction signs and enforcement by the sheriff's department.

County Assessor Shana Platt explained that the assessor's department, and other county departments, are not receiving the support needed from our software vendor. She spoke on behalf of department heads asking the board for permission to look into other software options. The board had no objection to learning more about the software options.

Committee reports: Baier on Green Hills; Green requested the board look at updating the county's zoning ordinance; Richter on groups receiving federal funding.

Reports filed: Sheriff and Recorder.

The following claims were approved, and the auditor authorized to issue checks for the same:

| General Basic Fund             |                       |          |
|--------------------------------|-----------------------|----------|
| Access Systems, Inc.           | Copier Contract       | 1196.61  |
| Access Systems, Inc.           | Service Agreement     | 135.78   |
| Akin Building Center           | Custodial Supplies    | 361.11   |
| Alliant Energy                 | Utilities             | 7551.37  |
| Amazon Business Amazon Capital | Office Supplies       | 389.38   |
| Anita Supply Center            | Custodial Supplies    | 360.42   |
| Anita Tribune Co Inc           | Publishing            | 390.06   |
| Atlantic Locker Service        | Food and Provisions   | 630.00   |
| Atlantic Municipal Utilities   | Utilities             | 2883.06  |
| Atlantic News Telegraph        | Publishing            | 1622.99  |
| Sean Berens                    | Cellular Services     | 40.00    |
| Elaine Berry, MD               | Dues                  | 100.00   |
| Black Hills Energy             | Utilities             | 253.53   |
| Bob Barker Company Inc         | Provisions            | 380.04   |
| Camblin Mechanical Inc         | Repairs               | 1507.48  |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 1601.31  |
| Cappels                        | Supplies              | 564.96   |
| Cass Co Ag & Ed Association    | Contribution          | 36000.00 |
| Cass County Public Health      | Grants                | 47183.10 |
| Cass County Sheriff            | Notices               | 60.00    |
| Cass Health                    | Coroner Call          | 1264.80  |
| Century Link                   | Telephone Services    | 607.58   |
| Choice Printing LLC            | Office Supplies       | 157.53   |
| Cintas First Aid & Safety D89  | First Aid             | 118.53   |
| City of Atlantic               | Stormwater            | 219.56   |
| City of Lewis                  | Utilities             | 60.70    |
| Continental Fire Spr Co Inc    | Inspection            | 245.00   |
| Cook Sanitation                | Sanitary Disposal     | 390.00   |
| Cott Systems, Inc Valsoft      | Maintenance/License   | 855.00   |
| Culligan Soft Water Serv       | Cooler Rent           | 63.00    |
| DAIDA                          | Software Service      | 650.00   |
| DD&K Rentals LLC               | Rent                  | 400.00   |
| Dell Marketing L.P % Dell USA  | Equipment             | 1772.06  |
| Des Moines Stamp Mfg Co        | Office Supplies       | 165.00   |
| District IV Recorders c/o Mary | Dues                  | 100.00   |
| Dovel Refrigeration            | Repairs               | 178.50   |
| Ed's Lawn Equipment            | Equipment Maintenance | 35.00    |
| Egan Supply Co                 | Supplies              | 386.51   |
| Electronic Engineering Corp    | Camera Repairs        | 2742.32  |
| Erickson Water Septic & Sewer  | Repairs               | 600.00   |
| Fareway Stores Inc             | Food and Provisions   | 529.83   |
| Farmers Electric Cooperative   | Utilities             | 48.35    |
| Five Q Innovations, LLC        | Website Hosting       | 181.25   |

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| Green Acres Lawn & Landscaping | Ice Melt                 | 175.00    |
| Griswold American Forsyth Publ | Publishing               | 1051.18   |
| Griswold Communications        | Telephone Service        | 299.11    |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services        | 3000.00   |
| Guthrie County Public Health   | Grants                   | 4776.44   |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions            | 71.52     |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions      | 2099.55   |
| Iowa County Recordors Assoc    | Dues                     | 450.00    |
| ISAC                           | Registration             | 855.00    |
| ISSDA Financial Administration | Membership               | 150.00    |
| Joebee Apts Tracey Bell, Mana  | Rent                     | 300.00    |
| KJAN                           | Advertising              | 40.00     |
| Aaron Larsen                   | Rent                     | 300.00    |
| Lowrey Family Rentals Guy & Ma | Rent                     | 500.00    |
| Mail Services LLC              | Postage                  | 666.10    |
| McCurdy Investments            | Rent                     | 325.00    |
| Mediacom                       | Telephone Services       | 1096.29   |
| Mid American Energy            | Utilities                | 278.13    |
| Ted's Cooperative aka Midtown  | Rent                     | 326.00    |
| Minor Detailing & Tint         | Window Tint              | 200.00    |
| Beverly Moffatt Moffatt Proper | Rent                     | 500.00    |
| Stacy Mueller                  | Supplies                 | 32.09     |
| Nishnabotna Valley R E C       | Utilities                | 235.11    |
| ODP Business Solutions, LLC    | Office Supplies          | 197.93    |
| OReilly Auto Parts             | Vehicle Maintenance      | 32.97     |
| Pest Off Pest Control          | Pest Control             | 55.00     |
| Bernard Pettinger              | Mileage                  | 157.30    |
| Pitney Bowes Inc               | Postage                  | 665.54    |
| Postmaster                     | Postage                  | 20.00     |
| Pottawattamie County Medical E | Medical Examiner         | 1400.00   |
| Brenda Pottebaum               | Custodial Services       | 1252.00   |
| Premier Real Estate Management | Rent                     | 868.00    |
| Dan Proehl                     | Cellular Services        | 40.00     |
| Purchase Power                 | Postage                  | 6876.37   |
| Quill Corporation              | Office Supplies          | 675.88    |
| Wendy Richter                  | Mileage                  | 247.36    |
| Roland Funeral Services Inc    | Indigent Burial          | 1500.00   |
| Ryan South R & C Rentals       | Rent                     | 900.00    |
| Sargent Properties LLC         | Rent                     | 400.00    |
| Schmidt Family Funeral Home    | Transport                | 1700.00   |
| Schumacher Elevator Co         | Elevator Maintenance     | 278.85    |
| Christine Short                | Mileage                  | 12.33     |
| SIRWA                          | Utilities                | 30.00     |
| Solutions, Harris Local Gov    | Software Licenses        | 20106.40  |
| Kathy Somers                   | Conference Lodging       | 434.37    |
| Stone Office Products          | Office Supplies          | 14.97     |
| The Shredder Green Resource Ma | Shredding Services       | 144.00    |
| Verizon Wireless               | Cellular Service         | 1599.20   |
| Visa                           | Misc Expenses            | 1910.41   |
| Visual Edge IT                 | Copier Contract          | 751.33    |
| Mary Ward                      | Mileage                  | 58.96     |
| Joretta Wendt C & J Rentals    | Rent                     | 400.00    |
| Wex Bank (Fleet)               | Fuel                     | 878.01    |
| 21st Century Cooperative ATTN: | Chemicals                | 30.55     |
| General Supplemental Fund      |                          |           |
| Atlantic News Telegraph        | Publishing               | 198.52    |
| Brocker, Karns & Karns         | Insurance Premium        | 1107.00   |
| Cass County Sheriff            | Notices                  | 1860.18   |
| Children's Square USA Christia | Juvenile Services        | 1446.15   |
| Fareway Stores Inc             | Supplies                 | 23.89     |
| IMWCA                          | Work Comp                | 3412.00   |
| Iowa Communities AssurancePool | Liability Insurance      | 392318.00 |
| ISAC                           | Registration             | 210.00    |
| Plaza Azteca                   | Catering                 | 1028.00   |
| Public Safety Fund             | County Contribution      | 35551.07  |
| Purchase Power                 | Postage                  | 1538.96   |
| Debbie Schuler                 | Supplies                 | 63.72     |
| Shelby County Auditor          | Rent/Utilities/Custodial | 42.25     |
| SWI Juvenile Emergency         | Juvenile Services        | 39389.49  |
| Weimer Law, PC Krisanne Corl W | Juvenile Services        | 2100.00   |
| Rural Services Basic Fund      |                          |           |
| Cappels                        | Supplies                 | 6.59      |
| Horizon Jet Wash               | Car Washes               | 210.00    |
| Iowa Law Enforcement Academy   | Training                 | 10.00     |
| ISSDA Financial Administration | Membership               | 225.00    |
| McAtee Tire Service Inc        | Vehicle Maintenance      | 324.50    |
| Richter & Son Towing Inc       | Towing Service           | 275.00    |

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Visa                           | Misc Expenses         | 1083.57  |
| Wex Bank Fleet Services        | Fuel                  | 3688.10  |
| Xtreme Auto                    | Vehicle Maintenance   | 103.00   |
| Secondary Road Fund            |                       |          |
| AgriVision, LLC                | Parts/Service         | 2044.36  |
| Alliant Energy                 | Utilities             | 3023.08  |
| Anita Supply Center            | Supplies              | 163.22   |
| Atlantic Ag & Auto LLC         | Supplies              | 839.01   |
| Atlantic Motor Supply Inc      | Supplies              | 1413.17  |
| Atlantic Municipal Utilities   | Supplies              | 831.09   |
| Blaine's Service LLC           | Tires                 | 1431.38  |
| Botna Way Ag Supply LLC Nichol | Supplies              | 13117.50 |
| Brown Electric Company Inc     | Building Maintenance  | 160.00   |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 127.50   |
| Cappels                        | Supplies              | 675.32   |
| Cass Health                    | Testing               | 202.00   |
| Dave Christensen               | Reimbursement         | 40.00    |
| Cintas LOC 749                 | Uniforms              | 211.69   |
| City of Atlantic               | Storm Water Bill      | 107.73   |
| Construction Trailer Specialis | Expendable Parts      | 981.25   |
| Cook Sanitation                | Sanitary Disposal     | 60.00    |
| Dan's Sanitation Danny Winther | Sanitary Disposal     | 60.00    |
| Shane DeBord                   | Crop Damages          | 495.00   |
| Gregg Young Automotive         | Parts/Service         | 133.92   |
| Griswold Communications        | Telephone Service     | 37.95    |
| Scott Holaday                  | Reimbursement         | 40.00    |
| Curtis Holste                  | Reimbursement         | 40.00    |
| Housby Mack Inc                | Parts/Service         | 1365.74  |
| Iowa Environmental Services In | Outside Services      | 800.00   |
| Iowa Prison Industries         | Signs                 | 7384.00  |
| Robert Kirchner                | Reimbursement         | 40.00    |
| Mark Knudsen                   | Reimbursement         | 40.00    |
| Lindeman Tractor, Inc.         | Parts/Service         | 49.28    |
| Massena Telephone Company      | Telephone Service     | 33.50    |
| McAttee Tire Service Inc       | Tires/Tire Repair     | 12165.44 |
| Dexter McDermott               | Crop Damages          | 350.00   |
| Microbac Laboratories, Inc. c/ | Testing               | 151.00   |
| Mid American Energy            | Intersection Lighting | 6.29     |
| Ethan Miller                   | Reimbursement         | 40.00    |
| Jason Mitchell                 | Reimbursement         | 40.00    |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal     | 30.00    |
| Murphy Tractor & Equip, Inc.   | Expendable Parts      | 1098.26  |
| Nebraska Iowa Industrial Faste | Supplies              | 181.41   |
| Nishnabotna Valley R E C       | Intersection Lighting | 40.49    |
| Olsen Fuel Supply Inc          | Fuel                  | 27618.30 |
| RDO Truck Center, Co.          | Parts/Service         | 2051.43  |
| Road Builders, Inc.            | Parts/Service         | 1454.61  |
| Schildberg Construction, Inc.  | Rock                  | 84165.38 |
| SIRWA                          | Water                 | 30.00    |
| Andrew Steffen                 | Reimbursement         | 40.00    |
| Steinbeck & Sons Inc.          | Propane               | 2542.00  |
| Stone Office Products          | Office Supplies       | 92.86    |
| Thermo King Christensen, Inc.  | Expendable Parts      | 48.92    |
| Tiger Mart Griswold Amoco LC   | Fuel                  | 67.98    |
| Truck Center Companies Inc     | Parts/Service         | 1443.30  |
| Unity Point Clinic-Occ Med     | Testing               | 126.00   |
| The University of Iowa Grant A | Outside Services      | 6917.00  |
| Verizon Wireless               | Cellular Service      | 243.07   |
| Visa                           | Misc Expenses         | 702.29   |
| Westel Systems                 | Telephone Service     | 37.29    |
| Western Engineering Co, Inc.   | Sand                  | 6635.14  |
| Kyle Wilmeth                   | Reimbursement         | 40.00    |
| Wise Heavy Equipment LLC       | Parts/Service         | 12212.67 |
| Trent Wolken                   | Reimbursement         | 40.00    |
| Wyman's Carquest Wyman Auto Pa | Supplies              | 306.14   |
| Ziegler Inc.                   | Parts/Service         | 8531.83  |
| 21st Century Cooperative ATTN: | Fuel                  | 263.67   |
| Flood & Erosion/NRCS Fund      |                       |          |
| Todd J Sonntag                 | Trapping              | 632.00   |
| Sheriff Investigations         |                       |          |
| Visa                           | Misc Expenses         | 14.00    |
| Local Option Tax Fund          |                       |          |
| Cass/Atlantic Development Corp | Contribution          | 7500.00  |
| Cass Co Meals on Wheels        | Contribution          | 650.00   |
| Senior Citizens of Cass County | Contribution          | 7446.00  |
| Capital Projects               |                       |          |
| Atlantic Municipal Utilities   | Utilities             | 1959.01  |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Brown Electric Company Inc     | Electrical Repairs        | 225.00    |
| Local Emergency Mgmt Agency    |                           |           |
| Mike Kennon                    | Fuel/Supplies             | 176.63    |
| Verizon Wireless               | Cellular Service          | 81.48     |
| Environmental Control Agn      |                           |           |
| Akin Building Center           | Supplies                  | 51.97     |
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 25.87     |
| Culligan Soft Water Serv       | Water                     | 31.40     |
| Farmers Electric Cooperative   | Utilities                 | 1871.94   |
| Feick's Plumbing & Services    | Outside Services          | 250.00    |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 13405.35  |
| Iowa Dept of Inspections & App | Inspections               | 40.00     |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 13807.54  |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.09      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Microbac Laboratories, Inc. c/ | Testing Fees              | 283.92    |
| Nishna Valley Pest Control LLC | Building Maintenance      | 160.00    |
| Olsen Fuel Supply Inc          | Fuel                      | 400.93    |
| The Retrofit Companies, Inc.   | Recycling                 | 1776.42   |
| Robert Richert                 | Reimbursement             | 40.71     |
| Secondary Road Fund            | Reimburse Sec Rd Hours    | 500.00    |
| The Office Stop                | Office Supplies           | 100.97    |
| Visa                           | Miscellaneous             | 1190.98   |
| Grand Total                    |                           | 921010.73 |

At 11:50 a.m. Richter moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting February 18, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, February 18, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O’Brien, and Bernard Pettinger. Absent: none.

Richter moved, O’Brien second, to adopt the consent agenda, including:

- Minutes from the February 4, 2025 regular meeting
- Minutes from the February 11, 2025 budget work session
- Class C Retail Alcohol License for Griswold Golf & Country Club
- Claims, listed below.

All ayes. Motion carried.

Public Comments: Mike McDermott requested the County K road, from Wiota to Interstate 80, be repaired.

Green moved, Pettinger second, to set the date of Public Hearing on the Proposed Fiscal Year 2026 Tax Levy for Tuesday, March 25, 2025. All ayes. Motion carried.

Green moved, Richter second, to approve Resolution 2025-10 to Vacate a County Road Easement described as follows:

That portion of 350th Street/Akron Road, established March 28, 1899 (See Cass County Road Record Book North Half, Benton Township, Section 2), commencing at a point which is 3,040 feet westerly of the southeast corner of Section 35, Exira Township (T-78N, R-35W) also being the northeast corner of section 2, Benton Township (T-77N, R-35W), thence running westerly along the north line of said Section 2 a distance of 1,951 feet to a point where Akron Road turns and continues northerly, into Audubon County and known as Mockingbird Avenue. Said portion is 40 feet wide and contains about 1.69 acres of road right of way in Audubon County and about 1.45 acres of road right of way in Cass County. The total length of 350th Street/Akron Road to be vacated is about 1,951 feet.

Ayes: Baier, Pettinger, Green, Richter, O’Brien. Nays: None. Motion carried.

Richter moved, O’Brien second, to approve Resolution 2025-11 Selling Bridge #389 on Vacated Road 350<sup>th</sup> Street/Akron Road over Troublesome Creek, to John Kilworth for One Dollar. Ayes: Baier, Pettinger, Green, Richter, O’Brien. Nays: None. Motion carried.

Micah Lee, Cass County Conservation Executive Director, presented the quarterly report from October - December 2024.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report.

O’Brien moved, Richter second, to approve and sign Plans for Project Number FM—CO15(88)- - 55-15 to Replace Bridge No. 132 on Rockport Road West of Massena. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Committee reports: Richter on Thrive Families, Healthy Cass, Tourism; Pettinger and Green on CADCO.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                   |         |
|--------------------------------|-------------------|---------|
| Access Systems, Inc.           | Copier Contract   | 129.52  |
| Ahlers Cooney Attorneys        | HR Legal Services | 1950.00 |
| Akin Building Center           | Supplies          | 33.56   |
| Amazon Business Amazon Capital | Office Supplies   | 226.37  |
| Anita Tribune Co Inc           | Publishing        | 1115.17 |
| Atlantic Municipal Utilities   | Utilities         | 874.39  |
| Atlantic News Telegraph        | Publishing        | 1162.70 |
| Sean Berens                    | Cellular Services | 40.00   |

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Bierbaum Electric Corp         | Installation          | 256.15   |
| Bob Barker Company Inc         | Provisions            | 222.81   |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 4306.90  |
| Cappels                        | Supplies              | 467.78   |
| Cass County Public Health      | Grants                | 6921.76  |
| Cass County Sheriff            | Notices               | 34.00    |
| Cass Health                    | Coroner Call          | 400.00   |
| Choice Printing LLC            | Office Supplies       | 4.50     |
| City of Lewis                  | Utilities             | 64.58    |
| Cost Advisory Services, Inc    | Professional Services | 4450.00  |
| Culligan Soft Water Serv       | Cooler Rent           | 63.00    |
| Des Moines Stamp Mfg Co        | Office Supplies       | 191.40   |
| Fareway Stores Inc             | Food and Provisions   | 221.21   |
| Five Q Innovations, LLC        | Website Hosting       | 50.00    |
| Green Acres Lawn & Landscaping | Snow Removal          | 400.00   |
| Griswold American Forsyth Publ | Publishing            | 589.59   |
| Guthrie Co EnvironmentalHealth | Monthly Service       | 1981.17  |
| Hobart Service                 | Equipment Maintenance | 1183.71  |
| IACCVSO Attn: Tammy Rausch     | Registration          | 75.00    |
| Lora Kanning                   | Meals                 | 40.62    |
| Mail Services LLC              | Postage               | 590.09   |
| McAtee Tire Service Inc        | Vehicle Maintenance   | 1030.48  |
| Mediacom                       | Telephone Services    | 2106.21  |
| Ted's Cooperative aka Midtown  | Rent                  | 500.00   |
| Pest Off Pest Control          | Pest Control          | 55.00    |
| Brenda Pottebaum               | Custodial Services    | 1345.00  |
| Purchase Power                 | Postage               | 17.10    |
| Rick's Auto Clinic Inc         | Vehicle Maintenance   | 991.34   |
| Schumacher Elevator Co         | Elevator Maintenance  | 278.85   |
| Seufert Bros LLC Kevin Seufert | Rent                  | 400.00   |
| SIRWA                          | Utilities             | 30.00    |
| SW Rentals Dan Mehmen          | Rent                  | 450.00   |
| The Shredder Green Resource Ma | Shredding Services    | 84.00    |
| Verizon Wireless               | Cellular Service      | 926.63   |
| Virtru Corporation             | Subscription          | 1373.40  |
| Visa                           | Misc Expenses         | 2170.18  |
| Visual Edge IT                 | Copier Contract       | 1413.40  |
| General Supplemental Fund      |                       |          |
| Cass County Sheriff            | Notices               | 1360.10  |
| Children's Square USA Christia | Juvenile Services     | 93.30    |
| Public Safety Fund             | County Contribution   | 37239.14 |
| Woodbury Co Sheriff            | Notices               | 38.00    |
| Rural Services Basic Fund      |                       |          |
| Cappels                        | Supplies              | 40.48    |
| Galls LLC                      | Supplies              | 154.37   |
| Iowa Law Enforcement Academy   | Training              | 10.00    |
| JD Wyman Service               | Vehicle Maintenance   | 103.09   |
| McAtee Tire Service Inc        | Vehicle Maintenance   | 6600.82  |
| OReilly Auto Parts             | Vehicle Maintenance   | 42.96    |
| Visa                           | Misc Expenses         | 792.93   |
| Wex Bank Fleet Services        | Fuel                  | 3577.39  |
| Secondary Road Fund            |                       |          |
| AgriVision, LLC                | Parts/Service         | 2131.03  |
| Alliant Energy                 | Utilities             | 917.91   |
| Atlantic Ag & Auto LLC         | Supplies              | 90.56    |
| Atlantic News Telegraph        | Publishing            | 46.28    |
| Barco Municip Prod Inc         | Supplies              | 629.33   |
| Botna Way Ag Supply LLC Nichol | Supplies              | 1057.80  |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees       | 2638.25  |
| Cass Co Environ Landfill       | Disposal Fees         | 79.00    |
| Cintas LOC 749                 | Uniforms              | 252.55   |
| Cook Sanitation                | Sanitary Disposal     | 60.00    |
| Ed's Lawn Equipment            | Supplies              | 74.00    |
| Fastenal Company               | Supplies              | 80.30    |
| Filter Care of Nebraska        | Outside Services      | 84.60    |
| Goldstar Products              | Supplies              | 634.80   |
| Griswold Communications        | Telephone Service     | 37.95    |
| Housby Mack Inc                | Parts/Service         | 284.83   |
| Lindeman Tractor, Inc.         | Parts/Service         | 155.96   |
| McAtee Tire Service Inc        | Tires/Tire Repair     | 492.78   |
| Mid American Energy            | Intersection Lighting | 6.25     |
| Midwest Wheel Companies, Inc.  | Expendable Parts      | 1527.98  |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal     | 30.00    |
| Murphy Tractor & Equip, Inc.   | Parts/Service         | 2673.08  |
| Nishnabotna Valley R E C       | Intersection Lighting | 40.69    |
| Olsen Fuel Supply Inc          | Fuel                  | 34603.63 |
| Olsen's Outdoor Power Inc      | Supplies              | 154.59   |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Overhead Door Company Inc      | Outside Service           | 557.20    |
| Petersen Fencing               | Outside Services          | 762.75    |
| Purchase Power                 | Postage                   | 4.24      |
| Samsara, Inc                   | Supplies                  | 6358.00   |
| Schildberg Construction, Inc.  | Rock                      | 258415.16 |
| SIRWA                          | Water                     | 30.00     |
| Steinbeck & Sons Inc.          | Propane                   | 1271.00   |
| Stone Office Products          | Office Supplies           | 131.88    |
| Tiger Mart Griswold Amoco LC   | Fuel                      | 80.50     |
| Ultimate Lawn & Power LLC      | Supplies                  | 56.00     |
| Verizon Wireless               | Cellular Service          | 243.07    |
| Visa                           | Misc Expenses             | 9.68      |
| Westel Systems                 | Telephone Service         | 37.29     |
| Wilke Land Surveying, Inc.     | Outside Services          | 2300.00   |
| Wyman's Carquest Wyman Auto Pa | Supplies                  | 111.42    |
| Ziegler Inc.                   | Parts/Service             | 16.59     |
| Sheriff Investigations         |                           |           |
| Visa                           | Misc Expenses             | 14.00     |
| Local Option Tax Fund          |                           |           |
| Atlantic Chamber of Comm Corp  | Advertisement             | 150.00    |
| JJ Design, LLC                 | Printing                  | 443.81    |
| Produce in the Park            | Sponsorship               | 2000.00   |
| UBC Precast                    | Park Building             | 93725.00  |
| Local Emergency Mgmt Agency    |                           |           |
| Atlantic News Telegraph        | Publishing                | 38.90     |
| Iowa Emergency Mgmt Assoc Cher | Dues                      | 225.00    |
| Mike Kennon                    | Fuel/Supplies             | 114.13    |
| Verizon Wireless               | Cellular Service          | 81.48     |
| Environmental Control Agn      |                           |           |
| Culligan Soft Water Serv       | Water                     | 65.00     |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 12656.49  |
| HLW Engineering Group          | Engineering Services      | 2220.00   |
| Interior Touch Inc             | Miscellaneous             | 25.00     |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.09      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Olsen Fuel Supply Inc          | Fuel                      | 1465.78   |
| Purchase Power                 | Postage                   | 142.93    |
| The Office Stop                | Office Supplies           | 103.96    |
| Visa                           | Miscellaneous             | 703.85    |
| Grand Total                    |                           | 524781.60 |

At 9:52 a.m. Green moved, Pettinger second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, March 4, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

## Minutes

### Cass County Board of Supervisors

Tuesday, March 4, 2025

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Bernard Pettinger, and Mark O'Brien (by phone). Absent: none.

Green moved, Pettinger second, to adopt the consent agenda including:

- Minutes from the February 18, 2025 regular meeting
- Minutes from the February 18, 2025 budget work session
- Minutes from the February 18, 2025 compensation board meeting
- Claims (see below)

All ayes. Motion carried.

Pettinger moved, Green second, to set the date and time for 9:05 a.m. on Tuesday, March 18, 2025, to hold a joint Public Hearing with Adair County to consider vacating and closing a section of road described as follows:

That portion of 780th Lane (AKA Union Ave., AKA Adair-Cass Ave.), established as Road #2 on January 7th, 1882 (See Cass County Road Record Book North Half, Grant Township, Section 1) with improvements in 1957 (recorded in Book 371, Page 132), commencing at the southern right of way limits of 350th Street/Akron Road and being 33 feet south of the northwest corner of Section 6, Summit Township (T-77N, R-33W) also being the northeast corner of section 1, Grant Township (T-77N, R-34W), thence running southerly along the east line of said Section 1, a distance of about 2,034 feet, to a point where Adair-Cass Avenue terminates (since 4-5-1961). Said portion is 66 feet wide and the total length of Adair-Cass Avenue to be vacated is about 2,034 feet.

All ayes. Motion carried.

Pettinger moved, Green second, to set the date and time for 9:30 a.m. on Tuesday, March 18, 2025, or immediately following the 9:05 a.m. public hearing, to hold a Public Hearing to consider vacating and closing a section of road described as follows:

That portion of Quebec Lane, established on November 9th, 1953 as Road # 5 of 1953 (See Cass County Road Record Book South Half, Massena Township, Section 27), commencing at the west right of way limits of 760th Street near the East 1/4 corner of Section 27, Massena Township (T-75N, R-34W), thence running westerly, along the Quarter line of said Section 27, a distance of about 1/4 mile to a point where the road terminates (at road vacation #4 of 1953). Said portion is 66 feet wide and contains about 1.95 acres of road right of way in Cass County. The total length of Quebec Lane to be vacated is about 1,287 feet.

All ayes. Motion carried.

Green moved, Richter second, to approve Iowa Department of Transportation Federal-aid Agreement for a Surface Transportation Block Grant Program Project, Project No. STP-S-CO15(87)—5E-15, a cold in place/HMA project on South N-28 (690<sup>th</sup> Street), from Highway 92 south to the Adams County line. All ayes. Motion carried.

Pettinger moved, Richter second, to approve the purchase of estate parcel number 180001538001000, at 58424 630<sup>th</sup> Avenue, Atlantic, IA for a Secondary Roads maintenance facility for \$400,000. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Green moved, O'Brien second, to approve the Third Amendment to Ambulance Services Agreement Between Cass County, Cass Health, City of Atlantic and Midwest Medical Transport Company with an annual subsidy fee of \$656,302.50 beginning July 1, 2025 through June 30, 2027, with a potential shortfall collection amount up to a maximum of \$75,000 each year.

Richter moved, Pettinger second, to appoint Krista Young to the SRAH Board. All ayes. Motion carried.

Committee reports: Baier on Juvenile Detention and Hungry Canyons; Richter on Local Food Policy Council.

Reports filed: Sheriff and Recorder.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                      |          |
|--------------------------------|----------------------|----------|
| Access Systems, Inc.           | Copier Contract      | 840.28   |
| Access Systems, Inc.           | Service Agreement    | 1204.92  |
| Ahlers Cooney Attorneys        | HR Legal Services    | 152.00   |
| Alliant Energy                 | Utilities            | 859.62   |
| Amazon Business Amazon Capital | Office Supplies      | 72.08    |
| Anita Supply Center            | Custodial Supplies   | 363.00   |
| Atlantic Municipal Utilities   | Utilities            | 2360.42  |
| Black Hills Energy             | Utilities            | 306.18   |
| Bob Barker Company Inc         | Provisions           | 185.90   |
| Cappels                        | Supplies             | 72.97    |
| Carroll Control Systems, Inc.  | Service Agreement    | 1567.00  |
| Cass County Clerk of Court     | Appeals Cost         | 225.00   |
| Cass County Public Health      | Grants               | 1715.95  |
| Central Iowa Dist. Inc.        | Custodial Supplies   | 192.00   |
| Century Link                   | Telephone Services   | 622.56   |
| City of Atlantic               | Ambulance Services   | 52087.47 |
| Cook Sanitation                | Sanitary Disposal    | 70.00    |
| Cott Systems, Inc Valsoft      | Maintenance/License  | 855.00   |
| Terry Duggan                   | Mileage              | 23.13    |
| Farmers Electric Cooperative   | Utilities            | 50.81    |
| Griswold American Forsyth Publ | Publishing           | 466.54   |
| Griswold Communications        | Telephone Service    | 298.83   |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions        | 8.55     |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions  | 929.45   |
| Mediacom                       | Telephone Services   | 500.00   |
| Mid American Energy            | Utilities            | 308.55   |
| Ted's Cooperative aka Midtown  | Rent                 | 400.00   |
| Nishnabotna Valley R E C       | Utilities            | 274.67   |
| ODP Business Solutions, LLC    | Office Supplies      | 108.57   |
| Pitney Bowes Inc               | Postage              | 847.80   |
| Professional Pest Control LLC  | Pest Control         | 289.00   |
| Schumacher Elevator Co         | Elevator Maintenance | 272.37   |
| Secure Shred Solutions         | Shredding Services   | 60.00    |
| Christine Short                | Mileage              | 12.33    |
| Tabetha Smith                  | Dues                 | 100.00   |
| Jodi Vanderheiden JLV Reportin | Transcripts          | 11.00    |
| Verizon Wireless               | Cellular Service     | 557.90   |
| Visual Edge IT                 | Copier Contract      | 25.69    |
| 21st Century Cooperative ATTN: | Propane              | 60.00    |

General Supplemental Fund

|                                |                        |         |
|--------------------------------|------------------------|---------|
| Crittenton Center Inc          | Emergency Shelter Care | 699.75  |
| Iowa Communities AssurancePool | Insurance              | 688.00  |
| Postmaster                     | Postage                | 200.00  |
| SEAT Treasurer ISAC            | Dues                   | 200.00  |
| Weimer Law, PC Krisanne Corl W | Juvenile Services      | 2100.00 |

Rural Services Basic Fund

|                            |       |       |
|----------------------------|-------|-------|
| Cass County Clerk of Court | Fees  | 21.20 |
| Dennis Vogl                | Meals | 26.22 |

Secondary Road Fund

|                               |                 |          |
|-------------------------------|-----------------|----------|
| Agri Drain Corp               | Supplies        | 1759.60  |
| AgriVision, LLC               | Parts/Service   | 57.98    |
| Akin Building Center          | Supplies        | 1326.82  |
| Alliant Energy                | Utilities       | 2811.49  |
| Allied Oil & Supply, Inc.     | Oil/Supplies    | 3064.65  |
| Anita Supply Center           | Supplies        | 11.43    |
| Asphalt Paving Association    | Meeting Fee     | 375.00   |
| Atlantic Motor Supply Inc     | Supplies        | 1625.45  |
| Atlantic Municipal Utilities  | Utilities       | 742.80   |
| Blaine's Service LLC          | Tire Repair     | 129.70   |
| Calhoun-Burns & Assoc, Inc.   | Consultant Fees | 13109.87 |
| Cappels                       | Supplies        | 596.30   |
| Cass Co Environ Landfill      | Disposal Fees   | 16.00    |
| Dave Christensen              | Reimbursement   | 40.00    |
| Curtis Welding & Fab Inc Curt | Supplies        | 680.80   |
| Gregg Young Automotive        | Parts/Service   | 257.40   |
| Scott Holaday                 | Reimbursement   | 40.00    |
| Curtis Holste                 | Reimbursement   | 40.00    |

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| Housby Mack Inc                | Parts/Service          | 198.73    |
| Iowa Dept of Transportation    | Sign Supplies          | 8080.50   |
| ISAC                           | Meeting Fees           | 210.00    |
| JJ Design, LLC                 | Supplies               | 433.00    |
| Robert Kirchner                | Reimbursement          | 40.00     |
| Mark Knudsen                   | Reimbursement          | 40.00     |
| McAtee Tire Service Inc        | Tires/Tire Repair      | 85.00     |
| Ethan Miller                   | Reimbursement          | 40.00     |
| Jason Mitchell                 | Reimbursement          | 40.00     |
| Murphy Tractor & Equip, Inc.   | Parts/Service          | 1339.49   |
| Andrew Steffen                 | Reimbursement          | 40.00     |
| Steinbeck & Sons Inc.          | Propane                | 1612.00   |
| Truck Center Companies Inc     | Parts/Service          | 771.12    |
| Western Engineering Co, Inc.   | Sand                   | 2416.21   |
| Kyle Wilmeth                   | Reimbursement          | 40.00     |
| Trent Wolken                   | Reimbursement          | 40.00     |
| Wyman's Carquest Wyman Auto Pa | Supplies               | 39.98     |
| Ziegler Inc.                   | Parts/Service          | 1433.84   |
| 21st Century Cooperative ATTN: | Fuel                   | 256.54    |
| Capital Projects               |                        |           |
| Atlantic Home Realty L.C. Trus | Real Estate            | 1000.00   |
| Atlantic Municipal Utilities   | Utilities              | 2862.06   |
| Local Emergency Mgmt Agency    |                        |           |
| Mike Kennon                    | Fuel/Supplies          | 51.94     |
| Environmental Control Agn      |                        |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies         | 140.23    |
| Cappels                        | Supplies               | 13.38     |
| Farmers Electric Cooperative   | Utilities              | 1991.48   |
| Iowa Waste Services LLC        | Waste Disposal Fees    | 13186.20  |
| Secondary Road Fund            | Reimburse Sec Rd Hours | 500.00    |
| Ziegler Inc.                   | Parts/Service          | 29.18     |
| 21st Century Cooperative ATTN: | Tank Rental            | 30.00     |
| Grand Total                    |                        | 136938.88 |

At 9:58 a.m. Richter moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting March 18, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, March 25, 2025**

The Cass County Board of Supervisors held a public hearing on the proposed property tax levy at 9:00 a.m. in the courthouse board room with members present: Mark O'Brien, serving as chair; Stephen Green, Wendy Richter, Bernard Pettinger, and Steve Baier (by phone). Absent: none. Three members of the public were in attendance.

Richter moved, Pettinger second, to adopt the agenda. All ayes. Motion carried.

At 9:01 a.m., O'Brien opened the public hearing. There were two public comments, but no changes were requested. Baier moved, Green second, to close the public hearing. All ayes. Motion carried. At 9:12 a.m., O'Brien closed the public hearing.

At 9:13 a.m. Pettinger moved, Green second, to adjourn. All ayes. Meeting adjourned.

---

Mark O'Brien, Vice-Chair

---

Attest: Kathy Somers, County Auditor

## Minutes

### Cass County Board of Supervisors

Tuesday, April 1, 2025

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien (by phone) and Bernard Pettinger. Absent: none.

Richter moved, Pettinger second, to adopt the consent agenda including:

- Minutes from the March 18, 2025 meeting
- Minutes from the March 25, 2025 public hearing
- Claims

All ayes. Motion carried.

Pettinger moved, Green second, to proclaim the month of April as Child Abuse Awareness Month and allow the Child Abuse Prevention Council to set up a display table in the hallway of the courthouse. All ayes. Motion carried.

Green moved, Richter second, to set the date and time of public hearing on the proposed Fiscal Year 2025-2026 proposed budget for 9:00 a.m. on April 22, 2025. All ayes. Motion carried.

Pettinger moved, Green second, to appoint Darby McLaren as a reserve sheriff's deputy effective April 1, 2025, with a wage of \$1.00 per year. All ayes. Motion carried.

Green moved, Pettinger second, to approve the Cass County Hazard Mitigation Grant Project application in the amount of \$3,375, which is 15% of the total \$22,500 grant. All ayes. Motion carried.

Richter moved, Green second, to approve Resolution 2025-15 Indigent Remains Disposition Policy. Ayes: Baier, Green, Richter, O'Brien. Nays: Pettinger. Motion carried.

Debbie Schuler, Cass County Mental Health & General Relief Coordinator, presented the monthly reports for February and March.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

The board considered a possible budget amendment.

Committee reports: Baier on Loess Hills Development & Conservation, Juvenile Detention; Pettinger on Southwest Iowa Mental Health; Green on EMS Advisory Council; Richter on West Central Community Action.

The following claims were approved, and the auditor authorized to issue checks for the same:

#### General Basic Fund

|                                |                     |         |
|--------------------------------|---------------------|---------|
| Access Systems, Inc.           | Copier Contract     | 867.51  |
| Ahlers Cooney Attorneys        | HR Legal Services   | 1950.00 |
| Alliant Energy                 | Utilities           | 410.81  |
| Amazon Business Amazon Capital | Office Supplies     | 249.13  |
| Atlantic Municipal Utilities   | Utilities           | 1834.28 |
| Bizco Bizco Technologies       | Software License    | 1660.80 |
| Black Hills Energy             | Utilities           | 251.55  |
| Bob Barker Company Inc         | Provisions          | 508.84  |
| Camblin Plumbing & Heat, Inc.  | Supplies            | 64.00   |
| Cappels                        | Supplies            | 61.96   |
| Cass County Pest Control       | Pest Control        | 40.00   |
| Cass Health                    | Coroner Call        | 1200.00 |
| CDW Government, Inc            | Equipment           | 1522.99 |
| Century Link                   | Telephone Services  | 625.35  |
| Farmers Electric Cooperative   | Utilities           | 50.29   |
| Government Forms and Supplies  | Office Supplies     | 130.50  |
| Griswold American Forsyth Publ | Publishing          | 393.72  |
| Griswold Communications        | Telephone Service   | 300.12  |
| Guthrie County Public Health   | Grants              | 3440.03 |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions       | 49.89   |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions | 2342.50 |
| Iowa County Attorneys Assoc    | Dues                | 452.00  |

|                                |                       |           |
|--------------------------------|-----------------------|-----------|
| Iowa Law Enforcement Academy   | Training              | 875.00    |
| Mail Services LLC              | Postage               | 713.42    |
| Tracey Marshall                | Lodging/Mileage       | 264.58    |
| Mediacom                       | Telephone Services    | 500.00    |
| Mid American Energy            | Utilities             | 276.49    |
| Nichols Equipment LLC          | Equipment Maintenance | 1413.00   |
| Nishnabotna Valley R E C       | Utilities             | 254.87    |
| OReilly Auto Parts             | Vehicle Maintenance   | 133.23    |
| Per Mar Security Services Corp | Monitoring Services   | 36.00     |
| Pitney Bowes Inc               | Postage               | 500.00    |
| Richter & Son Towing Inc       | Towing Service        | 225.00    |
| Rieken Funeral Homes, Inc Mart | Indigent Burial       | 1500.00   |
| Roland Funeral Services Inc    | Indigent Burial       | 1500.00   |
| Schmidt Family Funeral Home    | Indigent Burial       | 4500.00   |
| Christine Short                | Mileage               | 12.33     |
| Solutions, Harris Local Gov    | Tech Support          | 27012.90  |
| Kathy Somers                   | Mileage               | 163.61    |
| The Office Stop                | Office Supplies       | 2.80      |
| The Shredder Green Resource Ma | Shredding Services    | 84.00     |
| Verizon Wireless               | Cellular Service      | 607.44    |
| Visual Edge IT                 | Copier Contract       | 354.99    |
| Mary Ward                      | Mileage               | 85.00     |
| General Supplemental Fund      |                       |           |
| Sheri Karns                    | Mileage               | 95.88     |
| SWI Juvenile Emergency         | Juvenile Services     | 39389.49  |
| Weimer Law, PC Krisanne Corl W | Juvenile Services     | 2100.00   |
| Rural Services Basic Fund      |                       |           |
| Horizon Jet Wash               | Car Washes            | 70.00     |
| Secondary Road Fund            |                       |           |
| Agriland FS, Inc.              | Supplies              | 157.80    |
| Alliant Energy                 | Utilities             | 1651.51   |
| Allied Oil & Supply, Inc.      | Oil/Supplies          | 1314.59   |
| Anita Supply Center            | Supplies              | 30.72     |
| Atlantic Motor Supply Inc      | Supplies              | 1695.64   |
| Atlantic Municipal Utilities   | Utilities             | 601.44    |
| Bower Welding & FabricationLLC | Outside Services      | 584.20    |
| Cappels                        | Supplies              | 953.64    |
| Dave Christensen               | Reimbursement         | 40.00     |
| Dan's Sanitation Danny Winther | Sanitary Disposal     | 60.00     |
| Fareway Stores Inc             | Supplies              | 525.00    |
| Gus Construction Co Inc        | Contract Payment      | 324351.02 |
| Scott Holaday                  | Reimbursement         | 40.00     |
| Curtis Holste                  | Reimbursement         | 40.00     |
| Housby Mack Inc                | Parts/Service         | 1916.62   |
| Robert Kirchner                | Reimbursement         | 40.00     |
| Mark Knudsen                   | Reimbursement         | 40.00     |
| Massena Telephone Company      | Telephone Service     | 33.53     |
| McAttee Tire Service Inc       | Tires/Tire Repair     | 95.00     |
| Jack McKee                     | ROW                   | 5746.00   |
| MGX Equipment Services LLC Asp | Parts/Service         | 182.94    |
| Ethan Miller                   | Reimbursement         | 40.00     |
| Jason Mitchell                 | Reimbursement         | 40.00     |
| Murphy Tractor & Equip, Inc.   | Parts/Service         | 756.80    |
| Olsen's Outdoor Power Inc      | Supplies              | 69.98     |
| RDO Truck Center, Co.          | Parts/Service         | 475.00    |
| Andrew Steffen                 | Reimbursement         | 40.00     |
| Steinbeck & Sons Inc.          | Propane               | 527.00    |
| Stone Office Products          | Office Supplies       | 230.62    |
| Truck Center Companies Inc     | Parts/Service         | 246.86    |
| Ultimate Lawn & Power LLC      | Supplies              | 69.95     |
| Western Engineering Co, Inc.   | Sand                  | 1177.61   |
| Wilke Land Surveying, Inc.     | Outside Services      | 2450.00   |
| Kyle Wilmeth                   | Reimbursement         | 40.00     |
| Trent Wolken                   | Reimbursement         | 40.00     |
| Wyman's Carquest Wyman Auto Pa | Supplies              | 77.25     |
| Ziegler Inc.                   | Parts/Service         | 935.61    |
| Local Option Tax Fund          |                       |           |
| Produce in the Park            | Contribution          | 300.00    |
| Capital Projects               |                       |           |
| Atlantic Home Realty L.C. Trus | Land Purchase         | 399217.00 |
| Atlantic Municipal Utilities   | Utilities             | 2436.73   |
| Local Emergency Mgmt Agency    |                       |           |
| City of Council Bluffs City Tr | Hazmat 28E Agreement  | 3281.75   |
| Iowa Emergency Mgmt Assoc      | Registration          | 155.00    |
| Mike Kennon                    | Fuel/Supplies         | 49.53     |
| Environmental Control Agn      |                       |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies        | 175.70    |

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| Jerson Castro                  | Reimbursement          | 42.00     |
| Farmers Electric Cooperative   | Utilities              | 1986.10   |
| Iowa Communities AssurancePool | Insurance              | 45345.00  |
| Secondary Road Fund            | Reimburse Sec Rd Hours | 500.00    |
| Grand Total                    |                        | 901881.44 |

At 10:45 a.m. Green moved, Richter second, to adjourn. All ayes. Meeting adjourned.

Next meeting April 15, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, April 15, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O’Brien and Bernard Pettinger. Absent: none.

Richter moved, Green second, to adopt the consent agenda including minutes of the April 1, 2025 meeting and claims. All ayes. Motion carried.

Public comments: Hunter Scott gave a presentation on a wireless notification system for the courthouse.

Mike Stringham presented the monthly report from Cass/Guthrie County Environmental Health.

Green moved, O’Brien second, to approve a letter of support for Iowa Western Community College Adult Education and Family Literacy Act program. All ayes. Motion carried.

At 9:22 a.m., Baier recessed to serve as the compensation board to update the salary recommendations for Fiscal Year 2025-2026. Green moved, Pettinger second, to approve the following compensation schedule.

| <b>Elected Official</b> | <b>FY 2025-2026 Recommendation</b> |            |
|-------------------------|------------------------------------|------------|
| Attorney                | \$3,200                            | Increase   |
| Recorder                | \$2,000                            | Increase   |
| Treasurer               | \$2,000                            | Increase   |
| Auditor                 | \$3,200                            | Increase   |
| Sheriff                 | \$5,953                            | Increase   |
| Supervisor              | \$1,000                            | Increase   |
| Chairman                | \$1,000                            | Additional |

Ayes: 4. Nays: 1. Motion carried. At 9:25 a.m. Baier closed the compensation board meeting.

Dennis Vogl and Mark Knudsen reviewed current secondary roads projects.

Pettinger moved, Green second, to remove Darci Young, RN as a medical examiner investigator and to appoint Erik Johnson, EMT and Kristy Libby as Medical Examiner Investigators. All ayes. Motion carried.

Committee reports: Pettinger on mental health; Green on landfill.

Reports filed: Clerk of Court, Recorder, Sheriff.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                     |         |
|--------------------------------|---------------------|---------|
| Access Systems, Inc.           | Copier Contract     | 241.68  |
| Alliant Energy                 | Utilities           | 2032.98 |
| Amazon Business Amazon Capital | Office Supplies     | 36.84   |
| Anita Supply Center            | Custodial Supplies  | 747.33  |
| Anita Tribune Co Inc           | Publishing          | 799.52  |
| Atlantic Municipal Utilities   | Utilities           | 1048.42 |
| Atlantic News Telegraph        | Publishing          | 1158.14 |
| Sean Berens                    | Cellular Services   | 40.00   |
| Bobcat of Omaha                | Warranty            | 3000.00 |
| Browns Shoe Fit                | Uniforms            | 867.67  |
| Camblin Plumbing & Heat, Inc.  | Repairs             | 64.00   |
| Cappels                        | Supplies            | 244.21  |
| Cass County Public Health      | Grants              | 2912.99 |
| Cass Health                    | Coroner Call        | 200.00  |
| Central Iowa Dist. Inc.        | Custodial Supplies  | 164.00  |
| Choice Printing LLC            | Office Supplies     | 69.00   |
| City of Lewis                  | Utilities           | 83.91   |
| Cook Sanitation                | Sanitary Disposal   | 235.00  |
| Cott Systems, Inc Valsoft      | Maintenance/License | 855.00  |

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Culligan Soft Water Serv       | Cooler Rent           | 63.00    |
| DAIDA                          | Software Service      | 650.00   |
| Ed's Lawn Equipment            | Equipment Maintenance | 72.00    |
| Five Q Innovations, LLC        | Website Hosting       | 50.00    |
| Green Acres Lawn & Landscaping | Snow Removal          | 200.00   |
| Griswold American Forsyth Publ | Publishing            | 296.43   |
| Guthrie Co EnvironmentalHealth | Monthly Service       | 3319.84  |
| Interior Touch Inc             | Flooring              | 3258.68  |
| ISCTA IA State Co Treasurers A | Registration          | 150.00   |
| The Kiplinger Tax Letter       | Subscription          | 67.00    |
| McAtee Tire Service Inc        | Vehicle Maintenance   | 64.85    |
| Mediacom                       | Telephone Services    | 1106.98  |
| Menards - Council Bluffs       | Supplies              | 1004.76  |
| Mid Plains Properties LLC      | Rent                  | 500.00   |
| Midwest Dairy Farms LTD        | Rent                  | 400.00   |
| MLK Real Estate LLC            | Rent                  | 500.00   |
| ODP Business Solutions, LLC    | Office Supplies       | 54.86    |
| OReilly Auto Parts             | Vehicle Maintenance   | 112.60   |
| Pest Off Pest Control          | Pest Control          | 55.00    |
| Pitney Bowes Inc               | Postage               | 348.58   |
| Brenda Pottebaum               | Custodial Services    | 1220.00  |
| Dan Proehl                     | Cellular Services     | 40.00    |
| Quill Corporation              | Office Supplies       | 449.90   |
| Schumacher Elevator Co         | Elevator Maintenance  | 278.85   |
| SIRWA                          | Utilities             | 30.00    |
| Southwest Iowa Assessors       | Registration          | 400.00   |
| Stone Office Products          | Office Supplies       | 200.71   |
| Sycamore Village LLC           | Rent                  | 1066.00  |
| The Shredder Green Resource Ma | Shredding Services    | 84.00    |
| Jodi Vanderheiden JLV Reportin | Transcripts           | 11.00    |
| Verizon Wireless               | Cellular Service      | 926.81   |
| Visa                           | Misc Expenses         | 4299.70  |
| Visual Edge IT                 | Copier Contract       | 348.81   |
| Wex Bank (Fleet)               | Fuel                  | 1214.86  |
| General Supplemental Fund      |                       |          |
| Scott Bennett                  | Compensation          | 31.00    |
| Cass County Sheriff            | Notices               | 885.70   |
| Zachery Doty                   | Compensation          | 47.00    |
| Christopher Droll              | Compensation          | 30.50    |
| Leola Kanning                  | Compensation          | 31.00    |
| Michael Kimpson                | Compensation          | 46.50    |
| Robert Lee                     | Compensation          | 46.00    |
| Donnie Mardesen                | Compensation          | 31.00    |
| Kyle McBee                     | Compensation          | 30.50    |
| Garrett McConnell              | Compensation          | 30.50    |
| Jerry McCrory                  | Compensation          | 46.00    |
| Andrew Mitchell                | Compensation          | 31.00    |
| Nationwide                     | Surety Bonds          | 100.00   |
| Niko Nikity                    | Compensation          | 30.00    |
| Brenda Pearson                 | Compensation          | 31.50    |
| Public Safety Fund             | County Contribution   | 33560.97 |
| Blanca Ramos Ahumada           | Compensation          | 30.50    |
| Charles Ruffing                | Compensation          | 33.00    |
| Joseph Sonntag                 | Compensation          | 37.50    |
| David Swaim                    | Compensation          | 41.00    |
| Timber Wendt                   | Compensation          | 44.00    |
| Rural Services Basic Fund      |                       |          |
| Browns Shoe Fit                | Uniforms              | 230.00   |
| Galls LLC                      | Supplies              | 63.39    |
| Harkins Service LLC            | Vehicle Maintenance   | 532.14   |
| McAtee Tire Service Inc        | Vehicle Maintenance   | 1948.75  |
| McCunn Specialty Firearms LLC  | Supplies              | 10.00    |
| Visa                           | Misc Expenses         | 278.94   |
| Wex Bank Fleet Services        | Fuel                  | 3432.26  |
| Secondary Road Fund            |                       |          |
| Alliant Energy                 | Utilities             | 411.93   |
| Allied Oil & Supply, Inc.      | Oil/Supplies          | 2449.36  |
| Rosemary Armstrong             | ROW                   | 929.50   |
| Blaine's Service LLC           | Tire Repair           | 156.54   |
| Brown Electric Company Inc     | Building Maintenance  | 369.54   |
| Browns Shoe Fit                | Safety                | 332.59   |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees       | 9176.00  |
| Cass Health                    | Testing               | 134.00   |
| Christofferson Pumping Duane C | Outside Services      | 300.00   |
| Cintas LOC 749                 | Uniforms              | 212.06   |
| Cook Sanitation                | Sanitary Disposal     | 60.00    |
| DLT Solutions, LLC             | Software              | 5407.57  |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Ed's Lawn Equipment            | Supplies                  | 26.00     |
| Fareway Stores Inc             | Supplies                  | 41.42     |
| Griswold Communications        | Telephone Service         | 37.98     |
| Housby Mack Inc                | Parts/Service             | 1002.06   |
| Mark Knudsen                   | Reimbursement             | 147.95    |
| Land O'Lakes Purina Feed LLC P | Road Salt                 | 10399.62  |
| McAtee Tire Service Inc        | Tires/Tire Repair         | 509.32    |
| Menards - Council Bluffs       | Building Maintenance      | 196.00    |
| MGX Equipment Services LLC Asp | Parts/Service             | 606.03    |
| Mid American Energy            | Intersection Lighting     | 6.21      |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal         | 30.00     |
| Olsen Fuel Supply Inc          | Fuel                      | 28838.99  |
| Road Builders, Inc.            | Parts/Service             | 209.47    |
| Schildberg Construction, Inc.  | Rock                      | 144907.37 |
| SIRWA                          | Water                     | 30.00     |
| Steinbeck & Sons Inc.          | Propane                   | 899.00    |
| Tiger Mart Griswold Amoco LC   | Fuel                      | 261.34    |
| Truck Center Companies Inc     | Parts/Service             | 867.66    |
| Ultimate Lawn & Power LLC      | Supplies                  | 69.95     |
| Unity Point Clinic-Occ Med     | Testing                   | 168.00    |
| Verizon Wireless               | Cellular Service          | 243.07    |
| Visa                           | Misc Expenses             | 606.03    |
| Dorothy Welch                  | ROW                       | 929.50    |
| Westel Systems                 | Telephone Service         | 37.32     |
| Ziegler Inc.                   | Parts/Service             | 414.92    |
| 21st Century Cooperative ATTN: | Fuel                      | 318.35    |
| Sheriff Investigations         |                           |           |
| Cass County Attorney           | Forfeited Funds           | 350.70    |
| Iowa Dept of Justice           | Forfeited Funds           | 350.70    |
| Visa                           | Misc Expenses             | 296.00    |
| Local Option Tax Fund          |                           |           |
| Cass/Atlantic Development Corp | Contribution              | 7500.00   |
| Cass Co Meals on Wheels        | Contribution              | 650.00    |
| Capital Projects               |                           |           |
| Camblin Plumbing & Heat, Inc.  | Repairs                   | 227.20    |
| Local Emergency Mgmt Agency    |                           |           |
| Bound Tree Medical, LLC        | First Aid Supplies        | 1636.30   |
| Mike Kennon                    | Fuel/Supplies             | 126.25    |
| Stryker                        | First Aid Equipment       | 11860.08  |
| Verizon Wireless               | Cellular Service          | 81.60     |
| Environmental Control Agn      |                           |           |
| Baudler Plumbing & Heating     | Outside Services          | 1169.98   |
| Brown Electric Company Inc     | Building Maintenance      | 157.98    |
| Culligan Soft Water Serv       | Water                     | 59.00     |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 12709.62  |
| HLW Engineering Group          | Engineering Services      | 1344.00   |
| Hy-Vee, Inc. Accounts Receivab | Supplies                  | 20.00     |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 13090.92  |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.10      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Olsen Fuel Supply Inc          | Fuel                      | 1435.94   |
| Rockwell Repair                | Outside Services          | 179.28    |
| Visa                           | Miscellaneous             | 836.39    |
| Consrv LandAcq/Cap Imprvmnt    |                           |           |
| Schwig Outdoors                | Equipment                 | 7107.78   |
| Grand Total                    |                           | 352436.13 |

At 9:44 a.m. Green moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next meeting April 22, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, April 22, 2025**

The Cass County Board of Supervisors met in special session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green second, to adopt the consent agenda including:

- a. Minutes from the April 15, 2025 regular board meeting
- b. Minutes from the April 15, 2025 compensation board meeting.

At 9:07 a.m., Baier recessed for the public hearing on proposed Fiscal Year 2025-2026 Cass County Budget. There were no public comments. Green moved, O'Brien seconded, to close the public hearing. All ayes. Motion carried. At 9:09 a.m., Baier closed the public hearing.

O'Brien moved, Pettinger second, to approve Resolution 2025-16 Setting the Compensation Schedule for Elected Officials in Fiscal Year 2025-2026. Ayes: Baier, Pettinger, Green, O'Brien. Nays: Richter. Motion carried.

Green moved, Pettinger second, to approve Resolution 2025-17 Adopting the Fiscal Year 2025-2026 Cass County Budget and Certification of Taxes Ayes: Baier, Pettinger, Green, O'Brien. Nays: Richter. Motion carried.

O'Brien moved, Richter second, to approve Resolution 2025-18 Approving Cass County Secondary Roads Five-Year Construction Program. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green second, to appoint Caleb Smith as reserve deputy effective April 22, 2025, with a wage of \$1.00 per year. All ayes. Motion carried.

At 10:05 a.m. Pettinger moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting May 6, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, May 6, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O’Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green second, to adopt the consent agenda including:

- a. Minutes from the April 22, 2025 meeting
- b. Class B Retail Alcohol License for Dollar General #20294 (Griswold)
- c. Claims

All ayes. Motion carried.

Karmen Roland requested the Board of Supervisors declare May as Mental Health Awareness. Pettinger moved, Green second, to declare May as Mental Health Awareness Month and allow a display in the courthouse. All ayes. Motion carried.

Mitch Holmes, Cass County Veteran Affairs Executive Director, presented the quarterly report for the months of January through April.

O’Brien moved, Green second, to approve the Cass County Secondary Roads Fiscal Year Employee Agreement. All ayes. Motion carried.

O’Brien moved, Green second, to approve a gravel petition for Jasper Road from the intersection of 645<sup>th</sup> Street (N ¼ cor. 23-36-76) then 785 feet east. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Kathy Somers, Cass County Auditor and Commissioner of Elections, presented results of the May 2, 2025 Post-Election Audit of the April 29, 2025 Lewis Special Election Absentee Precinct. Results of the hand-count audit matched the election night machine count with 100% accuracy.

The board conducted the canvass of the 2025 Lewis Special Election.

Committee reports: Richter on West Central Community Action and Thriving Families; O’Brien reported that the jail’s new roof has been completed.

Reports filed: Recorder, Sheriff, Treasurer’s Quarterly Report.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                         |         |
|--------------------------------|-------------------------|---------|
| Access Systems, Inc.           | Copier Contract         | 907.80  |
| Adams County Sheriff's Dept    | Housing                 | 1600.00 |
| Ahlers Cooney Attorneys        | HR Legal Services       | 1950.00 |
| Alliant Energy                 | Utilities               | 1550.67 |
| Amazon Business Amazon Capital | Supplies                | 250.16  |
| Anita Tribune Co Inc           | Publishing              | 242.42  |
| Atlantic Municipal Utilities   | Utilities               | 1870.90 |
| B and C Electric LLC           | Repairs                 | 1735.00 |
| Black Hills Energy             | Utilities               | 121.65  |
| Camblin Plumbing & Heat, Inc.  | Repairs                 | 505.58  |
| Cappels                        | Supplies                | 284.22  |
| Cass Health                    | Coroner Call            | 600.00  |
| Century Link                   | Telephone Services      | 630.20  |
| Continental Fire Spr Co Inc    | Inspection              | 260.00  |
| Terry Duggan                   | Mileage                 | 23.13   |
| Electronic Engineering Corp    | Repairs                 | 362.50  |
| Fareway Stores Inc             | Food and Provisions     | 316.40  |
| Farmers Electric Cooperative   | Utilities               | 49.01   |
| Ed M Feld Equipment Co Inc Fir | Fire System Maintenance | 546.89  |
| Grant Digger Derrick Service   | Flag Poles              | 672.00  |
| Green Acres Lawn & Landscaping | Lawn Care               | 225.00  |
| Griswold American Forsyth Publ | Publishing              | 352.00  |

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| Griswold Communications        | Telephone Service      | 300.57    |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services      | 5000.00   |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions          | 43.41     |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions    | 1457.20   |
| ISAC                           | Registration           | 250.00    |
| JJ Design, LLC                 | Uniforms               | 102.65    |
| Laverty Sanitation Brandon Lav | Sanitation Services    | 448.00    |
| Mail Services LLC              | Postage                | 4529.35   |
| McCurdy Investments            | Rent                   | 425.00    |
| Mediacom                       | Telephone Services     | 500.00    |
| Mid American Energy            | Utilities              | 168.04    |
| Nishnabotna Valley R E C       | Utilities              | 273.58    |
| ODP Business Solutions, LLC    | Office Supplies        | 169.60    |
| Bernard Pettinger              | Mileage                | 264.25    |
| Pitney Bowes Inc               | Postage                | 165.54    |
| Roland Funeral Services Inc    | Transport              | 492.00    |
| Christine Short                | Mileage                | 12.33     |
| Stone Office Products          | Office Supplies        | 21.87     |
| Verizon Wireless               | Cellular Service       | 607.46    |
| Visual Edge IT                 | Copier Contract        | 8.42      |
| General Supplemental Fund      |                        |           |
| Griswold American Forsyth Publ | Publishing             | 59.04     |
| Henry M Adkins & Son Inc       | Election Supplies      | 1203.01   |
| Weimer Law, PC Krisanne Corl W | Juvenile Services      | 2100.00   |
| Rural Services Basic Fund      |                        |           |
| Holiday Inn Des Moines Airport | Training Lodging       | 134.40    |
| OReilly Auto Parts             | Vehicle Maintenance    | 26.97     |
| Stephanie Witzman              | Mileage                | 114.70    |
| Secondary Road Fund            |                        |           |
| AgriVision, LLC                | Parts/Service          | 2445.54   |
| Akin Building Center           | Supplies               | 151.82    |
| Alliant Energy                 | Utilities              | 1014.96   |
| Anita Supply Center            | Supplies               | 15.58     |
| Atlantic Ag & Auto LLC         | Supplies               | 104.70    |
| Atlantic Motor Supply Inc      | Supplies               | 1836.36   |
| Atlantic Municipal Utilities   | Utilities              | 406.32    |
| Barco Municip Prod Inc         | Supplies               | 181.55    |
| Blaine's Service LLC           | Tire Repair            | 163.05    |
| Cappels                        | Supplies               | 414.28    |
| Dave Christensen               | Reimbursement          | 40.00     |
| Diamond Mowers LLC             | Expendable Parts       | 7972.94   |
| Fastenal Company               | Supplies               | 4.40      |
| Hawkeye Truck Equipment Co Inc | Expendable Parts       | 206.12    |
| Scott Holaday                  | Reimbursement          | 40.00     |
| Curtis Holste                  | Reimbursement          | 40.00     |
| Robert Kirchner                | Reimbursement          | 40.00     |
| Mark Knudsen                   | Reimbursement          | 40.00     |
| Land O'Lakes Purina Feed LLC P | Road Salt              | 25556.30  |
| McAtee Tire Service Inc        | Tires/Tire Repair      | 510.00    |
| MGX Equipment Services LLC Asp | Expendable Parts       | 159.49    |
| Ethan Miller                   | Reimbursement          | 40.00     |
| Jason Mitchell                 | Reimbursement          | 40.00     |
| Nishnabotna Valley R E C       | Intersection Lighting  | 40.03     |
| Andrew Steffen                 | Reimbursement          | 40.00     |
| Transit Works TW Enterprises I | Equipment              | 3504.20   |
| Truck Center Companies Inc     | Parts/Service          | 2983.54   |
| Kyle Wilmeth                   | Reimbursement          | 40.00     |
| Trent Wolken                   | Reimbursement          | 59.02     |
| Ziegler Inc.                   | Parts/Service          | 1134.27   |
| Flood & Erosion/NRCS Fund      |                        |           |
| David Brand                    | Mileage                | 910.00    |
| Scott Brand                    | Inspections            | 570.00    |
| Todd J Sonntag                 | Trapping               | 40.00     |
| Local Option Tax Fund          |                        |           |
| Erickson Water Septic & Sewer  | Septic System          | 20911.16  |
| Capital Projects               |                        |           |
| Atlantic Municipal Utilities   | Utilities              | 1824.27   |
| Local Emergency Mgmt Agency    |                        |           |
| Mike Kennon                    | Fuel/Supplies          | 216.63    |
| Environmental Control Agn      |                        |           |
| AED Brands                     | Supplies               | 77.23     |
| AFD Extinguisher Service       | Annual Inspection      | 76.00     |
| Atlantic Ag & Auto LLC         | Parts/Supplies         | 32.20     |
| Champlin Tire Recycling, Inc.  | Tire Disposal          | 3179.33   |
| Farmers Electric Cooperative   | Utilities              | 1572.48   |
| Secondary Road Fund            | Reimburse Sec Rd Hours | 500.00    |
| Grand Total                    |                        | 113066.69 |

At 9:32a.m. Pettinger moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting May 20, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, May 20, 2025**

The Cass County Board of Supervisors met in regular session at 9:01 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O’Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green second, to adopt the consent agenda including:

- Minutes from the May 6, 2025 meeting
- Retail Tobacco License for Dollar General #20294 (Griswold)
- Claims

All ayes. Motion carried.

Christina Bateman presented a request for \$2,500,000 from the county to be paid over a few years to go toward the Vision Atlantic development’s fund-raising effort to meet the required goal of \$39,000,000 which will allow them to receive \$8,200,000 in grant funds from the Charles E. Lakin Foundation. The board considered using Local Option Sales and Service Tax revenue toward the project, but no final decision was made.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Committee reports: O’Brien and Green on the landfill.

Reports filed: Clerk of Court

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Access Systems, Inc.           | Copier Contract       | 545.88   |
| Access Systems, Inc.           | Office Supplies       | 593.04   |
| AgriVision, LLC                | Equipment Maintenance | 317.60   |
| Amazon Business Amazon Capital | Office Supplies       | 467.42   |
| Anita Tribune Co Inc           | Publishing            | 125.00   |
| Atlantic Municipal Utilities   | Utilities             | 961.06   |
| Atlantic News Telegraph        | Publishing            | 1004.38  |
| Sean Berens                    | Cellular Services     | 40.00    |
| Cappels                        | Supplies              | 766.91   |
| Cass County Attorney           | Supplies              | 83.20    |
| Cass County Sheriff            | Notices               | 170.00   |
| CDW Government, Inc            | Equipment             | 1154.80  |
| Choice Printing LLC            | Office Supplies       | 3.25     |
| Cintas First Aid & Safety D89  | First Aid             | 173.18   |
| City of Atlantic               | Ambulance Services    | 17362.49 |
| City of Lewis                  | Utilities             | 83.91    |
| Cook Sanitation                | Sanitary Disposal     | 195.00   |
| Cott Systems, Inc Valsoft      | Maintenance/License   | 855.00   |
| County Binders Inc             | Office Supplies       | 97.80    |
| Culligan Soft Water Serv       | Cooler Rent           | 63.00    |
| Cumberland Fire Fighters Assoc | Controlled Burn       | 1200.00  |
| DAIDA                          | Software Service      | 325.00   |
| Dell Marketing L.P % Dell USA  | Equipment             | 4230.33  |
| Fareway Stores Inc             | Food and Provisions   | 470.62   |
| Five Q Innovations, LLC        | Website Hosting       | 50.00    |
| Kenneth Gard                   | Rent                  | 400.00   |
| Griswold American Forsyth Publ | Publishing            | 275.12   |
| JJ Design, LLC                 | Uniforms              | 79.75    |
| Madison Lund                   | Registration          | 499.00   |
| Mail Services LLC              | Postage               | 711.26   |
| Martin Sheet Metal             | Supplies              | 35.00    |
| Mediacom                       | Telephone Services    | 1129.66  |
| Owens-King Company Corporation | Microfilm Storage     | 731.85   |
| Pest Off Pest Control          | Pest Control          | 55.00    |
| Brenda Pottebaum               | Custodial Services    | 1220.00  |
| Dan Proehl                     | Cellular Services     | 40.00    |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Schumacher Elevator Co         | Elevator Maintenance      | 278.85    |
| Secure Shred Solutions         | Shredding Services        | 60.42     |
| Shield Technology Corporation  | Software License          | 11071.25  |
| SIRWA                          | Utilities                 | 30.00     |
| Solutions, Harris Local Gov    | Tech Support              | 10612.00  |
| Stone Office Products          | Office Supplies           | 800.96    |
| The Shredder Green Resource Ma | Shredding Services        | 84.00     |
| Timber Management, LLC         | Supplies                  | 479.25    |
| Verizon Wireless               | Cellular Service          | 906.87    |
| Visa                           | Misc Expenses             | 2454.16   |
| Visual Edge IT                 | Copier Contract           | 331.50    |
| Wex Bank (Fleet)               | Fuel                      | 1219.13   |
| 1776 Excavating                | Tree Removal              | 4100.00   |
| General Supplemental Fund      |                           |           |
| Atlantic News Telegraph        | Publishing                | 85.80     |
| Cass County Sheriff            | Notices                   | 1204.78   |
| Ciara Hoegh                    | PEO Compensation          | 35.10     |
| Iowa Secretary of State        | Voter Registration Mailin | 179.43    |
| Angela Johnson                 | PEO Compensation          | 300.37    |
| Betty Pope                     | PEO Compensation          | 251.25    |
| Public Safety Fund             | County Contribution       | 35942.41  |
| Nathan Reed                    | Mileage                   | 53.60     |
| Kathy Somers                   | Mileage                   | 23.32     |
| Mary Strong                    | PEO Compensation          | 15.00     |
| Sheryl Sunderman               | PEO Compensation          | 27.68     |
| Visa                           | Misc Expenses             | 128.48    |
| Sharon Woodward                | PEO Compensation          | 283.67    |
| Cathy Zimmerman                | PEO Compensation          | 15.00     |
| Rural Services Basic Fund      |                           |           |
| Atlantic Ag & Auto LLC         | Vehicle Maintenance       | 6.57      |
| Cappels                        | Supplies                  | 32.82     |
| Galls LLC                      | Uniforms                  | 30.56     |
| Gregg Young Automotive         | Vehicle Maintenance       | 648.67    |
| JD Wyman Service               | Vehicle Maintenance       | 97.15     |
| McAtee Tire Service Inc        | Vehicle Maintenance       | 906.38    |
| Visa                           | Misc Expenses             | 274.87    |
| Wex Bank Fleet Services        | Fuel                      | 4038.00   |
| Secondary Road Fund            |                           |           |
| AgriVision, LLC                | Parts/Service             | 251.73    |
| Alliant Energy                 | Utilities                 | 356.96    |
| Atlantic Glass Company Mid Pla | Supplies                  | 20.00     |
| Blaine's Service LLC           | Tire Repair               | 439.60    |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees           | 2221.75   |
| Camblin Plumbing & Heat, Inc.  | Building Maintenance      | 64.00     |
| CCL Supply, LLC                | Supplies                  | 1057.35   |
| Cintas LOC 749                 | Uniforms                  | 252.55    |
| Cook Sanitation                | Sanitary Disposal         | 60.00     |
| Diamond Mowers LLC             | Expendable Parts          | 990.03    |
| Ed's Lawn Equipment            | Supplies                  | 137.00    |
| Fastenal Company               | Supplies                  | 660.65    |
| Gus Construction Co Inc        | Outside Services          | 800.00    |
| Hawkeye Truck Equipment Co Inc | New Equipment             | 242211.00 |
| Hotsy Cleaning Systems Inc     | Supplies                  | 646.46    |
| Housby Mack Inc                | Parts/Service             | 1082.18   |
| Ginnie Herron                  | Meeting Fee               | 50.00     |
| Massena Telephone Company      | Telephone Service         | 33.53     |
| McAtee Tire Service Inc        | Tires/Tire Repair         | 3058.86   |
| Mid American Energy            | Intersection Lighting     | 6.22      |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal         | 30.00     |
| The Office Stop                | Office Supplies           | 11.04     |
| Olsen Fuel Supply Inc          | Fuel                      | 32052.67  |
| R & C Dust Control Ryan South  | Dust Control              | 3125.00   |
| Schildberg Construction, Inc.  | Rock                      | 242761.34 |
| Sindt Repair, LLC              | Tire Repair               | 38.12     |
| SIRWA                          | Water                     | 30.00     |
| Tiger Mart Griswold Amoco LC   | Fuel                      | 72.00     |
| Ultimate Lawn & Power LLC      | Supplies                  | 49.50     |
| Verizon Wireless               | Cellular Service          | 243.07    |
| Visa                           | Misc Expenses             | 564.02    |
| Westel Systems                 | Telephone Service         | 37.32     |
| Wyman's Carquest Wyman Auto Pa | Supplies                  | 57.77     |
| Ziegler Inc.                   | Parts/Service             | 6165.15   |
| 21st Century Cooperative ATTN: | Fuel                      | 943.86    |
| Sheriff Investigations         |                           |           |
| Cass County Sheriff            | Reimbursement             | 14.00     |
| Visa                           | Misc Expenses             | 14.00     |
| Local Option Tax Fund          |                           |           |

|                                |                           |            |
|--------------------------------|---------------------------|------------|
| Cass Co Meals on Wheels        | Contribution              | 650.00     |
| Emergency Comm. Upgrade-DbSv   |                           |            |
| First Whitney Bank& Trust      | Debt Repayment            | 170930.00  |
| Rolling Hills Bank & Trust     | Loan Repayment            | 170930.00  |
| 2017 Agribus Long Term Debt    |                           |            |
| First Whitney Bank& Trust      | Debt Repayment            | 235696.25  |
| Rolling Hills Bank & Trust     | Loan Repayment            | 235696.25  |
| Local Emergency Mgmt Agency    |                           |            |
| Mike Kennon                    | Fuel/Supplies             | 60.73      |
| Verizon Wireless               | Cellular Service          | 81.50      |
| Environmental Control Agn      |                           |            |
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 279.71     |
| Culligan Soft Water Serv       | Water                     | 31.40      |
| Farmers Electric Cooperative   | Utilities                 | 1595.58    |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 17133.06   |
| HLW Engineering Group          | Engineering Services      | 4638.00    |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 18480.68   |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.10       |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10     |
| Nishna Valley Pest Control LLC | Building Maintenance      | 160.00     |
| The Office Stop                | Office Supplies           | 107.56     |
| Olsen Fuel Supply Inc          | Fuel                      | 76.38      |
| Randy's Computer               | Office Supplies           | 675.00     |
| Visa                           | Miscellaneous             | 566.05     |
| 21st Century Cooperative ATTN: | Propane                   | 522.24     |
| Grand Total                    |                           | 1512611.13 |

At 11:06 a.m. O'Brien moved, Pettinger second, to adjourn. All ayes. Meeting adjourned.

Next meeting June 3, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

## Minutes

### Cass County Board of Supervisors

Tuesday, June 3, 2025

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: Steve Green.

Richter moved, Pettinger seconded, to adopt the consent agenda as amended to remove Vision Atlantic Funding, and to include:

- Minutes from the May 20, 2025 meeting
- Special Class C Retail Alcohol License for Imagine at Zellmer Century Farm
- Iowa Retail Permit for Cigarette/Tobacco/Nicotine/Vapor for 21<sup>st</sup> Century Coop C Store
- Claims

All ayes. Motion carried.

Richter moved, O'Brien seconded, to approve **Resolution 2025-19** abating taxes, penalty, and interest on 1106 E 5<sup>th</sup> Street, Atlantic, IA in accordance with Iowa Code 445.16. Ayes: Baier, Pettinger, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, O'Brien seconded, to approve **Resolution 2025-20** abating taxes, penalty, and interest on 405 Cherry Street, Atlantic, IA in accordance with Iowa Code 445.16. Ayes: Baier, Pettinger, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, O'Brien seconded, to approve **Resolution 2025-21** abating taxes, penalty, and interest on parcels owned by the state or a political subdivision in accordance with Iowa Code 445.63 including: 460009053001000, City of Wiota; 360007930001002, State of Iowa; 360008358001002, State of Iowa. Ayes: Baier, Pettinger, Richter, O'Brien. Nays: None. Motion carried.

O'Brien moved, Pettinger seconded, to approve **Resolution 2025-22** Increasing the Appropriation for Transfer of LOST Funds to Rural Services for Fiscal Year 2024-2025 in an amount not to exceed \$415,000. Ayes: Baier, Pettinger, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, O'Brien seconded, to table **Resolution 2025-23** Adjusting Medical Examiner Fees until June 17, 2025. All ayes. Motion carried.

Pettinger moved, Richter seconded, to approve paying up to \$2,500 toward the installation of a fire hydrant in the vicinity of Quiet Creek pond, 69200 Lyman Street. All ayes. Motion carried.

Richter moved, O'Brien seconded, to approve the Cass County Wellness Program Partnership Agreement between Cass Health, Cass County Extension, YMCA and Cass County for Fiscal Years 2025-2026 and 2026-2027. All ayes. Motion carried.

Debbie Schuler, Cass County Mental Health & General Relief Coordinator, presented the April and May monthly reports.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

O'Brien moved, Richter seconded, to reappoint Dawn Walton to Veterans Affairs Commission for a three-year term expiring June 30, 2028. All ayes. Motion carried.

Richter moved, O'Brien seconded, to appoint Peter Smith to the Cass County Zoning Board of Adjustment to fill a vacancy for the term ending December 31, 2029. All ayes. Motion carried.

Committee reports: Richter on Tourism and Southlawn Cemetery; Baier on Golden Hills.

Reports filed:

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                 |                          |           |
|---------------------------------|--------------------------|-----------|
| Access Systems, Inc.            | Copier Contract          | 1512.84   |
| Access Systems, Inc.            | Service Agreement        | 926.88    |
| Ahlers Cooney Attorneys         | HR Legal Services        | 1950.00   |
| Alliant Energy                  | Utilities                | 307.06    |
| Amazon Business Amazon Capital  | Office Supplies          | 35.90     |
| Atlantic Municipal Utilities    | Utilities                | 1864.49   |
| Benning Carpentry LLC           | Tile Replacement         | 400.00    |
| Black Hills Energy              | Utilities                | 65.15     |
| Bluebird Hill LLC               | Development Agreement    | 2894.25   |
| Business Forms and Systems, Inc | Office Supplies          | 50.34     |
| Camblin Plumbing & Heat, Inc.   | Repairs                  | 1110.41   |
| Cappels                         | Supplies                 | 29.77     |
| Carroll Control Systems, Inc.   | Boiler Repairs           | 336.50    |
| Cass County Pest Control        | Pest Control             | 40.00     |
| Cass County Public Health       | Grants                   | 11131.00  |
| Cass Health                     | Coroner Call             | 400.00    |
| Century Link                    | Telephone Services       | 656.06    |
| Clarke County Treasurer         | Registration             | 90.00     |
| Comm Foundation of Des Moines   | Externship               | 1900.00   |
| Curtis Welding & Fab Inc Curt   | Welding                  | 272.95    |
| Terry Duggan                    | Mileage                  | 23.13     |
| Electronic Engineering Corp     | Tech Support             | 1575.00   |
| Electronic Services System Iow  | Software Maintenance     | 1108.82   |
| Farmers Electric Cooperative    | Utilities                | 48.68     |
| Fastenal Company                | Hardware                 | 11.20     |
| Feick's Plumbing & Services     | Repairs                  | 150.76    |
| Government Forms and Supplies   | Office Supplies          | 2138.00   |
| Griswold American Forsyth Publ  | Publishing               | 210.75    |
| Griswold Communications         | Telephone Service        | 300.99    |
| Mitch Holmes                    | Mileage                  | 143.04    |
| Hy-Vee Pharmacy Attn: Store Ch  | Prescriptions            | 49.80     |
| Hy-Vee, Inc. Accounts Receivab  | Supplies                 | 3086.50   |
| Iowa Dept of Inspections & App  | Inspection               | 100.00    |
| Iowa State Medical Examiner De  | Autopsies                | 6216.00   |
| ISCTA IA State Co Treasurers A  | Dues                     | 250.00    |
| Mail Services LLC               | Postage                  | 5830.00   |
| Tracey Marshall                 | Mileage/Cellular Service | 273.70    |
| Mid American Energy             | Utilities                | 119.12    |
| Minor Detailing & Tint          | Tint Removal             | 300.00    |
| Nishnabotna Valley R E C        | Utilities                | 367.22    |
| Pest Off Pest Control           | Pest Control             | 55.00     |
| Pitney Bowes Inc                | Postage                  | 847.80    |
| Roland Funeral Services Inc     | Transport                | 909.00    |
| Schmidt Family Funeral Home     | Transport                | 600.00    |
| Stone Office Products           | Office Equipment         | 2928.29   |
| Verizon Wireless                | Cellular Service         | 575.88    |
| Visual Edge IT                  | Copier Contract          | 793.79    |
| W & S Appliance Inc Kendal War  | Equipment                | 1704.00   |
| Mary Ward                       | Mileage                  | 183.58    |
| General Supplemental Fund       |                          |           |
| IMWCA                           | Work Comp                | 7988.00   |
| Weimer Law, PC Krisanne Corl W  | Juvenile Services        | 2100.00   |
| Rural Services Basic Fund       |                          |           |
| Galls LLC                       | Uniforms                 | 287.67    |
| Iowa Law Enforcement Academy    | Registration             | 325.00    |
| Secondary Road Fund             |                          |           |
| Agri Drain Corp                 | Supplies                 | 2543.76   |
| AgriVision, LLC                 | Parts/Service            | 237.75    |
| Alliant Energy                  | Utilities                | 524.94    |
| Allied Oil & Supply, Inc.       | Oil/Supplies             | 3482.76   |
| Anita Supply Center             | Supplies                 | 6.91      |
| Atlantic Motor Supply Inc       | Supplies                 | 1325.32   |
| Atlantic Municipal Utilities    | Utilities                | 320.32    |
| Cappels                         | Supplies                 | 1268.15   |
| Dave Christensen                | Reimbursement            | 40.00     |
| Curtis Welding & Fab Inc Curt   | Supplies                 | 10.00     |
| Dan's Sanitation Danny Winther  | Sanitary Disposal        | 60.00     |
| Diamond Mowers LLC              | Expendable Parts         | 3085.74   |
| Fareway Stores Inc              | Supplies                 | 429.30    |
| Griswold Communications         | Telephone Service        | 38.06     |
| Gus Construction Co Inc         | Contract Payment         | 100447.07 |
| Henningsen Constr Co Inc        | Cold Patch               | 175.00    |
| Scott Holaday                   | Reimbursement            | 40.00     |
| Curtis Holste                   | Reimbursement            | 40.00     |
| Hotsy Cleaning Systems Inc      | Supplies                 | 192.00    |
| Housby Mack Inc                 | Parts/Service            | 348.28    |

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| Iowa Prison Industries         | Signs                  | 5599.40   |
| JJ Design, LLC                 | Supplies               | 30.50     |
| Robert Kirchner                | Reimbursement          | 40.00     |
| Mark Knudsen                   | Reimbursement          | 40.00     |
| Land O'Lakes Purina Feed LLC P | Road Salt              | 20980.19  |
| Lindeman Tractor, Inc.         | Parts/Service          | 822.86    |
| Lyman Ag Supply Inc.           | Supplies               | 200.00    |
| Massena Telephone Company      | Telephone Service      | 33.53     |
| McAtee Tire Service Inc        | Tires/Tire Repair      | 66.95     |
| MGX Equipment Services LLC Asp | Parts/Service          | 8.77      |
| Ethan Miller                   | Reimbursement          | 40.00     |
| Jason Mitchell                 | Reimbursement          | 40.00     |
| Murphy Tractor & Equip, Inc.   | Parts/Service          | 2889.02   |
| Nebraska Iowa Industrial Faste | Supplies               | 338.81    |
| Nishnabotna Valley R E C       | Intersection Lighting  | 39.72     |
| Alice Ray                      | Reimbursement          | 60.03     |
| Andrew Steffen                 | Reimbursement          | 40.00     |
| Truck Center Companies Inc     | Parts/Service          | 303.62    |
| Ultimate Lawn & Power LLC      | Supplies               | 8.00      |
| Kyle Wilmeth                   | Reimbursement          | 40.00     |
| Trent Wolken                   | Reimbursement          | 40.00     |
| Wyman's Carquest Wyman Auto Pa | Supplies               | 25.97     |
| Ziegler Inc.                   | Parts/Service          | 1742.81   |
| Local Option Tax Fund          |                        |           |
| Harlan Publishing LLC          | Publishing             | 765.00    |
| Nishnabotna Valley R E C       | Utilities              | 8700.00   |
| Capital Projects               |                        |           |
| Atlantic Municipal Utilities   | Utilities              | 531.27    |
| McDermott & Son Roofing Co LLC | Roof Repair            | 47994.00  |
| Local Emergency Mgmt Agency    |                        |           |
| Iowa Communities AssurancePool | Premium                | 4620.00   |
| Mike Kennon                    | Fuel/Supplies          | 108.62    |
| Environmental Control Agn      |                        |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies         | 22.68     |
| Secondary Road Fund            | Reimburse Sec Rd Hours | 500.00    |
| Ziegler Inc.                   | New Equipment          | 5970.00   |
| Consrv LandAcq/Cap Imprvmnt    |                        |           |
| Blooming Prairie Nursery       | Native Plants          | 315.00    |
| Grand Total                    |                        | 285146.43 |

At 9:49 a.m. O'Brien moved, Richter second, to adjourn. All ayes. Meeting adjourned.

Next meeting June 17, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

## Minutes

### Cass County Board of Supervisors

Tuesday, June 17, 2025

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

O'Brien moved, Green seconded, to adopt the consent agenda including:

Minutes from the June 3, 2025 meeting

Claims

All ayes. Motion carried.

Green moved, O'Brien seconded, to approve the planned improvements of Landus' property pending a favorable ruling by the Board of Adjustment for the property as follows:

As part of Landus' ongoing effort to better serve their farmer owners in the Cass County and surrounding County areas, Landus has recognized a shortfall in storage space for anhydrous ammonia at the newly constructed facility South of the Landus Facility (formerly Wickman Chemical) located at 53597 650<sup>th</sup> Street, Atlantic, Iowa 50022. The newly constructed NH<sub>3</sub> facility with a 72,000-gallon NH<sub>3</sub> tank is positioned just west of the Landus building at 53751 650<sup>th</sup> Street, Atlantic, Iowa 50022.

Landus is proposing to add a 90,000-gallon NH<sub>3</sub> tank that will be relocated from a facility in Southern Minnesota and place it just West of the existing 72,000-gallon tank. The total capacity for the site would be 162,000 gallons. According to the Iowa Department of Agriculture and Land Stewardship, Landus is required to maintain 50-foot set back from the property line and maintain a 600-foot radius from any residential structure. Attached is a drawing showing location of tank with the setback and radius requirements, both of which are met with the installation of this tank. IDALS has already inspected the site and has no issues with adding the additional tank.

All ayes. Motion carried.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report.

Anita Economic Development presented a request for a low-interest loan of \$250,000 - \$275,000 to install homes on 80% of the former trailer park which is now owned by Anita Economic Development. The board will consider acting on this request at their next regular meeting.

The board considered a proposal from Ahlers Cooney Attorneys for bond counsel services, but took no action.

Green moved, O'Brien seconded, to approve Resolution 2025-23 Adjustment to Medical Examiner Fees. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green seconded, to approve the Rural Transit System Joint Participation Agreement with SWIPCO (SWITA) for Fiscal Year 2025-2026. All ayes. Nays: none. Motion carried.

Green moved, Richter seconded, to approve a payroll status change for Hannah Richter, Auditor's Clerk and Elections Specialist, to \$24.00 per hour effective June 16, 2025. All ayes. Motion carried.

Green moved, O'Brien seconded, to approve hiring Brook Lilly as Auditor's Clerk at the rate of \$23.00 per hour effective June 30, 2025. All ayes. Motion carried.

Pettinger moved, Green seconded, to renew the county engineer's contract for three years from June 30, 2025 until June 30, 2028. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

O'Brien moved, Green seconded, to approve Resolution 2025-24 setting Fiscal Year 2025-2026 Appropriations and Authorizing Transfers. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

O'Brien moved, Pettinger seconded, to certify the annual base salary of deputies appointed by elected officials (Treasurer, Recorder, and Auditor) in accordance with Iowa Code 331.904(1)(1) as follows. Ayes: O'Brien, Pettinger, Green, Baier. Nays: Richter. Motion carried.

| DEPARTMENT | EMPLOYEE NAME      | OCCUPATION                            | RATE         |          | % of ELECTED |
|------------|--------------------|---------------------------------------|--------------|----------|--------------|
| Auditor    | SOTHMAN, DORENE    | DEPUTY AUDITOR - 1st Deputy           | \$ 63,444.00 | per year | 85%          |
| Auditor    | Not Appointed      | DEPUTY AUDITOR - 2nd Deputy           | \$ -         |          |              |
| Recorder   | WALLINGFORD, MARCI | DEPUTY RECORDER - 1st Deputy          | \$ 62,424.00 | per year | 85%          |
| Treasurer  | LIDDELL, JORDAN    | TREASURER'S DEPUTY - 1st Deputy (Tax) | \$ 62,424.00 | per year | 85%          |
| Treasurer  | MUELLER, STACY     | TREASURER'S DEPUTY - Driver's License | \$ 62,424.00 | per year | 85%          |
| Treasurer  | WALLACE, CELESTE   | TREASURER'S DEPUTY - Motor Vehicle    | \$ 62,424.00 | per year | 85%          |

Green moved, Pettinger seconded, to certify the annual base salary of deputy sheriffs classified as exempt in accordance with Iowa Code 331.904(2)(c) as follows. All ayes. Motion carried.

| DEPARTMENT | EMPLOYEE NAME   | OCCUPATION                        | RATE        |          | % of ELECTED |
|------------|-----------------|-----------------------------------|-------------|----------|--------------|
| Sheriff    | WALTON, SPENCER | CHIEF SHERIFF DEPUTY - 1st Deputy | \$94,182.00 | per year | 85%          |
| Sheriff    | MCLAREN, JOSHUA | SHERIFF SERGEANT - 2nd Deputy     | \$86,426.00 | per year | 78%          |

O'Brien moved, Richter seconded, to set the annual base salary and wages of deputy sheriffs classified as non-exempt in accordance with Iowa Code 331.904(2)(d) and the union agreement as follows. All ayes. Motion carried.

| DEPARTMENT | EMPLOYEE NAME         | OCCUPATION          | RATE        |          | % of ELECTED |
|------------|-----------------------|---------------------|-------------|----------|--------------|
| Sheriff    | BARTHOLOMEW, BENJAMIN | DEPUTY INVESTIGATOR | \$81,993.00 | per year | 74%          |
| Sheriff    | OCHELTREE, SAWYER     | DEPUTY SHERIFF      | \$79,888.00 | per year | 70% + 3% DH  |
| Sheriff    | QUIST, KYLE           | DEPUTY SHERIFF      | \$77,561.00 | per year | 70%          |
| Sheriff    | REYNOLDS, JACOB       | DEPUTY SHERIFF      | \$77,561.00 | per year | 70%          |
| Sheriff    | TAYLOR, BRANDON       | DEPUTY SHERIFF      | \$81,993.00 | per year | 74%          |
| Sheriff    | WARD, CAMERON         | DEPUTY SHERIFF      | \$77,561.00 | per year | 70%          |

Green moved, O'Brien seconded to set the compensation of extra help and clerks appointed by the principal county officers in accordance with Iowa Code 331.904(4) as follows. All ayes. Motion carried.

| DEPARTMENT  | EMPLOYEE NAME      | OCCUPATION              | RATE         |          | % of ELECTED |
|---|--------------------|-------------------------|--------------|----------|--------------|
| <b>Extra Help and Clerks - Iowa Code 331.904(4)</b> |                    |                         |              |          |              |
| Attorney  | GROVES, BEVERLY    | ATTORNEY ASSISTANT      | \$63,654.00  | per year |              |
| Attorney  | JENSEN, EVA        | ATTORNEY ASSISTANT      | \$51,280.00  | per year |              |
| Attorney  | SMITH, CALEB       | OFFICE LIASON           | \$55,466.00  | per year |              |
| Auditor   | RICHTER, HANNAH    | AUDITOR'S CLERK         | \$24.00      | per hour |              |
| Auditor   | LILLY, BROOK       | AUDITOR'S CLERK         | \$23.00      | per hour |              |
| Courthouse  | PROEHL, DANIEL     | CUSTODIAN               | \$26.00      | per hour |              |
| IT  | BERENS, SEAN       | I.T.                    | \$77,100.00  | per year |              |
| MH/GA   | SCHULER, DEBBIE    | DIR. MENT HEA/GEN AST   | \$34.97      | per hour |              |
| Secondary Rds                                       | WOLKEN, TRENT      | COUNTY ENGINEER         | \$145,000.00 | per year |              |
| Secondary Rds                                       | RAY, ALICE         | ENGINEER OFFICE MANAGER | \$63,444.00  | per year |              |
| Secondary Rds                                       | MITCHELL, JASON    | ENGINEER TECH           | \$29.91      | per hour |              |
| Secondary Rds                                       | VOGL, DENNIS       | ENGINEER TECH           | \$33.65      | per hour |              |
| Secondary Rds                                       | KNUDSEN, MARK      | MAINTENANCE SUPERINT.   | \$67,508.00  | per year |              |
| Sheriff   | WITZMAN, STEPHANIE | SHERIFF'S ASSISTANT     | \$59,183.00  | per year |              |
| Treasurer   | LINFOR, STACIE     | OFFICE ASSISTANT        | \$23.31      | per hour |              |
| Treasurer   | DARROW, AMANDA     | OFFICE ASSISTANT        | \$20.81      | per hour |              |
| Vets  | HOLMES, MITCHELL   | VETERANS DIRECTOR       | \$60,634.00  | per year |              |
| Weed Comm   | DENNIS VOGL        | WEED COMMISSIONER       | \$30.00      | per hour |              |
| Zoning  | KENNON, MICHAEL    | ZONING COORDINATOR      | \$5,000.00   | per year |              |

**Extra Help and Clerks - Iowa Code 331.904(4) & Employee Agreement**

|               |                    |                         |         |          |  |
|---------------|--------------------|-------------------------|---------|----------|--|
| Secondary Rds | CHRISTENSEN, DAVID | DIST WORKING FOREMAN    | \$28.76 | per hour |  |
| Secondary Rds | HOLADAY, SCOTT     | DIST WORKING FOREMAN    | \$28.76 | per hour |  |
| Secondary Rds | JUHL, RICHARD      | DIST WORKING FOREMAN    | \$28.76 | per hour |  |
| Secondary Rds | STEFFEN, ANDREW    | DIST WORKING FOREMAN    | \$28.76 | per hour |  |
| Secondary Rds | WILMETH, KYLE      | DRAGLINE OPERATOR 3     | \$28.11 | per hour |  |
| Secondary Rds | MILLER, ETHAN      | DRAGLINE OPERATOR 3     | \$28.11 | per hour |  |
| Secondary Rds | DORSCHER, MARTIN   | RD EQUIPMENT OPERATOR 1 | \$26.61 | per hour |  |

|               |                   |                         |         |          |
|---------------|-------------------|-------------------------|---------|----------|
| Secondary Rds | GUSTAFSON, TONY   | RD EQUIPMENT OPERATOR 1 | \$26.61 | per hour |
| Secondary Rds | HANSEN, TRAVIS    | RD EQUIPMENT OPERATOR 1 | \$26.61 | per hour |
| Secondary Rds | KIRCHHOFF, COREY  | RD EQUIPMENT OPERATOR 1 | \$26.61 | per hour |
| Secondary Rds | OGLESBEE, STEPHEN | RD EQUIPMENT OPERATOR 1 | \$26.61 | per hour |
| Secondary Rds | PECK, ROBERT      | RD EQUIPMENT OPERATOR 1 | \$26.61 | per hour |
| Secondary Rds | STOKLEY, JAMES    | RD EQUIPMENT OPERATOR 1 | \$26.61 | per hour |
| Secondary Rds | SAGER, TUCKER     | RD EQUIPMENT OPERATOR 1 | \$26.61 | per hour |
| Secondary Rds | EILTS, CRAIG      | RD EQUIPMENT OPERATOR 2 | \$27.86 | per hour |
| Secondary Rds | ERICKSON, MICHAEL | RD EQUIPMENT OPERATOR 2 | \$27.86 | per hour |
| Secondary Rds | HILL, MICHAEL     | RD EQUIPMENT OPERATOR 2 | \$27.86 | per hour |
| Secondary Rds | HOLADAY, DANIEL   | RD EQUIPMENT OPERATOR 2 | \$27.86 | per hour |
| Secondary Rds | HOOVER, RANDALL   | RD EQUIPMENT OPERATOR 2 | \$27.86 | per hour |
| Secondary Rds | JOHNSON, JOHN     | RD EQUIPMENT OPERATOR 2 | \$27.86 | per hour |
| Secondary Rds | SCHWANKE, GARRETT | RD EQUIPMENT OPERATOR 2 | \$27.86 | per hour |
| Secondary Rds | SPRY, CLINT       | RD EQUIPMENT OPERATOR 2 | \$27.86 | per hour |
| Secondary Rds | HOLSTE, CURTIS    | SHOP WORKING FOREMAN    | \$29.21 | per hour |
| Secondary Rds | KIRCHNER, ROBERT  | YARDMAN                 | \$26.86 | per hour |

**Extra Help and Clerks - Iowa Code 331.904(4) & Union Agreement**

|      |                 |             |              |          |     |
|------|-----------------|-------------|--------------|----------|-----|
| Jail | CABLE, DOROTHY  | JAILER      | \$ 54,293.00 | per year | 49% |
| Jail | DOHERTY, AMANDA | JAILER      | \$ 54,293.00 | per year | 49% |
| Jail | FAJEN, LAJEAN   | JAILER      | \$ 54,293.00 | per year | 49% |
| Jail | HANSEN, SHERRI  | JAILER      | \$ 54,293.00 | per year | 49% |
| Jail | MISNER, STACEY  | LEAD JAILER | \$ 58,725.00 | per year | 53% |
| Jail | SCHWANKE, DARCY | JAILER      | \$ 54,293.00 | per year | 49% |
| Jail | SYMONDS, CASEY  | JAILER      | \$ 54,293.00 | per year | 49% |

O'Brien moved, Green seconded set the compensation of the jail administrator in accordance with Iowa Code 331.904(4) as follows. All ayes. Motion carried.

| DEPARTMENT  | EMPLOYEE NAME   | OCCUPATION         | RATE                |
|---|-----------------|--------------------|---------------------|
| <b>Extra Help and Clerks - Iowa Code 331.904(4)</b> |                 |                    |                     |
| Jail  | WALTON, SPENCER | JAIL ADMINISTRATOR | \$4,286.00 per year |

O'Brien moved, Green seconded, to set the single non-participation rate for health insurance premiums for January, 2026 – December, 2026 at \$143.96, and the family rate at \$498.19. All ayes. Motion carried.

Committee reports: Green on the landfill.

Reports filed: Clerk of Court

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Access Systems, Inc.           | Copier Contract       | 324.55   |
| Access Systems, Inc.           | Copier Contract       | 135.78   |
| Anita Supply Center            | Custodial Supplies    | 469.01   |
| Anita Tribune Co Inc           | Publishing            | 1002.99  |
| Atlantic Municipal Utilities   | Utilities             | 1091.67  |
| Atlantic News Telegraph        | Publishing            | 717.31   |
| Sean Berens                    | Cellular Services     | 40.00    |
| Bob Barker Company Inc         | Provisions            | 1077.02  |
| Brown Electric Company Inc     | Electrical Repairs    | 149.20   |
| Cappels                        | Supplies              | 500.75   |
| Choice Printing LLC            | Office Supplies       | 264.85   |
| City of Atlantic               | Ambulance Services    | 17362.49 |
| City of Lewis                  | Utilities             | 310.28   |
| Cook Sanitation                | Sanitary Disposal     | 225.00   |
| Cott Systems, Inc Valsoft      | Maintenance/License   | 855.00   |
| Culligan Soft Water Serv       | Cooler Rent           | 63.00    |
| DAIDA                          | Software Service      | 325.00   |
| Ed's Lawn Equipment            | Equipment Maintenance | 24.00    |
| Electronic Engineering Corp    | Repair                | 72.50    |
| Fareway Stores Inc             | Food and Provisions   | 390.46   |
| Griswold American Forsyth Publ | Publishing            | 282.10   |
| Imaging Spectrum, Inc Pakor    | Office Supplies       | 295.62   |
| Indeed, Inc                    | Job Posting           | 150.00   |
| Iowa State Bar Association     | Dues                  | 325.00   |
| ISAC                           | Registration          | 795.00   |

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| ISSDA Financial Administration | Registration             | 125.00    |
| Erik Johnson                   | Registration/Lodging     | 817.08    |
| Kristy Libby                   | Registration/Lodging     | 976.12    |
| Madison Lund                   | Mileage                  | 358.45    |
| Mail Services LLC              | Postage                  | 749.27    |
| Mediacom                       | Telephone Services       | 1716.27   |
| Meredith Communications LLC KS | Advertisements           | 1070.00   |
| Mid Plains Properties LLC      | Rent                     | 400.00    |
| Ted's Cooperative aka Midtown  | Rent                     | 400.00    |
| MLK Real Estate LLC            | Rent                     | 400.00    |
| Mark O'Brien                   | Office Equipment         | 24.55     |
| ODP Business Solutions, LLC    | Office Supplies          | 131.91    |
| The Office Stop                | Office Supplies          | 139.52    |
| Per Mar Security Services Corp | Monitoring Services      | 364.44    |
| Postmaster                     | Stamps                   | 146.00    |
| Brenda Pottebaum               | Custodial Services       | 1185.00   |
| Dan Proehl                     | Cellular Services        | 40.00     |
| Purchase Power                 | Postage                  | 5001.36   |
| Quill Corporation              | Office Supplies          | 652.40    |
| Schumacher Elevator Co         | Elevator Maintenance     | 278.85    |
| SIRWA                          | Utilities                | 30.00     |
| Steeple Jack % Jim Staats      | Flag Pole Painting       | 945.00    |
| Stone Office Products          | Office Supplies          | 384.71    |
| The Shredder Green Resource Ma | Shredding Services       | 84.00     |
| Verizon Wireless               | Cellular Service         | 926.85    |
| Visa                           | Misc Expenses            | 3200.60   |
| Visual Edge IT                 | Copier Contract          | 490.65    |
| Wex Bank (Fleet)               | Fuel                     | 1471.14   |
| Allison Wise CSR-RPR           | Transcripts              | 538.50    |
| General Supplemental Fund      |                          |           |
| Cass County Sheriff            | Notices                  | 2284.02   |
| Children's Square USA Christia | Juvenile Services        | 933.00    |
| Public Safety Fund             | County Contribution      | 39971.85  |
| Purchase Power                 | Postage                  | 731.19    |
| SEAT Treasurer ISAC            | Registration             | 275.00    |
| Shelby County Auditor          | Rent/Utilities/Custodial | 1595.00   |
| Rural Services Basic Fund      |                          |           |
| Atlantic News Telegraph        | Publishing               | 53.66     |
| Cass Co Environ Landfill       | Contribution             | 9630.00   |
| Harkins Service LLC            | Vehicle Maintenance      | 138.90    |
| McAtee Tire Service Inc        | Vehicle Maintenance      | 720.24    |
| OReilly Auto Parts             | Vehicle Maintenance      | 51.74     |
| Secondary Road Fund            | Reimburse Sec Rd Hours   | 60000.00  |
| Darrel B Turner, PhD           | Registration             | 750.00    |
| Visa                           | Misc Expenses            | 1524.07   |
| Wex Bank Fleet Services        | Fuel                     | 3490.53   |
| Xtreme Auto                    | Vehicle Maintenance      | 322.80    |
| Secondary Road Fund            |                          |           |
| Agri Drain Corp                | Supplies                 | 150.79    |
| AgriVision, LLC                | Parts/Service            | 2835.98   |
| Alliant Energy                 | Utilities                | 218.89    |
| Allied Oil & Supply, Inc.      | Oil/Supplies             | 3801.87   |
| Ascendance Trucks, LLC Corpora | Parts/Repairs            | 36.91     |
| Atlantic Ag & Auto LLC         | Supplies                 | 31.84     |
| Botna Way Ag Supply LLC Nichol | Supplies                 | 772.00    |
| Bower Welding & FabricationLLC | Outside Services         | 797.91    |
| Cintas LOC 749                 | Uniforms                 | 232.10    |
| Cook Sanitation                | Sanitary Disposal        | 85.00     |
| Diamond Mowers LLC             | Expendable Parts         | 506.56    |
| Griswold Communications        | Telephone Service        | 37.98     |
| McAtee Tire Service Inc        | Tires/Tire Repair        | 3745.80   |
| Mid American Energy            | Intersection Lighting    | 6.21      |
| Midwest Wheel Companies, Inc.  | Expendable Parts         | 497.82    |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal        | 30.00     |
| Olsen Fuel Supply Inc          | Fuel                     | 25540.40  |
| Purchase Power                 | Postage                  | 2.76      |
| RDO Truck Center, Co.          | Parts/Service            | 3970.64   |
| Road Builders, Inc.            | Parts/Service            | 16559.07  |
| Schildberg Construction, Inc.  | Rock                     | 113988.36 |
| SIRWA                          | Water                    | 30.00     |
| Stone Office Products          | Office Supplies          | 53.73     |
| Summit Fire Protection         | Outside Services         | 832.75    |
| Tiger Mart Griswold Amoco LC   | Fuel                     | 184.80    |
| Truck Center Companies Inc     | Parts/Service            | 679.76    |
| Unity Point Clinic-Occ Med     | Testing                  | 84.00     |
| Verizon Wireless               | Cellular Service         | 243.07    |
| Visa                           | Misc Expenses            | 23.79     |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Westel Systems                 | Telephone Service         | 37.32     |
| Ziegler Inc.                   | Parts/Service             | 1628.33   |
| 21st Century Cooperative ATTN: | Fuel                      | 934.61    |
| Sheriff Investigations         |                           |           |
| Visa                           | Misc Expenses             | 14.00     |
| Sheriff Investigations Federal |                           |           |
| Axon Enterprise                | Software Licenses         | 20680.30  |
| Local Option Tax Fund          |                           |           |
| Anita Food Pantry              | Contribution              | 100.00    |
| Atlantic Food Pantry           | Contribution              | 100.00    |
| Brun Ko Farm                   | Plants                    | 200.00    |
| Cass Co Meals on Wheels        | Contribution              | 650.00    |
| Cumberland Care & Share        | Contribution              | 100.00    |
| KJAN                           | Advertising               | 116.19    |
| The Lord's Cupboard            | Contribution              | 100.00    |
| Meredith Communications LLC KS | Advertising               | 250.00    |
| Produce in the Park            | Contribution              | 100.00    |
| Rolling Acres Farm Denise A Ob | Plants                    | 100.00    |
| Co Attorney Special Revenue    |                           |           |
| Bev Groves                     | Office Supplies           | 31.99     |
| Local Emergency Mgmt Agency    |                           |           |
| Mike Kennon                    | Fuel/Supplies             | 83.14     |
| Stryker                        | First Aid Equipment       | 11713.68  |
| Verizon Wireless               | Cellular Service          | 81.48     |
| Environmental Control Agn      |                           |           |
| Cappels                        | Supplies                  | 9.75      |
| Culligan Soft Water Serv       | Water                     | 42.60     |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 18893.70  |
| Ia Dept of Nat Resources       | Work Comp                 | 5611.49   |
| IMWCA                          | Work Comp                 | 4342.00   |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 19460.52  |
| Lindeman Tractor, Inc.         | Parts/Service             | 2.33      |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.10      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Microbac Laboratories, Inc. c/ | Testing Fees              | 657.94    |
| Olsen Fuel Supply Inc          | Fuel                      | 1413.70   |
| Purchase Power                 | Postage                   | 95.50     |
| Secondary Road Fund            | Reimburse Sec Rd Hours    | 500.00    |
| Visa                           | Miscellaneous             | 712.67    |
| Consrv LandAcq/Cap Imprvmnt    |                           |           |
| Visa                           | Misc Expenses             | 328.04    |
| Grand Total                    |                           | 438007.52 |

At 10:54 a.m. Richter moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting July 1, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

## Minutes

### Cass County Board of Supervisors

Tuesday, July 1, 2025

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, Pettinger seconded, to adopt the consent agenda including:

- Minutes of the June 17, 2025 meeting
- Claims

All ayes. Motion carried.

O'Brien moved, Green seconded, to approve lending \$250,000 to Anita Economic Development from the Valley Business Park fund for two years at a 0% interest rate to purchase two homes for a new housing development project. All ayes. Motion carried.

Green moved, O'Brien seconded, to approve issuing a county credit card to Deputy Assessor Stacy Huss with a \$2,500 limit. All ayes. Motion carried.

O'Brien moved, Pettinger seconded, to approve Resolution 2025-25 Cancellation of Outstanding Warrants Over One Year Old. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, Pettinger seconded, approving the safety manual as recommended by the safety committee. All ayes. Motion carried.

O'Brien moved, Pettinger seconded, to approve Resolution 2025-26 Approving the Contract for Cass County Project BROS-CO15(85)—8J-15, Bridge Replacement 73 on 620<sup>th</sup> Street over Rose Creek. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, Green seconded, to approve Resolution 2025-27 Approving the Contract for Cass County Project FM-CO15(88)—55-15, Bridge Replacement 132 on Rockport Rd, ¼ mile west of City of Massena. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Committee reports: Baier on Juvenile Detention; Pettinger on mental health; Green on Landfill.

The following claims were approved, and the auditor authorized to issue checks for the same:

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| General Basic Fund             |                       |          |
| Access Systems, Inc.           | Copier Contract       | 1522.92  |
| Access Systems, Inc.           | Copier Contract       | 135.78   |
| Akin Building Center           | Supplies              | 53.77    |
| Alliant Energy                 | Utilities             | 132.30   |
| Amazon Business Amazon Capital | Office Supplies       | 372.70   |
| Anita Supply Center            | Custodial Supplies    | 469.01   |
| Anita Tribune Co Inc           | Publishing            | 1002.99  |
| Atlantic Locker Service        | Food and Provisions   | 741.60   |
| Atlantic Municipal Utilities   | Utilities             | 3139.49  |
| Atlantic News Telegraph        | Publishing            | 1657.31  |
| Sean Berens                    | Cellular Services     | 40.00    |
| Black Hills Energy             | Utilities             | 53.42    |
| Bob Barker Company Inc         | Provisions            | 3408.12  |
| Brown Electric Company Inc     | Electrical Repairs    | 149.20   |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 348.20   |
| Cambridge Law Firm, PLC        | Professional Services | 100.00   |
| Cappels                        | Supplies              | 725.79   |
| Cass County Attorney           | Supplies              | 23.14    |
| Cass County Public Health      | Grants                | 24255.02 |
| Cass Health                    | Coroner Call          | 600.00   |
| CDW Government, Inc            | Equipment             | 1433.46  |
| Century Link                   | Telephone Services    | 649.77   |
| Choice Printing LLC            | Office Supplies       | 264.85   |
| City of Atlantic               | Ambulance Services    | 17362.49 |

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| City of Lewis                  | Utilities             | 310.28   |
| Cook Sanitation                | Sanitary Disposal     | 225.00   |
| Cott Systems, Inc Valsoft      | Maintenance/License   | 855.00   |
| County Binders Inc             | Repairs               | 3000.00  |
| Culligan Soft Water Serv       | Cooler Rent           | 63.00    |
| City of Cumberland             | Utilities             | 193.36   |
| DAIDA                          | Software Service      | 325.00   |
| Terry Duggan                   | Mileage               | 23.13    |
| Ed's Lawn Equipment            | Equipment Maintenance | 1301.00  |
| Electronic Engineering Corp    | Repair                | 72.50    |
| Fareway Stores Inc             | Food and Provisions   | 390.46   |
| Farmers Electric Cooperative   | Utilities             | 50.48    |
| First Wireless, Inc            | Equipment             | 506.67   |
| Five Q Innovations, LLC        | Website Hosting       | 50.00    |
| Glove Pro Plus                 | Supplies              | 450.00   |
| Griswold American Forsyth Publ | Publishing            | 282.10   |
| Griswold Communications        | Telephone Service     | 303.24   |
| Guthrie Co EnvironmentalHealth | Monthly Service       | 8607.19  |
| Guthrie County Public Health   | Grants                | 11539.96 |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions         | 223.21   |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions   | 1844.32  |
| Imaging Spectrum, Inc Pakor    | Office Supplies       | 295.62   |
| Indeed, Inc                    | Job Posting           | 150.00   |
| Iowa Good Roads Assoc Inc      | Membership Dues       | 95.00    |
| Iowa State Bar Association     | Dues                  | 325.00   |
| ISAC                           | Registration          | 795.00   |
| ISSDA Financial Administration | Registration          | 125.00   |
| Jacobsen's Inc of Adair        | Supplies              | 36.69    |
| Erik Johnson                   | Registration/Lodging  | 817.08   |
| KJAN                           | Radio Advertising     | 1062.00  |
| Laverty Sanitation Brandon Lav | Sanitation Service    | 224.00   |
| Kristy Libby                   | Registration/Lodging  | 976.12   |
| Madison Lund                   | Mileage               | 358.45   |
| Mail Services LLC              | Postage               | 1573.11  |
| Massena Implement Co           | Equipment Maintenance | 8.00     |
| McAtee Tire Service Inc        | Vehicle Maintenance   | 322.08   |
| Mediacom                       | Telephone Services    | 1716.27  |
| Meredith Communications LLC KS | Advertisements        | 1070.00  |
| Mid American Energy            | Utilities             | 150.74   |
| Mid Plains Properties LLC      | Rent                  | 400.00   |
| Ted's Cooperative aka Midtown  | Rent                  | 960.00   |
| MLK Real Estate LLC            | Rent                  | 400.00   |
| Nishna Valley Dental           | Dental Care           | 310.00   |
| Nishnabotna Valley R E C       | Utilities             | 1008.30  |
| Mark O'Brien                   | Office Equipment      | 24.55    |
| ODP Business Solutions, LLC    | Office Supplies       | 481.13   |
| The Office Stop                | Office Supplies       | 238.53   |
| Per Mar Security Services Corp | Monitoring Services   | 364.44   |
| Pest Off Pest Control          | Pest Control          | 55.00    |
| Pitney Bowes Inc               | Postage               | 500.00   |
| Postmaster                     | Stamps                | 146.00   |
| Brenda Pottebaum               | Custodial Services    | 1185.00  |
| PRIA                           | Membership Dues       | 60.00    |
| Dan Proehl                     | Cellular Services     | 40.00    |
| Professional Pest Control LLC  | Pest Control          | 288.00   |
| Purchase Power                 | Postage               | 5001.36  |
| Quill Corporation              | Office Supplies       | 722.04   |
| Roland Funeral Services Inc    | Transport             | 492.00   |
| Safariland, LLC                | Supplies              | 215.91   |
| Schumacher Elevator Co         | Elevator Maintenance  | 278.85   |
| Christine Short                | Mileage               | 12.33    |
| SIRWA                          | Utilities             | 30.00    |
| Solutions, Harris Local Gov    | Tech Support          | 18802.50 |
| State Hygienic Laboratory      | Water Testing         | 108.00   |
| Steeple Jack % Jim Staats      | Flag Pole Painting    | 945.00   |
| Stone Office Products          | Office Supplies       | 2335.21  |
| The Shredder Green Resource Ma | Shredding Services    | 84.00    |
| Verizon Wireless               | Cellular Service      | 1482.71  |
| Visa                           | Misc Expenses         | 4190.84  |
| Visual Edge IT                 | Copier Contract       | 490.65   |
| Mary Ward                      | Mileage               | 99.29    |
| Wex Bank (Fleet)               | Fuel                  | 1471.14  |
| Allison Wise CSR-RPR           | Transcripts           | 538.50   |
| General Supplemental Fund      |                       |          |
| Cass County Attorney           | Postage               | 9.68     |
| Cass County Sheriff            | Notices               | 2284.02  |
| Children's Square USA Christia | Juvenile Services     | 933.00   |

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| Crittenton Center Inc          | Emergency Shelter Care   | 326.55    |
| Public Safety Fund             | County Contribution      | 39971.85  |
| Purchase Power                 | Postage                  | 731.19    |
| SEAT Treasurer ISAC            | Registration             | 550.00    |
| Shelby County Auditor          | Rent/Utilities/Custodial | 1595.00   |
| Weimer Law, PC Krisanne Corl W | Juvenile Services        | 2100.00   |
| Rural Services Basic Fund      |                          |           |
| Atlantic News Telegraph        | Publishing               | 53.66     |
| Cappels                        | Supplies                 | 52.14     |
| Cass Co Environ Landfill       | Contribution             | 9630.00   |
| Galls LLC                      | Uniforms                 | 480.94    |
| Gregg Young Automotive         | Vehicle                  | 52224.60  |
| Harkins Service LLC            | Vehicle Maintenance      | 138.90    |
| McAtee Tire Service Inc        | Vehicle Maintenance      | 4594.44   |
| McCunn Specialty Firearms LLC  | Ammunition               | 2570.00   |
| OReilly Auto Parts             | Vehicle Maintenance      | 51.74     |
| Per Mar Security Services Corp | Monitoring Services      | 36.00     |
| Richter & Son Towing Inc       | Towing Service           | 275.00    |
| Secondary Road Fund            | Reimburse Sec Rd Hours   | 60000.00  |
| Sunset Law Enforcement         | Ammunition               | 1876.60   |
| Darrel B Turner, PhD           | Registration             | 750.00    |
| Visa                           | Misc Expenses            | 4811.70   |
| Wex Bank Fleet Services        | Fuel                     | 3490.53   |
| Xtreme Auto                    | Vehicle Maintenance      | 322.80    |
| Secondary Road Fund            |                          |           |
| Agri Drain Corp                | Supplies                 | 150.79    |
| Agriland FS, Inc.              | Supplies                 | 154.50    |
| AgriVision, LLC                | Parts/Service            | 2835.98   |
| Alliant Energy                 | Utilities                | 509.08    |
| Allied Oil & Supply, Inc.      | Oil/Supplies             | 3801.87   |
| Anita Supply Center            | Supplies                 | 171.46    |
| Ascendance Trucks, LLC Corpora | Parts/Repairs            | 36.91     |
| Atlantic Ag & Auto LLC         | Supplies                 | 51.26     |
| Atlantic Motor Supply Inc      | Supplies                 | 1776.69   |
| Atlantic Municipal Utilities   | Utilities                | 295.29    |
| Blaine's Service LLC           | Tire Repairs             | 159.82    |
| Botna Way Ag Supply LLC Nichol | Supplies                 | 772.00    |
| Bower Welding & FabricationLLC | Outside Services         | 797.91    |
| Brown Auto Body LLC            | Parts/Service            | 270.00    |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees          | 3028.75   |
| Cappels                        | Supplies                 | 2052.63   |
| Cass Health                    | Testing                  | 81.00     |
| Dave Christensen               | Reimbursement            | 40.00     |
| Cintas LOC 749                 | Uniforms                 | 232.10    |
| City of Massena                | Reimbursement            | 12338.35  |
| Cook Sanitation                | Sanitary Disposal        | 85.00     |
| Diamond Mowers LLC             | Expendable Parts         | 506.56    |
| Fareway Stores Inc             | Supplies                 | 400.68    |
| Gregg Young Automotive         | Parts/Service            | 1034.50   |
| Griswold Communications        | Telephone Service        | 37.98     |
| Scott Holaday                  | Reimbursement            | 40.00     |
| Curtis Holste                  | Reimbursement            | 40.00     |
| John Deere Financial           | Equipment                | 10850.00  |
| Robert Kirchner                | Reimbursement            | 40.00     |
| Mark Knudsen                   | Reimbursement            | 40.00     |
| Lindeman Tractor, Inc.         | Parts/Service            | 438.17    |
| Lyman Ag Supply Inc.           | Supplies                 | 1838.75   |
| Massena Telephone Company      | Telephone Service        | 33.47     |
| McAtee Tire Service Inc        | Tires/Tire Repair        | 3867.55   |
| Metal Culverts Inc             | Pipe                     | 164104.30 |
| Mid American Energy            | Intersection Lighting    | 6.21      |
| Midwest Wheel Companies, Inc.  | Expendable Parts         | 497.82    |
| Ethan Miller                   | Reimbursement            | 40.00     |
| Jason Mitchell                 | Reimbursement            | 40.00     |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal        | 30.00     |
| Nebraska Iowa Industrial Faste | Supplies                 | 494.22    |
| Nishnabotna Valley R E C       | Intersection Lighting    | 39.21     |
| Olsen Fuel Supply Inc          | Fuel                     | 25540.40  |
| Olsen's Outdoor Power Inc      | Supplies                 | 69.98     |
| Purchase Power                 | Postage                  | 2.76      |
| RDO Truck Center, Co.          | Parts/Service            | 3970.64   |
| Road Builders, Inc.            | Parts/Service            | 16559.07  |
| Schildberg Construction, Inc.  | Rock                     | 151892.76 |
| SIRWA                          | Water                    | 30.00     |
| Andrew Steffen                 | Reimbursement            | 40.00     |
| Stone Office Products          | Office Supplies          | 636.90    |
| Summit Fire Protection         | Outside Services         | 832.75    |

|                                |                           |            |
|--------------------------------|---------------------------|------------|
| Ten Point Construction Co.Inc. | Patching                  | 45245.00   |
| Tiger Mart Griswold Amoco LC   | Fuel                      | 184.80     |
| Truck Center Companies Inc     | Parts/Service             | 679.76     |
| Unity Point Clinic-Occ Med     | Testing                   | 84.00      |
| Verizon Wireless               | Cellular Service          | 243.07     |
| Visa                           | Misc Expenses             | 23.79      |
| Westel Systems                 | Telephone Service         | 37.32      |
| Kyle Wilmeth                   | Reimbursement             | 40.00      |
| Trent Wolken                   | Reimbursement             | 40.00      |
| Ziegler Inc.                   | Parts/Service             | 19300.51   |
| 21st Century Cooperative ATTN: | Fuel                      | 934.61     |
| Sheriff Investigations         |                           |            |
| Visa                           | Misc Expenses             | 14.00      |
| Sheriff Investigations Federal |                           |            |
| Axon Enterprise                | Software Licenses         | 20680.30   |
| Local Option Tax Fund          |                           |            |
| Anita Food Pantry              | Contribution              | 100.00     |
| Atlantic Food Pantry           | Contribution              | 100.00     |
| Brun Ko Farm                   | Plants                    | 200.00     |
| Cass Co Meals on Wheels        | Contribution              | 650.00     |
| Cumberland Care & Share        | Contribution              | 100.00     |
| KJAN                           | Advertising               | 116.19     |
| The Lord's Cupboard            | Contribution              | 100.00     |
| Meredith Communications LLC KS | Advertising               | 250.00     |
| Produce in the Park            | Contribution              | 100.00     |
| Rolling Acres Farm Denise A Ob | Plants                    | 100.00     |
| Co Attorney Special Revenue    |                           |            |
| Bev Groves                     | Office Supplies           | 31.99      |
| Capital Projects               |                           |            |
| Atlantic Municipal Utilities   | Utilities                 | 523.09     |
| 2017 Agribusiness URA-TIF      |                           |            |
| Elite Octane LLC               | Development Agreement     | 370578.61  |
| Local Emergency Mgmt Agency    |                           |            |
| Mike Kennon                    | Fuel/Supplies             | 202.88     |
| Stryker                        | First Aid Equipment       | 11713.68   |
| Verizon Wireless               | Cellular Service          | 81.48      |
| Environmental Control Agn      |                           |            |
| Cappels                        | Supplies                  | 9.75       |
| Cass Health                    | Testing                   | 175.00     |
| Choice Printing LLC            | Office Supplies           | 579.29     |
| Culligan Soft Water Serv       | Water                     | 42.60      |
| Farmers Electric Cooperative   | Utilities                 | 1467.46    |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 21393.70   |
| Ia Dept of Nat Resources       | Work Comp                 | 5611.49    |
| IMWCA                          | Work Comp                 | 4342.00    |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 19460.52   |
| Lindeman Tractor, Inc.         | Parts/Service             | 2.33       |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.10       |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10     |
| Microbac Laboratories, Inc. c/ | Testing Fees              | 657.94     |
| The Office Stop                | Office Supplies           | 139.00     |
| Olsen Fuel Supply Inc          | Fuel                      | 1413.70    |
| Purchase Power                 | Postage                   | 95.50      |
| The Retrofit Companies, Inc.   | Recycling                 | 2141.03    |
| Robert Richert                 | Reimbursement             | 116.76     |
| Rockwell Repair                | Outside Services          | 959.13     |
| Secondary Road Fund            | Reimburse Sec Rd Hours    | 500.00     |
| Unity Point Clinic-Occ Med     | Testing                   | 42.00      |
| Visa                           | Miscellaneous             | 712.67     |
| Consrv LandAcq/Cap Imprvmnt    |                           |            |
| RES Great Lakes LLC            | Native Plants             | 656.46     |
| Visa                           | Misc Expenses             | 328.04     |
| Grand Total                    |                           | 1280083.73 |

At 10:05 a.m. Green moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next meeting July 15, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, July 15, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green seconded, to adopt the consent agenda including:

Minutes from the July 1, 2025 meeting

Claims

All ayes. Motion carried.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report.

Green moved, O'Brien seconded, to retain Ahlers Cooney Attorneys as bond counsel with no annual fee. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Committee reports: Baier on Golden Hills; Pettinger on Healthy Cass; Richter on Local Food Policy Council.

Reports filed: Recorder, Sheriff.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                       |           |
|--------------------------------|-----------------------|-----------|
| Access Systems, Inc.           | Copier Contract       | 145.31    |
| Ahlers Cooney Attorneys        | HR Legal Services     | 1950.00   |
| Akin Building Center           | Supplies              | 24.97     |
| Alliant Energy                 | Utilities             | 153.68    |
| Amazon Business Amazon Capital | Office Supplies       | 405.40    |
| Anita Tribune Co Inc           | Publishing            | 710.48    |
| Atlantic Municipal Utilities   | Utilities             | 1039.05   |
| Atlantic News Telegraph        | Publishing            | 949.97    |
| Sean Berens                    | Cellular Services     | 40.00     |
| Brown Electric Company Inc     | Electrical Repairs    | 2936.54   |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 85.00     |
| Cappels                        | Supplies              | 421.37    |
| Cass County Public Health      | Grants/Subcontract    | 19141.36  |
| Cass Health                    | Medical Care          | 1771.71   |
| Choice Printing LLC            | Office Supplies       | 54.00     |
| Cintas First Aid & Safety D89  | First Aid             | 105.69    |
| City of Atlantic               | Ambulance Services    | 35593.12  |
| Clark's Carpet Cleaners John C | Carpet Cleaning       | 100.00    |
| Continental Fire Spr Co Inc    | Inspection            | 260.00    |
| Cook Sanitation                | Sanitary Disposal     | 195.00    |
| Cott Systems, Inc Valsoft      | Maintenance/License   | 855.00    |
| Culligan Soft Water Serv       | Cooler Rent           | 63.00     |
| Ed's Lawn Equipment            | Equipment Maintenance | 164.00    |
| Five Q Innovations, LLC        | Website Hosting       | 50.00     |
| Griswold American Forsyth Publ | Publishing            | 675.47    |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services     | 5000.00   |
| Hadley Construction LLC        | Concrete              | 1322.00   |
| ICCS                           | Membership Dues       | 1500.00   |
| Iowa Dept of Natural Resources | Water Supply Fee      | 25.00     |
| ISAC                           | Membership Dues       | 6700.00   |
| JJ Design, LLC                 | Uniforms              | 148.20    |
| JMC Housing                    | Rent                  | 500.00    |
| Tracey Marshall                | Lodging/Mileage       | 154.34    |
| McCurdy Investments            | Rent                  | 350.00    |
| Mediacom                       | Telephone Services    | 1715.68   |
| Bernard Pettinger              | Mileage               | 93.53     |
| Brenda Pottebaum               | Custodial Services    | 1140.00   |
| Premier Real Estate Management | Rent                  | 400.00    |
| Purchase Power                 | Postage               | 4.83      |
| Schumacher Elevator Co         | Elevator Maintenance  | 278.85    |
| SIRWA                          | Utilities             | 30.00     |
| Solutions, Harris Local Gov    | Software Licenses     | 118862.82 |

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| Stone Office Products          | Office Supplies        | 243.98    |
| The Shredder Green Resource Ma | Shredding Services     | 84.00     |
| Verizon Wireless               | Cellular Service       | 926.87    |
| Visa                           | Misc Expenses          | 1328.54   |
| Visual Edge IT                 | Copier Contract        | 540.52    |
| W & S Appliance Inc Kendal War | Air Conditioner        | 828.00    |
| Weirich Welding Plus LLC       | Gates                  | 1925.52   |
| Wex Bank (Fleet)               | Fuel                   | 1027.88   |
| General Supplemental Fund      |                        |           |
| Cass County Sheriff            | Notices                | 1422.50   |
| Henry M Adkins & Son Inc       | Election Equipment     | 27156.00  |
| IMWCA                          | Work Comp              | 3423.00   |
| Public Safety Fund             | County Contribution    | 36019.67  |
| Hannah Richter                 | Mileage                | 157.85    |
| SWI Juvenile Emergency         | Juvenile Services      | 31351.66  |
| Taylor Co Sheriff              | Notices                | 60.82     |
| Visa                           | Misc Expenses          | 320.28    |
| Wex Bank (Fleet)               | Fuel                   | 68.77     |
| Rural Services Basic Fund      |                        |           |
| JD Wyman Service               | Vehicle Maintenance    | 94.15     |
| Lexipol LLC                    | Training Materials     | 6849.28   |
| McAtee Tire Service Inc        | Vehicle Maintenance    | 2472.49   |
| OReilly Auto Parts             | Vehicle Maintenance    | 17.75     |
| Visa                           | Misc Expenses          | 5.00      |
| Wex Bank Fleet Services        | Fuel                   | 3745.93   |
| Secondary Road Fund            |                        |           |
| AgriVision, LLC                | Parts/Service          | 622.66    |
| Akin Building Center           | Supplies               | 36.99     |
| Alliant Energy                 | Utilities              | 270.16    |
| Allied Oil & Supply, Inc.      | Oil/Supplies           | 4014.05   |
| Atlantic Ag & Auto LLC         | Supplies               | 126.00    |
| Cintas LOC 749                 | Uniforms               | 202.04    |
| Cook Sanitation                | Sanitary Disposal      | 60.00     |
| Curtis Welding & Fab Inc Curt  | Supplies               | 109.93    |
| Diamond Mowers LLC             | Expendable Parts       | 704.80    |
| Fareway Stores Inc             | Supplies               | 400.68    |
| Fastenal Company               | Supplies               | 131.68    |
| Griswold Communications        | Telephone Service      | 37.92     |
| Hotsy Cleaning Systems Inc     | Supplies               | 162.00    |
| Humboldt Mfg Co                | Supplies               | 623.54    |
| ICEOO                          | Meeting Fees           | 275.00    |
| Jacobsen's Inc of Adair        | Supplies               | 58.00     |
| McAtee Tire Service Inc        | Tires/Tire Repair      | 4563.40   |
| Mid American Energy            | Intersection Lighting  | 6.19      |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal      | 30.00     |
| The Office Stop                | Office Supplies        | 41.88     |
| Olsen Fuel Supply Inc          | Fuel                   | 24491.61  |
| Olsen's Outdoor Power Inc      | Supplies               | 34.99     |
| Rexco Equipment Inc            | New Equipment          | 178108.00 |
| Schildberg Construction, Inc.  | Rock                   | 19812.30  |
| SIRWA                          | Water                  | 30.00     |
| Tiger Mart Griswold Amoco LC   | Fuel                   | 257.13    |
| The University of Iowa Grant A | Outside Services       | 4723.00   |
| Verizon Wireless               | Cellular Service       | 243.07    |
| Visa                           | Misc Expenses          | 1083.58   |
| Westel Systems                 | Telephone Service      | 37.26     |
| Ziegler Inc.                   | Parts/Service          | 1010.34   |
| 21st Century Cooperative ATTN: | Fuel                   | 619.30    |
| Sheriff Investigations         |                        |           |
| Cass County Sheriff            | Utilities              | 650.00    |
| Visa                           | Misc Expenses          | 14.00     |
| Local Option Tax Fund          |                        |           |
| SWIPCO                         | Contribution           | 17087.00  |
| Western Iowa Tourism Reg       | Membership Dues        | 500.00    |
| Capital Projects               |                        |           |
| Camblin Mechanical Inc         | Equipment Installation | 13500.00  |
| Camblin Plumbing & Heat, Inc.  | Repairs                | 11750.00  |
| Local Emergency Mgmt Agency    |                        |           |
| Mike Kennon                    | Fuel/Lodging           | 309.71    |
| Verizon Wireless               | Cellular Service       | 81.48     |
| Visa                           | Misc Expenses          | 27.16     |
| Environmental Control Agn      |                        |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies         | 112.28    |
| Atlantic News Telegraph        | Publishing             | 840.00    |
| Culligan Soft Water Serv       | Water                  | 42.60     |
| Timothy Eilts                  | Reimbursement          | 150.00    |
| Hepler Curbside Recycling Inc  | Contract Hauling       | 16308.18  |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| HLW Engineering Group          | Engineering Services      | 1725.00   |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.08      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Meredith Communications LLC KS | Advertising               | 720.00    |
| Microbac Laboratories, Inc. c/ | Testing Fees              | 6590.88   |
| Nishna Valley Pest Control LLC | Building Maintenance      | 160.00    |
| Olsen Fuel Supply Inc          | Fuel                      | 49.22     |
| Visa                           | Miscellaneous             | 728.75    |
| Ziegler Inc.                   | Parts/Service             | 4421.38   |
| Grand Total                    |                           | 645048.15 |

At 10:00 a.m. Richter moved, Green seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting August 5, 2025.

---

Steve Baier, Chairperson

---

Attest: Kathy Somers, County Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, July 29, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter (by Zoom), Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green seconded, to adopt the consent agenda.

All ayes. Motion carried.

O'Brien moved, Pettinger seconded, to approve of Resolution 2024--29, Resolution to Award Contract. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

O'Brien moved, Green seconded, to approve FY25/26 wage for Sheriff Office Assistant, Mandy Parks. Ayes: Baier, Green, Richter, O'Brien, Pettinger. Nays: none. Motion carried.

O'Brien moved, Pettinger seconded, to approve issuance of a credit card to Cass County Environmental Control Director, Chris Jahnke. Ayes: Baier, Green, Richter, O'Brien, Pettinger. Nays: none. Motion carried.

Green moved, Pettinger seconded, to approve Resolution 2025-30, To Designate Voting Representatives for the Iowa State Association of Counties. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Tracey Marshall, Cass County Treasurer, submitted the quarterly report. Motion to table until next meeting.

At 9:25a.m. O'Brien moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, August 5, 2025.

---

Steve Baier, Chairperson

---

Attest: Brook Lilly, Auditor's Clerk

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, August 5, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, Pettinger seconded, to adopt the consent agenda including:

- Minutes from July 15, 2025 meeting
- Minutes from July 29, 2025 meeting
- Claims

All ayes. Motion carried.

Green moved, O'Brien seconded, to approve the credit card limit of \$2500 for Cass County Environmental Control Agency Director Chris Jahnke . All ayes. Motion carried.

Richter moved, Green seconded, accepted recommendation by Shana Platt Cass County Assessor allow/disallow military, homestead, homestead 65 and disabled veteran tax credits and exemptions. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, O'Brien seconded, to accept the Veteran's Commission's recommendation to move forward with updating Ordinance 7, Veterans Emergency Assistance Program. All ayes. Motion carried.

Mitch Holmes, Cass County Veteran Affairs Executive Director, presented the quarterly report.

Micah Lee, Cass County Conservation Executive Director, presented the quarterly report.

Debbie Schuler, Cass County Mental Health & General Relief Coordinator, presented the June and July monthly report.

Reports filed: Recorder, Clerk of Court, and Sheriff.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                     |         |
|--------------------------------|---------------------|---------|
| Access Systems, Inc.           | Copier Contract     | 1501.42 |
| Access Systems, Inc.           | Service Agreement   | 135.78  |
| Adobe Systems Incorporated     | Software License    | 6695.88 |
| Ahlers Cooney Attorneys        | HR Legal Services   | 2550.00 |
| Alliant Energy                 | Utilities           | 252.16  |
| Anita Supply Center            | Custodial Supplies  | 800.35  |
| Atlantic Municipal Utilities   | Utilities           | 2603.86 |
| Camblin Plumbing & Heat, Inc.  | Repairs             | 288.26  |
| Cappels                        | Supplies            | 54.98   |
| Cass County Public Health      | Grants              | 1500.00 |
| Cass Health                    | Coroner Call        | 250.00  |
| Century Link                   | Telephone Services  | 651.31  |
| Choice Printing LLC            | Office Supplies     | 7.50    |
| City of Lewis                  | Utilities           | 248.62  |
| Dalton D Cook                  | Rent                | 500.00  |
| Amanda Darrow                  | Mileage             | 368.50  |
| Terry Duggan                   | Mileage             | 23.13   |
| Farmers Electric Cooperative   | Utilities           | 52.29   |
| Griswold American Forsyth Publ | Publishing          | 348.46  |
| Griswold Communications        | Telephone Service   | 295.78  |
| Preston Harter                 | Rent                | 78.00   |
| Mitch Holmes                   | Mileage             | 243.62  |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions       | 68.25   |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions | 4143.57 |
| Jacobsen's Inc of Adair        | Supplies            | 78.00   |
| Mediacom                       | Telephone Services  | 1298.38 |
| Mid American Energy            | Utilities           | 226.25  |
| Midwest Regional Dive Team     | Membership Dues     | 100.00  |
| Nishna Valley Cycle            | Trailer             | 5000.00 |
| Nishnabotna Valley R E C       | Utilities           | 960.34  |
| Pitney Bowes Inc               | Postage             | 165.54  |

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| Postmaster                     | Postage                | 78.00     |
| Dan Proehl                     | Cellular Services      | 40.00     |
| Rick's Auto Clinic Inc         | Vehicle Maintenance    | 72.42     |
| Christine Short                | Mileage                | 12.33     |
| State Hygienic Laboratory      | Water Testing          | 93.50     |
| The Shredder Green Resource Ma | Shredding Services     | 84.00     |
| Verizon Wireless               | Cellular Service       | 555.76    |
| General Supplemental Fund      |                        |           |
| Weimer Law, PC Krisanne Corl W | Juvenile Services      | 2100.00   |
| Rural Services Basic Fund      |                        |           |
| Cappels                        | Supplies               | 40.98     |
| Galls LLC                      | Uniforms               | 175.00    |
| Richter & Son Towing Inc       | Towing Service         | 275.00    |
| Secondary Road Fund            |                        |           |
| Agri Drain Corp                | Supplies               | 55.66     |
| AgriVision, LLC                | Parts/Service          | 71.53     |
| Alliant Energy                 | Utilities              | 262.14    |
| Atlantic Ag & Auto LLC         | Supplies               | 69.68     |
| Atlantic Motor Supply Inc      | Supplies               | 2701.01   |
| Atlantic Municipal Utilities   | Utilities              | 264.95    |
| Atlantic News Telegraph        | Publishing             | 201.99    |
| Barco Municip Prod Inc         | Supplies               | 780.28    |
| Camblin Mechanical Inc         | Supplies               | 12.96     |
| Cappels                        | Supplies               | 570.59    |
| Dave Christensen               | Reimbursement          | 40.00     |
| Dan's Sanitation Danny Winther | Sanitary Disposal      | 60.00     |
| Clarke Gerlock                 | Crop Damages           | 144.38    |
| Gus Construction Co Inc        | Outside Services       | 1926.00   |
| Scott Holaday                  | Reimbursement          | 40.00     |
| Curtis Holste                  | Reimbursement          | 40.00     |
| Hotsy Cleaning Systems Inc     | Supplies               | 382.16    |
| Iowa Dept of Transportation    | Outside Services       | 50.00     |
| JJ Design, LLC                 | Supplies               | 456.50    |
| Robert Kirchner                | Reimbursement          | 40.00     |
| Mark Knudsen                   | Reimbursement          | 40.00     |
| Lindeman Tractor, Inc.         | Parts/Service          | 2628.33   |
| Massena Telephone Company      | Telephone Service      | 34.29     |
| McAtee Tire Service Inc        | Tires/Tire Repair      | 525.97    |
| Ethan Miller                   | Reimbursement          | 40.00     |
| Jason Mitchell                 | Reimbursement          | 40.00     |
| Nishnabotna Valley R E C       | Intersection Lighting  | 36.07     |
| Olsen's Outdoor Power Inc      | Supplies               | 88.34     |
| Richter & Son Towing Inc       | Towing Service         | 4266.00   |
| Jason Rouse Rouse Rentals LLC  | Crop Damages           | 144.38    |
| Andrew Steffen                 | Reimbursement          | 40.00     |
| Stork Fencing                  | ROW Damages            | 2506.60   |
| Ten Point Construction Co.Inc. | Outside Services       | 495145.50 |
| Unity Point Clinic-Occ Med     | Testing                | 42.00     |
| The University of Iowa Grant A | Outside Services       | 6966.00   |
| Kyle Wilmeth                   | Reimbursement          | 40.00     |
| Trent Wolken                   | Reimbursement          | 40.00     |
| Wyman's Carquest Wyman Auto Pa | Supplies               | 78.97     |
| Ziegler Inc.                   | Parts/Service          | 39663.99  |
| Sheriff Investigations         |                        |           |
| Brian Iwersen C/O Mindy Iwerse | Court Order            | 763.00    |
| Cameron Ward                   | Property Damages       | 388.78    |
| Local Option Tax Fund          |                        |           |
| Cass Co Ag & Ed Association    | Contribution           | 36000.00  |
| Cass Co Meals on Wheels        | Contribution           | 650.00    |
| Senior Citizens of Cass County | Contribution           | 3723.00   |
| Cass Health                    | Contribution           | 9000.00   |
| Hungry Canyons Alliance Inc    | Membership Dues        | 5000.00   |
| Capital Projects               |                        |           |
| Atlantic Municipal Utilities   | Utilities              | 587.29    |
| Valley Business Park Interest  |                        |           |
| Cass/Atlantic Development Corp | Contribution           | 7500.00   |
| Local Emergency Mgmt Agency    |                        |           |
| City of Council Bluffs City Tr | Hazmat 28E Agreement   | 3281.75   |
| Mike Kennon                    | Fuel/Supplies          | 119.42    |
| Environmental Control Agn      |                        |           |
| Cappels                        | Supplies               | 287.46    |
| Champlin Tire Recycling, Inc.  | Tire Disposal          | 2708.83   |
| Farmers Electric Cooperative   | Utilities              | 1472.49   |
| Hepler Curbside Recycling Inc  | Contract Hauling       | 486.36    |
| Iowa Waste Services LLC        | Waste Disposal Fees    | 17298.39  |
| Secondary Road Fund            | Reimburse Sec Rd Hours | 500.00    |
| The Tune-up Inn, L.C.          | Parts/Service          | 270.44    |

|                                |               |           |
|--------------------------------|---------------|-----------|
| Ziegler Inc.                   | Parts/Service | 191.75    |
| 21st Century Cooperative ATTN: | Propane       | 3000.00   |
| Grand Total                    |               | 688782.45 |

At 10:15a.m. Pettinger moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting August 12, 2025.

---

Steve Baier, Chairperson

---

Attest: Brook Lilly, Auditor's Clerk

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, August 26, 2025**

The Cass County Board of Supervisors met in regular session at 9:01 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, O'Brien seconded, to adopt the consent agenda including:

Minutes from the August 5, 2025 meeting

Claims

All ayes. Motion carried.

Public Comments: Craig Meyer presented with questions on property assessment, in Lewis. Cass County Assessor, Shana Platt, present, to acknowledge the concerns regarding values and taxes on property.

Representative for Cass/Guthrie County Environmental Health, presented the monthly report.

Cass County Treasurer, Tracey Marshall, gave Quarterly Financial Report.

Richter moved, O'Brien seconded to set public hearing to amend Ordinance 7, Veterans Emergency Assistance Program:

- September 16, 2025, 9:05 AM
- October 7, 2025, 9:05AM

Green moved, Richter seconded, to approve up to \$19,000 for renovation of the park shelter at Cold Springs

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Report by Hannah Richter, Cass County Auditor's Clerk, on results of the August 25, 2025 Post Election Audit of the Special City of Lewis Absentee Precinct

First-tier canvass of the 2025 Special City of Lewis Election results, signed by Cass County Board of Supervisors.

Committee reports: Baier on Juvenile Detention; Pettinger on Southwest Mental Health; Richter on Southlawn Cemetery; O'Brien on Cass County Conservation and Landfill.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Access Systems, Inc.           | Copier Contract       | 283.66   |
| Access Systems, Inc.           | Service Agreement     | 278.04   |
| Amazon Business Amazon Capital | Office Supplies       | 57.93    |
| Anita Tribune Co Inc           | Publishing            | 663.42   |
| Atlantic Municipal Utilities   | Utilities             | 1201.48  |
| Atlantic News Telegraph        | Publishing            | 851.73   |
| Audubon County Sheriff         | Notice                | 53.15    |
| Sean Berens                    | Cellular Services     | 40.00    |
| Black Hills Energy             | Utilities             | 41.56    |
| Brown Electric Company Inc     | Electrical Repairs    | 246.40   |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 1138.87  |
| Cappels                        | Supplies              | 593.17   |
| Cass Co Environ Landfill       | Sanitary Disposal     | 45.00    |
| Cass County Public Health      | Grants                | 2600.00  |
| Cass County Sheriff            | Notices               | 175.40   |
| Cass Health                    | Coroner Call          | 350.00   |
| City of Atlantic               | Ambulance Services    | 18230.63 |
| City of Lewis                  | Utilities             | 412.78   |
| Cook Sanitation                | Sanitary Disposal     | 195.00   |
| Culligan Soft Water Serv       | Cooler Rent           | 63.00    |
| DAIDA                          | Software Service      | 325.00   |
| Ed's Lawn Equipment            | Equipment Maintenance | 522.00   |
| Fareway Stores Inc             | Food and Provisions   | 327.53   |
| Feick's Plumbing & Services    | Repair                | 854.95   |
| Five Q Innovations, LLC        | Website Hosting       | 50.00    |
| Griswold American Forsyth Publ | Publishing            | 296.50   |

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services     | 5000.00  |
| Hy-Vee, Inc. Accounts Receivab | Supplies              | 5.99     |
| IACVS Attn: Tammy Rausch       | Dues                  | 50.00    |
| Iowa State Medical Examiner De | Autopsies             | 6943.41  |
| Iowa Western Community College | Registration          | 175.00   |
| Jalas Enterprises Inc-Subway   | Catering              | 53.39    |
| Mail Services LLC              | Postage               | 732.78   |
| McAtee Tire Service Inc        | Equipment Maintenance | 32.39    |
| Mediacom                       | Telephone Services    | 1722.27  |
| ODP Business Solutions, LLC    | Office Supplies       | 236.95   |
| Pest Off Pest Control          | Pest Control          | 55.00    |
| Brenda Pottebaum               | Custodial Services    | 1217.00  |
| Quill Corporation              | Office Supplies       | 619.90   |
| Schildberg Construction, Inc.  | Rock                  | 757.44   |
| Schmidt Family Funeral Home    | Indigent Burial       | 1500.00  |
| Schumacher Elevator Co         | Elevator Maintenance  | 278.85   |
| Secure Shred Solutions         | Shredding Services    | 59.00    |
| SIRWA                          | Utilities             | 30.00    |
| Solutions, Harris Local Gov    | Tech Support          | 3.00     |
| Stone Office Products          | Office Supplies       | 499.90   |
| Verizon Wireless               | Cellular Service      | 896.76   |
| Visa                           | Misc Expenses         | 3279.93  |
| Visual Edge IT                 | Copier Contract       | 636.68   |
| W & S Appliance Inc Kendal War | Air Conditioner       | 464.00   |
| Wex Bank (Fleet)               | Fuel                  | 1401.79  |
| 1776 Excavating                | Septic Pumping        | 500.00   |
| General Supplemental Fund      |                       |          |
| Atlantic News Telegraph        | Publishing            | 169.59   |
| Cass County Sheriff            | Notices               | 1654.70  |
| Griswold American Forsyth Publ | Publishing            | 58.41    |
| IMWCA                          | Work Comp             | 3423.00  |
| ISAC                           | Registration          | 25.00    |
| Polk County Sheriff Civil Divi | Notice                | 38.40    |
| Visa                           | Misc Expenses         | 2342.75  |
| Rural Services Basic Fund      |                       |          |
| Atlantic Ag & Auto LLC         | Vehicle Maintenance   | 11.78    |
| Iowa Western Community College | Registration          | 275.00   |
| McAtee Tire Service Inc        | Vehicle Maintenance   | 241.64   |
| Sioux Precision Alex Bakker    | Supplies              | 200.00   |
| Visa                           | Misc Expenses         | 873.48   |
| Dennis Vogl                    | Mileage               | 149.41   |
| Wex Bank Fleet Services        | Fuel                  | 3767.82  |
| Xtreme Auto                    | Vehicle Maintenance   | 28.04    |
| Secondary Road Fund            |                       |          |
| Agri Drain Corp                | Supplies              | 281.26   |
| AgriVision, LLC                | Parts/Service         | 2161.63  |
| Akin Building Center           | Supplies              | 49.09    |
| Alliant Energy                 | Utilities             | 322.91   |
| Anita Supply Center            | Supplies              | 1.84     |
| Atlantic Ag & Auto LLC         | Supplies              | 53.80    |
| Blaine's Service LLC           | Tire Repair/Supplies  | 269.05   |
| Botna Way Ag Supply LLC Nichol | Supplies              | 927.50   |
| Bower Welding & FabricationLLC | Outside Services      | 4127.60  |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees       | 6227.75  |
| Cintas LOC 749                 | Uniforms              | 252.55   |
| Construction & Aggregate Prod  | Supplies              | 12.00    |
| Cook Sanitation                | Sanitary Disposal     | 60.00    |
| DIAL Attn: AST Renewal         | AST Tanks             | 100.00   |
| Farm Service Coop              | Supplies              | 140.00   |
| Griswold Communications        | Telephone Service     | 37.92    |
| Gus Construction Co Inc        | Contract Payment      | 13138.09 |
| Henningsen Constr Co Inc       | Cold Patch            | 259.00   |
| Interstate Battery Systems of  | Expendable Parts      | 159.82   |
| Iowa Prison Industries         | Signs                 | 4150.00  |
| ISAC                           | Meeting Fees          | 260.00   |
| Lindeman Tractor, Inc.         | Parts/Service         | 819.69   |
| McAtee Tire Service Inc        | Tires/Tire Repair     | 2853.42  |
| Mid American Energy            | Intersection Lighting | 6.22     |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal     | 30.00    |
| Nishnabotna Valley R E C       | Intersection Lighting | 36.07    |
| Olsen Fuel Supply Inc          | Fuel                  | 8183.62  |
| RDO Truck Center, Co.          | Parts/Service         | 448.00   |
| Road Machinery & Supplies Co   | Parts/Service         | 232.46   |
| Schildberg Construction, Inc.  | Rock                  | 64633.62 |
| SIRWA                          | Water                 | 30.00    |
| Tiger Mart Griswold Amoco LC   | Fuel                  | 70.00    |
| Truck Center Companies Inc     | Parts/Service         | 451.61   |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Verizon Wireless               | Cellular Service          | 237.03    |
| Visa                           | Misc Expenses             | 17.93     |
| Westel Systems                 | Telephone Service         | 37.26     |
| Wyman's Carquest Wyman Auto Pa | Supplies                  | 68.40     |
| Ziegler Inc.                   | Parts/Service             | 1825.51   |
| 21st Century Cooperative ATTN: | Fuel                      | 728.82    |
| Sheriff Investigations         |                           |           |
| Visa                           | Misc Expenses             | 14.00     |
| Local Emergency Mgmt Agency    |                           |           |
| Mike Kennon                    | Fuel/Supplies             | 52.96     |
| Verizon Wireless               | Cellular Service          | 78.46     |
| Environmental Control Agn      |                           |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 1010.78   |
| Cappels                        | Supplies                  | 6.99      |
| Cass Health                    | Testing                   | 166.00    |
| Culligan Soft Water Serv       | Water                     | 42.60     |
| First Whitney Bank& Trust      | Letter of Credit          | 3300.00   |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services         | 1500.00   |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 18511.03  |
| HLW Engineering Group          | Engineering Services      | 2782.50   |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 20762.65  |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.08      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Microbac Laboratories, Inc. c/ | Testing Fees              | 249.80    |
| Olsen Fuel Supply Inc          | Fuel                      | 1186.24   |
| Rockwell Repair                | Outside Services          | 3508.93   |
| Schildberg Construction, Inc.  | Rock                      | 739.82    |
| Ziegler Inc.                   | Parts/Service             | 209.45    |
| Grand Total                    |                           | 238298.51 |

At 10:20a.m. Richter moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting September 9, 2025.

---

Steve Baier, Chairperson

---

Attest: Brook Lilly, Auditor's Clerk

**Minutes  
Cass County Board of Supervisors  
Tuesday, September 9, 2025**

The Cass County Board of Supervisors met in regular session at 9:03 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Richter seconded, to adopt the consent agenda including:

Minutes from the August 26, 2025 meeting,

Special Class C Retail Alcohol License for Quiet Creek Cabins, LLC, retroactive to September 8, 2025,

Special Class B Retail Alcohol License for 21<sup>st</sup> Century Cooperative C Store.

All ayes. Motion carried.

AUDITOR'S NOTE: The following public hearing was scheduled and published to take place on Tuesday, September 16, 2025, but it was added to the agenda for this meeting. As a result, the following actions relating to Ordinance 7 are not official actions according to Iowa Code 331.302. The Board of Supervisors will hold the official public hearing on September 16, 2025 as scheduled and published.

At 9:10 a.m., Baier recessed for the first public hearing on updating Ordinance 7, Veterans Emergency Assistance Program. O'Brien moved, Richter seconded, to close the public hearing. All ayes. Motion carried. At 9:14 a.m., Baier closed the public hearing.

Richter moved, Green seconded, approval of Ordinance 7, Veterans Emergency Assistance Program on the first reading. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, Pettinger seconded, to waive the second reading of Ordinance 7, Veterans Emergency Assistance Program. A third reading was not necessary because a summary had been published. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Committee reports: Green and O'Brien on Landfill; Richter and Pettinger on Healthy Cass and Local Food Policy Council.

Reports filed: Recorder and Sheriff.

At 9:50 a.m. Richter moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next meeting September 16, 2025.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

## **Minutes**

### **Cass County Board of Supervisors**

**Tuesday, September 16, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, Pettinger seconded, to adopt the consent agenda including:

Minutes from the September 9, 2025 meeting

Claims from September 1 – 15, 2025

All ayes. Motion carried.

At 9:05 a.m., Baier recessed for the first public hearing on revising Ordinance Number 7, Veterans Emergency Assistance Program. Richter moved, Green seconded, to close the public hearing. All ayes. Motion carried. At 9:06 a.m., Baier closed the public hearing.

Richter moved, Green seconded, to approve the first reading of Ordinance Number 7, Veterans Emergency Assistance Program. Ayes: Green, O'Brien, Richter, Pettinger, Baier. Nays: None. Motion carried.

Green moved, Pettinger seconded, to waive the statutory rule requiring Ordinance 7 to be considered and voted on for passage at two board meetings prior to the meeting at which it is to be finally passed be suspended. Ayes: Green, O'Brien, Richter, Pettinger, Baier. Nays: None. Motion carried.

Green moved, Pettinger seconded that Ordinance 7 be given its final consideration and that it be adopted. Ayes: Green, O'Brien, Richter, Pettinger, Baier. Nays: None. Motion carried.

Green moved, Pettinger seconded, to approve a request from Noble Initiative Foundation to loan \$300,000, at zero interest, from the Valley Business Park fund for a term of 18 months. After discussion, Green amended his motion to approve a request from Noble Initiative Foundation to loan \$300,000, at zero interest, from the Valley Business Park fund for a term of two years. Ayes: Green, O'Brien, Richter, Pettinger. Nays: None. Abstained: Baier. Motion carried.

Green moved, Pettinger seconded, approval of Resolution Number 2025-31, Terminating the Cass County Cass-Audubon Border Economic Development Urban Renewal Plan and Ending the Cass County Cass-Audubon Border Economic Development Urban Renewal Area (also known as the Valley Business Park Urban Renewal Area). Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, O'Brien seconded, approval of Resolution Number 2025-32, Terminating the Cass County Amazing Energy Urban Renewal Plan and Ending the Cass County Amazing Energy Urban Renewal Area. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green seconded, to approve Ordinance 40, Repealing Ordinance No. 27 Providing for the Division of Taxes Levied on Taxable Property in the Valley Business Park Urban Renewal Area (also known as the Cass County Cass-Audubon Border Economic Development Urban Renewal Area), and that the ordinance be given its first consideration and that it be adopted. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green seconded to waive the statutory rule requiring said ordinance to be considered and voted on for passage at two Board meetings prior to the meeting at which it is to be finally passed. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, Green seconded, that Ordinance 40 be given its final consideration and that it be adopted. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Richter moved, Green seconded, to approve Ordinance 41, Repealing Ordinance No. 28 Providing for the Division of Taxes Levied on Taxable Property in the Amazing Energy Urban Renewal Area, and that the ordinance be given its first consideration and that it be adopted. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, O'Brien seconded, to waive the statutory rule requiring said ordinance to be considered and voted on for passage at two Board meetings prior to the meeting at which it is to be finally passed. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, Pettinger seconded, that Ordinance 41 be given its final consideration and that it be adopted. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, O'Brien seconded, to approve the Cass County Segregation of Duties Policy. All ayes. Motion carried.

Green moved, O'Brien seconded, to approve Federal Aid Agreement, Project No. BROS-CO15(90)—8J-15, Bridge Replacement on Jasper Road. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Richter moved, Pettinger seconded, to appoint Amy Smith to the Cass County Local Food Policy Council to fill a vacancy for the term of January 1, 2023 – December 31, 2026. All ayes. Motion carried.

Committee reports: Richter on food pantry statistics, O'Brien and Richter on Southlawn Cemetery.

**Reports filed: Clerk of Court**

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                           |         |
|--------------------------------|---------------------------|---------|
| Access Systems, Inc.           | Copier Contract           | 288.56  |
| Alliant Energy                 | Utilities                 | 34.03   |
| Amazon Business Amazon Capital | Office Supplies           | 182.18  |
| Anita Supply Center            | Custodial Supplies        | 1014.47 |
| Anita Tribune Co Inc           | Publishing                | 331.94  |
| Atlantic Fire Department       | Inspection                | 102.00  |
| Atlantic Municipal Utilities   | Utilities                 | 1390.18 |
| Atlantic News Telegraph        | Publishing                | 307.80  |
| Sean Berens                    | Cellular Services         | 40.00   |
| Bill Osbahr Properties LLC     | Rent                      | 500.00  |
| Camblin Plumbing & Heat, Inc.  | Repairs                   | 127.50  |
| Cappels                        | Supplies                  | 409.48  |
| Cass County Public Health      | Grants                    | 2486.65 |
| Cass County Sheriff            | Notices                   | 178.60  |
| Cass County Treasurer          | Property Taxes            | 1178.00 |
| Cintas First Aid & Safety D89  | First Aid                 | 208.69  |
| Cook Sanitation                | Sanitation                | 195.00  |
| Cott Systems, Inc Valsoft      | Maintenance/License       | 855.00  |
| Culligan Soft Water Serv       | Cooler Rent               | 63.00   |
| DAIDA                          | Software Service          | 325.00  |
| Ed's Lawn Equipment            | Equipment Maintenance     | 550.00  |
| Fareway Stores Inc             | Food and Provisions       | 23.88   |
| Five Q Innovations, LLC        | Website Hosting           | 50.00   |
| Green Acres Lawn & Landscaping | Lawn Care                 | 225.00  |
| Griswold American Forsyth Publ | Publishing                | 285.46  |
| Griswold Communications        | Telephone Service         | 292.49  |
| Guthrie County Public Health   | Grants                    | 6531.94 |
| ISCTA IA State Co Treasurers A | Registration              | 100.00  |
| Mail Services LLC              | Postage                   | 847.23  |
| Tracey Marshall                | Cellular Service/Supplies | 127.88  |
| McAtee Tire Service Inc        | Vehicle Maintenance       | 156.90  |
| Mediacom                       | Telephone Services        | 425.30  |
| Ted's Cooperative aka Midtown  | Rent                      | 700.00  |
| Pest Off Pest Control          | Pest Control              | 55.00   |
| Brenda Pottebaum               | Custodial Services        | 1220.00 |
| Dan Proehl                     | Cellular Services         | 40.00   |
| Rigid Edge Exteriors           | Roof Repair               | 7323.09 |
| Ryan South R & C Rentals       | Rent                      | 637.00  |
| Schumacher Elevator Co         | Elevator Maintenance      | 278.85  |
| SIRWA                          | Utilities                 | 30.00   |
| Tabetha Smith                  | Registration              | 225.00  |
| Solutions, Harris Local Gov    | Tech Support              | 168.42  |
| State Hygienic Laboratory      | Water Testing             | 38.00   |
| Stone Office Products          | Office Supplies           | 20.74   |
| Verizon Wireless               | Cellular Service          | 896.84  |
| Visa                           | Misc Expenses             | 2222.34 |
| Visual Edge IT                 | Copier Contract           | 578.72  |

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| W & S Appliance Inc Kendal War | Repairs                  | 245.00    |
| Wex Bank (Fleet)               | Fuel                     | 1328.21   |
| MHDS Reimbursable Expense      |                          |           |
| Access Systems, Inc.           | Copier Contract          | 204.85    |
| General Supplemental Fund      |                          |           |
| Cass County Sheriff            | Notices                  | 1135.20   |
| IMWCA                          | Work Comp                | 3423.00   |
| Public Safety Fund             | County Contribution      | 72215.50  |
| Shelby County Auditor          | Rent/Utilities/Custodial | 2044.50   |
| Sheryl Sunderman               | PEO Compensation         | 32.50     |
| Visa                           | Misc Expenses            | 534.24    |
| Rural Services Basic Fund      |                          |           |
| Cass Co Environ Landfill       | Contribution             | 9630.00   |
| Galls LLC                      | Uniforms                 | 209.93    |
| McAttee Tire Service Inc       | Vehicle Maintenance      | 617.52    |
| OReilly Auto Parts             | Vehicle Maintenance      | 33.26     |
| Visa                           | Misc Expenses            | 297.02    |
| Wex Bank Fleet Services        | Fuel                     | 3632.20   |
| Opioid Settlement              |                          |           |
| Zion Integrated Behavioral Hea | Opioid Funding           | 20000.00  |
| Secondary Road Fund            |                          |           |
| Agri Drain Corp                | Supplies                 | 53.29     |
| AgriLand FS, Inc.              | Bulk Fuel                | 6326.31   |
| AgriVision, LLC                | Parts/Service            | 4144.18   |
| Alliant Energy                 | Utilities                | 295.15    |
| Atlantic Ag & Auto LLC         | Supplies                 | 71.73     |
| Boes Repair Inc                | Parts/Service            | 416.36    |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees          | 14797.43  |
| Cintas LOC 749                 | Uniforms                 | 202.04    |
| Cook Sanitation                | Sanitary Disposal        | 60.00     |
| Diamond Mowers LLC             | Expendable Parts         | 449.58    |
| Griswold Communications        | Telephone Service        | 37.92     |
| Hotsy Cleaning Systems Inc     | Supplies                 | 197.75    |
| Housby Mack Inc                | Parts/Service            | 618.17    |
| ICEOO                          | Meeting Fees             | 275.00    |
| IDALS Pesticide Bureau-IDALS   | Continuing Ed            | 315.00    |
| ISAC                           | Meeting Fees             | 325.00    |
| Kimball Midwest                | Supplies                 | 364.20    |
| McAttee Tire Service Inc       | Tires/Tire Repair        | 1557.27   |
| Mid American Energy            | Intersection Lighting    | 6.23      |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal        | 30.00     |
| Nishnabotna Valley R E C       | Intersection Lighting    | 410.41    |
| Oldcastle Infrastructure       | Supplies                 | 1090.76   |
| Olsen Fuel Supply Inc          | Fuel                     | 8999.00   |
| Olsen's Outdoor Power Inc      | Supplies                 | 33.99     |
| Road Builders, Inc.            | Parts/Service            | 235.95    |
| Schildberg Construction, Inc.  | Rock                     | 131641.87 |
| SIRWA                          | Water                    | 30.00     |
| Tiger Mart Griswold Amoco LC   | Fuel                     | 69.72     |
| Verizon Wireless               | Cellular Service         | 237.07    |
| Visa                           | Misc Expenses            | 2564.56   |
| Westel Systems                 | Telephone Service        | 37.26     |
| Wyman's Carquest Wyman Auto Pa | Supplies                 | 28.49     |
| Ziegler Inc.                   | Parts/Service            | 1067.91   |
| 21st Century Cooperative ATTN: | Fuel                     | 213.04    |
| Spec.Resource Enhancement      |                          |           |
| Schildberg Construction, Inc.  | Rock                     | 4040.74   |
| Sheriff Investigations         |                          |           |
| Visa                           | Misc Expenses            | 14.00     |
| Local Option Tax Fund          |                          |           |
| Cass Co Meals on Wheels        | Contribution             | 650.00    |
| Cass County Historical Museum  | Contribution             | 9000.00   |
| Meredith Communications LLC KS | Advertising              | 500.00    |
| Visa                           | Misc Expenses            | 46.09     |
| Capital Projects               |                          |           |
| Cass County Treasurer          | Property Taxes           | 8021.07   |
| Local Emergency Mgmt Agency    |                          |           |
| Mike Kennon                    | Fuel/Supplies            | 54.75     |
| Verizon Wireless               | Cellular Service         | 78.52     |
| Environmental Control Agn      |                          |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies           | 1758.49   |
| Cappels                        | Supplies                 | 5.99      |
| Culligan Soft Water Serv       | Water                    | 31.40     |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services        | 4000.00   |
| Hepler Curbside Recycling Inc  | Contract Hauling         | 18835.53  |
| HLW Engineering Group          | Engineering Services     | 1510.00   |
| Ia Dept of Nat Resources       | Solid Waste Fee          | 8427.67   |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Iowa Waste Services LLC        | Waste Disposal Fees       | 20086.85  |
| JJ Design, LLC                 | Supplies                  | 303.00    |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.08      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Nishna Valley Pest Control LLC | Building Maintenance      | 160.00    |
| Olsen Fuel Supply Inc          | Fuel                      | 1497.68   |
| Olsen's Outdoor Power Inc      | New Equipment             | 3300.00   |
| Rockwell Repair                | Outside Services          | 6039.60   |
| Consrv LandAcq/Cap Imprvmnt    |                           |           |
| Schwig Outdoors                | Boat Ramp                 | 1868.00   |
| Grand Total                    |                           | 417450.29 |

At 10:22 a.m. O'rien moved, Richter second, to adjourn. All ayes. Meeting adjourned.

Next regular meeting Tuesday, October 7, 2025.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, October 7, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green seconded, to adopt the consent agenda as amended including minutes of the September 30, 2025 meeting. All ayes. Motion carried.

Public comments included safety concerns about leasing the Willow Heights facility.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report.

Curtis Hamstra, CJCO with the 4<sup>th</sup> District Juvenile Court Services, presented lease options in Shelby County for the juvenile court services offices that are shared by Cass, Audubon, Shelby and Harrison Counties.

O'Brien moved, Richter seconded, approval of Resolution Number, 2025-33 to Contribute \$2,500,000 Toward the Vision Atlantic Child Care Facility. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

O'Brien moved, Pettinger seconded, to set the date and time for Public Hearing to vacate a section of Keystone Road between 610 and 620<sup>th</sup> Streets for October 21, 2025, at 9:30 A.M. All ayes. Motion carried.

Green moved, Richter seconded, to set the date and time for Public Hearing to vacate an untraveled section of Jasper Road on the north line of the northeast quarter of the northeast quarter of Section 19 in Washington Township for October 21, 2025, at 9:35 AM. All ayes. Motion carried.

Richter moved, Pettinger seconded, to consider a resolution to vacate an untraveled portion of Buck Creek Road in the southeast quarter of the southeast quarter of Section 30 in Pymosa Township at the October 21, 2025, meeting. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Debbie Schuler, Cass County Mental Health & General Relief Coordinator, presented the monthly reports for August and September.

Committee reports: Baier on Southwest Iowa Juvenile Detention.

Reports filed: Recorder, Sheriff.

At 11:08 a.m. Green moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next meeting October 21, 2025.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

## Minutes

### Cass County Board of Supervisors

Tuesday, October 21, 2025

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter (by Zoom), Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green seconded, to adopt the consent agenda including:

- Minutes from the October 7, 2025 meeting
- Special Class C Retail Alcohol License for WineTime, LLC, Massena, IA
- Claims from October 1-15, 2025

All ayes. Motion carried.

Curtis Hamstra, CJCO with the 4<sup>th</sup> District Juvenile Court Services presented lease options for shared office space in Shelby County, but no action was taken.

The board discussed leasing Willow Heights (the former county farm) to a residential facility. Public input was received. No action was taken.

At 9:33 a.m., Baier recessed for the public hearing to consider vacating a section of Cass County Secondary Road described as:

That portion of Keystone Road, established as Road #8 of 1910, commencing 33 feet east of the N ¼ corner of Section 29, T76N, R36W, Grove Township, thence running along said section line approximately 2,585 feet east to a point 33 feet west of the NE corner of said section. Said road segment is 40 feet wide and centered on said section line and contains 2.37 acres.

O'Brien moved, Green seconded, to close the public hearing. All ayes. Motion carried. At 9:34 a.m., Baier closed the public hearing.

Pettinger moved, Green seconded, to approve Resolution Number 2025-34, Vacating a County Road Easement, Portion of Keystone Road. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

At 9:35 a.m., Baier recessed for the public hearing to consider vacating a section of Cass County Secondary Road described as:

That portion of Jasper Road, established as Road #56 of 1872, commencing 33 feet east of the NW Corner NE ¼ NE ¼ of Section 19, T76N, R37W, Washington Township, thence running approximately 1,340 feet east to the NE corner of said section. Said road segment is 40 feet wide centered on said section line and contains 1.23 acres.

Green moved, Pettinger seconded, to close the public hearing. All ayes. Motion carried. At 9:39 a.m., Baier closed the public hearing.

O'Brien moved, Green seconded, to approve Resolution Number 2025-35, Vacating a County Road Easement, Portion of Jasper Road. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

The Library Association presented their annual report.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Green moved, O'Brien seconded, to abate all taxes, penalty and interest on parcel # 300005488001000, owned by the City of Atlantic, as recommended by the County Treasurer in accordance with Iowa Code 445.63. All ayes. Motion carried.

Green moved, O'Brien seconded, to abate taxes on 1980 mobile home VIN number 14102330, Lot 74, that is no longer on the site in accordance with Iowa Code 445.16. All ayes. Motion carried.

Green moved, Pettinger seconded, to table consideration/approval of promotions and pay raises for County Treasurer's Clerks Stacie Linfor and Amanda Darrow. All ayes. Motion carried.

Micah Lee, Cass County Conservation Executive Director, presented the September 30, 2025 quarterly report.

Committee reports: Baier on Juvenile detention; Green and O'Brien on landfill.

Baier drew attention the annual weed commissioner's report that must be signed and sent to Iowa Department of Agriculture and Land Stewardship.

Reports filed: Clerk of Court and Weed Commissioner.

The following claims were approved, and the auditor authorized to issue checks for the same:

|                                |                      |          |
|--------------------------------|----------------------|----------|
| General Basic Fund             |                      |          |
| Access Systems, Inc.           | Copier Contract      | 230.32   |
| Alliant Energy                 | Utilities            | 106.19   |
| Anita Tribune Co Inc           | Publishing           | 797.43   |
| Atlantic Municipal Utilities   | Utilities            | 1145.75  |
| Atlantic News Telegraph        | Publishing           | 914.86   |
| Sean Berens                    | Cellular Services    | 40.00    |
| Camblin Plumbing & Heat, Inc.  | Repairs              | 1504.39  |
| Cappels                        | Supplies             | 313.99   |
| Cass County Sheriff            | Notices              | 255.10   |
| Cass Health                    | Coroner Call         | 800.00   |
| CDW Government, Inc            | Equipment            | 3468.97  |
| Central Iowa Dist. Inc.        | Custodial Supplies   | 705.00   |
| City of Atlantic               | Ambulance Services   | 18230.63 |
| City of Lewis                  | Utilities            | 46.67    |
| Cook Sanitation                | Sanitation Services  | 195.00   |
| Cott Systems, Inc Valsoft      | Maintenance/License  | 855.00   |
| Culligan Soft Water Serv       | Cooler Rent          | 63.00    |
| DAIDA                          | Software Service     | 325.00   |
| Terry Duggan                   | Mileage              | 23.13    |
| Fareway Stores Inc             | Food and Provisions  | 383.47   |
| Five Q Innovations, LLC        | Website Hosting      | 50.00    |
| Griswold American Forsyth Publ | Publishing           | 488.05   |
| Guthrie Co EnvironmentalHealth | Monthly Service      | 7909.20  |
| Guthrie County Public Health   | Grants               | 3665.05  |
| ISAC                           | Registration         | 550.00   |
| Erik Johnson                   | Coroner Call         | 250.00   |
| Laverty Sanitation Brandon Lav | Sanitation Service   | 224.00   |
| Mail Services LLC              | Postage              | 760.41   |
| McAttee Tire Service Inc       | Tire Repair          | 75.00    |
| Mediacom                       | Telephone Services   | 424.58   |
| Meredith Communications LLC KS | Advertisements       | 744.00   |
| ODP Business Solutions, LLC    | Office Supplies      | 34.60    |
| Brenda Pottebaum               | Custodial Services   | 1140.00  |
| Dan Proehl                     | Cellular Services    | 40.00    |
| Professional Pest Control LLC  | Pest Control         | 288.00   |
| Quill Corporation              | Office Supplies      | 69.99    |
| Roland Funeral Services Inc    | Indigent Burial      | 1500.00  |
| Schmidt Family Funeral Home    | Transport            | 700.00   |
| Schumacher Elevator Co         | Elevator Maintenance | 278.85   |
| Christine Short                | Mileage              | 12.33    |
| SIRWA                          | Utilities            | 30.00    |
| Caleb Smith                    | Mileage              | 92.86    |
| Verizon Wireless               | Cellular Service     | 897.03   |
| Visa                           | Misc Expenses        | 2015.05  |
| Visual Edge IT                 | Copier Contract      | 200.16   |
| Wex Bank (Fleet)               | Fuel                 | 937.60   |
| MHDS Reimburseable Expense     |                      |          |
| Access Systems, Inc.           | Copier Contract      | 42.50    |
| General Supplemental Fund      |                      |          |
| Cass County EMA                | Contribution         | 75000.00 |
| Cass County Sheriff            | Notices              | 1400.75  |
| Henry M Adkins & Son Inc       | Election Supplies    | 10809.89 |
| IMWCA                          | Work Comp            | 3423.00  |
| Montgomery County Sheriff      | Notices              | 42.00    |
| Public Safety Fund             | County Contribution  | 37993.06 |
| SWI Juvenile Emergency         | Juvenile Services    | 31351.66 |
| Rural Services Basic Fund      |                      |          |
| Harkins Service LLC            | Vehicle Maintenance  | 507.35   |
| Horizon Jet Wash               | Vehicle Maintenance  | 70.00    |
| Iowa Dept of Public Safety ATT | Registration         | 250.00   |
| Visa                           | Misc Expenses        | 627.31   |
| Wex Bank Fleet Services        | Fuel                 | 3665.57  |
| Xtreme Auto                    | Vehicle Maintenance  | 79.05    |
| Secondary Road Fund            |                      |          |
| AgriLand FS, Inc.              | Bulk Fuel            | 6488.04  |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| AgriVision, LLC                | Parts/Service             | 1227.33   |
| Alliant Energy                 | Utilities                 | 191.11    |
| Anita Supply Center            | Supplies                  | 8.14      |
| Atlantic Ag & Auto LLC         | Supplies                  | 509.45    |
| Botna Way Ag Supply LLC Nichol | Supplies                  | 5376.00   |
| Browns Shoe Fit                | Safety Supplies           | 2070.95   |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees           | 8196.23   |
| Cass Health                    | Testing                   | 27.00     |
| Cintas LOC 749                 | Uniforms                  | 216.16    |
| Cook Sanitation                | Sanitary Disposal         | 60.00     |
| Denco Highway Const Corp       | Crack Filling             | 32111.04  |
| Dixon Construction Co          | Contract Payment          | 177369.25 |
| Duke Aerial Equipment Inc Duke | Outside Services          | 1808.64   |
| Henningsen Constr Co Inc       | Cold Patch                | 390.25    |
| JJ Design, LLC                 | Supplies                  | 42.25     |
| Lindeman Tractor, Inc.         | Parts/Service             | 1555.85   |
| Massena Telephone Company      | Telephone Service         | 33.67     |
| McAtee Tire Service Inc        | Tires/Tire Repair         | 16587.30  |
| Mid American Energy            | Intersection Lighting     | 6.26      |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal         | 30.00     |
| Murphy Tractor & Equip, Inc.   | Parts/Service             | 2409.70   |
| Olsen Fuel Supply Inc          | Fuel                      | 10441.92  |
| Alice Ray                      | Miscellaneous             | 124.61    |
| Road Builders, Inc.            | Parts/Service             | 753.83    |
| Schildberg Construction, Inc.  | Rock                      | 103148.36 |
| SIRWA                          | Water                     | 30.00     |
| Tiger Mart Griswold Amoco LC   | Fuel                      | 54.91     |
| Ultimate Lawn & Power LLC      | Outside Services          | 14.99     |
| Unity Point Clinic-Occ Med     | Testing                   | 210.00    |
| Verizon Wireless               | Cellular Service          | 237.09    |
| Westel Systems                 | Telephone Service         | 37.46     |
| Wyman's Carquest Wyman Auto Pa | Supplies                  | 412.11    |
| Ziegler Inc.                   | Parts/Service             | 3184.26   |
| 21st Century Cooperative ATTN: | Fuel                      | 903.11    |
| Sheriff Investigations         |                           |           |
| Cass County Attorney           | Forfeited Funds           | 410.60    |
| Iowa Dept of Justice           | Forfeited Funds           | 410.60    |
| Visa                           | Misc Expenses             | 427.76    |
| Local Option Tax Fund          |                           |           |
| Cass Co Meals on Wheels        | Contribution              | 650.00    |
| Meredith Communications LLC KS | Advertisements            | 150.00    |
| Visa                           | Misc Expenses             | 25.99     |
| EMS Trust Fund 422D.6          |                           |           |
| Midwest Medical Transport      | Ambulance Services        | 54691.88  |
| Capital Projects               |                           |           |
| Green Acres Lawn & Landscaping | Lawn Care                 | 1375.00   |
| Valley Business Park Interest  |                           |           |
| Cass/Atlantic Development Corp | Contribution              | 7500.00   |
| Local Emergency Mgmt Agency    |                           |           |
| Mike Kennon                    | Fuel/Supplies             | 61.92     |
| Verizon Wireless               | Cellular Service          | 78.55     |
| Environmental Control Agn      |                           |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 138.54    |
| Atlantic Tire & Wheel          | Tires/Tire Repair         | 949.60    |
| Auditor of State of Iowa Rob S | Auditing Services         | 175.00    |
| Cappels                        | Supplies                  | 21.58     |
| Cass Health                    | Testing                   | 211.00    |
| Champlin Tire Recycling, Inc.  | Tire Disposal             | 1723.30   |
| Culligan Soft Water Serv       | Water                     | 42.60     |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 19354.96  |
| HLW Engineering Group          | Engineering Services      | 2368.00   |
| Ia Dept Agriculture & Land Ste | Scale License             | 84.00     |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 21179.30  |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.14      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| The Office Stop                | Office Supplies           | 180.94    |
| Olsen Fuel Supply Inc          | Fuel                      | 263.25    |
| The Retrofit Companies, Inc.   | Recycling                 | 2661.09   |
| Sindt Const & Tiling LLC       | Outside Services          | 12580.00  |
| Visa                           | Miscellaneous             | 617.70    |
| Weirich Welding Plus LLC       | Outside Services          | 218.28    |
| Ziegler Inc.                   | Parts/Service             | 147.97    |
| Grand Total                    |                           | 724176.72 |

At 11:34 a.m. O'Brien moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting Wednesday, November 12, 2025.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

**Wednesday, November 12, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, O'Brien seconded, to adopt the consent agenda as amended (remove the County Engineers' report) including:

- Minutes from the October 21, 2025, meeting
- Claims from October 16-31, 2025

All ayes. Motion carried.

Green moved, Pettinger seconded, to contribute \$500 to Iowa State Association of Counties (ISAC) for an amicus brief presentation to the US supreme court. All ayes. Motion carried.

O'Brien moved, Richter seconded, to acknowledge receipt of recommendations from the Cass County Zoning Commission and set the date of Public Hearing for December 2, 2025, at 9:05 AM to consider an application for zoning change by Robert and Karen Davis from Suburban Rural to Agricultural. All ayes. Motion carried.

O'Brien moved, Pettinger seconded, to acknowledge receipt of recommendations from the Cass County Zoning Commission and set the date of Public Hearing for December 2, 2025, at 9:10 AM to consider an application for zoning change by Kelly Wise from Agricultural to Business. All ayes. Motion carried.

Richter moved, Pettinger seconded, to approve the fiscal year 2024-2025 Urban Renewal Report [Iowa Code 331.403(3), 357H.9(2) and 384.22(2)]. All ayes. Motion carried.

The board discussed the lease agreement with Department of Corrections, Fourth Judicial District for the annex space at 601 Walnut St, Suite 1, Atlantic, IA. No action was taken.

The board considered promotions and pay raises for two County Treasurer's Clerks, but no action was taken.

Mitch Holmes, Cass County Veteran Affairs Executive Director, presented the quarterly report for July through September.

The board conducted the first-tier canvass of the November 4, 2025 City/School Election. Pettinger moved, Richter seconded, approval of Resolution 2025-36, Certification (Canvass) of the November 4, 2025 Cass County City/School Election Results. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Reports of Supervisors and Committees: Richter on trails, Local Food Policy Council, Thriving Families; Baier on Golden Hills.

Reports filed: Clerk of Court, Recorder, Sheriff

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                 |                       |          |
|---------------------------------|-----------------------|----------|
| Access Systems, Inc.            | Copier Contract       | 1246.21  |
| Access Systems, Inc.            | Service Agreement     | 135.78   |
| Ahlers Cooney Attorneys         | HR Legal Services     | 1092.00  |
| Alliant Energy                  | Utilities             | 254.48   |
| Amazon Business Amazon Capital  | Office Supplies       | 81.75    |
| Atlantic Locker Service         | Food and Provisions   | 546.00   |
| Atlantic Municipal Utilities    | Utilities             | 2205.15  |
| Blaine Behnken                  | Mileage               | 227.80   |
| Black Hills Energy              | Utilities             | 46.11    |
| Blaine's Service LLC            | Equipment Maintenance | 29.35    |
| Bower Welding & Fabrication LLC | Equipment Maintenance | 155.00   |
| Camblin Plumbing & Heat, Inc.   | Repairs               | 153.75   |
| Cappels                         | Supplies              | 113.04   |
| Cass Co Ag & Ed Association     | Contribution          | 40000.00 |
| Cass County Public Health       | Grants                | 604.77   |
| Cass Health                     | Coroner Call          | 889.40   |

|                                |                       |           |
|--------------------------------|-----------------------|-----------|
| Central Iowa Dist. Inc.        | Custodial Supplies    | 110.00    |
| Century Link                   | Telephone Services    | 646.11    |
| Continental Fire Spr Co Inc    | Inspection            | 260.00    |
| Cost Advisory Services, Inc    | Professional Services | 4450.00   |
| City of Cumberland             | Utilities             | 292.62    |
| Ed's Lawn Equipment            | Equipment Maintenance | 75.00     |
| Farmers Electric Cooperative   | Utilities             | 47.80     |
| Richard Govig                  | Mileage               | 18.09     |
| Griswold American Forsyth Publ | Publishing            | 204.78    |
| Griswold Communications        | Telephone Service     | 293.90    |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions         | 160.92    |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions   | 992.18    |
| ISSDA Financial Administration | Membership            | 175.00    |
| Jocebee Apts Tracey Bell, Mana | Rent                  | 925.00    |
| Judith Kennedy                 | Mileage               | 144.72    |
| McDermott & Son Roofing Co LLC | Building Maintenance  | 2500.00   |
| Mediacom                       | Telephone Services    | 1279.96   |
| Mid American Energy            | Utilities             | 88.68     |
| Nishnabotna Valley R E C       | Utilities             | 455.22    |
| The Office Stop                | Office Supplies       | 43.44     |
| OReilly Auto Parts             | Vehicle Maintenance   | 196.92    |
| Pest Off Pest Control          | Pest Control          | 55.00     |
| Bernard Pettinger              | Mileage               | 99.96     |
| Pitney Bowes Inc               | Postage               | 501.61    |
| Premier Real Estate Management | Rent                  | 250.00    |
| Quill Corporation              | Office Supplies       | 640.90    |
| Secure Shred Solutions         | Shredding Services    | 59.00     |
| Mark Smith                     | Mileage               | 114.57    |
| Sandra Sothman                 | Mileage               | 201.67    |
| State Hygienic Laboratory      | Water Testing         | 100.00    |
| Stone Office Products          | Office Supplies       | 56.69     |
| The Shredder Green Resource Ma | Shredding Services    | 84.00     |
| Verizon Wireless               | Cellular Service      | 451.04    |
| Visual Edge IT                 | Copier Contract       | 528.00    |
| 1776 Excavating                | Repair and Recovery   | 1386.32   |
| 21st Century Cooperative ATTN: | Propane               | 1627.24   |
| General Supplemental Fund      |                       |           |
| Griswold American Forsyth Publ | Publishing            | 358.88    |
| Sandra Sothman                 | PEO Compensation      | 78.22     |
| Storey Kenworthy               | Office Supplies       | 713.90    |
| Sheryl Sunderman               | PEO Compensation      | 75.94     |
| Weimer Law, PC Krisanne Corl W | Juvenile Services     | 2100.00   |
| Rural Services Basic Fund      |                       |           |
| Galls LLC                      | Uniforms              | 203.20    |
| ISSDA Financial Administration | Membership            | 250.00    |
| Secondary Road Fund            |                       |           |
| Agriland FS, Inc.              | Bulk Fuel             | 10438.59  |
| AgriVision, LLC                | Parts/Service         | 70.27     |
| Alliant Energy                 | Utilities             | 239.74    |
| Anita Supply Center            | Supplies              | 9.58      |
| Atlantic Motor Supply Inc      | Supplies              | 1546.89   |
| Atlantic Municipal Utilities   | Utilities             | 270.01    |
| Brown Auto Body LLC            | Outside Services      | 4460.32   |
| Cappels                        | Supplies              | 802.78    |
| Dave Christensen               | Reimbursement         | 40.00     |
| Curtis Welding & Fab Inc Curt  | Supplies              | 2327.00   |
| Dixon Construction Co          | Contract Payment      | 163712.33 |
| Farm Service Coop              | Supplies              | 942.50    |
| Griswold Communications        | Telephone Service     | 38.12     |
| Henningsen Constr Co Inc       | Cold Patch            | 175.00    |
| Scott Holaday                  | Reimbursement         | 40.00     |
| Curtis Holste                  | Reimbursement         | 40.00     |
| Iowa Dept of Transportation    | Continuing Ed         | 120.00    |
| Iowa Prison Industries         | Signs                 | 2980.60   |
| Robert Kirchner                | Reimbursement         | 40.00     |
| Mark Knudsen                   | Reimbursement         | 40.00     |
| Massena Telephone Company      | Telephone Service     | 33.67     |
| McAtee Tire Service Inc        | Tires/Tire Repair     | 610.97    |
| Metal Culverts Inc             | Pipe                  | 10323.40  |
| Ethan Miller                   | Reimbursement         | 40.00     |
| Jason Mitchell                 | Reimbursement         | 40.00     |
| Nishnabotna Valley R E C       | Intersection Lighting | 39.16     |
| Olsen's Outdoor Power Inc      | Supplies              | 34.99     |
| RDO Truck Center, Co.          | Parts/Service         | 1829.22   |
| Rexco Equipment Inc            | New Equipment         | 1500.00   |
| Road Builders, Inc.            | Parts/Service         | 586.09    |
| SIRWA                          | Water                 | 30.00     |

|                               |                        |           |
|-------------------------------|------------------------|-----------|
| Andrew Steffen                | Reimbursement          | 40.00     |
| Stone Office Products         | Office Supplies        | 173.99    |
| Ultimate Lawn & Power LLC     | Supplies               | 9.98      |
| Van Wall Equipment, Inc       | New Equipment          | 24000.00  |
| Kyle Wilmeth                  | Reimbursement          | 40.00     |
| Trent Wolken                  | Reimbursement          | 40.00     |
| Ziegler Inc.                  | Parts/Service          | 340.87    |
| Capital Projects              |                        |           |
| Atlantic Motor Supply Inc     | Supplies               | 70.31     |
| Atlantic Municipal Utilities  | Utilities              | 414.00    |
| Professional Pest Control LLC | Pest Control           | 239.00    |
| Local Emergency Mgmt Agency   |                        |           |
| Mike Kennon                   | Fuel/Supplies          | 110.73    |
| Environmental Control Agn     |                        |           |
| Farmers Electric Cooperative  | Utilities              | 1503.88   |
| Feick's Plumbing & Services   | Outside Services       | 701.36    |
| The Office Stop               | Office Supplies        | 36.00     |
| Overhead Door Company Inc     | Outside Services       | 434.00    |
| Rockwell Repair               | Outside Services       | 900.00    |
| Secondary Road Fund           | Reimburse Sec Rd Hours | 500.00    |
| Grand Total                   |                        | 304032.42 |

At 10:15 a.m. O'Brien moved, Pettinger second, to adjourn. All ayes. Meeting adjourned.

Next meeting November 18, 2025.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

**Friday, November 14, 2025**

The Cass County Board of Supervisors met in special session at 4:00 p.m. in the courthouse board room with members present: Mark O'Brien, chair (by Zoom); Stephen Green, Wendy Richter, and Bernard Pettinger (by phone). Absent: Steve Baier.

Richter moved, Green seconded, to adopt the agenda. All ayes. Motion carried.

Richter moved, Pettinger seconded, to order a recount of the Atlantic School District Director At-Large race from the November 4, 2025 City/School Election based on a qualifying request from candidate Justin Williams who received less than 1% difference of the votes cast than the winner in accordance with House File 928, effective July 1, 2025, to be held Monday, November 17, 2025 at 9:00 AM. All ayes. Motion carried.

No other recounts were requested.

At 4:04 p.m. Green moved, Richter second, to adjourn. All ayes. Meeting adjourned.

---

Mark O'Brien, Chair

---

Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, November 18, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien (by Zoom) and Bernard Pettinger. Absent: none.

Green moved, Pettinger seconded, to adopt the consent agenda including:

Minutes from the November 12, 2025, meeting

Claims from November 1-15, 2025

All ayes. Motion carried.

The board considered reinstating the compensation board but chose to take no action, leaving the board of supervisors to serve as the compensation board in accordance with SF 2442.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report.

Richter moved, Green seconded, to extend the Department of Corrections, Fourth Judicial District Lease of 601 Walnut, Suite 1 on a month-by-month basis through June 2026. All ayes. Motion carried.

Mark Knudsen, Maintenance Superintendent for Secondary Roads, reviewed current road and equipment projects.

Green moved, Pettinger seconded, approval of Resolution 2025-37 Second-Tier Certification (Canvass) of November 4, 2025, Cass County City/School Election Results. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Committee reports: Pettinger on mental health; Green on EMS.

Reports filed: County Auditor's Certification of the Post-Election Audit of the November 4, 2025, City/School Election.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                     |          |
|--------------------------------|---------------------|----------|
| Access Systems, Inc.           | Copier Contract     | 145.31   |
| Access Systems, Inc.           | Service Agreement   | 926.88   |
| Ahlers Cooney Attorneys        | HR Legal Services   | 1950.00  |
| Amazon Business Amazon Capital | Office Supplies     | 266.70   |
| Anita Tribune Co Inc           | Publishing          | 326.28   |
| Mark and Stacy Armstrong       | Rent                | 500.00   |
| Atlantic Municipal Utilities   | Utilities           | 1324.25  |
| Atlantic News Telegraph        | Publishing          | 940.62   |
| B and C Electric LLC           | Repairs             | 221.00   |
| Sean Berens                    | Cellular Services   | 40.00    |
| Bob Barker Company Inc         | Provisions          | 101.30   |
| Brown Electric Company Inc     | Electrical Repairs  | 429.23   |
| Cappels                        | Supplies            | 348.39   |
| Cass County Public Health      | Subcontract         | 18048.29 |
| Cass County Sheriff            | Notices             | 157.70   |
| Cass Health                    | Medical Care        | 190.00   |
| Central Iowa Dist. Inc.        | Custodial Supplies  | 590.00   |
| Judy Collins                   | Office Supplies     | 21.36    |
| Cook Sanitation                | Sanitary Disposal   | 195.00   |
| Cott Systems, Inc Valsoft      | Maintenance/License | 855.00   |
| Culligan Soft Water Serv       | Cooler Rent         | 63.00    |
| DAIDA                          | Software Service    | 325.00   |
| Fareway Stores Inc             | Food and Provisions | 5.99     |
| Feld Security                  | Inspection          | 439.00   |
| Green Acres Lawn & Landscaping | Lawn Care           | 225.00   |
| Griswold American Forsyth Publ | Publishing          | 520.17   |
| Guthrie Co EnvironmentalHealth | Monthly Service     | 7669.22  |
| Guthrie County Public Health   | Service Agreement   | 4143.69  |
| Iowa County Attorneys Assoc    | Registration        | 90.00    |
| Erik Johnson                   | Medical Examiner    | 250.00   |
| Lora Kanning                   | Mileage             | 179.77   |

|                                |                           |          |
|--------------------------------|---------------------------|----------|
| Kristy Libby                   | Registration/Lodging      | 408.68   |
| Mail Services LLC              | Postage                   | 585.23   |
| Tracey Marshall                | Lodging/Mileage           | 315.26   |
| Mediacom                       | Telephone Services        | 425.95   |
| Pest Off Pest Control          | Pest Control              | 55.00    |
| Brenda Pottebaum               | Custodial Services        | 1345.00  |
| Debbie Schuler                 | Mileage                   | 140.50   |
| Schumacher Elevator Co         | Elevator Maintenance      | 278.85   |
| SIRWA                          | Utilities                 | 30.00    |
| Stone Office Products          | Office Supplies           | 114.02   |
| Verizon Wireless               | Cellular Service          | 896.98   |
| Visa Banker's Bank             | Misc Expenses             | 1410.19  |
| Visual Edge IT                 | Copier Contract           | 869.71   |
| Wex Bank (Fleet)               | Fuel                      | 1304.20  |
| MHDS Reimbursable Expense      |                           |          |
| Debbie Schuler                 | Mileage                   | 263.83   |
| General Supplemental Fund      |                           |          |
| Anita Tribune Co Inc           | Publishing                | 553.13   |
| Mary Anstey                    | PEO Compensation          | 276.58   |
| Atlantic News Telegraph        | Publishing                | 648.08   |
| Ian Barrs                      | PEO Compensation          | 77.50    |
| Marsha Borders                 | PEO Compensation          | 255.00   |
| Cass County Sheriff            | Notices                   | 1575.50  |
| Michael Collins                | PEO Compensation          | 260.36   |
| Virginia Coughlin              | PEO Compensation          | 225.00   |
| Terri Duggan                   | PEO Compensation          | 289.03   |
| Mary Dunn                      | PEO Compensation          | 266.25   |
| Karleen Evans                  | PEO Compensation          | 251.25   |
| Deb Field                      | PEO Compensation          | 265.00   |
| John Fleming                   | PEO Compensation          | 268.75   |
| Linda Fritz                    | PEO Compensation          | 94.30    |
| Susan Gautreaux-Souder         | PEO Compensation          | 309.66   |
| Anieta Gregory                 | PEO Compensation          | 270.28   |
| Tina Hansen                    | PEO Compensation          | 225.00   |
| Dee Harrison                   | PEO Compensation          | 278.94   |
| Janet Hascall                  | PEO Compensation          | 240.00   |
| Shauna Holaday                 | PEO Compensation          | 347.00   |
| Lori A Holste                  | PEO Compensation          | 282.60   |
| Mary Lou Hoskins               | PEO Compensation          | 276.44   |
| IMWCA                          | Work Comp                 | 5297.00  |
| Iowa Secretary of State        | Maintenance Fees          | 1697.85  |
| Angela Johnson                 | PEO Compensation          | 278.54   |
| Doyle Karas                    | PEO Compensation          | 350.74   |
| Julie Kennon                   | PEO Compensation          | 259.38   |
| Sherry Kramer                  | PEO Compensation          | 255.00   |
| Laura Andersen                 | Transcripts               | 39.50    |
| Mail Services LLC              | Postage                   | 10989.64 |
| Deborah McBee                  | PEO Compensation          | 297.60   |
| Carolyn Modrell                | PEO Compensation          | 276.44   |
| Vicki Nordskog                 | PEO Compensation          | 292.06   |
| Betty Pope                     | PEO Compensation          | 267.73   |
| Pottawattamie Co Sheriff       | Notices                   | 120.00   |
| Public Safety Fund             | County Contribution       | 37689.23 |
| Lorrie Rasmussen               | PEO Compensation          | 255.00   |
| JoBeth Reynolds                | Precinct Official Compens | 321.81   |
| Kimberlee Sears                | PEO Compensation          | 276.25   |
| Sandra Sothman                 | PEO Compensation          | 321.18   |
| Michal South                   | PEO Compensation          | 286.09   |
| Phyllis Stakey                 | PEO Compensation          | 300.82   |
| Sheryl Sunderman               | PEO Compensation          | 268.02   |
| Kristin Thornton               | PEO Compensation          | 260.36   |
| Treasurer State of Iowa        | Indigent Defense          | 1641.00  |
| Visa Banker's Bank             | Misc Expenses             | 130.99   |
| Cheryl Wessels                 | PEO Compensation          | 103.94   |
| Peggy Wheatley                 | PEO Compensation          | 337.89   |
| Julie Williamson               | PEO Compensation          | 96.98    |
| Sharon Woodward                | PEO Compensation          | 287.42   |
| Brenda Zellmer                 | PEO Compensation          | 245.36   |
| Rural Services Basic Fund      |                           |          |
| Cappels                        | Supplies                  | 11.98    |
| Galls LLC                      | Uniforms                  | 181.77   |
| Gregg Young Automotive         | Vehicle Maintenance       | 7119.54  |
| Horizon Jet Wash               | Vehicle Maintenance       | 140.00   |
| ISSDA Financial Administration | Registration              | 150.00   |
| McAtee Tire Service Inc        | Vehicle Maintenance       | 986.14   |
| OReilly Auto Parts             | Vehicle Maintenance       | 76.97    |
| Richter & Son Towing Inc       | Towing Service            | 225.00   |

|                                 |                           |           |
|---------------------------------|---------------------------|-----------|
| Visa Banker's Bank              | Misc Expenses             | 2065.94   |
| Wex Bank Fleet Services         | Fuel                      | 3842.59   |
| Xtreme Auto                     | Vehicle Maintenance       | 1504.40   |
| Secondary Road Fund             |                           |           |
| Agriland FS, Inc.               | Bulk Fuel                 | 7864.88   |
| AgriVision, LLC                 | Parts/Service             | 378.86    |
| Akin Building Center            | Supplies                  | 28.38     |
| Alliant Energy                  | Utilities                 | 274.87    |
| Allied Oil & Supply, Inc.       | Oil/Supplies              | 442.05    |
| Anita Supply Center             | Supplies                  | 253.23    |
| Atlantic Ag & Auto LLC          | Supplies                  | 2.71      |
| Atlantic News Telegraph         | Publishing                | 47.29     |
| Barco Municip Prod Inc          | Signs                     | 259.10    |
| Boes Repair Inc                 | Outside Services          | 105.00    |
| CCL Supply, LLC                 | Supplies                  | 462.66    |
| Central Iowa Ready Mix, Inc.    | Supplies                  | 313.00    |
| Cintas LOC 749                  | Uniforms                  | 274.22    |
| Cook Sanitation                 | Sanitary Disposal         | 60.00     |
| Farm Service Coop               | Supplies                  | 94.25     |
| Gregg Young Automotive          | Parts/Service             | 96.64     |
| ICEA                            | Meeting Fee               | 800.00    |
| Interstate Battery Systems of   | Expendable Parts          | 445.33    |
| Iowa State University           | Meeting Fees              | 170.00    |
| Logan Contractors Supply, Inc   | Supplies                  | 394.24    |
| McAtee Tire Service Inc         | Tires/Tire Repair         | 3756.36   |
| Mid American Energy             | Intersection Lighting     | 6.27      |
| MTS, Inc. M & K Mills Tree Ser  | Sanitary Disposal         | 30.00     |
| Olsen Fuel Supply Inc           | Fuel                      | 8375.38   |
| Overhead Door Company Inc       | Building Maintenance      | 926.25    |
| Pattison Sand Company, LLC      | Supplies                  | 1860.60   |
| RDO Truck Center, Co.           | Parts/Service             | 1152.80   |
| Steinbeck & Sons Inc.           | Propane                   | 1398.00   |
| Tiger Mart Griswold Amoco LC    | Fuel                      | 63.00     |
| Truck Center Companies Inc      | Parts/Service             | 1122.56   |
| Verizon Wireless                | Cellular Service          | 237.09    |
| Westel Systems                  | Telephone Service         | 37.68     |
| Wyman's Carquest Wyman Auto Pa  | Supplies                  | 56.99     |
| Ziegler Inc.                    | Parts/Service             | 1187.05   |
| 21st Century Cooperative ATTN:  | Fuel                      | 570.71    |
| Sheriff Investigations          |                           |           |
| Visa Banker's Bank              | Misc Expenses             | 14.00     |
| EMS Trust Fund 422D.6           |                           |           |
| Midwest Medical Transport       | Ambulance Services        | 54691.88  |
| Capital Projects                |                           |           |
| Atlantic Ag & Auto LLC          | Supplies                  | 140.15    |
| Visa Banker's Bank              | Misc Expenses             | 34.97     |
| Local Emergency Mgmt Agency     |                           |           |
| Mike Kennon                     | Fuel/Supplies             | 147.17    |
| Verizon Wireless                | Cellular Service          | 78.59     |
| Environmental Control Agn       |                           |           |
| Cappels                         | Supplies                  | 64.33     |
| Champlin Tire Recycling, Inc.   | Tire Disposal             | 3365.86   |
| Culligan Soft Water Serv        | Water                     | 31.40     |
| Gronewold Bell & Kyhnn & Co, PC | Auditing Services         | 3813.56   |
| Hepler Curbside Recycling Inc   | Contract Hauling          | 18147.92  |
| Iowa Waste Services LLC         | Waste Disposal Fees       | 20102.21  |
| Marne/Elk Horn Telephone        | Telephone Service         | 4.14      |
| Massena Telephone Company       | Telephone/Internet Servic | 163.10    |
| Nishna Valley Pest Control LLC  | Building Maintenance      | 160.00    |
| Olsen Fuel Supply Inc           | Fuel                      | 1533.87   |
| Rockwell Repair                 | Outside Services          | 3629.57   |
| Visa Banker's Bank              | Miscellaneous             | 353.24    |
| Ziegler Inc.                    | Parts/Service             | 1821.15   |
| Grand Total                     |                           | 278859.91 |

At 9:41 a.m. Pettinger moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting December 2, 2025.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, December 2, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

O'Brien moved, Pettinger seconded, to adopt the consent agenda as amended (remove discussion of Willow Heights lease) including:

Minutes from the November 18, 2025 meeting

Claims from November 16-30, 2025

All ayes. Motion carried.

Pettinger moved, Green seconded, to allow/disallow Family Farm credits as recommended by the county assessor in accordance with Iowa Code Chapter 425A for taxes collectible in Fiscal Year 2026-2027. All ayes. Motion carried.

Richter moved, O'Brien seconded, approval of Resolution 2025-38, Resolution to Abate or Compromise Tax by entering into an agreement with the City of Atlantic to abate all taxes penalties and interest collectible in accord with Iowa Code 445.16 subject to Atlantic taking possession of the following parcels:

300005263001003

303004831001000

305012568001010

Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Pettinger moved, Green seconded, to acknowledge receipt of recommendations from the Cass County Zoning Commission and set the date of Public Hearing for December 16, 2025 at 9:05 AM to consider an application for zoning change by Karen Davis from SR (Suburban Residential) to AG (General Agriculture) for the following property:

A parcel of land located in the S ½ of the SE ¼ of Section 25, Township 74 North, Range 37 West (Pleasant Township) of the 5<sup>th</sup> P.M., Cass County, Iowa. The parcel number is 240003738003001 and the address is 59708 Yankton Rd.

All ayes. Motion carried.

Pettinger moved, O'Brien seconded, to acknowledge receipt of recommendations from the Cass County Zoning Commission and set the date of Public Hearing for December 16, 2025 at 9:05 AM (in consecutive order to the previous public hearing) to consider an application for zoning change by Kelly Wise from AG (General Agriculture) to B (Business) for the following property:

A parcel of land located in the SW ¼ of the SE ¼ of Section 5, Township 76 North, Range 35 West (Franklin Township) of the 5<sup>th</sup> P.M., Cass County, Iowa. The parcel number is 140001359002002 and the address is 67726 White Pole Road.

All ayes. Motion carried.

O'Brien moved, Green seconded, to acknowledge receipt of recommendations from the Cass County Zoning Commission and set the date of Public Hearing for December 16, 2025 at 9:05 AM (in consecutive order to the previous public hearing) to consider an application for zoning change by Tony Snyder from AG (General Agricultural) to IL (Light Industrial) for the following property:

A parcel of land located in the West Half of Section 6, Township 77 North, Range 37 West (Brighton Township) of the 5<sup>th</sup> P.M., Cass County, Iowa. The parcel number is 090000981002003 and the address is 54148 Boston Road.

All ayes. Motion carried.

Ryan Berven, with Assured Partners, presented the employee benefit renewal rates for Fiscal Year 2026-2027.

Dennis Vogal and Mark Knudsen reviewed current road and equipment projects for secondary roads.

Green moved, Richter seconded, to acknowledge receipt of the EMS Advisory Board's recommendation of the EMS levy Ayes: Baier, Green, Hartkopf, O'Brien, Pettinger. Nays: none. Motion carried.

Committee reports: Baier on Juvenile Detention; Richter on Juvenile Courts; O'Brien on Willow Heights lease.

Reports filed: Recorder, Sheriff, General Relief & Mental Health.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                     |          |
|--------------------------------|---------------------|----------|
| Able Locksmiths Inc            | Repairs             | 280.00   |
| Access Systems, Inc.           | Copier Contract     | 938.91   |
| Access Systems, Inc.           | Service Agreement   | 278.04   |
| Alliant Energy                 | Utilities           | 238.35   |
| Amazon Business Amazon Capital | Office Supplies     | 14.99    |
| Atlantic Municipal Utilities   | Utilities           | 1958.18  |
| Bluejay Properties LLC Attn: J | Rent                | 400.00   |
| Department of Inspections Boil | Boiler Inspection   | 80.00    |
| Cappels                        | Supplies            | 23.98    |
| Cass Co Fair Association       | Contribution        | 40000.00 |
| Century Link                   | Telephone Services  | 646.08   |
| Terry Duggan                   | Mileage             | 150.83   |
| Grant Street Investments LLC   | Rent                | 500.00   |
| Griswold American Forsyth Publ | Publishing          | 240.05   |
| Mitch Holmes                   | Mileage             | 117.91   |
| Hy-Vee Pharmacy Attn: Store Ch | Prescriptions       | 140.75   |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions | 1741.71  |
| Iowa State Medical Examiner De | Medial Examiner     | 3088.00  |
| ISAC                           | Contribution        | 500.00   |
| Erik Johnson                   | Registration        | 451.20   |
| Mediacom                       | Telephone Services  | 500.00   |
| ODP Business Solutions, LLC    | Office Supplies     | 50.26    |
| The Office Stop                | Office Supplies     | 110.16   |
| Pitney Bowes Inc               | Equipment Lease     | 847.80   |
| Dan Proehl                     | Cellular Services   | 40.00    |
| Professional Pest Control LLC  | Pest Control        | 296.00   |
| Christine Short                | Mileage             | 12.33    |
| Kathy Somers                   | Mileage             | 198.05   |
| Dorene D Sothman               | Schooling Mileage   | 191.08   |
| The Shredder Green Resource Ma | Shredding Services  | 84.00    |
| Verizon Wireless               | Cellular Service    | 437.90   |
| Visa Banker's Bank             | Misc Expenses       | 268.80   |
| Visual Edge IT                 | Copier Contract     | 489.24   |

MHDS Reimburseable Expense

|                      |                 |       |
|----------------------|-----------------|-------|
| Access Systems, Inc. | Copier Contract | 69.17 |
|----------------------|-----------------|-------|

General Supplemental Fund

|                                |                   |         |
|--------------------------------|-------------------|---------|
| Douglas County Sheriff         | Notices           | 75.00   |
| Mary Dunn                      | PEO Compensation  | 86.25   |
| Kimberlee Sears                | PEO Compensation  | 86.25   |
| Dorene D Sothman               | Election Mileage  | 113.90  |
| Sheryl Sunderman               | PEO Compensation  | 98.93   |
| Weimer Law, PC Krisanne Corl W | Juvenile Services | 2100.00 |

Rural Services Basic Fund

|                                |              |          |
|--------------------------------|--------------|----------|
| Anita Public Library c/o Anita | Contribution | 23175.00 |
| Atlantic Public Library        | Contribution | 34196.00 |
| ATLAS Consulting Group LLC     | Equipment    | 1487.75  |
| Cumberland Public Library      | Contribution | 17098.00 |
| Griswold Public Library        | Contribution | 23896.00 |
| Lewis Library                  | Contribution | 17098.00 |
| Massena Public Library         | Contribution | 17304.00 |
| Unmanned Vehicle Technologies  | Equipment    | 6977.70  |

Secondary Road Fund

|                                |                      |          |
|--------------------------------|----------------------|----------|
| Agriland FS, Inc.              | Bulk Fuel            | 9108.57  |
| Alliant Energy                 | Utilities            | 747.52   |
| Anita Supply Center            | Supplies             | 1.31     |
| Atlantic Ag & Auto LLC         | Supplies             | 136.59   |
| Atlantic Motor Supply Inc      | Supplies             | 1535.34  |
| Atlantic Municipal Utilities   | Utilities            | 393.41   |
| Blacktop Service Company       | Outside Services     | 12550.00 |
| Cappels                        | Supplies             | 938.73   |
| Dave Christensen               | Reimbursement        | 40.00    |
| Christofferson Pumping Duane C | Building Maintenance | 275.00   |
| Dan's Sanitation Danny Winther | Sanitary Disposal    | 60.00    |
| EJS Supply, LLC                | Expendable Parts     | 1398.72  |
| Farm Service Coop              | Supplies             | 188.50   |
| Fastenal Company               | Supplies             | 10.56    |
| Gregg Young Automotive         | Parts/Service        | 1393.95  |
| Griswold Communications        | Telephone Service    | 38.12    |
| Henningsen Constr Co Inc       | Supplies             | 175.00   |
| Scott Holaday                  | Reimbursement        | 40.00    |

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| Curtis Holste                  | Reimbursement          | 40.00     |
| Housby Mack Inc                | Parts/Service          | 1310.83   |
| ICEA                           | Meeting Fees           | 325.00    |
| IDALS Pesticide Bureau-IDALS   | Pesticide License      | 15.00     |
| Robert Kirchner                | Reimbursement          | 40.00     |
| Mark Knudsen                   | Reimbursement          | 40.00     |
| Ethan Miller                   | Reimbursement          | 40.00     |
| Jason Mitchell                 | Reimbursement          | 40.00     |
| Nishnabotna Valley R E C       | Intersection Lighting  | 39.67     |
| Schildberg Construction, Inc.  | Rock                   | 61424.95  |
| Chad Schwarte                  | Crop Damages           | 473.00    |
| Andrew Steffen                 | Reimbursement          | 40.00     |
| Truck Center Companies Inc     | Parts/Service          | 302.41    |
| Visa Banker's Bank             | Misc Expenses          | 1797.10   |
| Vogel Traffic Service, Inc.    | Pavement Marking       | 51536.12  |
| Kyle Wilmeth                   | Reimbursement          | 40.00     |
| Trent Wolken                   | Reimbursement          | 40.00     |
| Wyman's Carquest Wyman Auto Pa | Supplies               | 180.50    |
| Ziegler Inc.                   | Parts/Service          | 930.23    |
| Sheriff Investigations-Drone   |                        |           |
| Unmanned Vehicle Technologies  | Equipment              | 2943.00   |
| Sheriff Invest Fed Treasury    |                        |           |
| Unmanned Vehicle Technologies  | Equipment              | 6500.00   |
| Local Option Tax Fund          |                        |           |
| Anita Public Library c/o Anita | Contribution           | 12952.95  |
| Atlantic Public Library        | Contribution           | 19112.79  |
| Cass Co Meals on Wheels        | Contribution           | 650.00    |
| Cumberland Public Library      | Contribution           | 9556.40   |
| Griswold Public Library        | Contribution           | 13355.93  |
| Lewis Library                  | Contribution           | 9556.40   |
| Massena Public Library         | Contribution           | 9671.53   |
| Capital Projects               |                        |           |
| Atlantic Municipal Utilities   | Utilities              | 605.48    |
| Emergency Comm. Upgrade-DbSv   |                        |           |
| First Whitney Bank& Trust      | Debt Repayment         | 3726.50   |
| Rolling Hills Bank & Trust     | Loan Repayment         | 3726.50   |
| 2017 Agribus Long Term Debt    |                        |           |
| First Whitney Bank& Trust      | Debt Repayment         | 1591.88   |
| Rolling Hills Bank & Trust     | Loan Repayment         | 1591.88   |
| Local Emergency Mgmt Agency    |                        |           |
| Intellicene Direct             | Software               | 6067.20   |
| Mike Kennon                    | Fuel/Supplies          | 50.91     |
| Environmental Control Agn      |                        |           |
| Cass Health                    | Testing                | 121.00    |
| Farmers Electric Cooperative   | Utilities              | 1460.97   |
| Microbac Laboratories, Inc. c/ | Testing Fees           | 7378.63   |
| Scales Sales & Service, Inc.   | Scale Inspection       | 475.00    |
| Secondary Road Fund            | Reimburse Sec Rd Hours | 500.00    |
| Grand Total                    |                        | 458457.63 |

At 10:18 a.m. Richter moved, Green second, to adjourn. All ayes. Meeting adjourned.

Next meeting December 16, 2025.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, December 16, 2025**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, Richter seconded, to adopt the consent agenda including:

Minutes from the December 2, 2025 meeting

Claims from December 1 – 15, 2025

All ayes. Motion carried.

At 9:06 a.m., Baier recessed for the public hearing to consider an application for Zoning Change by Karen Davis from SR (Suburban Residential) to AG (General Agriculture) for the following property: A parcel of land located in the S ½ of the SE ¼ of Section 25, Township 74 North, Range 37 West (Pleasant Township) of the 5<sup>th</sup> P.M., Cass County, Iowa. The parcel number is 240003738003001 and the address is 59708 Yankton Rd. Green moved, Pettinger seconded, to close the public hearing. All ayes. Motion carried. At 9:12 a.m., Baier closed the public hearing.

Green moved, Pettinger seconded, to approve the zoning change request by Karen Davis from SR (Suburban Residential) to AG (General Agriculture) for the following property: A parcel of land located in the S ½ of the SE ¼ of Section 25, Township 74 North, Range 37 West (Pleasant Township) of the 5<sup>th</sup> P.M., Cass County, Iowa. The parcel number is 240003738003001 and the address is 59708 Yankton Rd. Ayes: Baier, Green, O'Brien, Pettinger. Nays: Richter. Motion carried.

The public hearing to consider a zoning change by Tony Snyder was withdrawn by the applicant.

There were no public comments regarding the EMS Advisory Council's annual report and funding recommendation of a 1% local income surtax and property tax levy of \$0.75 per one thousand dollars of taxable valuation for Fiscal Year 2026-2027.

O'Brien moved, Green seconded, to approve a two-year lease of Willow Heights (the former county farm building) with Zion Behavioral Services for a drug and alcohol rehabilitation facility. Ayes: Baier, Green, O'Brien, Richter. Nays: none. Abstain: Pettinger. Motion carried.

Jotham Arber, Executive Director of Cass/Guthrie County Environmental Health, presented the monthly report, highlighting radon testing.

Green moved, O'Brien seconded, to approve the 2026-2027 Cass County Health Insurance Program implementing participation and non-participation rates for January 1, 2027 – December 31, 2027, based on participation in the 2026 wellness plan. All ayes. Motion carried.

Green moved, O'Brien seconded, to approve the Calendar Year 2026 ISAC Wellness Agreement. All ayes. Motion carried.

Trent Wolken, County Engineer, reviewed current road and equipment projects.

Committee reports: Green on EMS and landfill; Richter on the district supervisors meeting.

Reports filed: Clerk of Court.

The following claims were approved, and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                   |         |
|--------------------------------|-------------------|---------|
| Access Systems, Inc.           | Copier Contract   | 1282.55 |
| Ahlers Cooney Attorneys        | HR Legal Services | 2064.80 |
| Akin Building Center           | Supplies          | 234.86  |
| Alliant Energy                 | Utilities         | 1403.48 |
| Amazon Business Amazon Capital | Office Supplies   | 190.65  |
| Anita Tribune Co Inc           | Publishing        | 162.50  |
| Atlantic Municipal Utilities   | Utilities         | 957.30  |
| Atlantic News Telegraph        | Publishing        | 1096.97 |

|                                |                       |           |
|--------------------------------|-----------------------|-----------|
| Sean Berens                    | Cellular Services     | 40.00     |
| Black Hills Energy             | Utilities             | 82.43     |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 473.65    |
| Cappels                        | Supplies              | 241.20    |
| Carroll Control Systems, Inc.  | Boiler Repairs        | 1393.25   |
| Cass County Pest Control       | Pest Control          | 40.00     |
| Cass County Sheriff            | Notices               | 80.00     |
| City of Lewis                  | Utilities             | 93.52     |
| Judy Collins                   | Office Supplies       | 10.69     |
| Cott Systems, Inc Valsoft      | Maintenance/License   | 855.00    |
| Culligan Soft Water Serv       | Cooler Rent           | 63.00     |
| DD&K Rentals LLC               | Rent                  | 400.00    |
| Dell Marketing L.P % Dell USA  | Equipment             | 15939.90  |
| Ed's Lawn Equipment            | Equipment Maintenance | 183.50    |
| Fareway Stores Inc             | Food and Provisions   | 262.42    |
| Farmers Electric Cooperative   | Utilities             | 46.86     |
| Keith A Findley                | Deposition            | 315.00    |
| Five Q Innovations, LLC        | Website Hosting       | 100.00    |
| Green Acres Lawn & Landscaping | Snow Removal          | 575.00    |
| Griswold American Forsyth Publ | Publishing            | 80.00     |
| Griswold Communications        | Telephone Service     | 294.93    |
| Hy-Vee, Inc. Accounts Receivab | Food and Provisions   | 11.48     |
| ISCTA IA State Co Treasurers A | Registration          | 90.00     |
| Laverty Sanitation Brandon Lav | Sanitary Disposal     | 224.00    |
| Mail Services LLC              | Postage               | 911.03    |
| Mediacom                       | Telephone Services    | 1253.24   |
| Mid American Energy            | Utilities             | 87.07     |
| Mid Plains Properties LLC      | Rent                  | 400.00    |
| Ted's Cooperative aka Midtown  | Rent                  | 500.00    |
| Nishnabotna Valley R E C       | Utilities             | 406.83    |
| OReilly Auto Parts             | Vehicle Maintenance   | 56.93     |
| Otto Lorence & Wiederstein     | Professional Services | 36.50     |
| Pest Off Pest Control          | Pest Control          | 95.00     |
| Brenda Pottebaum               | Custodial Services    | 1140.00   |
| Dan Proehl                     | Cellular Services     | 40.00     |
| Quill Corporation              | Office Supplies       | 619.90    |
| SIRWA                          | Utilities             | 30.00     |
| Stone Office Products          | Office Supplies       | 945.99    |
| Verizon Wireless               | Cellular Service      | 897.06    |
| Visa Banker's Bank             | Misc Expenses         | 978.62    |
| Visual Edge IT                 | Copier Contract       | 176.19    |
| Mary Ward                      | Mileage               | 38.46     |
| Wex Bank (Fleet)               | Fuel                  | 681.51    |
| 21st Century Cooperative ATTN: | Seed                  | 32.16     |
| MHDS Reimburseable Expense     |                       |           |
| Access Systems, Inc.           | Copier Contract       | 72.03     |
| Debbie Schuler                 | Mileage               | 140.98    |
| General Supplemental Fund      |                       |           |
| Atlantic News Telegraph        | Publishing            | 26.53     |
| Cass County Sheriff            | Notices               | 702.00    |
| Henry M Adkins & Son Inc       | Election Supplies     | 6350.00   |
| IMWCA                          | Work Comp             | 3423.00   |
| Public Safety Fund             | County Contribution   | 38258.30  |
| Storey Kenworthy               | Election Supplies     | 56.46     |
| Visa Banker's Bank             | Misc Expenses         | 431.74    |
| Weimer Law, PC Krisanne Corl W | Juvenile Services     | 2100.00   |
| Rural Services Basic Fund      |                       |           |
| Cass Co Environ Landfill       | Contribution          | 9630.00   |
| Iowa Weed Comm Ass'n c/o Megan | Registration          | 227.00    |
| McAtee Tire Service Inc        | Vehicle Maintenance   | 295.35    |
| Visa Banker's Bank             | Misc Expenses         | 29.29     |
| Wex Bank Fleet Services        | Fuel                  | 3027.95   |
| Secondary Road Fund            |                       |           |
| Agriland FS, Inc.              | Bulk Fuel             | 7289.38   |
| Alliant Energy                 | Utilities             | 379.63    |
| Allied Oil & Supply, Inc.      | Oil/Supplies          | 3333.80   |
| Atlantic Ag & Auto LLC         | Supplies              | 273.99    |
| Cass Health                    | Testing               | 133.00    |
| CCL Supply, LLC                | Supplies              | 234.67    |
| Cintas LOC 749                 | Uniforms              | 216.16    |
| Construction Trailer Specialis | Expendable Parts      | 278.59    |
| Cook Sanitation                | Sanitary Disposal     | 60.00     |
| Dixon Construction Co          | Contract Payment      | 128478.69 |
| Fastenal Company               | Supplies              | 58.89     |
| Griswold Communications        | Telephone Service     | 38.12     |
| Housby Mack Inc                | Parts/Service         | 672.78    |
| Interstate Battery Systems of  | Expendable Parts      | 440.46    |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| JD Wyman Service               | Outside Services          | 20.00     |
| Lindeman Tractor, Inc.         | Parts/Service             | 200.00    |
| Lloyd & Meredith               | Expendable Parts          | 53.99     |
| Massena Telephone Company      | Telephone Service         | 33.67     |
| McAtee Tire Service Inc        | Tires/Tire Repair         | 4626.69   |
| MGX Equipment Services LLC Asp | Parts/Service             | 8063.22   |
| Mid American Energy            | Intersection Lighting     | 6.32      |
| Midwest Wheel Companies, Inc.  | Expendable Parts          | 3208.06   |
| Jason Mitchell                 | Reimbursement             | 25.68     |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal         | 30.00     |
| Olsen Fuel Supply Inc          | Fuel                      | 9215.70   |
| RDO Truck Center, Co.          | Parts/Service             | 602.81    |
| Schildberg Construction, Inc.  | Rock                      | 64313.90  |
| SIRWA                          | Water                     | 30.00     |
| Sprayer Specialites, Inc.      | Expendable Parts          | 1652.07   |
| Steinbeck & Sons Inc.          | Propane                   | 2170.95   |
| Tiger Mart Griswold Amoco LC   | Fuel                      | 59.47     |
| Truck Center Companies Inc     | Parts/Service             | 171.66    |
| Unity Point Clinic-Occ Med     | Testing                   | 126.00    |
| Verizon Wireless               | Cellular Service          | 237.09    |
| Visa Banker's Bank             | Misc Expenses             | 443.10    |
| Dennis Vogl                    | Reimbursement             | 26.00     |
| Westel Systems                 | Telephone Service         | 37.46     |
| Western Engineering Co, Inc.   | Sand                      | 5282.72   |
| Kyle Wilmeth                   | Reimbursement             | 12.80     |
| Wyman's Carquest Wyman Auto Pa | Supplies                  | 143.91    |
| Ziegler Inc.                   | Parts/Service             | 2838.85   |
| 21st Century Cooperative ATTN: | Fuel                      | 736.65    |
| Sheriff Investigations         |                           |           |
| Visa Banker's Bank             | Misc Expenses             | 14.00     |
| Local Option Tax Fund          |                           |           |
| Cass Co Meals on Wheels        | Contribution              | 650.00    |
| KJAN                           | Advertising               | 100.00    |
| Visa Banker's Bank             | Misc Expenses             | 13.75     |
| EMS Trust Fund 422D.6          |                           |           |
| Midwest Medical Transport      | Ambulance Services        | 54691.88  |
| Capital Projects               |                           |           |
| McDermott Roofing, LLC         | Roofing                   | 146730.00 |
| Valley Economic Dev CapPrj     |                           |           |
| Anita Economic Development     | Loan Agreement            | 250000.00 |
| Local Emergency Mgmt Agency    |                           |           |
| Mike Kennon                    | Fuel/Supplies             | 47.80     |
| Verizon Wireless               | Cellular Service          | 78.51     |
| Environmental Control Agn      |                           |           |
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 755.00    |
| Champlin Tire Recycling, Inc.  | Tire Disposal             | 2708.83   |
| Culligan Soft Water Serv       | Water                     | 2.20      |
| Frederiksen Iron Recycling Inc | Equipment Rental          | 3762.50   |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 15129.73  |
| HLW Engineering Group          | Engineering Services      | 4793.00   |
| Ia Dept of Nat Resources       | Solid Waste Fee           | 9185.81   |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 14869.90  |
| Marne/Elk Horn Telephone       | Telephone Service         | 4.14      |
| Massena Telephone Company      | Telephone/Internet Servic | 163.10    |
| Olsen Fuel Supply Inc          | Fuel                      | 68.77     |
| Overhead Door Company Inc      | Outside Services          | 1918.30   |
| Visa Banker's Bank             | Miscellaneous             | 247.80    |
| Grand Total                    |                           | 855578.01 |

At 10:29 a.m. Richter moved, O'Brien second, to adjourn. All ayes. Meeting adjourned.

Next meeting Friday, January 2, 2025.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, December 16, 2025**

The Cass County Board of Supervisors met, acting as the Compensation Board under Iowa Code 331.907, at 10:51 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Richter moved, O'Brien seconded, to adopt the agenda. All ayes. Motion carried.

Green moved, Richter seconded, to keep using the same ISAC health insurance plan (now titled Wellmark 2 Traditional) as last year with no change to employees' premiums. All ayes. Motion carried.

After discussion of elected officials' compensation for Fiscal Year 2026-2027, Pettinger moved, O'Brien seconded, to table the discussion until Friday, December 19, 2025 at 9:00 a.m. All ayes. Motion carried.

At 12:34 a.m., O'Brien moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

---

Steve Baier, Chair

---

Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, December 19, 2025**

The Cass County Board of Supervisors met, acting as the Compensation Board under Iowa Code 331.907, at 9:00 a.m. in the courthouse board room with members present: Steve Baier, chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger (by phone). Absent: none.

Green moved, O'Brien seconded, to adopt the agenda. All ayes. Motion carried.

O'Brien moved, Green seconded, to set the elected officials' compensation for Fiscal Year 2026-2027 as follows. All ayes. Motion carried.

| <b>Official</b> | <b>FY 26<br/>Compensation</b> | <b>Recommended<br/>Increase</b> | <b>FY27<br/>Compensation</b> |
|-----------------|-------------------------------|---------------------------------|------------------------------|
| Attorney        | \$138,672                     | \$2,100                         | \$140,772                    |
| Recorder        | \$73,440                      | \$2,100                         | \$75,540                     |
| Treasurer       | \$73,440                      | \$2,100                         | \$75,540                     |
| Auditor         | \$74,640                      | \$2,100                         | \$76,740                     |
| Sheriff         | \$110,802                     | \$5,698                         | \$116,500                    |
| Supervisor      | \$36,767                      | \$1,000                         | \$37,767                     |
| Chairman        | \$37,767                      | \$1000 More                     | \$38,767                     |

The board will address compensation of clerks, assistants and others during the individual departmental budget meetings, but recommended department heads use a 3% increase in their budget planning worksheets.

At 9:50 a.m., O'Brien moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Kathy Somers, Auditor