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Friday, January 7, 2022

The Cass County Board of Supervisors met in special session at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green (virtually), John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Hartkopf; 2nd by Pettinger was approved unanimously.  
Board recessed to hold public hearing.

At 9:00 a.m. as published, the Board held the first hearing on Ordinance No. 19-2021 establishing Supervisor Districts and Election Precincts in Cass County. No one presented objections and no comments were presented. Then hearing was concluded.

Motion by O'Brien, 2nd by Pettinger: to close hearing. Carried unanimously.

Upon reconvening: Motion by Hartkopf, second by O'Brien: to approve Ordinance 19-2021 Election Precincts after first reading; to waive second and third readings; and to adopt said ordinance.  
Roll call vote:  
Ayes: Green, O'Brien, Hartkopf, Pettinger and Baier.  
Nays: none.  
Motion carried unanimously.

Beginning at 9:06 a.m. the board discussed the COVID vaccination mandate:

Baier: with considerable amount of uncertainty due to pending SCOTUS ruling and whether or not we will fall under the mandate, the board felt obligated to make a good faith attempt to comply with guidelines as currently issued. Also to let our employees know what their options will be. Exemption forms for religious or medical reasons were discussed. Hartkopf suggested that no elaboration in either case be made.

O'Brien brought up issue of proof of vaccination cards and board discussed a form by which an employee did not have their vaccination card could complete the form and comply with the vaccination requirements (when, where and which vaccine).

It was the consensus of the board that any action taken with respect to compliance with the federal vaccination mandate would be respectful of employees' privacy and rights.

TIME 9:46 a.m. Motion by O'Brien, 2nd by Pettinger: to adjourn. Carried unanimously. Meeting adjourned. Next meeting Jan. 11, 2022.  
/s/-Steve Baier, Chair Attest: /s/-Dale Sunderman, Auditor

Tuesday, January 11, 2022

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien (virtually) and Bernard Pettinger. Agenda upon motion by Green; 2nd by Pettinger was approved. Minutes of January 3 and 7, 2022 upon motion by Pettinger, 2nd by Green were approved.

County Engineer reviewed current road projects. Bridge 280 project has begun. Current maintenance work includes cutting brush and sign maintenance.

Appointments postponed on January 3, 2022 were reviewed. No applications for any of the positions were filed.

About 9:24 a.m. the board began discussing budgetary considerations including wage increases. The County Compensation Board which recommends compensation increases for elected county officers Attorney, Sheriff, Auditor, Recorder, Treasurer and Board of Supervisors has recommended a 26% increase for the Sheriff and a 6% increase for each of the other officers. The Board may decrease recommended increases but is required to decrease all increases by a like percent. After considerable discussion of the effects of said increases, the discussion ended at about 10:02 a.m.

Tuesday, January 11, 2022 (continued)

Reports filed: December 2021 Sheriff's, and Recorder's reports of fees collected.

The following claims were approved and the auditor authorized to issue checks for same:

|                                |                   |         |
|--------------------------------|-------------------|---------|
| General Basic Fund             |                   |         |
| Access Systems, Inc.           | Copier Contract   | 693.40  |
| Access Systems, Inc.           | Service Agreement | 384.49  |
| Ahlers Cooney Attorneys        | Legal Services    | 4697.00 |
| Alliant Energy                 | Utilities         | 660.08  |
| Amazon Business Amazon Capital | Office Supplies   | 235.82  |
| Anita Tribune Co Inc           | Publishing        | 849.60  |

|                                              |                           |          |
|----------------------------------------------|---------------------------|----------|
| Atlantic Municipal Utilities                 | Utilities                 | 761.72   |
| Atlantic News Telegraph                      | Publishing                | 1043.26  |
| Christine Bangsund                           | Sign                      | 45.00    |
| Sean Berens                                  | Cellular Service          | 40.00    |
| Camblin Plumbing & Heat, Inc.                | Repairs                   | 530.30   |
| Cappels                                      | Supplies                  | 574.31   |
| Cass Co Ag & Ed Association                  | Contribution              | 36000.00 |
| Cass Co Meals on Wheels                      | Meals                     | 650.00   |
| Cass County Health Systems                   | Coroner Call              | 800.00   |
| Cass County ISU Extension and                | Recertification           | 140.00   |
| Cass County Sheriff                          | Serving Notices           | 62.00    |
| Cass/Atlantic Development Corp               | Contribution              | 7500.00  |
| CCMH Public Health                           | Grants                    | 21546.32 |
| Cook Sanitation                              | Sanitary Disposal         | 165.00   |
| Counsel Office & Documents Vis               | Copier Contract           | 458.41   |
| Culligan Soft Water Serv T & B               | Cooler Rent               | 65.00    |
| Deter Motor Co                               | Vehicle Maintenance       | 44.47    |
| District IV Recorders c/o Mary               | Dues                      | 50.00    |
| Fareway Stores Inc                           | Jail Provisions           | 689.09   |
| Farm & Home Publishers                       | Plat Books                | 1495.00  |
| Farmers Electric Cooperative                 | Utilities                 | 208.00   |
| First National Bank                          | Misc Expenses             | 2395.98  |
| Five Q Innovations, LLC                      | Website Hosting           | 100.75   |
| Great America Financial Servic               | Copier Lease              | 98.65    |
| Griswold American Forsyth Publ               | Publishing                | 610.04   |
| Gronewold Bell & Kyhnn & Co,PC               | Auditing Services         | 5500.00  |
| Hardisty Contracting                         | Repairs                   | 250.00   |
| ISAC                                         | Registration              | 190.00   |
| KJAN                                         | Advertisement             | 40.00    |
| City of Lewis                                | Utilities                 | 63.36    |
| Mediacom                                     | Telephone Services        | 1089.75  |
| Ted's Cooperative aka Midtown                | Rent                      | 485.00   |
| Office Depot                                 | supplies                  | 83.01    |
| Bernard Pettinger                            | Mileage                   | 27.00    |
| Pitney Bowes Inc                             | Postage                   | 1403.97  |
| Brenda Pottebaum                             | Custodial Services        | 1473.00  |
| Dan Proehl                                   | Cellular Services         | 40.00    |
| Purchase Power                               | Postage                   | 3660.21  |
| Schmidt Family Funeral Home                  | Indigent Burial           | 1500.00  |
| Schumacher Elevator Co                       | Elevator Maintenance      | 261.78   |
| Stone Office Products                        | Office Supplies           | 202.40   |
| Verizon Wireless                             | Cellular Service          | 81.43    |
| Wex Bank Fleet Services                      | Fuel                      | 845.54   |
| Allison Wise CSR-RPR                         | Transcripts               | 1228.50  |
| General Supplemental Fund                    |                           |          |
| Atlantic News Telegraph                      | Publishing                | 110.44   |
| Cass County Sheriff                          | Serving Notices           | 1727.13  |
| IMWCA                                        | Work Comp                 | 6437.00  |
| Pitney Bowes Inc                             | Postage                   | 457.14   |
| Public Safety Fund                           | County Contribution       | 33104.44 |
| Rural Services Basic Fund                    |                           |          |
| Cappels                                      | supplies                  | 60.62    |
| Deter Motor Co                               | Maintenance               | 4235.31  |
| Dvorak Tire and Service                      | Service                   | 58.20    |
| First National Bank                          | Misc Expenses             | 858.61   |
| Horizon Jet Wash                             | Service                   | 35.00    |
| JD Wyman Service                             | Service                   | 1036.34  |
| The Little Cobbler                           | Service                   | 10.70    |
| Marne Body LLC                               | Vehicle Maintenance/Repai | 195.00   |
| McAttee Tire Service Inc                     | Service                   | 160.00   |
| MOCIC Annual Conference Regis                | Membership                | 100.00   |
| <b>Tuesday, January 11, 2022</b> (continued) |                           |          |
| Rural Services Basic Fund                    | (continued)               |          |
| OReilly Auto Parts                           | Supplies                  | 47.77    |
| Wex Bank Fleet Services                      | Fuel                      | 4596.14  |
| Secondary Road Fund                          |                           |          |
| Agriland FS, Inc.                            | Bulk Fuel                 | 12582.56 |
| AgriVision, LLC                              | Parts/Service             | 110.81   |
| Alliant Energy                               | Utilities                 | 742.96   |
| Aspen Equipment Company                      | Parts/Service             | 289.21   |
| Blaine's Service LLC                         | Tire Repair               | 35.00    |
| Cass County Health Systems                   | Testing                   | 187.00   |
| Cintas LOC 749                               | Uniforms                  | 172.07   |
| Cook Sanitation                              | Sanitary Disposal         | 60.00    |
| Fastenal Company                             | Supplies                  | 29.45    |

[illegible]

TIME 10:04 a.m. Motion by Pettinger, 2nd by Green: to adjourn. Meeting adjourned.

Attest: /s/-Dale Sunderman, Auditor

[illegible]

County Conservation Director Micah Lee presented 2nd quarter FY22 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Hitchcock House, Indian Creek, Troublesome Creek and Outdoor Classroom) and naturalist's environmental education activities: 95 programs to 1,788 persons.

Veteran Affairs Executive Director Mitch Holmes filed/presented report of 2nd quarter FY22 activity. During the quarter 147 veterans were assisted: Federal VA benefits and/or local general assistance.

Steve Green, for the Cass County health insurance Wellness Committee, reported that the 2022 Wellness Program was successful and a 5% premium discount was obtained, realizing a more than \$67,580 savings to the county on their health insurance premiums. Last year, since the direct incentives were decreased, the county supplemented the program by offering a paid day off for those employees who completed all the programs by a specified date. Wellness Program participants were allowed a discount on contribution toward premium for calendar year 2022. 99% participation was achieved.

Motion by Green, 2nd by O'Brien: to approve an incentive to employees who participate in the 2022 ISAC health insurance wellness program and who complete 100% of the wellness programs offered by a specified date: one additional paid day off (8 hours); and to provide a discounted employee health insurance premium contribution rate for those who participate and complete 100% of the wellness programs offered. New employee contribution rates will take effect 12/01/2022. Carried unanimously.

One application to serve on the CASS COUNTY ZONING COMMISSION has been filed. Three positions are vacant.

Motion by Pettinger, second by Hartkopf: to appoint Jim Swanson of Brighton Township as Cass County Zoning Commissioner for the remainder of the five year term ending 12/31/2024. Carried unanimously.

A vacancy exists on the Franklin Township board of trustees. An application for the position is now on file.

Motion by Pettinger, second by Hartkopf: to appoint Cliff Aupperle as Franklin Township Trustee for the remainder of the four-year term ending 12/31/2024. Carried unanimously.

Committee reports: A SWIPCO representative discussed the RISE grant stating 200 acres count toward the required acres in the development acres. Baier- Early Childhood Development (BOOST4FAMILIES) is possibly being changed to five counties instead of three.

Reports filed: Hartkopf reported on Valley Business Park proceedings. Steve Green discussed rebates for new non-residential construction in rural areas. He will follow up with intent to place subject on a future agenda..

TIME: 9:57 a.m. Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Will meet beginning Jan. 20 at 1 p.m. for budget work-sessions.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Green; 2nd by Pettinger was approved. Minutes of January 18, 2022 upon motion by O'Brien, 2nd by Green were approved.

The chair recessed the meeting and the Board proceeded with the hearing on the proposed amendment to the FY21-22 Cass County budget. On this 25th day of January, 2022 a quorum of the Board met to amend the current operating budget adopted 03/16/2021 and amended 09/14/2021. Notice was published in all three official papers. The amendment was taken up for consideration. No objections were presented. The deputy county auditor reviewed the county budget amendment amounts and the requested appropriation changes. There being no questions asked: Motion by Green, 2nd by Pettinger: to close hearing. Carried unanimously.

The amendment of the FY2022 Cass County budget was considered. After due consideration,

Motion by O'Brien; 2nd by Pettinger: to adopt Resolutions No. 2022-002 and 2022-003  
Vote: All ayes. Carried unanimously.

RESOLUTION NO. 2022-002 SECOND AMENDMENT OF FY2022 CASS COUNTY BUDGET

WHEREAS a public hearing has been held for the amendment of the fiscal year 2022 Cass County Budget in accordance with Iowa Code 331.435,

BE IT RESOLVED that the Cass County Board of Supervisors adopts the amended FY 2022 Cass County Budget (as published), effective immediately.

PASSED AND ADOPTED this 25th day of January, 2022.

RECORD OF HEARING AND DETERMINATION ON THE AMENDMENT TO COUNTY BUDGET are on file in the office of the County Auditor.



[illegible]

**[CONDEMNATION IN EMINENT DOMAIN PROCEEDINGS IOWA CODE 6B.4]**

Randy Euken, 116 Southern Hills, Atlantic IA 50022  
Glen Dinkla, 64666 750th St, Massena IA 50853  
Billie Wilson, 60253 Wichita Rd, Griswold IA 51535  
Calvin McCurdy, 73928 770th St, Massena IA 50853  
Scott Leighton, 69999 540th St, Griswold IA 51535  
Ryan Rich, 76122 Independence Rd, Anita IA 50020  
Dennis E. Schwanke, 58806 Marne Rd, Marne IA 51522

Deb Rosener, 2102 Redwood Dr, Atlantic IA 50022  
Mary Anstey, 704 Monroe St, Cumberland IA 50843  
Randall McCunn, 507 Clark St, Massena IA 50853  
Brent Wohlenhaus, 300 Harrison, Box 10, Griswold IA 51535  
Lynn Hansen, 926 Turner St, Anita IA 50020  
Robert K. Jackson, 909 Ridge Rd, Box 362, Anita IA 50020  
Kevin Paulsen, 54968 730th St, Anita IA 50020

Beverly Schelling, 3100 Palm St, Atlantic IA 50022  
Dean Eilts, 58164 710th St, Wiota IA 50274  
Robert Gerlock Sr., 71293 Pella Rd, Cumberland IA 50843  
Clarence Jessen, 904 Park Dr, Anita IA 50020  
Clint Freund, Atlantic IA 50022  
Larry Follmann, 67222 770th St, Massena IA 50853  
Reatha Scheibeler, 412 W 22nd St, Atlantic IA 50022

Jane Kay, 63717 Hamburg Rd, Atlantic IA 50022  
Peggy Larsen, 2823 Country Club Dr, Atlantic IA 50022  
Norma Hemphill, 71031 560th St, Griswold IA 51535  
Melissa Ihnen, 68495 Memphis Road, Wiota IA 50274  
Krista Young, 2311 Hilltop Drive, Anita IA 50020  
Dennis Phillips, 510 Poplar St, Atlantic IA 50022  
Christina Bateman, 301 W 29th St, Atlantic IA 50022  
Carried unanimously.

[illegible]

Tuesday, February 8, 2022

[illegible]

A county line paving project with Adair was discussed. Majority of project is Adair County.

Motion by O'Brien, 2nd by Pettinger: to approve project plans for paving project on G-61, Adair County Project Number LFM-HMAG61—7X-01/15 HMA Pavement new. Carried unanimously.

[illegible]

Motion by Green, 2nd by O'Brien: to adopt RESOLUTION 2022-005. Carried unanimously.

RESOLUTION NO. 2022-005, APPOINTMENT OF DEPUTY

WHEREAS, the Cass County Sheriff has a vacant deputy position; and

WHEREAS, in accordance with section §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. . . . and the approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the following appointment is approved: Cameron Ward as Deputy Sheriff.

PASSED AND ADOPTED this 8th day of February, 2022.

[illegible]

MH / GA Coordinator Deb Schuler presented report on activity for the months of December and January.

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The board discussed the SF 634 resolution for ‘total maximum property tax dollars’ and the required public hearing.

Motion by O'Brien, 2nd by Green: to set February 28, 2022 for a public hearing on the SF 634 resolution for 'total maximum property tax dollars'. Carried unanimously.

[illegible]

Committee reports: Hartkopf – MHDS governing board 2/7/2022.

[illegible]

Reports filed: January 2022 Sheriff's, and Recorder's reports of fees collected.

Reports filed: January 2022 Sheriff's, and Recorder's Reports of fees collected.

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/s/-Steve Baier, Chair
 Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Green; 2nd by Pettinger was approved. Minutes of February 8, 2022 upon motion by Hartkopf, 2nd by O'Brien were approved.

Aaron Sindt discussed a project for a retreat area in the unincorporated part of the county (Lyman, Iowa). He is building a "retreat" in Lyman where the Lyman locker used to be. His hope is to have the 'Retreat' open by the Spring of 2023. Mr. Sindt has looked into grant opportunities to help fund the project and was unsuccessful due to a lack of grants for unincorporated areas of counties. Mr. Sindt indicated he was not looking for an immediate response from the board in regard to any assistance the county could provide. He will keep the board updated on the project and return at a later date.

Motion by Hartkopf, second by Green: to appoint Dick Nichols, Lewis, as Cass County Zoning Commissioner for the remainder of the five year term ending 12/31/2025. Carried unanimously.

Committee reports: Hartkopf reported an assessment of the repairs and updates needed for the courthouse building and grounds was completed. The roof will be replaced first. Other repairs included in the assessment: tuckpointing, windows, HVAC, electrical.

The following claims were approved and the auditor authorized to issue checks for same:

|                                |                       |         |
|--------------------------------|-----------------------|---------|
| General Basic Fund             |                       |         |
| Access Systems, Inc.           | Copier Contract       | 693.40  |
| Ahlers Cooney Attorneys        | HR Legal Services     | 2028.50 |
| Akin Building Center           | Custodial Supplies    | 17.38   |
| Amazon Business                | Office Supplies       | 384.82  |
| Anita Tribune Co Inc           | Publishing            | 657.12  |
| Atlantic Motor Supply Inc      | Parts/Tools           | 36.98   |
| Atlantic Municipal Utilities   | Utilities             | 2536.34 |
| Atlantic News Telegraph        | Publishing            | 271.41  |
| Automatic Door Group Control I | Repairs               | 494.94  |
| Sean Berens                    | Cellular Service      | 40.00   |
| Brown Electric Company Inc     | Electrical Repairs    | 486.76  |
| Camblin Plumbing & Heat, Inc.  | Repairs/Service       | 108.00  |
| Cappels                        | Supplies              | 11.98   |
| Cass Co Meals on Wheels        | Meals                 | 650.00  |
| Cass County Health Systems     | Coroner Call          | 200.00  |
| Cass County Pest Control       | Pest Control          | 40.00   |
| CCMH Public Health             | Grants                | 4395.42 |
| Central Iowa Dist. Inc.        | Custodial Supplies    | 1453.50 |
| Ciox Health                    | Records Fee           | 20.00   |
| Cook Sanitation                | Sanitary Disposal     | 165.00  |
| Cost Advisory Services, Inc    | Professional Services | 4125.00 |
| Counsel Office & Documents     | Copier Contract       | 574.85  |
| Culligan Soft Water Serv       | Water Cooler          | 65.00   |
| Diamond Oil Company            | Propane               | 417.61  |
| Ed's Lawn Equipment            | Equipment Maintenance | 228.00  |
| Electronic Engineering Corp    | Service               | 403.33  |
| Fareway Stores Inc             | Veteran's Provisions  | 112.05  |
| First National Bank            | Misc Expenses         | 322.89  |
| Five Q Innovations, LLC        | Website Hosting       | 212.50  |
| Great America Financial Servic | Copier Lease          | 410.52  |
| Green Acres Lawn & Landscaping | Snow Removal          | 725.00  |
| Griswold American              | Publishing            | 172.13  |
| Iowa County Recorders Assoc    | Registration          | 100.00  |
| Iowa State Medical Examiner    | Autopsy               | 4145.64 |
| ISACA Treasurer                | Registration          | 190.00  |
| Lora Kanning                   | Meals                 | 20.74   |
| Laverty Sanitation             | Sanitation Expense    | 190.00  |
| City of Lewis                  | Utilities             | 58.70   |
| Michael McDermott              | Copies                | 3.00    |
| Mediacom                       | Telephone Services    | 1085.70 |

|                                |                        |          |
|--------------------------------|------------------------|----------|
| Office Depot                   | supplies               | 123.89   |
| Office Stop                    | Supplies               | 55.11    |
| Olsen Fuel Supply Inc          | Generator Fuel         | 964.50   |
| OReilly Auto Parts             | Vehicle Maintenance    | 70.28    |
| Pitney Bowes Inc               | Postage                | 160.42   |
| Brenda Pottebaum               | Custodial Services     | 1524.00  |
| Dan Proehl                     | Cellular Services      | 40.00    |
| Schumacher Elevator Co         | Elevator Maintenance   | 261.78   |
| Simonton Plumbing Heating      | Repairs                | 75.00    |
| SIRWA                          | Utilities              | 34.50    |
| Solutions Inc                  | Tech Support           | 30202.77 |
| Stone Office Products          | Office Supplies        | 727.11   |
| U.S. Bank Equipment Finance    | Copier Lease           | 136.66   |
| Verizon Wireless               | Cellular Service       | 81.40    |
| 21st Century Cooperative       | Propane                | 415.40   |
| General Supplemental Fund      |                        |          |
| Atlantic News Telegraph        | Publishing             | 358.61   |
| Cass County Sheriff            | Serving Notices        | 601.41   |
| Children's Square USA          | Juvenile Services      | 419.85   |
| Crittenton Center Inc          | Emergency Shelter Care | 746.40   |
| Dan's Welding Service          | Hitch Assembly         | 545.00   |
| Page County Sheriff            | Service                | 53.40    |
| Public Safety Fund             | County Contribution    | 33157.87 |
| Jodi Vanderheiden JLV Reportin | Transcripts            | 7.00     |
| Rural Services Basic Fund      |                        |          |
| Deter Motor Co                 | Maintenance            | 1224.71  |
| First National Bank            | Misc Expenses          | 548.77   |
| Galls LLC                      | Uniforms               | 676.44   |
| Horizon Jet Wash               | Service                | 35.00    |
| JD Wyman Service               | Service                | 82.40    |
| Karl Chevrolet                 | Service                | 5028.81  |

**Tuesday, February 15, 2022 (continued)**

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| General Supplemental Fund      | (continued)           |          |
| McAtee Tire Service Inc        | Service               | 82.28    |
| Wex Bank Fleet Services        | Fuel                  | 3889.17  |
| Secondary Road Fund            |                       |          |
| Agriland FS, Inc.              | Bulk Fuel             | 15573.70 |
| AgriVision, LLC                | Parts/Service         | 1792.75  |
| Akin Building Center           | Supplies              | 46.56    |
| Alliant Energy                 | Utilities             | 742.29   |
| Allied Oil & Supply, Inc.      | Oil/Supplies          | 2590.76  |
| Bower Welding & Fabrication    | Outside Services      | 39.54    |
| Browns Shoe Fit                | Safety Supplies       | 3399.49  |
| Casey's Business MasterCard    | Fuel                  | 77.87    |
| Cintas LOC 749                 | Uniforms              | 141.76   |
| Cook Sanitation                | Sanitary Disposal     | 60.00    |
| Curtis Welding & Fab Inc       | Supplies              | 3560.80  |
| Filter Care of Nebraska        | Outside Services      | 82.65    |
| First National Bank            | Misc Expenses         | 611.98   |
| Griswold Communications        | Telephone Service     | 38.13    |
| Henningsen Constr Co Inc       | Cold Patch            | 92.80    |
| Housby Mack Inc                | Parts/Service         | 37.39    |
| Kimball Midwest                | Supplies              | 82.11    |
| Christian Kinzie               | Reimbursement         | 127.32   |
| Land O'Lakes Purina Feed LLC   | Road Salt             | 3481.60  |
| Massena Ag Supply              | Supplies              | 92.12    |
| Massena Telephone Company      | Telephone Service     | 32.44    |
| Matheson Tri-Gas, Inc.         | Supplies              | 1065.58  |
| McAtee Tire Service Inc        | Tires/Tire Repair     | 74.95    |
| Mid American Energy            | Intersection Lighting | 5.88     |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal     | 25.00    |
| Olsen Fuel Supply Inc          | Fuel                  | 11570.67 |
| Olsen's Outdoor Power Inc      | Supplies              | 83.37    |
| Overhead Door Company Inc      | Building Maintenance  | 170.50   |
| Road Builders, Inc.            | Parts/Service         | 3019.71  |
| Schildberg Construction, Inc.  | Rock                  | 51528.59 |
| SIRWA                          | Water                 | 34.50    |
| Southside Welding & Machine    | Outside Services      | 175.00   |
| Steinbeck & Sons Inc.          | Propane               | 2408.70  |
| Tiger Mart Griswold Amoco      | Fuel                  | 1069.89  |
| Truck Center Companies Inc     | Parts/Service         | 1083.75  |
| Verizon Wireless               | Cellular Service      | 362.85   |
| Dennis Vogl                    | Reimbursement         | 8.95     |
| Westel Systems                 | Telephone Service     | 36.56    |
| Wilke Land Surveying, Inc.     | Engineering Services  | 1200.00  |

|                                               |                   |
|-----------------------------------------------|-------------------|
| <b>Tuesday, February 15, 2022</b> (continued) |                   |
| Environmental Control Agency (continued)      |                   |
| 21st Century Cooperative                      | Tank Rental 80.00 |

/s/-Steve Baier, Chair
 Attest: /s/-Dale Sunderman, Auditor

**Tuesday, February 22, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger; 2<sup>nd</sup> by Green was approved. Minutes for February 15, 2022 upon motion by Hartkopf, 2<sup>nd</sup> by O'Brien were approved.

County Engineer reviewed current road projects.

A letter of resignation from County Auditor Dale Sunderman has been received. Motion by Green, 2<sup>nd</sup> by O'Brien: to accept the resignation of Cass County Auditor Dale Sunderman effective April 15, 2022. Carried unanimously.

The board discussed the options and process for filling the vacancy. Iowa Code section 69.14A (2) authorizes two procedures for filling said vacancy; the Board of Supervisors may fill the office by appointment until the next pending election or it may call for a special election. After due consideration: Motion by Pettinger, second by Green: to fill the position of county auditor by the procedure of appointment. Carried unanimously.

Motion by Pettinger, 2<sup>nd</sup> by Green: to approve the application for a Class C Liquor License with Outdoor Sales and Sunday Sales privilege of Griswold Golf and Country Club (67777 560<sup>th</sup> Street). Carried unanimously.

County Auditor reported that Massena Township trustee Joy Scanlan submitted her resignation effective February 16, 2022. Board of Supervisors will actively look for a replacement for Massena Township Trustee and Brighton Township Trustee.

Bear Grove township Trustee reported that they will have a vacancy of trustee as Robert D Groves is wishing to step down. Mr. Groves will turn in a resignation in the coming days.

Committee reports: Baier reported that the 28E Agreement is up for renewal with Juvenile Detention. Baier stated that the agreement will not be changing from prior years and that he will be signing it on March 16, 2022.

TIME: 9:40 a.m. Motion by O'Brien, 2<sup>nd</sup> by Pettinger: to adjourn. Meeting adjourned. Next meeting February 28, 2022.

/s/-Steve Baier, Chair  
Auditor

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Attest: /s/-Sheri Karns, Deputy

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**Monday, February 28, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Motion by O'Brien; 2nd by Green to approve the agenda. Motion by Green, 2nd by Hartkopf to approve the minutes of February 22, 2022 as written.

At about 9:02 a.m. the Board recessed and a public hearing was conducted to consider the Maximum Property Tax Dollars to be levied for FY2023. After no comments from the public: Motion by Green, 2nd by O'Brien to close public hearing. Carried unanimously.

In regular session.

Motion by O'Brien; 2nd Hartkopf: to adopt Resolution No. 2022-006 - APPROVAL OF FY2023 MAXIMUM PROPERTY TAX DOLLARS

**WHEREAS**, the Cass County Board of Supervisors have considered the proposed FY2023 county maximum property tax dollars for both General County Services and Rural County Services, and

**WHEREAS**, a notice concerning the proposed county maximum property tax dollars was published as required and posted on county web site, and

**WHEREAS**, a public hearing concerning the proposed county maximum property tax dollars was held on February 28, 2022,

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Cass County, Iowa that the maximum property tax dollars for General County Services and Rural County Services for FY2023 shall not exceed the following:

General County Services- \$5,110,683

Rural County Services- \$2,914,153

The Maximum Property Tax dollars requested for FY2023:  
represents an increase of 2.98% in General County Services; and  
represents an increase of 2.00% in Rural County Services  
from the Maximum Property Tax dollars requested for FY2022.

Roll Call Vote:

Steve Baier: Aye;  
Stephen Green: Aye;  
John Hartkopf: Aye;  
Mark O'Brien: Aye;  
Bernard Pettinger: Aye.

Resolution Adopted.

Motion by O'Brien; 2<sup>nd</sup> by Hartkopf to set March 15, 2022 as the date for a public hearing on the FY2023 County budget. Carried unanimously.

County Engineer reviewed current road projects. Rock prices will be increasing 10% to \$1.50 per ton, last increase was November 2021.

Motion by Green; 2nd Hartkopf: to adopt Resolution No. 2022-007 Appointment of A Deputy County Auditor

**WHEREAS**, per §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. The number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

**NOW, THEREFORE, BE IT RESOLVED** by the Cass County Board of Supervisors that the following appointment by the Auditor is approved:  
Dorene South as Deputy effective March 1, 2022 (\$41,760/yr). Change from clerk to deputy

Roll Call Vote:  
Steve Baier: Aye;

Stephen Green: Aye;  
John Hartkopf: Aye;  
Mark O’Brien: Aye;  
Bernard Pettinger: Aye.

Resolution adopted.

Motion by Green, 2nd by Hartkopf: to appoint the following resident of Cass County to be eligible to serve on the condemnation in eminent domain proceedings (1 year term): [CONDEMNATION IN EMINENT DOMAIN PROCEEDINGS IOWA CODE 6B.4]  
OWNER-OPERATORS OF AGRICULTURAL PROPERTY  
Curtis Bierbaum, 55424 Youngstown Road, Griswold, Iowa 51535  
Carried unanimously.

The Juvenile Detention 28E agreement must be reviewed annually by the 28E Board.

Motion by Green, 2nd by O’Brien: to authorize supervisor representative Steve Baier to sign statement on behalf of Cass County that the “Multicounty 28E Agreement Regarding Juvenile Detention Center and Emergency Juvenile Services” has been reviewed. Carried unanimously.

Motion by O’Brien; 2nd Pettinger: to adopt Resolution No. 2022-008 Approve the ISAC Group Benefits Program 28E Agreement

**WHEREAS**, the Iowa State Association of Counties (ISAC) Group Benefits Program, a Chapter 28E organization, has adopted a 28E Agreement for its group health and related benefits program, for the purpose of providing group health and related benefits for employees of participating entities.

**WHEREAS**, the county of Cass desires to adopt the 28E Agreement for health and related benefits for eligible employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Cass County Board of Supervisors that the County desires to adopt the 28E Agreement for the ISAC Group Benefits Program;

Roll Call Vote:

Steve Baier: Aye  
Stephen Green: Aye  
John Harkopf: Aye  
Mark O’Brien: Aye  
Bernard Pettinger: Aye

Resolution Adopted.

Committee reports:  
Hartkopf: SWIPCO; Valley Business Park; Zion/SWI Mental Health; CADCO  
Green: Soil & Water Conservation District  
Baier: Boost4Families

The following claims were approved and the auditor authorized to issue checks for same:

|                               |                       |          |
|-------------------------------|-----------------------|----------|
| General Basic Fund            |                       |          |
| Access Systems, Inc.          | Copier Contract       | 325.58   |
| Access Systems, Inc.          | Service Agreement     | 1072.50  |
| Akin Building Center          | Custodial Supplies    | 194.70   |
| Alliant Energy                | Utilities             | 3405.82  |
| Amazon Business               | Office Supplies       | 146.13   |
| Atlantic City Clerk           | Storm Water/Ambulance | 17691.47 |
| Atlantic Municipal Utilities  | Utilities             | 501.09   |
| Atlantic News Telegraph       | Publishing            | 149.18   |
| Elaine Berry, MD              | Dues                  | 200.00   |
| Black Hills Energy            | Utilities             | 394.15   |
| Cappels                       | Supplies              | 108.93   |
| Cass Co Fair Board            | Fair Plaque           | 15.00    |
| Cass County Health Systems    | Coroner Call          | 239.00   |
| CenTec Cast Metal Products Co | Veteran's Markers     | 1880.15  |
| Century Link                  | Service               | 508.33   |
| Cintas First Aid & Safety D89 | First Aid             | 140.09   |
| Cott Systems, Inc             | Maintenance/License   | 660.00   |

|                                 |                        |         |
|---------------------------------|------------------------|---------|
| Counsel Office & Documents      | Copier Contract        | 89.04   |
| Culligan Soft Water Serv        | Cooler Rent            | 193.00  |
| Terry Duggan                    | Mileage                | 17.26   |
| Electronic Engineering Corp     | Service                | 62.50   |
| Farmers Electric Cooperative    | Veteran's Provisions   | 324.60  |
| First National Bank             | Misc Expenses          | 816.70  |
| Great America Financial         | Copier Lease           | 106.00  |
| Griswold American               | Publishing             | 178.10  |
| Griswold Communications         | Telephone Service      | 297.37  |
| Hy-Vee, Inc.                    | Service                | 765.81  |
| ISAC                            | Registration           | 190.00  |
| KEYMASTERS Locksmith            | Lock Repair            | 115.00  |
| Mail Services LLC               | Print & Postage        | 526.46  |
| Mediacom                        | Telephone Services     | 1130.43 |
| Mid American Energy             | Utilities              | 265.35  |
| National Assn Co Veterans       | Registration           | 350.00  |
| Nishna Valley Dental            | Service                | 239.00  |
| Nishnabotna Valley R E C        | Utilities              | 195.57  |
| Orscheln's                      | Vehicle Maintenance    | 20.00   |
| Overhead Door Company Inc       | Service                | 306.02  |
| Bernard Pettinger               | Mileage                | 156.87  |
| Professional Pest Control LLC   | Pest Control           | 240.00  |
| Reporting Services LLC          | Transcripts            | 871.60  |
| Ronnie Ross                     | Dues                   | 200.00  |
| Christine Short                 | Mileage                | 9.20    |
| Solutions Inc                   | Tech Support           | 240.00  |
| Verizon Wireless                | Cellular Service       | 1394.90 |
| Wex Bank Fleet Services         | Fuel                   | 776.68  |
| General Supplemental Fund       |                        |         |
| Weimer Law, PC                  | Juvenile Services      | 2000.00 |
| Youth Shelter Care of North     | Juvenile Shelter Care  | 768.18  |
| Rural Services Basic Fund       |                        |         |
| Bizco Technologies              | Service                | 559.34  |
| CDW Government, Inc             | Equipment              | 552.38  |
| Designer Portraits              | Service                | 70.00   |
| Xtreme Auto                     | Service                | 477.19  |
| Fastenal Company                | Supplies               | 178.44  |
| Horizon Jet Wash                | Service                | 35.00   |
| L-Tron                          | Equipment              | 374.59  |
| The Little Cobbler              | Service                | 30.00   |
| Per Mar Security Services Corp  | Service                | 2982.56 |
| Richard Cowell Tactical         | Supplies               | 198.00  |
| Solutions Inc                   | Service                | 85.00   |
| Secondary Road Fund             |                        |         |
| AgriVision, LLC                 | Parts/Service          | 714.46  |
| Alliant Energy                  | Utilities              | 2294.37 |
| Anita Supply Center             | Supplies               | 5.94    |
| Atlantic City Clerk             | Storm Water Bill       | 99.18   |
| Atlantic Motor Supply Inc       | Supplies               | 1755.10 |
| Atlantic Municipal Utilities    | Utilities              | 736.01  |
| Leo Beschorner                  | Cellular Reimbursement | 40.00   |
| Cappels                         | Supplies               | 233.34  |
| Dave Christensen                | Cellular Reimbursement | 40.00   |
| Curtis Welding & Fab Inc Curt   | Expendable Parts       | 114.23  |
| Fastenal Company                | Supplies               | 136.77  |
| Richard E Hansen                | Cellular Reimbursement | 40.00   |
| HGM Associates Inc              | Engineering Services   | 2375.00 |
| Scott Holaday                   | Cellular Reimbursement | 40.00   |
| Curtis Holste                   | Cellular Reimbursement | 40.00   |
| Interstate Battery Systems of   | Expendable Parts       | 223.90  |
| Keystone Laboratories Inc       | Engineering Services   | 31.00   |
| Christian Kinzie                | Cellular Reimbursement | 40.00   |
| Mark Knudsen                    | Cellular Reimbursement | 40.00   |
| Land O'Lakes Purina Feed LLC    | Road Salt              | 3449.64 |
| McAtee Tire Service Inc         | Tires/Tire Repair      | 3203.39 |
| Ethan Miller                    | Cellular Reimbursement | 40.00   |
| Nebraska Ia Industrial Fastener | Supplies               | 105.62  |
| Nishnabotna Valley R E C        | Intersection Lighting  | 38.89   |
| OHalloran International Inc     | Parts/Service          | 259.09  |
| Andrew Steffen                  | Cellular Reimbursement | 40.00   |
| Steinbeck & Sons Inc.           | Propane                | 1070.70 |
| Thermo King Christensen, Inc.   | Expendable Parts       | 63.48   |
| Truck Center Companies Inc      | Parts/Service          | 842.40  |
| Wise Heavy Equipment LLC        | Parts/Service          | 1883.82 |
| Trent Wolken                    | Reimbursement          | 40.00   |
| Ziegler Inc.                    | Parts/Service          | 839.97  |
| Rec. Records Management         |                        |         |



Next meeting March 8, 2022.

Attest: /s/-Sheri Karns, Deputy

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by John Hartkopf; 2nd by Steve Green was approved. Minutes of February 28, 2022 upon motion by John Hartkopf, 2nd by Steve Green were approved.

County Engineer reviewed current road projects.  
 Bridge 280 on 700<sup>th</sup> St is open for travel  
 Public Hearing for 5-year Construction Program is scheduled for March 31, 2022

Iowa DOT will be closing two bridges for maintenance:  
March 14, 2022 - bridge on Highway 6 by Lewis, runs across Indian Creek  
March 28, 2022 - bridge on Highway 83, Northwest of Atlantic  
These highways will be shut down to traffic and detours will be posted

Dale Retallic met with the Board of Supervisors regarding gravel dust at his residency and the damaging effects its causing to his home, health, and the environment. With the support of the Engineer's office and the Board of Supervisors, Dale would like to look into alternative options of products to alleviate the damages the gravel dust is causing. Taken under advisement.

Appointment of Brighton and Massena Township Board of Trustees was tabled.

The bargaining agreement for Secondary Roads employees was tabled.

Committee reports:  
Green: Landfill

Reports filed: February Reports for Recorder and Sheriff were filed with the Auditor

TIME 10:23 Motion by Bernard Pettinger, 2nd by Mark O'Brien: to adjourn.  
Meeting adjourned.

Next meeting March 15, 2022.

Steve Baier, Chair

Attest: Dorene South, Deputy

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**Tuesday, March 15, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Bernard Pettinger; 2nd by John Hartkopf was approved. Minutes of March 08, 2022, upon motion by Mark O'Brien, 2nd by Steve Green were approved.

The Chair recessed the meeting and the Board proceeded with the hearing on the proposed Cass County budget for FY2023. Notice was published in all three official newspapers.

Recommendation of the Cass County Compensation Board for elected officer base salaries was received. Recommended compensation: Auditor, Treasurer, Recorder, Supervisor, Attorney of 6.0% and Sheriff of 26.0%.

Proposed county budget, including Secondary Roads IDOT budget, was considered. No citizens presented arguments in favor of or against the budget.

After a brief discussion: Motion by Mark O'Brien, 2nd by Bernard Pettinger: to close hearing. Carried unanimously.

In reconvened session:

Motion by Mark O'Brien, second by Steve Green: to approve resolution of Elected Officials Compensation Effective July 1, 2022

**RESOLUTION NO. 2022-009**  
**COMPENSATION SCHEDULE FOR ELECTED OFFICIALS FOR FISCAL YEAR 2023**

WHEREAS, the Cass County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Cass County Compensation Board met on December 8, 2021, and met again on February 2, 2022, and made the following recommended increases for the fiscal year beginning

July 1, 2022: to increase the compensation to the Attorney, Auditor, Recorder, Supervisors and Treasurer of 6.0%, and an increase of 26% for the Sheriff, and

WHEREAS, the Board approved an increase of 3.0% for Attorney, Auditor, Recorder, Supervisors and Treasurer, and an increase of 13% for the Sheriff, and

THEREFORE, BE IT RESOLVED, that the Cass County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2022:

| Elected Official | Recommended Compensation | Approved Salary FY2022-2023 | Salary FY2021-2022 |
|------------------|--------------------------|-----------------------------|--------------------|
| Attorney         | \$127,695                | \$124,081                   | \$120,467          |
| Auditor          | \$ 67,339                | \$ 65,433                   | \$ 63,527          |
| Recorder         | \$ 67,339                | \$ 65,433                   | \$ 63,527          |
| Treasurer        | \$ 67,339                | \$ 65,433                   | \$ 63,527          |
| Sheriff          | \$105,001                | \$ 94,167                   | \$ 83,334          |
| Supervisors      | \$ 33,713                | \$ 32,759                   | \$ 31,805          |
| Chair            | \$ 34,713                | \$ 33,759                   | \$ 32,805          |

Adopted this 15th day of March, 2022.

Roll Call Vote:

Steve Baier                   Aye  
Bernard Pettinger       Aye  
Steve Green               Aye  
John Hartkopf           Aye  
Mark O'Brien           Aye

Resolution Adopted.

Motion by John Hartkopf, second by Bernard Pettinger: to approve resolution setting the adoption of Budget and Certification of Taxes for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023

**RESOLUTION NO. 2022-011**  
**ADOPTION OF FY2023 CASS COUNTY BUDGET AND CERTIFICATION OF TAXES**

WHEREAS, IA Code 331.434(5) requires that after a budget hearing, the Cass County Board of Supervisors shall adopt by resolution a budget and certificate of taxes, and;

WHEREAS, the Cass County Board of Supervisors has met the budget publication requirements in IA Code 331.434(3) through publication in the Atlantic News Telegraph on 3/01/2022 and the Anita Tribune on 3/03/2022 and the Griswold American on 3/02/2022, and

WHEREAS, the Cass County Board of Supervisors has met the budget hearing requirements in IA Code 331.434(3) and 331.434(4) through the public hearing held on 3/15/2022 at 9:05 a.m.

THEREFORE, BE IT RESOLVED, on the 15<sup>th</sup> day of March 2022, that the Cass County Board of Supervisors hereby adopts by resolution the attached Adoption of Budget

and Certification of Taxes for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Roll Call Vote:

|                   |     |
|-------------------|-----|
| Steve Baier       | Aye |
| Bernard Pettinger | Aye |
| Steve Green       | Aye |
| John Hartkopf     | Aye |
| Mark O'Brien      | Aye |

Resolution Adopted.

Motion by Steve Green, second by John Hartkopf: to approve ARPA funds used to purchase Election Equipment

**Cass County Resolution 2022-010**

**RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FROM THE AMERICAN RESCUE PLAN ACT.**

**WHEREAS**, on March 11, 2021, President Biden signed the 109 trillion-dollar American Rescue Plan Act; and

**WHEREAS**, Cass County applied for and has been received the first transfer of funds for the American Rescue Plan Act totaling \$1,246,621.50; and

**WHEREAS**, the Cass County Board of Supervisors have reviewed the request and determined that it will qualify under the American Rescue Plan Act; and

**WHEREAS**, based on the distribution guidelines from the US Department of Treasury, the following project has been approved for the use of said funds:

- *CASS COUNTY ELECTIONS:  
Purchase of Election Equipment, not to exceed \$108,624.00*

**BE IT RESOLVED** that the Cass County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the Auditor to make these payments as they are presented.

PASSED AND ADOPTED this 15th day of March,2022

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Cass County, Iowa, at a regular meeting held on March 15, 2022, by the following vote:

Roll Call Vote:

|                   |     |
|-------------------|-----|
| Steve Baier       | Aye |
| Bernard Pettinger | Aye |
| Steve Green       | Aye |
| John Hartkopf     | Aye |
| Mark O'Brien      | Aye |

Resolution Adopted.

The board discussed possible use of ARPA Funds. There are three child care facilities being constructed in the county. City of Massena is in the beginning stages of constructing one inside the CAM Middle School that would take infants only and currently projected funds are estimated to be \$60,000.00. The Atlantic YMCA has constructed a new preschool room. The facility will hold 30 children. The estimated remaining funding needed is \$75,000.00. Noble Initiative Foundation and the City Griswold is purchasing land to construct a day care center which will be located next to the school. Currently they have not determined the exact amount of funding they would ask for. The estimate for entire project is 2.3 million and currently they have about 45% raised.

Rich Hansen, Assistant to the Engineer reviewed current road projects. Contract rock will soon begin going on the roads.

Secondary Roads employees’ bargaining group has approved an employment agreement for FY2022/2023:

Motion by Mark O’Brien, seconded by John Hartkopf: to approve Secondary Roads employee bargaining group agreement. Carried unanimously.

County Engineer presented the contract for the ADAIR/CASS County Victoria Road Paving Project No: LFM-HMAG61. This is part of a 5 year contract with Adair County. Motion by Mark O’Brien, second by Steve Green to approve the contract with Grimes Asphalt for Project No: LFM-HMAG61 with Adair County.

Reports filed: Clerk of Court

Motion by Bernard Pettinger, 2<sup>nd</sup> by Steve Green: to go into a closed session per Iowa Code Chapter 21.5(1)(i) "To evaluate the professional competency of an individual whose appointment, hiring, performance of discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session."

Motion by Mark O’Brien, 2<sup>nd</sup> by Bernard Pettinger: to return to open session.

The following claims were approved and the auditor authorized to issue checks for same:

|                                |                    |          |
|--------------------------------|--------------------|----------|
| Access Systems, Inc.           | Copier Contract    | 693.40   |
| AFD Extinguisher Service       | Annual Inspection  | 91.00    |
| Agriland FS, Inc.              | Bulk Fuel          | 11125.94 |
| AgriVision, LLC                | Parts/Service      | 2189.98  |
| Ahlers Cooney Attorneys        | HR Legal Services  | 2044.77  |
| Akin Building Center           | Supplies           | 279.99   |
| Alliant Energy                 | Utilities          | 630.17   |
| Amazon Business Amazon Capital | Office Supplies    | 103.03   |
| Anita Housing Corp             | Rent               | 426.00   |
| Anita Supply Center            | Custodial Supplies | 529.81   |
| Anita Tribune Co Inc           | Publishing         | 379.00   |
| Atlantic Municipal Utilities   | Utilities          | 4294.13  |
| Atlantic News Telegraph        | Publishing         | 1991.24  |
| Sean Berens                    | Cellular Service   | 0.00     |
| Brown Electric Company Inc     | Electrical Repairs | 843.58   |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees    | 30683.50 |
| Camblin Plumbing & Heat, Inc.  | Repairs            | 1412.94  |
| Cappels                        | Supplies           | 56.32    |
| Casey's Business MasterCard    | Fuel               | 75.00    |
| Cass Co Environ Landfill       | Fee                | 10667.00 |
| Cass Co Meals on Wheels        | Meals              | 650.00   |
| Cass County Health Systems     | Dues               | 3666.13  |
| Cass County Sheriff            | Service            | 1773.45  |
| CCMH Public Health             | Grants             | 3754.45  |
| Choice Printing LLC            | Office Supplies    | 507.01   |
| Cintas LOC 749                 | Uniforms           | 131.80   |
| Judy Collins                   | Keys               | 7.67     |
| Cook Sanitation                | Sanitary Disposal  | 225.00   |
| Counsel Office & Documents Vis | Copier Contract    | 419.44   |
| Crystal Clear of SW Iowa       | Water              | 49.00    |
| Culligan Soft Water Serv T & B | Cooler Rent        | 260.00   |
| Cunningham-Reis Corp           | Contract Payment   | 69500.00 |
| Cygnet Enterprises, Inc        | Chemicals          | 3364.72  |
| Denison Truck & Trailer Repair | Parts              | 49.99    |
| Deter Motor Co                 | Outside Services   | 7386.24  |
| District IV Treas Association  | Training           | 60.00    |
| Ed M Feld Equipment Co Inc Fir | Inspection         | 289.00   |
| Filter Care of Nebraska        | Outside Services   | 10.25    |
| First National Bank            | Misc Expenses      | 4014.98  |
| First Whitney Bank& Trust      | Debt Repayment     | 11555.30 |
| Galls LLC                      | Equipment          | 137.20   |
| Great America Financial Servic | Copier Lease       | 197.30   |
| Green Acres Lawn & Landscaping | Mileage            | 350.00   |
| Griswold American Forsyth Publ | Publishing         | 479.84   |

|                                |                            |            |
|--------------------------------|----------------------------|------------|
| Griswold Communications        | Telephone Service          | 338.29     |
| Guthrie County Public Health   | Public Health Services     | 12311.99   |
| Housby Mack Inc                | Parts/Service              | 312.17     |
| Ia Dept of Nat Resources       | DNR Quarterly Waste Fees   | 5225.00    |
| IACCVSO Mariah Deike, Treasure | Registration               | 60.00      |
| Illowa Culvert & Supply        | Pipe                       | 54986.00   |
| IMAGETek, Inc                  | Tech Support               | 325.00     |
| Iowa Department of Agriculture | Apairy Program             | 163.80     |
| Iowa Environmental Services In | Engineering Services       | 800.00     |
| Iowa Interstate Railroad, Ltd. | Paving Project             | 27110.06   |
| Iowa Prison Industries         | Signs                      | 1827.00    |
| Linda Kelly                    | Rent                       | 500.00     |
| Mike Kennon                    | Fuel/Supplies              | 185.12     |
| City of Lewis                  | Utilities                  | 63.45      |
| Lindeman Tractor, Inc.         | Parts/Service              | 14.95      |
| Mail Services LLC              | Print & Postage            | 641.26     |
| Marne/Elk Horn Telephone       | Telephone Service          | 3.76       |
| Massena Ag Supply              | Supplies                   | 70.76      |
| Massena Telephone Company      | Telephone/Internet Service | 177.91     |
| Matheson Tri-Gas, Inc.         | Supplies                   | 564.15     |
| McAtee Tire Service Inc        | Tires                      | 4252.54    |
| Mediacom                       | Telephone Services         | 1084.95    |
| Mid American Energy            | Intersection Lighting      | 5.86       |
| Ted's Cooperative aka Midtown  | Rent                       | 520.00     |
| Motorola Inc                   | Contract                   | 1054508.40 |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal          | 25.00      |
| Nishna Valley Pest Control LLC | Building Maintenance       | 150.00     |
| OHalloran International Inc    | Parts/Service              | 457.00     |
| Olsen Fuel Supply Inc          | Fuel                       | 12029.39   |
| Olsen's Outdoor Power Inc      | Supplies                   | 122.92     |
| Orscheln's                     | Supplies                   | 49.95      |
| Overhead Door Company Inc      | Building Maintenance       | 230.00     |
| Page County Sheriff            | Juvenile Service           | 53.40      |
| Pitney Bowes Inc               | Meter Lease                | 775.96     |
| Postmaster                     | Postage                    | 308.00     |
| Brenda Pottebaum               | Custodial Services         | 1332.00    |
| Dan Proehl                     | Cellular Services          | 40.00      |
| Pross Plumbing & Heating       | Outside Services           | 500.00     |
| Public Safety Fund             | County Contribution        | 65347.54   |
| Purchase Power                 | Meter Lease                | 503.50     |
| Quality Truck Repair Hansen Eg | Parts/Service              | 14.25      |
| RDO Truck Center, Co.          | Parts/Service              | 343.05     |
| Richter & Son Towing Inc       | Service                    | 208.75     |
| Roland Funeral Services Inc    | Transport                  | 799.00     |
| Sandbothe Firestone LLC        | Tires                      | 4887.20    |
| Schildberg Construction, Inc.  | Rock                       | 55378.34   |
| Schumacher Elevator Co         | Elevator Maintenance       | 261.78     |
| Secure Shred Solutions         | Shredding Services         | 52.00      |
| Shelby County Auditor          | Rent/Utilities/Custodial   | 1194.75    |
| SIRWA                          | Utilities                  | 69.00      |
| Solutions Inc                  | Tech Support               | 3163.32    |
| Steinbeck & Sons Inc.          | Propane                    | 1955.10    |
| Stone Office Products          | Office Supplies            | 396.21     |
| SWI Juvenile Emergency         | Juvenile Services          | 45130.40   |
| The Shredder                   | Shredding Services         | 78.00      |
| Tiger Mart Griswold Amoco LC   | Fuel                       | 946.43     |
| Unity Point Clinic-Occ Med     | Testing                    | 168.00     |
| U.S. Bank Equipment Finance    | Copier Lease               | 136.66     |
| Verizon Wireless               | Cellular Service           | 404.24     |
| Virtru Corporation             | Email Encryption           | 495.00     |
| Dennis Vogl                    | Lodging                    | 89.60      |
| Watchguard, Inc                | Service                    | 995.00     |
| Westel Systems                 | Telephone Service          | 36.23      |
| Western Engineering Co, Inc.   | Sand                       | 628.42     |
| Wex Bank Fleet Services        | Fuel                       | 5285.69    |
| Wickman Chemical L.C           | Supplies                   | 1075.00    |
| Allison Wise CSR-RPR           | Transcripts                | 201.00     |
| Wyman's Carquest Wyman Auto Pa | Supplies                   | 159.36     |
| Ziegler Inc.                   | Parts/Service              | 684.93     |
| 21st Century Cooperative ATTN: | Fuel                       | 1462.89    |

Grand Total 1552072.25

TIME 11:04 a.m. Motion by John Hartkopf, 2nd by Steve Green: to adjourn. Meeting adjourned. Next meeting March 22, 2022.

Steve Baier, Chair

Attest: Sheri Karns, Deputy

Tuesday, March 22, 2022 Minutes

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Bernard Pettinger; 2nd by Steve Green was approved. Minutes of March 15, 2022, upon motion by John Hartkopf, 2nd by Mark O'Brien were approved.

Jotham Arber reported on raising rates for the following:  
Septic Permit to \$225.00  
Time of Transfer to \$300.00  
Well to \$175.00  
Motion by Steve Green, 2nd by John Hartkopf: to approve raising rates on July 01, 2023. Carried unanimously.

Mick Allen and Mike Baragary presented on behalf of Atlantic Golf & Country Club. Mick and Mike sought the boards approval on pumping water out of the East Nishnabotna to water the golf course. Bernard Pettinger motioned, 2nd by Steve Green to approve this action on the grounds that the proper permits were applied for and the approval of the Iowa DNR was granted. Carried unanimously.

Motion by Steve Green, 2nd by John Hartkopf: to approve the application for a Class C Liquor License with Outdoor & Sunday Service privilege of Bluebird Hill, LLC (56741 655th St). Carried unanimously.

Motion by Bernard Pettinger, 2nd by Steve Green: to approve the request of the Cass Co. Child Abuse Prevention Council, that the month of April be proclaimed child abuse awareness month.

County Engineer reviewed current road projects and discussed the delays of buying equipment, such as motor graters and dump trucks, due to the supply chain issues.

Motion by Mark O'Brien, 2nd by Bernard Pettinger: to approve resolution No. 2022-12 Supervisor Districts and Election Precincts for Cass County, Iowa.

RESOLUTION NO 2022-12  
RESOLUTION APPROVING SUPERVISOR DISTRICTS AND ELECTION PRECINCTS

*A resolution by Cass County to approve the Supervisor Districts and Election Precincts as imposed and approved by the Secretary of State and the Legislative Services Agency pursuant to Iowa Code Section 331.210A*

**WHEREAS**, the Secretary of State and the Legislative Services Agency developed a Redistricting Plan and Report and presented the same to the Cass County Board of Supervisors, and

**WHEREAS**, the Cass County Board of Supervisors approved of said Redistricting Plan and Report pursuant to Cass County Ordinance No. 19-2022; and

**WHEREAS**, the State Commissioner of Elections and the Legislative Services Agency imposed said Precinct Redistricting Plan and Report to the Cass County Board Of Supervisors;

**WHEREAS**, the Legislative Services Agency submitted the following Supervisor Redistricting Plan 3 as follows:

District 1- Precinct 1 (Atlantic Ward 1); Precinct 8 (Brighton Township, Grove Township, Pymosa Township, Washington Township and the City of Marne and excluding that portion of the City of Atlantic which lies within those townships)

District 2- Precinct 2 (Atlantic Ward 2); Precinct 3 (Atlantic Ward 3)

District 3- Precinct 4 (Atlantic Ward 4); Precinct 5 (Atlantic Ward 5)

District 4- Precinct 6 (Bear Grove Township, Cass Township, and the City of Lewis); Precinct 9 (Noble Township, Pleasant Township, and the City of Griswold); Precinct 11 (Edna Township, Victoria Township, Easterly portion of Massena Township: That part of Massena Township North of Newport Road and East of 730th Street and North of Quincy Road, and that part South of Quincy Road and East of 740th Street, and that part South of Richland Road and East of 750th Street)

District 5- Precinct 7 (Benton Township, Franklin Township, Grant Township, Lincoln Township, City of Anita and the City of Wiota); Precinct 10 (Union Township and the City of Cumberland); Precinct 12 (Westerly portion of Massena Township: That part of Massena Township South of Newport Road and West of 730th Street and North of Quincy Road, and that part South of Quincy Road and West of 740th Street, and that part South of Richland Road and West of 750th Street, and the City of Massena)

**NOW, THEREFORE, BE IT RESOLVED**, that the Cass County Board of Supervisors declares said Redistricting Plan and Report approved and final; and

**BE IT FURTHER RESOLVED**, that the Cass County Board of Supervisors directs the Cass County Auditor to publish notice of the changes in the newspaper of general circulation once each week for three consecutive weeks no later than 30 days before the next general election in accordance with the Iowa Code Section 49.11. **HEREBY RESOLVED** by the Cass County Board of Supervisors this 22nd of March, 2022.

Adopted this 22 day of March, 2022.

Roll Call Vote:

|           |     |
|-----------|-----|
| Baier     | Aye |
| Pettinger | Aye |
| Green     | Aye |
| Hartkopf  | Aye |
| O’Brien   | Aye |

Resolution Adopted.

Motion by John Hartkopf, 2<sup>nd</sup> by Steve Green: to approve Resolution approving and authorizing execution of a Development Agreement by and between Cass County and KLC Comes, LLC d/b/a Bluebird Hill Event Venue.

**RESOLUTION NO. 2022-13**

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN CASS COUNTY AND KLC COMES, LLC D/B/A BLUEBIRD HILL EVENT VENUE**



**WHEREAS**, Iowa Code Chapter 15A authorizes counties to make loans and grants for economic development, and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Chapter; and

**WHEREAS**, the County has received a proposal from KLC Comes, LLC d/b/a Bluebird Hill Event Venue (the "Developer"), in the form of a proposed Development Agreement (the "Agreement") by and between the County and the Developer, pursuant to which, among other things, the Developer would agree to construct certain Minimum Improvements (as defined in the Agreement) consisting of the construction of an 8,500 square foot building, together with all related site improvements, on certain real property located within the County as defined and legally described in the Agreement (the "Development Property"), and thereafter the Developer would operate its business on the Development Property, including hiring and retaining employees, as outlined in the proposed Agreement (the "Project"); and

**WHEREAS**, the Agreement further proposes that the County will make up to two (2) consecutive annual payments of Economic Development Grants to Developer consisting of a declining percentage of the County-Only Property Taxes generated by the construction of the Minimum Improvements, the cumulative total for all such payments not to exceed the amount accrued under the formula outlined in the proposed Agreement, under the terms and following satisfaction of the conditions set forth in the Agreement; and

**WHEREAS**, Iowa Code Chapter 15A authorizes counties to make grants for economic development and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Chapter, and to levy taxes and assessments for such purposes; and

**WHEREAS**, the Board has determined that the Agreement is in the best interests of the County and the residents thereof and that the performance by the County of its obligations thereunder is a public undertaking and purpose and is in furtherance of appropriate economic development activities and objectives of the County within the meaning of Chapter 15A of the Iowa Code taking into account any or all of the factors set forth in Chapter 15A, to wit:

- a. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not.
- b. Development policies in the dispensing of the funds should attract, retain, or expand businesses that produce exports or import substitutes, or which generate tourism-related activities.
- c. Development policies in the dispensing or use of the funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of the funds dispensed.
- d. Development policies in dispensing the funds should not be used to attract a business presently located within the state to relocate to another portion of the state unless the business is considering in good faith to relocate outside the state or unless the relocation is related to an expansion which will generate significant new job creation. Jobs created as a result of other jobs in similar Iowa businesses being displaced shall not be considered direct jobs for the purpose of dispensing funds; and

**WHEREAS**, this Board believes the following action is now considered to be in the best interests of the County and residents thereof.

**NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF CASS COUNTY IN THE STATE OF IOWA:** That the performance by the County of its obligations under the Agreement, including but not limited to making of grants to the Developer in connection with the development of the Development Property under the terms set forth in the Agreement, be and is hereby declared to be a public undertaking and purpose and is in furtherance of appropriate economic development activities and objectives of the County within the meaning of Chapter 15A of the Iowa Code, taking into account the factors set forth therein.

That the form and content of the Agreement, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Chairperson and the County Auditor be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver the Agreement for and on behalf of the County in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Agreement, the Chairperson and the County Auditor are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

PASSED AND APPROVED this 22<sup>nd</sup> day of March, 2022.

Roll Call Vote:

Baier           Aye  
Pettinger   Aye  
Green         Aye  
Hartkopf    Aye  
O’Brien      Aye

Resolution Adopted.

Committee reports:  
John Hartkopf: CADCO  
Steve Green: Public Safety, ISAC  
Steve Baier: Juvenile Detention  
Mark O’Brien: ARPA

Mike Kennon reported that this week is Severe Weather Awareness Week and that either on 3/23 or 3/24, there will be a county wide Tornado Drill.

Sheri Karns acknowledged Department Heads who have served 20 years or more of service in Government.

Reports filed:  
TIME 10:54 a.m. Motion by Mark O’Brien, 2nd by Bernard Pettinger: to adjourn.  
Meeting adjourned. Next meeting March 31, 2022.

Steve Baier, Chair

Attest: Dorene South, Deputy

**Thursday, March 31, 2022**

The Cass County Board of Supervisors met in special session at 9:07 a.m. with all members present: Steve Baier chair; Stephen Green , John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Hartkopf; 2nd by Green was approved unanimously. Minutes from March 22, 2022 upon motion by Green; 2<sup>nd</sup> by Pettinger were approved.  
Board recessed to hold public hearing.

At 9:09 a.m. as published, the Board held the first hearing on Ordinance No. 19-2022 establishing Supervisor Districts and Election Precincts in Cass County. No one presented objections and no comments were presented. Then hearing was concluded.

Motion by O’Brien, 2nd by Pettinger: to close hearing. Carried unanimously.

Upon reconvening: Motion by Green, second by O’Brien: to approve Ordinance 19-2022 Election Precincts after first reading; to waive second and third readings; and to adopt said ordinance.

Roll call vote:

|           |     |
|-----------|-----|
| Baier     | Aye |
| Pettinger | Aye |
| Green     | Aye |
| Hartkopf  | Aye |
| O’Brien   | Aye |

PASSED AND ADOPTED by the Board of Supervisors of Cass County, Iowa on March 31, 2022. A copy is on the website and on file with the Cass County Auditor’s Office.

Dan Haynes, from the YMCA in Atlantic, reviewed the renovation project of creating a 4 year old child care space at the YMCA. It has been licensed for 33 children. Currently they have a shortfall of funds to finish the project of \$88,109.57 and were inquiring with the board about using ARPA funds. The board took this under advisement and asked that an application for ARPA funding be filled out and turned back in.

Engineer reviewed current road projects. Contract rock started this week and quotes will be presented next week on new equipment purchases. Truck orders are currently being delayed for 18 months.

Cass County Engineer also presented the Cooperative Agreement for Bridge Removal Mitigation Program with the Iowa Department of Transportation for 570<sup>th</sup> & I-80. After some due discussion, motion by Green, seconded byHartkopf to approve the Cooperative Agreement for Bridge Removal Mitigation Program. Carried unanimously.

The County Treasurer received an offer to purchase a 2017 and 2019 County Held Tax Sale Certificate for two parcels of real estate. Per the agreement, the purchaser would pay back taxes, penalty, interest and an assignment fee (Iowa Code 446.31

After short discussion:

Motion by Hartkopf, 2<sup>nd</sup> by Pettinger to assign Tax Sale Certificate Numbers 2017-152 & 2019-01 to Situs Cultivation LLC for all back taxes, penalty, interest and the assignment fee. (2<sup>nd</sup> Addition W178’ E306’ Lots 15-16 Block 5 in the City of Cumberland & Lots 15-16 Block 7 in the City of Griswold) Carried unanimously.

Deb Schuler reviewed General Assistance/Mental Health for the month of February. General Assistance had 43 contacts for the month and one utility claim. Mental health currently has 59 clients on caseload and one new commitment.

A vacancy occurred on the Senior Citizen Council on Aging. Steve Baier met with the Council and they have not appointed anyone but plan to meet in April to do so. Dan Hayes form the YMCA is hopeful that they can eventually provide a space to house the senior citizens and provide services.

- Committee Meeting Reports:
- Hartkopf-SWIPC; CADCO; Valley Business Park; Zion/SW IA Mental Health
  - Pettinger-Anita Childcare
  - Baier- Golden Hills RC&D

The following claims were approved and the auditor authorized to issue checks for same:

| General Basic Fund             |                     |          |
|--------------------------------|---------------------|----------|
| Access Systems, Inc.           | Copier Contract     | 325.58   |
| AFD Extinguisher Service       | Fire Inspection     | 435.00   |
| Ahlers Cooney Attorneys        | Legal Services      | 1004.00  |
| Akin Building Center           | Custodial Supplies  | 7.68     |
| Alliant Energy                 | Utilities           | 3189.38  |
| Amazon Business Amazon Capital | Office Supplies     | 354.85   |
| Andrea C Freeny                | Transcripts         | 19.00    |
| Atlantic Municipal Utilities   | Utilities           | 1166.58  |
| Auditor of State of Iowa       | Filing Fee          | 625.00   |
| Barbara Baier                  | Mileage             | 13.00    |
| Trevor Becker                  | Mileage             | 19.50    |
| Elaine Berry, MD               | Dues                | 100.00   |
| Black Hills Energy             | Utilities           | 353.17   |
| Brown Electric Company Inc     | Electrical Repairs  | 488.93   |
| Cappels                        | Supplies            | 99.51    |
| Cass County Health Systems     | Coroner Call        | 200.00   |
| CCMH Public Health             | Grants              | 5752.84  |
| Century Link                   | Service             | 549.87   |
| Choice Printing LLC            | Office Supplies     | 20.00    |
| Cott Systems, Inc              | Maintenance/License | 660.00   |
| Counsel Office & Documents     | Copier Contract     | 84.99    |
| Dena Crouch, CSR               | Transcript          | 308.00   |
| Terry Duggan                   | Mileage             | 17.26    |
| Elicia Cox                     | Rent                | 250.00   |
| EPCO LTD, Inc                  | Partitions          | 4212.00  |
| Farmers Electric Cooperative   | Utilities           | 48.56    |
| First National Bank            | Misc Expenses       | 378.78   |
| Great America Financial Servic | Copier Lease        | 99.87    |
| Stephen Green                  | Lodging/Meals       | 365.16   |
| Griswold American Forsyth Publ | Publishing          | 758.34   |
| Guthrie County Public Health   | Grants              | 11714.34 |
| Phillip Hascall                | Mileage             | 6.00     |
| Hy-Vee Pharmacy Attn: Store    | Medication          | 54.93    |
| Hy-Vee, Inc. Accounts Receivab | Inmate Food         | 1896.63  |
| IMAGETek, Inc                  | Tech Support        | 650.00   |

|                                    |                        |          |
|------------------------------------|------------------------|----------|
| Iowa State Medical Examiner        | Autopsy                | 2044.11  |
| ISAC                               | Registration           | 250.00   |
| ISCTA IA State Co Treasurers       | Registration           | 150.00   |
| Lora Kanning                       | Meals/Mileage          | 331.90   |
| KEYMASTERS Locksmith               | Door Lock Repair       | 115.00   |
| Mail Services LLC                  | Print & Postage        | 594.30   |
| Tracey Marshall                    | Lodging/Mileage        | 82.00    |
| Mediacom                           | Mediacom               | 133.99   |
| Mid American Energy                | Utilities              | 244.34   |
| Nishnabotna Valley R E C           | Utilities              | 192.10   |
| Office Depot                       | supplies               | 76.62    |
| Orscheln's                         | Supplies               | 42.72    |
| Outfitters Plus                    | Uniforms               | 173.90   |
| Bernard Pettinger                  | Meals/Lodging          | 426.07   |
| Quill Corporation                  | Office Supplies        | 70.47    |
| Christine Short                    | Mileage                | 9.20     |
| The Shredder Green Resource        | Shredding Services     | 78.00    |
| Verizon Wireless                   | Cellular Service       | 1536.51  |
| Mary Ward                          | Meals/Mileage          | 54.98    |
| <b>General Supplemental Fund</b>   |                        |          |
| First National Bank                | Misc Expenses          | 160.00   |
| SEAT Treasurer ISAC                | Registration           | 150.00   |
| Weimer Law, PC                     | Juvenile Services      | 2000.00  |
| Youth Shelter Care of North        | Emergency Shelter      | 693.84   |
| <b>Rural Services Basic Fund</b>   |                        |          |
| AFD Extinguisher Service           | equipment              | 65.00    |
| Choice Printing LLC                | Service                | 49.68    |
| Galls LLC                          | Equipment              | 837.99   |
| Horizon Jet Wash                   | Service                | 35.00    |
| The Little Cobbler                 | Service                | 40.00    |
| MPH Industries Inc                 | Equipment              | 276.64   |
| On Target Ammunition LLC           | ammo                   | 2647.19  |
| Watchguard, Inc                    | Equipment              | 1604.90  |
| <b>Secondary Road Fund</b>         |                        |          |
| AgriVision, LLC                    | Parts/Service          | 2981.74  |
| Alliant Energy                     | Utilities              | 1982.07  |
| Aspen Equipment Company            | Parts/Service          | 7495.03  |
| Atlantic Motor Supply Inc          | Supplies               | 5068.06  |
| Atlantic Municipal Utilities       | Utilities              | 637.84   |
| Leo Beschorner                     | Cellular Reimbursement | 40.00    |
| Blaine's Service LLC               | Tires/Tire Repairs     | 871.28   |
| Bower Welding & FabricationLLC     | Outside Services       | 20.00    |
| Calhoun-Burns & Assoc, Inc.        | Consultant Fees        | 20806.80 |
| Cappels                            | Supplies               | 554.00   |
| Dave Christensen                   | Cellular Reimbursement | 40.00    |
| Dan's Sanitation                   | Sanitary Disposal      | 50.00    |
| Diamond Mowers LLC                 | Expendable Parts       | 311.35   |
| Ed's Lawn Equipment                | Supplies               | 23.00    |
| Fastenal Company                   | Supplies               | 1.98     |
| H L Goeller & Co                   | Supplies               | 456.90   |
| Richard E Hansen                   | Cellular Reimbursement | 40.00    |
| Scott Holaday                      | Cellular Reimbursement | 40.00    |
| Curtis Holste                      | Cellular Reimbursement | 40.00    |
| ICEOO Lisa Nelson                  | Meeting Fees           | 25.00    |
| Illowa Culvert & Supply            | Pipe                   | 52386.00 |
| Iron Specialities Inc              | Building Maintenance   | 263.87   |
| Christian Kinzie                   | Cellular Reimbursement | 40.00    |
| Mark Knudsen                       | Cellular Reimbursement | 40.00    |
| Massena Ag Supply                  | Supplies               | 212.98   |
| McAtee Tire Service Inc            | Tires/Tire Repair      | 892.54   |
| Ethan Miller                       | Cellular Reimbursement | 40.00    |
| Murphy Tractor & Equip, Inc.       | Expendable Parts       | 143.96   |
| Nishnabotna Valley R E C           | Intersection Lighting  | 38.56    |
| OHalloran International Inc        | Expendable Parts       | 368.56   |
| Olsen's Outdoor Power Inc          | Outside Services       | 122.30   |
| RDO Truck Center, Co.              | Parts/Service          | 1835.48  |
| Sindt Repair, LLC                  | Tires/Tire Repairs     | 1114.61  |
| Andrew Steffen                     | Cellular Reimbursement | 40.00    |
| Steinbeck & Sons Inc.              | Propane                | 714.00   |
| Ultimate Lawn & Power LLC          | Supplies               | 262.66   |
| Western Engineering Co, Inc.       | Sand                   | 1033.63  |
| Trent Wolken                       | Reimbursement          | 40.00    |
| Wyman's Carquest Wyman Auto        | Supplies               | 57.27    |
| Ziegler Inc.                       | Parts/Service          | 3828.54  |
| <b>Local Emergency Mgmt Agency</b> |                        |          |
| Mike Kennon                        | Fuel/Supplies          | 345.52   |
| Verizon Wireless                   | Cellular Service       | 81.42    |

|                                  |                        |           |
|----------------------------------|------------------------|-----------|
| Windstream                       | Telephone Service      | 54.38     |
| <b>Environmental Control Agn</b> |                        |           |
| Akin Building Center             | Supplies               | 159.96    |
| Brown Electric Company Inc       | Building Maintenance   | 164.50    |
| Evora Consulting, Ltd            | Engineering Services   | 402.50    |
| Farmers Electric Cooperative     | Utilities              | 1985.64   |
| SCS Engineers                    | Engineering Services   | 3400.00   |
| Secondary Road Fund              | Reimburse Sec Rd Hours | 500.00    |
| Ziegler Inc.                     | Parts/Service          | 132.12    |
| Grand Total                      |                        | 163581.25 |

TIME 10:27 a.m. Motion by O’Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting April 6, 2022.

Steve Baier, Chair

Attest: Sheri Karns, Deputy

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**Wednesday, April 6, 2022**

The Cass County Board of Supervisors met in special session at 8:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Steve Green; 2nd by Bernard Pettinger was approved unanimously.

The Board received an amended resignation from Dale Sunderman, Cass County Auditor. The letter states that he wishes to amend his resignation date from April 15, 2022 to April 5, 2022 due to unforeseen circumstances. The board accepted his amended resignation date. Motion by Mark O’Brien; 2<sup>nd</sup> by Steve Green was approved. Carried unanimously.

After publishing the Notice of Intent to Appoint Cass County Auditor in all three county newspapers and that interviews had been conducted with all applicants, the board came to a consensus that they have decided to appoint, per Iowa Code Section 69, Sara Harris to the vacant position of Cass County Auditor beginning immediately. Motion by Steve Green; 2<sup>nd</sup> by John Hartkopf was approved. Carried unanimously.

TIME 8:04 a.m. Motion by, 2nd by Bernard Pettinger: to adjourn. Meeting adjourned. Next meeting April 12, 2022.

Steve Baier, Chair

Attest: Dorene South, Deputy

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**Tuesday, April 12, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger; 2nd by Green was approved. Minutes of April 06, 2022, upon motion by Green, 2nd by Hartkopf were approved.

Danielle Briggs presented a new Cass County Trail plan due to the outdated 2008 trail development. Requested that Board of Supervisors pass a resolution so they are eligible for grant funding.

Motion by O'Brien, seconded by Green to approve resolution adopting the 2022 Cass County Trail Plan. RESOLUTION # 2022-015 adopted this 12<sup>th</sup> day of April, 2022.

County Engineer reviewed current road projects and equipment.

Motion by O'Brien, seconded by Green to approve resolution bid for Project L289—73-15 Bridge Repair. Low bid was awarded to Cramer & Associates, Inc. of Grimes, Iowa in the amount of \$392,414.00. RESOLUTION # 2022-016 adopted this 12<sup>th</sup> day of April, 2022.

Motion by Hartkopf, seconded by Pettinger to approve resolution adopting disbursement of ARPA Funds to purchase an enclosed trailer for Cass County, not to exceed \$9,000.  
RESOLUTION # 2022-014 adopted this 12<sup>th</sup> day of April, 2022.

Committee reports: O'Brien/Hartkopf - Willow Heights, Green - Produce in the Park, Baier -Hungry Canyons Alliance.

Reports filed: March Reports for Sheriff, Recorder & Clerk of Court were filed with the Auditor

The following claims were approved and the auditor authorized to issue checks for same:

**General Basic Fund**

|                                |                       |         |
|--------------------------------|-----------------------|---------|
| Access Systems, Inc.           | Copier Contract       | 727.28  |
| Ahlers Cooney Attorneys        | HR Legal Services     | 1950.00 |
| Akin Building Center           | Custodial Supplies    | 59.55   |
| Anita Supply Center            | Custodial Supplies    | 136.24  |
| Anita Tribune Co Inc           | Publishing            | 1343.15 |
| Atlantic Glass Company Mid     | Door Handles          | 105.40  |
| Atlantic News Telegraph        | Publishing            | 956.92  |
| Sean Berens                    | Cellular Service      | 40.00   |
| Camblin Plumbing & Heat, Inc.  | Repairs/Service       | 72.00   |
| Cappels                        | Supplies              | 127.03  |
| Cass Co Meals on Wheels        | Meals                 | 650.00  |
| Cass/Atlantic Development Corp | Contribution          | 7500.00 |
| Choice Printing LLC            | Office Supplies       | 96.00   |
| Cook Sanitation                | Sanitary Disposal     | 165.00  |
| Counsel Office & Documents     | Copier Contract       | 544.67  |
| Culligan Soft Water            | Water Cooler          | 65.00   |
| Ed's Lawn Equipment            | Equipment Maintenance | 78.00   |
| Fareway Stores Inc             | Jail Provisions       | 20.87   |
| First National Bank            | Misc Expenses         | 1427.78 |
| Five Q Innovations, LLC        | Website Hosting       | 50.00   |
| Government Forms and Supplies  | Office Supplies       | 1386.98 |
| Green Acres Lawn & Landscaping | Snow Removal          | 525.00  |
| Griswold American              | Publishing            | 401.43  |
| IMAGETek, Inc                  | Tech Support          | 325.00  |
| Iowa County Attorneys Assoc    | Dues                  | 452.00  |
| ISACA Treasurer                | Dues                  | 225.00  |
| Laverty Sanitation             | Sanitation Expense    | 190.00  |
| City of Lewis                  | Utilities             | 75.82   |
| Mediacom                       | Telephone Services    | 1085.05 |
| Ted's Cooperative aka Midtown  | Rent                  | 520.00  |
| NACCTFO Shiela Miller          | Dues                  | 100.00  |
| Office Depot                   | supplies              | 79.33   |
| Pitney Bowes Inc               | Postage Meter         | 49.42   |
| Brenda Pottebaum               | Custodial Services    | 1473.00 |
| Dan Proehl                     | Cellular Services     | 40.00   |
| Schumacher Elevator Co         | Elevator Maintenance  | 261.78  |
| SIRWA                          | Utilities             | 34.50   |
| Stone Office Products          | Office Supplies       | 424.81  |
| The Shredder Green Resource    | Shredding Services    | 78.00   |
| Verizon Wireless               | Cellular Service      | 121.41  |
| Wendall & Shirley Weideman     | Rent                  | 100.00  |
| Wex Bank Fleet Services        | Fuel                  | 1073.54 |
| Brandi Wittrock                | Mileage               | 56.70   |
| 21st Century Cooperative       | Fuel                  | 82.14   |

**General Supplemental Fund**

|                           |                     |          |
|---------------------------|---------------------|----------|
| Atlantic News Telegraph   | Publishing          | 255.34   |
| Cass County Sheriff       | Juvenile Expenses   | 1073.19  |
| Children's Square USA     | Juvenile Services   | 513.15   |
| Iowa Secretary of State   | NCOA Mailing        | 147.66   |
| Montgomery County Sheriff | Juvenile Service    | 91.21    |
| Public Safety Fund        | County Contribution | 29456.18 |
| SEAT Treasurer ISAC       | Dues                | 150.00   |

**Rural Services Basic Fund**

|                             |               |          |
|-----------------------------|---------------|----------|
| Continental Fire Spr Co Inc | Service       | 254.00   |
| Deter Motor Co              | Vehicle       | 17816.00 |
| Dvorak Tire and Service     | Service       | 221.59   |
| First National Bank         | Misc Expenses | 1017.00  |
| Karl Chevrolet              | Service       | 110.00   |
| Lynn Peavey Company         | Service       | 483.61   |
| McAttee Tire Service Inc    | Service       | 2189.15  |
| Schrier Auto Body           | Service       | 312.75   |
| Wex Bank Fleet Services     | Fuel          | 5239.67  |

**Secondary Road Fund**

|                                    |                           |           |
|------------------------------------|---------------------------|-----------|
| Agriland FS, Inc.                  | Bulk Fuel                 | 24880.32  |
| AgriVision, LLC                    | Parts/Service             | 905.71    |
| Alliant Energy                     | Utilities                 | 580.37    |
| Allied Oil & Supply, Inc.          | Oil/Supplies              | 5138.65   |
| Anita Tribune Co Inc               | Publishing                | 96.00     |
| Aspen Equipment Company            | Parts/Service             | 500.18    |
| Atlantic News Telegraph            | Publishing                | 221.13    |
| Bower Welding & Fabrication LLC    | Outside Services          | 175.00    |
| Cintas LOC 749                     | Uniforms                  | 164.75    |
| Cook Sanitation                    | Sanitary Disposal         | 60.00     |
| Curtis Welding & Fab Inc           | Supplies                  | 1792.63   |
| Diamond Mowers LLC                 | Expendable Parts          | 12632.60  |
| DLT Solutions, LLC                 | Software                  | 5264.05   |
| Dvorak Tire and Service            | Tires/Tire Repair         | 334.90    |
| Fareway Stores Inc                 | Supplies                  | 299.40    |
| First National Bank                | Misc Expenses             | 453.27    |
| Griswold American                  | Publications              | 71.30     |
| Griswold Communications            | Telephone Service         | 38.04     |
| HGM Associates Inc                 | Engineering Services      | 4750.00   |
| Housby Mack Inc                    | Parts/Service             | 273.51    |
| Lisa Nelson - ICEOO                | Meeting Fees              | 25.00     |
| Illowa Culvert & Supply            | Pipe                      | 33500.00  |
| Iowa Prison Industries             | Signs                     | 15399.50  |
| Christian Kinzie                   | Reimbursement             | 35.80     |
| Lindeman Tractor, Inc.             | Parts/Service             | 4.84      |
| Massena Telephone Company          | Telephone Service         | 32.54     |
| Matheson Tri-Gas, Inc.             | Supplies                  | 713.21    |
| McAtee Tire Service Inc            | Tires/Tire Repair         | 14921.60  |
| Mid American Energy                | Intersection Lighting     | 5.85      |
| MTS, Inc.                          | Sanitary Disposal         | 25.00     |
| Murphy Tractor & Equip, Inc.       | Expendable Parts          | 1099.27   |
| Olsen Fuel Supply Inc              | Fuel                      | 14608.24  |
| Richter & Son Towing Inc           | Expendable Parts          | 60.86     |
| Road Builders, Inc.                | Parts/Service             | 10917.56  |
| Schildberg Construction, Inc.      | Rock                      | 128571.11 |
| SIRWA                              | Water                     | 34.50     |
| Steinbeck & Sons Inc.              | Propane                   | 1666.50   |
| Thermo King Christensen, Inc.      | Expendable Parts          | 7.00      |
| Tiger Mart Griswold Amoco LC       | Fuel                      | 1393.26   |
| Truck Center Companies Inc         | Parts/Service             | 1402.76   |
| Ultimate Lawn & Power LLC          | Supplies                  | 262.66    |
| Verizon Wireless                   | Cellular Service          | 362.85    |
| Westel Systems                     | Telephone Service         | 36.10     |
| Ziegler Inc.                       | Parts/Service             | 1019.18   |
| 21st Century Cooperative           | Fuel                      | 1088.11   |
| <b>Sheriff Investigations</b>      |                           |           |
| First National Bank                | Misc Expenses             | 79.58     |
| <b>Local Emergency Mgmt Agency</b> |                           |           |
| Anita Engraving                    | Award                     | 58.11     |
| Mike Kennon                        | Fuel/Supplies             | 77.67     |
| McAtee Tire Service Inc            | Tire                      | 226.00    |
| <b>Environmental Control Agn</b>   |                           |           |
| Crystal Clear of SW Iowa           | Water                     | 41.00     |
| First National Bank                | Miscellaneous             | 98.63     |
| First Whitney Bank& Trust          | Letter of Credit          | 14855.30  |
| Marne/Elk Horn Telephone           | Telephone Service         | 3.71      |
| Massena Telephone Company          | Telephone/Internet Servic | 145.00    |
| Office Stop                        | Office Supplies           | 496.92    |
| Olsen Fuel Supply Inc              | Fuel                      | 3695.34   |
| Ziegler Inc.                       | Parts/Service             | 251.29    |
| <b>Consrv LandAcq/Cap Imprvmnt</b> |                           |           |
| Atlantic Pest Control LLC          | Extermination Services    | 50.00     |
| 21st Century Cooperative           | Propane                   | 460.00    |
| <b>Grand Total</b>                 |                           | 390969.96 |

Motion by O'Brien, 2nd by Green to adjourn. Meeting adjourned.  
Next meeting April 19, 2022.



Steve Baier, Chair

Attest: Sara Harris, Auditor

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**Tuesday, April 19, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and via telephone, Bernard Pettinger. Agenda upon motion by Green; 2nd by Hartkopf was approved. Minutes of April 12, 2022, upon motion by O'Brien, 2nd by Green were approved.

Iowa Firearms Coalition is requesting the board to take action declaring Cass County, Iowa to be an 2<sup>nd</sup> Amendment Sanctuary County. It was reported that 35 other Iowa counties have done so. Cary Short spoke and was concerned that it was a political venture and urged the board to not participate. He also requested that we hear from Sheriff McLaren and get his input on this matter before a decision is made. After lengthy discussion it was decided to table this matter until more information and research could be done. It was the consensus to have Sheriff McLaren attend the April 29, 2022 meeting.

Jotham Arber, Executive Director of the Guthrie County Health Services, presented his quarterly report. They have begun working with local realtors to educate new home buyers on maintenance of wells. They are also applying and working with grants to help citizens cover costs. He also emphasized that water testing is free for county residents.

Matt Leighton, board member for the Noble Township Initiative, reviewed building, and fundraising activities for the new daycare center in Griswold. Currently they have raised half of the 2.3 million dollars that is needed. The facility will be able to serve 100 kids and 12-15 employees. They are asking for the county to contribute the same as the City of Griswold, which is \$150,000.00. It was the decision of the board to wait until they get more information and requests from the other daycares in the county before making a decision. Taken under advisement.

County Engineer reviewed current road projects. Engineer Trent Wolken recommended the end of the probationary period for Myles McDermott, hired in January 2022, be ended and payrate be increased.

Motion by O'Brien and seconded by Hartkopf to approve that the end of the probationary period status for Myles McDermott end effective April 18, 2022, and payrate be set at \$22.30. Carried unanimously. County Engineer also presented the Five-Year Construction Plan for Cass County. Motion by O'Brien and seconded by Green to approve resolution #2022-019 for Cass County Secondary Roads Five Year Construction Program. Roll Call Vote. Resolution Adopted this 19<sup>th</sup> day of April 2022.

Cass County Auditor Sara Harris presented a resolution to approve for ARPA reporting purposes. Motion by Hartkopf, seconded by Green to approve Resolution #2022-018 to Approved Allocation of Funds from the American Rescue Plan Act. Roll Call Vote. Resolution adopted this 19<sup>th</sup> day of April 2022.

Cass County Treasurer, Tracey Marshall has hired an employee as a Driver's License Examiner and has requested approval from the board. It was the consensus of the board that there was a concern on the hiring process to stay within the legal perimeters. After discussion, motion by Green, seconded by Hartkopf to approve the employment of Ann Jones as Treasurer's Drive Examiner effective April 12, 2022 at \$18.00/hour with full benefits. A performance review will occur on June 30, 2022, whereas they will review wage setting. Carried unanimously.

Committee reports: John Hartkopf: Willow Heights and Zion/SW IA Mental Health

TIME10:49 a.m. Motion by O'Brien, seconded by Hartkopf: to adjourn. Meeting adjourned.  
Next meeting April 29, 2022.

Steve Baier, Chair

Attest: Sheri Karns, Deputy Auditor

**Friday, April 29, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Bernard Pettinger, 2nd by John Hartkopf was approved. Minutes of April 19, 2022, upon motion by John Hartkopf, 2nd by Mark O'Brien were approved.

Cass County Conservation – Quarterly Report  
Past 3 months have been working on equipment maintenance. Some vandalism, replaced partitions in the Cold Springs restroom to more of a composite material. Campground preparations and T Bone Trail brush removal.

Micah Lee is seeking to use ARPA funding to renovate Cold Springs Restroom facility. Board decided to table until more information was gathered.

Cass County/Western Iowa Tourism Report – Kenner Baxter  
IA Gallivant coming to Cass County again on May 20, 2022, "Gallivant T Bone Trail". Western Iowa Tourism Region Annual Meeting will be held at the Bluebird Hill Event Center on Wednesday, June 8, 2022 with Anne Bonney featured as keynote speaker. Registration for this event is \$25. Kenner requested that her position be paid as this position has solely been volunteer for some time. More discussion and possible committee forming.

Representatives from the court house and Cass Health, along with Brigham Hoegh, presented on May being Mental Health Month. The board signed a proclamation designating May 2022 as Cass County Mental Health Month.

Scott and Jackson Bailey presented on behalf of the Anita Meat Processing facility. Plans to expand the location to allow for more space and employees to better serve the community. They are seeking economic development funding for this project; it was taken under Board advisement.

County Engineer reviewed current road projects. Engineer reviewed the traffic flow through Highland Addition during bridge construction and the problems that are arising due to the detour.

Cass County Engineer Trent Wolken requested the approval of a hire to fill the Secondary Roads position, starting at \$22.17, effective 5/9/2022. Motion by Mark O'Brien, 2nd by John Hartkopf to approve the employment of Garrett Schwanke as a Secondary Roads employee effective May 9, 2022 and payrate be set at \$22.17 hourly. Carried unanimously.

Motion by Stephen Green to approve the hire to fill the position of Drive Examiner, starting at \$21.00, effective 5/16/22. Motion died for lack of second.

Motion by Stephen Green to approve the hire to fill the position of Drive Examiner, starting at \$19.50, effective 5/6/22, seconded by John Hartkopf. Ayes – Hartkopf, Green; Nays – 3; motion does not carry.

Motion by Stephen Green to approve the hire to fill the position of Drive Examiner, starting at \$19.35, effective 5/6/22, seconded by John Hartkopf. Ayes – Hartkopf, Green; Nays – 3; motion does not carry.

Motion by Bernard Pettinger, seconded by Mark O'Brien to approve the hire of Stacy Mueller fill the position of Drive Examiner, starting at \$19.00; after 30 days increase to \$20.00, after full qualifications and training increase to \$22.25, with a start date of 5/6/22. Carried unanimously.

Motion by Stephen Green, seconded by John Hartkopf to approve Resolution 2022-021 Weed Control Program. Resolution adopted this 29th day of April, 2022

A motion by John Hartkopf, and seconded by Steve Green to approve ARPA Daycare funding for Noble Initiative Foundation in the amount of \$150,000, Nishna Valley YMCA \$50,000 and Massena Betterment Foundation \$35,000, resolution to pass this motion will be at the next meeting. Aye – Baier, Pettinger, Green, Hartkopf; Nay – O'Brien.

Mental Health March Report – General Assistance  
Debbie Schuler reported that she assisted 4 claims for rent, totaling \$1,696.00.

Veteran's Affairs – Quarterly Report  
Mitch Holmes reported that he assisted 143 veterans.

A vacancy exists on the Brighton Township board of trustees, due to the resignation of Tonya Goff. An application for the position is now on file. Motion by Bernard Pettinger, second by Stephen Green: to appoint Tonya Goff as Brighton Township Trustee for the remainder of the four-year term ending 12/31/2024. Carried unanimously.  
A vacancy exists for the Brighton Township Clerk. An application for the position is now on file.  
Motion by Stephen Green, second by Bernard Pettinger: to appoint Lori Holste as Brighton Township Clerk for the remainder of the four-year term ending 12/31/2024. Carried unanimously.

Committee reports: Steve Baier – Juvenile Detention; John Hartkopf – SWIPCO

The following claims were approved and the auditor authorized to issue checks for same:

| General Basic Fund             |                       |         |
|--------------------------------|-----------------------|---------|
| Access Systems, Inc.           | Copier Contract       | 727.28  |
| Ahlers Cooney Attorneys        | HR Legal Services     | 1950.00 |
| Akin Building Center           | Custodial Supplies    | 59.55   |
| Anita Supply Center            | Custodial Supplies    | 136.24  |
| Anita Tribune Co Inc           | Publishing            | 1343.15 |
| Atlantic Glass Company Mid Pla | Door Handles          | 105.40  |
| Atlantic News Telegraph        | Publishing            | 956.92  |
| Sean Berens                    | Cellular Service      | 40.00   |
| Camblin Plumbing & Heat, Inc.  | Repairs/Service       | 72.00   |
| Cappels                        | Supplies              | 127.03  |
| Cass Co Meals on Wheels        | Meals                 | 650.00  |
| Cass/Atlantic Development Corp | Contribution          | 7500.00 |
| Choice Printing LLC            | Office Supplies       | 96.00   |
| Cook Sanitation                | Sanitary Disposal     | 165.00  |
| Counsel Office & Documents Vis | Copier Contract       | 544.67  |
| Culligan Soft Water Serv T & B | Water Cooler          | 65.00   |
| Ed's Lawn Equipment            | Equipment Maintenance | 78.00   |
| Fareway Stores Inc             | Jail Provisions       | 20.87   |
| First National Bank            | Misc Expenses         | 1427.78 |
| Five Q Innovations, LLC        | Website Hosting       | 50.00   |
| Government Forms and Supplies  | Office Supplies       | 1386.98 |
| Green Acres Lawn & Landscaping | Snow Removal          | 525.00  |
| Griswold American Forsyth Publ | Publishing            | 401.43  |
| IMAGETek, Inc                  | Tech Support          | 325.00  |
| Iowa County Attorneys Assoc    | Dues                  | 452.00  |
| ISACA Treasurer                | Dues                  | 225.00  |
| Laverty Sanitation Brandon Lav | Sanitation Expense    | 190.00  |
| City of Lewis                  | Utilities             | 75.82   |
| Mediacom                       | Telephone Services    | 1085.05 |
| Ted's Cooperative aka Midtown  | Rent                  | 520.00  |
| NACCTFO Shiela Miller          | Dues                  | 100.00  |
| Office Depot                   | supplies              | 79.33   |
| Pitney Bowes Inc               | Postage Meter         | 49.42   |
| Brenda Pottebaum               | Custodial Services    | 1473.00 |
| Dan Proehl                     | Cellular Services     | 40.00   |
| Schumacher Elevator Co         | Elevator Maintenance  | 261.78  |

|                                  |                       |           |
|----------------------------------|-----------------------|-----------|
| SIRWA                            | Utilities             | 34.50     |
| Stone Office Products            | Office Supplies       | 424.81    |
| The Shredder Green Resource Ma   | Shredding Services    | 78.00     |
| Verizon Wireless                 | Cellular Service      | 121.41    |
| Wendall & Shirley Weideman       | Rent                  | 100.00    |
| Wex Bank Fleet Services          | Fuel                  | 1073.54   |
| Brandi Wittrock                  | Mileage               | 56.70     |
| 21st Century Cooperative ATTN:   | Fuel                  | 82.14     |
| <b>General Supplemental Fund</b> |                       |           |
| Atlantic News Telegraph          | Publishing            | 255.34    |
| Cass County Sheriff              | Juvenile Expenses     | 1073.19   |
| Children's Square USA Christia   | Juvenile Services     | 513.15    |
| Iowa Secretary of State Lucas    | NCOA Mailing          | 147.66    |
| Montgomery County Sheriff        | Juvenile Service      | 91.21     |
| Public Safety Fund               | County Contribution   | 29456.18  |
| SEAT Treasurer ISAC              | Dues                  | 150.00    |
| <b>Rural Services Basic Fund</b> |                       |           |
| Continental Fire Spr Co Inc      | Service               | 254.00    |
| Deter Motor Co                   | Vehicle               | 17816.00  |
| Dvorak Tire and Service          | Service               | 221.59    |
| First National Bank              | Misc Expenses         | 1017.00   |
| Karl Chevrolet                   | Service               | 110.00    |
| Lynn Peavey Company              | Service               | 483.61    |
| McAtee Tire Service Inc          | Service               | 2189.15   |
| Schrier Auto Body                | Service               | 312.75    |
| Wex Bank Fleet Services          | Fuel                  | 5239.67   |
| <b>Secondary Road Fund</b>       |                       |           |
| Agriland FS, Inc.                | Bulk Fuel             | 24880.32  |
| AgriVision, LLC                  | Parts/Service         | 905.71    |
| Alliant Energy                   | Utilities             | 580.37    |
| Allied Oil & Supply, Inc.        | Oil/Supplies          | 5138.65   |
| Anita Tribune Co Inc             | Publishing            | 96.00     |
| Aspen Equipment Company          | Parts/Service         | 500.18    |
| Atlantic News Telegraph          | Publishing            | 221.13    |
| Bower Welding & FabricationLLC   | Outside Services      | 175.00    |
| Cintas LOC 749                   | Uniforms              | 164.75    |
| Cook Sanitation                  | Sanitary Disposal     | 60.00     |
| Curtis Welding & Fab Inc Curt    | Supplies              | 1792.63   |
| Diamond Mowers LLC               | Expendable Parts      | 12632.60  |
| DLT Solutions, LLC               | Software              | 5264.05   |
| Dvorak Tire and Service          | Tires/Tire Repair     | 334.90    |
| Fareway Stores Inc               | Supplies              | 299.40    |
| First National Bank              | Misc Expenses         | 453.27    |
| Griswold American Forsyth Publ   | Publications          | 71.30     |
| Griswold Communications          | Telephone Service     | 38.04     |
| HGM Associates Inc               | Engineering Services  | 4750.00   |
| Housby Mack Inc                  | Parts/Service         | 273.51    |
| Lisa Nelson - ICEOO              | Meeting Fees          | 25.00     |
| Illowa Culvert & Supply          | Pipe                  | 33500.00  |
| Iowa Prison Industries           | Signs                 | 15399.50  |
| Christian Kinzie                 | Reimbursement         | 35.80     |
| Lindeman Tractor, Inc.           | Parts/Service         | 4.84      |
| Massena Telephone Company        | Telephone Service     | 32.54     |
| Matheson Tri-Gas, Inc.           | Supplies              | 713.21    |
| McAtee Tire Service Inc          | Tires/Tire Repair     | 14921.60  |
| Mid American Energy              | Intersection Lighting | 5.85      |
| MTS, Inc. M & K Mills Tree Ser   | Sanitary Disposal     | 25.00     |
| Murphy Tractor & Equip, Inc.     | Expendable Parts      | 1099.27   |
| Olsen Fuel Supply Inc            | Fuel                  | 14608.24  |
| Richter & Son Towing Inc         | Expendable Parts      | 60.86     |
| Road Builders, Inc.              | Parts/Service         | 10917.56  |
| Schildberg Construction, Inc.    | Rock                  | 128571.11 |
| SIRWA                            | Water                 | 34.50     |
| Steinbeck & Sons Inc.            | Propane               | 1666.50   |
| Thermo King Christensen, Inc.    | Expendable Parts      | 7.00      |
| Tiger Mart Griswold Amoco LC     | Fuel                  | 1393.26   |
| Truck Center Companies Inc       | Parts/Service         | 1402.76   |
| Ultimate Lawn & Power LLC        | Supplies              | 262.66    |
| Verizon Wireless                 | Cellular Service      | 362.85    |
| Westel Systems                   | Telephone Service     | 36.10     |
| Ziegler Inc.                     | Parts/Service         | 1019.18   |
| 21st Century Cooperative ATTN:   | Fuel                  | 1088.11   |
| <b>Sheriff Investigations</b>    |                       |           |
| First National Bank              | Misc Expenses         | 79.58     |

Local Emergency Mgmt Agency

|                         |               |        |
|-------------------------|---------------|--------|
| Anita Engraving         | Award         | 58.11  |
| Mike Kennon             | Fuel/Supplies | 77.67  |
| McAtee Tire Service Inc | Tire          | 226.00 |

Environmental Control Agn

|                           |                           |          |
|---------------------------|---------------------------|----------|
| Crystal Clear of SW Iowa  | Water                     | 41.00    |
| First National Bank       | Miscellaneous             | 98.63    |
| First Whitney Bank& Trust | Letter of Credit          | 14855.30 |
| Marne/Elk Horn Telephone  | Telephone Service         | 3.71     |
| Massena Telephone Company | Telephone/Internet Servic | 145.00   |
| Office Stop               | Office Supplies           | 496.92   |
| Olsen Fuel Supply Inc     | Fuel                      | 3695.34  |
| Ziegler Inc.              | Parts/Service             | 251.29   |

Consrv LandAcq/Cap Imprvmnt

|                                |                        |        |
|--------------------------------|------------------------|--------|
| Atlantic Pest Control LLC      | Extermination Services | 50.00  |
| 21st Century Cooperative ATTN: | Propane                | 460.00 |

Grand Total 390969.96

TIME 12:30 p.m Motion by Bernard Pettinger, 2nd by John Hartkopf: to adjourn. Meeting adjourned.  
Next meeting Tuesday, May 03, 2022.

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Steve Baier, Chair

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Attest: Sara Harris, Auditor





Tuesday, May 3, 2022

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Steve Green; 2nd by Bernard Pettinger was approved. Minutes of April 29, 2022, upon motion by John Hartkopf, 2nd by Bernard Pettinger were approved.

Mitch Holmes with Veteran’s Affairs presented to the board on a follow up item from the April 29th board meeting regarding the federal amounts provided to the Veteran’s Affairs Department. It was advised that the department receives \$345,678.00/month from this entity.

Christina Bateman, along with Bob Camblin from the Atlantic Housing Committee, presented to the Supervisors on the Destination Iowa Grant that they will be presenting to the City Council at their Wednesday, May 4, 2022 meeting. This will allow the city to receive up to 25% of the cost for the development of housing on the land purchase from Jim Comes. She is working with Alexis Fleener,SWIPCO, in filing the grant. It was recommended that they obtain letters of support from various community resources. Green motioned that the board sign the letter of support presented by Bateman, and O’Brien seconded.

Trent Wolken, County Engineer gave an update for the Secondary Roads Department. Resolution No. 2022-023 was presented by Wolken. A motion was made by Steve Green, and seconded by John Hartkopf. Resolution adopted this 3<sup>rd</sup> day of May 2022. Carried unanimously.

Resolution No. 2022-024 was presented by Auditor Sara Harris for the processing of payments of ARPA funding to daycare establishments. Resolution adopted this 3<sup>rd</sup> day of May 2022. Carried unanimously.

Tori Gibson, with the Anita Childcare Center, presented to the board on their application for an ARPA funding distribution. The current facility is attached to the CAM North Elementary School, but the center is seeking funding to update their playground to be more inclusive to all students, to assist with meals that are provided in the summer, and along with standard needs of books, paper towels, ink, etc. for normal business operations. Anita Childcare Center is requesting the amount of \$60,607.51 to assist with their needs.

Committee reports: Green presented that the Head Start facilities are in need of a sidewalk. Head Start was provided tricycles and the students are unable to use as the facility does not have a paved area. The board will revisit the possible funding process to assist the facility in getting a sidewalk installed.

Reports filed: Sherriff’s office and Recorder’s office.

TIME 9:50am Motion by Mark O’Brien, 2nd by Bernard Pettinger to adjourn. Meeting adjourned.  
Next meeting Tuesday, May 10, 2022.

Steve Baier, Chair

Attest: Sara Harris, Auditor



**Tuesday, May 10, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Pettinger; 2nd by Hartkopf was approved. Minutes of May 3, 2022, upon motion by O’Brien, 2nd by Green were approved.

Trent Wolken, Cass County Engineer presented a billing statement from Chad Becker to the Supervisors. Mr. Becker submitted the bill to be compensated for removing a fence and inconvenience he stated occurred during a grading project on Victoria Road near the Adair County line. The Supervisors took no action to pay the bill at this time until further information was verified.

An ARPA funding request from the Anita Volunteer Fire Department was presented for a Stair Chair Pro and two Lifepak heart monitor/defibrillators totaling \$65,000. Action was tabled at this time until the Supervisors receive a presentation from the Anita Volunteer Fire Department.

Committee reports: Steve Green noted the possible need for a county-wide animal shelter. The Supervisors discussed that various options on how this type of facility would be staffed and maintained. Supervisor John Hartkopf is going to research various scenarios for this type of project and present to the board at a later time.

Reports filed: Clerk of Court.

TIME 10:00am Motion by O’Brien, 2nd by Pettinger to adjourn. Meeting adjourned.  
Next meeting Tuesday, May 17, 2022.

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Steve Baier, Chair

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Attest: Sara Harris, Auditor

Tuesday, May 17, 2022

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Pettinger; 2nd by Green was approved. Minutes of May 10, 2022, upon motion by Hartkopf; 2nd by O’Brien were approved.

Eric Steffensen with the Anita Fire Department presented to the Board regarding their recently submitted request for the use of ARPA funds to purchase 2 new AED’s and a Stair Chair Pro totaling \$65,000. Steffensen explained that fundraising is how the department raises funds for these types of items, yet the past 2 years those type of activities have not been held. Steve Green motioned to approve the request, 2<sup>nd</sup> by Bernard Pettinger. Carried unanimously.

Ted Marciniak, Griswold City Manager, discussed with the Board that there will be a proposed extension to the 11-year TIF schedule. This would extend the schedule by 5 years, to total 16 years. Marciniak explained that this is due to the process of housing and most homes will be built on a staggered schedule. No action was made as Marciniak was simply making the board aware of the extension.

Jotham Arber with Cass/Guthrie Co. Environmental Health presented to the Board on program updates. Arber mentioned that well plugging and well rehab funds are still available. Arber provided information regarding the importance of Radon testing and gave some testing kits to the Board. More kits are available at the Department of Public Health and a number of kits will also be made available at the Auditor’s office.

Trent Wolken, Cass County Engineer, presented to the Board on Secondary Roads updates.

Committee Reports: Steve Green and John Hartkopf have been researching the animal shelter topic that was discussed in the May 10<sup>th</sup> board meeting. Steve Baier mentioned he had attended a regional meeting and a topic was a regional animal shelter, 9 counties in SW IA were in attendance. More research by each member will be presented as available on this topic.

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TIME 9:55am Motion by O’Brien, 2nd by Green, to adjourn. Meeting adjourned.  
Next meeting Tuesday, May 24, 2022.

Steve Baier, Chair

Attest: Sara Harris, Auditor

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Tuesday, May 24, 2022

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by O’Brien; 2nd by Pettinger was approved. Minutes of May 17, 2022, upon motion by O’Brien, 2nd by Pettinger were approved.

Gabrielle Wahlert and Tori Gibson with Anita Child Care presented to the Board regarding their recent ARPA request. Wahlert presented on the current needs for the facility and what needs the ARPA funds would be applied towards. Computers, a new software system, security cameras and playground updates were some of the mentioned needs. Motion by Pettinger to approve \$50,000 in ARPA funds; 2<sup>nd</sup> by Hartkopf. Carried unanimously.

Cass County Fire Association was represented by Mike Kennon to present on the need for ARPA funding to purchase new handheld radio systems for first responders in the county. Motion by O’Brien to approve the \$120,000 request, 2<sup>nd</sup> by Green. Carried unanimously.

Auditor Sara Harris presented a resolution to approve for ARPA reporting purposes. Motion by Pettinger, seconded by Green to approve Resolution #2022-025 to Approved Allocation of Funds from the American Rescue Plan Act to the Anita Fire Association in the amount of \$65,000. Roll Call Vote. Resolution adopted this 24<sup>th</sup> day of May 2022.

Auditor Sara Harris presented a resolution to amend expense appropriations for FY 2021-2022. Motion by Green, seconded by O’Brien to approve Resolution #2022-026 to transfer from the Local Options Sales Tax Fund to the 2017 Agribus Fund in the amount of \$27,111.00. Roll Call Vote. Resolution adopted this 24<sup>th</sup> day of May 2022.

Cass County Engineer, Trent Wolken gave an update on the Secondary Roads department.

Mitch Holmes presented the Board with a recommendation on the re-appointment of Roger Barbero for another three-year term on The Cass County Veterans Affairs Commission. His term expires June 30, 2022. Motion by O’Brien, second by Hartkopf, to appoint Roger Barbero to the Veterans Affairs Commission Board for another three-year term ending 6/30/2025. Carried unanimously.

Grace Garrett, Atlantic Mayor, thanked the Board for all they are doing to provide ARPA funds to the proper community entities. She also gave an update of the housing projects in Atlantic. Jennifer McEntaffer, CADCO Executive Director, spoke on the county wide projects also.

Committee reports: Steve Baier reported on Boost 4 Families, Juvenile Detention, Pettinger reported on Western Iowa Workforce Development and their programs to assist others seeking to gain employability skills. Green reported that at the WCCA meeting he came to find out that the Head Start does have their own funds to purchase and provide a cement area for the kids to have a riding zone for tricycles and bikes.

TIME 10:55am Motion by O’Brien, 2nd by Green: to adjourn. Meeting adjourned.  
Next meeting Tuesday, May 31, 2022.

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Steve Baier, Chair

\_\_\_\_\_  
Attest: Sara Harris, Auditor

Tuesday, May 31, 2022

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Pettinger; 2nd by Hartkopf was approved. Minutes of May 24, 2022, upon motion by Green, 2nd by O’Brien were approved.

Jason Rouse presented an ARPA request for the Cumberland Fire Department for new air packs as the current air packs are about 25-30 years old. The quote presented by Jason from Feld Fire for 10 new air packs, replacement cylinders, and masks totaled \$92,940.00. A new air compressor may be needed also due to the replacement of the air packs. Jason will return at a later date to present more on the request as he is able to get more information.

Tracey Marshall, Treasurer presented to the board to possibly hire a candidate for an opening in the Treasurer’s office. The board explained that they cannot review until the posting has been posted for 10 days due to the Iowa Code requirements in reference to hiring. She stated at this time she does not then have a candidate to present and will need to be on the agenda for the 6/7/22 Board meeting.

An agreement with SWIPCO and Cass County was presented for rural transit to the general public. Motion by Green, 2nd by Hartkopf to enter into this agreement. Carried unanimously.

A Mediacom Business Services Agreement was presented to the Board. Further information is needed in order to move forward in agreement status, any action was tabled as further contact with Judy Collins, Cass County DHS is needed.

Three applications for renewal of Retail Cigarette/Tobacco Permits were considered. Motion by Pettinger, 2nd by Hartkopf: to approve applications and to grant Retail Cigarette/Tobacco Permits for FY2023 to Hansen Valley Oil, rural Atlantic; Dollar General Store #20294, rural Griswold; and 21st Century Coop, Massena. Carried unanimously.

Auditor Sara Harris presented a resolution to approve for ARPA reporting purposes. Motion by O’Brien, seconded by Pettinger to approve Resolution #2022-027 to Approved Allocation of Funds from the American Rescue Plan Act to the Anita Child Care in the amount of \$50,000. Roll Call Vote. Resolution adopted this 31st day of May 2022.

Auditor Sara Harris presented a resolution to approve for ARPA reporting purposes. Motion by O’Brien, seconded by Hartkopf to approve Resolution #2022-028 to Approved Allocation of Funds from the American Rescue Plan Act to the Cass County Fire Association in the amount of \$120,000. Roll Call Vote. Resolution adopted this 31st day of May 2022.

Cass County Engineer, Trent Wolken gave an update on the Secondary Roads department.

Committee reports: John Hartkopf attended Zion Integrated Behavior Health Services board meeting. Steve Baier reported on Animal Shelter information in regards to a regional facility and his research. Steve Green reported to this topic also and stated that he has been communicating with Kris Erickson, Code Enforcement, to gather information. Steve Green also reported that he attended the landfill board meeting last week and they were able to use reserves to pay off any outstanding debt and will be able to close the pit.

General Basic Fund

|                               |                           |          |
|-------------------------------|---------------------------|----------|
| Access Systems, Inc.          | Copier Contract           | 1052.86  |
| Access Systems, Inc.          | Service Agreement         | 1072.50  |
| Adair County Recorder         | Mileage                   | 25.07    |
| Ahlers Cooney Attorneys       | HR Legal Services         | 3900.00  |
| Alliant Energy                | Utilities                 | 689.11   |
| Amazon Business               | Office Supplies           | 198.72   |
| Anita Municipal Utilities     | Utilities                 | 103.69   |
| Anita Supply Center           | Custodial Supplies        | 261.72   |
| Anita Tribune Co Inc          | Publishing                | 504.96   |
| Atlantic City Clerk           | Southlawn Mowing          | 6721.33  |
| Atlantic Glass Company        | Repairs                   | 225.00   |
| Atlantic Municipal Utilities  | Utilities                 | 4065.67  |
| Atlantic News Telegraph       | Publishing                | 806.11   |
| Kenner Baxter                 | Meals/Lodging/Mileage/Fee | 421.78   |
| Sean Berens                   | Cellular Service          | 40.00    |
| Abigail Bintner               | Mileage                   | 24.00    |
| Black Hills Energy Guaranteed | Utilities                 | 388.28   |
| Brown Electric Company Inc    | Electrical Repairs        | 196.16   |
| Camblin Plumbing & Heat, Inc. | Repairs                   | 466.38   |
| Cappels                       | Supplies                  | 627.03   |
| Cass Co Meals on Wheels       | Meals                     | 650.00   |
| Cass County Health Systems    | Coroner Call              | 600.00   |
| Cass County Pest Control      | Pest Control              | 40.00    |
| CCMH Public Health            | Grants                    | 29860.49 |
| Central Iowa Dist. Inc.       | Custodial Supplies        | 632.00   |
| Century Link                  | Service                   | 514.77   |
| Choice Printing LLC           | Office Supplies           | 30.00    |

|                                        |                           |           |
|----------------------------------------|---------------------------|-----------|
| Cintas First Aid & Safety D89          | First Aid                 | 47.40     |
| Clarks Carpet Cleaners John F          | Carpet Cleaning           | 150.00    |
| Judy Collins                           | Supplies                  | 8.97      |
| Cook Sanitation                        | Sanitary Disposal         | 275.00    |
| Corning Rental, LLC                    | Equipment Rental          | 434.10    |
| Cott Systems, Inc                      | Scanner                   | 2910.00   |
| Counsel Office & Documents             | Copier Contract           | 658.90    |
| Culligan Soft Water Serv               | Cooler Rent               | 65.00     |
| Des Moines Stamp Mfg Co                | Office Supplies           | 32.90     |
| Terry Duggan                           | Mileage                   | 17.26     |
| Erickson Water Septic & Sewer          | Service Call              | 410.75    |
| Farmers Electric Cooperative           | Utilities                 | 46.64     |
| First National Bank                    | Misc Expenses             | 1935.78   |
| Five Q Innovations, LLC                | Website Hosting           | 100.00    |
| Great America Financial                | Copier Lease              | 509.17    |
| Green Acres Lawn & Landscaping         | Snow Removal              | 225.00    |
| Griswold American Forsyth              | Publishing                | 405.98    |
| Griswold Communications                | Telephone Service         | 305.40    |
| Guthrie Co Environmental Health        | Quarterly Fee             | 5597.66   |
| Sara Harris                            | Mileage/Registration      | 52.90     |
| Mitch Holmes                           | meal                      | 176.94    |
| Hy-Vee Pharmacy Attn: Store            | Medication                | 7.79      |
| Hy-Vee, Inc.                           | Supplies                  | 2773.92   |
| IACCVSO Mariah Deike                   | Dues                      | 50.00     |
| IMAGETek, Inc                          | Tech Support              | 325.00    |
| Iowa County Recorders Assoc            | Dues                      | 200.00    |
| Iowa Dept of Inspections               | Service                   | 100.00    |
| Jerrico Properties, Inc.               | Rent                      | 800.00    |
| Sheri Karns                            | Mileage                   | 96.80     |
| City of Lewis                          | Utilities                 | 76.50     |
| Mail Services LLC                      | Print & Postage           | 607.75    |
| Martin Sheet Metal                     | Tin                       | 30.00     |
| Massena Ag Supply                      | Supplies                  | 51.75     |
| McAtee Tire Service Inc                | Tire Repair               | 29.95     |
| Mediacom                               | Telephone Services        | 1601.22   |
| Mid-American Energy                    | Utilities                 | 131.05    |
| Ted's Cooperative aka Midtown          | Rent                      | 749.00    |
| Midwest Regional Dive Team             | Service                   | 100.00    |
| Nishnabotna Valley R E C               | Utilities                 | 276.15    |
| Office Stop                            | Office Supplies           | 299.50    |
| O'Reilly Auto Parts                    | Parts                     | 50.47     |
| Orscheln's                             | Vehicle Maintenance       | 604.55    |
| Owens-King Company Corporation         | Microfilm Storage         | 731.85    |
| Pitney Bowes Inc                       | Postage Meter Lease       | 552.92    |
| Polk County Medical Examiner           | Autopsy                   | 284.77    |
| Brenda Pottebaum                       | Custodial Services        | 1428.00   |
| Premier Real Estate Management         | Rent                      | 500.00    |
| Produce in the Park                    | Plants                    | 50.00     |
| Dan Proehl                             | Cellular Services         | 40.00     |
| Professional Pest Control LLC          | Pest Control              | 240.00    |
| Quill Corporation                      | Office Supplies           | 81.28     |
| Reporting Services LLC                 | Transcripts               | 425.00    |
| Roland Funeral Services Inc            | Transport                 | 799.00    |
| Ryan South R & C Rentals               | Rent                      | 159.00    |
| Schumacher Elevator Co                 | Elevator Maintenance      | 261.78    |
| Secure Shred Solutions                 | Shredding Services        | 52.00     |
| Shield Technology Corporation          | Software License          | 3406.25   |
| Christine Short                        | Mileage                   | 9.20      |
| Simonton Plumbing Heating              | Service Fee               | 351.49    |
| SIRWA                                  | Utilities                 | 34.50     |
| State Hygienic Laboratory              | Water Testing             | 13.50     |
| Stone Office Products                  | Office Supplies           | 165.33    |
| The Shredder Green Resource            | Shredding Services        | 78.00     |
| Thomson Reuters-West Payment           | Subscription              | 435.00    |
| Tyler Technologies Inc.                | Software License          | 449.00    |
| U.S. Bank Equipment Finance            | Copier Lease              | 136.66    |
| Verizon Wireless                       | Cellular Service          | 1433.81   |
| Mary Ward                              | Mileage                   | 40.30     |
| Western Iowa Tourism Reg               | Contribution              | 25.00     |
| Wex Bank Fleet Services                | Fuel                      | 1438.92   |
| 21st Century Cooperative ATTN:         | Seeds                     | 62.70     |
| <b>American Rescue Plan (ARPA) -GB</b> |                           |           |
| Anita Fire Association                 | ARPA Contribution         | 65000.00  |
| Cott Systems, Inc                      | Electronic Transfer Books | 100480.00 |

|                                  |                          |           |
|----------------------------------|--------------------------|-----------|
| Massena Development Corp         | Contribution             | 35000.00  |
| Noble Initiative Foundation      | Contribution             | 150000.00 |
| Wrangler Auto Sales, Inc         | Trailer                  | 8640.00   |
| Nishna Valley YMCA               | Contribution             | 50000.00  |
| <b>General Supplemental Fund</b> |                          |           |
| Atlantic News Telegraph          | Publishing               | 244.29    |
| Cass County Sheriff              | Unified Law              | 817.41    |
| Children's Square USA            | Juvenile Services        | 1399.50   |
| Garreans Law LLC                 | Juvenile Expenses        | 1095.00   |
| Henry M Adkins & Son Inc         | Election Coding/Ballots  | 7515.05   |
| Iowa Precinct Atlas Consortium   | Software License         | 3883.76   |
| Public Safety Fund               | County Contribution      | 30994.81  |
| Weimer Law, PC                   | Juvenile Services        | 2000.00   |
| <b>Rural Services Basic Fund</b> |                          |           |
| Deter Motor Co                   | Maintenance              | 54.51     |
| Dvorak Tire and Service          | Service                  | 29.00     |
| Xtreme Auto                      | Service                  | 278.74    |
| First National Bank              | Misc Expenses            | 1424.20   |
| Galls LLC                        | Equipment                | 295.52    |
| Preston Harter                   | Other Charges & Services | 10.00     |
| JD Wyman Service                 | Service                  | 82.40     |
| Legislative Services Agency      | Service                  | 120.00    |
| McAtee Tire Service Inc          | Service                  | 1895.59   |
| NITV Federal Services LLC        | Training                 | 450.00    |
| OReilly Auto Parts               | Service                  | 3.54      |
| Shield Technology Corporation    | Software Contract        | 7680.00   |
| Wellmark BlueCross BlueShield    | Service                  | 7680.00   |
| Wex Bank Fleet Services          | Fuel                     | 5221.79   |
| <b>Secondary Road Fund</b>       |                          |           |
| Agri Drain Corp                  | Supplies                 | 100.68    |
| Agriland FS, Inc.                | Bulk Fuel                | 49018.43  |
| AgriVision, LLC                  | Parts/Service            | 63.97     |
| Alliant Energy                   | Utilities                | 977.91    |
| Allied Oil & Supply, Inc.        | Oil/Supplies             | 970.56    |
| Anita Supply Center              | Supplies                 | 125.60    |
| Arnold Motor Supply              | Expendable Parts         | 36.78     |
| Atlantic Motor Supply Inc        | Supplies                 | 1607.29   |
| Atlantic Municipal Utilities     | Utilities                | 367.44    |
| Atlantic News Telegraph          | Publishing               | 165.13    |
| Bearings Plus                    | Expendable Parts         | 48.84     |
| Leo Beschorner                   | Cellular Reimbursement   | 40.00     |
| Botna Way Ag Supply LLC          | Supplies                 | 722.00    |
| Cappels                          | Supplies                 | 192.96    |
| CCL Supply, LLC                  | Supplies                 | 169.28    |
| Dave Christensen                 | Cellular Reimbursement   | 40.00     |
| Cintas LOC 749                   | Uniforms                 | 138.44    |
| Cook Sanitation                  | Sanitary Disposal        | 60.00     |
| Curtis Welding & Fab Inc Curt    | Expendable Parts         | 845.03    |
| Dan's Sanitation                 | Sanitary Disposal        | 50.00     |
| Deter Motor Co                   | Expendable Parts         | 368.62    |
| Echco Concrete, LLC              | Supplies                 | 936.00    |
| Ed's Lawn Equipment              | Supplies                 | 108.00    |
| Fastenal Company                 | Supplies                 | 491.66    |
| Filter Care of Nebraska          | Outside Services         | 135.95    |
| First National Bank              | Misc Expenses            | 110.88    |
| Griswold Communications          | Telephone Service        | 37.03     |
| Richard E Hansen                 | Cellular Reimbursement   | 40.00     |
| Henningsen Constr Co Inc         | Cold Patch               | 856.95    |
| Scott Holaday                    | Cellular Reimbursement   | 40.00     |
| Curtis Holste                    | Cellular Reimbursement   | 40.00     |
| Housby Mack Inc                  | Parts/Service            | 18.83     |
| Interstate Battery Systems of    | Expendable Parts         | 135.95    |
| Christian Kinzie                 | Cellular Reimbursement   | 40.00     |
| Mark Knudsen                     | Cellular Reimbursement   | 40.00     |
| Lindeman Tractor, Inc.           | Parts/Service            | 11.50     |
| Lyman Ag Supply Inc.             | Supplies                 | 560.00    |
| Massena Telephone Company        | Telephone Service        | 32.31     |
| Matheson Tri-Gas, Inc.           | Supplies                 | 690.59    |
| McAtee Tire Service Inc          | Tires/Tire Repair        | 79.95     |
| Mid-American Energy              | Intersection Lighting    | 5.73      |
| Ethan Miller                     | Cellular Reimbursement   | 40.00     |
| MTS, Inc. M & K Mills Tree       | Sanitary Disposal        | 25.00     |
| Nebraska Iowa Industrial         | Supplies                 | 109.00    |
| Nishnabotna Valley R E C         | Intersection Lighting    | 38.02     |

|                                     |                           |           |
|-------------------------------------|---------------------------|-----------|
| OHalloran International Inc         | Parts/Service             | 426.91    |
| Olsen Fuel Supply Inc               | Fuel                      | 18179.96  |
| Pattison Sand Company, LLC          | Rock                      | 121410.89 |
| Alice Ray                           | Reimbursement             | 178.23    |
| RDO Truck Center, Co.               | Parts/Service             | 248488.62 |
| Schildberg Construction, Inc.       | Rock                      | 39668.66  |
| SIRWA                               | Water                     | 34.50     |
| Southwest Iowa Rural Electric       | Repairs                   | 684.52    |
| Andrew Steffen                      | Cellular Reimbursement    | 40.00     |
| Steinbeck & Sons Inc.               | Propane                   | 1023.00   |
| Tiger Mart Griswold Amoco           | Fuel                      | 444.31    |
| Verizon Wireless                    | Cellular Service          | 362.83    |
| Westel Systems                      | Telephone Service         | 36.10     |
| Trent Wolken                        | Reimbursement             | 40.00     |
| Ziegler Inc.                        | Parts/Service             | 842.38    |
| 21st Century Cooperative            | Fuel                      | 3080.91   |
| <b>Rec. Records Management</b>      |                           |           |
| Cott Systems, Inc                   | Office Supplies           | 1365.00   |
| <b>Sheriff Investigations</b>       |                           |           |
| Cass County Sheriff                 | Imprest Cash              | 900.00    |
| First National Bank                 | k-9                       | 58.99     |
| <b>Capital Projects</b>             |                           |           |
| Atlantic Municipal Utilities        | Utilities                 | 580.31    |
| Bierbaum Electric Corp              | Storm Damage Repair       | 1410.00   |
| <b>2017 Agribusiness URA-TIF</b>    |                           |           |
| Elite Octane LLC                    | TIF Revenue               | 272018.46 |
| First Whitney Bank& Trust           | Debt Repayment            | 228171.88 |
| Rolling Hills Bank & Trust          | Loan Repayment            | 228171.88 |
| <b>Local Emergency Mgmt Agency</b>  |                           |           |
| Iowa Communities Assurance Pool     | Insurance Premium         | 2866.00   |
| Mike Kennon                         | Fuel/Supplies             | 247.49    |
| SWIPCO                              | MJHMP Project             | 15534.00  |
| Verizon Wireless                    | Cellular Service          | 81.83     |
| Windstream                          | Telephone Service         | 54.09     |
| <b>Environmental Control</b>        |                           |           |
| Akin Building Center                | Supplies                  | 155.43    |
| Anita Supply Center                 | Supplies                  | 49.08     |
| Anita Tribune Co Inc                | Publishing                | 54.00     |
| Atlantic Ag & Auto LLC              | Supplies                  | 44.92     |
| Atlantic News Telegraph             | Publishing                | 10.49     |
| Brown Electric Company Inc          | Building Maintenance      | 245.74    |
| Crystal Clear of SW Iowa            | Water                     | 25.00     |
| Eurofins Testing North Central      | Environmental Testing     | 6553.50   |
| Evora Consulting, Ltd               | Engineering Services      | 4614.30   |
| Farmers Electric Cooperative        | Utilities                 | 1907.10   |
| First National Bank                 | Miscellaneous             | 1124.88   |
| First Whitney Bank& Trust           | Debt Repayment            | 255728.82 |
| Marne/Elk Horn Telephone            | Telephone Service         | 3.71      |
| Massena Telephone Company           | Telephone/Internet Servic | 145.00    |
| Brandi Mericle                      | Reimbursement             | 113.00    |
| Nishna Valley Pest Control, LLC     | Building Maintenance      | 150.00    |
| Olsen Fuel Supply Inc               | Fuel                      | 2896.30   |
| SCS Engineers                       | Engineering Services      | 8518.51   |
| Secondary Road Fund                 | Reimburse Sec Rd Hours    | 500.00    |
| James Stokley                       | Reimbursement             | 157.00    |
| Tradebe Env Services, LLC           | HHW Expenses              | 5939.95   |
| Ziegler Inc.                        | Parts/Service             | 3611.70   |
| <b>Consrsv LandAcq/Cap Imprvmnt</b> |                           |           |
| Atlantic Pest Control LLC           | Extermination Services    | 52.00     |
| Blooming Prairie Nursery            | Native Plants             | 647.50    |
| First National Bank                 | Misc Expenses             | 136.85    |

TIME 10:04am    Motion by O’Brien, 2nd by Pettinger: to adjourn. Meeting adjourned.  
Next meeting Wednesday, June 8, 2022. Please note the change of date for meeting due to the Primary Election on June 7, 2022.

Steve Baier, Chair

Attest: Sara Harris, Auditor

Wednesday, June 8 2022 Board Minutes

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by O’Brien; 2nd by Hartkopf was approved. Minutes of May 31, 2022, upon motion by Hartkopf, 2nd by Pettinger were approved.

Kyle Frederiksen, Aaron Williams, Alan Redler with the Marne Fire & Rescue Association spoke regarding their ARPA Request. The request outlines replacement of the grass fire truck which is approximately 28 years old. They have been checking into new truck pricing but where they have checked were only able to give estimate on 2022 state bid prices, but all of those have been claimed. 2023 prices are not released at this point. Supervisor Mark O’Brien discussed that several board members have discussed the possible payment of ARPA funds to all Cass County Fire Departments, aside from Anita Fire Department which was issued \$65,000 per Resolution 2022-025.

The board approved to give each of the remaining 7 Fire Departments \$25,000 and then to review once the additional ARPA funds are received for FY 2023, with a plan to give each of the remaining Fire Departments \$25,000 each for the next 3 years, with the remaining payments occurring in FY 2022/23 and FY 2023/24. Motion by Green; 2nd by Hartkopf. Carried unanimously.

Kyle Quist, Deputy Sherriff, and Ben Bartholomew, Deputy Sheriff presented on the need for new drones to assist the county in efforts to help other departments (Cass Co. EMA/911, Sherriff’s Office, Atlantic Police Dept., Fire Association) for use in traffic investigations, fire, and use on the job when apprehending individuals. The new units are smaller, equipped lights and can be kept in vehicles and the newer models are now about 1/3 of the price of some older models. Motion by Green; 2nd by Hartkopf. Carried unanimously.

Cass Co. EMA/911 ARPA Request was tabled for a future board meeting due to more information needed. Motion by O’Brien, 2nd by Hartkopf.

Auditor Sara Harris presented Resolution 2022-029 to approve for Cass County Courthouse office hours. Motion by O’Brien, 2nd by Green. Carried unanimously.

Motion by Green to recess board meeting to attend Bluebird Hill event at 9:46am, 2nd by Hartkopf.

Board meeting reconvened at 12:30pm.

Resolution 2022-029 Cass County Courthouse Office Hours, was amended due to an error in the resolution number, motion by O’Brien to approve and 2nd by Green, Carried unanimously.

Tracey Marshall, Cass County Treasurer presented that she has three potential new hires. Tracey suggested that the new hires start at \$18.00/hr, then after 30 days to \$19.00/hr, and at 60 days to \$20.00/hr. Steve Baier recommended start rate of \$18.00/hr to start and then have performance review after 60 days to be moved to \$19.00/hr. Steve Green motioned to start the new hires at \$18.00/hr, then after 90-day review move to \$19.00/hr and then at 6 months to \$20.00/hr. Mark O’Brien 2nd. Carried unanimously.

New hires are Celeste Burrows and Jordan Liddell. Motion by John Hartkopf, 2nd by Bernard Pettinger. Carried unanimously. Stacey Mueller spoke about why the closing of the office is necessary for training. She stated the Treasurer is trying to schedule extra help to come in. Currently someone is coming in now on Friday’s and they hope to coordinate more. The department will review every week to see if hours can be changed.

April & May GA/MH reports moved to 6/14 meeting due to a scheduling conflict.

Cass County Engineer Trent Wolken presented on Secondary Roads department. The department has been cleaning up from the storm damage the storm on 6/7/22. He also mentioned that the southeast corner of the county had some trees down.

Committee Reports: Steve Green stated there is a Landfill Public Hearing 6/13/22 at 5:30pm at the Cass County Courthouse.

TIME 1:20pm Motion by Pettinger, 2nd by O’Brien: to adjourn. Meeting adjourned. Next meeting Tuesday, June 14, 2022.

Steve Baier, Chair

Attest: Sara Harris, Auditor



**Thursday, June 9, 2022 Cass County Board of Supervisor’s Special Meeting**

The Cass County Board of Supervisors met at 3:00 p.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien (via phone), and Bernard Pettinger (via phone). Agenda upon motion by Green; 2nd by Hartkopf was approved.

Sara Harris, Auditor submitted a written request for an administrative recount for the below mentioned precincts from the June 7, 2022 Primary Election, due to a reported discrepancy between the OVO machine (ballot scanner) reading one to two votes higher than the number of signed declarations of eligibility forms. The reason for discrepancy was due to a ballot jam or machine malfunction and per the Secretary of State’s office when this occurs an administrative recount is recommended.

The following precincts will be included in the administrative recount:

- Precinct 2, Atlantic 2 – machine off by 1
- Precinct 3, Atlantic 3 – machine off by 1
- Precinct 5, Atlantic 5 – machine off by 2
- Precinct 6, Bear Grove/Cass/Lewis – machine off by 1
- Precinct 7, Benton/Franklin/Grant/Lincoln/Wiota/Anita – machine off by 1
- Precinct 8, Brighton/ Grove/Pymosa/Washington/Marne – machine off by 1
- Precinct 9, Noble/Pleasant/Griswold – machine off by 1

Please submit a written order of your determination/order to the Auditor’s Office on your decision today for this request so, that a potential administrative recount can be performed prior to the Tuesday, June 14, 2022 canvass.

Motion by Green, 2<sup>nd</sup> by Hartkopf to approve the letter to Auditor Sara Harris authorizing an administrative recount on Friday, June 10<sup>th</sup>, 2022 at 1pm.

TIME 3:10pm Motion by Pettinger, 2nd by Green: to adjourn. Special meeting adjourned.  
Next meeting Tuesday, June 14, 2022.

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Steve Baier, Chair

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Attest: Sara Harris, Auditor

Tuesday, June 14, 2022 Minutes

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Pettinger; 2nd by Green was approved. Minutes of June 8, 2022, upon motion by O’Brien, 2nd by Pettinger were approved.

Dave Highfill with the Atlantic Hawks R/C Club presented on an ARPA fund request for a mower in the amount of \$9095.00 based on a quote from Ultimate Lawn & Power. The group meets south of Atlantic in an area where they are mowing over 3 acres of land in this area to hold the group events. The board agreed to take the request into consideration and also to verify if this would in fact be a qualified ARPA qualifications.

Auditor Sara Harris presented the board with the Wellness Coordinator Contract/Invoice for the upcoming fiscal year. The agreement involves Cass County, Cass County Extension Council, Cass County Memorial Hospital, and entities involved will now begin contributing \$7,000 to the position for FY 22/23. Motion by Hartkopf to continue in FY 22/23 the \$6,000 contribution. 2<sup>nd</sup> by Pettinger. Motion failed 2 to 3. Motion by O’Brien to match the agreement and contribute \$7,000 along with the other entities, 2<sup>nd</sup> by Green, motion carried, 3 to 2. The previous amount in the FY21/22 agreement of \$6,000 will be paid on 6/30/22.

Micah Lee with Cass County Conservation presented information regarding a new restroom facility at Cold Springs Park in Lewis. Micah provided a preliminary floor plan and pre-bid estimate from Biehn Construction, LLC. The board reviewed and tabled any action at this time as Micah would need to obtain some competitive bid information to assist the board in making an informed decision. It was also suggested that Micah consult with Cass County Engineer Trent Wolken to assist in obtaining competitive bids for the project.

Treasurer, Tracey Marshall presented an IA Code 427.8 Petition for Suspension of Abatement of Taxes. The person petitioning is currently having major health issues preventing the individual from working for over a year. If this is not approved the home would go into the Treasurers sale on 6/20/22. Action was tabled due to obtaining more information for the request and also consulting with Debbie Schuler, GA/MH Advocate.

Treasurer, Tracey Marshall presented her two new hires, Bailey Smith, this hire was previously approved at last week’s meeting, June 8, 2022 however, the name was not available at the time of the board meeting. Marshall also presented that she would be hiring Kayla Imhoff as the Motor Vehicle Deputy. Discussion occurred regarding the current status of the Treasurer’s office operating hours during the transition time while staff is hired and trained. Tracey stated that she is evaluating the business operating hours as they are able to and will keep the public informed.

Steve Baier, Board Chair, presented a standard agreement for ARPA funds that will be presented to all entities that receive approved ARPA funding requests. This will help in keeping all entities accountable and legally bound to their responsibilities in spending ARPA funds appropriately. This will also fulfill due diligence with the outside audit firm during the fiscal year audit. Motion by Green, 2<sup>nd</sup> by Pettinger. Carried unanimously.

The Board then held a discussion regarding the need for continuation of zoom meetings. Baier mentioned that most entities at this point are moving to all in person events. However, it was noted that the zoom capability does provide convenience to parties that are just not able to attend in person as well as a great tool to keep county employees informed on the meeting content also. A new link will be provided by our IT/GIS Department Sean Behrens so that individuals may call in and or join via the web. Hartkopf motioned that individuals that sign in online will need to provide their first and last name for identification purposes as that is required of those in attendance in person. 2<sup>nd</sup> by O’Brien. Carried unanimously.

Auditor Sara Harris presented a resolution to approve for ARPA reporting purposes. Motion by Green, seconded by O’Brien to approve Resolution #2022-031 to Approve Allocation of Funds from the American Rescue Plan Act to the Cass County EMA/911, Sherriff’s Office, Atlantic Police Department, Fire Association for Drones in the amount of \$29,500. Roll Call Vote. Resolution adopted this 8<sup>th</sup> day of June 2022.

Auditor Sara Harris presented a resolution to approve for ARPA reporting purposes. Motion by Pettinger, seconded by Hartkopf to approve Resolution #2022-032 to Approve Allocation of Funds from the American Rescue Plan Act to the Wiota Fire Department, Massena Fire Department, Marne Fire Department, Lewis Fire Department, Griswold Fire Department, Cumberland Fire Department, and Atlantic Fire Department in the amount of \$25,000 each. Roll Call Vote. Resolution adopted this 8<sup>th</sup> day of June 2022.

Debbie Schuler presented April & May GA/MH Reports. There were 4 claims for General assistance, totaling \$1265.00 for the month of April. There were 6 claims for general assistance, totaling \$3208.00 in the month of May.

The Supervisors, as a Board of Canvassers, met to canvass the June 7, 2022 PRIMARY ELECTION. After canvassing the returns of each voting precinct in the county, the following candidates were declared as the nominees to the respective listed offices and will appear on the GENERAL ELECTION BALLOT November 8, 2022.

|                     | REPUBLICAN         | DEMOCRAT   |
|---------------------|--------------------|------------|
| Dist. 2 SUPERVISOR: | Mark O’Brien       | No Nominee |
| Dist. 3 SUPERVISOR: | Wendy Richter      | No Nominee |
| COUNTY RECORDER:    | Mary Ward          | No Nominee |
| COUNTY TREASURER:   | Tracey J. Marshall | No Nominee |

COUNTY ATTORNEY: Vanessa Strazdas No Nominee

The board then entered into a Handbook Workshop to review current redline information received from HR Counsel.

Committee reports: Pettinger reported on a meeting he attended Thursday, June 9<sup>th</sup> in Marshalltown, IA.

Reports filed: Clerk of Court

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| <b>General Basic Fund</b>      |                       |          |
| AA Investors LLC               | Rent                  | 1000.00  |
| Access Systems, Inc.           | Copier Contract       | 727.28   |
| Ahlers Cooney Attorneys        | Repairs               | 1950.00  |
| Milton Amos Amos Investment    | Rent                  | 500.00   |
| Anita Supply Center            | Custodial Supplies    | 671.24   |
| Anita Tribune Co Inc           | Publishing            | 540.00   |
| Atlantic City Clerk            | Ambulance Services    | 6721.33  |
| Atlantic Municipal Utilities   | Utilities             | 903.37   |
| Atlantic News Telegraph        | Publishing            | 525.38   |
| Sean Berens                    | Cellular Service      | 40.00    |
| Blaine's Service LLC           | Tire Repair           | 28.09    |
| Bob Barker Company Inc         | Jail Supplies         | 871.70   |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 618.62   |
| Cappels                        | Supplies              | 384.75   |
| Cass County Clerk of Court     | Appeals Cost          | 150.00   |
| Cass Co Meals on Wheels        | Meals                 | 650.00   |
| Cass County Recorder           | Copies                | 27.59    |
| CCMH Public Health             | Grants                | 22811.76 |
| CDW Government, Inc            | Equipment             | 17.76    |
| Choice Printing LLC            | Office Supplies       | 291.21   |
| Clarks Carpet Cleaners         | Service Fee           | 5.35     |
| Cook Sanitation                | Sanitary Disposal     | 195.00   |
| Counsel Office & Documents     | Copier Contract       | 567.52   |
| Culligan Soft Water Serv       | Cooler Rent           | 65.00    |
| Dell Marketing L.P % Dell USA  | Computer              | 1218.74  |
| Deter Motor Co                 | Vehicle Maintenance   | 96.67    |
| Ed's Lawn Equipment            | Equipment Maintenance | 144.00   |
| Egan Supply Co                 | supplies              | 1649.80  |
| Fareway Stores Inc             | Jail Provisions       | 19.85    |
| First National Bank            | Misc Expenses         | 1671.20  |
| Five Q Innovations, LLC        | Website Hosting       | 50.00    |
| Great America Financial        | Copier Lease          | 205.87   |
| Griswold American Forsyth      | Publishing            | 227.81   |
| Hardisty Contracting           | Sewer Line Repari     | 125.00   |
| IMAGETek, Inc                  | Tech Support          | 325.00   |
| Imaging Spectrum, Inc Pakor    | Office Supplies       | 293.69   |
| Iowa County Recorders Assoc    | Maintenance & Support | 1604.66  |
| Iowa Law Enforcement Academy   | Training              | 875.00   |
| Iowa Secretary of State Lucas  | Notary Fees           | 80.00    |
| ISAC                           | Registration          | 6350.00  |
| ISACA Treasurer                | Registration          | 250.00   |
| City of Lewis                  | Utilities             | 153.21   |
| Mail Services LLC              | Print & Postage       | 669.84   |
| Tracey Marshall                | Lodging/Cell Service  | 589.25   |
| Massena Ag Supply              | Fuel                  | 25.99    |
| McAtee Tire Service Inc        | Tire Repair           | 29.95    |
| Mediacom                       | Telephone Services    | 1247.92  |
| Ted's Cooperative aka Midtown  | Rent                  | 532.00   |
| Per Mar Security Services Corp | Monitoring Services   | 312.00   |
| Pitney Bowes Inc               | Postage Meter Lease   | 775.96   |
| Brenda Pottebaum               | Custodial Services    | 1332.00  |
| Dan Proehl                     | Cellular Services     | 40.00    |
| Professional Pest Control LLC  | Pest Control          | 215.00   |
| Quill Corporation              | Office Supplies       | 349.90   |
| Rex Pharmacy                   | Service               | 5.13     |
| Ryan South R & C Rentals       | Rent                  | 372.00   |
| Schmidt Family Funeral Home    | Indigent Burial       | 1500.00  |
| Schumacher Elevator Co         | Elevator Maintenance  | 261.78   |
| SIRWA                          | Utilities             | 34.50    |
| Solutions, Harris Local Gov    | Software License      | 5414.00  |
| State Hygienic Laboratory      | Water Testing         | 13.50    |
| Stone Office Products          | Office Supplies       | 181.93   |
| The Shredder Green Resource    | Shredding Services    | 78.00    |
| U.S. Bank Equipment Finance    | Copier Lease          | 136.66   |

|                                        |                           |           |
|----------------------------------------|---------------------------|-----------|
| Verizon Wireless                       | Data Plan                 | 81.39     |
| Wex Bank Fleet Services                | Fuel                      | 1941.07   |
| 21st Century Cooperative ATTN:         | Chemicals                 | 177.50    |
| <b>American Rescue Plan (ARPA) -GB</b> |                           |           |
| Anita Childcare Center                 | Contribution              | 50000.00  |
| Cass County Fire Association           | Contribution              | 120000.00 |
| <b>General Supplemental Fund</b>       |                           |           |
| Clair Acker                            | PEO Compensation          | 219.75    |
| Diane Acker                            | PEO Compensation          | 80.10     |
| Julianne M Adams                       | PEO Compensation          | 247.50    |
| Anita Tribune Co Inc                   | Publishing                | 516.00    |
| Atlantic News Telegraph                | Publishing                | 335.28    |
| Barbara Baier                          | PEO Compensation          | 375.60    |
| Sara E Benson                          | Attorney Fees             | 481.80    |
| Cass Co Ag & Ed c/o Rental             | Polling Site Rental       | 30.00     |
| Cass County Sheriff                    | Juvenile Expenses         | 1339.47   |
| Children's Square USA                  | Juvenile Services         | 1446.15   |
| Virginia Coughlin                      | PEO Compensation          | 285.30    |
| Linda Edwards                          | PEO Compensation          | 305.85    |
| Deb Field                              | PEO Compensation          | 276.25    |
| First National Bank                    | Misc Expenses             | 116.85    |
| John Fleming                           | PEO Compensation          | 272.50    |
| Garreans Law LLC                       | Attorney Fees             | 1095.00   |
| Leta Gerlock                           | PEO Compensation          | 377.80    |
| Anieta Gregory                         | PEO Compensation          | 285.75    |
| Griswold American Forsyth              | Publishing                | 266.34    |
| Dee Harrison                           | PEO Compensation          | 318.40    |
| Janet Hascall                          | PEO Compensation          | 255.00    |
| Henry M Adkins & Son Inc               | Election Media            | 3869.10   |
| Heritage House Wesley                  | Polling Site Rental       | 30.00     |
| Mary Lou Hoskins                       | PEO Compensation          | 232.50    |
| Sharon Howard                          | PEO Compensation          | 232.50    |
| Iowa Secretary of State Lucas          | Voter Mailings            | 1209.98   |
| Sheryl Jensen                          | PEO Compensation          | 262.50    |
| Angela Johnson                         | PEO Compensation          | 303.55    |
| Doyle Karas                            | PEO Compensation          | 232.20    |
| Jason Karns                            | Compensation              | 97.50     |
| Sheri Karns                            | Mileage                   | 22.28     |
| Julie Kennon                           | PEO Compensation          | 358.90    |
| Kathryn Kerkmann                       | PEO Compensation          | 335.05    |
| Janet Klute                            | PEO Compensation          | 262.50    |
| Evelyn Kopp                            | PEO Compensation          | 279.75    |
| Earlene Krauth                         | PEO Compensation          | 303.90    |
| Elaine Martens                         | PEO Compensation          | 275.10    |
| Sonya Mikkelsen                        | PEO Compensation          | 37.50     |
| Madonna Nisson                         | PEO Compensation          | 37.50     |
| Vicki Nordskog                         | PEO Compensation          | 270.00    |
| Becky Pelzer                           | PEO Compensation          | 270.30    |
| Betty Pope                             | PEO Compensation          | 262.50    |
| Public Safety Fund                     | County Contribution       | 32548.70  |
| Pamela Reed                            | Compensation              | 276.25    |
| JoBeth Reynolds                        | Precinct Official Compens | 320.00    |
| Beverly Schelling                      | PEO Compensation          | 272.70    |
| Shelby County Auditor                  | Rent/Utilities/Custodial  | 1194.75   |
| Jon Sothman                            | Compensation              | 67.50     |
| Dorene D South                         | Mileage                   | 25.65     |
| Frank Spillers                         | PEO Compensation          | 265.20    |
| Kimberlee Spillers                     | PEO Compensation          | 272.50    |
| Phyllis Stakey                         | PEO Compensation          | 250.00    |
| Sharon Steffens                        | PEO Compensation          | 232.95    |
| Mary Strong                            | PEO Compensation          | 37.50     |
| Sheryl Sunderman                       | PEO Compensation          | 257.70    |
| United Church of Christ                | Polling Site Rental       | 30.00     |
| Cheryl Wessels                         | PEO Compensation          | 247.50    |
| Peggy Wheatley                         | PEO Compensation          | 315.00    |
| Kay Winston                            | PEO Compensation          | 284.50    |
| Pam Wolfe                              | PEO Compensation          | 37.50     |
| Sharon Woodward                        | PEO Compensation          | 284.55    |
| Brenda Zellmer                         | PEO Compensation          | 271.50    |
| Zion Lutheran Church                   | Polling Site Rental       | 30.00     |
| <b>Rural Services Basic Fund</b>       |                           |           |
| Atlantic News Telegraph                | Publishing                | 40.46     |
| CAM Small Business                     | Service                   | 140.00    |
| Cass County Secondary Roads            | Road Clearing             | 60000.00  |

|                                    |                           |          |
|------------------------------------|---------------------------|----------|
| Deter Motor Co                     | Maintenance               | 32033.94 |
| Dvorak Tire and Service            | Service                   | 58.08    |
| First National Bank                | Misc Expenses             | 385.44   |
| MPH Industries Inc                 | Equipment                 | 277.45   |
| Wex Bank Fleet Services            | Fuel                      | 5843.64  |
| <b>Secondary Road Fund</b>         |                           |          |
| Agriland FS, Inc.                  | Bulk Fuel                 | 13962.84 |
| AgriVision, LLC                    | Parts/Service             | 1386.96  |
| Alliant Energy                     | Utilities                 | 237.22   |
| Anita Supply Center                | Supplies                  | 24.57    |
| Atlantic Ag & Auto LLC             | Supplies                  | 158.08   |
| Barco Municip Prod Inc             | Signs                     | 1723.01  |
| Botna Way Ag Supply LLC            | Supplies                  | 449.60   |
| Calhoun-Burns & Assoc, Inc.        | Consultant Fees           | 10282.10 |
| Cass County Health Systems         | Testing                   | 269.00   |
| Cintas LOC 749                     | Uniforms                  | 138.44   |
| Cook Sanitation                    | Sanitary Disposal         | 60.00    |
| Curtis Welding & Fab Inc Curt      | Supplies                  | 4200.00  |
| Diamond Mowers LLC                 | Expendable Parts          | 999.66   |
| Fareway Stores Inc                 | Supplies                  | 419.16   |
| Fastenal Company                   | Supplies                  | 1122.46  |
| Filter Care of Nebraska            | Outside Services          | 81.55    |
| First National Bank                | Misc Expenses             | 112.63   |
| Griswold American Forsyth          | Office Supplies           | 2522.00  |
| Griswold Communications            | Telephone Service         | 36.83    |
| Wayne Kirchhoff Trust U/W          | ROW                       | 5993.00  |
| Lindeman Tractor, Inc.             | Parts/Service             | 231.93   |
| Lloyd & Meredith                   | Supplies                  | 1.90     |
| Lyman Ag Supply Inc.               | Supplies                  | 530.00   |
| Massena Telephone Company          | Telephone Service         | 32.84    |
| Matheson Tri-Gas, Inc.             | Supplies                  | 897.67   |
| McAtee Tire Service Inc            | Tires/Tire Repair         | 110.00   |
| Mid American Energy                | Intersection Lighting     | 5.74     |
| MTS, Inc. M & K Mills Tree         | Sanitary Disposal         | 25.00    |
| Murphy Heavy Contracting Corp      | Rock                      | 1912.95  |
| Nishnabotna Valley R E C           | Intersection Lighting     | 37.73    |
| OHalloran International Inc        | Parts/Repairs             | 2992.61  |
| Olsen Fuel Supply Inc              | Fuel                      | 14452.57 |
| OReilly Auto Parts                 | Expendable Parts          | 23.98    |
| Orscheln's                         | Supplies                  | 11.98    |
| Overhead Door Company Inc          | Building Maintenance      | 1317.30  |
| Larry Petersen                     | ROW                       | 5993.00  |
| Schildberg Construction, Inc.      | Rock                      | 22743.95 |
| SIRWA                              | Water                     | 34.50    |
| Thermo King Christensen, Inc.      | Expendable Parts          | 1376.32  |
| Tiger Mart Griswold Amoco LC       | Fuel                      | 1013.99  |
| Truck Center Companies Inc         | Parts/Service             | 456.31   |
| Verizon Wireless                   | Cellular Service          | 362.83   |
| Westel Systems                     | Telephone Service         | 36.32    |
| Wickman Chemical L.C               | Supplies                  | 577.50   |
| Wyman's Carquest Wyman Auto        | Supplies                  | 248.65   |
| Ziegler Inc.                       | Parts/Service             | 4995.86  |
| 21st Century Cooperative ATTN:     | Fuel                      | 1000.21  |
| <b>Local Option Tax Fund</b>       |                           |          |
| Atlantic City Clerk                | Southlawn Mowing          | 225.00   |
| Cass Co Environ Landfill           | Fee                       | 10650.00 |
| <b>Local Emergency Mgmt Agency</b> |                           |          |
| Mike Kennon                        | Fuel/Supplies             | 96.32    |
| <b>Environmental Control Agn</b>   |                           |          |
| Akin Building Center               | Supplies                  | 11.29    |
| Cappels                            | Supplies                  | 58.00    |
| City of Corning                    | Leachate Disposal         | 10672.50 |
| Crystal Clear of SW Iowa           | Water                     | 9.00     |
| Eurofins Testing North Central     | Environmental Testing     | 2779.05  |
| Farmers Electric Cooperative       | Utilities                 | 1949.80  |
| Ia Dept of Nat Resources           | DNR Quarterly Waste Fees  | 6462.89  |
| IMWCA                              | Work Comp                 | 1533.00  |
| Marne/Elk Horn Telephone           | Telephone Service         | 3.71     |
| Massena Telephone Company          | Telephone/Internet Servic | 145.00   |
| Olsen Fuel Supply Inc              | Fuel                      | 84.26    |
| The Retrofit Companies, Inc.       | Recycling                 | 2096.53  |
| <b>Consrv LandAcq/Cap Imprvmnt</b> |                           |          |
| Atlantic Pest Control LLC          | Extermination Services    | 52.00    |
| Beemer Fisheries                   | Bluegill                  | 512.50   |

|                               |      |                  |
|-------------------------------|------|------------------|
| Schildberg Construction, Inc. | Rock | 1081.04          |
| <b>Grand Total</b>            |      | <b>540358.12</b> |

TIME 1:28pm    Motion by O’Brien, 2nd by Hartkopf: to adjourn. Meeting adjourned.  
Next meeting June 21, 2022.

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Sara Harris, Auditor

**Tuesday, June 14, 2022**  
Canvass of June 7, 2022 Primary Election  
The Cass County Board of Supervisors met as a Board of Canvassers to canvass the June 7, 2022 PRIMARY ELECTION with five members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O’Brien; and Bernard Pettinger.

The Board proceeded with the canvass of the TALLY LISTS of ballots cast. After inspection of the returns, the following results were determined: (\*Declared Nominated)

|                     | REPUBLICAN           | Votes | DEMOCRAT              | votes |
|---------------------|----------------------|-------|-----------------------|-------|
| GOVERNOR            | Kim Reynolds         | 1,450 | Deidre Dejean         | 325   |
|                     | Scattering           | 14    | Scattering            | 1     |
| U.S. SENATE         | Chuck Grassley       | 1,157 | Abby Finkenauer       | 178   |
|                     | Jim Carlin           | 396   | Michael Franken       | 145   |
|                     |                      |       | Glenn Hurst           | 29    |
|                     | Scattering           | 4     | Scattering            | 0     |
| Secretary of State  | Paul D. Pate         | 1,370 | Joel Miller           | 220   |
|                     |                      |       | Eric Van Lancker      | 83    |
|                     | Scattering           | 9     | Scattering            | 1     |
| U.S Rep Dist 3      | Nicole Hasso         | 288   | Cindy Axne            | 339   |
|                     | Gary Leffler         | 295   |                       |       |
|                     | Zach Nunn            | 793   |                       |       |
|                     | Scattering           | 7     | Scattering            | 3     |
| State Senator Dis.9 | Tom Shipley          | 1398  | No Nominee            |       |
|                     | Scattering           | 3     | Scattering            | 9     |
| State Rep Dist 18   | Thomas Jay Moore     | 1374  | No Nominee            | 0     |
|                     | Scattering           | 6     | Scattering            | 9     |
| Auditor of State    | Todd Halbur          | 758   | Rob Sand              | 327   |
|                     | Mary Ann Hanusa      | 568   |                       |       |
|                     | Scattering           | 5     | Scattering            | 1     |
| Treasurer of State  | Roby Smith           | 1280  | Michael L. Fitzgerald | 330   |
|                     | Scattering           | 5     | Scattering            | 0     |
| Secretary of Ag     | Mike Naig            | 1346  | John Norwood          | 311   |
|                     | Scattering           | 5     | Scattering            | 0     |
| Attorney General    | Brenna Bird          | 1,280 | Tom Miller            | 322   |
|                     | Scattering           | 9     | Scattering            | 0     |
| Supervisor Dist 2   | *Mark O’Brien        | 227   | No Nominee            |       |
|                     | Scattering           | 8     | Scattering            | 2     |
| Supervisor Dist 3   | John Hartkopf        | 231   | No Nominee            |       |
|                     | *Wendy Richter       | 254   |                       |       |
|                     | Scattering           | 3     | Scattering            | 5     |
| COUNTY ATTORNEY     | Robert Engler        | 451   | No Nominee            |       |
|                     | Jay W. Mez           | 428   |                       |       |
|                     | *Vanessa E. Strazdas | 621   |                       |       |
|                     | Scattering           | 2     | Scattering            | 14    |
| COUNTY RECORDER     | * Mary Ward          | 1,372 | No Nominee            |       |
|                     | Scattering           | 8     | Scattering            | 5     |
| COUNTY TREASURER    | Tracey J. Marshall   | 1,188 | No Nominee            |       |
|                     | Ashley McDermott-WI  | 33    |                       |       |
|                     | Scattering           | 43    | Scattering            | 9     |

{Write-ins are listed as 'Scattering' here. See official canvass for detail for write-in candidates. Published results of a primary canvass are confined by law to candidates nominated and offices designated to have no nominee IA CODE 43.62).}

Chair declared the canvass completed and authorized the Commissioner of Elections to forward the appropriate abstracts to the Secretary of State and party chairpersons and to place the County nominated candidates on the 2022 Primary Election ballot. Chair adjourned canvass.

PUBLISHED RESULTS SENT TO PAPER in accord with IA CODE 43.62:  
On Tuesday, June 14, 2022 five members (Steve Baier, chair; Stephen Green, John Hartkopf, Bernard Pettinger and Mark O’Brien) of the Cass County Board of Supervisors met as a Board of Canvassers to canvass the June 7, 2022 Primary Election. After canvassing the returns of each voting precinct in the county, the following candidates were declared as the nominee to the respective listed office and will appear on the GENERAL ELECTION BALLOT November 8, 2022.

| REPUBLICAN          |                    | DEMOCRAT   |
|---------------------|--------------------|------------|
| Dist. 2 SUPERVISOR: | Mark O’Brien       | No Nominee |
| Dist. 3 SUPERVISOR: | Wendy Richter      | No Nominee |
| COUNTY RECORDER:    | Mary Ward          | No Nominee |
| COUNTY TREASURER:   | Tracey J. Marshall | No Nominee |
| COUNTY ATTORNEY:    | Vanessa Strazdas   | No Nominee |

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Sara Harris, Auditor



**Tuesday, June 21, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger (electronically). Agenda revised upon motion by Green; 2nd by Hartkopf was approved. Minutes of June 14, 2022, upon motion by Hartkopf, 2nd by O’Brien were approved.

Dr. Elaine Berry presented via email appointments to Medical Examiner Investigators for Michelle Schroder, MSN, BSN, RN and Andrea Stork, RN. Green motion to approve, 2<sup>nd</sup> by O’Brien. Carried unanimously.

Mike Stringer with Environmental Health presented a summary of services provided and stated they had conducted 10 water tests. Mike stated that they are starting pool inspections for any public facility soon.

Trent Wolken, Cass County Engineer presented to the board on Secondary Roads updates.

Scott Bennett, Atlantic resident, presented a question to the board as to the timeline on when the Treasurer’s office will be open; as he has several titles vehicles that need to be taken care of. Tracey Marshall, Treasurer addressed his question and stated that most items can be taken care of online, in an border county or there is a large yellow drop box in front of the building that is checked daily and you can drop items there. She also stated that they are following up with individuals that need further assistance. The timeline as to when the office will open is dependent on the training of the new staff and will be assessed weekly.

Committee reports: Updates were given by Hartkopf and Green on upcoming meetings. Steve Baier presented recent meetings attended for Watershed and Juvenile Detention Board.

The board then entered into a Handbook Workshop to review current redline information received from HR Counsel.

TIME 10:46am Motion by Hartkopf, 2nd by O’Brien: to adjourn. Meeting adjourned.  
Next meeting Thursday, June 30, 2022 at 9:00am.

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Steve Baier, Chair

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Attest: Sara Harris, Auditor

Tuesday, June 30, 2022 Minutes

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Amended agenda approved upon motion by Green; 2nd by O’Brien was approved. Minutes of June 21, 2022, upon motion by O’Brien, 2nd by Hartkopf were approved.

Eric Steffensen with the Cass County Dive Team presented an ARPA request to the board for a new crew cab truck in the amount of \$50,000. Eric reported that their current truck is a 1999 and the power steering and 4WD is out. The dive team supports the surrounding region and would be a benefit to the entire group. The board discussed that Eric seek out some other options such as a used truck due to the supply/demand issues currently affecting the new vehicle market. The board also wants to confirm our 2<sup>nd</sup> round of ARPA funds are received before approving this request. Board Chair Steve Baier explained the situation to Eric and will reach out once our 2<sup>nd</sup> disbursement of ARPA funds are received to revisit his request.

Auditor Sara Harris presented a resolution to approve for ARPA reporting purposes. Motion by Green, seconded by Hartkopf to approve Resolution #2022-030 to Approve Allocation of Funds from the American Rescue Plan Act to the Cass County EMA for 2 portable, handheld radios in the amount of \$10,000. Roll Call Vote. Resolution adopted this 30th day of June 2022.

Engineer Trent Wolken presented Resolution #2022-034 to Approve and Award Contract for Project BROS-SWQP, CO15(73) – FE – 15 Boston Road. Gus Construction was selected with the low bid of \$443,631.64. Motion by O’Brien, seconded by Hartkopf to approve. Roll Call Vote. Resolution adopted this 30th day of June 2022.

Requests for quotes were considered and due 6/29/22 by 1:30pm for the NRCS Crooked Creek 5C Pipe Replacement Project. 1 bid was qualified and 1 bid was received after the 1:30pm deadline and was not considered. Bid was declined and it was determined by the Board that bids will be taken again for this project. Bids will be opened 7/19/22 after 7:00 am at the Cass Co. NRCS Office, 503 W 7<sup>th</sup> St., Atlantic, IA. Bids will be considered at the Board of Supervisors 9:00 am meeting the same day.

Secondary Roads employees have approved a FY2023 bargaining unit agreement. Motion by Green, 2nd by Pettinger: to approve the FY2023 bargaining unit agreement with the Secondary Roads employees’ group. Carried unanimously.

In accordance with section (31.904(4) “The board shall determine the compensation of extra help and clerks appointed by the principal county officers.” Motion by O’Brien, 2nd by Pettinger: to approve the FY2023 bargaining unit agreement with the Secondary Roads employees’ group. Carried unanimously.  
Secondary Roads: (Union scale except as noted) Laborer \$21.08/hr.; Maintenance \$22.70/hr.; Road Equipment Operator 1 \$23.00/hr.; Road Equipment Operator 2 \$23.50/hr.; Dragline Operator 3 \$24.10/hr.; Working Foreman \$24.60/hr.; Yardman \$23.25/hr.; Mechanic \$24.85/hr.; Shop Foreman \$25.60/hr.; Rodman \$21.89/hr.

Office: Employee:  
Secondary Roads: Wolken, Trent 121,000.00/year

Cass County Engineer, Trent Wolken presented updates on Secondary Roads.

ISAC HIPPA Contract renewal presented by Auditor Sara Harris. Motion by Hartkopf, 2nd by Green: to approve the FY2023 HIPPA Contract with ISAC. Carried unanimously.

Treasurer, Tracey Marshall presented to the board that she has 1 more hire remaining for her department to be fully staffed. She stated that the current salary she is seeking is \$20 per hour. She explained that the potential hire has leadership, cash management and banking experience. Marshall also added that she will be promoting 3 hires in the Treasurer’s Department to Deputy status. O’Brien stated that we do not want to change the precedence for new hire and starting wage at this time. Green motioned to approve new hire at wage of \$18/hr and 90 days the wage will increase to \$20/hr. Pettinger 2<sup>nd</sup>, carried unanimously.

Auditor Sara Harris presented to the board to Appropriate 2022-2023 Budget Authority. Motion by Hartkopf, Pettinger 2<sup>nd</sup>, carried unanimously.

Auditor Sara Harris presented the Gronewold, Bell, Kyhnn & Co. Auditing Firm Contract FY 2022 to the Board. Motion by O’Brien to approve contract, 2<sup>nd</sup> by Hartkopf. Carried unanimously.

Committee reports: Hartkopf - Reported on meetings attended. 6/23 SWIPCO Planning Council, 6/27 Zion Integrated Behavioral Health Board Meeting, 6/27 SWI Mental Health & Disabilities Governing Board Meeting, 7/1 Willow Heights meeting. O’Brien – EMA tower project, Green – Landfill, Baier – Golden Hills.

Claims:

|                           |                 |         |
|---------------------------|-----------------|---------|
| <b>General Basic Fund</b> |                 |         |
| AA Investors LLC          | Rent            | 1000.00 |
| Access Systems, Inc.      | Copier Contract | 1089.33 |

|                               |                        |          |
|-------------------------------|------------------------|----------|
| Affordable Heating & Air, LLC | Repairs                | 215.00   |
| Ahlers Cooney Attorneys       | Repairs                | 3900.00  |
| Akin Building Center          | Supplies               | 399.92   |
| Alliant Energy                | Utilities              | 186.73   |
| Amazon Business               | Office Supplies        | 97.71    |
| Milton Amos Amos Investment   | Rent                   | 500.00   |
| Anita Sinclair                | Training               | 81.93    |
| Anita Supply Center           | Custodial Supplies     | 2204.19  |
| Anita Tribune Co Inc          | Publishing             | 540.00   |
| Atlantic City Clerk           | Ambulance Services     | 6721.33  |
| Atlantic Municipal Utilities  | Utilities              | 2164.03  |
| Atlantic News Telegraph       | Publishing             | 525.38   |
| Barbara Baier                 | Mileage                | 13.00    |
| Trevor Becker                 | Mileage                | 19.50    |
| Sean Berens                   | Cellular Service       | 40.00    |
| Bierbaum Electric Corp        | Service Fees           | 5.35     |
| Black Hills Energy            | Utilities              | 37.73    |
| Blaine's Service LLC          | Tire Repair            | 28.09    |
| Bob Barker Company Inc        | Jail Supplies          | 1756.90  |
| Camblin Mechanical Inc        | Service                | 3000.00  |
| Camblin Plumbing & Heat, Inc. | Repairs                | 618.62   |
| Cappels                       | Supplies               | 853.12   |
| Cass County Clerk of Court    | Appeals Cost           | 150.00   |
| Cass Co Meals on Wheels       | Meals                  | 650.00   |
| Cass County Health Systems    | Coroner Call           | 2304.53  |
| Cass County Recorder          | Copies                 | 27.59    |
| CCMH Public Health            | Grants                 | 63540.17 |
| CDW Government, Inc           | Equipment              | 17.76    |
| Century Link                  | Service                | 541.18   |
| Charm-Tex                     | supplies               | 3197.80  |
| Choice Printing LLC           | Office Supplies        | 896.63   |
| Clarks Carpet Cleaners        | Service Fee            | 5.35     |
| Cook Sanitation               | Sanitary Disposal      | 195.00   |
| Cott Systems, Inc             | Maintenance/License    | 660.00   |
| Counsel Office & Documents    | Copier Contract        | 614.34   |
| Culligan Soft Water Serv      | Cooler Rent            | 65.00    |
| Dell Marketing L.P            | Computer               | 4543.06  |
| Deter Motor Co                | Vehicle Maintenance    | 96.67    |
| Terry Duggan                  | Mileage                | 17.26    |
| Ed's Lawn Equipment           | Equipment Maintenance  | 437.00   |
| Egan Supply Co                | Supplies               | 3820.60  |
| Fareway Stores Inc            | Jail Provisions        | 1017.85  |
| Farmers Electric Cooperative  | Utilities              | 54.07    |
| Feld Security                 | Service                | 614.94   |
| First National Bank           | Misc Expenses          | 6256.33  |
| Five Q Innovations, LLC       | Website Hosting        | 50.00    |
| Government Forms and Supplies | Office Supplies        | 1957.00  |
| Stacey Graham                 | Mileage                | 260.29   |
| Great America Financial       | Copier Lease           | 205.87   |
| Griswold American Forsyth     | Publishing             | 616.43   |
| Griswold Communications       | Telephone Service      | 303.33   |
| Bev Groves                    | Meals                  | 11.50    |
| Guthrie County Public Health  | Services               | 19542.28 |
| Hardisty Contracting          | Sewer Line Repair      | 125.00   |
| Sara Harris                   | Mileage                | 298.50   |
| Mitch Holmes                  | Mileage                | 770.33   |
| Hy-Vee Pharmacy Attn: Store   | Medication             | 73.08    |
| Hy-Vee, Inc.                  | Inmate Food            | 2369.16  |
| IMAGETek, Inc                 | Tech Support           | 325.00   |
| Imaging Spectrum, Inc         | Office Supplies        | 293.69   |
| Iowa County Recorders Assoc   | Maintenance & Support  | 1604.66  |
| Iowa Division of Labor Boiler | Boiler Inspection      | 80.00    |
| Iowa Land Records             | Registration           | 100.00   |
| Iowa Law Enforcement Academy  | Training               | 875.00   |
| Iowa Secretary of State Lucas | Notary Fees            | 80.00    |
| Iowa State Medical Examiner   | Autopsy                | 2028.00  |
| ISAC                          | Registration           | 6350.00  |
| ISACA Treasurer               | Registration           | 250.00   |
| JJ Design, LLC                | Uniforms               | 92.25    |
| KJAN                          | Advertising            | 3169.00  |
| Kristin Krchelich             | Mileage                | 169.00   |
| Laverty Sanitation            | Sanitation Expense     | 190.00   |
| Laurie Lensing                | Mileage/Contract Hours | 783.26   |
| City of Lewis                 | Utilities              | 153.21   |

|                                        |                      |           |
|----------------------------------------|----------------------|-----------|
| Jordan Liddell                         | Mileage              | 58.00     |
| Mail Services LLC                      | Print & Postage      | 1352.22   |
| Tracey Marshall                        | Lodging/Cell Service | 589.25    |
| Massena Ag Supply                      | Fuel                 | 25.99     |
| McAtee Tire Service Inc                | Tire Repair          | 29.95     |
| McCurdy Investments                    | Rent                 | 400.00    |
| Mediacom                               | Telephone Services   | 1960.39   |
| Meredith Communications LLC            | Advertisement        | 1450.00   |
| Mid American Energy                    | Utilities            | 129.16    |
| Mid Plains Properties LLC              | Rent                 | 376.00    |
| Ted's Cooperative                      | Rent                 | 1215.00   |
| Nelson Machine & Forge L.C.            | Parts                | 40.00     |
| Nishnabotna Valley R E C               | Utilities            | 1194.70   |
| NITV Federal Services LLC              | Return Check Fee     | 25.00     |
| Office Stop                            | Office Supplies      | 267.62    |
| Orscheln's                             | Supplies             | 199.98    |
| Outfitters Plus                        | Uniforms             | 1049.28   |
| Per Mar Security Services              | Monitoring Services  | 312.00    |
| Bernard Pettinger                      | Mileage              | 135.00    |
| Pitney Bowes Inc                       | Postage Meter Lease  | 1995.74   |
| Pitney Bowes Reserve Account           | Service              | 141.00    |
| Postmaster                             | Postage              | 272.00    |
| Brenda Pottebaum                       | Custodial Services   | 1332.00   |
| PRIA                                   | Membership           | 60.00     |
| Dan Proehl                             | Cellular Services    | 40.00     |
| Professional Pest Control LLC          | Pest Control         | 215.00    |
| Purchase Power                         | Postage              | 2755.44   |
| Quill Corporation                      | Office Supplies      | 349.90    |
| Rex Pharmacy                           | Service              | 5.13      |
| Ryan South R & C Rentals               | Rent                 | 372.00    |
| Schmidt Family Funeral Home            | Indigent Burial      | 3000.00   |
| Janelle Schneider                      | Mileage              | 172.19    |
| Schumacher Elevator Co                 | Elevator Maintenance | 261.78    |
| Christine Short                        | Mileage              | 9.20      |
| SIRWA                                  | Utilities            | 34.50     |
| Solutions, Harris Local Gov            | Software License     | 77856.55  |
| State Hygienic Laboratory              | Water Testing        | 13.50     |
| Stone Office Products                  | Office Supplies      | 6529.60   |
| Dale Sunderman                         | Return Check Fee     | 16.05     |
| SW Rentals Dan Mehmen                  | Rent                 | 600.00    |
| The Shredder Green Resource            | Shredding Services   | 156.00    |
| U.S. Bank Equipment Finance            | Copier Lease         | 136.66    |
| Verizon Wireless                       | Data Plan            | 1463.02   |
| W & S Appliance Inc Kendal             | Air Conditioner      | 4777.64   |
| Mary Ward                              | Meals/Mileage        | 78.39     |
| Weirich Welding Plus LLC               | Post Driver          | 116.03    |
| Wex Bank Fleet Services                | Fuel                 | 1941.07   |
| Theodore Wonio                         | Rent                 | 85.00     |
| 21st Century Cooperative ATTN:         | Chemicals            | 177.50    |
| <b>American Rescue Plan (ARPA) -GB</b> |                      |           |
| Anita Childcare Center                 | Contribution         | 50000.00  |
| Atlantic Fire Department               | ARPA Donation        | 25000.00  |
| Cass County EMA                        | ARPA Donation        | 29500.00  |
| Cass County Fire Association           | Contribution         | 120000.00 |
| Cumberland Fire Fighters               | ARPA Donation        | 25000.00  |
| Griswold Vol Fire Dept                 | ARPA Donation        | 25000.00  |
| Lewis Fire Association                 | ARPA Donation        | 25000.00  |
| Marne Fire Department                  | ARPA Donation        | 25000.00  |
| Massena Fire Dept                      | ARPA Donation        | 25000.00  |
| Wiota Vol Fire Dept                    | ARPA Donation        | 25000.00  |
| <b>General Supplemental Fund</b>       |                      |           |
| Clair Acker                            | PEO Compensation     | 219.75    |
| Diane Acker                            | PEO Compensation     | 80.10     |
| Julianne M Adams                       | PEO Compensation     | 247.50    |
| Anita Tribune Co Inc                   | Publishing           | 516.00    |
| Atlantic News Telegraph                | Publishing           | 335.28    |
| Barbara Baier                          | PEO Compensation     | 402.30    |
| Sara E Benson                          | Attorney Fees        | 481.80    |
| Cass Co Ag & Ed c/o Rental             | Polling Site Rental  | 30.00     |
| Cass County Attorney                   | Postage              | 5.10      |
| Cass County Sheriff                    | Juvenile Expenses    | 1339.47   |
| Children's Square USA                  | Juvenile Services    | 1446.15   |
| Virginia Coughlin                      | PEO Compensation     | 285.30    |
| Linda Edwards                          | PEO Compensation     | 305.85    |

|                                  |                           |           |
|----------------------------------|---------------------------|-----------|
| Deb Field                        | PEO Compensation          | 276.25    |
| First National Bank              | Misc Expenses             | 181.12    |
| John Fleming                     | PEO Compensation          | 287.50    |
| Garreans Law LLC                 | Attorney Fees             | 1095.00   |
| Leta Gerlock                     | PEO Compensation          | 377.80    |
| Anieta Gregory                   | PEO Compensation          | 285.75    |
| Griswold American Forsyth        | Publishing                | 266.34    |
| Dee Harrison                     | PEO Compensation          | 318.40    |
| Janet Hascall                    | PEO Compensation          | 255.00    |
| Henry M Adkins & Son Inc         | Election Media            | 3869.10   |
| Heritage House                   | Polling Site Rental       | 30.00     |
| Mary Lou Hoskins                 | PEO Compensation          | 232.50    |
| Sharon Howard                    | PEO Compensation          | 232.50    |
| Iowa Secretary of State Lucas    | Voter Mailings            | 1209.98   |
| Sheryl Jensen                    | PEO Compensation          | 262.50    |
| Angela Johnson                   | PEO Compensation          | 303.55    |
| Doyle Karas                      | PEO Compensation          | 232.20    |
| Jason Karns                      | Compensation              | 97.50     |
| Sheri Karns                      | Mileage                   | 22.28     |
| Julie Kennon                     | PEO Compensation          | 373.90    |
| Kathryn Kerkmann                 | PEO Compensation          | 335.05    |
| Janet Klute                      | PEO Compensation          | 262.50    |
| Evelyn Kopp                      | PEO Compensation          | 279.75    |
| Earlene Krauth                   | PEO Compensation          | 303.90    |
| Lori A Greckel                   | Transcripts               | 42.50     |
| Elaine Martens                   | PEO Compensation          | 275.10    |
| Sonya Mikkelsen                  | PEO Compensation          | 37.50     |
| Madonna Nisson                   | PEO Compensation          | 37.50     |
| Vicki Nordskog                   | PEO Compensation          | 270.00    |
| Page County Sheriff              | Juvenile Service          | 53.40     |
| Becky Pelzer                     | PEO Compensation          | 270.30    |
| Pitney Bowes Inc                 | Postage                   | 436.72    |
| Betty Pope                       | PEO Compensation          | 262.50    |
| Public Safety Fund               | County Contribution       | 32548.70  |
| Pamela Reed                      | Compensation              | 276.25    |
| JoBeth Reynolds                  | Precinct Official Compens | 320.00    |
| Beverly Schelling                | PEO Compensation          | 272.70    |
| Shelby County Auditor            | Rent/Utilities/Custodial  | 1194.75   |
| Jon Sothman                      | Compensation              | 67.50     |
| Dorene D South                   | Mileage                   | 25.65     |
| Frank Spillers                   | PEO Compensation          | 265.20    |
| Kimberlee Spillers               | PEO Compensation          | 272.50    |
| Phyllis Stakey                   | PEO Compensation          | 250.00    |
| Sharon Steffens                  | PEO Compensation          | 232.95    |
| Mary Strong                      | PEO Compensation          | 37.50     |
| Sheryl Sunderman                 | PEO Compensation          | 257.70    |
| United Church of Christ          | Polling Site Rental       | 30.00     |
| Weimer Law, PC Krisanne Corl     | Juvenile Services         | 2000.00   |
| Cheryl Wessels                   | PEO Compensation          | 247.50    |
| Peggy Wheatley                   | PEO Compensation          | 315.00    |
| Kay Winston                      | PEO Compensation          | 284.50    |
| Pam Wolfe                        | PEO Compensation          | 37.50     |
| Sharon Woodward                  | PEO Compensation          | 284.55    |
| Brenda Zellmer                   | PEO Compensation          | 271.50    |
| Zion Lutheran Church             | Polling Site Rental       | 30.00     |
| <b>MH-DD Services Fund</b>       |                           |           |
| Southwest Iowa Mental Health     | Allocation                | 284283.89 |
| <b>Rural Services Basic Fund</b> |                           |           |
| Atlantic News Telegraph          | Publishing                | 40.46     |
| Browns Shoe Fit                  | Electrical Repairs        | 351.00    |
| CAM Small Business               | Service                   | 140.00    |
| Cass County Secondary Roads      | Road Clearing             | 60000.00  |
| DCI                              | Training                  | 150.00    |
| Deter Motor Co                   | Maintenance               | 32033.94  |
| Dvorak Tire and Service          | Service                   | 58.08     |
| Xtreme Auto                      | Service                   | 157.85    |
| First National Bank              | Misc Expenses             | 385.44    |
| Jones Automotive Inc             | Labor                     | 1972.43   |
| Karl Chevrolet                   | equipment                 | 30509.29  |
| MPH Industries Inc               | Equipment                 | 277.45    |
| Per Mar Security Services        | Service                   | 1616.00   |
| Wex Bank Fleet Services          | Fuel                      | 5843.64   |
| <b>Secondary Road Fund</b>       |                           |           |
| Agriland FS, Inc.                | Bulk Fuel                 | 29191.42  |

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| AgriVision, LLC                | Parts/Service          | 318080.60 |
| Akin Building Center           | Supplies               | 459.80    |
| Alliant Energy                 | Utilities              | 562.04    |
| Anita Supply Center            | Supplies               | 107.70    |
| Atlantic Ag & Auto LLC         | Supplies               | 158.08    |
| Atlantic Motor Supply Inc      | Supplies               | 812.52    |
| Atlantic Municipal Utilities   | Utilities              | 257.64    |
| Barco Municip Prod Inc         | Signs                  | 1723.01   |
| Leo Beschorner                 | Cellular Reimbursement | 40.00     |
| Botna Way Ag Supply LLC        | Supplies               | 2027.60   |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees        | 23058.80  |
| Cappels                        | Supplies               | 1740.54   |
| Cass County Health Systems     | Testing                | 269.00    |
| Dave Christensen               | Cellular Reimbursement | 40.00     |
| Cintas LOC 749                 | Uniforms               | 138.44    |
| Cook Sanitation                | Sanitary Disposal      | 60.00     |
| Curtis Welding & Fab Inc Curt  | Supplies               | 4200.00   |
| Denco Corp                     | Asphalt Rejuvenator    | 105678.90 |
| Diamond Mowers LLC             | Expendable Parts       | 1043.61   |
| Fareway Stores Inc             | Supplies               | 419.16    |
| Fastenal Company               | Supplies               | 1122.46   |
| Filter Care of Nebraska        | Outside Services       | 81.55     |
| First National Bank            | Misc Expenses          | 112.63    |
| Griswold American Forsyth      | Office Supplies        | 2522.00   |
| Griswold Communications        | Telephone Service      | 36.83     |
| Richard E Hansen               | Reimbursement          | 200.14    |
| Henningsen Constr Co Inc       | Cold Patch             | 465.45    |
| Scott Holaday                  | Cellular Reimbursement | 40.00     |
| Curtis Holste                  | Cellular Reimbursement | 40.00     |
| Iowa Dept of Transportation    | Sign Supplies          | 9969.14   |
| Christian Kinzie               | Cellular Reimbursement | 40.00     |
| Wayne Kirchhoff Trust          | ROW                    | 5993.00   |
| Mark Knudsen                   | Cellular Reimbursement | 40.00     |
| Lindeman Tractor, Inc.         | Parts/Service          | 231.93    |
| Lloyd & Meredith               | Supplies               | 1.90      |
| Lyman Ag Supply Inc.           | Supplies               | 1560.00   |
| Massena Telephone Company      | Telephone Service      | 32.84     |
| City of Massena                | Reimbursement          | 10975.59  |
| Matheson Tri-Gas, Inc.         | Supplies               | 897.67    |
| McAtee Tire Service Inc        | Tires/Tire Repair      | 596.75    |
| Mid American Energy            | Intersection Lighting  | 5.74      |
| Ethan Miller                   | Cellular Reimbursement | 40.00     |
| MTS, Inc. M & K Mills Tree     | Sanitary Disposal      | 25.00     |
| Murphy Heavy Contracting Corp  | Rock                   | 1912.95   |
| Nishnabotna Valley R E C       | Intersection Lighting  | 37.73     |
| OHalloran International Inc    | Parts/Repairs          | 2992.61   |
| Olsen Fuel Supply Inc          | Fuel                   | 14452.57  |
| OReilly Auto Parts             | Expendable Parts       | 23.98     |
| Orscheln's                     | Supplies               | 11.98     |
| Overhead Door Company Inc      | Building Maintenance   | 1317.30   |
| Larry Petersen                 | ROW                    | 5993.00   |
| Pitney Bowes Inc               | Postage                | 4.97      |
| Schildberg Construction, Inc.  | Rock                   | 22743.95  |
| SIRWA                          | Water                  | 34.50     |
| Andrew Steffen                 | Cellular Reimbursement | 40.00     |
| Thermo King Christensen, Inc.  | Expendable Parts       | 1376.32   |
| Tiger Mart Griswold Amoco LC   | Fuel                   | 1013.99   |
| Truck Center Companies Inc     | Parts/Service          | 456.31    |
| Verizon Wireless               | Cellular Service       | 362.83    |
| Westel Systems                 | Telephone Service      | 36.32     |
| Wickman Chemical L.C           | Supplies               | 577.50    |
| Wilke Land Surveying, Inc.     | Engineering Services   | 1350.00   |
| Trent Wolken                   | Reimbursement          | 40.00     |
| Wyman's Carquest Wyman Auto    | Supplies               | 248.65    |
| Ziegler Inc.                   | Parts/Service          | 9118.24   |
| 21st Century Cooperative ATTN: | Fuel                   | 1000.21   |
| <b>Sheriff Investigations</b>  |                        |           |
| Cass County Sheriff            | Imprest Cash           | 700.00    |
| <b>Local Option Tax Fund</b>   |                        |           |
| Atlantic City Clerk            | Southlawn Mowing       | 225.00    |
| Atlantic Food Pantry           | Donation               | 1124.90   |
| Cass Co Environ Landfill       | Fee                    | 10650.00  |
| Cass County ISU Extension and  | Wellness Coordinator   | 6000.00   |
| Produce in the Park            | Donation               | 1500.00   |

|                                    |                           |                   |
|------------------------------------|---------------------------|-------------------|
| <b>Capital Projects</b>            |                           |                   |
| Brown Electric Company Inc         | Electrical Repairs        | 1683.55           |
| First National Bank                | Misc Expenses             | 125.00            |
| McDermott & Son Roofing Co         | Roofing Repairs           | 57187.00          |
| <b>Local Emergency Mgmt Agency</b> |                           |                   |
| Advexure Unmanned Systems          | Drone Accessories         | 1925.00           |
| Mike Kennon                        | Fuel/Supplies             | 195.77            |
| SWIPCO                             | Hazard Mitigation Project | 13316.00          |
| Verizon Wireless                   | Cellular Service          | 82.21             |
| Windstream                         | Telephone Service         | 54.09             |
| <b>Environmental Control Agn</b>   |                           |                   |
| Akin Building Center               | Supplies                  | 11.29             |
| Atlantic Ag & Auto LLC             | Supplies                  | 56.96             |
| Atlantic City Clerk                | Leachate Treatment        | 27030.99          |
| Cappels                            | Supplies                  | 58.00             |
| City of Corning                    | Leachate Disposal         | 10672.50          |
| Crystal Clear of SW Iowa           | Water                     | 9.00              |
| Eurofins Testing North Central     | Environmental Testing     | 2779.05           |
| Evora Consulting, Ltd              | Engineering Services      | 3055.00           |
| Farmers Electric Cooperative       | Utilities                 | 1949.80           |
| Fastenal Company                   | Supplies                  | 5.50              |
| Guthrie Co Transfer Station        | HHW                       | 1944.06           |
| Ia Dept of Nat Resources           | DNR Quarterly Waste Fees  | 6462.89           |
| IMWCA                              | Work Comp                 | 1533.00           |
| Marne/Elk Horn Telephone           | Telephone Service         | 3.71              |
| Massena Telephone Company          | Telephone/Internet Servic | 145.00            |
| McAtee Tire Service Inc            | Tires/Tire Repair         | 429.70            |
| Olsen Fuel Supply Inc              | Fuel                      | 84.26             |
| Pitney Bowes Inc                   | Postage                   | 102.49            |
| Precision Applicators LLC          | Leachate Hauling          | 43676.00          |
| The Retrofit Companies, Inc.       | Recycling                 | 2096.53           |
| SCS Engineers                      | Engineering Services      | 5731.32           |
| Secondary Road Fund                | Reimburse Sec Rd Hours    | 500.00            |
| Stamp Construction L.C             | Grounds Repairs/Maintenan | 58048.00          |
| <b>Consrv LandAcq/Cap Imprvmnt</b> |                           |                   |
| APCO Construction                  | Rock                      | 600.00            |
| Atlantic Pest Control LLC          | Extermination Services    | 52.00             |
| Beemer Fisheries                   | Bluegill                  | 512.50            |
| First National Bank                | Misc Expenses             | 319.70            |
| Namanny LLC                        | Mulch                     | 185.00            |
| R & B Feeds                        | Wood Chips                | 730.00            |
| Schildberg Construction, Inc.      | Rock                      | 1081.04           |
| <b>Grand Total</b>                 |                           | <b>1980110.37</b> |

TIME 10:46am    Motion by O’Brien, 2nd by Hartkopf: to adjourn. Meeting adjourned.  
Next meeting July 12, 2022.

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Steve Baier, Chair

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Attest: Sara Harris, Auditor

**Tuesday, July 12, 2022, Minutes**

The Cass County Board of Supervisors met at 9:15 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien, and Bernard Pettinger. Agenda upon motion by Bernard Pettinger; 2nd by Steve Green was approved. Minutes of June 30, 2022, upon motion by John Hartkopf, 2nd by Mark O’Brien were approved.

Public Comment – a citizen spoke out about the inconsistency of the Treasurer’s Office and doesn’t like how the Board of Supervisors is taking the blame.

Debra Brown, Director of the Cumberland Youth Program presented on behalf of the Fitness Center in Cumberland. The fitness center is run by several volunteers and provides a space where anyone 12 years of age and older can tend to their physical health needs. The fitness center is inquiring about ARPA funds being used to purchase a piece of equipment called a NuStep. A NuStep is a sought-after piece of equipment, with a estimated quote of \$5,000.00  
Debra said the center does have one NuStep machine, used, that was purchased from the Anita Wellness Center, but is being held together with duct tape. The Board of Supervisors thanked Deb and her volunteers for their service to the Fitness Center. They also instructed Deb that the ARPA application will have to be filed by the City of Cumberland, as they are the Fiscal Agent for the fitness center.

**CASS COUNTY BOARD OF SUPERVISORS  
RESOLUTION #2022-035**

**CASS COUNTY ENVIRONMENTAL CONTROL AGENCY  
Not to Exceed \$194,082 Solid Waste Facilities Revenue Capital Loan Note**

Board Member Steve Green introduced the following Resolution entitled "RESOLUTION CONSENTING TO THE ISSUANCE OF SOLID WASTE FACILITIES REVENUE CAPITAL LOAN NOTES BY THE BOARD OF THE CASS COUNTY ENVIRONMENTAL CONTROL AGENCY FOR THE PURPOSE OF ACQUISITION, CONSTRUCTION, RECONSTRUCTION, REPAIR, EXTENSION OR IMPROVEMENT OF ALL OR PART OF THE CASS COUNTY ENVIRONMENTAL CONTROL AGENCY SOLID WASTE FACILITIES SYSTEM UNDER THE TERMS OF THE 28E AGREEMENT, AND RELATED MATTERS", and moved that the same be adopted. Board Member Mark O’Brien seconded the motion to adopt. The roll was called and the vote was,

**AYES: Steve Baier, Bernard Pettinger, Steve Green,  
John Hartkopf, Mark O’Brien**

**NAYS: N/A**

Whereupon, the Chairperson declared the Resolution duly adopted as follows:  
RESOLUTION CONSENTING TO THE ISSUANCE OF SOLID WASTE FACILITIES REVENUE CAPITAL LOAN NOTES BY THE BOARD OF THE CASS COUNTY ENVIRONMENTAL CONTROL AGENCY FOR THE PURPOSE OF ACQUISITION, CONSTRUCTION, RECONSTRUCTION, REPAIR, EXTENSION OR IMPROVEMENT OF ALL OR PART OF THE CASS COUNTY ENVIRONMENTAL CONTROL AGENCY SOLID WASTE FACILITIES SYSTEM UNDER THE TERMS OF THE 28E AGREEMENT, AND RELATED MATTERS

**WHEREAS**, the City of Anita, Iowa, the City of Atlantic, Iowa, the City of Cumberland, Iowa, the City of Griswold, Iowa, the City of Lewis, Iowa, the City of Marne, Iowa, the City of Massena, Iowa, the City of Wiota, Iowa, and the County of Cass, Iowa (collectively, the "Members") are parties to an 28E Agreement creating the Cass County Environmental Control Agency on file with the Iowa Secretary of State, including any amendments or supplements thereto (together, the "28E Agreement"); and

**WHEREAS**, the 28E Agreement, among other things, establishes the Cass County Environmental Control Agency (the "Agency") as a separate legal entity, and authorizes the issuance of revenue notes under Chapter 28F, Code of Iowa, for the purpose of funding certain activities by the Agency, and provides a means of allocating the budgeted costs to each of the members; and

**WHEREAS**, the Agency has proposed that not to exceed \$194,082 of Solid Waste Facilities Revenue Capital Loan Notes be issued by the Agency under Chapter 28F of the Code of Iowa for the purpose of providing funds to pay costs associated with the acquisition, construction, reconstruction, repair, extension or improvement of all or part of the Cass County Environmental Control Agency Solid Waste Facilities System; and

**WHEREAS**, it is proposed that the Agency fund its costs on an interim basis under Section 76.13 of the Code of Iowa, anticipating in part, the future receipt of the proceeds of the issuance of Solid Waste Facilities Revenue Capital Loan Notes; and

**WHEREAS**, this Board has determined that it should evidence its consent to the issuance of not to exceed \$194,082 of Solid Waste Facilities Revenue Capital Loan Notes as provided in the 28E Agreement and Chapter 28F.



**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY, STATE OF IOWA:**

Section 1. Consent to Issuance of Notes. The Board hereby consents to and authorizes the Cass County Environmental Control Agency Board, pursuant to Section 28F.3 of the Code of Iowa, as amended, (the "Code"), to issue Solid Waste Facilities Revenue Capital Loan Notes in the aggregate principal amount of not to exceed \$194,082 (the "Notes") for the purposes contemplated by the 28E Agreement. The County consents to and agrees that such Notes may be issued and sold by the Agency Board in multiple series, at such times and from time to time over a period of years, in such amounts, to such purchasers and for such purposes, by either public or private sale, at fixed or variable rates of interest as shall be prevailing at the time of issuance of the Notes, but which shall not exceed 9% in any event, with such covenants and terms and in such form and manner as the Agency Board shall determine to be appropriate, in its sole discretion. The Chairperson and County Auditor are hereby authorized, empowered and directed to do all such acts and things and to execute all such certificates or documents as may be necessary or desirable in order to further evidence the authorization of the County with respect to the issuance of the Solid Waste Facilities Revenue Capital Loan Notes as provided in the 28E Agreement.

Section 2. Not General Obligations. The principal of and interest on all Notes issued under the 28E Agreement shall be payable solely from and secured by the net revenues of the Cass County Environmental Control Agency Solid Waste Facilities System and from other funds of the Agency lawfully available therefore as provided in Section 28F.5 of the Code, or other applicable provisions of law, and the Solid Waste Facilities Revenue Capital Loan Notes shall not in any respect be general obligations of the County.

Section 3. Allocations of Debt Service. Following the issuance of the Notes and for so long as any of the Notes remain outstanding, the debt service thereon shall be allocated to the Members in accordance with the terms of the 28E Agreement, and the County agrees to pay its allocated share of such debt service to the Agency under the terms and at the times set forth in the 28E Agreement or as determined by the Agency, through the budget process or otherwise.

Section 4. **Restriction on Withdrawal.** The County further agrees that it may not withdraw or in any way terminate, amend, or modify in any way its obligations under the 28EAgreement to the detriment of the holders of the Notes while any of the Notes are outstandingand unpaid, and the provisions of Section 28F.3 of the Code with respect thereto are hereby approved and accepted.

Section 5. Certification. A certified copy of this resolution shall be promptly provided to the Director of the Cass County Environmental Control Agency.

PASSED AND APPROVED this 12<sup>th</sup> day of July, 2022.

Mark Clarke, Steve Lewis, Sharon Guffy Lewis, and Sandy Fairbairn represented the Hitchcock House and gave an update on the condition of the Cass County Historical Landmark. They indicated that the roof needs replaced due to the years of wear and tear.

They received three bids and presented them to the Board. The representatives spoke on the importance of choosing a company that will agree to keep the integrity of the home.

The Hitchcock House is on the National Historical Landmark Registry. Motion by Green, 2<sup>nd</sup> by Hartkopf to approve up to \$40,000 to pay for roof repairs. Representatives stated they would be using Rigid Edge.

Micah Lee presented Cass County Conservation updates on Cold Springs Park, Nodaway Wildlife area, West Nodaway are, Outdoor Classroom and the Hitchcock House. Micah also reported that Naturalist, Lora Kanning, put on 113 programs reaching 1746 people in the realm of Environmental Education.

Motion by Steve Green, 2<sup>nd</sup> by Mark O'Brien: to approve Stacie Linfor as a Treasurer's Office Assistant. Carried unanimously

Motion by Steve Green, 2<sup>nd</sup> by Mark O'Brien to: promote the following Treasurer's Office hourly employees to Deputy Status: Jordan Liddell– Deputy Status – salary \$49,075.00

Celeste Burroughs – Deputy Status – salary \$49,075.00, Stacy Mueller – Deputy Status – salary \$49,075.00. Carried Unanimously.

Cass County Resolution No. 2022-036

TREASURER'S OFFICE EMPLOYEES TO  
CONDUCT INVESTMENT TRANSACTION

**Be It Resolved:** that the following officers are hereby authorized to conduct investment transactions consistent with the Investment Policy for Cass County, Iowa

Name: \_\_\_\_\_ Office: \_\_\_\_\_

|                   |                                          |
|-------------------|------------------------------------------|
| Tracey Marshall   | Cass County Treasurer                    |
| Jordan Liddell    | Tax Deputy County Treasurer              |
| Celeste Burroughs | Motor Vehicle Deputy County Treasurer    |
| Stacy Mueller     | Driver's License Deputy County Treasurer |

|                   |     |
|-------------------|-----|
| Roll Call Vote:   |     |
| Steve Baier       | Aye |
| Bernard Pettinger | Aye |
| Stephen Green     | Aye |
| John Hartkopf     | Aye |
| Mark O'Brien      | Aye |

Adopted by the Cass County Board of Supervisors, July 12, 2022

In accordance with Iowa Code section 331.904(1) “The amount of the annual base salary of each deputy shall be certified by the principal officer (treasurer, recorder, and auditor) to the board.” The officers submitted certifications which were all determined to be less than the maximum limitation.

In accordance with Iowa Code section 331.904(2)(c) “The sheriff shall set the annual base salary of each deputy sheriff who is classified as exempt under the federal Fair Labor Standards Act of 1938”. The salary submitted by the sheriff was determined to be less than or equal to the maximum limitation.

Motion by Bernard Pettinger, 2<sup>nd</sup> by Steve Green: to certify the following annual base salaries for FY2022/23 to the auditor:

|                         |                   |                  |
|-------------------------|-------------------|------------------|
| Sheriff's First Deputy: | John Westering    | \$80,042.00/year |
| Sheriff's Sergeant:     | Josh McLaren      | \$70,010.64/year |
| Treasurer's Deputies:   | Jordan Liddell    | \$49,075.00/year |
|                         | Celeste Burroughs | \$49,075.00/year |
|                         | Stacy Mueller     | \$49,075.00/year |
| Recorder's Deputy:      | Marci Wallingford | \$55,618.00/year |
| Auditor's Deputies:     | Sheri Karns       | \$55,618.00/year |
|                         | Dorene South      | \$55,618.00/year |

Carried Unanimously.

Beginning FY2013 the position of jail administrator has been given to the first deputy sheriff. Rather than hire a jail administrator, the sheriff and board determined it was more practical for the first deputy sheriff to perform jail administration duties and authorized supplement pay for the first deputy. The amount was set at \$5,000, including social security and IPERS. The county sheriff has requested that said supplement pay be continued.

Motion by Steve Green, 2<sup>nd</sup> by Mark O'Brien: For Fiscal Year 2022/23 to authorize supplement pay [IOWA CODE 331.904(2.e.) to First Deputy Sheriff John Westering in the amount of \$5,000 (including county share of social security and IPERS) for performing jail administration duties. Carried unanimously.

In accordance with section (331.904(4) “The board shall determine the compensation of extra help and clerks appointed by the principal county officers.”

Motion by Steve Green, 2<sup>nd</sup> by Bernard Pettinger to set the following compensation schedule for FY2022/23:  
 Secondary Roads: (Union scale except as notes) Laborer \$21.08/hr; Maintenance \$22.70/hr; Road Equipment Operator 1 \$23.00/hr; Road Equipment Operator 2 \$23.50/hr; Dragline Operator 3 \$24.10/hr; Working Foreman \$24.60/hr; Yardman \$23.25/hr; Mechanic \$24.85/hr; Shop Foreman \$25.60/hr; Rodman \$21.89/hr

|                         |                  |                  |
|-------------------------|------------------|------------------|
| Office                  | Employee         | FY2022/23        |
| Zoning:                 | Richard Hansen   | \$5,860.00/year  |
| Courthouse:             | Daniel Proehl    | \$19.86/hr       |
| Weed Commissioner:      | Dennis Vogl      | \$30.00/hr       |
| Veteran Affairs:        | Mitchell Holmes  | \$53,063.00/year |
| Attorney:               | Beverly Groves   | \$56,195.00/year |
|                         | Eva Jensen       | \$44,571.00/year |
| Information Tech:       | Sean Berens      | \$61,800.00/year |
| Gen. Assistance         | Debbie Schuler   | \$32,529.00/year |
| M H Advocate            | Debbie Schuler   | \$32,529.00/year |
| Engineer Assistant:     | Richard Hansen   | \$69,469.87/year |
| Engineer Tech:          | Christian Kinzie | \$25.95/hr       |
| Engineer Office Manager | Alice Ray        | \$55,618.00/year |
| Engineer Tech:          | Dennis Vogl      | \$29.94/hr       |
| Carried Unanimously.    |                  |                  |

Cass County Engineer Trent Wolken reviewed Secondary Roads activity.

A vacancy exists on the Washington Township board of trustees. Motion by Steve Green, second by Bernard Pettinger: to appoint Brenda Zellmer as Washington Township Clerk for the remainder of the four-year term ending 12/31/2024. Carried unanimously.

Reports filed: Clerk of Court, Recorder, Sheriff

TIME 11:27 Motion by Bernard Pettinger, 2nd by Mark O’Brien: to adjourn. Meeting adjourned.  
Next meeting July 19, 2022.

Steve Baier, Chair

Attest: Sara Harris, Auditor

\_\_\_\_\_

\_\_\_\_\_

**Wednesday, July 13<sup>th</sup> Minutes**

The Cass County Public Safety Commission met at 9:05 a.m. with all members present: Jim Behrens chair, Mark O’Brien, Stephen Green and Lee Sisco. Agenda upon motion by Lee Sisco; 2<sup>nd</sup> by Mark O’Brien was approved. Carried unanimously

Motion by Mark O’Brien; 2<sup>nd</sup> by Lee Sisco to amend the agenda to include temporary appointment of board secretary. Carried unanimously  
Motion by Mark O’Brien; 2<sup>nd</sup> by Lee Sisco to name Dorene South as board secretary in place of Mike Kennon due to conflict of interest. Carried unanimously

Due to the review being on Mike Kennon, he has submitted a letter of request to go into Closed Session pursuant Iowa Code 21.5(i)

Motion by Steve Green; 2<sup>nd</sup> by Lee Sisco to go into Closed Session. Carried unanimously

**CLOSED SESSION**

Motion by Steve Green; 2<sup>nd</sup> by Lee Sisco to resume Regular Session

10:20 Motion by Steve Green; 2<sup>nd</sup> by Jim Behrens to recess for 5min

10:25 After returning from a recess, motioned by Mark O’Brien; 2<sup>nd</sup> by Lee Sisco; the board discussed the review and possible restructuring of job descriptions.

TIME 11:16 Motion by Lee Sisco, 2<sup>nd</sup> by Steve Green: to adjourn. Meeting adjourned.

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Jim Behrens, Chair

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Attest: Dorene D South, Deputy Auditor

Tuesday, July 19, 2022 Minutes

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by O’Brien; 2nd by Pettinger was approved. Minutes of July 12, 2022, upon motion by Hartkopf, 2nd by Pettinger were approved.

Jotham Arber with Cass/Guthrie Co. Environmental Health presented the quarterly report through June 2022 and an Environment Health Cost report. Arber stated there have been a number of PERC tests and well cleanings. He also stated that they are beginning pool inspections.

Trent Wolken, Cass County Engineer, presented Resolution 2022-037 to Vacate Excess Right of Way. The area lies around bridge 319 and is more than what is needed. He would like to vacate and then purchase right of way that is needed for the bridge project. Trent presented that this is technically an easement that has never been utilized and there is no bearing on the current bridge. The board would like to table this resolution until Trent is able to speak with the land owner.

Trent Wolken, Cass County Engineer, presented updates for Secondary Roads. NRCS moved to accept a bid from Jorgensen Dirt Works for the Crooked Creek project. This will need to be an agenda item for the next board meeting on 7/29/22.

Lewis City Council approved rural resident Nadine King to the Lewis Library Board. Motion to approve by Hartkopf; 2<sup>nd</sup> by Green.

Committee Reports: Green – still working with City of Atlantic in regards to Animal Shelter research. Baier noted that the Cass County Fair begins next week.

Claims:

|                               |                          |          |
|-------------------------------|--------------------------|----------|
| General Basic Fund            |                          |          |
| Access Systems, Inc.          | Copier Contract          | 727.28   |
| Akin Building Center          | Custodial Supplies       | 96.97    |
| Alliant Energy                | Utilities                | 92.84    |
| Amazon Business               | Office Supplies          | 187.77   |
| Anita Tribune Co Inc          | Publishing               | 120.00   |
| Atlantic News Telegraph       | Publishing               | 935.02   |
| Sean Berens                   | Cellular Service         | 40.00    |
| Brown Electric Company Inc    | Electrical Repairs       | 194.86   |
| Celeste Burroughs             | Mileage/Supplies/Lodging | 473.28   |
| Camblin Plumbing & Heat, Inc. | Repairs                  | 250.32   |
| Cappels                       | Supplies                 | 351.24   |
| Carroll Control Systems, Inc. | Boiler Repairs           | 1250.35  |
| Cass Co Environ Landfill      | Disposal Fee             | 40.00    |
| Cass County Health Systems    | Coroner Call             | 400.00   |
| CCMH Public Health            | Grants                   | 32488.71 |
| Christofferson Pumping        | Repairs                  | 425.00   |
| Cook Sanitation               | Sanitary Disposal        | 165.00   |
| Counsel Office & Documents    | Copier Contract          | 663.25   |
| Culligan Soft Water Serv      | Cooler Rent              | 65.00    |
| Dena Crouch, CSR              | Transcripts              | 44.00    |
| Ed's Lawn Equipment           | Equipment Maintenance    | 44.00    |
| First National Bank           | Misc Expenses            | 944.67   |
| Five Q Innovations, LLC       | Website Hosting          | 50.00    |
| Stacey Graham                 | Mileage                  | 65.52    |
| Great America Financial       | Copier Lease             | 327.17   |
| Griswold American             | Publishing               | 394.29   |
| Guthrie County Public Health  | Claims                   | 7274.49  |
| IMAGETek, Inc                 | Tech Support             | 325.00   |
| Iowa Secretary of State Lucas | Notary Fees              | 60.00    |
| ISAC                          | Dues                     | 375.00   |
| JMH Housing                   | Rent                     | 425.00   |
| Jocebee Apts                  | Rent                     | 500.00   |
| John Hartkopf                 | Mileage                  | 34.00    |
| City of Lewis                 | Utilities                | 208.10   |
| Lloyd & Meredith              | Lid                      | 75.88    |
| Mail Services LLC             | Tax Statements           | 30.97    |
| Mediacom                      | Telephone Services       | 966.35   |
| Midwest Tree Service          | Tree Removal             | 950.00   |
| Stacy Mueller                 | Mileage                  | 136.50   |
| Office Depot                  | supplies                 | 54.13    |
| Pitney Bowes Inc              | Postage                  | 552.92   |
| Brenda Pottebaum              | Custodial Services       | 1473.00  |
| Quill Corporation             | Office Supplies          | 352.78   |

|                                 |                        |          |
|---------------------------------|------------------------|----------|
| SIRWA                           | Utilities              | 34.50    |
| SWIPCO                          | Dues                   | 8087.00  |
| Wex Bank Fleet Services         | Fuel                   | 1905.46  |
| 21st Century Cooperative ATTN:  | Fuel                   | 182.93   |
| General Supplemental Fund       |                        |          |
| Atlantic News Telegraph         | Publishing             | 130.46   |
| Cass County Sheriff             | Unified Law            | 1595.75  |
| Children's Square USA           | Juvenile Services      | 46.65    |
| Crittenton Center Inc           | Emergency Shelter Care | 186.60   |
| IMWCA                           | Work Comp              | 18114.00 |
| Polk County Sheriff             | Service                | 48.72    |
| Public Safety Fund              | County Contribution    | 29409.38 |
| SWI Juvenile Emergency          | Juvenile Services      | 45495.60 |
| Rural Services Basic Fund       |                        |          |
| CDW Government, Inc             | Equipment              | 301.98   |
| Deter Motor Co                  | Maintenance            | 418.88   |
| Dvorak Tire and Service         | Service                | 1096.65  |
| First National Bank             | Misc Expenses          | 59.89    |
| Galls LLC                       | Equipment              | 50.22    |
| Intoximeters Inc                | Service                | 125.00   |
| JD Wyman Service                | Service                | 145.70   |
| Jones Automotive Inc            | Labor                  | 2.00     |
| McAtee Tire Service Inc         | Service                | 865.45   |
| Rick's Auto Clinic Inc          | Service                | 658.05   |
| Wex Bank Fleet Services         | Fuel                   | 6193.42  |
| Secondary Road Fund             |                        |          |
| Agriland FS, Inc.               | Bulk Fuel              | 11435.07 |
| AgriVision, LLC                 | Parts/Service          | 2633.44  |
| Alliant Energy                  | Utilities              | 223.86   |
| Barco Municip Prod Inc          | Supplies               | 551.21   |
| Bower Welding & Fabrication LLC | Supplies               | 66.00    |
| Cappels                         | Supplies               | 64.97    |
| Cass County Health Systems      | Testing                | 53.00    |
| CCL Supply, LLC                 | Supplies               | 271.55   |
| Cintas LOC 749                  | Uniforms               | 164.75   |
| Cook Sanitation                 | Sanitary Disposal      | 60.00    |
| Deter Motor Co                  | Parts/Service          | 1719.33  |
| Ed's Lawn Equipment             | Supplies               | 13.00    |
| EJS Supply, LLC                 | Expendable Parts       | 8096.00  |
| First National Bank             | Misc Expenses          | 844.48   |
| Gary O Anderson                 | Building Maintenance   | 150.00   |
| Griswold Communications         | Telephone Service      | 38.22    |
| ICEOO                           | Meeting Fees           | 225.00   |
| Iowa Dept of Transportation     | Supplies               | 305.12   |
| Massena Ag Supply               | Supplies               | 3.80     |
| Massena Telephone Company       | Telephone Service      | 33.19    |
| Matheson Tri-Gas, Inc.          | Supplies               | 840.13   |
| McAtee Tire Service Inc         | Tires/Tire Repair      | 1045.99  |
| Mid American Energy             | Intersection Lighting  | 5.83     |
| MTS, Inc. M & K Mills Tree      | Sanitary Disposal      | 25.00    |
| Nishnabotna Valley R E C        | Intersection Lighting  | 37.60    |
| OHalloran International Inc     | Parts/Repairs          | 9059.01  |
| Olsen Fuel Supply Inc           | Fuel                   | 17020.42 |
| Olsen's Outdoor Power Inc       | Supplies               | 37.44    |
| Omaha Slings Inc                | Supplies               | 133.09   |
| Schildberg Construction, Inc.   | Rock                   | 4362.61  |
| SIRWA                           | Water                  | 34.50    |
| Stone Office Products           | Office Supplies        | 87.66    |
| Tiger Mart Griswold Amoco LC    | Fuel                   | 1026.94  |
| Truck Center Companies Inc      | Parts/Service          | 616.28   |
| Unity Point Clinic-Occ Med      | Testing                | 42.00    |
| Verizon Wireless                | Cellular Service       | 362.99   |
| Westel Systems                  | Telephone Service      | 36.98    |
| Wilke Land Surveying, Inc.      | Consultant Fees        | 650.00   |
| Wyman's Carquest                | Supplies               | 137.22   |
| Ziegler Inc.                    | Parts/Service          | 5144.16  |
| 21st Century Cooperative ATTN:  | Fuel                   | 1504.69  |
| Sheriff Investigations          |                        |          |
| First National Bank             | Misc Expenses          | 82.68    |
| Local Option Tax Fund           |                        |          |
| SWIPCO                          | Dues                   | 7000.00  |
| Local Emergency Mgmt Agency     |                        |          |
| Mike Kennon                     | Fuel/Supplies          | 94.36    |
| McAtee Tire Service Inc         | Tire Repair            | 29.95    |

|                                 |                           |         |
|---------------------------------|---------------------------|---------|
| Environmental Control Agn       |                           |         |
| AgriVision, LLC                 | Parts/Service             | 6521.32 |
| Anita Tribune Co Inc            | Publishing                | 87.00   |
| Atlantic Ag & Auto LLC          | Supplies                  | 86.40   |
| Atlantic News Telegraph         | Publishing                | 76.61   |
| Cappels                         | Supplies                  | 16.43   |
| Champlin Tire Recycling, Inc.   | Tire Disposal             | 1979.57 |
| Crystal Clear of SW Iowa        | Water                     | 45.00   |
| Farmers Electric Cooperative    | Utilities                 | 2021.22 |
| First National Bank             | Miscellaneous             | 487.83  |
| Five Q Innovations, LLC         | Internet Service          | 15.00   |
| IMWCA                           | Work Comp                 | 654.00  |
| Marne/Elk Horn Telephone        | Telephone Service         | 3.99    |
| Massena Telephone Company       | Telephone/Internet Servic | 145.00  |
| Nishna Valley Pest Control, LLC | Building Maintenance      | 150.00  |
| Olsen Fuel Supply Inc           | Fuel                      | 6634.37 |
| Quandt Auto Salvage, Inc.       | Disposal                  | 690.00  |
| Robert Richert                  | Reimbursement             | 229.12  |
| Ziegler Inc.                    | Parts/Service             | 157.03  |

TIME 9:43am Motion by O’Brien, 2nd by Pettinger: to adjourn. Meeting adjourned.  
Next meeting July 29, 2022.

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Steve Baier, Chair

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Attest: Sara Harris, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green (not present), John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by John Hartkopf; 2nd by Bernard Pettinger was approved. Minutes of July 19, 2022, upon motion by Mark O'Brien, 2nd by John Hartkopf were approved. NRCS Crooked Creek 5C Pipe Replacement Project – Dennis Vogl presented to the board and asked that they approve the lowest bid. The board awarded Jorgensen Dirtwork LLC with a bid amount of \$18,326.00. Motion by Bernard Pettinger, 2<sup>nd</sup> by John Hartkopf to approve Jorgensen Dirtwork LLC for the replacement project. Carried unanimously.

**RESOLUTION TO VACATE A COUNTY ROAD**  
**Cass County Resolution No. 2022- 037**

That portion of excess right of way acquired by easement recorded in Book 294, Page 485 and lying north of the south line of Section 5, T76N, R36W of Cass County, Iowa and which is more distant than 50.00 feet from said south line. Excess right of way being vacated is 0.58 acres.

**RESOLUTION FOR PARTICIPATION IN SS4A GRANT APPLICATION**  
**Cass County Resolution No. 2022-038**

Calendar Year 2022, Page Number 72



Hartkopf        Aye  
O'Brien        Aye

Carried unanimously.

Resolution adopted this 29th day of July, 2022.

Cass County Engineer – Secondary Roads Update – Rich Hansen presented current updates and specified that Boston Road, a quarter mile East of Olive St. will be closed starting Thursday, August 04<sup>th</sup> and will be closed for two months. Debbie Schuler presented the June GA/MH Report

Mitch Holmes presented the Quarterly Veteran’s Affairs Report

Committee reports: Steve Baier reported on the Conference Board meeting

Reports filed: Clerk of Court

The following claims were approved and the auditor authorized to issue checks for same:

**General Basic Fund**

|                                |                           |          |
|--------------------------------|---------------------------|----------|
| Access Systems, Inc.           | Copier Contract           | 1421.38  |
| Affordable Heating & Air, LLC  | Repairs                   | 215.00   |
| Ahlers Cooney Attorneys        | HR Legal Services         | 1950.00  |
| Akin Building Center           | Custodial Supplies        | 726.11   |
| Alliant Energy                 | Utilities                 | 492.87   |
| Amazon Business Amazon Capital | Office Supplies           | 397.80   |
| Anita Sinclair                 | Contrib.-Other Gov.&Organ | 81.93    |
| Anita Supply Center            | supplies                  | 1532.95  |
| Anita Tribune Co Inc           | Publishing                | 801.12   |
| Atlantic Municipal Utilities   | Utilities                 | 5269.14  |
| Atlantic News Telegraph        | Publishing                | 1875.02  |
| Barbara Baier                  | Mileage                   | 13.00    |
| Trevor Becker                  | Mileage                   | 19.50    |
| Sean Berens                    | Cellular Service          | 4744.24  |
| Bierbaum Electric Corp         | Service Fees              | 5.35     |
| Black Hills Energy             | Utilities                 | 75.46    |
| Bob Barker Company Inc         | Jail Supplies             | 885.20   |
| Brown Electric Company Inc     | Electrical Repairs        | 194.86   |
| Celeste Burroughs              | Mileage/Supplies/Lodging  | 473.28   |
| Camblin Mechanical Inc         | Service                   | 3000.00  |
| Camblin Plumbing & Heat, Inc.  | Repairs                   | 328.68   |
| Cappels                        | Supplies                  | 1120.78  |
| Carroll Co Sheriff             | Service                   | 40.50    |
| Carroll Control Systems, Inc.  | Boiler Repairs            | 1250.35  |
| Cass Co Environ Landfill       | Disposal Fee              | 40.00    |
| Cass Co Meals on Wheels        | Meals                     | 650.00   |
| Cass County Health Systems     | Coroner Call              | 2904.53  |
| Cass/Atlantic Development Corp | Dues                      | 7500.00  |
| CCMH Public Health             | Grants                    | 73217.12 |
| Century Link                   | Service                   | 1067.90  |
| Charm-Tex                      | supplies                  | 3197.80  |
| Choice Printing LLC            | Office Supplies           | 742.64   |
| Christofferson Pumping Duane C | Repairs                   | 425.00   |
| Continental Fire Spr Co Inc    | Inspection                | 202.00   |
| Cook Sanitation                | Sanitary Disposal         | 165.00   |
| Cott Systems, Inc              | Maintenance/License       | 1320.00  |
| Counsel Office & Documents Vis | Copier Contract           | 748.06   |
| Culligan Soft Water Serv T & B | Cooler Rent               | 65.00    |
| Dell Marketing L.P % Dell USA  | Computer                  | 3324.32  |
| Dena Crouch, CSR               | Transcripts               | 44.00    |
| Terry Duggan                   | Mileage                   | 34.52    |
| Ed's Lawn Equipment            | Equipment Maintenance     | 337.00   |
| Egan Supply Co                 | Supplies                  | 2170.80  |
| Elicia Cox                     | Rent                      | 250.00   |
| Fareway Stores Inc             | Jail Provisions           | 998.00   |
| Farmers Electric Cooperative   | Utilities                 | 107.10   |
| Feld Security                  | Service                   | 614.94   |
| First National Bank            | Misc Expenses             | 5882.86  |
| Five Q Innovations, LLC        | Website Hosting           | 50.00    |
| Government Forms and Supplies  | Office Supplies           | 2070.30  |
| Richard Govig                  | Mileage                   | 15.20    |
| Stacey Graham                  | Mileage                   | 325.81   |
| Great America Financial Servic | Copier Lease              | 327.17   |
| Griswold American Forsyth Publ | Publishing                | 1042.15  |
| Griswold Communications        | Telephone Service         | 613.41   |
| Bev Groves                     | Meals                     | 11.50    |
| Guthrie County Public Health   | Services                  | 26816.77 |
| Hardisty Contracting           | Sewer Repairs             | 225.00   |
| Sara Harris                    | Mileage                   | 298.50   |
| Mitch Holmes                   | Mileage                   | 770.33   |

|                                |                        |          |
|--------------------------------|------------------------|----------|
| Hy-Vee Pharmacy Attn: Store Ch | Medication             | 92.70    |
| Hy-Vee, Inc. Accounts Receivab | Inmate Food            | 4943.31  |
| IMAGETek, Inc                  | Tech Support           | 325.00   |
| Iowa Division of Labor Boiler  | Boiler Inspection      | 80.00    |
| Iowa DNR                       | Water Supply Fee       | 25.00    |
| Iowa Land Records              | Registration           | 100.00   |
| Iowa Secretary of State Lucas  | Notary Fees            | 60.00    |
| Iowa State Medical Examiner De | Autopsy                | 2028.00  |
| ISAC                           | Dues                   | 2125.00  |
| JJ Design, LLC                 | Uniforms               | 92.25    |
| JMH Housing                    | Rent                   | 425.00   |
| Jocebee Apts Tracey Bell, Mana | Rent                   | 500.00   |
| John Hartkopf                  | Mileage                | 34.00    |
| Lora Kanning                   | Mileage                | 16.50    |
| Judith Kennedy                 | Mileage                | 87.30    |
| KJAN                           | Advertising            | 3169.00  |
| Kristin Krcchelich             | Mileage                | 169.00   |
| Laverty Sanitation Brandon Lav | Sanitation Expense     | 190.00   |
| Laurie Lensing                 | Mileage/Contract Hours | 1047.94  |
| City of Lewis                  | Utilities              | 208.10   |
| Jordan Liddell                 | Mileage                | 58.00    |
| Lloyd & Meredith               | Lid                    | 75.88    |
| Mail Services LLC              | Print & Postage        | 713.35   |
| McCurdy Investments            | Rent                   | 400.00   |
| Mediacom                       | Telephone Services     | 2313.29  |
| Meredith Communications LLC KS | Advertisement          | 1450.00  |
| Mid American Energy            | Utilities              | 303.19   |
| Mid Plains Properties LLC      | Rent                   | 376.00   |
| Ted's Cooperative aka Midtown  | Rent                   | 683.00   |
| Midwest Dairy Farms LTD        | Rent                   | 254.00   |
| Midwest Tree Service Shawn Ena | Tree Removal           | 950.00   |
| Stacy Mueller                  | Mileage                | 190.50   |
| Nelson Machine & Forge L.C.    | Parts                  | 40.00    |
| Nishnabotna Valley R E C       | Utilities              | 2187.96  |
| NITV Federal Services LLC      | Return Check Fee       | 25.00    |
| Deanna O'Neill                 | Rent                   | 600.00   |
| Office Depot                   | supplies               | 201.98   |
| Office Stop                    | Office Supplies        | 267.62   |
| Orscheln's                     | Supplies               | 678.05   |
| Outfitters Plus                | Uniforms               | 1049.28  |
| Bernard Pettinger              | Mileage                | 135.00   |
| Pitney Bowes Inc               | Postage                | 1804.70  |
| Pitney Bowes Reserve Account R | Service                | 141.00   |
| Postmaster                     | Postage                | 272.00   |
| Brenda Pottebaum               | Custodial Services     | 1473.00  |
| PRIA                           | Membership             | 60.00    |
| Dan Proehl                     | Cellular Services      | 40.00    |
| Purchase Power                 | Postage                | 2755.44  |
| Quill Corporation              | Office Supplies        | 352.78   |
| Dixie Rash                     | Transcripts            | 401.00   |
| Schmidt Family Funeral Home    | Indigent Burial        | 1500.00  |
| Janelle Schneider              | Mileage                | 172.19   |
| Ron Schroeder                  | Rent                   | 500.00   |
| Schumacher Elevator Co         | Elevator Maintenance   | 261.78   |
| Christine Short                | Mileage                | 18.40    |
| SIRWA                          | Utilities              | 34.50    |
| Bailee Smith                   | Lodging                | 294.96   |
| SOAR Saving Our Avian Resource | Donation               | 250.00   |
| Solutions, Harris Local Gov    | Licenses               | 72442.55 |
| Sandra Sothman                 | Mileage                | 61.20    |
| State Hygienic Laboratory      | Water Testing          | 33.50    |
| James Stokley                  | Mileage                | 101.20   |
| Stone Office Products          | Office Equipment       | 6460.20  |
| Dale Sunderman                 | Return Check Fee       | 16.05    |
| SW Rentals Dan Mehmen          | Rent                   | 600.00   |
| SWIPCO                         | Dues                   | 8087.00  |
| The Shredder Green Resource Ma | Shredding Services     | 78.00    |
| Verizon Wireless               | Cellular Service       | 2806.58  |
| W & S Appliance Inc Kendal War | Air Conditioner        | 4777.64  |
| Mary Ward                      | Meals/Mileage          | 78.39    |
| Weirich Welding Plus LLC       | Post Driver            | 116.03   |
| Wex Bank Fleet Services        | Fuel                   | 1905.46  |
| Theodore Wonio                 | Rent                   | 85.00    |
| 21st Century Cooperative ATTN: | Fuel                   | 2570.93  |

American Rescue Plan (ARPA) -GB

|                                |               |          |
|--------------------------------|---------------|----------|
| Atlantic Fire Department       | ARPA Donation | 25000.00 |
| Cass County EMA                | ARPA Donation | 39500.00 |
| Cumberland Fire Fighters Assoc | ARPA Donation | 25000.00 |
| Griswold Vol Fire Dept         | ARPA Donation | 25000.00 |
| Lewis Fire Association         | ARPA Donation | 25000.00 |
| Marne Fire Department          | ARPA Donation | 25000.00 |
| Massena Fire Dept              | ARPA Donation | 25000.00 |
| Wiota Vol Fire Dept            | ARPA Donation | 25000.00 |

General Supplemental Fund

|                                |                        |          |
|--------------------------------|------------------------|----------|
| Atlantic News Telegraph        | Publishing             | 130.46   |
| Barbara Baier                  | PEO Compensation       | 26.70    |
| Cass County Attorney           | Postage                | 5.10     |
| Cass County Sheriff            | Unified Law            | 1595.75  |
| Children's Square USA Christia | Juvenile Services      | 46.65    |
| Crittenton Center Inc          | Emergency Shelter Care | 186.60   |
| First National Bank            | Misc Expenses          | 64.27    |
| John Fleming                   | PEO Compensation       | 15.00    |
| IMWCA                          | Work Comp              | 18114.00 |
| Julie Kennon                   | PEO Compensation       | 15.00    |
| Lori A Greckel Certified Court | Transcripts            | 42.50    |
| Page County Sheriff            | Juvenile Service       | 53.40    |
| Pitney Bowes Inc               | Postage                | 436.72   |
| Polk County Sheriff Civil Divi | Service                | 48.72    |
| Pottawattamie Co Sheriff       | Juvenile Service       | 56.00    |
| Public Safety Fund             | County Contribution    | 29409.38 |
| Shelby County Sheriff          | Juvenile Service       | 88.75    |
| SWI Juvenile Emergency         | Juvenile Services      | 45495.60 |
| Weimer Law, PC Krisanne Corl W | Juvenile Services      | 4000.00  |

MH-DD Services Fund

|                                |            |           |
|--------------------------------|------------|-----------|
| Southwest Iowa Mental Health & | Allocation | 284283.89 |
|--------------------------------|------------|-----------|

Rural Services Basic Fund

|                                |                    |          |
|--------------------------------|--------------------|----------|
| Atlantic Glass Company Mid Pla | Service            | 387.00   |
| Browns Shoe Fit                | Electrical Repairs | 351.00   |
| CDW Government, Inc            | Equipment          | 301.98   |
| Crawford Co Sheriff            | Service            | 37.45    |
| DCI                            | Training           | 150.00   |
| Deter Motor Co                 | Maintenance        | 1719.26  |
| Dvorak Tire and Service        | Service            | 1096.65  |
| Xtreme Auto                    | Service            | 157.85   |
| First National Bank            | Misc Expenses      | 59.89    |
| Galls LLC                      | Equipment          | 50.22    |
| Horizon Jet Wash               | Service            | 70.00    |
| Intoximeters Inc               | Service            | 125.00   |
| JD Wyman Service               | Service            | 145.70   |
| Jones Automotive Inc           | Labor              | 1974.43  |
| Karl Chevrolet                 | equipment          | 30509.29 |
| The Little Cobbler             | Service            | 13.91    |
| McAtee Tire Service Inc        | Service            | 865.45   |
| Per Mar Security Services Corp | Service            | 1616.00  |
| Richard Cowell Tactical        | Equipment          | 624.00   |
| Rick's Auto Clinic Inc         | Service            | 658.05   |
| Dennis Vogl                    | Mileage            | 124.00   |
| Wex Bank Fleet Services        | Fuel               | 6193.42  |

Secondary Road Fund

|                                |                        |           |
|--------------------------------|------------------------|-----------|
| Agri Drain Corp                | Equipment              | 83.04     |
| Agriland FS, Inc.              | Bulk Fuel              | 26663.65  |
| AgriVision, LLC                | New Equipment          | 319692.13 |
| Akin Building Center           | Supplies               | 459.80    |
| Alliant Energy                 | Utilities              | 815.49    |
| Allied Oil & Supply, Inc.      | Oil/Supplies           | 1081.60   |
| Anita Supply Center            | Supplies               | 88.44     |
| Atlantic Motor Supply Inc      | Supplies               | 1158.53   |
| Atlantic Municipal Utilities   | Utilities              | 508.88    |
| Barco Municip Prod Inc         | Supplies               | 551.21    |
| Leo Beschorner                 | Cellular Reimbursement | 80.00     |
| Botna Way Ag Supply LLC Nichol | Supplies               | 1578.00   |
| Bower Welding & FabricationLLC | Supplies               | 66.00     |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees        | 12776.70  |
| Cappels                        | Supplies               | 2243.44   |
| Cass County Health Systems     | Testing                | 53.00     |
| CCL Supply, LLC                | Supplies               | 588.71    |
| Champlin Tire Recyling, Inc.   | Tire Disposal          | 1220.12   |
| Dave Christensen               | Cellular Reimbursement | 80.00     |

|                                      |                           |           |
|--------------------------------------|---------------------------|-----------|
| Cintas LOC 749                       | Uniforms                  | 164.75    |
| CivilGEO, Inc. Associated Bank       | Software                  | 4495.00   |
| Cook Sanitation                      | Sanitary Disposal         | 60.00     |
| Dan's Sanitation Danny Winther       | Sanitary Disposal         | 55.00     |
| Denco Corp                           | Asphalt Rejuvenator       | 105678.90 |
| Deter Motor Co                       | Parts/Service             | 3495.44   |
| Diamond Mowers LLC                   | Expendable Parts          | 2385.44   |
| Ed's Lawn Equipment                  | Supplies                  | 13.00     |
| EJS Supply, LLC                      | Expendable Parts          | 8096.00   |
| Fastenal Company                     | Supplies                  | 37.13     |
| First National Bank                  | Misc Expenses             | 844.48    |
| Gary O Anderson                      | Building Maintenance      | 150.00    |
| Griswold Communications              | Telephone Service         | 38.22     |
| Richard E Hansen                     | Reimbursement             | 240.14    |
| Henningsen Constr Co Inc             | Cold Patch                | 626.40    |
| Scott Holaday                        | Cellular Reimbursement    | 80.00     |
| Curtis Holste                        | Cellular Reimbursement    | 80.00     |
| ICEOO                                | Meeting Fees              | 225.00    |
| Illowa Culvert & Supply              | Pipe                      | 14100.00  |
| Iowa Dept of Transportation          | Sign Supplies             | 10274.26  |
| Christian Kinzie                     | Cellular Reimbursement    | 80.00     |
| Mark Knudsen                         | Cellular Reimbursement    | 80.00     |
| Lyman Ag Supply Inc.                 | Supplise                  | 1560.00   |
| Massena Ag Supply                    | Supplies                  | 3.80      |
| Massena Telephone Company            | Telephone Service         | 33.19     |
| City of Massena                      | Reimbursement             | 10975.59  |
| Matheson Tri-Gas, Inc.               | Supplies                  | 840.13    |
| McAtee Tire Service Inc              | Tires/Tire Repair         | 2628.66   |
| Mid American Energy                  | Intersection Lighting     | 5.83      |
| Ethan Miller                         | Cellular Reimbursement    | 80.00     |
| MTS, Inc. M & K Mills Tree Ser       | Sanitary Disposal         | 25.00     |
| Nishnabotna Valley R E C             | Intersection Lighting     | 37.60     |
| OHalloran International Inc          | Parts/Repairs             | 9109.96   |
| Olsen Fuel Supply Inc                | Fuel                      | 17020.42  |
| Olsen's Outdoor Power Inc            | Supplies                  | 37.44     |
| Omaha Slings Inc                     | Supplies                  | 133.09    |
| Pitney Bowes Inc                     | Postage                   | 4.97      |
| Road Builders, Inc.                  | Parts/Service             | 4270.34   |
| Schildberg Construction, Inc.        | Rock                      | 4362.61   |
| SIRWA                                | Water                     | 34.50     |
| Andrew Steffen                       | Cellular Reimbursement    | 80.00     |
| Stone Office Products                | Office Supplies           | 97.65     |
| Tiger Mart Griswold Amoco LC         | Fuel                      | 1026.94   |
| Truck Center Companies Inc           | Parts/Service             | 616.28    |
| Unity Point Clinic-Occ Med           | Testing                   | 42.00     |
| Verizon Wireless                     | Cellular Service          | 362.99    |
| Westel Systems                       | Telephone Service         | 36.98     |
| Wilke Land Surveying, Inc.           | Engineering Services      | 2000.00   |
| Trent Wolken                         | Reimbursement             | 80.00     |
| Wyman's Carquest Wyman Auto Pa       | Supplies                  | 137.22    |
| Ziegler Inc.                         | Parts/Service             | 10210.64  |
| 21st Century Cooperative ATTN:       | Fuel                      | 1504.69   |
| <b>Flood &amp; Erosion/NRCS Fund</b> |                           |           |
| Elizabeth Williams                   | Mileage                   | 232.32    |
| <b>Sheriff Investigations</b>        |                           |           |
| First National Bank                  | Misc Expenses             | 82.68     |
| <b>Local Option Tax Fund</b>         |                           |           |
| Atlantic Food Pantry                 | Donation                  | 1124.90   |
| Cass County ISU Extension and        | Wellness Coordinator      | 6000.00   |
| Produce in the Park                  | Donation                  | 1500.00   |
| SWIPCO                               | Dues                      | 7000.00   |
| <b>Capital Projects</b>              |                           |           |
| Brown Electric Company Inc           | Electrical Repairs        | 1683.55   |
| First National Bank                  | Misc Expenses             | 125.00    |
| McDermott & Son Roofing Co LLC       | Roofing Repairs           | 57187.00  |
| <b>Local Emergency Mgmt Agency</b>   |                           |           |
| Advexure Unmanned Systems            | Drone Accessories         | 1925.00   |
| City of Council Bluffs City Tr       | Hazmat 28E Agreement      | 3489.00   |
| Mike Kennon                          | Fuel/Supplies             | 297.36    |
| McAtee Tire Service Inc              | Tire Repair               | 29.95     |
| SWIPCO                               | Hazard Mitigation Project | 13316.00  |
| Verizon Wireless                     | Cellular Service          | 164.12    |
| Windstream                           | Telephone Service         | 110.12    |

|                                    |                           |            |
|------------------------------------|---------------------------|------------|
| AgriVision, LLC                    | Parts/Service             | 6736.31    |
| Anita Tribune Co Inc               | Publishing                | 87.00      |
| Atlantic Ag & Auto LLC             | Supplies                  | 143.36     |
| Atlantic City Clerk                | Leachate Treatment        | 27030.99   |
| Atlantic News Telegraph            | Publishing                | 76.61      |
| Browns Shoe Fit                    | Supplies                  | 184.93     |
| Cappels                            | Supplies                  | 99.54      |
| Central States Wire Prod, Inc.     | Supplies                  | 5727.69    |
| Champlin Tire Recycling, Inc.      | Tire Disposal             | 1979.57    |
| Crystal Clear of SW Iowa           | Water                     | 45.00      |
| Eurofins Testing North Central     | Environmental Testing     | 65.00      |
| Evora Consulting, Ltd              | Engineering Services      | 3343.75    |
| Farmers Electric Cooperative       | Utilities                 | 2021.22    |
| Fastenal Company                   | Supplies                  | 5.50       |
| First National Bank                | Miscellaneous             | 487.83     |
| Five Q Innovations, LLC            | Internet Service          | 15.00      |
| Griswold American Forsyth Publ     | Publications              | 47.67      |
| Guthrie Co Transfer Station        | HHW                       | 1944.06    |
| IMWCA                              | Work Comp                 | 654.00     |
| JJ Design, LLC                     | Signs                     | 2120.00    |
| Marne/Elk Horn Telephone           | Telephone Service         | 3.99       |
| Massena Telephone Company          | Telephone/Internet Servic | 145.00     |
| McAtee Tire Service Inc            | Tires/Tire Repair         | 679.70     |
| Nishna Valley Pest Control LLC     | Building Maintenance      | 150.00     |
| Office Stop                        | Office Supplies           | 94.98      |
| Olsen Fuel Supply Inc              | Fuel                      | 6634.37    |
| Pitney Bowes Inc                   | Postage                   | 102.49     |
| Precision Applicators LLC Brad     | Leachate Hauling          | 43676.00   |
| Quandt Auto Salvage, Inc.          | Disposal                  | 690.00     |
| Robert Richert                     | Reimbursement             | 229.12     |
| Schildberg Construction, Inc.      | Rock                      | 3477.23    |
| SCS Engineers                      | Engineering Services      | 5731.32    |
| Secondary Road Fund                | Reimburse Sec Rd Hours    | 1000.00    |
| Stamp Construction L.C             | Grounds Repairs/Maintenan | 58048.00   |
| Ziegler Inc.                       | Parts/Service             | 431.73     |
| <b>Consrv LandAcq/Cap Imprvmnt</b> |                           |            |
| APCO Construction                  | Rock                      | 600.00     |
| Atlantic Pest Control LLC          | Extermination Services    | 55.00      |
| First National Bank                | Misc Expenses             | 319.70     |
| Namanny LLC                        | Mulch                     | 185.00     |
| R & B Feeds                        | Wood Chips                | 730.00     |
| Tree Pro                           | Tree Stakes & Shelters    | 1085.00    |
| Grand Total                        |                           | 1810153.05 |

TIME 9:41 Motion by John Hartkopf, 2nd by Bernard Pettinger: to adjourn. Meeting adjourned.  
Next meeting August 9, 2022.

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Steve Baier, Chair

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Attest: Sara Harris, Auditor

**Tuesday, August 9, 2022 Board Meeting Minutes**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by O’Brien; 2nd by Pettinger was approved. Minutes of July 29, 2022, upon motion by Hartkopf, 2nd by Pettinger were approved.

There were no public comments received.

Katie Schmit with Assured Partners discussed our Partial Self Fund Plan with Tristar and changing to a new self-funding plan. She recommends a company called Auxiant out of Cedar Rapids. Currently, 26 out of 27 counties do partial self-funding and 11 of those use Auxiant and are very pleased. Claims will be paid to the providers instead of how it is currently being paid to the employees. They will still be paid on a weekly basis. Employees will have their own portal and ISAC will provide employee training. The new company will integrate with current software that is used with Tristar. The annual admin fee is \$10.00 per employee. The flex plan portion has an annual fee of \$200.00 an \$5.00 per employee. There is a one time set up fee of \$1000.00. Motion by O’Brien and seconded by Green to approve a contract with Auxiant to take effect January 1, 2023. Carried unanimously.

Engineer Trent Wolken recommended the end of the probationary period for Garrett Schwanke, hired in May 2022, be ended and payrate be increased. Motion by Hartkopf and seconded by Pettinger to approve that the end of the probationary period status for Garrett Schwanke end effective August 16, 2022, and payrate be set at \$23.00/hour. Carried unanimously.

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan. Cass County Engineer presented Resolution No. 2022-39 that initiates and recommends modification of named projects. Motion by O’Brien and seconded by Hartkopf to approve and adopt Resolution No. 2022-39. Roll Call Vote: Baier-Aye; Pettinger-Aye; Green-Aye; Hartkopf-Aye; O’Brien-Aye. Resolution adopted.

Cass County Engineer also reviewed current Secondary Roads projects.

Resolution no. 2022-040 was presented on behalf of the Cass County Sheriff’s Office to authorize specific employees to be named on an account with First Whitney Bank and Trust to conduct transactions. Spencer Walton, Darby McLaren and John Westering will be named on the account as the only authorized users. Motion by O’Brien and seconded by Green to approve the resolution as written. Roll call vote: Baier-Aye; Pettinger-Aye; Green-Aye; Hartkopf-Aye; O’Brien-Aye. Resolution No. 2022-040 has been adopted.

Committee reports given: Green-Landfill; Hartkopf-Zion and Willow Heights.

July monthly reports were filed by the Recorder, Sheriff and Clerk of Court and will be on file in the Auditor’s Office.

At 10:01 a.m. there was a motion by O’Brien and 2nd by Pettinger to adjourn. Carried unanimously. Meeting adjourned.

Next meeting August 16, 2022.

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Sheri Karns, Deputy Auditor

**Tuesday, August 16, 2022 Board Minutes**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. The chair added Jotham Arber to the agenda and struck appointing township trustees and clerks. Agenda upon motion by O’Brien; 2nd by Green was approved. Minutes of August 9, 2022, upon motion by Pettinger, 2nd by Hartkopf were approved.

There was no public comment at this time.

Jotham Arber with Guthrie County Environmental and Public Health presented his quarterly report. He also advised that mailers will be going out in September to explain to residents how to obtain water tests.

The Cumberland Youth Fitness Program, LLC presented their ARPA request again showing that the City of Cumberland is their fiscal agent. Motion to approve funding request for \$4919.00 for fitness equipment was made by O’Brien and seconded by Hartkopf. Carried unanimously.

The supervisors held a discussion on whether or not they should consider the sale of county owned farmland. Commission from the sale would likely be used for economic development. Several other scenarios were also discussed including revolving loan fund and housing development. Current tenants need to be notified by the end of August of the counties intentions. After discussion of formal process that needs to take place, a motion was made by Hartkopf and seconded by Green to have the County Attorney send out notices of intent.

At 9:30 a.m. a motion by Hartkopf and seconded by Green to adjourn the meeting. Carried unanimously. Meeting adjourned. Next meeting August 23, 2022.

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Steve Baier, Chair

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Attest: Sheri Karns, Deputy Auditor

**Tuesday, August 23, 2022 Board Minutes**

The Cass County Board of Supervisors met at 10:00 a.m. with members present: Stephen Green (via Zoom), John Hartkopf (via telephone), Mark O’Brien-Vice Chair and Bernard Pettinger. Agenda upon motion by Pettinger; 2nd by Hartkopf was approved. Minutes of August 16, 2022, upon motion by Hartkopf, 2nd by Green were approved. During the public comment portion Cary Short presented information that he has gathered on the county owned farmland and his opinion on why the land should not be sold and the county should continue to rent. A motion by Pettinger and 2<sup>nd</sup> by Green to approve RESOLUTION NO. 2022-041: RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT FUNDS disbursing funds to the City of Cumberland (Cumberland Youth Fitness Program, LLC) for fitness equipment in the amount of \$4919.00. Roll Call Vote: Steve Baier,Absent ; Bernard Pettinger, Aye; Stephen Green, Aye; John Hartkopf, Aye; Mark O’Brien, Aye Resolution No 2022-041 is passed and adopted. A copy is available on the website and on file with the Cass County Auditor’s Office.

A letter was received by the Cass County Assessor to abate taxes on a property due to an error. A motion by Green and 2<sup>nd</sup> by Pettinger to approve RESOLUTION NO. 2022-043: RESOLUTION TO ABATE OR COMPROMISE TAX on parcel number 3005869001000 also known as Nishna Manor Condo Apt #1 due to Disabled Veteran’s Tax Credit. Roll Call Vote: Steve Baier,Absent; Bernard Pettinger, Aye; Stephen Green, Aye; John Hartkopf, Aye; Mark O’Brien, Aye. Resolution No 2022-043 is passed and adopted. A copy is available on the website and on file with the Cass County Auditor’s Office.

Rich Hansen, Assistant to the Engineer, presented Resolution #2022-042: RESOLUTION TO AWARD CONTRACT to Gus Construction Co., Inc of Casey, Iowa in the amount of \$485,482.50 for project number BROS-SWAP-CO15(75)—FE-15 Twin Box Culvert Replacement of Bridge #182. Motion by Pettinger and 2<sup>nd</sup> by Green to approve the resolution. Roll Call Vote: Steve Baier,Absent ; Bernard Pettinger, Aye; Stephen Green, Aye; John Hartkopf, Aye; Mark O’Brien, Aye. Resolution No 2022-042 is passed and adopted. A copy is available on the website and on file with the Cass County Auditor’s Office.

Rich Hansen also reviewed Secondary Roads activities. He noted that several projects have been completed and there are several that are almost complete.

The board continued discussions on the possibility of selling the county owned farmland. Certified letters were mailed on August 22, 2022 to the current tenants. They will continue research and possibly take action at the next meeting. Green discussed landfill activities to date, including the cities resolutions.

TIME 10:39 a.m. Motion by Pettinger, 2nd by Green: to adjourn. Meeting adjourned.  
Next meeting August 31, 2022.

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Mark O’Brien, Vice-Chair

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Attest: Sheri Karns, Deputy Auditor



Wednesday, August 31, 2022 Minutes

The Cass County Board of Supervisors met at 9:00 a.m. with members present: Steve Baier, Chair, Stephen Green, John Hartkopf, Mark O’Brien-Vice Chair and Bernard Pettinger. Agenda upon motion by Mark O’Brien; 2nd by Steve Green was approved. Minutes of August 23, 2022, upon motion by Bernard Pettinger, 2nd by Steve Green were approved. PUBLIC COMMENT: the Board of Supervisors were asked questions regarding the county owned farmland. Board Char, Steve Baier, encouraged his fellow board members to reach out to the community for ideas on the decision of either selling or keeping the land, and how to utilize the funds. The board agreed that regardless, the funds would be put toward public purpose i.e., mental health awareness, economic betterment, housing development. Cass County Engineer, Trent Wolken, presented secondary roads reviews and updates. Motioned by Steve Green; seconded by John Hartkopf to approve Bridge #32 funding. Bridge #32 is located on 680<sup>th</sup> over the West Nodaway. The \$1.1 million dollar project will be funded 100% by the Highway Bridge Program. Carried unanimously. Sale of County Owned Farmland- the Board listed this as a discussion item to keep the conversation open about what feedback they are receiving from the community on how to handle the land. Since there was discussion during the public comment, no further conservation took place. Cass County Conservation Restroom Construction Project – Conservation Director, Micah Lee, presented three different options for a public restroom in the main parking lot of Cold Springs Park in Lewis. The Conservation board will be contributing to the project and were seeking a financial contribution from the board. The board agreed to help fund the project but asked Micah to speak with the Conservation board about providing a budget and more information that the Board can review. Micah will present more details at a later date. Motion by Bernard Pettinger, seconded by John Hartkopf: to approve the application for a Renewal Class C Beer Permit and Sunday Sales. Privilege effective 10/18/2022 of 21st Century Cooperative (74515 Richland Road, Massena, IA). Carried unanimously. Discussion on county issued credit cards- the board discussed how many cards each department has, how many each department needs to operate, and would like to continue the conversation as there are some consistent issues of misuse. The discussion was tabled and will reviewed again in future meetings. Future use of zoom for board meetings – some board members expressed they do not mind the meetings being broadcast on zoom, as it is beneficial to constituents who cannot attend the meeting in person, when needing to present to the board. It was suggested to speak with our HR Attorney, Mike Galloway, with Ahlers Cooney Attorney’s, to seek advisement on this topic. The board will revisit this topic at a later date. MH/GA Report July 2022- Director, Debbie Schuler, presented updates and an overview report for July’s activity inside the Mental Health/General Assistance department. Committee reports: John Hartkopf reported on the SWIPCO expansion and the Southwest Iowa Region meeting he, and Bernard Pettinger, attended. Steve Baier provided an update on Golden Hills The following claims were approved, and the auditor authorized to issue checks for same:

General Basic Fund

|                               |                       |          |
|-------------------------------|-----------------------|----------|
| Access Systems, Inc.          | Copier Contract       | 1310.20  |
| Access Systems, Inc.          | Service Agreement     | 1072.50  |
| Ahlers Cooney Attorneys       | HR Legal Services     | 1950.00  |
| Akin Building Center          | Custodial Supplies    | 13.96    |
| Alliant Energy                | Utilities             | 216.80   |
| Amazon Business               | Office Supplies       | 391.79   |
| Anita Tribune Co Inc          | Publishing            | 783.52   |
| Atlantic City Clerk           | Ambulance Services    | 13600.15 |
| Atlantic Motor Supply Inc     | Parts                 | 14.97    |
| Atlantic Municipal Utilities  | Utilities             | 5151.42  |
| Atlantic News Telegraph       | Office Supplies       | 995.63   |
| Sean Berens                   | Cellular Service      | 61.50    |
| Black Hills Energy            | Utilities             | 37.73    |
| Brown Electric Company Inc    | Flagpole Repairs      | 73.00    |
| Camblin Plumbing & Heat, Inc. | Repairs               | 539.11   |
| Cappels                       | Supplies              | 378.19   |
| Cass Co Ag & Ed Association   | Contribution          | 36000.00 |
| Cass Co Meals on Wheels       | Meals                 | 650.00   |
| Cass County Health Systems    | Coroner Call          | 2515.98  |
| Cass County Pest Control      | Pest Control          | 60.00    |
| Cass County Treasurer         | Property Taxes        | 6268.00  |
| CCMH Public Health            | Grants                | 14571.62 |
| CDW Government, Inc           | Equipment             | 228.12   |
| Century Link                  | Service               | 544.98   |
| Choice Printing LLC           | Office Supplies       | 254.54   |
| Cintas First Aid & Safety D89 | First Aid             | 209.02   |
| Clarks Carpet Cleaners John F | Floor Cleaning        | 150.00   |
| Judy Collins                  | Office Supplies       | 16.56    |
| Cook Sanitation               | Sanitary Disposal     | 165.00   |
| Cott Systems, Inc             | Maintenance/License   | 660.00   |
| Culligan Soft Water Serv      | Cooler Rent           | 65.00    |
| Maureen Doherty               | Contracted Services   | 800.00   |
| Ed's Lawn Equipment           | Equipment Maintenance | 97.00    |

|                                    |                           |         |
|------------------------------------|---------------------------|---------|
| Farmers Electric Cooperative       | Utilities                 | 54.98   |
| Kristal Feese                      | Rent                      | 300.00  |
| First National Bank                | Misc Expenses             | 1610.80 |
| Five Q Innovations, LLC            | Website Hosting           | 50.00   |
| Great America Financial            | Copier Lease              | 311.87  |
| Griswold American Forsyth          | Publishing                | 1394.40 |
| Griswold Communications            | Telephone Service         | 307.83  |
| Guthrie Co Environmental Health    | Quarterly Fees            | 8902.89 |
| Hardisty Contracting               | Sewer Repairs             | 225.00  |
| Hy-Vee Pharmacy                    | Medication                | 130.14  |
| Hy-Vee, Inc.                       | Inmate Food               | 2404.55 |
| I A C C B                          | Membership Dues           | 1500.00 |
| IMAGETek, Inc                      | Backup & Recovery Service | 325.00  |
| Iowa Dept of Inspections           | Return Check Fee          | 25.00   |
| ISAC                               | Registration              | 250.00  |
| ISCTA IA State Co Treasurers       | Dues                      | 250.00  |
| Jerrico Properties, Inc            | Rent                      | 500.00  |
| Aaron Larsen                       | Rent                      | 350.00  |
| Laverty Sanitation                 | Sanitation Expense        | 351.00  |
| Laurie Lensing                     | Mileage                   | 522.18  |
| City of Lewis                      | Utilities                 | 136.59  |
| Mail Services LLC                  | Print & Postage           | 608.94  |
| Massena Ag Supply                  | Diesel                    | 11.83   |
| McAtee Tire Service Inc            | Tires                     | 447.12  |
| Mediacom                           | Telephone Services        | 1685.42 |
| Mid American Energy                | Utilities                 | 257.35  |
| Ted's Cooperative aka Midtown      | Rent                      | 1040.00 |
| Stacy Mueller                      | Mileage                   | 36.50   |
| Nishnabotna Valley R E C           | Utilities                 | 911.31  |
| Office Depot ODP Business          | supplies                  | 117.22  |
| Olsen Fuel Supply Inc              | Fuel                      | 50.00   |
| Orscheln's                         | Car Wash                  | 9.00    |
| PCR of Iowa LLC                    | Transcripts               | 103.80  |
| Pitney Bowes Inc                   | Postage Meter Lease       | 190.42  |
| Brenda Pottebaum                   | Custodial Services        | 1332.00 |
| Dan Proehl                         | Cellular Services         | 40.00   |
| Professional Pest Control LLC      | Pest Control              | 265.00  |
| Ryan Archibald Construction        | Hauling                   | 400.00  |
| Schumacher Elevator Co             | Elevator Maintenance      | 261.78  |
| Christine Short                    | Mileage                   | 9.20    |
| SIRWA                              | Utilities                 | 34.50   |
| Bailee Smith                       | Mileage                   | 168.50  |
| Smith Heating & Plumbing Inc       | Service Call              | 80.00   |
| Solutions, Harris Local Gov        | service                   | 220.00  |
| State Hygienic Laboratory          | Water Testing             | 13.50   |
| Stone Office Products              | Office Supplies           | 759.70  |
| The Shredder Green Resource        | Shredding Services        | 156.00  |
| U.S. Bank Equipment Finance        | Copier Lease              | 136.66  |
| Verizon Wireless                   | Cellular Service          | 1615.16 |
| Visual Edge IT                     | Copier Contract           | 946.91  |
| Lorraine Vogl                      | Rent                      | 500.00  |
| W & S Appliance Inc                | Air Conditioner           | 459.99  |
| Mary Ward                          | Mileage                   | 89.09   |
| Wex Bank Fleet Services            | Fuel                      | 537.20  |
| Wex Bank (Fleet)                   | Fuel                      | 698.94  |
| Ziegler Inc.                       | Battery                   | 487.82  |
| <b>General Supplemental Fund</b>   |                           |         |
| Atlantic News Telegraph            | Publishing                | 64.24   |
| Cass County Sheriff                | Serving Notices           | 1913.12 |
| Crittenton Center Inc              | Emergency Shelter Care    | 1446.15 |
| First National Bank                | Misc Expenses             | 83.06   |
| IMWCA                              | Work Comp                 | 5433.00 |
| Sheri Karns                        | Mileage                   | 56.70   |
| Weimer Law, PC                     | Juvenile Services         | 2000.00 |
| <b>Rural Services Basic Fund</b>   |                           |         |
| AFD Extinguisher Service           | Service                   | 111.00  |
| Dvorak Tire and Service            | Service                   | 1038.45 |
| Electronic Engineering Corp        | Service                   | 669.13  |
| Xtreme Auto                        | Service                   | 109.10  |
| First National Bank                | Misc Expenses             | 1061.55 |
| Galls LLC                          | Misc                      | 109.58  |
| Horizon Jet Wash                   | Service                   | 35.00   |
| Jones Automotive Inc               | Labor                     | 1461.04 |
| Lexipol LLC                        | Service                   | 5617.80 |
| <b>MINUTE BOOK 24</b>              |                           |         |
| Calendar Year 2022, Page Number 82 |                           |         |

|                                |                           |         |
|--------------------------------|---------------------------|---------|
| The Little Cobbler             | Service                   | 14.00   |
| McAtee Tire Service Inc        | Service                   | 1859.52 |
| OReilly Auto Parts             | Vehicle Maintenance/Repai | 13.28   |
| Richter & Son Towing Inc       | Service                   | 550.00  |
| Dennis Vogl                    | Mileage                   | 9.00    |
| Washington Co Sheriff's Office | Service                   | 18.50   |
| Wex Bank Fleet Services        | Fuel                      | 5699.68 |

**Secondary Road Fund**

|                                |                        |          |
|--------------------------------|------------------------|----------|
| Agriland FS, Inc.              | Bulk Fuel              | 25142.39 |
| AgriVision, LLC                | Parts/Service          | 1453.39  |
| Alliant Energy                 | Utilities              | 439.87   |
| Atlantic City Clerk            | Storm Water Bill       | 99.18    |
| Atlantic Motor Supply Inc      | Supplies               | 1004.21  |
| Atlantic Municipal Utilities   | Utilities              | 258.12   |
| Atlantic News Telegraph        | Publishing             | 201.99   |
| Leo Beschorner                 | Cellular Reimbursement | 40.00    |
| Botna Way Ag Supply LLC        | Supplies               | 6659.50  |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees        | 21903.80 |
| Cappels                        | Supplies               | 132.33   |
| CCL Supply, LLC                | Supplies               | 169.15   |
| Dave Christensen               | Cellular Reimbursement | 40.00    |
| Cintas LOC 749                 | Uniforms               | 131.80   |
| Cook Sanitation                | Sanitary Disposal      | 60.00    |
| Curtis Welding & Fab Inc Curt  | Supplies               | 1646.39  |
| Dan's Sanitation               | Sanitation Expense     | 50.00    |
| Diamond Mowers LLC             | Expendable Parts       | 87.64    |
| Rex A Erickson                 | ROW                    | 5798.00  |
| Ronnie Erickson                | ROW                    | 5791.50  |
| Fareway Stores Inc             | Supplies               | 409.92   |
| First National Bank            | Misc Expenses          | 277.37   |
| Griswold Communications        | Telephone Service      | 37.64    |
| Richard E Hansen               | Cellular Reimbursement | 40.00    |
| HGM Associates Inc             | Engineering Services   | 4750.00  |
| Scott Holaday                  | Cellular Reimbursement | 40.00    |
| Curtis Holste                  | Cellular Reimbursement | 40.00    |
| Hotsy Cleaning Systems Inc     | Repairs                | 1167.87  |
| Housby Mack Inc                | Parts/Service          | 224.58   |
| Illowa Culvert & Supply        | Pipe                   | 31800.00 |
| Interstate Battery Systems of  | Expendable Parts       | 139.95   |
| Iowa Prison Industries         | Signs                  | 578.80   |
| JJ Design, LLC                 | Supplies               | 24.00    |
| Christian Kinzie               | Cellular Reimbursement | 40.00    |
| Mark Knudsen                   | Cellular Reimbursement | 40.00    |
| Kriha Fluid Power Co Inc       | Expendable Parts       | 760.56   |
| Massena Ag Supply              | Supplies               | 145.72   |
| Massena Telephone Company      | Telephone Service      | 33.19    |
| Matheson Tri-Gas, Inc.         | Supplies               | 713.21   |
| McAtee Tire Service Inc        | Tires/Tire Repair      | 2564.09  |
| Mid American Energy            | Intersection Lighting  | 5.84     |
| Ethan Miller                   | Cellular Reimbursement | 40.00    |
| MTS, Inc. M & K Mills Tree     | Sanitary Disposal      | 25.00    |
| Dennis Newell                  | ROW                    | 10998.00 |
| Nishnabotna Valley R E C       | Intersection Lighting  | 37.46    |
| OHalloran International Inc    | Parts/Repairs          | 303.64   |
| Olsen Fuel Supply Inc          | Fuel                   | 17809.42 |
| Omaha Slings Inc               | Expendable Parts       | 977.13   |
| Orscheln's                     | Supplies               | 49.95    |
| Kevin Paulsen                  | ROW                    | 7722.00  |
| Road Builders, Inc.            | Parts/Service          | 1299.11  |
| Sandbothe Firestone LLC        | Tires/Tire Repairs     | 70.00    |
| Schildberg Construction, Inc.  | Rock                   | 51205.03 |
| SIRWA                          | Water                  | 34.50    |
| State Fire Marshal Office Iowa | AST Tanks              | 100.00   |
| Andrew Steffen                 | Cellular Reimbursement | 40.00    |
| Rana Thomsen                   | ROW                    | 5791.50  |
| Tiger Mart Griswold Amoco LC   | Fuel                   | 798.89   |
| Transit Works TW Enterprises   | Supplies               | 317.60   |
| Truck Center Companies Inc     | Parts/Service          | 1079.87  |
| Verizon Wireless               | Cellular Service       | 362.99   |
| Westel Systems                 | Telephone Service      | 36.98    |
| Wickman Chemical L.C           | Supplies               | 288.75   |
| Wilke Land Surveying, Inc.     | Outside Services       | 1500.00  |
| Trent Wolken                   | Reimbursement          | 40.00    |
| Wyman's Carquest Wyman Auto    | Supplies               | 300.38   |

|                                     |                           |                  |
|-------------------------------------|---------------------------|------------------|
| Ziegler Inc.                        | Parts/Service             | 47099.10         |
| 21st Century Cooperative ATTN:      | Fuel                      | 1192.02          |
| <b>Sheriff Investigations</b>       |                           |                  |
| First National Bank                 | k-9                       | 65.99            |
| <b>Local Option Tax Fund</b>        |                           |                  |
| Atlantic City Clerk                 | Southlawn Mowing          | 150.00           |
| Cass County Historical Museum       | Contribution              | 8500.00          |
| <b>Capital Projects</b>             |                           |                  |
| Atlantic Municipal Utilities        | Utilities                 | 383.70           |
| Cass County Treasurer               | Property Taxes            | 6974.00          |
| <b>Local Emergency Mgmt Agency</b>  |                           |                  |
| Mike Kennon                         | Fuel/Supplies             | 272.15           |
| Verizon Wireless                    | Cellular Service          | 81.71            |
| Windstream                          | Telephone Service         | 56.03            |
| <b>Environmental Control Agn</b>    |                           |                  |
| Akin Building Center                | Supplies                  | 4.98             |
| Anita Tribune Co Inc                | Publishing                | 37.44            |
| Atlantic Ag & Auto LLC              | Parts/Supplies            | 512.87           |
| Atlantic News Telegraph             | Publishing                | 51.19            |
| Choice Printing LLC                 | Office Supplies           | 457.75           |
| Crystal Clear of SW Iowa            | Water                     | 54.00            |
| Evora Consulting, Ltd               | Engineering Services      | 1050.00          |
| Farmers Electric Cooperative        | Utilities                 | 1523.44          |
| Fastenal Company                    | Supplies                  | 29.92            |
| First National Bank                 | Miscellaneous             | 576.33           |
| Hepler Curbside Recycling Inc       | Contract Hauling          | 27632.12         |
| Hy-Vee, Inc.                        | Supplies                  | 51.75            |
| IMWCA                               | Work Comp                 | 654.00           |
| Iowa Waste Services LLC             | Waste Disposal Fees       | 20352.64         |
| JJ Design, LLC                      | Supplies                  | 300.00           |
| Marne/Elk Horn Telephone            | Telephone Service         | 3.99             |
| Massena Telephone Company           | Telephone/Internet Servic | 145.00           |
| Murphy Tractor & Equip, Inc.        | Parts/Repairs             | 803.78           |
| Olsen Fuel Supply Inc               | Fuel                      | 348.80           |
| The Retrofit Companies, Inc.        | Recycling                 | 1307.50          |
| SCS Engineers                       | Engineering Services      | 20817.50         |
| Secondary Road Fund                 | Reimburse Sec Rd Hours    | 500.00           |
| Ziegler Inc.                        | Parts/Service             | 754.44           |
| 21st Century Cooperative ATTN:      | Propane                   | 1390.01          |
| <b>Consrsv LandAcq/Cap Imprvmnt</b> |                           |                  |
| Atlantic Pest Control LLC           | Extermination Services    | 55.00            |
| <b>Grand Total</b>                  |                           | <b>514161.63</b> |

TIME 11:07a.m. Motion by John Hartkopf, 2nd by Bernard Pettinger: to adjourn. Meeting adjourned.  
Next meeting September 13, 2022.

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Steve Baier, Chair

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Attest: Sara Harris, Auditor

Tuesday, September 13, 2022

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair (arrived at 9:15 a.m.); Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Green; 2nd by Pettinger was approved. Minutes of August 31, 2022, upon motion by Pettinger, 2nd by Hartkopf were approved. Carried unanimously.

Treasurer Tracey Marshall submitted a parcel that is now owned by political subdivision of the City of Anita, Iowa for which tax statements were issued for which “taxes were owing...acquired by....a political subdivision”. Taxes have not been paid; therefore “the board of supervisors shall abate all of the taxes”. (Iowa Code 445.63)

Motion by Green, seconded by Hartkopf: Resolved to abate taxes, penalties, interest, costs and fees on parcel 325007568003020 and to direct the treasurer to strike from the tax books the reference to those items in accordance with Iowa Code 445.63. Absent from vote was Steve Baier. Carried unanimously.

County Engineer Trent Wolken reviewed activities including the bridge collapse that occurred on September 8, 2022. The DOT Officer investigating the incident noted that the vehicle was not permitted to cross the bridge. The Engineer is currently waiting for the bridge inspection team before deciding between a couple of options on how to repair the bridge. Supplies are still in demand and could affect the bridge repair being finished in a timely manner. Financing of the bridge repair prior to the reimbursement from the company was also discussed.

The Board received a resignation from Sara Harris, Cass County Auditor; the letter states her last day is September 12, 2022. The board did not accept her resignation date; this matter is tabled until the next meeting after HR counsel can advise.

Michael Clancy, of Renodry USA, presented a report on his findings on the moisture issue of the Courthouse. The moisture that the courthouse is having is called “Rising Damp Moisture”. He is proposing technology that would be installed into the building in which will dehydrate the walls. There is a three year dry out guarantee with a 25-year warranty with this product. Work on the building could start next week with minimal interruptions to the building.

Motion by Green, seconded by Hartkopf to accept the project at \$19,285.00 from Renodry USA with work beginning on September 21, 2022. This estimate and project does not include the Sheriff’s Office or the Jail area of the Courthouse. Motion approved. Carried unanimously.

During the June 8, 2022 meeting it was approved to award ARPA funds to the local fire departments. It was decided to give each of the fire departments \$25,000.00 over the next three years. The time has now come to disburse the FY22/23 payment to the seven departments (Anita Fire Department was excluded due to them being given \$65,000.00 prior).

Motion by O’Brien, seconded by Hartkopf for Resolution Allocating American Rescue Plan Act Funds 2022-045 was approved. Roll call vote, all ayes.

Cass County Department of Human Services has requested permission from the Board to lease two new copier machines. Motion by Green; seconded by O’Brien was approved. Carried unanimously.

A vacancy exists on the Bear Grove Township board of trustees. An application for the position is now on file.

Motion by Pettinger, second by Green: to appoint Ken Vogl as Bear Grove Township Trustee starting on January 1, 2023, for the remainder of the four-year term ending 12/31/2024. Carried unanimously.

Committee reports: Hartkopf-Zion; Green-Landfill and 911 Center.

Reports filed: Sheriff’s Office; Recorder’s Office; Clerk of Court

The following claims were approved and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                       |         |
|--------------------------------|-----------------------|---------|
| Access Systems, Inc.           | Copier Contract       | 727.28  |
| Akin Building Center           | Custodial Supplies    | 249.87  |
| Randy Anderson JR              | Rent                  | 500.00  |
| Anita Tribune Co Inc           | Publishing            | 770.00  |
| Atlantic Municipal Utilities   | Utilities             | 188.48  |
| Atlantic News Telegraph        | Publishing            | 488.57  |
| Automatic Door Group Control   | Door Repair           | 2887.84 |
| Barbara Baier                  | Mileage               | 13.00   |
| Sean Berens                    | Cellular Service      | 40.00   |
| Camblin Plumbing & Heat, Inc.  | Repairs               | 1358.63 |
| Cappels                        | Supplies              | 354.49  |
| Cass Co Environ Landfill       | Fee                   | 20.00   |
| Cass Co Meals on Wheels        | Meals                 | 650.00  |
| Cass County Animal Clinic      | Turtle Care           | 15.00   |
| Cass County Sheriff            | Serving Notices       | 124.00  |
| Central Iowa Dist. Inc.        | Custodial Supplies    | 290.00  |
| Clarks Carpet Cleaners John F  | Carpet Cleaning       | 600.00  |
| Cook Sanitation                | Sanitary Disposal     | 165.00  |
| Culligan Soft Water Serv T & B | Cooler Rent           | 65.00   |
| Deter Motor Co                 | Vehicle Maintenance   | 64.53   |
| Ed's Lawn Equipment            | Equipment Maintenance | 46.00   |
| Erickson Water Septic & Sewer  | Water Line Repairs    | 888.50  |
| Fareway Stores Inc             | Jail Provisions       | 13.99   |
| Feld Security                  | Service               | 309.00  |
| First National Bank            | Misc Expenses         | 1635.52 |
| Five Q Innovations, LLC        | Website Hosting       | 50.00   |
| Stacey Graham                  | Mileage               | 259.84  |
| Great America Financial Servic | Copier Lease          | 509.17  |
| Green Acres Lawn & Landscaping | Lawn Care             | 225.00  |

|                                       |                          |          |
|---------------------------------------|--------------------------|----------|
| Griswold American Forsyth Publ        | Publishing               | 208.02   |
| Guthrie County Public Health          | Services                 | 6817.00  |
| Hobart Service                        | service                  | 766.31   |
| IMAGETek, Inc                         | Tech Support             | 325.00   |
| KJAN                                  | Advertisement            | 77.00    |
| City of Lewis                         | Utilities                | 146.11   |
| Mail Services LLC                     | Print & Postage          | 621.00   |
| Tracey Marshall                       | Lodging/Mileage          | 164.38   |
| Mediacom                              | Telephone Services       | 1052.27  |
| Ted's Cooperative aka Midtown         | Rent                     | 520.00   |
| Midwest Tree Service Shawn Ena        | Tree Removal             | 750.00   |
| Nishna Valley Cycle                   | Parts                    | 6.98     |
| Office Depot                          | supplies                 | 103.26   |
| Per Mar Security Services Corp        | Service                  | 36.00    |
| Pitney Bowes Inc                      | Postage Meter Lease      | 775.96   |
| Brenda Pottebaum                      | Custodial Services       | 1524.00  |
| Dan Proehl                            | Cellular Services        | 40.00    |
| Purchase Power                        | Postage Meter            | 503.50   |
| Quill Corporation                     | Office Supplies          | 50.98    |
| Dan Rourick                           | Rent                     | 600.00   |
| Ryan South R & C Rentals              | Rent                     | 500.00   |
| Schumacher Elevator Co                | Elevator Maintenance     | 261.78   |
| Secure Shred Solutions                | Shredding Services       | 52.00    |
| SIRWA                                 | Utilities                | 34.50    |
| Stone Office Products                 | Office Supplies          | 598.58   |
| SW Rentals Dan Mehmen                 | Rent                     | 500.00   |
| Verizon Wireless                      | Cellular Service         | 41.54    |
| Visual Edge IT                        | Copier Contract          | 1370.01  |
| Mary Ward                             | Mileage/Meals/Parking    | 80.45    |
| Western Iowa Tourism Reg              | Contribution             | 500.00   |
| Wex Bank (Fleet)                      | Fuel                     | 1461.02  |
| 21st Century Cooperative ATTN:        | Chemicals                | 417.51   |
| <b>American Rescue Plan (ARPA)-GB</b> |                          |          |
| Atlantic Fire Department              | ARPA Contribution        | 25000.00 |
| Cumberland Fire Fighters Assoc        | ARPA Contribution        | 25000.00 |
| Griswold Vol Fire Dept                | ARPA Contribution        | 25000.00 |
| Lewis Fire Association                | ARPA Contribution        | 25000.00 |
| Marne Fire Department                 | ARPA Contribution        | 25000.00 |
| Massena Fire Dept                     | ARPA Contribution        | 25000.00 |
| Wiota Vol Fire Dept                   | ARPA Contribution        | 25000.00 |
| <b>General Supplemental Fund</b>      |                          |          |
| Cass County Sheriff                   | Serving Notices          | 855.97   |
| Crittenton Center Inc                 | Emergency Shelter Care   | 1446.15  |
| IMWCA                                 | Work Comp                | 5433.00  |
| Iowa Secretary of State Lucas         | Maintenance Fees         | 1682.98  |
| Postmaster                            | Postage                  | 600.00   |
| Public Safety Fund                    | County Contribution      | 32132.15 |
| SEAT Treasurer ISAC                   | Registration             | 25.00    |
| Shelby County Auditor                 | Rent/Utilities/Custodial | 1194.75  |
| <b>Rural Services Basic Fund</b>      |                          |          |
| Cappels                               | supplies                 | 9.57     |
| Deter Motor Co                        | Maintenance              | 85.38    |
| First National Bank                   | Misc Expenses            | 213.05   |
| JD Wyman Service                      | Service                  | 119.92   |
| John Johnson                          | Service                  | 125.00   |
| McAtee Tire Service Inc               | Service                  | 788.94   |
| Motorola Inc                          | Licenses/Maintenance     | 5890.00  |
| OReilly Auto Parts                    | vehicle maintenance      | 5.45     |
| Wex Bank Fleet Services               | Fuel                     | 5367.17  |
| <b>Secondary Road Fund</b>            |                          |          |
| Agri Drain Corp                       | Supplies                 | 112.99   |
| AgriVision, LLC                       | Parts/Service            | 2115.14  |
| Alliant Energy                        | Utilities                | 237.87   |
| Allied Oil & Supply, Inc.             | Oil/Supplies             | 2488.00  |
| Atlantic News Telegraph               | Publishing               | 23.76    |
| Bower Welding & FabricationLLC        | Outside Services         | 115.00   |
| Calhoun-Burns & Assoc, Inc.           | Consultant Fees          | 35358.80 |
| Cass County Health Systems            | Testing                  | 27.00    |
| Cook Sanitation                       | Sanitary Disposal        | 60.00    |
| Deter Motor Co                        | Parts/Service            | 1618.44  |
| Diamond Mowers LLC                    | Expendable Parts         | 1973.33  |
| First National Bank                   | Misc Expenses            | 900.15   |
| Griswold Communications               | Telephone Service        | 37.72    |
| Housby Mack Inc                       | Parts/Service            | 366.99   |
| <b>MINUTE BOOK 24</b>                 |                          |          |
| Calendar Year 2022, Page Number 86    |                          |          |

|                                    |                           |           |
|------------------------------------|---------------------------|-----------|
| Iowa Prison Industries             | Signs                     | 1024.10   |
| Massena Telephone Company          | Telephone Service         | 33.19     |
| Matheson Tri-Gas, Inc.             | Supplies                  | 713.21    |
| McAtee Tire Service Inc            | Tires/Tire Repair         | 1006.40   |
| Mid American Energy                | Intersection Lighting     | 6.06      |
| MTS, Inc. M & K Mills Tree Ser     | Sanitary Disposal         | 25.00     |
| Oden Enterprises Inc               | Supplies                  | 41599.10  |
| Olsen Fuel Supply Inc              | Fuel                      | 17534.93  |
| Orscheln's                         | Supplies                  | 109.99    |
| Petersen Fencing                   | Fencing                   | 1378.25   |
| RDO Truck Center, Co.              | Parts/Service             | 858.19    |
| Schildberg Construction, Inc.      | Rock                      | 35908.74  |
| SIRWA                              | Water                     | 34.50     |
| Tiger Mart Griswold Amoco LC       | Fuel                      | 811.32    |
| Transit Works TW Enterprises I     | Equipment                 | 39988.00  |
| Truck Center Companies Inc         | Parts/Service             | 20.41     |
| Verizon Wireless                   | Cellular Service          | 362.83    |
| Westel Systems                     | Telephone Service         | 36.98     |
| Wyman's Carquest Wyman Auto Pa     | Supplies                  | 24.88     |
| Ziegler Inc.                       | Parts/Service             | 3819.35   |
| 21st Century Cooperative ATTN:     | Fuel                      | 2669.23   |
| <b>Sheriff Investigations</b>      |                           |           |
| First National Bank                | Misc Expenses             | 65.99     |
| <b>Local Option Tax Fund</b>       |                           |           |
| Atlantic City Clerk                | Southlawn Mowing          | 150.00    |
| <b>Local Emergency Mgmt Agency</b> |                           |           |
| HTS Ag                             | Drone Equipment           | 22026.00  |
| Mike Kennon                        | Fuel/Supplies             | 75.12     |
| <b>Environmental Control Agn</b>   |                           |           |
| AgriVision, LLC                    | Parts/Service             | 634.71    |
| Ahlers Cooney Attorneys            | Legal Fees                | 9246.89   |
| Akin Building Center               | Supplies                  | 16.49     |
| Anita Supply Center                | Supplies                  | 42.98     |
| Atlantic Ag & Auto LLC             | Parts/Supplies            | 134.40    |
| Atlantic News Telegraph            | Publishing                | 31.80     |
| Crystal Clear of SW Iowa           | Water                     | 54.00     |
| Farmers Electric Cooperative       | Utilities                 | 1528.50   |
| Gronewold Bell & Kyhnn & Co,PC     | Auditing Services         | 3500.00   |
| Hepler Curbside Recycling Inc      | Contract Hauling          | 33202.45  |
| Ia Dept Agriculture & Land Ste     | Scale License             | 84.00     |
| Ia Dept of Nat Resources           | DNR Quarterly Waste Fees  | 9253.24   |
| IMWCA                              | Work Comp                 | 654.00    |
| Iowa Waste Services LLC            | Waste Disposal Fees       | 24601.72  |
| Marne/Elk Horn Telephone           | Telephone Service         | 3.99      |
| Massena Telephone Company          | Telephone/Internet Servic | 162.26    |
| Olsen Fuel Supply Inc              | Fuel                      | 2740.41   |
| Ziegler Inc.                       | Parts/Service             | 127.48    |
| <b>Grand Total</b>                 |                           | 567124.63 |

TIME 10:30 a.m. Motion by O’Brien, seconded by Green: to adjourn. Meeting adjourned.  
Next meeting Tuesday, September 20, 2022.

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Steve Baier, Chair

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Attest: Sheri Karns, Deputy Auditor

**Tuesday, September 20, 2022 Minutes**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Agenda upon motion by Mark O’Brien; 2nd by Bernard Pettinger was approved. Minutes of September 13, 2022, upon motion by John Hartkopf, 2nd by Steve Green were approved. Vanessa Strazdas and Darby McLaren presented to the board their desire for a full-time employee, which would be providing assistance to both departments. The job is currently being advertised and the position being filled would be beneficial in the realm of cross training purposes. The board has questions regarding Union vs. Non-Union membership and will speak with the county’s human resources attorney and will revisit the topic at a later date. Jothem Arber, from Guthrie County Environmental gave his monthly report. There were 56 radon tests submitted, levels are high, but 80% of those tests are coming from homes that are 50 or 60 years older. Zoning Ordinance changes- Rich Hansen spoke about the ordinance requiring 3 acres of land to be sold. Rich spoke that in the last two years, the zoning board has approved several variances that were under 3 acres. The board took this under advisement. County Engineer, Trent Wolken, gave a secondary roads update. Motion by Bernard Pettinger; 2<sup>nd</sup> by Steve Green; to adopt Resolution No. 2022-44 A Resolution of the Board of Supervisors of Cass County Approving Title VI Program between the Department of Transportation and Cass County Secondary Roads Roll Call Vote: All ayes. Carried unanimously. At 11:00 a.m. Steve Baier recessed for public hearing on County Ordinance Two: General Relief Assistance Program Motion by Steve Green; 2<sup>nd</sup> by Mark O’Brien; to approve Ordinance Two after first reading. Second reading September 30, 2022. Roll Call Vote: All ayes. Carried unanimously. At 11:07 a.m. Steve Baier closed the public hearing. Carbon Dioxide Pipeline – ISAC is looking for support from county boards to fight against the pipeline. The project is run privately and are asking for eminent domain rights. Cass County is not within the territory of the pipeline currently, but the board did want to address it and keep it in mind for the future. Sale of County owned farm – there was more board discussion regarding whether to sell or rent the land. The board will be reaching out and collecting more information. Committee reports: Steve Green reported on the landfill. Bernard Pettinger reported on Iowa Western Workforce Development TIME 11:17 Motion by Steve Green, 2nd by Bernard Pettinger: to adjourn. Meeting adjourned. Next meeting Friday, September 30, 2022.

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Steve Baier, Chairperson

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Attest: Dorene D South, Deputy Auditor



Friday, September 30, 2022

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger; 2nd by O'Brien was approved. Minutes of September 20, 2022, upon motion by Hartkopf, 2nd by Green were approved.

Public Comment: Wendi Barnett, Cass County Clerk of Court, is requesting new locks on the Court Attendant, Magistrate Court and Juvenile Services Offices. Supervisor Green will contact a locksmith. Clerk of Court Office inquired about the mail distribution at the courthouse. It was advised that the Clerk of Court is able to obtain their own suite number and have their mail delivered directly to them.

At 9:08 a.m. Steve Baier recessed for public hearing on County Ordinance Two: General Relief Assistance Program. Motion by Pettinger; 2nd by Green; to approve Ordinance Two after second reading. Third reading October 11, 2022. Roll Call Vote: All ayes. Carried unanimously. At 9:09 a.m. Steve Baier closed the public hearing.

Cass County Treasurer, Tracey Marshall, presented wage adjustments for 3 employees, Stacy Mueller and Jordan Liddell to 85% and Celeste Burroughs to 80% of the annual salary of the county treasurer's base salary. Motion by Green; 2nd by O'Brien to approve the wage increases as submitted was approved. Carried unanimously.

Cass County Treasurer, Tracey Marshall, also requested pay increases for Stacie Linfor and Bailee Smith to increase from \$18.00/hr. to \$20.00/hr. The board referred to minutes from June 8, 2022, where it was approved that their wage could be increased to \$19.00/hr after 90 days and a performance review. Motion by O'Brien; 2nd by Green to increase Bailee Smith to \$19.00/hr starting 9/26/2022 and Stacie Linfor to \$19.00/hr starting 10/25/2022. Carried unanimously.

Cass County Treasurer made a written recommendation to the Board of Supervisors to abate taxes due on two mobile homes. After lengthy discussion a motion was made by Green, 2nd by Hartkopf: to adopt RESOLUTION 2022-046 Resolution to Abate Tax. Roll Call Vote. Ayes-Baier, Pettinger, Green, Hartkopf; Nays-O'Brien. Resolution 2022-046 adopted this 30th day of September 2022.

Cumberland Public Library has put in an ARPA request. They request \$16,249.00 to replace the roof and gutters on the library building. The supervisors would like to visit with the City of Cumberland before deciding on whether or not to award ARPA funds to repair a city owned building. Motion by O'Brien; 2nd by Green to table until the October 11, 2022, meeting.

County Engineer reviewed activity.

The Sale of the County Owned Farm was discussed. The consensus of the board is that an auction seems to be the preferred method at this time. A public hearing must be held to proceed any further. Motion by Green; 2nd by O'Brien to approve Resolution 2022-047 Set Date of Public Hearing for Sale of County Owned Farm. Public Hearing dates would be October 18, 2022, and October 25, 2022 and October 31, 2022. Roll Call Vote. All-Ayes. Resolution adopted.

The Board received a resignation from Sara Harris, Cass County Auditor. The letter states her last day is September 12, 2022. The board did not accept that date at a prior meeting. The board accepted her resignation date to be as of October 7, 2022. Motion by Green; seconded by Pettinger was approved. Carried unanimously.

After publishing the Notice of Intent to Appoint Cass County Auditor in all three county newspapers the board came to a consensus that they have decided to appoint, per Iowa Code Section 69, Kathy Somers to the vacant position of Cass County Auditor to begin October 10, 2022. Motion by Green; seconded by O'Brien was approved. Carried unanimously.

The Sheriff's office and the County Attorney's office have requested permission to add a shared part time position. After conducting five interviews they have chosen Stephanie Witzman to fill the position 'Office Liaison' for their offices. Ms. Witzman has 23 years prior experience in the Sheriff's Office and 11 months in the Clerk of Court. The offices recommend, based on her experience, that she begin at a starting wage of \$24.00/hour. The position is considered a part time basis with no more than 32 hours per week and benefits are included according to the County Employee Handbook. Motion by Green; 2nd by O'Brien to approve Stephanie Witzman as Office Liaison for the Sheriff and County Attorney Offices at \$24.00/hr with 32 hours per week and will include benefits. Her start date will be October 3, 2022. Carried unanimously.

Committee reports: O'Brien, Board of Health; Hartkopf & Pettinger, Mental Health; Baier, Golden Hills RC & D/Senior Citizens/Fourth Judicial Corrections/Juvenile Detention

TIME 10:55 a.m. Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned.

Next meeting Tuesday, October 11, 2022.

The following claims were approved and the auditor authorized to issue checks for the same:

General Basic Fund

|                                |                    |         |
|--------------------------------|--------------------|---------|
| Access Systems, Inc.           | Copier Contract    | 332.05  |
| Alliant Energy                 | Utilities          | 255.19  |
| Amazon Business Amazon Capital | Office Supplies    | 240.80  |
| Atlantic City Clerk            | Southlawn Mowing   | 6721.33 |
| Atlantic Municipal Utilities   | Utilities          | 2573.12 |
| Black Hills Energy             | Utilities          | 37.73   |
| Brown Electric Company Inc     | Electrical Repairs | 68.00   |
| Camblin Plumbing & Heat, Inc.  | Repairs            | 125.00  |
| Cappels                        | Supplies           | 67.53   |
| Carter Rental                  | Rent               | 425.00  |
| Cass County Health Systems     | Coroner Call       | 400.00  |
| CCMH Public Health             | Grants             | 3833.62 |
| CDW Government, Inc            | Equipment          | 54.67   |
| Central Iowa Dist. Inc.        | Custodial Supplies | 192.00  |
| Century Link                   | Service            | 571.97  |
| Choice Printing LLC            | Office Supplies    | 129.15  |

|                                  |                        |          |
|----------------------------------|------------------------|----------|
| Cott Systems, Inc                | Maintenance/License    | 660.00   |
| Terry Duggan                     | Mileage                | 17.26    |
| Ed's Lawn Equipment              | Equipment Maintenance  | 99.00    |
| Electronic Engineering Corp      | Service                | 696.23   |
| Farmers Electric Cooperative     | Utilities              | 47.73    |
| Fastenal Company                 | Custodial Supplies     | 44.10    |
| First National Bank              | Misc Expenses          | 43.38    |
| Griswold American Forsyth Publ   | Publishing             | 604.48   |
| Griswold Communications          | Telephone Service      | 309.80   |
| Hobart Service                   | service                | 659.68   |
| Brigham Hoegh                    | Consulting             | 500.00   |
| Hy-Vee, Inc. Accounts Receivab   | EE Supplies            | 1254.50  |
| IACCVSO Mariah Deike, Treasure   | Registration           | 240.00   |
| Iowa Outdoors Magazine           | Subscriptions          | 60.00    |
| Laurie Lensing                   | Mileage/Contract Labor | 791.95   |
| Mail Services LLC                | Print & Postage        | 5166.21  |
| Mediacom                         | Mediacom               | 134.47   |
| Mid American Energy              | Utilities              | 151.70   |
| Ted's Cooperative aka Midtown    | Rent                   | 229.00   |
| Nishnabotna Valley R E C         | Utilities              | 818.57   |
| Orscheln's                       | Vehicle Maintenance    | 90.70    |
| Per Mar Security Services Corp   | Service                | 36.00    |
| Pitney Bowes Inc                 | Supplies               | 314.46   |
| Postmaster                       | Postage                | 60.00    |
| Premier Real Estate Management   | Rent                   | 192.00   |
| Quill Corporation                | Office Supplies        | 260.51   |
| Christine Short                  | Mileage                | 9.20     |
| Bailee Smith                     | Mileage                | 309.70   |
| State Hygienic Laboratory        | Water Testing          | 33.50    |
| Stone Office Products            | Office Supplies        | 37.98    |
| The Shredder Green Resource Ma   | Shredding Services     | 78.00    |
| U.S. Bank Equipment Finance      | Copier Lease           | 136.66   |
| Verizon Wireless                 | Cellular Service       | 1422.25  |
| Visual Edge IT                   | Copier Contract        | 18.99    |
| W & S Appliance Inc Kendal War   | Air Conditioner        | 285.00   |
| Marci Wallingford                | Mileage                | 72.50    |
| West Central Community Action    | Appropriation          | 4000.00  |
| Ziegler Inc.                     | Generator Repair       | 2936.12  |
| <b>General Supplemental Fund</b> |                        |          |
| Children's Square USA Christia   | Juvenile Services      | 139.95   |
| Iowa Western Comm College        | Rental                 | 50.00    |
| Jewell F West III American Res   | Election Supplies      | 64.30    |
| Weimer Law, PC Krisanne Corl W   | Juvenile Services      | 2000.00  |
| <b>MH-DD Services Fund</b>       |                        |          |
| Southwest Iowa Mental Health &   | Close Fund             | 1269.45  |
| <b>Rural Services Basic Fund</b> |                        |          |
| Paul L Ascheman PHD              | Service                | 187.00   |
| Galls LLC                        | Equipment              | 141.45   |
| Horizon Jet Wash                 | Service                | 70.00    |
| IDALS Pesticide Bureau-IDALS     | Registration           | 35.00    |
| Jones Automotive Inc             | Labor                  | 543.68   |
| OReilly Auto Parts               | Service                | 20.07    |
| Richter & Son Towing Inc         | Service                | 275.00   |
| <b>Secondary Road Fund</b>       |                        |          |
| Agri Drain Corp                  | Supplies               | 257.40   |
| Alliant Energy                   | Utilities              | 267.52   |
| Allied Oil & Supply, Inc.        | Oil/Supplies           | 4143.85  |
| Anita Supply Center              | Supplies               | 13.76    |
| Atlantic Motor Supply Inc        | Supplies               | 1246.42  |
| Atlantic Municipal Utilities     | Utilities              | 274.72   |
| Leo Beschorner                   | Cellular Reimbursement | 40.00    |
| Botna Way Ag Supply LLC Nichol   | Supplies               | 392.00   |
| Bower Welding & FabricationLLC   | Expendable Parts       | 20.00    |
| Calhoun-Burns & Assoc, Inc.      | Consultant Fees        | 15462.89 |
| Cappels                          | Supplies               | 313.12   |
| Cass County ISU Extension and    | Testing                | 280.00   |
| Dave Christensen                 | Cellular Reimbursement | 40.00    |
| Cintas LOC 749                   | Uniforms               | 164.75   |
| Dan's Sanitation Danny Winther   | Sanitary Disposal      | 55.00    |
| Denco Corp                       | Road Work              | 71600.00 |
| Deter Motor Co                   | Parts/Service          | 538.15   |
| Diamond Mowers LLC               | Expendable Parts       | 5562.02  |
| Ed's Lawn Equipment              | Supplies               | 99.00    |
| Fareway Stores Inc               | Supplies               | 323.40   |

|                                     |                        |                  |
|-------------------------------------|------------------------|------------------|
| Richard E Hansen                    | Cellular Reimbursement | 40.00            |
| Scott Holaday                       | Cellular Reimbursement | 40.00            |
| Curtis Holste                       | Cellular Reimbursement | 40.00            |
| Interstate Battery Systems of       | Expendable Parts       | 147.95           |
| Iowa Dept of Transportation         | Equipment              | 50.00            |
| Iowa Prison Industries              | Signs                  | 6190.40          |
| Christian Kinzie                    | Cellular Reimbursement | 40.00            |
| Mark Knudsen                        | Cellular Reimbursement | 40.00            |
| McAtee Tire Service Inc             | Tires/Tire Repair      | 55.00            |
| Ethan Miller                        | Cellular Reimbursement | 40.00            |
| Nishnabotna Valley R E C            | Intersection Lighting  | 38.02            |
| Olsen's Outdoor Power Inc           | Supplies               | 37.44            |
| Road Builders, Inc.                 | Parts/Service          | 1040.94          |
| Andrew Steffen                      | Cellular Reimbursement | 40.00            |
| Steinbeck & Sons Inc.               | Propane                | 370.00           |
| Stone Office Products               | Office Supplies        | 49.39            |
| Truck Center Companies Inc          | Parts/Service          | 629.97           |
| Vogel Traffic Service, Inc.         | Pavement Marking       | 29055.00         |
| Wickman Chemical L.C                | Seeding                | 577.50           |
| Trent Wolken                        | Reimbursement          | 40.00            |
| Wyman's Carquest Wyman Auto Pa      | Supplies               | 84.36            |
| Ziegler Inc.                        | Parts/Service          | 20376.22         |
| <b>Local Option Tax Fund</b>        |                        |                  |
| Cass Co Environ Landfill            | Fee                    | 9630.00          |
| <b>Capital Projects</b>             |                        |                  |
| Atlantic Municipal Utilities        | Utilities              | 383.70           |
| Renodry USA LLC                     | Dehydration System     | 19285.00         |
| <b>Local Emergency Mgmt Agency</b>  |                        |                  |
| Mike Kennon                         | Fuel/Supplies          | 70.51            |
| Verizon Wireless                    | Cellular Service       | 81.43            |
| <b>Environmental Control Agn</b>    |                        |                  |
| Akin Building Center                | Supplies               | 47.48            |
| Eurofins Testing North Central      | Environmental Testing  | 3502.15          |
| Evora Consulting, Ltd               | Engineering Services   | 4313.75          |
| Jebidiah Marshall                   | Reimbursement          | 74.98            |
| Nishna Valley Pest Control LLC      | Building Maintenance   | 150.00           |
| Office Stop                         | Office Supplies        | 55.00            |
| SCS Engineers                       | Engineering Services   | 300.00           |
| Secondary Road Fund                 | Reimburse Sec Rd Hours | 500.00           |
| Ziegler Inc.                        | Parts/Service          | 1666.10          |
| <b>Consrsv LandAcq/Cap Imprvmnt</b> |                        |                  |
| Atlantic Pest Control LLC           | Extermination Services | 110.00           |
| <b>Grand Total</b>                  |                        | <b>243930.98</b> |

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Steve Baier, Chair

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Attest: Sheri Karns, Deputy Auditor

# Cass County Board of Supervisors

The Cass County Board of Supervisors met at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Absent: none.

Upon motion by O'Brien, second by Hartkopf, the agenda was approved as amended. All ayes. Motion carried.

At 9:06 a.m., Steve Baier recessed for a public hearing on COUNTY ORDINANCE TWO: GENERAL RELIEF ASSISTANCE PROGRAM. There were no public comments. O'Brien moved, Pettinger second, to close the public hearing. All ayes. Motion carried. At 9:07 a.m., Steve Baier closed the public hearing.

The board reviewed COUNTY ORDINANCE TWO: GENERAL RELIEF ASSISTANCE PROGRAM. Motion by Green, second by Hartkopf, to approve Ordinance Two after the third reading. Ayes: Baier, Green, Hartkopf, O'Brien, Pettinger. Nays: none. Motion carried.

Dennis Vogl, Weed Commissioner, submitted the 2022 Weed Commissioner's Report for the Board's approval. Motion by Hartkopf, second by Green, to approve the 2022 Weed Commissioner's Report. All ayes. Motion carried.

County Engineer reviewed activity including work on driveways, and bridge/culvert work in progress. A job opening as truck driver at the Anita shed is posted.

Motion by Hartkopf, second by Green, to approve and adopt the September 2022 version of the Cass County Handbook. All ayes. Motion carried.

Green moved, Pettinger seconded, designating the Board of Supervisors meeting agendas shall be posted on the front door of the courthouse to be easily visible to the public and on the auditor's office window. All ayes. Motion carried.

Cass County Treasurer Tracey Marshall requested pay increase for Stacie Linfor from \$18.00/hr to \$20.00/hr. No motion was made to approve.

Committee reports: Hartkopf, Valley Business Park; Baier, Golden Hills RC & D.

Reports filed: Sheriff; Recorder

TIME 9:59 a.m. Motion by O'Brien, second by Pettinger, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, October 18, 2022.

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Steve Baier, Chair

Attest: Kathy Somers, Auditor

Tuesday, October 18, 2022

|                                        |                        |           |
|----------------------------------------|------------------------|-----------|
| Ted's Cooperative aka Midtown          | Mileage                | 1515.00   |
| Cindy Miller                           | Rent                   | 700.00    |
| Office Depot ODP Business Solu         | supplies               | 32.88     |
| Office Stop                            | Office Supplies        | 42.50     |
| Olsen Fuel Supply Inc                  | Fuel                   | 31.00     |
| Pitney Bowes Inc                       | Postage Meter Lease    | 49.42     |
| Brenda Pottebaum                       | Custodial Services     | 1377.00   |
| Dan Proehl                             | Cellular Services      | 40.00     |
| Purchase Power                         | Postage Meter          | 521.67    |
| Quill Corporation                      | Office Supplies        | 190.47    |
| Schumacher Elevator Co                 | Elevator Maintenance   | 261.78    |
| SIRWA                                  | Utilities              | 34.50     |
| Stone Office Products                  | Office Supplies        | 748.89    |
| Verizon Wireless                       | Cellular Service       | 121.40    |
| Visual Edge IT                         | Copier Contract        | 672.38    |
| Wex Bank (Fleet)                       | Fuel                   | 988.55    |
| <b>American Rescue Plan (ARPA) -GB</b> |                        |           |
| City of Cumberland                     | ARPA Donation          | 4919.00   |
| <b>General Supplemental Fund</b>       |                        |           |
| Cass County Sheriff                    | Serving Notices        | 1698.74   |
| Children's Square USA Christia         | Juvenile Services      | 1399.50   |
| Crittenton Center Inc                  | Emergency Shelter Care | 1399.50   |
| Emergency Management Fund Disa         | Contribution           | 75000.00  |
| IMWCA                                  | Work Comp              | 5433.00   |
| Public Safety Fund                     | County Contribution    | 61114.39  |
| Treas State of Iowa State Publ         | Indigent Defense Fund  | 1516.00   |
| Youth Shelter Care of North Ce         | Emergency Shelter      | 59.32     |
| <b>Rural Services Basic Fund</b>       |                        |           |
| Cappels                                | supplies               | 73.70     |
| Cass County ISU Extension and          | Registration           | 35.00     |
| Xtreme Auto                            | Service                | 1200.72   |
| First National Bank                    | Misc Expenses          | 800.58    |
| Galls LLC                              | Equipment              | 216.48    |
| IA Lein                                | Training               | 200.00    |
| McAtee Tire Service Inc                | Service                | 3164.34   |
| Radar Road Tech Jerry Eshelman         | Service                | 350.00    |
| Wex Bank Fleet Services                | Fuel                   | 4958.46   |
| <b>Secondary Road Fund</b>             |                        |           |
| Agri Drain Corp                        | Pipe                   | 6754.14   |
| Agriland FS, Inc.                      | Bulk Fuel              | 28580.16  |
| AgriVision, LLC                        | Parts/Service          | 1039.70   |
| Alliant Energy                         | Utilities              | 228.61    |
| Allied Oil & Supply, Inc.              | Oil/Supplies           | 1207.60   |
| Aspen Equipment Company                | New Equipment          | 163021.00 |
| Atlantic News Telegraph                | Publishing             | 53.66     |
| Bower Welding & FabricationLLC         | Supplies               | 58.00     |
| Dave Christensen                       | Reimbursement          | 78.39     |
| Cintas LOC 749                         | Uniforms               | 131.80    |
| Cook Sanitation                        | Sanitary Disposal      | 60.00     |
| Denco Corp                             | Pipe Projects          | 73743.44  |
| Deter Motor Co                         | Parts/Service          | 3655.26   |
| Echco Concrete, LLC                    | Supplies               | 700.00    |
| Fastenal Company                       | Supplies               | 48.00     |
| First National Bank                    | Misc Expenses          | 107.00    |
| Griswold Communications                | Telephone Service      | 37.32     |
| Iowa Prison Industries                 | Signs                  | 1839.40   |
| Jerico Services Inc                    | Dust Control           | 387.50    |
| Corey Kirchhoff                        | Reimbursement          | 100.00    |
| Robert Kirchner                        | Reimbursement          | 100.00    |
| Massena Ag Supply                      | Supplies               | 184.66    |
| Massena Telephone Company              | Telephone Service      | 32.87     |
| Matheson Tri-Gas, Inc.                 | Supplies               | 690.59    |
| McAtee Tire Service Inc                | Tires/Tire Repair      | 5786.64   |
| Mid American Energy                    | Intersection Lighting  | 6.11      |
| MTS, Inc. M & K Mills Tree Ser         | Sanitary Disposal      | 25.00     |
| Nishnabotna Valley R E C               | Intersection Lighting  | 38.42     |
| Olsen Fuel Supply Inc                  | Fuel                   | 18910.96  |
| Alice Ray                              | Reimbursement          | 71.00     |
| Richter & Son Towing Inc               | Towing Service         | 1161.60   |
| Schildberg Construction, Inc.          | Rock                   | 161978.20 |
| SIRWA                                  | Water                  | 34.50     |
| Tiger Mart Griswold Amoco LC           | Fuel                   | 665.86    |
| Verizon Wireless                       | Cellular Service       | 362.77    |
| Westel Systems                         | Telephone Service      | 36.59     |

|                                    |                           |                  |
|------------------------------------|---------------------------|------------------|
| Wilke Land Surveying, Inc.         | Engineering Services      | 1300.00          |
| Ziegler Inc.                       | Parts/Service             | 2343.20          |
| 21st Century Cooperative ATTN:     | Fuel                      | 1298.90          |
| <b>Sheriff Investigations</b>      |                           |                  |
| First National Bank                | k-9                       | 65.99            |
| <b>Capital Projects</b>            |                           |                  |
| Bierbaum Electric Corp             | Repairs                   | 3534.00          |
| <b>Local Emergency Mgmt Agency</b> |                           |                  |
| First National Bank                | Misc Expenses             | 995.00           |
| Mike Kennon                        | Fuel/Supplies             | 152.37           |
| Windstream                         | Telephone Service         | 56.03            |
| <b>Environmental Control Agn</b>   |                           |                  |
| Akin Building Center               | Supplies                  | 63.48            |
| Atlantic News Telegraph            | Publishing                | 22.67            |
| Champlin Tire Recyling, Inc.       | Tire Disposal             | 3521.76          |
| Crystal Clear of SW Iowa           | Water                     | 27.00            |
| Eurofins Testing North Central     | Environmental Testing     | 1270.20          |
| First National Bank                | Miscellaneous             | 232.20           |
| Hepler Curbside Recycling Inc      | Contract Hauling          | 38750.01         |
| Hy-Vee, Inc. Accounts Receivab     | Supplies                  | 18.97            |
| IMWCA                              | Work Comp                 | 654.00           |
| Iowa Waste Services LLC            | Waste Disposal Fees       | 28395.46         |
| Marne/Elk Horn Telephone           | Telephone Service         | 3.87             |
| Massena Telephone Company          | Telephone/Internet Servic | 162.26           |
| Murphy Tractor & Equip, Inc.       | Parts/Repairs             | 1744.00          |
| Olsen Fuel Supply Inc              | Fuel                      | 2938.13          |
| Schildberg Construction, Inc.      | Rock                      | 1058.87          |
| <b>Grand Total</b>                 |                           | <b>755903.80</b> |

At 10:09 a.m. Green moved, Hartkopf seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, October 25, 2022.

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Kathy Somers, Auditor

# Cass County Board of Supervisors

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green (via phone), John Hartkopf, Mark O'Brien and Bernard Pettinger. Absent: none.

Pettinger moved, Green seconded, to adopt the agenda as amended. All ayes. Motion carried.

County libraries provided a report on their activities and requested an increase in funding for fiscal year 2023-2024 as follows:

At 9:25 a.m., Baier recessed for the second public hearing on the sale of the county-owned farm. There were no comments from the public. Supervisors discussed renting the farm land to pay for upkeep rather than selling the property. The past few years are not good indicators of future maintenance costs due to weather-related damage from multiple storms, or potential future uses. Green moved, O'Brien seconded, to close the public hearing. All ayes. Motion carried. At 9:36 a.m., Baier closed the public hearing.

Zoning Administrator Rich Hansen reported McCunn Specialty Firearms, located on the north side of Highway 92 in Massena, IA would like to be rezoned from business to light industrial. Neighboring land owners and the public will be informed of the public hearing date and time to consider the zoning change.

Cass County Veterans Affairs Director Mitch Holmes reported on the quarter ending in October.

The board discussed a proposal from BEHLE, Inc. for cast iron work.

At 10:30 a.m. Hartkopf moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

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Steve Baier, Chair

Attest: Kathy Somers, Auditor



Minutes  
Cass County Board of Supervisors  
Monday, October 31, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, Mark O’Brien and Bernard Pettinger. Absent: John Hartkopf.

Baier called the meeting to order at 9:02 a.m.

O’Brien moved, Pettinger seconded, to adopt the agenda as amended. All ayes. Motion carried.

Pettinger moved, O’Brien seconded to approve the October 25, 2022 minutes. All ayes. Motion carried.

At 9:10 a.m., Baier recessed for the third public hearing on the sale of the county-owned farm. There were no public comments. Green moved, Pettinger seconded, to close the public hearing. All ayes. Motion carried. At 9:10 a.m., Baier closed the public hearing.

Proposals from realtors and auctioneers for real estate services to sell the county-owned farm were reviewed. The board appreciated the amount of interest and noted the proposals will require more time to compare each of them. O’Brien moved, Green seconded to table further discussion until the November 9, 2022 meeting. All ayes. Motion carried.

County Engineer Trent Wolken reviewed current road projects.

Green moved, O’Brien seconded, to approve a tax sale assignment for County Held Tax Sale Certificates 2022-138.446.31 to Frederiksen Iron Recycling in accordance with Iowa Code 446.31 for parcel ID number 305006859001002 for \$37.00.

Green moved, O’Brien seconded, to approve employee Steph Witzman transition from part-time to full-time in the County Attorney’s and Sheriff’s Departments.

General Assistance/Mental Health Department Director Debbie Schuler presented the August and September reports.

O’Brien moved, Green seconded, to approve Resolution 2022-049 Allocating American Rescue Plan Act Funds for a Retention Stipend Amended in the amount of \$1200 per full-time employee that was employed from November 1, 2021 – October 31, 2022, total cost between \$85,000 - \$90,000. The stipend will be pro-rated for part-time employees and those who were still employed as of October 31, but did not work the full 12 months prior. All county employees, other than elected officials and township trustees, are eligible for the stipend, including conservation, landfill and assessor employees. The stipend will be paid on the November 15, 2022 payroll. Ayes: Baier, Pettinger, Green, O’Brien. Opposed: none. Motion carried.

Committee reports: O’Brien reported the new tower project is moving forward. Baier reported the juvenile detention board voted to return unused funds to supporting entities. Cass County should receive \$27,000.

Filed reports included: payroll.

The following claims were approved, and the auditor authorized to issue checks for same:

|                                |                     |                                    |
|--------------------------------|---------------------|------------------------------------|
| <b>General Basic Fund</b>      |                     |                                    |
| Access Systems, Inc.           | Copier Contract     | 332.05                             |
| Alliant Energy                 | Utilities           | 216.29                             |
| Amazon Business Amazon Capital | Office Supplies     | 373.22                             |
| Andrea C Freeny                | Transcripts         | 11.00                              |
| Anita Supply Center            | Custodial Supplies  | 483.35                             |
| Atlantic Municipal Utilities   | Utilities           | 2316.00                            |
| Black Hills Energy             | Utilities           | 37.73                              |
| Brown Electric Company Inc     | Service             | 68.00                              |
| Cappels                        | Supplies            | 253.34                             |
| Cass Co Environ Landfill       | Disposal Fee        | 25.00                              |
| Cass County Health Systems     | Registration        | 800.00                             |
| Cass County Pest Control       | Pest Control        | 40.00                              |
| CDW Government, Inc            | Equipment           | 577.24                             |
| Central Iowa Dist. Inc.        | Custodial Supplies  | 124.00                             |
| Century Link                   | Service             | 567.56                             |
| Cott Systems, Inc              | Maintenance/License | 660.00                             |
| Terry Duggan                   | Mileage             | 166.60                             |
| Farmers Electric Cooperative   | Utilities           | 55.16                              |
| First National Bank            | Misc Expenses       | 159.63                             |
| Griswold American Forsyth Publ | Publishing          | 38.59                              |
| Griswold Communications        | Telephone Service   | 304.83                             |
| Mitch Holmes                   | Mileage             | 159.90                             |
| Hy-Vee Pharmacy Attn: Store Ch | Medication          | 20.06                              |
| <b>MINUTE BOOK 24</b>          |                     | Calendar Year 2022, Page Number 97 |

|                                        |                          |           |
|----------------------------------------|--------------------------|-----------|
| Hy-Vee, Inc. Accounts Receivab         | Jail Provisions          | 2451.81   |
| Iowa County Attorneys Assoc            | Registration             | 80.00     |
| ISAC                                   | Registration             | 625.00    |
| JJ Design, LLC                         | Etching                  | 20.00     |
| Joni Knudsen                           | Misc                     | 52.39     |
| Mediacom                               | Telephone Services       | 634.47    |
| Mid American Energy                    | Utilities                | 71.85     |
| Nishnabotna Valley R E C               | Utilities                | 662.05    |
| Orscheln's                             | Vehicle Maintenance      | 501.67    |
| Roland Funeral Services Inc            | Indigent Burial          | 2299.00   |
| Schmidt Family Funeral Home            | Transport                | 525.00    |
| Ron Schroeder                          | Rent                     | 475.00    |
| Christine Short                        | Mileage                  | 9.20      |
| Kathy Somers                           | Mileage                  | 107.00    |
| State Hygienic Laboratory              | Water Testing            | 33.50     |
| Stone Office Products                  | Office Supplies          | 15.99     |
| The Shredder Green Resource Ma         | Shredding Services       | 78.00     |
| Verizon Wireless                       | Cellular Service         | 1380.99   |
| Visual Edge IT                         | Copier Contract          | 41.29     |
| Mary Ward                              | Mileage                  | 33.10     |
| <b>American Rescue Plan (ARPA) -GB</b> |                          |           |
| Henry M Adkins & Son Inc               | Election Equipment       | 104244.00 |
| <b>General Supplemental Fund</b>       |                          |           |
| Children's Square USA Christia         | Juvenile Services        | 46.65     |
| Iowa Communities AssurancePool         | Property Damage          | 234.00    |
| Reporting Services LLC                 | Transcripts              | 244.80    |
| Storey Kenworthy                       | Election Supplies        | 88.43     |
| Weimer Law, PC Krisanne Corl W         | Juvenile Services        | 2000.00   |
| <b>Rural Services Basic Fund</b>       |                          |           |
| First Wireless, Inc                    | Service                  | 2657.00   |
| Preston Harter                         | Other Charges & Services | 7.00      |
| Iowa Western Community College         | Service                  | 368.00    |
| Streicher's                            | Other Equip. Purchase    | 472.98    |
| <b>Secondary Road Fund</b>             |                          |           |
| Agriland FS, Inc.                      | Bulk Fuel                | 9539.22   |
| Alliant Energy                         | Utilities                | 457.13    |
| Aspen Equipment Company                | Parts/Service            | 332.63    |
| Atlantic Motor Supply Inc              | Supplies                 | 679.29    |
| Atlantic Municipal Utilities           | Utilities                | 251.77    |
| Leo Beschorner                         | Cellular Reimbursement   | 40.00     |
| Bi State Electronics                   | Expendable Parts         | 380.00    |
| Blaine's Service LLC                   | Tire Repair              | 295.23    |
| Calhoun-Burns & Assoc, Inc.            | Consultant Fees          | 15656.89  |
| Cappels                                | Supplies                 | 583.96    |
| Cass County Health Systems             | Testing                  | 107.00    |
| Dave Christensen                       | Cellular Reimbursement   | 40.00     |
| Curtis Welding & Fab Inc Curt          | Outside Services         | 59.80     |
| Deter Motor Co                         | Parts/Service            | 167.33    |
| Filter Care of Nebraska                | Outside Services         | 66.60     |
| Griswold American Forsyth Publ         | Publications             | 76.00     |
| Richard E Hansen                       | Reimbursement            | 79.31     |
| HGM Associates Inc                     | Engineering Services     | 2375.00   |
| Scott Holaday                          | Reimbursement            | 65.75     |
| Curtis Holste                          | Cellular Reimbursement   | 40.00     |
| Iowa Dept of Transportation            | Continuing Education     | 120.00    |
| JJ Design, LLC                         | Supplies                 | 36.00     |
| Christian Kinzie                       | Cellular Reimbursement   | 40.00     |
| Mark Knudsen                           | Cellular Reimbursement   | 40.00     |
| Massena Telephone Company              | Telephone Service        | 32.80     |
| McAttee Tire Service Inc               | Tires/Tire Repair        | 123.75    |
| Ethan Miller                           | Cellular Reimbursement   | 40.00     |
| Nebraska Iowa Industrial Faste         | Supplies                 | 439.21    |
| OHalloran International Inc            | Parts/Repairs            | 4510.28   |
| Alice Ray                              | Reimbursement            | 95.80     |
| Andrew Steffen                         | Cellular Reimbursement   | 40.00     |
| Truck Center Companies Inc             | Parts/Service            | 1535.21   |
| Unity Point Clinic-Occ Med             | Testing                  | 126.00    |
| Wickman Chemical L.C                   | Supplies                 | 385.00    |
| Trent Wolken                           | Reimbursement            | 40.00     |
| Ziegler Inc.                           | Parts/Service            | 3095.20   |
| 221 Going for 300, LLC                 | ROW                      | 15327.00  |
| <b>Sheriff Investigations</b>          |                          |           |
| DART                                   | Equipment                | 8050.00   |
| <b>Capital Projects</b>                |                          |           |

|                                    |                        |                  |
|------------------------------------|------------------------|------------------|
| Affordable Heating & Air, LLC      | Repairs                | 8250.00          |
| Atlantic Municipal Utilities       | Utilities              | 67.06            |
| <b>Local Emergency Mgmt Agency</b> |                        |                  |
| Mike Kennon                        | Fuel/Supplies          | 148.14           |
| Verizon Wireless                   | Cellular Service       | 81.37            |
| Windstream                         | Telephone Service      | 55.16            |
| <b>Environmental Control Agn</b>   |                        |                  |
| Akin Building Center               | Supplies               | 134.45           |
| Auditor of State of Iowa Rob S     | Auditing Services      | 175.00           |
| Cappels                            | Supplies               | 17.28            |
| Cass County Health Systems         | Testing                | 62.00            |
| Evora Consulting, Ltd              | Engineering Services   | 1612.50          |
| Farmers Electric Cooperative       | Utilities              | 1531.09          |
| Brandi Mericle                     | Reimbursement          | 55.98            |
| SCS Engineers                      | Engineering Services   | 6760.00          |
| Secondary Road Fund                | Reimburse Sec Rd Hours | 500.00           |
| Unity Point Clinic-Occ Med         | Testing                | 42.00            |
| <b>Consrv LandAcq/Cap Imprvmnt</b> |                        |                  |
| Atlantic Pest Control LLC          | Extermination Services | 55.00            |
| <b>Grand Total</b>                 |                        | <b>213165.91</b> |

At 10:06 a.m. O’Brien moved, Green seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Wednesday, November 9, 2022.

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Steve Baier, Chairman, Board of Supervisors

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Attest: Kathy Somers, County Auditor

**Minutes**  
**Cass County Board of Supervisors**  
November 9, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:00 a.m.

Pettinger moved, O’Brien seconded, to adopt the agenda as amended. All ayes. Motion carried.

Hartkopf moved, Green seconded, to approve the October 31, 2022 minutes. All ayes. Motion carried.

O’Brien proposed a change to the October 25, 2022 minutes as follows: Atlantic Police Chief Devin Hogue presented a request of \$6,400 from opioid funds to cover the cost of hosting the Resilient Minds on the Front Lines class in Atlantic in March, 2023. Members from the Atlantic Police Department and Cass County Sheriff’s Office will be attending, as well as personnel from other surrounding southwest Iowa agencies. The three-day class will focus on mental health and mental resilience of officers. Hartkopf moved, Green seconded, to approve the change. All ayes. Motion carried.

Green moved, Pettinger seconded, to accept the resignation of conservation board member Phil Przychodzin and appoint Blaine Behnken as a replacement. All ayes. Motion carried.

County Engineer Trent Wolken reviewed current construction projects.

Green moved, Hartkopf seconded, approval to hire James Stokley to fill the Operator I Truck Driver position in Anita. All ayes. Motion carried.

At 10:04 a.m., Supervisor O’Brien had to leave the meeting.

Green moved, Pettinger seconded, to schedule a special board meeting Friday, November 11, 2022 at 9:00 to interview Property Connection Real Estate & Auction and Farmers National Company regarding services they may provide relating to the sale of the county-owned farm. All ayes. Motion carried.

Pettinger moved, Hartkopf seconded, approval of Resolution 2022-052 to Rescind Resolution No. 2022-049 Allocating American Rescue Plan Act Funds to be paid November 15, 2022 and change the date of payment to November 10, 2022. Ayes: Baier, Pettinger, Green, Hartkopf. Absent: O’Brien. Motion carried.

Green moved, Hartkopf seconded, approval of Resolution No. 2022-033 to Set Appropriations for Fiscal Year 2022-2023. Ayes: Baier, Pettinger, Green, Hartkopf. Absent: O’Brien. Motion carried.

Green moved, Hartkopf seconded to adopt and distribute the new employee handbook to all department heads. All ayes. Motion carried.

Committee reports: Hartkopf reported an ag business is looking at a local site and for investors.

Filed reports included:  
Fourth Judicial District Department of Correctional Services Annual Report  
Sheriff’s report for October  
Recorder’s report for October

Hartkopf moved, Green seconded, to adjourn at 10: 20 a.m.

Next regular meeting Tuesday, November 15, 2022.

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Steve Baier, Chair

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Attest: Kathy Somers, Auditor

**Minutes**

**Cass County Board of Supervisors**

November 11, 2022 The Cass County Board of Supervisors met in special session at 9:00 a.m. in the board room of the courthouse with all members present:

Chairman Steve Baier, Steve Green, John Hartkopf, Mark O’Brien, and Bernard Pettinger.

Baier called the meeting to order at 9:00 a.m.

Green moved and Pettinger seconded to approve the agenda as amended. Motion carried unanimously.

Dennis Phillips of Property Connection Real Estate and Auction was interviewed on a proposal for the sale of the county farmland and the Willow Heights facility.

Following that interview, Clint Freund of Farmers National Company discussed his proposal with the board. Both presented plans for survey of lagoon, easement of sewer line to lagoon, online bidding services, timeline for the auction, options for auction of parcels and combinations, and strategies on any parcel that may be a “no sale” on auction day.

Following both presentations, a motion was made by O’Brien and seconded by Green to have Property Connections Real Estate and Auction handle the sale of the county property.

Motion carried with all ayes.

Pettinger moved, seconded by Green to adjourn. Motion carried unanimously.

Meeting adjourned at 11:05.

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Steve Baier, Chair

Minutes  
Cass County Board of Supervisors  
Tuesday, November 15, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:00 a.m.

O’Brien moved, Pettinger seconded, to adopt the agenda. All ayes. Motion carried.

Hartkopf moved, Green seconded to approve the November 9, 2022 regular meeting minutes. All ayes. Motion carried.

Pettinger moved, O’Brien seconded to approve the November 11, 2022 special meeting minutes. All ayes. Motion carried.

Jotham Arber with Guthrie County Environmental Health gave the monthly report. Perc tests will continue through November until there is a hard frost. Water testing is encouraged to be done quarterly as it is free. Radon information will be added to the Beacon website. Once the board of supervisors knows the final plans for the county-owned farm, Jotham will share advise on the lagoon.

County Engineer Trent Wolken reviewed current bridge projects.

Harktopf moved, Green seconded approval of Resolution 2022-050 Amendment to Cass County Five-Year Construction Program. Ayes: Baier, Green, Hartkopf, O’Brien, Pettinger. Nays: none. Motion carried.

Pettinger moved, Green seconded approval to extend the Crooked Creek 5C pipe-replacement project contract’s specified completion date of November 15, 2022 between Jorgensen Dirtworks, LLC’s and Cass County from November 15, 2022 until April 15, 2023. All ayes. Motion carried.

Green moved, O’Brien seconded to approve the appointment of Gary Wiechmann as Washington Township Trustee, All ayes. Motion carried.

The Board recessed to conduct the canvass of the November 8, 2022 General Electin and returned to session when canvass was adjourned.

Filed reports included Clerk of Court.

The following claims were approved, and the auditor authorized to issue checks for same:

|                                |                      |          |
|--------------------------------|----------------------|----------|
| <b>General Basic Fund</b>      |                      |          |
| AA Investors LLC               | Rent                 | 500.00   |
| Access Systems, Inc.           | Copier Contract      | 530.69   |
| Access Systems, Inc.           | Service Agreement    | 247.50   |
| Ahlers Cooney Attorneys        | HR Legal Services    | 2051.88  |
| Akin Building Center           | Building Supplies    | 218.62   |
| Alliant Energy                 | Utilities            | 1022.78  |
| Amazon Business Amazon Capital | Office Supplies      | 194.42   |
| Anita Engraving                | Plaque               | 78.84    |
| Anita Tribune Co Inc           | Publishing           | 594.76   |
| Atlantic City Clerk            | Southlawn Mowing     | 13442.66 |
| Atlantic Municipal Utilities   | Utilities            | 973.15   |
| Atlantic News Telegraph        | Publishing           | 321.97   |
| Sean Berens                    | Cellular Service     | 40.00    |
| Elaine Berry, MD               | Lodging/Registration | 397.84   |
| Brown Electric Company Inc     | Electrical Repairs   | 1386.68  |
| Camblin Plumbing & Heat, Inc.  | Repairs              | 985.73   |
| Cappels                        | Supplies             | 632.49   |
| Carlson Property Holdings      | Rent                 | 199.00   |
| Carter Rental                  | Rent                 | 425.00   |
| Cass Co Meals on Wheels        | Meals                | 650.00   |
| Cass County Health Systems     | Coroner Call         | 600.00   |
| CCMH Public Health             | Grants               | 26180.26 |
| Cintas First Aid & Safety D89  | First Aid            | 321.12   |
| Clarks Carpet Cleaners John F  | Carpet Cleaning      | 325.00   |
| Cook Sanitation                | Sanitary Disposal    | 330.00   |
| Culligan Soft Water Serv T & B | Cooler Rent          | 65.00    |
| District IV Treas Association  | Registration         | 15.00    |
| Lynn Dorsey                    | Mileage              | 18.50    |
| Erickson Water Septic & Sewer  | Lawn Care            | 250.00   |
| Feld Security                  | service              | 219.00   |
| First National Bank            | Misc Expenses        | 1603.92  |

|                                  |                        |          |
|----------------------------------|------------------------|----------|
| Five Q Innovations, LLC          | Website Hosting        | 50.00    |
| Great America Financial Servic   | Copier Lease           | 197.30   |
| Griswold American Forsyth Publ   | Publishing             | 308.45   |
| Griswold Communications          | Telephone Service      | 304.65   |
| Gronewold Bell & Kyhnn & Co,PC   | Auditing Services      | 7800.00  |
| Guthrie Co EnvironmentalHealth   | Quarterly Billing      | 8988.63  |
| Guthrie County Public Health     | Services               | 14498.65 |
| Todd Hansen                      | Rent                   | 600.00   |
| IMAGETek, Inc                    | Tech Support           | 325.00   |
| ISAC                             | Registration           | 200.00   |
| Jaren, LLC James Mailander       | Rent                   | 500.00   |
| City of Lewis                    | Utilities              | 271.11   |
| Mail Services LLC                | Print & Postage        | 487.65   |
| Tracey Marshall                  | Lodging/Mileage        | 196.00   |
| McAtee Tire Service Inc          | Tire Repair            | 94.40    |
| Mediacom                         | Telephone Services     | 1042.97  |
| Beverly Moffatt Moffatt Proper   | Rent                   | 500.00   |
| Dick Nichols                     | Mileage                | 11.00    |
| OReilly Auto Parts               | Vehicle Maintenance    | 100.00   |
| Alan Peterson                    | Rent                   | 600.00   |
| Bernard Pettinger                | Mileage                | 78.00    |
| Pitney Bowes Inc                 | Postage Meter Lease    | 49.42    |
| Brenda Pottebaum                 | Custodial Services     | 1248.00  |
| Dan Proehl                       | Cellular Services      | 40.00    |
| Professional Pest Control LLC    | Pest Control           | 275.00   |
| Purchase Power                   | Postage Meter          | 503.50   |
| Quill Corporation                | Office Supplies        | 359.80   |
| Ronnie Ross                      | Training               | 200.00   |
| Schumacher Elevator Co           | Elevator Maintenance   | 261.78   |
| SIRWA                            | Utilities              | 78.75    |
| Solutions, Harris Local Gov      | Tech Support           | 400.00   |
| Stone Office Products            | Office Supplies        | 75.29    |
| Thomson Reuters-West Payment C   | Subscription           | 378.00   |
| Verizon Wireless                 | Cellular Service       | 41.34    |
| Visual Edge IT                   | Copier Contract        | 693.94   |
| Robin Waters                     | Mileage                | 17.50    |
| Joretta Wendt C & J Rentals      | Rent                   | 550.00   |
| Wex Bank (Fleet)                 | Fuel                   | 1056.75  |
| <b>General Supplemental Fund</b> |                        |          |
| Clair Acker                      | PEO Compensation       | 255.75   |
| Diane Acker                      | PEO Compensation       | 243.75   |
| Julianne M Adams                 | PEO Compensation       | 304.00   |
| Anita Tribune Co Inc             | Publishing             | 631.30   |
| Atlantic News Telegraph          | Publishing             | 209.75   |
| Barbara Baier                    | PEO Compensation       | 284.75   |
| Ian Barrs                        | Compensation           | 112.50   |
| Cass Co Environ Landfill         | Fee                    | 25.00    |
| Cass County Sheriff              | Serving Notices        | 1555.95  |
| Margo Chester                    | PEO Compensation       | 309.00   |
| Children's Square USA Christia   | Juvenile Services      | 1446.15  |
| Virginia Coughlin                | PEO Compensation       | 240.00   |
| Crittenton Center Inc            | Emergency Shelter Care | 746.40   |
| Linda Edwards                    | PEO Compensation       | 300.00   |
| Deb Field                        | PEO Compensation       | 257.50   |
| John Fleming                     | PEO Compensation       | 253.75   |
| Leta Gerlock                     | PEO Compensation       | 291.00   |
| Anieta Gregory                   | PEO Compensation       | 268.25   |
| Griswold American Forsyth Publ   | Publishing             | 268.93   |
| Dee Harrison                     | PEO Compensation       | 312.00   |
| Janet Hascall                    | PEO Compensation       | 247.50   |
| Henry M Adkins & Son Inc         | Ballots/Coding         | 9030.31  |
| Shauna Holaday                   | PEO Compensation       | 279.00   |
| Mary Lou Hoskins                 | PEO Compensation       | 271.00   |
| Sharon Howard                    | PEO Compensation       | 256.75   |
| IMWCA                            | Work Comp              | 5433.00  |
| Barbara Jensen                   | PEO Compensation       | 217.50   |
| Sheryl Jensen                    | PEO Compensation       | 247.50   |
| Doyle Karas                      | PEO Compensation       | 296.00   |
| Sheri Karns                      | Election Supplies      | 85.14    |
| Julie Kennon                     | PEO Compensation       | 264.50   |
| Kathryn Kerkmann                 | PEO Compensation       | 348.00   |
| Evelyn Kopp                      | PEO Compensation       | 254.00   |
| Jacque L Meisinger               | PEO Compensation       | 255.50   |
| Sonya Mikkelsen                  | PEO Compensation       | 112.25   |

|                                      |                       |          |
|--------------------------------------|-----------------------|----------|
| Kathy Nelson                         | PEO Compensation      | 248.25   |
| Becky Pelzer                         | PEO Compensation      | 258.00   |
| Betty Pope                           | PEO Compensation      | 264.00   |
| Public Safety Fund                   | County Contribution   | 30068.44 |
| Pamela Reed                          | PEO Compensation      | 274.50   |
| Vickie Rhoads                        | PEO Compensation      | 267.00   |
| Kathy Somers                         | Mileage               | 28.00    |
| Sandra Sothman                       | PEO Compensation      | 248.80   |
| Dorene D South                       | Mileage               | 96.50    |
| Kimberlee Spillers                   | PEO Compensation      | 268.75   |
| Phyllis Stakey                       | PEO Compensation      | 326.00   |
| Sharon Steffens                      | PEO Compensation      | 256.00   |
| Mary Strong                          | PEO Compensation      | 112.50   |
| Sheryl Sunderman                     | PEO Compensation      | 234.00   |
| Cheryl Wessels                       | PEO Compensation      | 271.00   |
| Kay Winston                          | PEO Compensation      | 281.00   |
| Pam Wolfe                            | PEO Compensation      | 113.50   |
| Sharon Woodward                      | PEO Compensation      | 275.50   |
| Youth & Shelter Services Inc         | Juvenile Services     | 919.46   |
| Brenda Zellmer                       | PEO Compensation      | 255.50   |
| <b>Rural Services Basic Fund</b>     |                       |          |
| Cappels                              | supplies              | 169.21   |
| CDW Government, Inc                  | Equipment             | 445.85   |
| First National Bank                  | Misc Expenses         | 1609.33  |
| First Wireless, Inc                  | Other Equip. Purchase | 25.50    |
| Horizon Jet Wash                     | Service               | 35.00    |
| The Little Cobbler                   | Service               | 38.00    |
| McAtee Tire Service Inc              | Service               | 138.50   |
| Wex Bank Fleet Services              | Fuel                  | 4824.13  |
| <b>Secondary Road Fund</b>           |                       |          |
| Agriland FS, Inc.                    | Bulk Fuel             | 6424.13  |
| AgriVision, LLC                      | Parts/Service         | 1730.33  |
| Alliant Energy                       | Utilities             | 295.74   |
| Anita Tribune Co Inc                 | Publishing            | 102.00   |
| Atlantic Ag & Auto LLC               | Supplies              | 33.18    |
| Atlantic News Telegraph              | Publishing            | 76.00    |
| Cintas LOC 749                       | Uniforms              | 131.80   |
| CK Power                             | Outside Services      | 1850.00  |
| Cook Sanitation                      | Sanitary Disposal     | 60.00    |
| Deter Motor Co                       | Parts/Service         | 515.31   |
| Filter Care of Nebraska              | Outside Services      | 9.95     |
| First National Bank                  | Misc Expenses         | 282.24   |
| Griswold Communications              | Telephone Service     | 37.25    |
| Hardisty Contracting                 | Outside Services      | 1710.00  |
| HGM Associates Inc                   | Engineering Services  | 2375.00  |
| IDALS Pesticide Bureau-IDALS         | Pesticide License     | 15.00    |
| Interstate Battery Systems of        | Expendable Parts      | 261.90   |
| Matheson Tri-Gas, Inc.               | Supplies              | 713.21   |
| McAtee Tire Service Inc              | Tires/Tire Repair     | 1199.14  |
| Mid American Energy                  | Intersection Lighting | 6.16     |
| MTS, Inc. M & K Mills Tree Ser       | Sanitary Disposal     | 25.00    |
| Olsen Fuel Supply Inc                | Fuel                  | 19150.40 |
| Schildberg Construction, Inc.        | Rock                  | 19107.43 |
| SIRWA                                | Water                 | 34.50    |
| Tiger Mart Griswold Amoco LC         | Fuel                  | 385.51   |
| Verizon Wireless                     | Cellular Service      | 362.75   |
| Westel Systems                       | Telephone Service     | 36.59    |
| Wyman's Carquest Wyman Auto Pa       | Supplies              | 95.95    |
| Ziegler Inc.                         | Parts/Service         | 6526.75  |
| 21st Century Cooperative ATTN:       | Fuel                  | 1172.14  |
| <b>Flood &amp; Erosion/NRCS Fund</b> |                       |          |
| Metal Culverts Inc                   | Pipe                  | 15591.60 |
| <b>Sheriff Investigations</b>        |                       |          |
| First National Bank                  | k-9                   | 112.73   |
| <b>Emergency Comm. Upgrade-DbSv</b>  |                       |          |
| First Whitney Bank& Trust            | Debt Repayment        | 13090.28 |
| Rolling Hills Bank & Trust           | Loan Repayment        | 13090.28 |
| <b>2017 Agribus Long Term Debt</b>   |                       |          |
| Rolling Hills Bank & Trust           | Loan Repayment        | 15980.63 |
| <b>Local Emergency Mgmt Agency</b>   |                       |          |
| Mike Kennon                          | Fuel/Supplies         | 102.56   |
| McAtee Tire Service Inc              | Vehicle Maintenance   | 105.00   |
| <b>Environmental Control Agn</b>     |                       |          |
| Akin Building Center                 | Supplies              | 80.56    |



|                                |                           |                  |
|--------------------------------|---------------------------|------------------|
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 82.19            |
| Crystal Clear of SW Iowa       | Water                     | 45.00            |
| Evora Consulting, Ltd          | Engineering Services      | 100.00           |
| First National Bank            | Miscellaneous             | 123.25           |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services         | 2939.95          |
| Haley Equipment Inc            | Parts/Service             | 658.88           |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 28360.52         |
| IMWCA                          | Work Comp                 | 654.00           |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 22508.47         |
| Marne/Elk Horn Telephone       | Telephone Service         | 3.87             |
| Massena Telephone Company      | Telephone/Internet Servic | 162.26           |
| Olsen Fuel Supply Inc          | Fuel                      | 305.22           |
| <b>Grand Total</b>             |                           | <b>345293.20</b> |

At 10:24 a.m. Green moved, Hartkopf seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, November 22, 2022.

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Kathy Somers, Auditor

## Minutes

# Cass County Board of Supervisors

Friday, November 18, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:05 a.m.

Green moved, O'Brien seconded, to adopt the agenda. All ayes. Motion carried.

On Tuesday, November 15, 2022, a designee appointed by Todd Halbur, presented to the Auditor's office Mr. Halbur's request for a recount of votes cast for the office of: Auditor of State.

O'Brien moved, Green seconded, to approve a recount of all Cass County Precincts for the race of Auditor of State, candidates being: Todd Halbur (Republican) Rob Sand (Democrat)  
All ayes. Carried unanimously.

At 9:08 a.m. Green moved, O'Brien seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, November 22, 2022.

Steve Baier, Chair

Attest: Dorene South, Deputy Auditor

# Cass County Board of Supervisors

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien (by Zoom) and Bernard Pettinger. Absent: none.

Green moved, Pettinger seconded, to adopt the agenda. All ayes. Motion carried.

Green moved, Hartkopf seconded to approve the November 18, 2022 special meeting minutes. All ayes. Motion carried.

At 9:07 a.m., Baier recessed for a Public Hearing on Proposed Amendment to Zoning, changing McCunn Specialty Firearms, LLC from Business District to Light Industrial District. There were no public comments. Green moved, Hartkopf seconded, to close the public hearing. All ayes. Motion carried. At 9:08 a.m., Baier closed the public hearing.

County Engineer Trent Wolken gave his weekly report on the status of bridge projects and equipment in the county.

Green moved, Hartkopf seconded, approval of Resolution No. 2022-053 Approving Additional Allocation of ARPA Funds for a Retention Stipend in the amount of \$3,763.15. Ayes: Baier, Pettinger, Green, Hartkopf, O'Brien. Nays: None. Motion carried.

Green moved, Pettinger seconded, approval/disapproval of family farm credits and to approve agricultural land credits as recommended by the Assessor and the Auditor in accordance with Code of Iowa (Chapters 425A & 426) for taxes collectible FY2022-23. Carried unanimously.

Green reported the landfill is doing interviews for a staff member. Baier reported juvenile detention started on their budget. Pettinger reported on Zion Recovery Services. Harktopf reported an ag business is planning to come to Cass County.

At 10:13 a.m. Pettinger moved, Green seconded, to adjourn. All ayes. Meeting adjourned.

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Steve Baier, Chair

Attest: Kathy Somers, Auditor

**Minutes**  
**Cass County Board of Supervisors**  
Wednesday, November 23, 2022

The Cass County Board of Supervisors met in special session at 10:45 a.m. in the board room at the courthouse with members present: Chair Steve Baier, Stephen Green, John Hartkopf, Mark O’Brien (by Zoom). Absent: Bernard Pettinger.

Baier called the meeting to order at 10:45 a.m.

Green moved, Hartkopf seconded, to adopt the agenda. All ayes. Motion carried.

Green moved, Hartkopf seconded, approval of zoning change: McCunn Specialty Firearms, LLC from Business District to Light industrial. A public hearing had been held on November 22, 2022 with no comments and the request was approved by the zoning commission on November 3, 2022. Ayes: Baier, Green, Hartkopf, O’Brien. Nays: none. Motion carried.

At 10:47 a.m. Green moved, Hartkopf seconded, to adjourn. Meeting adjourned.

Next regular meeting to be held Wednesday, November 30, 2022.

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Kathy Somers, Auditor

Wednesday, November 30, 2022

|                                    |                        |                  |
|------------------------------------|------------------------|------------------|
| Solutions, Harris Local Gov        | Tech Support           | 184.95           |
| Stone Office Products              | Planner                | 9.49             |
| The Shredder Green Resource Ma     | Shredding Services     | 78.00            |
| U.S. Bank Equipment Finance        | Copier Lease           | 136.66           |
| Verizon Wireless                   | Cellular Service       | 1380.93          |
| Visual Edge IT                     | Copier Contract        | 4.95             |
| West Central Community Action      | Allocation             | 4000.00          |
| <b>General Supplemental Fund</b>   |                        |                  |
| Leanne Pellett                     | Election Official      | 26.25            |
| Sandra Sothman                     | Election Official      | 30.65            |
| Weimer Law, PC Krisanne Corl W     | Juvenile Services      | 2000.00          |
| <b>Rural Services Basic Fund</b>   |                        |                  |
| Browns Shoe Fit                    | Uniforms               | 231.00           |
| ISSDA Financial Administration     | Training               | 300.00           |
| Jones Automotive Inc               | Labor                  | 62.50            |
| <b>Secondary Road Fund</b>         |                        |                  |
| All Around Fencing Co              | Fencing                | 3084.90          |
| Alliant Energy                     | Utilities              | 999.43           |
| Anita Supply Center                | Supplies               | 60.82            |
| Atlantic Motor Supply Inc          | Supplies               | 1283.22          |
| Atlantic Municipal Utilities       | Utilities              | 329.67           |
| Back 40 Sawmill Services           | Expendable Parts       | 292.60           |
| Ella Mae Berry Revocable Trust     | ROW                    | 5000.00          |
| Leo Beschorner                     | Cellular Reimbursement | 40.00            |
| Blacktop Service Company           | HMA                    | 338067.92        |
| Browns Shoe Fit                    | Safety Supplies        | 2183.75          |
| Cappels                            | Supplies               | 405.14           |
| Dave Christensen                   | Cellular Reimbursement | 40.00            |
| Dan's Sanitation Danny Winther     | Sanitary Disposal      | 55.00            |
| Richard E Hansen                   | Cellular Reimbursement | 40.00            |
| Scott Holaday                      | Cellular Reimbursement | 40.00            |
| Curtis Holste                      | Cellular Reimbursement | 40.00            |
| ICEA                               | Meeting Fees           | 700.00           |
| Jerico Services Inc                | Liquid Calcium         | 3375.00          |
| Christian Kinzie                   | Cellular Reimbursement | 40.00            |
| Mark Knudsen                       | Cellular Reimbursement | 40.00            |
| Massena Telephone Company          | Telephone Service      | 32.80            |
| Matheson Tri-Gas, Inc.             | Supplies               | 98.55            |
| McAtee Tire Service Inc            | Tires/Tire Repair      | 1097.12          |
| Ethan Miller                       | Cellular Reimbursement | 40.00            |
| Nishnabotna Valley R E C           | Intersection Lighting  | 38.80            |
| Olsen's Outdoor Power Inc          | Supplies               | 136.72           |
| Orscheln's                         | Supplies               | 51.32            |
| Andrew Steffen                     | Cellular Reimbursement | 40.00            |
| Truck Center Companies Inc         | Parts/Service          | 905.27           |
| Trent Wolken                       | Reimbursement          | 40.00            |
| Ziegler Inc.                       | Parts/Service          | 2854.43          |
| <b>2017 Agribus Long Term Debt</b> |                        |                  |
| First Whitney Bank& Trust          | Debt Repayment         | 9236.25          |
| <b>Local Emergency Mgmt Agency</b> |                        |                  |
| Cappels                            | Supplies               | 5.56             |
| Cass County Sheriff                | AED Battery            | 204.95           |
| Mike Kennon                        | Fuel/Supplies          | 383.47           |
| Verizon Wireless                   | Cellular Service       | 81.39            |
| Windstream                         | Telephone Service      | 55.16            |
| <b>Environmental Control Agn</b>   |                        |                  |
| Akin Building Center               | Supplies               | 70.64            |
| Atlantic Ag & Auto LLC             | Parts/Supplies         | 201.92           |
| Atlantic City Clerk                | Outside Services       | 312.50           |
| Evora Consulting, Ltd              | Engineering Services   | 2427.50          |
| Farmers Electric Cooperative       | Utilities              | 1531.52          |
| Griswold American Forsyth Publ     | Publications           | 85.50            |
| H & L Surveillance                 | Security               | 3165.00          |
| IMWCA                              | Work Comp              | 65.00            |
| JJ Design, LLC                     | Supplies               | 241.08           |
| Nishna Valley Pest Control LLC     | Building Maintenance   | 150.00           |
| Overhead Door Company Inc          | Outside Services       | 1167.10          |
| Schildberg Construction, Inc.      | Rock                   | 714.82           |
| Secondary Road Fund                | Reimburse Sec Rd Hours | 500.00           |
| <b>Grand Total</b>                 |                        | <b>436754.61</b> |

At 9:52 a.m. O’Brien moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, December 6, 2022.

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Kathy Somers, Auditor

# Cass County Board of Supervisors

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Absent: none.

Green moved, Pettinger seconded, to adopt the agenda. All ayes. Motion carried.

Ryan Berven, with Assured Partners, formerly Group Benefits, presented benefit renewal options for fiscal year 2023-2024.

O'Brien moved, Hartkopf seconded, to approve the Fiscal Year 2021-2022 Urban Renewal Report [Iowa Code 331.403(3), 357H.9(2) and 384.22(2)]. Ayes: Baier, Green, Hartkopf, O'Brien, Pettinger. Nays: none. Motion carried.

Filed reports included Sheriff and Recorder.

Next meeting December 13, 2022.

Attest: Kathy Somers, Auditor



**Minutes**  
**Cass County Board of Supervisors**  
December 13, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:00 a.m.

O’Brien moved, Pettinger seconded, to adopt the agenda. All ayes. Motion carried.

Pettinger moved, Green seconded to approve the December 6, 2022 minutes. All ayes. Motion carried.

Green approved, Pettinger seconded, approval of Cass County Local Food Policy Council appointments. All ayes. Motion carried.

Brigham Hoegh, Kenner Baxter, Jennifer McEntaffer, and Bailey Smith presented a request for the county to fund a full-time Cass County Tourism Director for two years using ARPA funds. The position would work from home and help coordinate a cohesive tourism effort for the county. After discussion, the board requested the group calculate and list details that would be needed to create the 501c6 organization by July, 2023 and fund a part-time position for fiscal year 2024. There was understanding that, if approved, the position should be funded for two years in order to attract applicants who will then work to secure the ongoing funding.

County Engineer Trent Wolken reviewed current projects.

The following resignations were approved: Jennifer Saathoff from compensation board effective immediately. Moved by O’Brien, seconded by Hartkopf. All Ayes. Motion carried. Donald Edwards as trustee of Victoria Township effective February 28, 2023. Moved by O’Brien, seconded by Hartkopf. All Ayes. Motion carried. Linda Edwards as clerk of Victoria Township effective February 28, 2023. Green moved, Hartkopf seconded. All ayes. Motion carried.

Committee reports: Hartkopf reported on SWIPCO. Baier reported on Boost for Families. Green reported on the landfill.

Filed reports included: Clerk of Court

At 10:37 a.m. O’Brien moved, Green seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, December 20, 2022.

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Steve Baier, Chair

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Attest: Kathy Somers, Auditor

Minutes  
Cass County Board of Supervisors  
December 20, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O’Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:07 a.m.

O’Brien moved, Pettinger seconded, to adopt the agenda. All ayes. Motion carried.

Green moved, O’Brien seconded to approve the December 13, 2022 minutes. All ayes. Motion carried.

Brigham Hoegh, Kenner Baxter, Jennifer McEntaffer and Bailey Smith presented a possible budget to fund a part-time or full-time Cass County Tourism Director position for two years using ARPA funds. No action was taken, but Golden Hills Resource Conservation & Development will be asked to provide input on the topic of tourism in Cass County.

County Engineer Trent Wolken reviewed current road and equipment projects.

The Wellness Committee gave their annual report. The county received a \$70,204.50 discount on FY 2022’s health insurance premiums as a result of employees participating in the ISAC Wellness Program.

Dennis Davis was appointed to the Cass County Compensation Board following a motion by O’Brien, seconded by Pettinger. All Ayes. Motion carried.

Committee reports: Steve Baier reported on Nishna Valley Watershed.

The following claims were approved, and the auditor authorized to issue checks for same:

|                                |                      |         |
|--------------------------------|----------------------|---------|
| <b>General Basic Fund</b>      |                      |         |
| Access Systems, Inc.           | Copier Contract      | 611.67  |
| Ahlers Cooney Attorneys        | HR Legal Services    | 4001.88 |
| Anita Tribune Co Inc           | Publishing           | 359.32  |
| Atlantic News Telegraph        | Publishing           | 183.80  |
| Back 40 Sawmill Services       | Door Repair          | 786.00  |
| Sean Berens                    | Cellular Service     | 40.00   |
| Bob Barker Company Inc         | Jail Supplies        | 628.27  |
| Brown Electric Company Inc     | Electrical Repairs   | 243.52  |
| Camblin Plumbing & Heat, Inc.  | Repairs/Service      | 156.70  |
| Cappels                        | Supplies             | 559.45  |
| Cass Co Meals on Wheels        | Meals                | 650.00  |
| Cass County Health Systems     | Coroner Call         | 1471.00 |
| Cass County Sheriff            | Unified Law          | 104.00  |
| CCMH Public Health             | Grants               | 3999.23 |
| Clarks Carpet Cleaners John F  | Carpet Cleaning      | 250.00  |
| Culligan Soft Water Serv T & B | Cooler Rent          | 65.00   |
| Dell Marketing L.P % Dell USA  | Computers            | 5064.12 |
| Erickson Water Septic & Sewer  | Sewer Repairs        | 500.00  |
| First National Bank            | Misc Expenses        | 1147.86 |
| Five Q Innovations, LLC        | Website Hosting      | 50.00   |
| Great America Financial Servic | Copier Lease         | 205.87  |
| Griswold American Forsyth Publ | Publishing           | 499.24  |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services    | 4200.00 |
| Heidi Hinman                   | Rent                 | 300.00  |
| IMAGETek, Inc                  | Tech Support         | 325.00  |
| ISAC                           | Registration         | 200.00  |
| City of Lewis                  | Utilities            | 86.67   |
| Mail Services LLC              | Print & Postage      | 774.37  |
| Mediacom                       | Telephone Services   | 1543.50 |
| Ted's Cooperative aka Midtown  | Rent                 | 820.00  |
| Office Depot ODP Business Solu | supplies             | 119.68  |
| Pearson Family Funeral Service | Transport            | 706.75  |
| Pitney Bowes Inc               | Postage Meter Lease  | 775.96  |
| Brenda Pottebaum               | Custodial Services   | 1332.00 |
| Premier Real Estate Management | Rent                 | 200.00  |
| Dan Proehl                     | Cellular Services    | 40.00   |
| Purchase Power                 | Fees                 | 50.91   |
| Quill Corporation              | Office Supplies      | 239.89  |
| Roland Funeral Services Inc    | Indigent Burial      | 1500.00 |
| Schmidt Family Funeral Home    | Indigent Burial      | 650.00  |
| Schumacher Elevator Co         | Elevator Maintenance | 265.55  |

|                                  |                           |           |
|----------------------------------|---------------------------|-----------|
| SIRWA                            | Utilities                 | 34.50     |
| Kathy Somers                     | Business Cards            | 157.28    |
| Stone Office Products            | Office Supplies           | 51.36     |
| U.S. Bank Equipment Finance      | Copier Lease              | 136.66    |
| Verizon Wireless                 | Cellular Service          | 81.35     |
| Visual Edge IT                   | Copier Contract           | 673.33    |
| Wex Bank (Fleet)                 | Fuel                      | 1017.46   |
| 21st Century Cooperative ATTN:   | Supplies                  | 49.33     |
| <b>General Supplemental Fund</b> |                           |           |
| Cass County Sheriff              | Unified Law               | 1581.96   |
| Children's Square USA Christia   | Juvenile Services         | 1399.50   |
| Henry M Adkins & Son Inc         | License/Maintenance       | 4750.00   |
| IMWCA                            | Work Comp                 | 5433.00   |
| Iowa Communities AssurancePool   | Liability Insurance       | 298593.00 |
| Public Safety Fund               | County Contribution       | 32803.18  |
| SEAT Treasurer ISAC              | Registration              | 25.00     |
| Shelby County Sheriff            | Juvenile Service          | 53.75     |
| SWI Juvenile Emergency           | Juvenile Services         | 45495.60  |
| <b>Rural Services Basic Fund</b> |                           |           |
| Anita Public Library c/o Anita   | Contribution              | 18750.00  |
| Atlantic Public Library          | Contribution              | 25700.00  |
| Browns Shoe Fit                  | Uniforms                  | 230.00    |
| Cumberland Public Library        | Contribution              | 15100.00  |
| First National Bank              | Misc Expenses             | 720.39    |
| Griswold Public Library          | Contribution              | 19450.00  |
| Iowa Law Enforcement Academy     | Registrations/Schools     | 40.00     |
| ISSDA Financial Administration   | membership                | 425.00    |
| JD Wyman Service                 | Vehicle Maintenance/Repai | 99.92     |
| Lewis Library                    | Contribution              | 15100.00  |
| Massena Public Library           | Contribution              | 15300.00  |
| McAtee Tire Service Inc          | Service                   | 882.26    |
| OReilly Auto Parts               | Vehicle Maintenance/Repai | 207.95    |
| Richter & Son Towing Inc         | Service                   | 1100.00   |
| Wex Bank Fleet Services          | Fuel                      | 4358.38   |
| <b>Secondary Road Fund</b>       |                           |           |
| Agriland FS, Inc.                | Bulk Fuel                 | 13781.91  |
| AgriVision, LLC                  | Parts/Service             | 75.49     |
| Alliant Energy                   | Utilities                 | 550.52    |
| Allied Oil & Supply, Inc.        | Oil/Supplies              | 6607.54   |
| Anita Tribune Co Inc             | Publishing                | 132.00    |
| Aspen Equipment Company          | Parts/Service             | 1122.45   |
| Atlantic Ag & Auto LLC           | Supplies                  | 28.99     |
| Atlantic News Telegraph          | Publishing                | 280.00    |
| Blaine's Service LLC             | Tire Repair               | 46.85     |
| Bower Welding & FabricationLLC   | Supplies                  | 105.00    |
| Brown Electric Company Inc       | Electrical Repairs        | 352.94    |
| Calhoun-Burns & Assoc, Inc.      | Consultant Fees           | 6068.56   |
| Cass County Health Systems       | Testing                   | 148.00    |
| Cintas LOC 749                   | Uniforms                  | 164.75    |
| Cramer & Associates, Inc.        | Contract Payment          | 210868.00 |
| Deter Motor Co                   | Parts/Service             | 438.81    |
| DeVore Fencing LLC               | Fencing                   | 324.41    |
| Diamond Mowers LLC               | Expendable Parts          | 3485.28   |
| Fareway Stores Inc               | Supplies                  | 334.33    |
| Filter Care of Nebraska          | Outside Services          | 188.50    |
| First National Bank              | Misc Expenses             | 308.00    |
| Griswold American Forsyth Publ   | Publications              | 109.30    |
| Griswold Communications          | Telephone Service         | 37.25     |
| Gus Construction Co Inc          | Contract Payment          | 335793.97 |
| Hotsy Cleaning Systems Inc       | Supplies                  | 162.00    |
| Matheson Tri-Gas, Inc.           | Supplies                  | 1118.50   |
| McAtee Tire Service Inc          | Tires/Tire Repair         | 46067.20  |
| Mid American Energy              | Intersection Lighting     | 6.20      |
| MTS, Inc. M & K Mills Tree Ser   | Sanitary Disposal         | 25.00     |
| OHalloran International Inc      | Parts/Repairs             | 259.98    |
| Olsen Fuel Supply Inc            | Fuel                      | 20425.59  |
| Road Builders, Inc.              | Parts/Service             | 711.96    |
| Schildberg Construction, Inc.    | Rock                      | 96651.16  |
| Sindt Repair, LLC                | Tire Repair               | 20.09     |
| SIRWA                            | Water                     | 34.50     |
| Tiger Mart Griswold Amoco LC     | Fuel                      | 360.89    |
| Unity Point Clinic-Occ Med       | Testing                   | 42.00     |
| Verizon Wireless                 | Cellular Service          | 362.75    |
| Westel Systems                   | Telephone Service         | 36.59     |

|                                    |                           |                   |
|------------------------------------|---------------------------|-------------------|
| Western Engineering Co, Inc.       | Sand                      | 3476.48           |
| Nadine Williamson                  | ROW                       | 2990.00           |
| Wyman's Carquest Wyman Auto Pa     | Supplies                  | 87.97             |
| Ziegler Inc.                       | Parts/Service             | 2811.51           |
| 21st Century Cooperative ATTN:     | Fuel                      | 960.35            |
| <b>Sheriff Investigations</b>      |                           |                   |
| Cappels                            | supplies                  | 26.99             |
| First National Bank                | Misc Expenses             | 60.99             |
| <b>Local Option Tax Fund</b>       |                           |                   |
| Cass Co Environ Landfill           | Fee                       | 9630.00           |
| <b>Capital Projects</b>            |                           |                   |
| Affordable Heating & Air, LLC      | Repairs                   | 1080.00           |
| Bierbaum Electric Corp             | Electrical Repairs        | 1546.20           |
| <b>Local Emergency Mgmt Agency</b> |                           |                   |
| Iowa Emergency Mgmt Assoc Mich     | Membership Dues           | 150.00            |
| Mike Kennon                        | Fuel/Supplies             | 70.13             |
| <b>Environmental Control Agn</b>   |                           |                   |
| AgriVision, LLC                    | Parts/Service             | 179.70            |
| Akin Building Center               | Supplies                  | 70.46             |
| Anita Tribune Co Inc               | Publishing                | 120.00            |
| Atlantic News Telegraph            | Publishing                | 432.00            |
| Crystal Clear of SW Iowa           | Water                     | 36.00             |
| Farmers Electric Cooperative       | Utilities                 | 1823.38           |
| First National Bank                | Miscellaneous             | 165.85            |
| Hepler Curbside Recycling Inc      | Contract Hauling          | 20234.06          |
| Ia Dept of Nat Resources           | DNR Quarterly Waste Fees  | 11502.84          |
| IMWCA                              | Work Comp                 | 654.00            |
| Iowa Waste Services LLC            | Waste Disposal Fees       | 14501.38          |
| Marne/Elk Horn Telephone           | Telephone Service         | 3.87              |
| Massena Telephone Company          | Telephone/Internet Servic | 162.26            |
| Office Stop                        | Office Supplies           | 37.53             |
| Olsen Fuel Supply Inc              | Fuel                      | 3371.03           |
| The Retrofit Companies, Inc.       | Recycling                 | 1438.90           |
| Scales Sales & Service, Inc.       | Scale Inspection          | 470.00            |
| SCS Engineers                      | Engineering Services      | 6425.00           |
| <b>Grand Total</b>                 |                           | <b>1377663.51</b> |

At 10:37 a.m. O’Brien moved, Green seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Friday, December 30, 2022.

\_\_\_\_\_  
Steve Baier, Chair

\_\_\_\_\_  
Attest: Kathy Somers, Auditor

Minutes  
Cass County Board of Supervisors  
Friday, December 30, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier chair; Stephen Green, John Hartkopf (by Zoom), Mark O’Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:03 a.m.

Green moved, Pettinger seconded, to adopt the agenda. All ayes. Motion carried.

O’Brien moved, Green seconded to approve the December 20, 2022 minutes. All ayes. Motion carried.

Public comments: A suggestion was made to add space for small cities within the county to publish their agendas and minutes on the county’s website.

O’Brien moved, Green seconded, to appoint Mark Knudsen as the Maintenance Supervisor for the Cass County Engineer’s department. All ayes. Motion carried.

Cara Morgan, from Golden Hills RC & D, reported they have a team of staff members capable of assisting Cass County with tourism efforts identified by the county, or a tourism committee, if the county enters into a three-year contract for \$15,000 per year.

Jotham Arber, Cass/Guthrie County Environmental Health, gave the monthly report. Septic and well drawings will start to be added to Beacon for information only.

Green moved, O’Brien seconded, to adopt the Cass County Wellness Policy. All ayes. Motion carried.

Deb Schuler reported on General Relief/Mental Health for the month of November.

O’Brien moved, Pettinger seconded approval of Resolution 2022-051 Allocating American Rescue Plan Act Funds to the Hitchcock House Roof Repairs for \$25,700, in accordance with the July 12, 2022 Board of Supervisors meeting minutes. All ayes. Ayes: Baier, Green, Hartkopf, O’Brien, Pettinger. Nays: none. Motion carried.

Approval of a five-year lease extension with Cambridge Law Firm was tabled until the January 3, 2023 meeting.

Pettinger moved, Green seconded, acceptance of Karen Thomsen’s resignation from the County Zoning Board of Adjustment. All ayes. Motion carried.

The following claims were approved, and the auditor authorized to issue checks for same:

|                                |                     |          |
|--------------------------------|---------------------|----------|
| General Basic Fund             |                     |          |
| Access Systems, Inc.           | Copier Contract     | 943.72   |
| Ahlers Cooney Attorneys        | HR Legal Services   | 4001.88  |
| Akin Building Center           | Custodial Supplies  | 311.41   |
| Alliant Energy                 | Utilities           | 4951.71  |
| Amazon Business Amazon Capital | Office Supplies     | 419.59   |
| Anita Supply Center            | Custodial Supplies  | 574.56   |
| Anita Tribune Co Inc           | Publishing          | 359.32   |
| Atlantic Municipal Utilities   | Utilities           | 1975.07  |
| Atlantic News Telegraph        | Publishing          | 183.80   |
| Back 40 Sawmill Services       | Door Repair         | 786.00   |
| Sean Berens                    | Cellular Service    | 40.00    |
| Becky Bissell                  | Mileage             | 48.00    |
| Black Hills Energy             | Utilities           | 237.37   |
| Bob Barker Company Inc         | Jail Supplies       | 950.50   |
| Brown Electric Company Inc     | Electrical Repairs  | 243.52   |
| Camblin Plumbing & Heat, Inc.  | Repairs/Service     | 156.70   |
| Cappels                        | Supplies            | 802.35   |
| Cass Co Meals on Wheels        | Meals               | 650.00   |
| Cass County Health Systems     | Coroner Call        | 1671.00  |
| Cass County ISU Extension and  | Shelter Care        | 140.00   |
| Cass County Sheriff            | Unified Law         | 104.00   |
| Cass/Atlantic Development Corp | Contribution        | 7500.00  |
| CCMH Public Health             | Grants              | 12339.31 |
| Century Link                   | Service             | 557.00   |
| City Directory Inc             | Book/Advertising    | 173.82   |
| Clarks Carpet Cleaners John F  | Carpet Cleaning     | 250.00   |
| Cott Systems, Inc              | Maintenance/License | 660.00   |
| Culligan Soft Water Serv T & B | Cooler Rent         | 65.00    |

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| Dell Marketing L.P % Dell USA  | Computers                | 5064.12   |
| Terry Duggan                   | Mileage                  | 17.26     |
| Erickson Water Septic & Sewer  | Sewer Repairs            | 500.00    |
| Farmers Electric Cooperative   | Utilities                | 44.01     |
| First National Bank            | Misc Expenses            | 1550.84   |
| Five Q Innovations, LLC        | Website Hosting          | 50.00     |
| Great America Financial Servic | Copier Lease             | 311.87    |
| Griswold American Forsyth Publ | Publishing               | 655.86    |
| Griswold Communications        | Telephone Service        | 304.09    |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services        | 4200.00   |
| Guthrie County Public Health   | Services                 | 6484.63   |
| Heidi Hinman                   | Rent                     | 300.00    |
| Hy-Vee, Inc. Accounts Receivab | Inmate Food              | 2206.78   |
| IMAGETek, Inc                  | Tech Support             | 325.00    |
| ISAC                           | Registration             | 200.00    |
| Laverty Sanitation Brandon Lav | Sanitation Expense       | 224.00    |
| City of Lewis                  | Utilities                | 86.67     |
| Mail Services LLC              | Print & Postage          | 774.37    |
| McCurdy Investments            | Rent                     | 300.00    |
| Mediacom                       | Telephone Services       | 2180.11   |
| Mid American Energy            | Utilities                | 287.02    |
| Ted's Cooperative aka Midtown  | Rent                     | 820.00    |
| Nishnabotna Valley R E C       | Utilities                | 195.59    |
| Office Depot ODP Business Solu | supplies                 | 143.65    |
| Orscheln's                     | Vehicle Maintenance      | 348.00    |
| Pearson Family Funeral Service | Transport                | 706.75    |
| Per Mar Security Services Corp | Monitoring Services      | 373.56    |
| Pitney Bowes Inc               | Postage Meter Lease      | 1321.41   |
| Police Legal Sciences Inc      | Other Charges & Services | 720.00    |
| Brenda Pottebaum               | Custodial Services       | 1332.00   |
| Premier Real Estate Management | Rent                     | 200.00    |
| Dan Proehl                     | Cellular Services        | 40.00     |
| Purchase Power                 | Fees                     | 50.91     |
| Quill Corporation              | Office Supplies          | 239.89    |
| Raytech Carpet Cleaning        | Carpet Cleaning          | 425.00    |
| Regal Drapes                   | Valances                 | 1734.76   |
| Roland Funeral Services Inc    | Indigent Burial          | 1500.00   |
| Schmidt Family Funeral Home    | Indigent Burial          | 2150.00   |
| Schumacher Elevator Co         | Elevator Maintenance     | 265.55    |
| Christine Short                | Mileage                  | 9.20      |
| SIRWA                          | Utilities                | 34.50     |
| Kathy Somers                   | Business Cards           | 157.28    |
| Stone Office Products          | Office Supplies          | 2797.64   |
| The Shredder Green Resource Ma | Shredding Services       | 78.00     |
| U.S. Bank Equipment Finance    | Copier Lease             | 136.66    |
| Verizon Wireless               | Cellular Service         | 1461.57   |
| Visual Edge IT                 | Copier Contract          | 717.96    |
| Wex Bank (Fleet)               | Fuel                     | 1017.46   |
| 21st Century Cooperative ATTN: | Supplies                 | 49.33     |
| American Rescue Plan (ARPA)-GB |                          |           |
| Rigid Edge Exteriors           | Roof Repair              | 25700.00  |
| General Supplemental Fund      |                          |           |
| Cass County Sheriff            | Unified Law              | 1581.96   |
| Children's Square USA Christia | Juvenile Services        | 1399.50   |
| Henry M Adkins & Son Inc       | License/Maintenance      | 4750.00   |
| IMWCA                          | Work Comp                | 5433.00   |
| Iowa Communities AssurancePool | Liability Insurance      | 298593.00 |
| Public Safety Fund             | County Contribution      | 32803.18  |
| SEAT Treasurer ISAC            | Registration             | 25.00     |
| Shelby County Auditor          | Rent/Utilities/Custodial | 1194.75   |
| Shelby County Sheriff          | Juvenile Service         | 53.75     |
| SWI Juvenile Emergency         | Juvenile Services        | 90991.20  |
| Weimer Law, PC Krisanne Corl W | Juvenile Services        | 2000.00   |
| Youth Shelter Care of North Ce | Emergency Shelter        | 800.82    |
| Rural Services Basic Fund      |                          |           |
| Able Locksmiths Inc            | Service                  | 1070.00   |
| Anita Public Library c/o Anita | Contribution             | 18750.00  |
| Atlantic Public Library        | Contribution             | 25700.00  |
| Bravo Company USA Inc          | Equipment                | 2807.79   |
| Browns Shoe Fit                | Uniforms                 | 230.00    |
| Cumberland Public Library      | Contribution             | 15100.00  |
| First National Bank            | Misc Expenses            | 720.39    |
| Galls LLC                      | Equipment                | 1481.62   |
| Griswold Public Library        | Contribution             | 19450.00  |

|                                |                           |           |
|--------------------------------|---------------------------|-----------|
| Iowa Law Enforcement Academy   | Registrations/Schools     | 40.00     |
| ISSDA Financial Administration | membership                | 425.00    |
| JD Wyman Service               | Vehicle Maintenance/Repai | 99.92     |
| Lewis Library                  | Contribution              | 15100.00  |
| Massena Public Library         | Contribution              | 15300.00  |
| McAtee Tire Service Inc        | Service                   | 882.26    |
| OReilly Auto Parts             | Vehicle Maintenance/Repai | 207.95    |
| Police Legal Sciences Inc      | Service                   | 1600.00   |
| Richter & Son Towing Inc       | Service                   | 1100.00   |
| Wex Bank Fleet Services        | Fuel                      | 4358.38   |
| Secondary Road Fund            |                           |           |
| Agri Drain Corp                | Supplies                  | 473.14    |
| Agriland FS, Inc.              | Bulk Fuel                 | 13781.91  |
| AgriVision, LLC                | Parts/Service             | 117.77    |
| Alliant Energy                 | Utilities                 | 2499.96   |
| Allied Oil & Supply, Inc.      | Oil/Supplies              | 6607.54   |
| Anita Tribune Co Inc           | Publishing                | 132.00    |
| Aspen Equipment Company        | Parts/Service             | 1122.45   |
| Atlantic Ag & Auto LLC         | Supplies                  | 54.43     |
| Atlantic Motor Supply Inc      | Supplies                  | 1211.43   |
| Atlantic Municipal Utilities   | Utilities                 | 643.57    |
| Atlantic News Telegraph        | Publishing                | 280.00    |
| Berg Electric LLC Nathan Berg  | Building Maintenance      | 120.00    |
| Leo Beschorner                 | Cellular Reimbursement    | 40.00     |
| Blaine's Service LLC           | Tire Repair               | 120.89    |
| Botna Way Ag Supply LLC Nichol | Calcium                   | 13117.50  |
| Bower Welding & FabricationLLC | Supplies                  | 105.00    |
| Brown Electric Company Inc     | Electrical Repairs        | 352.94    |
| Calhoun-Burns & Assoc, Inc.    | Consultant Fees           | 6068.56   |
| Camblin Plumbing & Heat, Inc.  | Repairs                   | 1849.69   |
| Cappels                        | Supplies                  | 1174.00   |
| Cass County Health Systems     | Testing                   | 148.00    |
| Dave Christensen               | Cellular Reimbursement    | 40.00     |
| Cintas LOC 749                 | Uniforms                  | 164.75    |
| Cook Sanitation                | Sanitary Disposal         | 60.00     |
| Cramer & Associates, Inc.      | Contract Payment          | 210868.00 |
| Deter Motor Co                 | Parts/Service             | 438.81    |
| DeVore Fencing LLC             | Fencing                   | 324.41    |
| Diamond Mowers LLC             | Expendable Parts          | 3485.28   |
| Fareway Stores Inc             | Supplies                  | 393.07    |
| Filter Care of Nebraska        | Outside Services          | 188.50    |
| First National Bank            | Misc Expenses             | 308.00    |
| Griswold American Forsyth Publ | Publications              | 109.30    |
| Griswold Communications        | Telephone Service         | 37.25     |
| Gus Construction Co Inc        | Contract Payment          | 335793.97 |
| Richard E Hansen               | Cellular Reimbursement    | 40.00     |
| Scott Holaday                  | Cellular Reimbursement    | 40.00     |
| Curtis Holste                  | Cellular Reimbursement    | 40.00     |
| Hotsy Cleaning Systems Inc     | Supplies                  | 687.45    |
| Christian Kinzie               | Cellular Reimbursement    | 40.00     |
| Mark Knudsen                   | Cellular Reimbursement    | 40.00     |
| Massena Telephone Company      | Telephone Service         | 33.15     |
| Matheson Tri-Gas, Inc.         | Supplies                  | 1500.99   |
| McAtee Tire Service Inc        | Tires/Tire Repair         | 47190.29  |
| Mid American Energy            | Intersection Lighting     | 6.20      |
| Ethan Miller                   | Cellular Reimbursement    | 40.00     |
| MTS, Inc. M & K Mills Tree Ser | Sanitary Disposal         | 25.00     |
| Nishnabotna Valley R E C       | Intersection Lighting     | 38.87     |
| OHalloran International Inc    | Parts/Repairs             | 530.30    |
| Olsen Fuel Supply Inc          | Fuel                      | 20425.59  |
| Orscheln's                     | Supplies                  | 71.94     |
| Road Builders, Inc.            | Parts/Service             | 6171.91   |
| Schildberg Construction, Inc.  | Rock                      | 96651.16  |
| Sindt Repair, LLC              | Tire Repair               | 20.09     |
| SIRWA                          | Water                     | 34.50     |
| Andrew Steffen                 | Cellular Reimbursement    | 40.00     |
| Stone Office Products          | Office Supplies           | 139.99    |
| Thermo King Christensen, Inc.  | Expendable Parts          | 1096.96   |
| Tiger Mart Griswold Amoco LC   | Fuel                      | 360.89    |
| Truck Center Companies Inc     | Parts/Service             | 250.23    |
| Unity Point Clinic-Occ Med     | Testing                   | 42.00     |
| Verizon Wireless               | Cellular Service          | 362.75    |
| Westel Systems                 | Telephone Service         | 36.59     |
| Western Engineering Co, Inc.   | Sand                      | 3476.48   |

|                                |                           |            |
|--------------------------------|---------------------------|------------|
| Cody Will                      | ROW                       | 2990.00    |
| Nadine Williamson              | ROW                       | 2990.00    |
| Trent Wolken                   | Reimbursement             | 40.00      |
| Wyman's Carquest Wyman Auto Pa | Supplies                  | 480.22     |
| Ziegler Inc.                   | Parts/Service             | 5364.75    |
| 21st Century Cooperative ATTN: | Fuel                      | 960.35     |
| Sheriff Investigations         |                           |            |
| Cappels                        | supplies                  | 26.99      |
| First National Bank            | Misc Expenses             | 60.99      |
| Local Option Tax Fund          |                           |            |
| Cass Co Environ Landfill       | Fee                       | 9630.00    |
| Capital Projects               |                           |            |
| Affordable Heating & Air, LLC  | Repairs                   | 1080.00    |
| Atlantic Municipal Utilities   | Utilities                 | 955.49     |
| Bierbaum Electric Corp         | Electrical Repairs        | 1546.20    |
| Local Emergency Mgmt Agency    |                           |            |
| Iowa Emergency Mgmt Assoc Mich | Membership Dues           | 150.00     |
| Mike Kennon                    | Fuel/Supplies             | 175.31     |
| Verizon Wireless               | Cellular Service          | 81.38      |
| Windstream                     | Telephone Service         | 55.16      |
| Environmental Control Agn      |                           |            |
| AgriVision, LLC                | Parts/Service             | 179.70     |
| Akin Building Center           | Supplies                  | 149.69     |
| Anita Tribune Co Inc           | Publishing                | 120.00     |
| Atlantic Ag & Auto LLC         | Parts/Supplies            | 416.28     |
| Atlantic News Telegraph        | Publishing                | 432.00     |
| Cappels                        | Supplies                  | 102.99     |
| Cass County Health Systems     | Testing                   | 121.00     |
| Crystal Clear of SW Iowa       | Water                     | 36.00      |
| Evora Consulting, Ltd          | Engineering Services      | 225.00     |
| Farmers Electric Cooperative   | Utilities                 | 1823.38    |
| First National Bank            | Miscellaneous             | 165.85     |
| Hepler Curbside Recycling Inc  | Contract Hauling          | 20234.06   |
| Hy-Vee, Inc. Accounts Receivab | Supplies                  | 60.00      |
| Ia Dept of Nat Resources       | DNR Quarterly Waste Fees  | 11502.84   |
| IMWCA                          | Work Comp                 | 654.00     |
| Iowa Waste Services LLC        | Waste Disposal Fees       | 14501.38   |
| Marne/Elk Horn Telephone       | Telephone Service         | 3.87       |
| Massena Telephone Company      | Telephone/Internet Servic | 162.26     |
| Office Stop                    | Office Supplies           | 37.53      |
| Olsen Fuel Supply Inc          | Fuel                      | 3371.03    |
| Otto Lorence & Wiederstein     | Legal Fees                | 50.00      |
| PowerPlan                      | Outside Services          | 1711.26    |
| Requip, LLC                    | Parts                     | 292.00     |
| The Retrofit Companies, Inc.   | Recycling                 | 1438.90    |
| Scales Sales & Service, Inc.   | Scale Inspection          | 470.00     |
| SCS Engineers                  | Engineering Services      | 19850.25   |
| Secondary Road Fund            | Reimburse Sec Rd Hours    | 500.00     |
| Stamp Construction L.C         | Outside Services          | 990.00     |
| Ziegler Inc.                   | Parts/Service             | 97.60      |
| Consrv LandAcq/Cap Imprvmnt    |                           |            |
| Atlantic Pest Control LLC      | Extermination Services    | 110.00     |
| Grand Total                    |                           | 1563999.56 |

At 10:44 a.m. O’Brien moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, January 3, 2023.

Steve Baier, Chair

Attest: Kathy Somers, Auditor