

Conference Board Minutes

Thursday, February 12, 2026, 5:30 p.m. Cass County Courthouse

Quorum: Yes – Mayors, Board of Supervisors and School Board Representative present

Mayors present: Atlantic, Robert Clausen; Cumberland, Rachel McCann; Lewis, Chris Jahnke; Massena, Phil Przychodzin; Griswold, Brad Rhine

Board of Supervisors present: Steve Baier, Steve Green, Mark O'Brien, Bernard Pettinger

Schools present: Atlantic, Gini Jordan; CAM, Griswold, Scott Hansen

Chief Deputy/Field Appraiser: Stacy Huss

Office Manager/Administrator: Sammi Jahde

Assessor: Shana Platt

Public: Dorene Sothman

A motion to approve the agenda was made by Supervisor Steve Green; second by Mayor, Rob Clausen. Ayes - all, motion carried.

Supervisor Steve Green motioned to approve the March 20, 2025, minutes; second by Mayor, Chris Jahnke. Ayes – all, motion carried.

Chairman, Steve Baier asked if there were any public comments or questions, there were none.

Old Business:

Update on Residential Revaluation Project. Field work in the townships has begun, with positive responses received.

New Business:

Commercial Revaluation Project will begin in March of 2026.

Discussion was held on Examining Board Appointments and Board of Review Appointments.

Assessor, Shana Platt provided an updated office report. The Assessor's office took over real estate transfers in mid-November of 2025. Vanguard is going to be on-site to work on our annual service. Sammi successfully completed IAAO 101 in January. We are scheduled to send out Assessment notices in late March of 2026.

Copies of the proposed budget were distributed to all Board members. The proposed budget shows an increase of 5.8% with a levy decrease. Last year our levy asking was .5715 per \$1000 of value. The 2026-2027 budget proposal has a levy asking of .51864 per \$1000 of taxable value.

Discussion was then held on the proposed budget, Mayor, Robert Clausen motioned to approve the FY2026-2027 proposed budget; second by School Board Representative, Gini Jordan. A roll call vote was taken.

Atlantic Mayor, Robert Clausen	Yes	Supervisor, Steve Baier	Yes
Cumberland Mayor, Rachel McCann	Yes	Supervisor, Steve Green	Yes
Griswold Mayor, Brad Rhine	Yes	Supervisor, Bernard Pettinger	Nay
Lewis Mayor, Chris Jahnke	Yes	Supervisor, Mark O'Brien	Nay
Massena Mayor, Phil Przychodzin	Yes		
Atlantic, Gini Jordan	Yes		
Griswold, Scott Hansen	Yes		

Motion passed.

School Board Representative, Scott Hansen motioned to set Public Hearing Date of March 5, 2026, at 5:30 pm, second by Supervisor Steve Green. Ayes-all, motion carried.

The next meeting is scheduled for Thursday, March 5, 2026, at 5:30 p.m. in the Cass County Courthouse basement meeting room.

With no further business to come before the Board, Supervisor, Bernard Pettinger made a motion to adjourn, second by Mayor, Chris Jahnke. Ayes – all, motion carried.

_____ Conference Board Chair

_____ Conference Board Clerk