

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, 2020 chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Green, 2nd by O'Brien was approved. Minutes of December 31, 2020 upon motion by Hartkopf, 2nd by Green were approved as read.

The 2020 chair called for a vote to elect a permanent chair for 2021. Roll call vote: Baier- O'Brien; Green- Baier; Hartkopf- Baier; Pettinger- Baier; and O'Brien- Baier. Auditor declared that Steve Baier had been elected Chair for 2021.

[illegible]

Motion by Green, 2nd by O'Brien: to adopt RESOLUTION 2021-001. Carried unanimously

RESOLUTION NO. 2021-001 APPOINTMENT OF DEPUTIES and ASSISTANTS BY ELECTED COUNTY OFFICERS

WHEREAS, per §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. . . . and the approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

Mary Anstey	Deputy Auditor
Sheri Karns	Deputy Auditor
Benjamin Bartholomew	Deputy Sheriff
Corey Larsen	Deputy Sheriff
Joshua McLaren	Deputy Sheriff
Timothy Olsen	Deputy Sheriff
Kyle Quist	Deputy Sheriff
Tyler Shiels	Deputy Sheriff
John Westering	Chief Deputy Sheriff
Joni Knudsen	Sheriff's Assistant
Billie Taylor-McLaren	Sheriff's Assistant
Stephanie Witzman	Civil Process Server

[illegible]

In accordance with Iowa Code section 331.904(2)(c) "The sheriff shall set the annual base salary of each deputy sheriff who is classified as exempt under the federal Fair Labor Standards Act of 1938". The salary submitted by the sheriff was determined to be less than or equal to the maximum limitation.

Motion by O'Brien, 2nd by Green: to approve a promotion to sergeant and certify the following annual base salaries for FY2021 to the auditor:

Sheriff's Sergeant: Tyler Shields (78% of sheriff) \$63,726.00/year. Carried unanimously.

Motion by Green, 2nd by Pettinger: For fiscal year 2021 to authorize supplement pay [IOWA CODE 331.904(2)(e)] to Sheriff's Sergeant Tyler Shields at the rate of \$1,775/year for the additional dog handling duties.
Carried unanimously.

Motion by O'Brien, second by Green to make the following appointments:

Carried unanimously.

Motion by Green, 2nd by Hartkopf: to continue medical examiner's fee at \$200 per call (331.803 IA CODE). Carried unanimously.

Motion by Green, 2nd by Pettinger: to authorize county officials to destroy records in their possession which have been on file for ten or more years and are not required as permanent records {331.323(2)(d) CODE OF IOWA}. Carried unanimously.

Motion by O'Brien, 2nd by Green: to appoint John Hartkopf (and Bernard Pettinger as alternate) to the 28E Southwest Iowa Mental Health and Disability Services (MHDS) Region Board. Carried unanimously.

Motion by O'Brien, 2nd by Hartkopf: to appoint Steve Baier (and as alternate member: Stephen Green) to the 28 E BOARD (Multicounty 28E Agreement Regarding Juvenile Detention Center and Emergency Juvenile Services) for term ending 12/31/2021). Carried unanimously.

Motion by O'Brien, 2nd by Green: to make the following committee assignments for 2020:	(Alt = Alternate)
Cass County Board of Health	Mark O'Brien (Alt: John Hartkopf)
Cass County Environmental Control Agency (Landfill)	Mark O'Brien & Stephen Green (Alt: B. Pettinger)
Cass County Farm	Steve Baier & Bernard Pettinger
Cass County Food Policy Council	Stephen Green (Alt: Bernard Pettinger)
Cass County Joint E911 Service Board (<u>IA CODE</u> 34A.3)	Mark O'Brien (Alt: Stephen Green)
Cass County Local Emergency Management Commission (29C.9)	Mark O'Brien (Alt: Stephen Green)
Cass County Local Emergency Planning Committee(30.6, 30.10)	Stephen Green (Alt: Mark O'Brien)
Cass County Public Safety Communications Commission	Stephen Green & Mark O'Brien
Cass County Resource Enhancement Committee (<u>IA CODE</u> 455A.20)	Bernard Pettinger
Courthouse Committee	John Hartkopf and Mark O'Brien
Healthy Cass County	Mark O'Brien & Steve Baier
Nishna Valley Trails	Stephen Green
Regional Planning Affiliate 13 (transportation funds)	Bernard Pettinger
Resource Enhancement and Protection Board (REAP)	Bernard Pettinger
Loess Hills Development and Conservation Authority	Steve Baier (Alt: John Hartkopf)
Rural Conservation and Development (Hungry Canyons Alliance)	Steve Baier (Alt: John Hartkopf)
East Nishnabotna Watershed Management Coalition	Steve Baier (Alt: Stephen Green)
Southlawn Memory Gardens Cemetery Committee	Mark O'Brien (Alt: Stephen Green)
Southwest Iowa Coalition	Steve Baier (Alt: Stephen Green)
West Central Community Action. Board of Directors	Stephen Green
Workforce Investment Act/Chief Elected Officials	Bernard Pettinger (Alt: Steve Baier)
Zion Integrated Behavioral Health Services	John Hartkopf (Alt: Stephen Green)
Carried unanimously.	

COUNTY CONSERVATION BOARD (5 yr term 350.2)
Rich Govig, Atlantic (ending 12/31/2025)

Dr. Todd Bean, Atlantic and Gary Dinkla, Massena

Charles Miller, Griswold Mary Strong, Atlantic Randy McCunn, Massena

Pat McCurdy, Atlantic; Phyllis Stakey, Massena; and Steve Baier, Griswold

MD Elaine Berry, Atlantic; and to approve her appointment of MD Angela Weppler and DO Edna Becht as deputy examiners and to approve her appointment of Darci Young as County Medical Examiner Investigator.

Steve Baier & Stephen Green, 1 yr term ending 12/31/2021

John Hartkopf (Alternate: Stephen Green)

2nd Representative- Mayor of Atlantic (see 02/11/04 minutes)

Carried unanimously.

[illegible]

Motion by Hartkopf, 2nd by Green: **to appoint** the following residents of Cass County to be eligible to serve on the **condemnation in eminent domain** proceedings (1 year term): **[CONDEMNATION IN EMINENT DOMAIN PROCEEDINGS IOWA CODE 6B.4]**

Randy Euker, 116 Southern Hills, Atlantic IA 50022

Glen Dinkla, 64666 750th St, Massena IA 50853

Billie Wilson, 60253 Wichita Rd, Griswold IA 51535

Calvin McCurdy, 73928 770th St, Massena IA 50853

Royal Bierbaum, 68131 570th St, Griswold IA 51535

Ryan Rich, 76122 Independence Rd, Anita IA 50020

Dennis E. Schwanke, 58806 Marne Rd, Marne IA 51522

Deb Rosener, 2102 Redwood Dr, Atlantic IA 50022

Maynard Hansen, 111 Center St, Wiota IA 50274

Randall McCunn, 507 Clark St, Massena IA 50853

Brent Wohlenhaus, 300 Harrison, Box 10, Griswold IA 51535

Lynn Hansen, 926 Turner St, Anita IA 50020

Robert K. Jackson, 909 Ridge Rd, Box 362, Anita IA 50020

Kevin Paulsen, 54968 730th St, Anita IA 50020

Beverly Schelling, 3100 Palm St, Atlantic IA 50022

Dean Eilts, 58164 710th St, Wiota IA 50274

Robert Gerlock Sr., 71293 Pella Rd, Cumberland IA 50843

Clarence Jessen, 904 Park Dr, Anita IA 50020

Clint Freund, Atlantic IA 50022

Larry Follmann, 67222 770th St, Massena IA 50853

Reatha Scheibeler, 412 W 22nd St, Atlantic IA 50022

LICENSED REAL ESTATE PERSONS
Jane Kay, 63717 Hamburg Rd, Atlantic IA 50022

[illegible]

Aye: O'Brien, Hartkopf, Pettinger & Baier. Nay: Green. Carried.

[illegible]

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Carried unanimously. Resolution adopted.

[illegible][illegible][illegible]

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of January 4, 2021 upon motion by O'Brien, 2nd by Hartkopf were approved.

Account manager Group Benefit Partners representatives Ryan Berven and Katie Schmit reviewed renewal information for the County's ISAC Group Health Program, the voluntary group dental program, and other ancillary products for FY2022. The County also has a mini-self-funded health insurance program and a flex benefits program administered by a third-party. If the County continues with the current plan, renewal rates for the health plan are up approximately 9.5% from the current year's rates. Taken under advisement.

Access Systems IT Account Executive Chase Nevins gave presentation to inform the Board of the IT solutions it has available for management of an IT network including cyber security.

The city of Lewis has requested an easement across a county owned parcel in the SE 1/4 of the NE 1/4 of section 10 in Cass Township for an ingress/egress easement to access its lagoon site. After short discussion:

Motion by Green, 2nd by Hartkopf: to approve and grant to Lewis a permanent easement for an access drive for ingress/egress to its lagoons. Carried unanimously.

Cass County Wellness Coordinator, Brigham Hoegh reported additional funds may be available for the COVID Mobile Food program. The Board may request an amendment to the current agreement. She recommended requesting \$40,000 more funds and a project completion time extension to the end of 2021.

Motion by Green; 2nd by O'Brien: to request a contract amendment to increase funding by \$40,000 and a time extension thru Dec. 31, 2021 for the COVID Mobile Food program CDBG project. Carried unanimously.

The board discussed making changes to the policy for allowances for use of personal cell phones for County business by employees whose job duties include the frequent need for a cell phone regarding both the amount of reimbursement and who qualifies. After several minutes of discussion, the decision was to gather additional information and postpone consideration to a future board session.

General Basic Fund

Access Systems	Copier Contract	706.25
Ahlers Cooney Attorneys	Professional Services	120.00
Anita Supply Center	Custodial Supplies	609.67
Anita Tribune Co	Publishing	406.14
Atlantic Municipal Utilities	Utilities	796.38
Atlantic News Telegraph	Publishing	292.69
Brown Electric Company	Electrical Repairs	60.00
Camblin Plumbing & Heating	Service Call	70.00
Cappels	Supplies	216.11
Cass Co Ag & Ed Association	Contribution	36000.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	200.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	47269.14
Cook Sanitation	Sanitary Disposal	150.00
Cott Systems	Maintenance/License	1975.00
Counsel Office & Documents	Copier Contract	5861.56
Des Moines Stamp Mfg Co	Office Supplies	68.00
Ed's Lawn Equipment	Equipment Maintenance	23.00
Fareway Stores	Jail Provisions	6.40
First National Bank	Misc Expenses	141.10
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	Copier Lease	198.52

Green Acres Lawn & Landscaping	Lawn Care	550.00
Griswold American	Publishing	388.63
Gronewold Bell & Kyhnn & Co	Auditing Services	5700.00
Guthrie County Public Health	28E Agreement	7130.33
IMAGETek	Tech Support	225.00
Iowa Department of Agriculture	Apairy Program	81.90
Iowa State Medical Examiner	Autopsy	4064.00
ISAC	Registration	25.00
KJAN	Advertising	20.00
City of Lewis	Utilities	57.33
Tracey Marshall	Cellular Service	40.00
Mediacom	Telephone Services	2221.65
Jeff Metheny	Rent	500.00
Pitney Bowes	Postage	6549.42
Brenda Pottebaum	Custodial Services	1232.00
Dan Proehl	Cellular Services	40.00
Purchase Power	Postage	1041.90
SIRWA	Utilities	33.75
Schumacher Elevator Co	Elevator Maintenance	254.16
Staples Advantage	Office Supplies	4.50
Stone Office Products	Office Supplies	442.89
Green Resource Management	Shredding Services	72.00
Verizon Wireless	Cellular Service	145.92
Wex Bank Fleet Services	Fuel	584.57
<u>General Supplemental Fund</u>		
Atlantic News Telegraph	Publishing	165.51
Cass County Sheriff	Serving Notices	624.99
IMWCA	Work Comp	11189.00
Iowa Communities Assurance Pool	Premium	223.00
Public Safety Fund	County Contribution	31068.85
Purchase Power	Postage	2475.85
<u>Rural Services Basic Fund</u>		
Anita Tribune Co	Ad	252.00
Atlantic News Telegraph	Ad	225.00
CAM Hot Lunch	Service	15.25
Deter Motors Corp	Maintenance	79.88
Dvorak Tire and Service	Service	104.29
First National Bank	Misc Expenses	1434.22
Griswold American	Ad	185.26
Horizon Jet Wash	Service	70.00
KJAN	Christmas/New Years Greet	20.00
McAttee Tire Service	Service	1615.28
Wex Bank Fleet Services	Fuel	2182.08
<u>Secondary Road Fund</u>		
Agriland FS	BulkFuel	13692.60
AgriVision	Parts/Service	719.22
Alliant Energy	Utilities	517.70
Daniel Amos	ROW	4448.00
Anita Supply Center	Supplies	20.97
Aspen Equipment Company	Expendable Parts	46.25
Atlantic Carriers	Road Salt	3597.12
Camblin Mechanical	Supplies	4.14
Cintas LOC 749	Uniforms	183.98
Cook Sanitation	Sanitary Disposal	55.00
Denison Truck & Trailer Repair	Expendable Parts	45.00
Deter Motors Corp	Parts/Service	277.94
Fastenal Company	Supplies	33.32
First National Bank	Misc Expenses	100.00
John W Freund, Residuary Trust	ROW	396.00
Marilyn M Freund	ROW	396.00
Griswold Communications	Telephone Service	38.34
Hotsy Cleaning Systems	Supplies	70.14
Interstate Battery Systems	Expendable Parts	130.95

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Hartkopf was approved. Minutes of January 12, 2021 upon motion by Green, 2nd by Pettinger were approved.

Members of the Cass County health insurance Wellness Committee, reported that the 2020 Wellness Program was successful and a 5% premium discount was obtained, realizing a substantial savings to the county on their health insurance premiums. Last year the county supplemented the program by offering a paid day off for those employees who completed all the programs by a specified date. Wellness Program participants were allowed a discount on contribution toward premium for calendar year 2021. 100% participation was achieved. Committee requests the Board considers repeating the incentive plan.

County Conservation Director Micah Lee presented 2nd quarter FY21 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Hitchcock House, Indian Creek, Troublesome Creek and Outdoor Classroom) and naturalist's environmental education activities: 40 regular and 10 virtual programs to 802 persons.

County Engineer reviewed current road projects.

Motion by Hartkopf, 2nd by Pettinger: to adjourn. Meeting adjourned. Next meeting January 29, 2021.

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, Mark O'Brien and Bernard Pettinger onsite; and John Hartkopf virtually. Green requested the addition of an item to the agenda – discussion and action on changing the designation of holidays as adopted on January 4. Agenda with amendment, upon motion by Pettinger, 2nd by Green was approved. Minutes of January 19, 2021 upon motion by O'Brien, 2nd by Green were approved.

County Engineer reviewed current road projects including equipment maintenance and replacement, snow plowing and employee position changes.

Motion by O'Brien, 2nd by Green: to approve the application for a Class C Beer Permit with Sunday Sales privilege of Hansen Valley Oil (64977 Boston Road). Carried unanimously.

Motion by Green, 2nd by Pettinger: to approve the application for Class C Beer Permit, Class B Wine Permit with Sunday Sales at Dollar General Store #20294 (55298 Tucson Road, Griswold). Carried unanimously.

The Board discussed the designation of holidays for calendar year 2021. After a lengthy discussion the board decided to change holiday designation period from calendar year to fiscal year:

Motion by Hartkopf, second by O'Brien: to rescind motion regarding holiday schedule adopted on January 4. Carried unanimously.

Motion by Green, 2nd by Pettinger: to adopt the following holiday schedule for County employees not covered by bargaining agreements for the remainder of fiscal year 2021: Presidents Day (Feb. 15) and Memorial Day (May 31). Carried unanimously.

Motion by Green, 2nd by Pettinger: to adopt the following holiday schedule for County employees not covered by bargaining agreements for fiscal year 2022 (July 1, 2021 thru June 30, 2022):

Independence Day 2021	Mon, Jul 5	
Labor Day 2021	Mon, Sep 6	
Veterans Day 2021	Thu, Nov 11	
Thanksgiving Day 2021	Thu, Nov 25	
Day after Thanksgiving	Fri, Nov 26	
Christmas Day 2021	Fri, Dec 24	
New Year's Day 2022	Fri, Dec 31, 2021	
Memorial Day 2022	Mon, May 30	
Carried unanimously.		

MH / GA Coordinator Deb Schuler presented report on activity for the month of December.

The following claims were approved and the auditor authorized to issue checks for same:

Access Systems	Copier Contract	319.69
Adams County Auditor	Forms	10.26
Alliant Energy	Utilities	2683.63
Anita Supply Center	Custodial Supplies	355.96
Anita Tribune Co	Publishing	120.00
Mary Anstey	Mileage	31.05
Atlantic City Clerk	Ambulance	5844.66
Atlantic Municipal Utilities	Utilities	1844.25

Automatic Door Group Control	Repair	271.63
Barbara Baier	Mileage	11.70
Black Hills Energy	Utilities	157.30
Camblin Plumbing & Heating	Service Call	3945.73
Cappels	Supplies	85.90
Carroll Control Systems	Boiler Repairs	1200.00
CCMH Public Health	Grants	8191.66
Central Iowa Dist.	Custodial Supplies	58.84
Century Link	Service	236.68
Choice Printing	Forms	6.30
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	17.33
Fareway Stores	Provisions	100.00
Farmers Electric Cooperative	Utilities	48.32
First National Bank	Misc Expenses	491.90
Great America Financial Service	Copier Lease	106.00
Griswold American	Publishing	493.89
Griswold Communications	Telephone Service	235.23
Hy-Vee Pharmacy	Medication	5.29
Hy-Vee	Supplies	1113.07
Laverty Sanitation	Sanitation Expense	95.00
Mail Services	Print & Postage	493.95
Tracey Marshall	Batteries	39.54
Mediacom	Telephone Services	1391.46
Mid American Energy	Utilities	136.26
Nishnabotna Valley R E C	Utilities	227.73
Office Depot	supplies	23.49
OReilly Auto Parts	Vehicle Maintenance	63.98
Purchase Power	Postage	6494.00
Quill Corporation	Office Supplies	101.96
Solutions	Tech Support	20202.77
Stone Office Products	Office Supplies	111.98
Verizon Wireless	Cellular Service	1230.97
21st Century Cooperative	Propane	183.54
<u>General Supplemental Fund</u>		
Weimer Law	Juvenile Services	2000.00
<u>Rural Services Basic Fund</u>		
First Wireless	Service	987.50
<u>Secondary Road Fund</u>		
Agriland FS	Bulk Fuel	7204.54
AgriVision	Parts/Service	408.08
Akin Building Center	Supplies	186.19
Alliant Energy	Utilities	1509.55
Allied Oil & Supply	Oil/Supplies	1989.80
Anita Supply Center	Supplies	17.59
Aspen Equipment Company	Expendable Parts	2062.65
Atlantic Carriers	Road Salt	5552.64
Atlantic Motor Supply	Supplies	3025.13
Atlantic Municipal Utilities	Utilities	753.45
Barco Municip Prod	Supplies	325.00
Leo Beschorner	Cellular Reimbursement	40.00
Bi State Electronics	Supplies	219.00
Calhoun-Burns & Assoc	Consultant Fees	4262.69
Cappels	Supplies	1085.10
CCL Supply	Supplies	292.80
Dave Christensen	Cellular Reimbursement	40.00
Curtis Welding & Fab	Supplies	17662.36
Dan's Sanitation	Sanitary Disposal	50.00
Deter Motors	Expendable Parts	76.50
EJS Supply	Expendable Parts	895.00
Griswold American	Office Supplies	1345.00
Richard E Hansen	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of January 29, 2021 were reviewed. Motion by Hartkopf, 2nd by Pettinger: to approve minutes as written. Discussion: O'Brien stated he preferred observance for New Year's day 2022 be Jan. 3, 2022 rather than Dec. 31, 2021. Vote was called: Aye- Baier, Green, Hartkopf and Pettinger; Nay- O'Brien. Motion carried.

At about 9:16 a.m. the Board recessed and a public hearing required by Code of Iowa 427.1(22) when there is a change in priorities from the previous year for tax exemptions for natural conservation areas.

Notice of the public hearing was published in accordance with Iowa Code and this is the time and place for the hearing.

No written objections or support statements were filed. Present were the Board, Auditor and media (virtually). Auditor noted that the update in priorities was due to code amendments and the need to establish a more general designation of acreage limitations.

After due discussion: Motion by Green, 2nd by O'Brien to close public hearing. Carried unanimously.

Motion by Green, 2nd by Hartkopf: to adopt RESOLUTION 2021-003. Carried unanimously.
RESOLUTION NO. 2021-003 427.1(22) Tax Exemptions

WHEREAS, the Cass County Board of Supervisors shall establish priorities for granting property tax exemptions for natural conservation or wildlife areas pursuant to Iowa Code Section 427.1(22) and shall establish the limitations on the acreage allowed to be exempted, and;

WHEREAS, the current list of priorities has changed from the prior year and the total acreage designated as exempt for fiscal year 2021 does not exceed the total limitation set of 3,000 acres.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that certified applications for tax exemption pursuant to Iowa Code Section 427.1(22) for fiscal year beginning July 1, 2021, shall be considered as follows:

- a. The total number of acres of real property in Cass County to be exempted pursuant to Iowa Code Section 427.1(22) for the fiscal year beginning July 1, 2021, shall not exceed three thousand (3,000) acres.
- b. In determining whether or not to grant a tax exemption, applications shall be considered according to the following priorities, ranking from highest to lowest:
 1. Open prairies; 2. River and stream banks; 3. Forest covers; 4. Rivers and Streams; 5. Recreational lakes
- c. If applications for the above classes of habitats does not exceed the 3000 acres limit as provided for in Iowa Code Section 427.1(22), all applications shall be granted, providing they meet all necessary requirements.
- d. All other criteria and/or procedures set forth in Iowa Code Section 427.1(22) are incorporated herein.

PASSED AND ADOPTED this 9th day of February, 2021.

County Engineer reviewed current road projects.

Reports filed: January 2021 Sheriff's, and Recorder's reports of fees collected.

Motion by Green, 2nd by O'Brien: to adjourn. Meeting adjourned. Next meeting February 16, 2021.

[illegible]

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of February 9, 2021 upon motion by Hartkopf, 2nd by Pettinger were approved.

How to handle leave related to COVID-19 was discussed. Chair stated he had directed the payroll administration staff that starting with the pay period beginning today, all leave taken by an employee due to the coronavirus is to be tracked and charged to accumulated paid time off (beginning with sick leave). Other related items, including working remotely if essential duties could be performed away from the courthouse, were discussed. No official action was taken.

The following claims were approved and the auditor authorized to issue checks for same:

Access Systems	Copier Contract	662.60
Akin Building Center	Custodial Supplies	3.47
Anita Tribune Co	Publishing	575.78
Atlantic City Clerk	Southlawn Mowing	5844.66
Atlantic Municipal Utilities	Utilities	962.04
Atlantic News Telegraph	Publishing	564.97
Cappels	Supplies	349.94
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	400.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	5667.61
CDW Government	Equipment	579.02
Central Iowa Dist.	Custodial Supplies	159.00
Choice Printing	Envelopes	224.10
Cook Sanitation	Sanitary Disposal	150.00
Cost Advisory Services	Professional Services	4125.00
Counsel Office & Documents	Copier Contract	203.91
Culligan Soft Water	Cooler Rent	65.00
Egan Supply Co	jail supplies	1779.21
First National Bank	Misc Expenses	699.64
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	Copier Lease	403.17
Green Acres Lawn & Landscaping	Lawn Care	1312.50
Griswold American	Publishing	103.63
Guthrie Co EnvironmentalHealth	Quarterly Fees	5488.55
Hockenberry Family Care	Indigent Burial	1500.00
IA State Univ Americorps 4-H	Agreement	1950.00
Iowa State Medical Examiner	Autopsy	2281.00
ISAC	Registration	300.00
JNJ LLC Nate Ross	Rent	400.00
Jocebee Apts	Rent	875.00
City of Lewis	Utilities	59.07
Mediacom	Telephone Services	300.91
Pitney Bowes	Postage Meter Rent	49.42
Brenda Pottebaum	Custodial Services	1338.00
Dan Proehl	Cellular Services	40.00

Reporting Services	Transcripts	153.60
SIRWA	Utilities	34.50
Schumacher Elevator	Elevator Maintenance	254.16
Simonton Plumbing Heating	Service Call	144.61
Staples Advantage	Office Supplies	401.96
Stone Office Products	Office Supplies	907.22
Green Resource Management	Shredding Services	72.00
U.S. Bank Equipment Finance	Copier Lease	136.66
Wex Bank Fleet Services	Fuel	600.75
21st Century Cooperative	Propane	1861.98
<u>General Supplemental Fund</u>		
Cass County Sheriff	Juvenile Service	1042.61
Children's Square USA	Juvenile Services	1880.46
Public Safety Fund	County Contribution	32630.05
<u>Rural Services Basic Fund</u>		
Deter Motors Corp	Maintenance	106.40
Dvorak Tire and Service	Service	395.05
First National Bank	Misc Expenses	263.96
McAtee Tire Service	Service	59.07
OReilly Auto Parts	vehicle maintenance	37.98
Standard & Assocs	Service	89.90
Wex Bank Fleet Services	Fuel	2499.12
<u>Secondary Road Fund</u>		
Alliant Energy	Utilities	476.98
Aspen Equipment Company	New Equipment	68357.00
Atlantic Carriers	Road Salt	3589.20
Atlantic Motor Supply	Supplies	396.53
Champlin Tire Recycling	Tire Disposal	924.00
Cintas LOC 749	Uniforms	120.00
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	851.43
Deter Motors Corp	Parts/Service	695.17
Fastenal Company	Supplies	21.38
Filter Care of Nebraska	Outside Services	30.45
Griswold Communications	Telephone Service	37.61
Hotsy Cleaning Systems	Supplies	130.00
Industrial Supply SolutionsInc	Supplies	370.68
Interstate Battery Systems	Expendable Parts	368.85
Iowa Dept of Transportation	Supplies	100.00
Iowa Secretary of State	Notary Renewal	30.00
JEO Consulting Group	Consultant Fees	1500.00
JJ Design	Supplies	24.00
Massena Telephone Company	Telephone Service	34.21
Matheson Tri-Gas	Supplies	954.51
McAtee Tire Service	Tires/Tire Repair	26075.22
Mid American Energy	Intersection Lighting	5.58
MTS	Sanitary Disposal	25.00
OHalloran International	Parts/Service	595.18
Olsen Fuel Supply	Fuel	8892.50
Sandbothe Firestone	Tires/Tire Repairs	123.00
Schildberg Construction	Rock	57778.92
Seneca Companies	Buildings & Grounds	2487.50
Steinbeck & Sons	Propane	889.75
Tiger Mart Griswold Amoco	Fuel	330.89
Truck Center Companies	Parts/Service	285.25
Verizon Wireless	Cellular Service	404.60
Westel Systems	Telephone Service	37.79
Western Engineering Co	Sand	4444.66
Ziegler	Parts/Service	1298.38
21st Century Cooperative	Fuel	407.93
<u>Sheriff Investigations</u>		
Cappels	supplies	30.99
First National Bank	Misc Expenses	165.47

Per Mar Security Services	Monitoring Services	249.96
<u>Local Emergency Mgmt Agency</u>		
Atlantic News Telegraph	Publishing	25.05
Iowa Emergency Mgmt Assoc	Membership	150.00
Mike Kennon	Fuel	46.75
<u>Environmental Control Agency</u>		
Akin Building Center	Supplies	164.88
Anita Supply Center	Supplies	47.65
Atlantic City Clerk	Leachate Disposal	450.00
Atlantic Motor Supply	Supplies	157.89
Brown Electric Company	Building Maintenance	45.39
Cappels	Supplies	88.98
Champlin Tire Recycling	Tire Disposal	1502.85
Crystal Clear of SW Iowa	Water	30.00
First National Bank	Miscellaneous	1622.03
First Whitney Bank& Trust	Debt Repayment	7050.00
Hy-Vee	Supplies	50.11
Marne/Elk Horn Telephone	Telephone Service	3.95
Office Stop	Office Supplies	275.00
Olsen Fuel Supply	Fuel	454.74
Ziegler	Parts/Service	92.28
21st Century Cooperative	Tank Rental	65.00

Motion by Green, 2nd by O'Brien: to adjourn. Meeting adjourned. Next meeting February 26, 2021.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of February 16, 2021 upon motion by Pettinger, 2nd by O'Brien were approved.

After due discussion: Motion by Green, 2nd by Pettinger to close public hearing. Carried unanimously.

Motion by Green; 2nd O'Brien: to adopt Resolution No. 2021-004 – APPROVAL OF FY2022 MAXIMUM PROPERTY TAX DOLLARS

Rural County Services- \$2,841,013

Roll Call Vote: Bernard Pettinger- Aye; Stephen Green- Aye; John Hartkopf- Aye; Mark O'Brien- Aye; Steve Baier- Aye. Carried unanimously. Resolution adopted this 26th day of Feb., 2021

County Engineer reviewed current road projects.

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the following appointment is approved: Preston Harter as Deputy Sheriff. PASSED AND ADOPTED this 26th day of February, 2021.

An application for membership on the Cass County Food Policy Council has been filed.

Dvorak Tire and Service	Service	51.22
Galls	Equipment	866.85

Agriland FS	Bulk Fuel	14991.34
AgriVision	Parts/Service	431.83
Alliant Energy	Utilities	2106.75
Anita Supply Center	Supplies	.50
Aspen Equipment Company	Expendable Parts	82355.64
Atlantic Carriers	Road Salt	9153.36
Atlantic City Clerk	Storm Water Bill	99.18
Atlantic Motor Supply	Supplies	1724.59
Atlantic Municipal Utilities	Utilities	772.75
Leo Beschorner	Cellular Reimbursement	40.00
Botna Way Ag Supply	Supplies	11962.50
Cappels	Supplies	1116.25
Dave Christensen	Cellular Reimbursement	40.00
Deter Motors Corp	Expendable Parts	43.66
EJS Supply	Supplies	2750.45
Richard E Hansen	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Mark Knudsen	Cellular Reimbursement	40.00
Massena Ag Supply	Supplies	21.79
MTS	Sanitation Expense	25.00
Nishnabotna Valley R E C	Intersection Lighting	39.12
Postmaster	Postage	110.00
Andrew Steffen	Cellular Reimbursement	40.00
Steinbeck & Sons	Propane	983.50
Truck Center Companies	Parts	68.69
Western Engineering Co	Sand	4433.38
Trent Wolken	Reimbursement	40.00
Wyman's Carquest	Supplies	211.59
Ziegler	Parts/Service	2218.78

Per Mar Security Services	Monitoring Services	1267.00
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Mike Kennon	Fuel	46.04
Verizon Wireless	Cellular Service	81.62
Windstream	Telephone Service	52.99

Akin Building Center	Supplies	49.99
Atlantic Motor Supply	Supplies	24.80
Central States Wire Prod	Supplies	2850.85
Ed M Feld Equipment Co	Building Inspection	100.00
Evora Consulting	Engineering Services	4934.06
Farmers Electric Cooperative	Utilities	1661.62
Hughes Network Systems	Internet Services	91.18
Iowa Communities Assurance Pool	Insurance	24161.00
Iowa Division of Labor Boiler	Boiler Inspection	40.00
Pomp's Tire Service, Inc.	Tires	2604.32
The Retrofit Companies	Recycling	2505.95
Robert Richert	Reimbursement	119.90
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Windstream	Telephone Service	97.10

First National Bank	Misc Expenses	235.00
Pheasants Forever-Seed Orders	Grass/Seed	552.00

/s/-Steve Baier, Chair

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Hartkopf, 2nd by Green was approved. Minutes of February 26, 2021 upon motion by O'Brien, 2nd by Pettinger were approved.

At about 9:02 the Board recessed to canvass the results of the CAM Community School District special election held March 2.

County Engineer reviewed current road projects including: a bridge project may begin as early as March 15 on a bridge on M56/570th Street south of Lansing Road, and interviews for three open positions will begin later this month.

Board members discussed changes at the Cass County landfill, Zion, Valley Business Park, the outdoor classroom site; activity at Golden Hills Resource Center and Boost for Families; etc.

EMA director Mike Kennon stated that outdoor burning is discouraged due to dry and windy conditions.

Reports filed: February 2021 Sheriff's, and Recorder's reports of fees collected.

Motion by Green, 2nd by Pettinger: to adjourn. Meeting adjourned. Next meeting March 16, 2021.

Attest: /s/-Dale Sunderman, Auditor

Tuesday, March 9, 2021 Canvass of Special School Election held on March 2, 2021

The Cass County Board of Supervisors met at 9:00 A.M. to canvass the March 2, 2021 Special School Election with all members present: Steve Baier, Chair of Board of Canvassers; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger.

After examination of the tally books the following results were declared:

CAM COMMUNITY SCHOOL DISTRICT

Upon PUBLIC MEASURE A:

Summary: To adopt a Revenue Purpose Statement specifying the use of revenues the CAM Community School District will receive from the State of Iowa Secure an Advanced Vision for Education Fund.

In the CAM Community School District, the following Revenue Purpose Statement which specifies the use of revenues the CAM Community School District will receive from the State of Iowa Secure an Advanced Vision for Education Fund shall be adopted.

To provide funds to acquire or install information technology infrastructure (including improving buildings or sites for the purpose of accessing broadband digital telecommunications) and school safety and security infrastructure.

To provide funds to build and furnish a new school building or buildings; to build and furnish addition(s) to school buildings in the District; to remodel, reconstruct, repair, expand, and improve the school buildings in the District; to purchase and improve grounds; for demolition work; to furnish and equip district facilities.

To provide funds for the purchase, lease or lease-purchase of buildings, equipment (including transportation and recreation equipment), or technology and to repair transportation equipment for transporting students as authorized by law, to implement energy conservation measures, sharing or rental of facilities including a joint infrastructure project for the purposes of offering classes under district-to-community college programs as authorized in Iowa Code Section 423F.3(3)(c), procuring or acquisition of libraries, or opening roads to schoolhouses or buildings.

To provide funds to purchase land as part of start-up costs for new student construction program or if the sale of the previous student construction was insufficient to purchase land, and to purchase construction materials and supplies for a student-constructed building or shed intended to be retained by and used by the District.

To provide funds to make payments to a municipality or other entity as required under Iowa Code Section 403.19(2).

To provide funds for demolition, cleanup, and other costs if such costs are necessitated by, and incurred within two years of, a disaster.

To provide funds to establish and maintain public recreation places and playgrounds; provide for supervision and instruction for recreational activities; or for community education purposes.

To provide funds for the payment of principal and interest or retirement of general obligation bonds issued for school infrastructure purposes, energy improvement loans, loan agreements authorized by Iowa Code Section 297.36, sales, service and use tax revenue bonds issued under Iowa Code Section 423E.5 or Iowa Code Section 423F.4.

To provide funds for property tax relief; and

To provide funds for other authorized expenditures and purposes as now or hereafter permitted by law and designated by the CAM Community School District.

It being understood that if this proposition should fail to be approved by the voters, such failure shall not be construed to terminate or restrict authority previously granted by the voters to expend receipts from the Secure an Advanced Vision for Education Fund.

If approved, this Revenue Purpose Statement shall remain in effect until replaced or amended by the CAM Community School District.

Total VOTES cast: 182- Yes: 170; No: 12 MEASURE ADOPTED

The auditor was authorized to prepare the abstract of election and to submit it to the school board.

Chair declared canvass complete and meeting was adjourned.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Green, 2nd by Pettinger was approved. Minutes of March 9, 2021 upon motion by O'Brien, 2nd by Hartkopf were approved.

Recommendation of the Cass County Compensation Board for elected officer base salaries was received. Recommended compensation: “Auditor, Treasurer, Recorder, Supervisor, Attorney and Sheriff of 2.0%.” with an “additional \$1,000 annually” for the acting chair.

After a brief discussion: Motion by Hartkopf, 2nd by Pettinger: to close hearing. Carried unanimously.

Motion by O'Brien, 2nd by Green: to adopt the FY2022 IDOT (Secondary Roads) expense budget (including construction program) as presented. Carried unanimously.

Motion by O'Brien, 2nd by Green to approve the recommended 2.0% increases for Auditor, Treasurer, Recorder, Supervisors, Attorney and Sheriff; and to adopt Resolution No. 2021-06. Carried unanimously.

WHEREAS, the Board chooses to approve the increase of 2.0% for Attorney, Auditor, Recorder, Sheriff, Supervisors and Treasurer, THEREFORE, BE IT RESOLVED that the Cass County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2021:

Adopted this 16th day of March, 2021.

CADCO		\$ 30,000
Cass County Historical Museum		\$ 8,500
Cass County Libraries: Anita		\$ 17,500;
Atlantic	\$ 23,200;	Cumberland \$ 14,100;
Griswold	\$ 18,200;	Lewis \$ 14,100;
Massena	\$ 14,300	

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Access Systems	Copier Contract	662.60
Access Systems	Equipment	22.26
Ahlers Cooney Attorneys	HR Services	425.00
Alliant Energy	Utilities	2328.05
Anita Tribune	Publishing	586.59

Atlantic Municipal Utilities	Utilities	887.62
Atlantic News Telegraph	Publishing	129.31
Berg Electric	Electrical Repairs	288.02
Cappels	Supplies	62.31
Cass County Health Systems	Coroner Call	200.00
Cass County Sheriff	Serving Notices	64.00
Cass County Treasurer	Property Taxes	102.00
Cass/Atlantic Development Corp	Membership Dues	7500.00
CCMH Public Health	Grants	5137.34
Central Iowa Dist.	Custodial Supplies	174.00
Cook Sanitation	Sanitary Disposal	150.00
Counsel Office & Documents	Copier Contract	355.67
Culligan Soft Water	Cooler Rent	65.00
Ed M Feld Equipment	Inspection	231.00
Ed's Lawn Equipment	Fuel	46.00
Electronic Engineering Corp	Service	28.75
First National Bank	Misc Expenses	261.93
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Great America Financial Service	Copier Lease	106.00
Green Acres Lawn & Landscaping	Snow Removal	1425.00
Griswold American	Publishing	462.22
Dale H Gross	Rent	400.00
Hockenberry Family Care	Indigent Burial	1500.00
ISAC	Registration	200.00
ISCTA IA State Co Treasurers	Registration	150.00
Johnson Pest Control	Service	45.00
David Kelly	Rent	400.00
City of Lewis	Utilities	63.45
Mediacom	Telephone Services	1196.83
Office Stop	Office Supplies	89.96
Orscheln's	Supplies	39.99
Pitney Bowes	Postage Meter Rent	49.42
Brenda Pottebaum	Custodial Services	1242.00
Produce in the Park	Sponsorship	1000.00
Purchase Power	Postage Meter	726.54
Roland Funeral Services	Indigent Burial	437.00
SIRWA	Utilities	34.50
Schumacher Elevator Co	Elevator Maintenance	254.16
Solutions	Tech Support	5.94
Stone Office Products	Office Supplies	3.29
The Shredder Green Resource	Shredding Services	72.00
U.S. Bank Equipment Finance	Copier Lease	136.66
Verizon Wireless	Cellular Service	441.82
Wex Bank Fleet Services	Fuel	757.41
21st Century Cooperative	Propane	334.75
<u>General Supplemental Fund</u>		
Anita Tribune	Publishing	420.00
Atlantic News Telegraph	Publishing	135.96
Cass County Sheriff	Juvenile Service	939.20
Children's Square USA	Juvenile Services	2273.04
Leta Gerlock	Precinct Election Officia	140.50
Mary Lou Hoskins	Precinct Election Officia	128.25
Doyle Karas	Precinct Election Officia	133.20
Julie Kennon	Precinct Election Officia	151.65
Becky Pelzer	PEO Election Official	130.50
Public Safety Fund	County Contribution	32463.60
Shelby County Auditor	Rent/Utilities/Custodial	1194.75
Cheryl Wessels	Precinct Election Officia	138.25
<u>Rural Services Basic Fund</u>		
Deter Motors	Maintenance	285.21

First National Bank	Misc Expenses	616.48
Galls	Equipment	379.07
Iowa Law Enforcement Academy	Service	300.00
Iowa Secretary of State	Service	30.00
McAtee Tire Service	Service	779.00
Mike's Auto Body	Service	275.00
Per Mar Security Services	Service	163.25
Psychology Associates	Service	150.00
Watchguard Video	Equipment	6701.20
Wex Bank Fleet Services	Fuel	2562.42

Secondary Road Fund

Agriland FS	Bulk Fuel	12019.53
Alliant Energy	Utilities	590.01
Anita Tribune Co	Publishing	234.00
Atlantic Carriers	Road Salt	1802.16
Atlantic News Telegraph	Publishing	147.96
Calhoun-Burns & Assoc	Consultant Fees	6336.00
Casey's Business MasterCard	Fuel	44.20
Cintas LOC 749	Uniforms	124.83
Cook Sanitation	Sanitary Disposal	55.00
Curtis Welding & Fab	Supplies	275.82
Fastenal Company	Supplies	7.40
Griswold American	Publications	185.26
Griswold Communications	Telephone Service	37.52
Richard E Hansen	Reimbursement	56.33
Henningsen Constr	Cold Patch	78.30
Humboldt Mfg Co	Engineering Equipment	4215.99
Hy-Vee	Supplies	11.75
Massena Telephone Company	Telephone Service	33.64
Matheson Tri-Gas	Supplies	511.37
McAtee Tire Service	Tires/Tire Repair	29.95
Mid American Energy	Intersection Lighting	5.58
MTS	Sanitary Disposal	25.00
Murphy Tractor & Equip	Parts/Service	19043.02
Nebraska Iowa Industrial Faste	Supplies	568.38
OHalloran International	Parts/Service	9358.01
Olsen Fuel Supply	Fuel	8728.16
Olsen's Outdoor Power	Equipment	2240.25
SIRWA	Water	34.50
Schildberg Construction	Rock	7625.37
Steinbeck & Sons	Propane/Bldgs	436.24
Tiger Mart Griswold Amoco	Fuel	540.52
Truck Center Companies	Parts/Service	602.68
Verizon Wireless	Cellular Service	343.12
Westel Systems	Telephone Service	37.08
Western Engineering Co	Sand	2081.38
Arline Wiechman	ROW	5000.00
Windstream	Telephone Service	73.53
Ziegler	Parts/Service	632.07
21st Century Cooperative	Fuel	509.70

Sheriff Investigations

Cappels	supplies	38.99
First National Bank	Misc Expenses	97.99
HTS Ag	Service	4631.97
Local Option Tax Fund		
Cass Co Environ Landfill	Fee	10650.00

Capital Projects

Cass County Treasurer	Property Tax	2007.60
Per Mar Security Services	Monitoring Services	249.96

Local Emergency Mgmt Agency

First National Bank	Misc Expenses	220.35
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Motion by Green, 2nd by Hartkopf: to adjourn. Meeting adjourned.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Pettinger was approved. Minutes of March 16, 2021 upon motion by Green, 2nd by Hartkopf were approved.

Sheriff Darby McLaren reported the two new deputies have signed employment agreements regarding repayment of training expenses if they fail to serve a specified number of years. For the deputy who received training while employed with the City of Audubon, the Sheriff will reimburse Audubon to repay the amount the deputy is responsible for under his employment agreement with the city.

The Clerk of Court notified the Board that one of the members they appointed to the Judicial Magistrate Appointing Commission is unable to serve and requests that the vacancy be filled as soon as possible. The board discussed filling the position, asked citizens to consider applying for the position, and plans to fill the position at the next session on April 6.

The person unable to serve was also a member of the Cass County Zoning Commission. With the new rules requiring members of the Zoning Board of Adjustment and Zoning Commission reside outside city limits, there are now three vacancies on the Zoning Commission and one on the Zoning Board of Adjustment. Board requests eligible rural residents apply for these positions. Positions will be filled as soon after applications have been submitted as feasible.

Director of Public Health Beth Olsen notified the Board that a Board of Health member submitted a resignation. Board will receive applications and appoint new member as soon after applications have been submitted and reviewed as possible.

County Engineer reviewed current road projects including progress on bridge repair and application of road rock. Bids for project pipe were taken and low bid submitted was about 42% higher than low bid submitted one year ago. Steel prices have increased substantially.

MH / GA Coordinator Deb Schuler presented report on activity for the month of February.

Committee/Board reports: Hartkopf – CADCO 3/18 & 3/30; CABEDA 3/25; SWIPCO 3/25; MHDS Region 3/29; Zion 3/29 & 3/30.

The following claims were approved and the auditor authorized to issue checks for same:

Access Systems	Copier Contract	319.69
Access Systems	Service Agreement	225.00
Akin Building Center	Custodial Supplies	8.78
Alliant Energy	Utilities	2004.09
Anita Supply Center	Custodial Supplies	272.05
Anita Tribune	Publishing	991.85
Atlantic City Clerk	Ambulance Services	5844.66
Atlantic Glass Company	Windshield Replacement	363.00
Atlantic Municipal Utilities	Utilities	2709.28
Black Hills Energy	Utilities	170.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Extension	Registration	105.00
Cass County Health Systems	Coroner Call	998.00
CCMH Public Health	Grants	7644.78
CDW Government	Equipment	59.52
Century Link	Service	529.71

Cintas First Aid & Safety	First Aid	187.57
Cott Systems	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	107.22
Deter Motors Corp	Vehicle Maintenance	60.50
Terry Duggan	Mileage	15.54
Electronic Engineering Corp	Gen. Repair & Maintenance	31.25
Farmers Electric Cooperative	Utilities	50.31
First National Bank	Misc Expenses	579.93
Great America Financial Services	Copier Lease	99.87
Griswold American	Publishing	507.22
Griswold Communications	Telephone Service	231.46
Guthrie County Public Health	Grants	19033.05
Hy-Vee Pharmacy	Medication	14.89
Hy-Vee	Inmate Food	1148.78
IACCVSO	Dues	50.00
ISACA Treasurer	Dues	225.00
Mediacom	Telephone Services	1406.17
Mid American Energy	Utilities	426.01
Nishna Valley Dental	Dental Treatment	205.00
Nishnabotna Valley R E C	Utilities	230.19
Office Depot	supplies	154.66
Orscheln's	Misc Supplies/Equipment	485.13
Postmaster	Postage	55.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	50.98
Roland Funeral Services	Indigent Burial	437.00
Simonton Plumbing Heating	Service Call	351.11
Staples Advantage	Office Supplies	45.84
Verizon Wireless	Cellular Service	1235.76
<u>General Supplemental Fund</u>		
Guthrie County Sheriff	Juvenile Service	54.64
SWI Juvenile Emergency	Juvenile Services	43055.64
Weimer Law	Juvenile Services	2000.00
<u>Rural Services Basic Fund</u>		
Brown's Shoe Fit	Uniform	160.00
Choice Printing	Service	56.06
Galls	Uniforms	1079.37
Horizon Jet Wash	Service	35.00
Jones Automotive	Labor	149.40
Psychology Associates	Service	120.00
<u>Secondary Road Fund</u>		
AgriLand FS	Bulk Fuel	8119.81
AgriVision	Parts/Service	28.10
Akin Building Center	Supplies	430.84
Alliant Energy	Utilities	1339.71
Allied Oil & Supply	Oil/Supplies	1067.10
Anita Supply Center	Supplies	24.31
Aspen Equipment Company	Expendable Parts	1914.11
Atlantic Carriers	Road Salt	9229.68
Atlantic Motor Supply	Supplies	488.50
Atlantic Municipal Utilities	Utilities	686.36
Leo Beschorner	Cellular Reimbursement	40.00
Camblin Plumbing & Heating	Building Maintenance	157.50
Cappels	Supplies	796.39
Dave Christensen	Cellular Reimbursement	40.00
Dan's Sanitation	Sanitary Disposal	50.00
Denison Truck & Trailer Repair	Expendable Parts	9.40
Diamond Mowers	Expendable Parts	6076.20
Richard E Hansen	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Housby Mack	Expendable Parts	243.25
Husker Steel	Bridge Materials	28080.00

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Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of March 31, 2021 upon motion by O'Brien, 2nd by Green were approved.

Motion by O'Brien, 2nd by Pettinger: to appoint Mike Kennon as member to the Cass County Magistrate Appointing Commission (term ending 12/31/2026). Carried unanimously.

Reports filed: March 2021 Sheriff's, and Recorder's reports of fees collected.

[illegible]

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Pettinger was approved. Minutes of April 6, 2021 upon motion by Hartkopf, 2nd by Green were approved.

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The Board and County Engineer discussed the proposed five-year roadway construction program.

**Resolution No. 2021-010 APPROVAL OF CASS COUNTY FIVE YEAR CONSTRUCTION PROGRAM**

(Full copy of resolution including attachments on Cass County website- see Resolution No. 2021-010)

Motion by Green, 2nd by Pettinger: to approve the employment of Travis Hansen as Operator 1 beginning at \$21.35/hour; Daniel Holaday as Operator 2 beginning at \$21.72/hour; and Garrett Frame as Operator 3 beginning at \$22.37/hour. Carried unanimously.

That in the case of substantial failure to comply with the foregoing order, the Weed Commissioner may impose a maximum penalty of ten dollars (\$10.00) fine for each day up to ten (10) days or may give notice to the landowner by certified mail to the last address as ascertained from the last tax list in the county Treasurer's Office. The Weed

Commissioner, including his employees, may enter the land without consent for the purpose of destroying noxious weeds (5) five days after delivery of notice, which time shall be computed from the date of mailing. The expense of said work including cost of serving notice and other costs, if any, shall be assessed against the real estate plus an amount equal to twenty-five (25) percent of all sums expended.

Resolution adopted this 13th day of April, 2021

After a decennial census, redistricting and reprecincting is necessary. A commission must be appointed by a Board and the chair of a political party without a representative on the Board.

A copy of this record in the minutes shall serve as certification of the appointments for the county commissioner of elections.

The following claims were approved and the auditor authorized to issue checks for same:

|                                 |                        |          |
|---------------------------------|------------------------|----------|
| Able Locksmiths                 | Service                | 535.00   |
| Access Systems                  | Copier Contract        | 693.40   |
| Anita Supply Center             | Custodial Supplies     | 305.41   |
| Atlantic City Clerk             | Ambulance Services     | 5844.66  |
| Atlantic News Telegraph         | Publishing             | 451.01   |
| Auditor of State of Iowa        | Filing Fee             | 625.00   |
| Bob's Mowing                    | Lawn Care              | 40.00    |
| Camblin Plumbing & Heating      | Repairs/Service        | 793.08   |
| Cappels                         | Supplies               | 365.04   |
| Cass Co Meals on Wheels         | Meals                  | 650.00   |
| Cass County Health Systems      | Coroner Call           | 890.00   |
| Cass/Atlantic Development Corp  | Contribution           | 7500.00  |
| CCMH Public Health              | Grants                 | 46319.55 |
| Central Iowa Dist.              | Service                | 103.00   |
| Continental Fire Spr Co         | Service                | 245.00   |
| Cook Sanitation                 | Sanitary Disposal      | 150.00   |
| Counsel Office & Documents      | Copier Contract        | 477.11   |
| Culligan Soft Water Serv        | Cooler Rent            | 65.00    |
| Cutler-O'Neill                  | Transport              | 300.00   |
| Dell Marketing                  | Computer               | 1108.57  |
| Electronic Engineering Corp     | Service                | 1255.21  |
| Fastenal Company                | Bolts                  | 5.40     |
| First National Bank             | Misc Expenses          | 1165.06  |
| Five Q Innovations              | Website Hosting        | 50.00    |
| Andrea Goins                    | Cellular Reimbursement | 40.00    |
| Great America Financial Service | Copier Lease           | 304.52   |
| Griswold American               | Publishing             | 151.67   |
| Gronewold Bell & Kyhnn & Co     | Auditing Services      | 4820.56  |
| Guthrie County Public Health    | Services               | 1514.24  |
| Wilbur Hansen                   | Rent                   | 450.00   |
| IMAGETek                        | Tech Support           | 810.00   |
| Iowa County Attorneys Assoc     | Dues                   | 468.00   |
| Iowa County Recorders Assoc     | Dues                   | 200.00   |
| Laverty Sanitation              | Sanitation Expense     | 190.00   |
| City of Lewis                   | Utilities              | 60.03    |
| Mediacom                        | Telephone Services     | 299.32   |
| Office Stop                     | Office Supplies        | 190.27   |
| O'Reilly Auto Parts             | Parts                  | 169.13   |
| Pitney Bowes                    | Postage                | 49.42    |
| Brenda Pottebaum                | Custodial Services     | 1434.00  |



|                                         |                       |          |
|-----------------------------------------|-----------------------|----------|
| Powers Funeral Home                     | Indigent Burial       | 1246.98  |
| Dan Proehl                              | Cellular Services     | 40.00    |
| Professional Pest Control               | Pest Control          | 200.00   |
| Angela Redler                           | Rent                  | 400.00   |
| Reporting Services                      | Transcripts           | 436.80   |
| SIRWA                                   | Utilities             | 34.50    |
| Schumacher Elevator Co                  | Elevator Maintenance  | 254.16   |
| Solutions                               | Tech Support          | 5237.00  |
| Staples Advantage                       | Office Supplies       | 58.44    |
| Stone Office Products                   | Office Supplies       | 319.14   |
| The Shredder                            | Shredding Services    | 72.00    |
| Verizon Wireless                        | Cellular Service      | 857.17   |
| W & S Appliance                         | Service               | 249.00   |
| Wex Bank Fleet Services                 | Fuel                  | 754.85   |
| 21st Century Cooperative                | Fuel                  | 239.20   |
| <b><u>General Supplemental Fund</u></b> |                       |          |
| Cass County Sheriff                     | Serving Notices       | 1010.19  |
| Children's Square USA                   | Juvenile Services     | 1819.98  |
| First National Bank                     | Misc Expenses         | 160.00   |
| Public Safety Fund                      | County Contribution   | 29402.72 |
| SEAT Treasurer ISAC                     | Registration          | 20.00    |
| <b><u>Rural Services Basic Fund</u></b> |                       |          |
| Cass County Health Systems              | Service               | 177.00   |
| City of Audubon                         | Service               | 6327.78  |
| Deter Motors Corp                       | Maintenance           | 98.61    |
| Dvorak Tire and Service                 | Service               | 99.01    |
| First National Bank                     | Misc Expenses         | 342.51   |
| First Wireless                          | Service               | 143.75   |
| Galls                                   | Equipment             | 122.95   |
| Horizon Jet Wash                        | Service               | 140.00   |
| Hy-Vee                                  | Service               | 2018.50  |
| O'Reilly Auto Parts                     | equipment             | 7.98     |
| Richter & Son Towing                    | Service               | 825.00   |
| Schrier Auto Body                       | Service               | 7243.31  |
| Dennis Vogl                             | Mileage               | 18.00    |
| Wex Bank Fleet Services                 | Fuel                  | 3154.26  |
| <b><u>Secondary Road Fund</u></b>       |                       |          |
| Agri Drain Corp                         | Supplies              | 402.14   |
| Agriland FS                             | Bulk Fuel             | 8063.89  |
| AgriVision                              | Supplies              | 63.99    |
| Alliant Energy                          | Utilities             | 437.07   |
| Anita Supply Center                     | Supplies              | 7.66     |
| Atlantic Carriers                       | Road Salt             | 16521.84 |
| Atlantic News Telegraph                 | Publishing            | 324.96   |
| Calhoun-Burns & Assoc                   | Consultant Fees       | 8784.59  |
| Camblin Plumbing & Heating              | Building Maintenance  | 1714.67  |
| Cass County Health Systems              | Testing               | 108.00   |
| Cintas                                  | Uniforms              | 150.83   |
| Cook Sanitation                         | Sanitary Disposal     | 55.00    |
| Curtis Welding & Fab                    | Supplies              | 24.78    |
| Fastenal Company                        | Supplies              | 5.40     |
| First National Bank                     | Misc Expenses         | 160.00   |
| Griswold Communications                 | Telephone Service     | 38.76    |
| Housby Mack                             | Expendable Parts      | 198.06   |
| Inland Truck Parts                      | Expendable Parts      | 401.46   |
| JD Wyman Service                        | Tire Repair           | 16.82    |
| Massena Telephone Company               | Telephone Service     | 33.50    |
| Matheson Tri-Gas                        | Supplies              | 782.90   |
| McAtee Tire Service                     | Tires/Tire Repair     | 501.61   |
| Mid American Energy                     | Intersection Lighting | 5.56     |
| MTS                                     | Sanitary Disposal     | 25.00    |
| Nishnabotna Valley R E C                | Intersection Lighting | 38.81    |
| Olsen Fuel Supply                       | Fuel                  | 10440.06 |



The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Green, 2nd by Pettinger was approved. Minutes of April 13, 2021 upon motion by O'Brien, 2nd by Pettinger were approved.

Motion by O'Brien, 2nd by Green: to approve the employment of LaJean Fajen-Webb as Jailor (starting at \$19.64/hour). Carried unanimously.

Motion by Green, 2nd by Hartkopf: to approve the employment of Christian Kinzie as engineering technician (starting at \$24.70/hour); and to approve the promotion of Dennis Vogl to senior engineering technician at \$28.50/hour; both effective May 10, 2021. Carried unanimously.

Motion by Pettinger, 2nd by O'Brien: to appoint Dr. Elaine Berry as member to the Cass County Board of Health (term ending 12/31/2023). Carried unanimously.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Pettinger was approved. Minutes of April 20, 2021 upon motion by Pettinger, 2nd by Hartkopf were approved.

The Engineer reported results of bid letting for a bridge replacement project and recommended award to low bidder.

Motion by O'Brien; 2nd by Green: to adopt Resolution No. 2021-11 AWARD CONTRACT. Carried unanimously.

WHEREAS, the following project is included in the approved Cass County Five Year Construction Program (2021-2025):

WHEREAS, this project was publicly let for bids and included in the April 20, 2021 Iowa Department of Transportation letting with the following results:

WHEREAS, it is the recommendation of the County Engineer to accept the bid from A.M. Cohron & Son Inc. in the amount of \$621,942.03; and

WHEREAS, it will be necessary to temporarily close certain roadways along the project route to facilitate construction.

NOW, THEREFORE, BE IT RESOLVED that Cass County, Iowa does accept the bid and herein award this project to A.M. Cohron & Son Inc. in the amount of Six Hundred Twenty-One Thousand, Nine Hundred Forty-Two Dollars and 03/100's (\$621,942.03); and

BE IT FURTHER RESOLVED that the Cass County Board of Supervisors authorizes the Board Chair to electronically sign the contracts and bonds on behalf of Cass County through the Iowa Department of Transportation's Doc Express system; and

BE IT FURTHER RESOLVED that the Cass County Board of Supervisors authorizes the County Engineer to administer the terms of the contract and temporarily close certain project roadways as necessary to facilitate construction.

The county treasurer received an offer to purchase two 2019 County Held Tax Sale Certificates for two small parcels of real estate adjacent to parcels owned by offeror. Per the agreement, the purchaser agrees to pay taxes and costs. (Iowa Code 446.31).

Motion by Green, 2nd by Hartkopf: to assign Tax Sale Certificate Numbers 2019-07 and 2019-08 to Frederickson Iron Recycling, Inc. who will pay all taxes, penalty, interest and cost owed and assignment fee. (N 165' of W 20' of E 320' of NW1/4 NE1/4 Sec. 7, Grove Twp. in Atlantic, Iowa). Carried unanimously.

MH / GA Coordinator Deb Schuler presented report on activity for the month of March.

The following claims were approved and the auditor authorized to issue checks for same:

### Secondary Road Fund

[illegible][illegible]

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of April 30, 2021 upon motion by O'Brien, 2nd by Hartkopf were approved.

Ahlers & Cooney representative Michael Gallaway presented proposal for provision of human resources legal services at a set flat monthly rate of \$1,950 (plus mileage and other actual expenses). Other issues discussed included HIPAA and open meeting rules.

Motion by O'Brien; 2nd by Green: to accept the proposal for human resources legal services of Ahlers & Cooney beginning June 1, 2021. Carried unanimously.

[illegible]

The City of Cumberland has requested the abatement of tax on a parcel now owned by the city; and in accordance with Iowa Code 445.63, when notice is sent to a municipal subdivision of the state of Iowa: "If the governing body fails to pay the total amount due, the board of supervisors shall abate all of the taxes."

Motion by Green; 2nd by Pettinger: to abate all taxes, penalties and interest collectible on parcel parcel 340007784001000 (216 Adams, Cumberland) and to direct the treasurer to strike the amount due from the county system. Carried unanimously.

Committee reports: Hartkopf- Zion Integrated Behavioral Health Services 4/26; and Valley Business Park 4/30.

Reports filed: April 2021 Sheriff's, and Recorder's reports of fees collected.

The following claims were approved and the auditor authorized to issue checks for same:

| <b>General Basic Fund</b>       |                         |          |
|---------------------------------|-------------------------|----------|
| Access Systems                  | Copier Contract         | 693.40   |
| Access Systems                  | Service Agreement       | 225.00   |
| Alliant Energy                  | Utilities               | 265.56   |
| Anita Supply Center             | Custodial Supplies      | 206.95   |
| Anita Tribune Co                | Publishing              | 384.94   |
| Atlantic Municipal Utilities    | Utilities               | 871.62   |
| Atlantic News Telegraph         | Publishing              | 101.65   |
| Barbara Baier                   | Mileage                 | 11.70    |
| Kenner Baxter                   | Mileage/Lodging/Parking | 224.80   |
| Bob Barker Company              | Jail Supplies           | 264.34   |
| Cappels                         | Supplies                | 371.83   |
| Cass Co Meals on Wheels         | Meals                   | 650.00   |
| Cass County Health Systems      | Coroner Call            | 400.00   |
| CCMH Public Health              | Grants                  | 36806.75 |
| Clarks Carpet Cleaners          | Carpet Cleaning         | 100.00   |
| Cook Sanitation                 | Sanitary Disposal       | 150.00   |
| Cott Systems                    | Maintenance/License     | 1150.00  |
| Counsel Office & Documents      | Copier Contract         | 558.81   |
| Culligan Soft Water             | Cooler Rent             | 65.00    |
| Cygnnet Enterprises             | Chemicals               | 3443.75  |
| First National Bank             | Misc Expenses           | 962.37   |
| Five Q Innovations              | Website Hosting         | 180.00   |
| Andrea Goins                    | Cellular Reimbursement  | 40.00    |
| Great America Financial Service | Copier Lease            | 204.65   |
| Green Acres Lawn & Landscaping  | Lawn Care               | 225.00   |
| Griswold American               | Publishing              | 25.93    |
| Guthrie Co Environmental Health | Quarterly Fee           | 4702.11  |
| Phillip Hascall                 | Mileage                 | 5.40     |
| Hetrick Auto Body               | Vehicle Repairs         | 1533.35  |
| Mitch Holmes                    | Mileage                 | 69.30    |
| Iowa Law Enforcement Academy    | Service                 | 750.00   |

|                                         |                            |           |
|-----------------------------------------|----------------------------|-----------|
| Iowa State Medical Examiner             | Autopsy                    | 3940.04   |
| Julie Jameson                           | Transcripts                | 175.00    |
| JBI Distributors                        | Office Equipment           | 159.00    |
| JJ Design                               | Uniforms                   | 177.60    |
| Lora Kanning                            | Mileage                    | 22.50     |
| City of Lewis                           | Utilities                  | 239.89    |
| Tracey Marshall                         | Cellular Service           | 80.00     |
| Massena Ag Supply                       | Parts                      | 3.49      |
| Mediacom                                | Telephone Services         | 313.43    |
| Pitney Bowes                            | Postage Meter              | 49.42     |
| Brenda Pottebaum                        | Custodial Services         | 1248.00   |
| Dan Proehl                              | Cellular Services          | 40.00     |
| Reporting Services                      | Transcripts                | 325.95    |
| Roland Funeral Services                 | Transport                  | 437.00    |
| SIRWA                                   | Utilities                  | 34.50     |
| Schumacher Elevator Co                  | Elevator Maintenance       | 254.16    |
| Seufert Bros                            | Rent                       | 450.00    |
| Stone Office Products                   | Office Equipment           | 93.93     |
| The Shredder Green Resource             | Shredding Services         | 72.00     |
| Thomson Reuters-West Payment            | Subscription               | 378.00    |
| U.S. Bank Equipment Finance             | Copier Lease               | 136.66    |
| Verizon Wireless                        | Cellular Service           | 362.00    |
| Wex Bank Fleet Services                 | Fuel                       | 1186.21   |
| <b><u>General Supplemental Fund</u></b> |                            |           |
| Cass County Sheriff                     | Juvenile Expenses          | 1087.80   |
| Iowa Secretary of State                 | NCOA Mailings              | 86.29     |
| Sheri Karns                             | Reimbursement for Postage  | 200.00    |
| Public Safety Fund                      | County Contribution        | 30637.77  |
| <b><u>MH-DD Services Fund</u></b>       |                            |           |
| SW IA MH & Disability Serv. Reg         | Property Tax               | 167000.00 |
| <b><u>Rural Services Basic Fund</u></b> |                            |           |
| Atlantic News Telegraph                 | Publishing                 | 38.87     |
| CovertTrack Group                       | Service                    | 720.00    |
| DCI                                     | Training                   | 120.00    |
| Designer Portraits                      | Service                    | 36.00     |
| Deter Motors Corp                       | Maintenance                | 284.64    |
| Eye Associates                          | Service                    | 120.00    |
| First National Bank                     | Misc Expenses              | 1460.12   |
| Galls                                   | Equipment                  | 419.95    |
| JD Wyman Service                        | Service                    | 82.40     |
| McAtee Tire Service                     | Service                    | 306.93    |
| OReilly Auto Parts                      | Vehicle Maintenance/Repair | 60.78     |
| Richter & Son Towing                    | Service                    | 165.50    |
| Wex Bank Fleet Services                 | Fuel                       | 3260.49   |
| <b><u>Secondary Road Fund</u></b>       |                            |           |
| A M Cohron & Son                        | Contract Payment           | 58800.90  |
| Agri Drain Corp                         | Supplies                   | 193.16    |
| Agriland FS                             | Bulk Fuel                  | 9535.84   |
| AgriVision                              | Parts/Service              | 348.97    |
| Alliant Energy                          | Utilities                  | 324.25    |
| Allied Oil & Supply                     | Oil/Supplies               | 1438.26   |
| Anita Supply Center                     | Supplies                   | 3.83      |
| Atlantic Carriers                       | Road Salt                  | 1812.96   |
| Raymond Bruck                           | Fuel                       | 30.00     |
| Cass County Health Systems              | Testing                    | 323.00    |
| Cintas LOC 749                          | Uniforms                   | 120.00    |
| Cook Sanitation                         | Sanitary Disposal          | 55.00     |
| Curtis Welding & Fab                    | Supplies                   | 295.50    |
| Dell Marketing                          | Office Supplies            | 1651.17   |
| Deter Motors Corp                       | New Vehicle                | 41076.90  |
| DLT Solutions                           | Computer Services          | 3232.04   |
| Farmers Electric Cooperative            | Repairs                    | 200.00    |
| Fastenal Company                        | Supplies                   | 112.72    |



Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Hartkopf, 2nd by Pettinger was approved. Minutes of May 11, 2021 upon motion by Green, 2nd by O'Brien were approved.

County Engineer reviewed current road projects.

Motion by Hartkopf, 2nd by Green: to adjourn. Meeting adjourned. Next meeting May 28, 2021.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of May 18, 2021 upon motion by Green, 2nd by Hartkopf were approved.

A vacancy exists on the County Zoning Board of Adjustment, and an application for membership was filed.

Cyber security threats, via email, etc., were discussed. Board consensus was to contract with Solutions for added cyber attack protection.

County auditor reviewed the FY2021 County budget status. LOST revenues will be greater than the amount budgeted; and flow thru revenues for local health will exceed original budgeted amounts after paying May claims. Therefore, the maximum transfer from LOST fund to Rural Services fund must be increased; and appropriated expenses for local health must be adjusted.

Carried unanimously. Resolution adopted this 28th day of May, 2021

|                              |                    |          |
|------------------------------|--------------------|----------|
| Access Systems               | Copier Contract    | 319.69   |
| Access Systems               | Service Agreement  | 750.00   |
| AgriVision                   | Parts              | 68.10    |
| Alliant Energy               | Utilities          | 525.09   |
| Atlantic City Clerk          | Ambulance Services | 5844.66  |
| Atlantic Municipal Utilities | Utilities          | 1622.43  |
| Automatic Door Group Control | Repairs            | 314.58   |
| Gwen Black                   | Mileage            | 101.70   |
| Black Hills Energy           | Utilities          | 89.31    |
| Blaine's Service             | Tire Repair        | 42.00    |
| Bob Barker Company           | Jail Supplies      | 1019.40  |
| Camblin Plumbing & Heating   | Repairs            | 661.81   |
| Cappels                      | Supplies           | 28.36    |
| Carroll Control Systems      | Boiler Repairs     | 206.80   |
| Cass County Pest Control     | Pest Control       | 40.00    |
| CCMH Public Health           | Grants             | 25527.86 |

|                                         |                       |          |
|-----------------------------------------|-----------------------|----------|
| Century Link                            | Service               | 614.61   |
| Charm-Tex                               | supplies              | 514.30   |
| Cott Systems                            | Maintenance/License   | 660.00   |
| Counsel Office & Documents              | Copier Contract       | 132.32   |
| Terry Duggan                            | Mileage               | 15.54    |
| Ed's Lawn Equipment                     | Equipment Maintenance | 60.48    |
| Farmers Electric Cooperative            | Utilities             | 45.86    |
| First National Bank                     | Misc Expenses         | 778.52   |
| Great America Financial Service         | Copier Lease          | 205.87   |
| Griswold American                       | Publishing            | 355.45   |
| Griswold Communications                 | Telephone Service     | 232.33   |
| Guthrie County Public Health            | Services              | 22088.75 |
| Kenneth Harrison                        | Mileage               | 12.30    |
| Hockenberry Family Care                 | Indigent Burial       | 400.00   |
| Mitch Holmes                            | Meals                 | 20.68    |
| Hy-Vee                                  | Inmate Food           | 1720.98  |
| ISAC                                    | Program Dues          | 1950.00  |
| Lefty's Pump & Plumbing                 | Repairs               | 564.20   |
| Tracey Marshall                         | Lodging/Mileage       | 482.86   |
| Martin Sheet Metal                      | Tin                   | 35.00    |
| Mediacom                                | Telephone Services    | 1397.37  |
| Jeff Metheny                            | Rent                  | 400.00   |
| Mid American Energy                     | Utilities             | 113.37   |
| Ted's Cooperative                       | Rent                  | 300.00   |
| Nishnabotna Valley R E C                | Utilities             | 484.62   |
| Office Depot                            | supplies              | 225.62   |
| Orscheln's                              | Vehicle Maintenance   | 232.96   |
| Pitney Bowes                            | Postage machine       | 111.00   |
| Brenda Pottebaum                        | Custodial Services    | 90.00    |
| Quill Corporation                       | Office Supplies       | 80.97    |
| Rush Electric                           | Electrical Repairs    | 1145.07  |
| Schildberg Construction                 | Rock                  | 1450.17  |
| Secure Shred Solutions                  | Shredding Service     | 48.00    |
| Shield Technology Corporation           | Software License      | 11086.25 |
| Southwest Iowa Tiling                   | Trenching             | 420.00   |
| State Hygienic Laboratory               | Water Testing         | 33.50    |
| Verizon Wireless                        | Cellular Service      | 1276.13  |
| Brandi Wittrock                         | Mileage               | 58.05    |
| Rosemary Zellmar                        | Rent                  | 350.00   |
| Ziegler                                 | Service               | 1078.74  |
| 21st Century Cooperative                | Fuel                  | 97.59    |
| <b><u>General Supplemental Fund</u></b> |                       |          |
| Adams Co Sheriff                        | Juvenile Service      | 90.00    |
| Alan Beattie                            | Jury Duty             | 41.70    |
| Sherry Brown                            | Jury Duty             | 30.45    |
| Carolyn Brownlee                        | Jury Duty             | 55.20    |
| Jeremy Butler                           | Jury Duty             | 31.35    |
| Children's Square USA                   | Juvenile Services     | 288.64   |
| Pamela Davis                            | Jury Duty             | 35.85    |
| McKenna Den Beste                       | Jury Duty             | 31.80    |
| Janet Freeman                           | Jury Duty             | 34.50    |
| Randolph Henderson                      | Jury Duty             | 30.45    |
| Kathleen Hobson                         | Jury Duty             | 31.35    |
| Iowa Precinct Atlas Consortium          | Software License      | 3881.92  |
| Sandra Knop                             | Jury Duty             | 32.70    |
| Laura Andersen                          | Transcripts           | 44.50    |
| Janet Mardesen                          | Jury Duty             | 43.50    |
| Kyle B Mass                             | Jury Duty             | 31.35    |
| Michael McLaren                         | Jury Duty             | 30.45    |
| Heather Ott                             | Jury Duty             | 30.45    |
| Polk County Sheriff                     | Juvenile Service      | 36.72    |
| Anne Quist                              | Jury Duty             | 33.15    |
| Peggy Smith                             | Jury Duty             | 30.90    |

|                                         |                        |           |
|-----------------------------------------|------------------------|-----------|
| Weimer Law                              | Juvenile Services      | 2000.00   |
| Roger Wilkins                           | Jury Duty              | 30.90     |
| Kelly Jo Williams                       | Jury Duty              | 36.30     |
| Wendy Winans                            | Jury Duty              | 46.20     |
| <b><u>Rural Services Basic Fund</u></b> |                        |           |
| Certified Auto Repair                   | Repairs                | 4218.72   |
| Deter Motors Corp                       | New Vehicle            | 64506.50  |
| Galls                                   | supplies               | 998.65    |
| Office Depot                            | supplies               | 599.97    |
| <b><u>Secondary Road Fund</u></b>       |                        |           |
| Agri Drain Corp                         | Supplies               | 289.74    |
| Agriland FS                             | Bulk Fuel              | 15467.46  |
| AgriVision                              | Parts/Service          | 486.60    |
| Akin Building Center                    | Supplies               | 56.97     |
| Alliant Energy                          | Utilities              | 490.45    |
| Atlantic Motor Supply                   | Supplies               | 780.74    |
| Atlantic Municipal Utilities            | Utilities              | 350.44    |
| Leo Beschorner                          | Cellular Reimbursement | 40.00     |
| Bower Welding & Fabrication             | Expendable Parts       | 30.00     |
| Calhoun-Burns & Assoc                   | Consultant Fees        | 5127.24   |
| Cappels                                 | Supplies               | 461.97    |
| Dave Christensen                        | Cellular Reimbursement | 40.00     |
| Dan's Sanitation                        | Sanitary Disposal      | 50.00     |
| Echco Concrete                          | Supplies               | 1215.00   |
| Fareway Stores                          | Supplies               | 335.16    |
| Fastenal Company                        | Supplies               | 1502.17   |
| Filter Care of Nebraska                 | Outside Services       | 194.85    |
| Garrett Frame                           | Cellular Reimbursement | 40.00     |
| Richard E Hansen                        | Cellular Reimbursement | 40.00     |
| Scott Holaday                           | Cellular Reimbursement | 40.00     |
| Curtis Holste                           | Cellular Reimbursement | 40.00     |
| Housby Mack                             | Expendable Parts       | 599.95    |
| Iowa State University                   | Training               | 500.00    |
| Christian Kinzie                        | Reimbursement          | 91.80     |
| Mark Knudsen                            | Cellular Reimbursement | 40.00     |
| Lyman Ag Supply                         | Supplies               | 175.00    |
| Massena Ag Supply                       | Supplies               | 34.98     |
| Matheson Tri-Gas                        | Supplies               | 205.97    |
| McAtee Tire Service                     | Tires/Tire Repair      | 95.00     |
| Metal Culverts                          | Pipe                   | 25628.70  |
| Murphy Heavy Contracting                | Bridge Plank           | 7750.00   |
| NE/IA Industrial Fasteners              | Supplies               | 212.41    |
| OHalloran International                 | Parts/Service          | 11266.90  |
| Olsen's Outdoor Power                   | Tools                  | 139.95    |
| Pattison Sand Company                   | Rock                   | 164704.58 |
| Alice Ray                               | Reimbursement          | 49.95     |
| Retriever                               | Expendable Parts       | 462.00    |
| Solutions                               | Computer Services      | 339.00    |
| Andrew Steffen                          | Cellular Reimbursement | 40.00     |
| Stone Office Products                   | Office Supplies        | 144.77    |
| Thermo King Christensen                 | Supplies               | 44.00     |
| Truck Center Companies                  | Expendable Parts       | 2191.51   |
| Trent Wolken                            | Reimbursement          | 40.00     |
| Wyman's Carquest                        | Supplies               | 20.48     |
| Ziegler                                 | Parts/Service          | 5398.24   |
| <b><u>Sheriff Investigations</u></b>    |                        |           |
| HTS Ag                                  | Service                | 1444.00   |
| <b><u>Local Option Tax Fund</u></b>     |                        |           |
| Atlantic City Clerk                     | Southlawn Mowing       | 150.00    |
| Hy-Vee                                  | Food For All           | 2138.13   |
| Rolling Acres Farm                      | Food For All           | 75.00     |
| Southwest Iowa Egg Coop                 | Food For All           | 150.00    |
| Southwest Iowa Transit Agency           | Food For All           | 160.00    |

|                  |                   |         |
|------------------|-------------------|---------|
| Mike Kennon      | Fuel              | 1902.72 |
| Verizon Wireless | Cellular Service  | 81.53   |
| Windstream       | Telephone Service | 54.71   |

|                           |                        |         |
|---------------------------|------------------------|---------|
| Atlantic Motor Supply Inc | Supplies               | 58.01   |
| Farmers Electric Coop     | Utilities              | 1688.58 |
| Hy-Vee                    | Supplies               | 23.77   |
| SCS Engineers             | Engineering Services   | 5850.00 |
| Secondary Road Fund       | Reimburse Sec Rd Hours | 500.00  |

|                       |                        |       |
|-----------------------|------------------------|-------|
| Atlantic Pest Control | Extermination Services | 50.00 |
|-----------------------|------------------------|-------|

Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting June 8, 2021.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Hartkopf, 2nd by Pettinger was approved. Minutes of May 28, 2021 upon motion by O'Brien, 2nd by Green were approved.

Motion by Green, 2nd by O'Brien to recommend acceptance of lowest responsible bid and authorize Adair County to award contract as they consider to be in the best interest of both counties. Carried unanimously.

Motion by O'Brien, 2nd by Hartkopf: to approve applications for and to grant Retail Cigarette/Tobacco Permits for FY2022 to Hansen Valley Oil, rural Atlantic; 21st Century Cooperative C Store, rural Massena; and Dollar General Store, rural Griswold. Carried unanimously.

Motion by Green; 2nd by Pettinger: to abate all taxes, penalties and interest collectible on a parcel owned by the Iowa DOT: Parcel 210002205001002 (.14 acres right of way, Massena) and to direct the treasurer to strike the amount due from the county system. Carried unanimously.

Motion by Green; 2nd by Hartkopf: to abate all taxes, penalties and interest collectible on a parcel owned by the USDA Rural Housing Service: parcel 180012013001000 (Parcel B SE1/4 SW1/4 6-76-36) and to direct the treasurer to strike the amount due from the county system. Carried unanimously.

Motion by O'Brien; 2nd by Pettinger: to abate all taxes, penalties and interest collectible on a parcel owned by the City of Massena: parcel 420008974001000 (104 Spruce, Massena) and to direct the treasurer to strike the amount due from the county system. Carried unanimously.

Motion by O'Brien; 2nd by Green: to abate all taxes, penalties and interest collectible on 2 parcels owned by the City of Wiota: parcel 150001210001002 (68693 Hamburg Road, Wiota); parcel 460009083001000 (NE corner Allen & Prospect, Wiota) and parcel 460009110001000 (205 Whitney, Wiota) and to direct the treasurer to strike the amounts due from the county system. Carried unanimously.

EMA coordinator Mike Kennon reported the Alert Iowa System is changing platforms. All residents must re-register to receive emergency alerts & community notices. The current system will be discontinued on June 30, 2021.

As county public safety communications director, he reported Motorola said equipment and services they provide probably meet the guidelines of what American Rescue Plan Act monies may be used. He also discussed premium pay for essential workers.

Committee reports: Pettinger- SW IA Mental Health Services Region; Green- Landfill; Hartkopf- Valley Business Park.

MH / GA Coordinator Deb Schuler presented report on activity for the month of April.

Reports filed: May 2021 Sheriff's, and Recorder's report of fees collected.

Motion by O'Brien, 2nd by Pettinger: to adjourn. Meeting adjourned. Next meeting June 15, 2021.

Attest: /s/-Dale Sunderman, Auditor



The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by O'Brien was approved. Minutes of June 8, 2021 were reviewed. Motion by Green, 2nd by Hartkopf to amend minutes by rescinding motion to abate taxes and costs on Parcel B SE1/4 SW1/4 6-76-36. Carried unanimously. Motion by Hartkopf, 2nd by Green to approve minutes of June 8 as amended. Carried unanimously.

Michael Galloway of Ahlers & Cooney discussed process to update 'employee handbook'. 1) initial review and make red-line edit. 2) get additions/strikes and red-line edit; 3) Ship to Board who can make further changes; 4) re-edit and schedule large group meeting.

Motion by Green, 2nd by Pettinger: to accept quote of \$11,500 and contract with Reds Masonry, Villisca to repair garage in southwest corner of Courthouse Block. Carried unanimously.

Motion by O'Brien; 2nd by Pettinger: to adopt Resolution No. 2021-013. Carried unanimously.

RESOLVED to make the following appropriations for the various offices and departments of Cass County for fiscal year 2021-2022:

| <u>Fund Description</u> | <u>Department</u>         | <u>Appropriation</u> |
|-------------------------|---------------------------|----------------------|
| General Fund            | Attorney                  | 487,184              |
| Attorney Federal Seiz   | Attorney                  | 23,962               |
| Attorney Local Seized   | Attorney                  | 64,819               |
| Co Attorney Special R   | Attorney                  | 62,000               |
| General Fund            | Auditor                   | 252,115              |
| General Fund            | Board of Health-Sanitaria | 35,000               |
| General Fund            | Board of Supervisors      | 325,222              |
| Capital Projects        | Capital Projects          | 3,030,000            |
| General Fund            | Conservation              | 332,101              |
| Spec.Resource Enhance   | Conservation              | 67,915               |
| Consrv LandAcq/Cap Im   | Conservation              | 39,518               |
| General Fund            | County Farm               | 21,000               |
| General Supplemental    | Court Services            | 29,884               |
| General Fund            | Courthouse                | 200,068              |
| General Fund            | Election Administration   | 79,409               |
| Rural Services Fund     | Engineer - Sec. Rd.       | 272,000              |
| Secondary Road Fund     | Engineer - Sec. Rd.       | 7,578,000            |
| General Basic Fund      | Fair & 4-H Clubs          | 72,000               |
| Flood & Erosion/NRCS    | Flood & Erosion           | 28,250               |
| General Fund            | General Relief            | 86,103               |
| General Fund            | Human Services            | 44,900               |
| General Fund            | Information Technology    | 261,424              |
| General Fund            | Jail                      | 516,103              |
| General Fund            | Juvenile Probation/Detent | 196,526              |

Grand Total without transfers 20,774,938

Appropriated Operating Transfers for 2021-2022:

|                           |         |
|---------------------------|---------|
| To Gen. Supplemental Fund | 670,000 |
| To Secondary Road Fund    | 176,829 |
| To Capital Projects Fund  | 500,000 |

|                         |           |
|-------------------------|-----------|
| To Rur.Serv. Supp. Fund | 370,000   |
| To Secondary Road Fund  | 2,160,428 |
| To Flood & Erosion Fund | 24,000    |

|                         |         |
|-------------------------|---------|
| To Secondary Roads Fund | 200,000 |
| To Rural Services Fund  | 360,000 |

|                          |     |
|--------------------------|-----|
| To Local Option Tax Fund | 313 |
|--------------------------|-----|

|                       |     |
|-----------------------|-----|
| To General Basic Fund | 110 |
|-----------------------|-----|

|       |           |
|-------|-----------|
| TOTAL | 4,461,680 |
|-------|-----------|

[illegible][illegible]

|                              |                    |         |
|------------------------------|--------------------|---------|
| Access Systems               | Copier Contract    | 693.40  |
| Akin Building Center         | Custodial Supplies | 23.82   |
| Anita Supply Center          | Custodial Supplies | 340.60  |
| Anita Tribune Co             | Publishing         | 325.47  |
| Atlantic City Clerk          | Southlawn Mowing   | 5844.66 |
| Atlantic Municipal Utilities | Utilities          | 2351.36 |
| Atlantic News Telegraph      | Publishing         | 216.00  |
| Bob Barker Company           | Jail Supplies      | 689.30  |
| Camblin Plumbing & Heating   | Repairs            | 805.80  |

|                                         |                          |          |
|-----------------------------------------|--------------------------|----------|
| Cappels                                 | Supplies                 | 325.93   |
| Cass Co Environ Landfill                | Sanitation Expense       | 36.00    |
| Cass Co Meals on Wheels                 | Meals                    | 650.00   |
| Cass County Health Systems              | Coroner Call             | 400.00   |
| CCMH Public Health                      | Grants                   | 5863.91  |
| Cintas First Aid & Safety               | First Aid                | 203.57   |
| Cott Systems                            | Printer                  | 1150.00  |
| Counsel Office & Documents              | Copier Contract          | 415.03   |
| Culligan Soft Water                     | Cooler Rent              | 65.00    |
| Ed's Lawn Equipment                     | Equipment Maintenance    | 83.00    |
| First National Bank                     | Misc Expenses            | 689.36   |
| Five Q Innovations                      | Website Hosting          | 50.00    |
| Kenneth Gard                            | Rent                     | 500.00   |
| Andrea Goins                            | Cellular Reimbursement   | 40.00    |
| Great America Financial Service         | Copier Lease             | 198.52   |
| Griswold American                       | Publishing               | 206.27   |
| Hobart Service                          | service                  | 685.15   |
| Iowa County Records Assoc               | Maintenance/Support      | 1529.93  |
| Iowa Division of Labor Boiler           | Boiler Inspection        | 270.00   |
| Iowa State Medical Examiner             | Autopsy                  | 2254.56  |
| ISAC                                    | Registration             | 210.00   |
| Jerrico Properties                      | Rent                     | 400.00   |
| David Kelly                             | Rent                     | 500.00   |
| KJAN                                    | Tourism Ads              | 1600.00  |
| KNOD Radio                              | Tourism Advertisement    | 400.00   |
| Koch Brothers                           | Scanner                  | 210.00   |
| City of Lewis                           | Utilities                | 430.52   |
| Mail Services                           | Print & Postage          | 615.81   |
| Tracey Marshall                         | Airfare                  | 354.40   |
| Mediacom                                | Telephone Services       | 320.08   |
| Meredith Communications                 | Tourism Advertisement    | 1200.00  |
| NACCTFO                                 | Registration             | 158.00   |
| Office Stop                             | Office Equipment         | 224.66   |
| Per Mar Security Services               | Monitoring Services      | 585.60   |
| Bernard Pettinger                       | Mileage                  | 49.32    |
| Pitney Bowes Inc                        | Postage Meter            | 73.22    |
| Pitney Bowes Reserve Account            | Supplies                 | 308.50   |
| Brenda Pottebaum                        | Custodial Services       | 1362.00  |
| Dan Proehl                              | Cellular Services        | 40.00    |
| Purchase Power                          | Lease                    | 5473.65  |
| Roland Funeral Services                 | Transportation           | 437.00   |
| SIRWA                                   | Utilities                | 34.50    |
| Schumacher Elevator Co                  | Elevator Maintenance     | 254.16   |
| Smith Heating & Plumbing                | Service Call             | 152.08   |
| Solutions                               | Tech Support             | 2096.00  |
| Stone Office Products                   | Office Supplies          | 11280.75 |
| The Shredder                            | Shredding Services       | 72.00    |
| Tires & Service                         | Service                  | 1626.59  |
| Turkey Creek Lodge                      | Rent                     | 523.20   |
| Verizon Wireless                        | Cellular Service         | 40.01    |
| Wex Bank Fleet Services                 | Fuel                     | 1244.89  |
| 21st Century Coop                       | Fuel                     | 67.49    |
| <b><u>General Supplemental Fund</u></b> |                          |          |
| Cass County Sheriff                     | Serving Notices          | 1889.15  |
| Children's Square USA                   | Juvenile Services        | 1551.44  |
| Iowa Secretary of State                 | Postage & Mailing        | 484.81   |
| Purchase Power                          | Postage                  | 430.06   |
| Shelby County Auditor                   | Rent/Utilities/Custodial | 1194.75  |
| <b><u>Rural Services Basic Fund</u></b> |                          |          |
| Atlantic Motor Supply                   | Supplies                 | 42.65    |
| Clean Car Center                        | Service                  | 200.00   |
| Deter Motors Corp                       | Maintenance              | 1238.70  |
| Dvorak Tire and Service                 | Service                  | 709.06   |

|                              |                        |          |
|------------------------------|------------------------|----------|
| First National Bank          | Misc Expenses          | 1363.29  |
| Galls                        | Equipment              | 714.00   |
| Horizon Jet Wash             | Service                | 35.00    |
| Iowa Law Enforcement Academy | Training               | 6875.00  |
| Iowa Prison Industries       | Service                | 230.00   |
| Jones Automotive             | Labor                  | 55.00    |
| Karl Chevrolet               | Service                | 13318.53 |
| McAtee Tire Service          | Service                | 1018.55  |
| Secondary Road Fund          | Reimburse Sec Rd Hours | 60000.00 |
| Wex Bank Fleet Services      | Fuel                   | 3458.16  |

#### **Secondary Road Fund**

|                               |                       |          |
|-------------------------------|-----------------------|----------|
| Agri Drain Corp               | Supplies              | 175.72   |
| AgriVision                    | Parts/Service         | 42.14    |
| Alliant Energy                | Utilities             | 255.87   |
| Casey's Business MasterCard   | Fuel                  | 65.91    |
| Cass County Health Systems    | Testing               | 242.00   |
| Cintas                        | Uniforms              | 120.00   |
| CK Power                      | Parts/Service         | 4906.20  |
| Cook Sanitation               | Sanitary Disposal     | 55.00    |
| Curtis Welding & Fab          | Supplies              | 57.70    |
| Deter Motors Corp             | Outside Services      | 207.50   |
| Ed's Lawn Equipment           | Supplies              | 48.00    |
| Fastenal Company              | Supplies              | 51.29    |
| First National Bank           | Misc Expenses         | 57.61    |
| Griswold Communications       | Telephone Service     | 38.81    |
| Henningsen Constr Co          | Cold Patch            | 97.15    |
| Scott Holaday                 | Reimbursement         | 23.65    |
| Hotsy Cleaning Systems        | Supplies              | 619.07   |
| Housby Mack                   | Parts                 | 48.76    |
| ICEOO Shelly Bleam            | Meeting Fees          | 225.00   |
| Iowa Dept of Transportation   | Sign Posts            | 1054.50  |
| Massena Telephone Company     | Telephone Service     | 33.22    |
| City of Massena               | Reimbursement         | 11810.63 |
| Material Handling Innovations | Outside Services      | 525.00   |
| Matheson Tri-Gas              | Supplies              | 623.31   |
| McAtee Tire Service           | Tires/Tire Repair     | 6875.74  |
| Metal Culverts                | Pipe                  | 60681.20 |
| Mid American Energy           | Intersection Lighting | 5.58     |
| MTS                           | Sanitary Disposal     | 25.00    |
| Nishnabotna Valley R E C      | Intersection Lighting | 37.93    |
| OHalloran International       | Parts/Service         | 9264.91  |
| Olsen Fuel Supply             | Fuel                  | 10452.79 |
| Purchase Power                | Postage               | 27.22    |
| R & C Dust Control            | Dust Control          | 3825.00  |
| SIRWA                         | Water                 | 34.50    |
| Schildberg Construction       | Rock                  | 65188.79 |
| Stone Office Products         | Office Supplies       | 10.77    |
| Thermo King Christensen       | Supplies              | 655.72   |
| Tiger Mart Griswold Amoco     | Fuel                  | 539.11   |
| Truck Center Companies        | Expendable Parts      | 183.51   |
| Verizon Wireless              | Cellular Service      | 363.25   |
| Westel Systems                | Telephone Service     | 37.23    |
| Wyman's Carquest              | Supplies              | 309.77   |
| Ziegler                       | Parts/Service         | 3885.62  |
| 21st Century Coop             | Fuel                  | 1096.50  |

#### **Sheriff Investigations**

|                               |         |        |
|-------------------------------|---------|--------|
| Atlantic Animal Health Center | k-9     | 172.85 |
| Cappels                       | Service | 36.99  |

#### **Local Option Tax Fund**

|                           |                      |         |
|---------------------------|----------------------|---------|
| Atlantic City Clerk       | Southlawn Mowing     | 75.00   |
| Atlantic Park & Rec       | Test Gardens         | 15.00   |
| Brun Ko Farm              | Food For All         | 67.50   |
| Cass County ISU Extension | Wellness Coordinator | 6000.00 |

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 Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting June 22, 2021.
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/s/-Steve Baier, Chair

**June 30, 2021\_\_**The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Hartkopf was approved. Minutes of June 15, 2021 upon motion by Hartkopf, 2nd by O'Brien were approved.

Board discussed the position on the Cass County veteran affairs commission which ends 06/30. Five applications were received for the position. three female and two male. In accordance with Iowa Code the VA commissioners and director reviewed the applications for eligibility, gender, service, etc. After review, their recommendation is to appoint Christine Short.

Motion by O'Brien, 2nd by Green: to appoint Christine Short of Wiota to the Cass County Commission of Veteran Affairs for the 3-year term beginning 07/01/2021. Carried unanimously.

County Engineer reviewed current road projects.

Secondary Roads employees have approved a FY2022 bargaining unit agreement.

Motion by O'Brien, 2nd by Pettinger: to approve the FY2022 bargaining unit agreement with the Secondary Roads employees' group. Carried unanimously.

In March 2019 the position of a Cass County Wellness Coordinator (person to be a connector and bridge builder in Cass County between various working groups around community health initiatives) was created for FY2020. Agreement was renewed for FY2021. Renewing that agreement for FY2022 was discussed.

Motion by Green; 2nd by O'Brien to approve renewal of Partnership Agreement for FY2022 (as funding partner only) with the Cass County Agricultural Extension District, Cass County Memorial Hospital and the Nishna Valley Family YMCA for the purpose of creating, funding and overseeing a Wellness Coordinator position to serve the residents of Cass County. Carried unanimously.

Board discussed renewal of the lease of the 'Willow Heights' property.

Motion by Hartkopf, 2nd by Green: to lease the county property at 60191 Willow St. to Partnership for Progress for the fiscal year beginning July 1, 2021 at same terms as current lease. Carried unanimously.

In accordance with Iowa Code section 331.904(1) "The amount of the annual base salary of each deputy shall be certified by the principal officer (treasurer, recorder and auditor) to the board." The officers submitted certifications which were all determined to be less than or equal to the maximum limitation.

In accordance with Iowa Code section 331.904(2)(c) "The sheriff shall set the annual base salary of each deputy sheriff who is classified as exempt under the federal Fair Labor Standards Act of 1938". The salary submitted by the sheriff was determined to be less than or equal to the maximum limitation.

Motion by O'Brien, 2nd by Pettinger: to certify the following annual base salaries for FY2022 to the auditor:

|                         |                                                           |                       |
|-------------------------|-----------------------------------------------------------|-----------------------|
| Sheriff's First Deputy: | John Westering                                            | \$70,834.00/year      |
| Sergeant/Deputy         | Tyler Shields                                             | \$65,000.00/year plus |
|                         | 3% of \$29.11/hour (Road Deputy wage rate) as dog handler |                       |
| Sergeant/Deputy         | Kyle Quist                                                | \$65,000.00/year      |
| Treasurer's Deputies:   | McDermott, Ashley                                         | \$53,998.00/year      |
|                         | Nichols, Bethany                                          | \$53,998.00/year      |
|                         | Symonds, Julie A.                                         | \$53,998.00/year      |
| Recorder's Deputy:      | Wallingford, Marci                                        | \$53,363.00/year      |
| Auditor's Deputies:     | Karns, Sheri                                              | \$53,998.00/year      |
|                         | Anstey, Mary                                              | \$53,998.00/year      |

Carried unanimously.

Beginning FY2013 the position of jail administrator has been given to the first deputy sheriff. Rather than hire a jail administrator, the sheriff and board determined it was more practical for the first deputy sheriff to perform jail administration duties and authorized supplement pay for the first deputy. The amount was set at \$5,000, including social security and IPERS. The county sheriff has requested that said supplement pay be continued.

Motion by O'Brien, 2nd by Green: For fiscal year 2022 to authorize supplement pay [IOWA CODE 331.904(2)(e)] to First Deputy Sheriff John Westering in the amount of

\$5,000 (including county share of social security and IPERS) for performing jail administration duties. Carried unanimously.

In accordance with Iowa Code section 331.904(2)(d) "The board shall set the annual base salaries of any deputy sheriffs who are not classified as exempt under the federal Fair Labor Standards Act of 1938, as amended. Upon certification by the sheriff, the board shall review, and may modify, the annual base salaries of the deputy sheriffs who are not classified as exempt."

Motion by Hartkopf, 2nd by Green: in accordance with union agreement to set the base salary for FY2022 of sheriff's road deputies at \$29.11/hr.: Preston Harter, Joshua McLaren and Jacob Reynolds; of dog handler at \$29.98: Timothy Olsen; and of investigator at \$30.61/hr.: Benjamin Bartholomew. Carried unanimously.

Motion by Pettinger, 2nd by O'Brien: in accordance with union agreement to set the following compensation schedule for base pay rates for FY2022:

Sheriff's assistant \$23.68/hr.: Joni Knudsen;  
Sheriff's civil processor \$24.48/hr.: Stephanie Witzman;  
Jailers \$20.70/hr.: Dorothy Cable, LaJean Fajen-Webb, Sherri Hansen, Susan Meier and Darcy Schwanke; and Lead Jailer \$22.70/hr.: Stacey Misner. Carried unanimously.

In accordance with section (331.904(4) "The board shall determine the compensation of extra help and clerks appointed by the principal county officers."

Motion by O'Brien, 2nd by Green to set the following compensation schedules for FY2022:

Secondary Roads: (Union scale except as noted) Laborer \$20.38/hr; Maintenance \$22.00/hr; Road Equipment Operator 1 \$22.30/hr; Road Equipment Operator 2 \$22.67/hr; Dragline Operator 3 \$23.32/hr; Working Foreman \$23.70/hr; Yardman \$22.55/hr; Mechanic \$24.15/hr; Shop Foreman \$24.81/hr; Rodman \$21.19/hr

| Office             | Employee          |                 |
|--------------------|-------------------|-----------------|
| Secondary Roads:   | Wolken, Trent     | 114,556.20/year |
|                    | Hansen, Richard   | 67,446.48/year  |
|                    | Ray, Alice        | 53,998.00/year  |
|                    | Kinzie, Christian | 25.19/hour      |
|                    | Vogl, Dennis      | 29.07/hour      |
| Zoning:            | Hansen, Richard   | 5,724.48/year   |
| Courthouse:        | Proehl, Daniel    | 19.28/hour      |
| Weed Commissioner: | Vogl, Dennis      | 30.00/hour      |
| Veteran Affairs:   | Holmes, Mitch     | 51,517.20/year  |
| Attorney:          | Groves, Beverly   | 54,558.00/year  |
|                    | Maureen, Doherty  | 19.16/hour      |
|                    | Jensen, Eva       | 43,273.00/year  |
| Information Tech.  | Goins, Andrea     | 66,161.28/year  |
| Treasurer:         | Bintner, Abigail  | 45,823.00/year  |
|                    | Wittrock, Brandi  | 48,687.00/year  |
| Gen. Assistance    | Schuler, Deb      | 31,582.00/year  |
| M H Advocate       | Schuler, Deb      | 31,582.00/year  |

Carried unanimously.

MH / GA Coordinator Deb Schuler presented report on activity for the month of May.

Committee reports: Green- Landfill; Pettinger-Workforce Development; Hartkopf-Valley Business Park and CABEDA; Baier- Boost 4 Families, Juvenile Detention, 4th Judicial District and Nishnabotna Watershed Coalition.

The following claims were approved and the auditor authorized to issue checks for same:

**General Basic Fund**

|                              |                               |         |
|------------------------------|-------------------------------|---------|
| Access Systems               | Copier Contract               | 325.58  |
| AgriVision                   | Hood                          | 419.24  |
| Ahlers Cooney Attorneys      | Human Resource Legal Services | 2040.72 |
| Akin Building Center         | Custodial Supplies            | 151.71  |
| Alliant Energy               | Utilities                     | 181.13  |
| Anita Tribune Co             | Publishing                    | 481.75  |
| Atlantic City Clerk          | Ambulance Services            | 5844.66 |
| Atlantic Municipal Utilities | Utilities                     | 1385.92 |
| Atlantic News Telegraph      | Publishing                    | 932.00  |
| Black Hills Energy           | Utilities                     | 39.60   |

|                                         |                       |          |
|-----------------------------------------|-----------------------|----------|
| Brown Electric Company                  | Electrical Repairs    | 205.56   |
| Camblin Plumbing & Heating              | Repairs               | 345.70   |
| Cappels                                 | Supplies              | 82.21    |
| Cass Co Fair Board                      | Plaque                | 15.00    |
| Cass County Health Systems              | Coroner Call          | 200.00   |
| CCMH Public Health                      | Grants                | 1583.01  |
| Central Iowa Dist.                      | Custodial Supplies    | 102.66   |
| Century Link                            | Service               | 557.65   |
| Choice Printing                         | Office Supplies       | 762.66   |
| Cook Sanitation                         | Sanitary Disposal     | 150.00   |
| Cott Systems                            | Maintenance/License   | 660.00   |
| Counsel Office & Documents              | Copier Contract       | 102.37   |
| County Binders                          | Book Repair           | 2000.00  |
| Dell Marketing                          | Computers             | 4042.02  |
| District IV Treas Association           | Registration          | 15.00    |
| Terry Duggan                            | Mileage               | 15.54    |
| Electronic Engineering Corp             | Service               | 1126.00  |
| Fareway Stores                          | Jail Provisions       | 405.85   |
| Farmers Electric Cooperative            | Utilities             | 47.80    |
| First National Bank                     | Misc Expenses         | 1343.50  |
| Andrea Goins                            | Mileage               | 50.67    |
| Griswold American                       | Publishing            | 465.36   |
| Griswold Communications                 | Telephone Service     | 235.17   |
| Kenneth Harrison                        | Mileage               | 12.30    |
| Mitch Holmes                            | Office Equipment      | 501.84   |
| Hy-Vee Pharmacy                         | Medication            | 94.98    |
| Hy-Vee                                  | EE Supplies           | 1110.89  |
| Iowa Dept of Inspections & App          | Service               | 100.00   |
| ISCTA IA State Co Treasurers A          | Dues                  | 250.00   |
| Jacobsen's Inc of Adair                 | Parts                 | 46.00    |
| Lora Kanning                            | Mileage               | 11.47    |
| KJAN                                    | Advertisement         | 2500.00  |
| Rollie Landsness                        | Trails Maps           | 182.00   |
| Laverty Sanitation                      | Sanitation Expense    | 190.00   |
| Lowrey Family Rentals                   | Rent                  | 400.00   |
| Mail Services                           | Print & Postage       | 5116.05  |
| Mediacom                                | Telephone Services    | 1393.82  |
| Meredith Communications                 | Advertisement         | 2500.00  |
| Mid American Energy                     | Utilities             | 140.23   |
| NACCTFO Shiela Miller                   | Dues                  | 75.00    |
| Nishnabotna Valley R E C                | Utilities             | 780.41   |
| Office Depot                            | supplies              | 83.01    |
| Office Stop                             | Office Supplies       | 301.21   |
| OReilly Auto Parts                      | Parts                 | 41.51    |
| Orscheln's                              | Vehicle Maintenance   | 76.43    |
| Outfitters Plus                         | Jail                  | 548.62   |
| Pat Lewis Trucking                      | Rock Haul             | 1200.00  |
| Pitney Bowes                            | Office Supplies       | 543.95   |
| Postmaster                              | Postage               | 240.00   |
| Quill Corporation                       | Office Supplies       | 104.95   |
| Schildberg Construction                 | Rock                  | 2665.25  |
| Ron Schroeder                           | Rent                  | 475.00   |
| Southwest Iowa Tiling                   | Sewage Pump           | 600.00   |
| State Hygienic Laboratory               | Water Testing         | 33.50    |
| Stone Office Products                   | Envelopes             | 6.87     |
| SW Rentals                              | Rent                  | 400.00   |
| The Shredder                            | Shredding Services    | 72.00    |
| U.S. Bank Equipment Finance             | Copier Lease          | 136.66   |
| Verizon Wireless                        | Cellular Service      | 1558.74  |
| <b><u>General Supplemental Fund</u></b> |                       |          |
| Public Safety Fund                      | County Contribution   | 33862.02 |
| Weimer Law                              | Juvenile Services     | 2000.00  |
| Woodward Youth Corp                     | Shelter Care Services | 373.20   |



**Rural Services Basic Fund**

|                    |             |         |
|--------------------|-------------|---------|
| ACGS               | Supplies    | 24.99   |
| Browns Shoe Fit    | Service     | 180.00  |
| Cappels            | supplies    | 639.13  |
| Preston Harter     | Service     | 9.00    |
| Horizon Jet Wash   | Service     | 35.00   |
| Jones Automotive   | Labor       | 1669.46 |
| OReilly Auto Parts | Maintenance | 5.99    |
| Dennis Vogl        | Mileage     | 151.65  |

**Secondary Road Fund**

|                              |                           |           |
|------------------------------|---------------------------|-----------|
| Agriland FS                  | Bulk Fuel                 | 15092.97  |
| AgriVision                   | Parts/Service             | 352.78    |
| Akin Building Center         | Supplies                  | 19.98     |
| Alliant Energy               | Utilities                 | 300.63    |
| Allied Oil & Supply          | Oil/Supplies              | 2854.95   |
| Atlantic Motor Supply        | Supplies                  | 2264.05   |
| Atlantic Municipal Utilities | Utilities                 | 269.70    |
| Leo Beschorner               | Cellular Reimbursement    | 40.00     |
| Botna Way Ag Supply          | Supplies                  | 281.00    |
| Calhoun-Burns & Assoc        | Consultant Fees           | 8180.02   |
| Cappels                      | Supplies                  | 879.69    |
| Dave Christensen             | Cellular Reimbursement    | 40.00     |
| Eds Wire Rope & Rigging      | Supplies                  | 253.00    |
| Filter Care of Nebraska      | Outside Services          | 85.65     |
| Garrett Frame                | Cellular Reimbursement    | 40.00     |
| Richard E Hansen             | Cellular Reimbursement    | 40.00     |
| Henningsen Constr Co         | Cold Patch                | 187.05    |
| Scott Holaday                | Cellular Reimbursement    | 40.00     |
| Curtis Holste                | Cellular Reimbursement    | 40.00     |
| Housby Mack Inc              | Expendable Parts          | 1019.28   |
| Interstate Battery Systems   | Expendable Parts          | 140.95    |
| Christian Kinzie             | Cellular Reimbursement    | 40.00     |
| Mark Knudsen                 | Cellular Reimbursement    | 40.00     |
| Lyman Ag Supply Inc.         | Supplies                  | 557.50    |
| Massena Ag Supply            | Supplies                  | 85.42     |
| Massena Telephone Company    | Telephone Service         | 33.21     |
| McAtee Tire Service          | Tires/Tire Repair         | 315.00    |
| Metal Culverts               | Pipe                      | 31316.20  |
| Murphy Tractor & Equip       | New Equipment             | 173269.00 |
| Pattison Sand Company        | Rock                      | 52046.80  |
| Road Builders                | Parts/Service             | 2560.84   |
| SIRWA                        | Water                     | 34.50     |
| Andrew Steffen               | Cellular Reimbursement    | 40.00     |
| Truck Center Companies       | Parts/Service             | 1092.44   |
| Van Wall Equipment           | Expendable Parts          | 14.05     |
| Trent Wolken                 | Reimbursement             | 40.00     |
| Wyman's Carquest             | Supplies                  | 49.56     |
| Ziegler                      | Parts/Service/New Equipme | 274722.91 |

**Local Option Tax Fund**

|                          |                |          |
|--------------------------|----------------|----------|
| A-Town Smoke Shack       | Food For All   | 357.24   |
| Brun Ko Farm             | Food For All   | 198.00   |
| Cass Co Environ Landfill | Per Capita Fee | 10650.00 |
| Hy-Vee                   | Food For All   | 9187.80  |
| Southwest Iowa Egg Coop  | Food For All   | 465.00   |

**Capital Projects**

|                           |                     |        |
|---------------------------|---------------------|--------|
| Berg Electric             | Electrical Repairs  | 988.49 |
| Per Mar Security Services | Monitoring Services | 70.56  |

**Local Emergency Mgmt Agency**

|                     |               |         |
|---------------------|---------------|---------|
| Anita Supply Center | Gloves        | 3735.00 |
| CDW Government      | Equipment     | 68.49   |
| Dell Marketing      | Computer      | 879.99  |
| First National Bank | Misc Expenses | 103.63  |
| Grainger Dept.      | PPE Supplies  | 6980.82 |

|                                           |                        |          |
|-------------------------------------------|------------------------|----------|
| Mike Kennon                               | Fuel                   | 59.68    |
| McAtee Tire Service                       | Tire Repair            | 29.95    |
| Verizon Wireless                          | Cellular Service       | 81.59    |
| Windstream                                | Telephone Service      | 54.71    |
| <b><u>Environmental Control Agn</u></b>   |                        |          |
| Accent Wire-Tie                           | Supplies               | 615.17   |
| AgriVision                                | Parts/Service          | 4082.32  |
| Akin Building Center                      | Supplies               | 24.95    |
| Cappels                                   | Supplies               | 42.98    |
| Cass County Health Systems                | Testing                | 464.00   |
| Central States Wire Products              | Supplies               | 7360.07  |
| Ed's Lawn Equipment                       | Outside Services       | 72.76    |
| Evora Consulting                          | Engineering Services   | 4992.50  |
| Hydro-Klean                               | Leachate Work          | 3520.00  |
| Nishna Valley Pest Control                | Building Maintenance   | 150.00   |
| Precision Applicators                     | Leachate Hauling       | 22200.00 |
| Secondary Road Fund                       | Reimburse Sec Rd Hours | 500.00   |
| Ziegler                                   | Parts/Service          | 38800.82 |
| <b><u>Consrv LandAcq/Cap Imprvmnt</u></b> |                        |          |
| Atlantic Pest Control                     | Extermination Services | 50.00    |
| First National Bank                       | Misc Expenses          | 342.70   |
| Meeting adjourned.                        |                        |          |

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of June 30, 2021 upon motion by O'Brien, 2nd by Hartkopf were approved.

County Engineer reviewed current road projects.

Reports filed: June 2021 Sheriff's, and Recorder's reports of fees collected; June 30 Report of Imprest Petty Cash Accounts.

|                                 |                        |          |
|---------------------------------|------------------------|----------|
| Access Systems                  | Copier Contract        | 693.40   |
| Adams County Sheriff's Dept     | Service                | 1425.00  |
| Alliant Energy                  | Utilities              | 259.05   |
| Anita Municipal Utilities       | Utilities              | 97.36    |
| Anita Supply Center             | Custodial Supplies     | 38.31    |
| Anita Tribune Co                | Publishing             | 258.00   |
| Atlantic Municipal Utilities    | Utilities              | 113.85   |
| Atlantic News Telegraph         | Publishing             | 468.00   |
| Cappels                         | Supplies               | 174.04   |
| Cass Co Ag & Ed Assn            | Contribution           | 36000.00 |
| Cass Co Meals on Wheels         | Meals                  | 650.00   |
| Cass County Attorney            | Office Supplies        | 16.53    |
| Cass County Health Systems      | Coroner Call           | 800.00   |
| Cass/Atlantic Development Corp  | Contribution           | 7500.00  |
| CCMH Public Health              | Grants                 | 45630.85 |
| Cook Sanitation                 | Sanitary Disposal      | 150.00   |
| Counsel Office & Documents      | Copier Contract        | 551.80   |
| Culligan Soft Water Service     | Cooler Rent            | 65.00    |
| Terry Duggan                    | Mileage                | 15.54    |
| Electronic Engineering Corp     | Service                | 31.25    |
| First National Bank             | Misc Expenses          | 4532.35  |
| Five Q Innovations              | Website Hosting        | 50.00    |
| Andrea Goins                    | Cellular Reimbursement | 40.00    |
| Great America Financial Service | Copier Lease           | 403.17   |
| Griswold American               | Publishing             | 549.47   |
| Guthrie County Public Health    | Services               | 5786.58  |
| Interior Touch                  | Paint Supplies         | 141.21   |
| ISAC                            | Dues                   | 6275.00  |
| David Kelly                     | Rent                   | 400.00   |
| City of Lewis                   | Utilities              | 294.04   |
| McCurdy Investments             | Rent                   | 300.00   |
| Mediacom                        | Telephone Services     | 321.05   |
| Ted's Coop.                     | Rent                   | 173.00   |
| Midwest Dairy Farms             | Rent                   | 313.00   |

|                                         |                       |          |
|-----------------------------------------|-----------------------|----------|
| Cindy Miller                            | Rent                  | 700.00   |
| Office Depot                            | supplies              | 109.55   |
| Office Stop                             | Office Supplies       | 51.57    |
| Pitney Bowes                            | Postage Meter         | 49.42    |
| Brenda Pottebaum                        | Custodial Services    | 1413.00  |
| Dan Proehl                              | Cellular Services     | 40.00    |
| Professional Pest Control               | Pest Control          | 240.00   |
| SIRWA                                   | Utilities             | 34.50    |
| Ron Schroeder                           | Rent                  | 400.00   |
| Schumacher Elevator Co                  | Elevator Maintenance  | 254.16   |
| Christine Short                         | Mileage               | 8.28     |
| Solutions                               | Tech Support          | 66517.13 |
| Steen Funeral Home                      | Transport             | 761.24   |
| Steeple Jack                            | Flag Pole Paint       | 795.00   |
| Stone Office Products                   | Office Supplies       | 2525.99  |
| SWIPCO                                  | Dues                  | 8308.00  |
| Verizon Wireless                        | Cellular Service      | 402.01   |
| Western Iowa Tourism Region             | Contribution          | 500.00   |
| Wex Bank Fleet Services                 | Fuel                  | 1146.80  |
| <b><u>General Supplemental Fund</u></b> |                       |          |
| Atlantic News Telegraph                 | Publishing            | 140.86   |
| Cass County Attorney                    | Postage               | 12.10    |
| Cass County Sheriff                     | Service               | 2447.34  |
| Children's Square USA                   | Juvenile Services     | 721.60   |
| First National Bank                     | Misc Expenses         | 162.62   |
| IMWCA                                   | Work Comp             | 21461.00 |
| Public Safety Fund                      | County Contribution   | 33236.61 |
| SWI Juvenile Emergency                  | Juvenile Services     | 45130.40 |
| Woodward Youth Corp.                    | Shelter Care          | 1819.35  |
| <b><u>Rural Services Basic Fund</u></b> |                       |          |
| Deter Motor Co                          | Maintenance           | 771.83   |
| Dvorak Tire and Service                 | Service               | 82.79    |
| First National Bank                     | Misc Expenses         | 384.32   |
| Flood & Erosion Control Fund            | FY Appropriation      | 24000.00 |
| Galls LLC                               | Equipment             | 208.99   |
| ISSDA Financial Admin.                  | Service               | 25.00    |
| Jones Automotive                        | Labor                 | 340.00   |
| McAtee Tire Service                     | Service               | 1775.21  |
| Mike's Auto Body                        | Service               | 275.00   |
| Wex Bank Fleet Services                 | Fuel                  | 3569.61  |
| <b><u>Secondary Road Fund</u></b>       |                       |          |
| AgriVision                              | Parts/Service         | 2112.60  |
| Alliant Energy                          | Utilities             | 139.78   |
| Arnold Motor Supply                     | Expendable Parts      | 209.94   |
| Cass County Health Systems              | Testing               | 54.00    |
| Cintas LOC 749                          | Uniforms              | 150.00   |
| Cook Sanitation                         | Sanitary Disposal     | 55.00    |
| Curtis Welding & Fab                    | Supplies              | 497.12   |
| Diamond Mowers                          | Expendable Parts      | 6145.35  |
| Fareway                                 | Supplies              | 325.92   |
| First National Bank                     | Misc Expenses         | 125.00   |
| Griswold Communications                 | Telephone Service     | 39.05    |
| Housby Mack Inc                         | Expendable Parts      | 219.33   |
| Lyman Ag Supply                         | Supplies              | 191.25   |
| Massena Ag Supply                       | Supplies              | 17.88    |
| Material Handling Innovations           | Building Maintenance  | 525.00   |
| Matheson Tri-Gas                        | Supplies              | 603.59   |
| McAtee Tire Service                     | Tires/Tire Repair     | 7595.61  |
| Metal Culverts                          | Pipe                  | 39653.60 |
| Mid American Energy                     | Intersection Lighting | 5.57     |
| MTS                                     | Sanitary Disposal     | 25.00    |
| Nebraska Iowa Industrial Fasten         | Supplies              | 250.00   |
| Nishnabotna Valley R E C                | Intersection Lighting | 37.57    |

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of July 13, 2021 upon motion by Hartkopf, 2nd by O'Brien were approved.

On January 29, 2021 the board adopted the following schedule for designated days off with pay

|                        |                   |
|------------------------|-------------------|
| Independence Day 2021  | Mon, Jul 5        |
| Labor Day 2021         | Mon, Sep 6        |
| Veterans Day 2021      | Thu, Nov 11       |
| Thanksgiving Day 2021  | Thu, Nov 25       |
| Day after Thanksgiving | Fri, Nov 26       |
| Christmas Day 2021     | Fri, Dec 24       |
| New Year's Day 2022    | Fri, Dec 31, 2021 |
| Memorial Day 2022      | Mon, May 30       |

They discussed including two personal days (undesigned dates) off with pay.

The American Rescue Plan (ARP) was discussed. An ARP Committee has not been officially established. The first half of funds designated to Cass County have been received, allocation received was \$1,246,621.50. The other half should be received in 2022. A special fund has been created for all ARP funding, and a budget amendment will need to be made before any funds may be expended. The board is the final authority for use of ARP funding.

The auditor and recorder have both requested quotes for digitization of certain records in their offices.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green (virtually), John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Hartkopf, 2nd by Pettinger was approved. Minutes of June 15, 2021 upon motion by Hartkopf, 2nd by Pettinger were approved.

County Conservation Director Micah Lee presented 4th quarter FY21 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Hitchcock House, Indian Creek, Troublesome Creek and Outdoor Classroom) and naturalist's environmental education activities: 118 programs to 2,179 persons.

Motion by O'Brien, 2nd by Pettinger: to approve end of probationary employment status be ended and payrate be increased by \$.50/hour for the following three Secondary Roads employees: Travis Hansen, Daniel Holaday and Garrett Frame. Carried unanimously.

Motion by Pettinger, 2nd by O'Brien: to approve the "IDOT Agreement for County Bridge Federal-Aid SWAP Funding (No. 4-21-HBP-SWAP-008)", project BROS-SWAP- CO15(74)—SE-15, bridge project on 730th St, .2 miles South of White Pole Road [estimated \$700,000]. Carried unanimously.

Motion by Hartkopf, 2nd by Pettinger: to approve the “IDOT Agreement for County Bridge Federal-Aid SWAP Funding (No. 5-21-HBP-SWAP-009)”, project BROS-SWAP- CO15(75)—FE-15, bridge project on 610th St, .6 miles North of Oxford Road [estimated \$500,000]. Carried unanimously.

The following claims were approved and the auditor authorized to issue checks for same:

|                              |                     |          |
|------------------------------|---------------------|----------|
| Access Systems               | Copier Contract     | 325.58   |
| Alliant Energy               | Utilities           | 172.69   |
| Anita Supply Center          | Custodial Supplies  | 177.75   |
| Atlantic Municipal Utilities | Utilities           | 2280.75  |
| Camblin Plumbing & Heating   | Repairs             | 470.66   |
| Cappels                      | Supplies            | 68.16    |
| Cass County Health Systems   | Coroner Call        | 200.00   |
| CCMH Public Health           | Grants              | 15377.27 |
| Central Iowa Distributors    | Custodial Supplies  | 289.00   |
| Century Link                 | Service             | 480.07   |
| Continental Fire Spr Co      | Inspection          | 195.00   |
| Cott Systems                 | Maintenance/License | 660.00   |
| Counsel Office & Documents   | Copier Contract     | 85.50    |

|                                         |                        |          |
|-----------------------------------------|------------------------|----------|
| Ed's Lawn Equipment                     | Equipment Maintenance  | 236.92   |
| Electronic Engineering Corp             | Service                | 529.41   |
| Farmers Electric Cooperative            | Utilities              | 49.59    |
| First National Bank                     | Misc Expenses          | 283.43   |
| Great America Financial Service         | Copier Lease           | 106.00   |
| Griswold American                       | Publishing             | 169.98   |
| Griswold Communications                 | Telephone Service      | 276.23   |
| Guthrie County Public Health            | Claims                 | 6950.84  |
| Hy-Vee Pharmacy                         | Medication             | 67.86    |
| Hy-Vee                                  | Supplies               | 1425.59  |
| I A C C B                               | Membership Dues        | 1500.00  |
| Iowa DNR                                | Water Supply Fee       | 25.00    |
| ISAC                                    | Conference Fees        | 210.00   |
| John Hartkopf                           | Mileage                | 24.30    |
| Joni Knudsen                            | meal                   | 13.59    |
| Mail Services                           | Print & Postage        | 571.11   |
| McAtee Tire Service                     | Tire Repair            | 79.95    |
| Mediacom                                | Telephone Services     | 625.14   |
| Mid American Energy                     | Utilities              | 172.18   |
| Mid American Research Chem              | Custodial Supplies     | 290.09   |
| Ted's Cooperative                       | Rent                   | 320.00   |
| Nishnabotna Valley R E C                | Utilities              | 1045.90  |
| Orscheln's                              | Vehicle Maintenance    | 777.91   |
| Postmaster                              | Postage                | 144.84   |
| Roland Funeral Services                 | Transport              | 799.00   |
| Rush Electric                           | Service Call           | 138.75   |
| Solutions                               | Tech Support           | 16080.00 |
| State Hygienic Laboratory               | Water Testing          | 33.50    |
| Steen Funeral Home                      | Transport              | 761.24   |
| The Shredder Green Resource             | Shredding Services     | 72.00    |
| U.S. Bank Equipment Finance             | Copier Lease           | 136.66   |
| Verizon Wireless                        | Cellular Service       | 857.40   |
| Weirich Welding Plus                    | Rebar                  | 150.00   |
| West Central Community Action           | Appropriation          | 4000.00  |
| Brandi Wittrock                         | Mileage                | 20.70    |
| 21st Century Coop                       | Fuel                   | 79.90    |
| <b><u>General Supplemental Fund</u></b> |                        |          |
| Douglas County Sheriff                  | Juvenile Service       | 50.00    |
| Weimer Law, PC                          | Juvenile Services      | 2000.00  |
| <b><u>Rural Services Basic Fund</u></b> |                        |          |
| Audubon County Sheriff                  | service                | 50.00    |
| <b><u>Secondary Road Fund</u></b>       |                        |          |
| Agri Drain Corp                         | Supplies               | 1759.60  |
| Agriland FS                             | Bulk Fuel              | 13122.65 |
| AgriVision                              | Parts/Service          | 503.10   |
| Alliant Energy                          | Utilities              | 335.73   |
| Atlantic Motor Supply                   | Supplies               | 631.25   |
| Atlantic Municipal Utilities            | Utilities              | 275.02   |
| Leo Beschorner                          | Cellular Reimbursement | 40.00    |
| Calhoun-Burns & Assoc                   | Consultant Fees        | 2090.00  |
| Cappels                                 | Supplies               | 740.60   |
| Dave Christensen                        | Cellular Reimbursement | 40.00    |
| Curtis Welding & Fab                    | Supplies               | 489.59   |
| Dan's Sanitation                        | Sanitary Disposal      | 50.00    |
| Diamond Mowers                          | Expendable Parts       | 62.05    |
| Filter Care of Nebraska                 | Outside Services       | 97.30    |
| Garrett Frame                           | Cellular Reimbursement | 40.00    |
| Richard E Hansen                        | Cellular Reimbursement | 40.00    |
| Henningsen Constr Co                    | Cold Patch             | 87.00    |
| Scott Holaday                           | Cellular Reimbursement | 40.00    |
| Curtis Holste                           | Cellular Reimbursement | 40.00    |
| Keystone Laboratories                   | Lab Fees               | 28.00    |
| Christian Kinzie                        | Cellular Reimbursement | 40.00    |



**Local Option Tax Fund**

Local Emergency Mgmt Agency

## Environmental Control Agency

**Consrv LandAcq/Cap Imprvmnt**

Motion by O'Brien, 2nd by Pettinger: to adjourn. Meeting adjourned. Next meeting August 10, 2021.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of July 30, 2021 upon motion by Hartkopf, 2nd by O'Brien were approved.

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A vacancy (licensed physician member) exists on the Cass County Board of Health.

Board discussed the two positions on the Cass County Compensation Board which end 06/30/21. (Comp Board recommends annual compensation of elected county officials: the auditor, treasurer, recorder, sheriff, attorney, and supervisors. This is a seven-member board with two members appointed by the Board of Supervisors and one member appointed by each of the five other elected officials.)

Use of the American Rescue Plan funds was discussed. Email from a Food Policy Council member inquiring if ARP funds could be used to enhance our local/community food system to enhance our self-sufficiency, i.e. local dependence on external resources such as industrial meat processing. Recorder Mary Ward reported a proposal received from Cott Systems for 'Hosted Online Index Books' and July 30 the County Auditor reported a proposal received from Cott Systems for "Auditor Land Transfer Online Book Project" (combined projects cost about \$100,000). The board will act on whether or not to approve the proposals at next meeting. The board also discussed the use of ARP funds for courthouse climate control/HVAC improvements.

Reports filed: July 2021 Sheriff's, and Recorder's reports of fees collected.

/s/-Steve Baier, Chair

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Hartkopf was approved. Minutes of August 10, 2021 upon motion by Green, 2nd by O'Brien were approved.

An application for Cass County Compensation Board was received.

County Engineer reviewed current road projects including progress on bridges on Boston Road and Olive Street; maintenance on road pipes; and receiving motor grader (FY21 budget). Baier asked about facility needs in regard to storing modern equipment. Current district sheds were probably built in the 1930's.

The Board/American Rescue Plan Committee reviewed project proposals from the Auditor and Recorder, and from the EMA. The Auditor reported that a special fund was created for accounting for the ARP funds. First half of funds, \$1,246,621.50, was received July 19. Second half will probably be received about one year later. A budget amendment will need to be adopted before funds may be expended. Projects may be approved now.

County Attorney Vanessa Strazdas reviewed current legal activity.

The following claims were approved and the auditor authorized to issue checks for same:

Access Systems	Copier Contract	693.40
Access Systems	Service Agreement	225.00
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Akin Building Center	Custodial Supplies	130.62
Alliant Energy	Utilities	57.18
Anita Supply Center	Custodial Supplies	551.94
Anita Tribune	Publishing	448.80
Atlantic City Clerk	Southlawn Mowing	157.49
Atlantic Municipal Utilities	Utilities	1201.31
Atlantic News Telegraph	Publishing	183.50
Cappels	Supplies	344.76
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	200.00

CCMH Public Health	Grants	5849.01
Cook Sanitation	Sanitary Disposal	150.00
Counsel Office & Documents	Copier Contract	64.81
Culligan Soft Water	Cooler Rent	65.00
Sarah Dittmer	Deposition	77.00
Ed's Lawn Equipment	Equipment Maintenance	23.00
Electronic Engineering Corp	Service	62.50
First National Bank	Misc Expenses	1875.00
Five Q Innovations	Website Hosting	50.00
Andrea Goins	Cellular Reimbursement	40.00
Griswold American	Publishing	110.48
Guthrie Co Environmental Health	Quarterly Fees	8184.00
Mitch Holmes	Meals/Mileage/Transport	126.90
IMAGETek	Tech Support	617.00
Interior Touch	Painting Supplies	97.15
Iowa Secretary of State	Service	30.00
Jocebee Apts	Rent	400.00
City of Lewis	Utilities	149.71
Mediacom	Telephone Services	319.53
Mid Plains Properties	Rent	525.00
Office Depot	Equipment	49.99
Pitney Bowes	Postage	194.26
Brenda Pottebaum	Custodial Services	1377.00
Premier Real Estate Management	Rent	400.00
Dan Proehl	Cellular Services	40.00
Quill Corporation	Office Supplies	114.96
SIRWA	Utilities	34.50
Schumacher Elevator Co	Elevator Maintenance	254.16
Secure Shred Solutions	Shredding Service	8.25
Staples Advantage	Office Supplies	81.28
Stone Office Products	Office Supplies	578.91
Verizon Wireless	Cellular Service	367.27
Wex Bank Fleet Services	Fuel	1181.10
21st Century Coop	Fuel	253.55
<u>General Supplemental Fund</u>		
Cass County Sheriff	Serving Notices	1712.04
IMWCA	Work Comp	6437.00
Iowa Communities Assurance Pool	Liability Insurance Premium	168.00
Public Safety Fund	County Contribution	32960.70
Storey Kenworthy	Election Supplies	55.71
<u>Rural Services Basic Fund</u>		
Atlantic Motor Supply	Service	9.53
Audubon County Sheriff	Service	50.00
Bizco Bizco Technologies	Equipment	2618.07
Dvorak Tire and Service	Service	65.15
First National Bank	Misc Expenses	1216.48
McAtee Tire Service	Service	211.20
O'Reilly Auto Parts	misc	6.99
Wex Bank Fleet Services	Fuel	3572.27
<u>Secondary Road Fund</u>		
AgriVision	Parts/Service	54.78
Alliant Energy	Utilities	197.56
Allied Oil & Supply	Oil/Supplies	1472.00
Anita Supply Center	Supplies	8.32
Aspen Equipment Company	Expendable Parts	557.06
Atlantic City Clerk	Storm Water Bill	99.18
Atlantic News Telegraph	Publishing	22.98
Cintas LOC 749	Uniforms	120.00
Cook Sanitation	Sanitary Disposal	55.00
Fastenal Company	Supplies	10.75
First National Bank	Misc Expenses	175.00
H.T.C.	Expendable Parts	85.29
Massena Ag Supply	Supplies	6.94

[illegible]

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Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of August 17, 2021 upon motion by Green, 2nd by O'Brien were approved.

A Cass County Conservation Board member resigned effective July 31, 2021. An application is on file for the position on the Conservation Board.

A Franklin Township trustee and clerk resigned effective August 11. Applications are on file for the two positions.

Before American Rescue Plan funds may be spent, a budget amendment is necessary.

Motion by O'Brien, 2nd by Green: to set Sept. 14, 2021 as the date for a public hearing on the amendment of the Cass County FY2022 budget. Carried unanimously.

Use of American Rescue Plan funds was discussed. Mark McNees from Atlantic Fire Dept. reported the Cass County Fire Association had received a Department of Homeland Security grant for the purchase of mobile radios [\$371,692 including 5% local match \$17,699.62 and 95% award \$353,992.38] and inquired whether the County would provide the matching funds. Board asked McNees to submit a written request and said consideration of match, whether by ARP funds or other funds, would be placed on Aug. 31 agenda.

Cass County's information technology person has resigned effective later this month. Scott Bennett, Nishnabet, spoke with the board regarding filling in (when Solutions is unable to handle a problem remotely) until the county gets a new IT person. Scott was also asked to create a job description for the full time position and meet again with the board on Sept. 14.

Motion by O'Brien, 2nd by Green: to adjourn. Meeting adjourned. Next meeting August 31, 2021.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of August 24, 2021 upon motion by Hartkopf, 2nd by Pettinger were approved.

County Engineer reviewed current road projects.

|                              |                    |         |
|------------------------------|--------------------|---------|
| Access Systems               | Copier Contract    | 325.58  |
| Access Systems               | Service Agreement  | 750.00  |
| Akin Building Center         | Custodial Supplies | 104.84  |
| Alliant Energy               | Utilities          | 69.41   |
| Anita Supply Center          | Custodial Supplies | 172.99  |
| Anita Tribune Co             | Publishing         | 120.00  |
| Atlantic City Clerk          | Ambulance Services | 5844.66 |
| Atlantic Municipal Utilities | Utilities          | 2399.87 |
| Black Hills Energy           | Utilities          | 74.77   |
| Camblin Plumbing & Heating   | Repairs            | 79.84   |

|                                         |                        |          |
|-----------------------------------------|------------------------|----------|
| Cappels                                 | Supplies               | 293.99   |
| Cass County Pest Control                | Pest Control           | 40.00    |
| Cass County Treasurer                   | Property Tax           | 5056.00  |
| CCMH Public Health                      | Grants                 | 2138.04  |
| Century Link                            | Service                | 519.55   |
| Cott Systems                            | Maintenance/License    | 660.00   |
| Counsel Office & Documents              | Copier Contract        | 369.88   |
| Deter Motor Co                          | Vehicle Maintenance    | 44.47    |
| Terry Duggan                            | Mileage                | 15.54    |
| Ed M Feld Equipment Co                  | Inspection             | 231.00   |
| Farmers Electric Coop                   | Utilities              | 50.79    |
| First National Bank                     | Misc Expenses          | 1476.73  |
| Andrea Goins                            | Cellular Reimbursement | 214.46   |
| Great America Financial Service         | Copier Lease           | 99.87    |
| Griswold American                       | Publishing             | 263.86   |
| Griswold Communications                 | Telephone Service      | 271.54   |
| Guthrie County Public Health            | Services               | 1141.55  |
| Hy-Vee                                  | Supplies               | 1276.67  |
| Iowa Land Records                       | Registration           | 50.00    |
| JJ Design                               | Printing Services      | 27.50    |
| Laverty Sanitation                      | Sanitation Expense     | 190.00   |
| Mail Services                           | Print & Postage        | 574.18   |
| Mediacom                                | Telephone Services     | 621.59   |
| Mid American Energy                     | Utilities              | 195.00   |
| New Covenant Window and Door            | Roof Repairs           | 10466.64 |
| Nishnabotna Valley R E C                | Utilities              | 992.16   |
| Office Depot                            | supplies               | 55.22    |
| Orscheln's                              | Supplies               | 367.30   |
| Pitney Bowes                            | Postage machine        | 111.00   |
| Quill Corporation                       | Office Supplies        | 135.95   |
| Reporting Services                      | Transcripts            | 243.20   |
| Ryan Archibald Construction             | Hauling                | 4400.00  |
| Secure Shred Solutions                  | Shredding Services     | 48.00    |
| Solutions                               | Tech Support           | 1152.00  |
| State Hygienic Laboratory               | Water Testing          | 33.50    |
| SW Rentals                              | Rent                   | 300.00   |
| The Shredder                            | Shredding Services     | 72.00    |
| Verizon Wireless                        | Cellular Service       | 897.43   |
| <b><u>General Supplemental Fund</u></b> |                        |          |
| Weimer Law, PC                          | Juvenile Services      | 2000.00  |
| Woodward Youth Corp                     | Shelter Care           | 3405.45  |
| <b><u>Rural Services Basic Fund</u></b> |                        |          |
| Audubon County Sheriff                  | Service                | 50.00    |
| Bizco Bizco Technologies                | Equipment              | 152.41   |
| Horizon Jet Wash                        | Service                | 35.00    |
| John Johnson                            | Service                | 100.00   |
| On Target Ammunition                    | Supplies               | 2840.69  |
| Richter & Son Towing                    | Service                | 1100.00  |
| Watchguard Video                        | Service                | 65.00    |
| <b><u>Secondary Road Fund</u></b>       |                        |          |
| A M Cohron & Son                        | Outside Service        | 8625.00  |
| Agriland FS                             | Bulk Fuel              | 8602.03  |
| AgriVision                              | Parts/Service          | 3535.09  |
| Alliant Energy                          | Utilities              | 298.14   |
| Anita Supply Center                     | Supplies               | 2.48     |
| Atlantic Carriers                       | Road Salt              | 1850.40  |
| Atlantic Motor Supply                   | Supplies               | 1845.81  |
| Atlantic Municipal Utilities            | Utilities              | 268.50   |
| Leo Beschorner                          | Cellular Reimbursement | 40.00    |
| Botna Way Ag Supply                     | Supplies               | 5980.00  |
| Cappels                                 | Supplies               | 274.66   |
| Dave Christensen                        | Cellular Reimbursement | 40.00    |
| Deter Motor Co                          | Expendable Parts       | 49.47    |



Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Stephen Green, acting chair; John Hartkopf, Bernard Pettinger; and Steve Baier and Mark O'Brien via Zoom. Agenda upon motion by Hartkopf, 2nd by Pettinger was approved. Minutes of August 31, 2021 upon motion by Pettinger, 2nd by Hartkopf were approved.

The amendment of the FY2022 Cass County budget was considered. After due consideration,

Vote: All ayes. Carried unanimously.

|                              |                    |         |
|------------------------------|--------------------|---------|
| Access Systems               | Copier Contract    | 693.40  |
| Ahlers Cooney Attorneys      | HR Legal Services  | 1950.00 |
| Alliant Energy               | Utilities          | 173.68  |
| Anita Tribune                | Publishing         | 444.48  |
| Atlantic Municipal Utilities | Utilities          | 1275.82 |
| Atlantic News Telegraph      | Publishing         | 174.87  |
| Brown Electric Company       | Electrical Repairs | 863.70  |

|                                              |                      |           |
|----------------------------------------------|----------------------|-----------|
| Cappels                                      | Supplies             | 531.69    |
| Cass Co Environ Landfill                     | Disposal             | 145.00    |
| Cass County Health Systems                   | Coroner Call         | 1.71      |
| Cass County Recorder                         | Copies               | 38.36     |
| CCMH Public Health                           | Grants               | 570.45    |
| Cintas First Aid & Safety D89                | First Aid            | 329.79    |
| Cook Sanitation                              | Sanitary Disposal    | 150.00    |
| Counsel Office & Documents                   | Copier Contract      | 470.52    |
| Culligan Soft Water                          | Cooler Rent          | 65.00     |
| First National Bank                          | Misc Expenses        | 907.37    |
| Five Q Innovations                           | Website Hosting      | 50.00     |
| Great America Financial Service              | Copier Lease         | 98.65     |
| Green Acres Lawn & Landscaping               | Lawn Care            | 225.00    |
| Griswold American                            | Publishing           | 523.64    |
| IMAGETek                                     | Tech Support         | 325.00    |
| Iowa State Medical Examiner                  | Autopsy              | 6197.71   |
| Lora Kanning                                 | Mileage              | 25.65     |
| City of Lewis                                | Utilities            | 302.12    |
| Tracey Marshall                              | Lodging/Mileage      | 201.40    |
| Mediacom                                     | Telephone Services   | 1876.33   |
| Ted's Cooperative                            | Rent                 | 500.00    |
| Pitney Bowes Inc                             | Postage Meter Lease  | 775.96    |
| Brenda Pottebaum                             | Custodial Services   | 1428.00   |
| Quill Corp                                   | Office Supplies      | 329.97    |
| Reporting Services                           | Transcripts          | 171.00    |
| Schumacher Elevator                          | Elevator Maintenance | 254.16    |
| SIRWA                                        | Utilities            | 34.50     |
| Solutions                                    | Tech Support         | 21494.41  |
| Stone Office Products                        | Office Supplies      | 537.80    |
| Verizon Wireless                             | Cellular Service     | 525.55    |
| Mary Ward                                    | Mileage/Parking      | 102.99    |
| 21st Century Coop                            | Propane              | 572.56    |
| <b><u>American Rescue Plan (ARPA)-GB</u></b> |                      |           |
| Cott Systems, Inc                            | Maintenance/License  | 100485.00 |
| <b><u>General Supplemental Fund</u></b>      |                      |           |
| Cass County Sheriff                          | Unified Law          | 604.88    |
| Children's Square USA                        | Shelter Care         | 541.20    |
| Emergency Management Fund                    | Contribution         | 75000.00  |
| Griswold American                            | Publishing           | 19.01     |
| IMWCA                                        | Work Comp            | 6437.00   |
| Iowa Precinct Atlas Consortium               | Software License     | 3000.00   |
| Iowa Secretary of State                      | Maintenance Fees     | 1743.70   |
| Public Safety Fund                           | County Contribution  | 32431.38  |
| SEAT Treasurer ISAC                          | Registration         | 50.00     |
| Woodward Youth Corp                          | Shelter Care         | 2892.30   |
| <b><u>Rural Services Basic Fund</u></b>      |                      |           |
| Bizco Bizco Technologies                     | Equipment            | 3384.25   |
| Cass Co Environ Landfill                     | Service              | 11.00     |
| Dvorak Tire and Service                      | Service              | 54.33     |
| Xtreme Auto                                  | Service              | 161.20    |
| First National Bank                          | Misc Expenses        | 726.26    |
| Jones Automotive                             | Labor                | 379.76    |
| McAtee Tire Service                          | Service              | 529.70    |
| O'Reilly Auto Parts                          | supplies             | 3.09      |
| Richard Cowell Tactical                      | Supplies             | 797.00    |
| Watchguard Video                             | Equipment            | 62.00     |
| Wex Bank Fleet Services                      | Fuel                 | 4350.25   |
| <b><u>Secondary Road Fund</u></b>            |                      |           |
| Agri Drain Corp                              | Supplies             | 1759.60   |
| Agriland FS                                  | Bulk Fuel            | 5121.62   |
| AgriVision                                   | Parts/Service        | 2900.84   |
| Alliant Energy                               | Utilities            | 202.59    |
| Atlantic News Telegraph                      | Publishing           | 189.99    |

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 Motion by O'Brien, 2nd by Pettinger: to adjourn. Meeting adjourned. Next meeting Sept. 21, 2021.
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Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with four members present: Steve Baier chair; Stephen Green, John Hartkopf, and Mark O'Brien. Absent: Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Green was approved. Minutes of September 14, 2021 upon motion by Hartkopf, 2nd by O'Brien were approved.

County Engineer reviewed current road projects.

After due discussion, motion by O'Brien, 2nd by Green: to approve a 28E Agreement defining the duties and responsibilities of the County and City with regard to repair of a locally funded bridge rehabilitation project for bridge located on West 6th Street over the Nishnabotna River. Carried unanimously.

Board discussed advertising for a county Info. Tech. person. Decided to advertise with applications' deadline of October 6.

Motion by O'Brien, 2nd by Hartkopf: to adjourn. Meeting adjourned. Next meeting Sept. 30, 2021.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green (remotely), John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by O'Brien, 2nd by Pettinger was approved. Minutes of September 21, 2021 upon motion by Hartkopf, 2nd by O'Brien were approved.

Board decided to have a public hearing on a proposal to fund the project on Oct. 12.

After due discussion, motion by O'Brien, 2nd by Pettinger: to approve 28E Agreement among Cass County, the Iowa Department of Natural Resources, and the designated County private well permitting entity (Guthrie County Environmental Health) with respect to private water well construction and reconstruction. Carried unanimously.

Motion by Pettinger, 2nd by O'Brien: to approve the application for a Renewal Class C Beer Permit and Sunday Sales Privilege effective 10/18/2021 of 21st Century Cooperative (74515 Richland Road, Massena, IA). Carried unanimously.

MH / GA Coordinator Deb Schuler presented report on activity for the month of August.

|                              |                           |         |
|------------------------------|---------------------------|---------|
| Access Systems               | Copier Contract           | 325.58  |
| Akin Building Center         | Custodial Supplies        | 13.27   |
| Alliant Energy               | Utilities                 | 229.19  |
| Atlantic Municipal Utilities | Utilities                 | 2513.73 |
| Barbara Baier                | Mileage                   | 11.70   |
| Black Hills Energy           | Utilities                 | 37.45   |
| Brown Auto Body              | Vehicle Repairs           | 2084.91 |
| Brown Electric Company       | Electrical Repairs        | 91.16   |
| Camblin Plumbing & Heating   | Repairs                   | 402.90  |
| Cappels                      | Supplies                  | 25.95   |
| Cass Co Meals on Wheels      | Meals                     | 650.00  |
| Cass County Health Systems   | Coroner Call              | 400.00  |
| CCMH Public Health           | Grants                    | 2476.25 |
| Century Link                 | Service                   | 566.54  |
| Christofferson Pumping       | Pump Service              | 250.00  |
| Cott Systems                 | Maintenance/License       | 660.00  |
| Counsel Office & Documents   | Copier Contract           | 90.55   |
| County Binders               | Imaging                   | 1033.88 |
| Deter Motor                  | Vehicle Maintenance/Repai | 146.43  |
| Ed's Lawn Equipment          | Equipment Maintenance     | 35.00   |

|                                         |                        |          |
|-----------------------------------------|------------------------|----------|
| Fareway                                 | Provisions             | 100.00   |
| Farmers Electric Coop                   | Utilities              | 53.55    |
| First National Bank                     | Misc Expenses          | 1265.60  |
| Government Forms and Supplies           | Office Supplies        | 94.07    |
| Great America Financial Service         | Copier Lease           | 205.87   |
| Griswold American                       | Publishing             | 253.25   |
| Griswold Communications                 | Telephone Service      | 269.70   |
| Phillip Hascall                         | Mileage                | 5.40     |
| Hy-Vee                                  | Supplies               | 1716.57  |
| IACCVSO                                 | Registration           | 240.00   |
| Iowa County Attorneys Assoc             | Registration           | 75.00    |
| Lora Kanning                            | Mileage                | 73.35    |
| Mail Services                           | Print & Postage        | 559.51   |
| Tracey Marshall                         | Lodging/Mileage        | 82.24    |
| McAtee Tire Service                     | Tire Repair            | 29.95    |
| Mediacom                                | Telephone Services     | 500.00   |
| Mid American Energy                     | Utilities              | 175.69   |
| Ted's Cooperative                       | Rent                   | 410.00   |
| Nishnabotna Valley R E C                | Utilities              | 1094.13  |
| Office Stop                             | Office Supplies        | 137.76   |
| Olsen Fuel Supply                       | Fuel                   | 25.00    |
| Orscheln's                              | Supplies               | 284.95   |
| Postmaster                              | Postage                | 58.00    |
| Dan Proehl                              | Cellular Services      | 40.00    |
| Roland Funeral Services                 | Transport              | 799.00   |
| Christine Short                         | Mileage                | 8.28     |
| Solutions                               | Tech Support           | 7301.13  |
| State Hygienic Laboratory               | Water Testing          | 33.50    |
| Stone Office Products                   | Office Supplies        | 179.59   |
| The Shredder                            | Shredding Services     | 72.00    |
| Ticknor Construction                    | Tree Removal           | 1650.00  |
| U.S. Bank Equipment Finance             | Copier Lease           | 136.66   |
| Verizon Wireless                        | Cellular Service       | 502.51   |
| Verizon-Carroll                         | Cellular Service       | 1402.75  |
| W & S Appliance                         | Air Conditioner        | 523.00   |
| Marci Wallingford                       | Mileage                | 64.08    |
| Wex Bank Fleet Services                 | Fuel                   | 1375.77  |
| 21st Century Coop                       | Propane                | 1353.78  |
| <b><u>General Supplemental Fund</u></b> |                        |          |
| SWI Juvenile Emergency                  | Juvenile Services      | 45130.40 |
| Weimer Law, PC Krisanne Corl W          | Juvenile Services      | 2000.00  |
| <b><u>Rural Services Basic Fund</u></b> |                        |          |
| Bizco Bizco Technologies                | Equipment              | 152.41   |
| Dvorak Tire and Service                 | Service                | 804.22   |
| Horizon Jet Wash                        | Service                | 35.00    |
| Jones Automotive                        | Labor                  | 115.00   |
| OReilly Auto Parts                      | Supplies               | 53.08    |
| <b><u>Secondary Road Fund</u></b>       |                        |          |
| Agriland FS                             | Bulk Fuel              | 18641.32 |
| AgriVision                              | Parts/Service          | 149.93   |
| Alliant Energy                          | Utilities              | 331.04   |
| Allied Oil & Supply                     | Oil/Supplies           | 2509.30  |
| Anita Supply Center                     | Supplies               | 33.80    |
| Aspen Equipment Company                 | Parts/Service          | 76.88    |
| Atlantic Motor Supply                   | Supplies               | 2085.36  |
| Atlantic Municipal Utilities            | Utilities              | 271.15   |
| Leo Beschorner                          | Cellular Reimbursement | 40.00    |
| Bower Welding & Fabrication             | Supplies               | 215.00   |
| Browns Shoe Fit                         | Safety Supplies        | 1048.75  |
| Calhoun-Burns & Assoc                   | Consultant Fees        | 8804.70  |
| Cappels                                 | Supplies               | 1645.72  |
| Chris Heuton Earthmoving                | Outside Services       | 555.00   |
| Dave Christensen                        | Cellular Reimbursement | 40.00    |

Attest: /s/-Dale Sunderman, Auditor



The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Hartkopf was approved. Minutes of September 30, 2021 upon motion by O'Brien, 2nd by Green were approved.

Motion by Green, 2nd by O'Brien to adopt Resolution 2021-016. Carried unanimously.

**RESOLUTION NO. 2021-016 APPOINTMENT OF AN ASSISTANT BY AN ELECTED COUNTY OFFICER**

WHEREAS, the Cass County Auditor has a vacant position; and

WHEREAS, in accordance with section §331.903(1) of the Code of Iowa, each officer may appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible. . . . and the approval of each appointment shall be adopted by a resolution recorded in the minutes of the board;

NOW, THEREFORE, BE IT RESOLVED by the Cass County Board of Supervisors that the following appointment is approved: Dorene South as Auditor's Assistant

PASSED AND ADOPTED this 5th day of October, 2021.

The Iowa Department of Transportation as part of its long term roadway/bridge maintenance program has offered incentives for closure of certain low traffic count roadway under I-80. The roadway under the bridge at 570th received a low rating. IDOT is offering \$1,500,000 incentive (deposited in the Cass County bridge fund) if the County would close County roadway at 570th St. Landowners in the area have stated opposition to the proposal to vacate, citing cost to use alternative routes to travel from one side of I-80 to the other, etc. After due discussion with IDOT representatives Scott Suhr and Scott Schram, the board set Oct. 29, 2021 at 9 a.m. for a public hearing on vacating a portion of roadway under I-80 on 570th St.

Mike Kennon and the Board discussed implementing Iowa Statewide Interoperable Communications System (ISICS) in Cass County and the cost of startup and continued maintenance. Current proposal will not take care of all the problems nor will help all areas of the County equally; but will allow all areas access. Motorola does not permit payment for several years maintenance upfront, so would not be necessary to include that in a bond issue- probably fund by annual levy combined with use of some 911 surcharge revenue. It is believed that some American Rescue Plan monies can be used for certain communication projects. Motorola proposal quote is firm only for a few more weeks, so public hearing on whether or not to bond and accept the proposal is set for Oct. 12 at 9 a.m.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of October 5, 2021 upon motion by O'Brien, 2nd by Green were approved.

[illegible][illegible]

Whereupon, the Chairperson declared the resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION  
OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED  
\$2,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF CASS  
COUNTY, STATE OF IOWA (FOR ESSENTIAL COUNTY PURPOSES), AND  
PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the County thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the County to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY,  
STATE OF IOWA:

That this Board meet in the Board Room, Courthouse, 5 West 7<sup>th</sup> Street, Atlantic, Iowa, at 9:00 A.M., on the 29<sup>th</sup> day of October, 2021, for the purpose of taking action on the matter of the authorization of a Loan

Agreement and issuance of not to exceed \$2,000,000 General Obligation Capital Loan Notes, for essential county purposes, the proceeds of which notes will be used to provide funds to pay the costs of emergency services communication equipment and systems including implementing the Iowa Statewide Interoperable Communications System (ISICS) in Cass County.

The Auditor is authorized and directed to proceed on behalf of the County with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the County's obligations to a principal amount of not to exceed \$2,000,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the County and this Board and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the County and acceptable to the Board.

That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published on or before: October 22, 2021)

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF CASS  
COUNTY, STATE OF IOWA, ON THE MATTER OF THE PROPOSED  
AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF  
NOT TO EXCEED \$2,000,000 GENERAL OBLIGATION CAPITAL LOAN  
NOTES OF THE COUNTY (FOR ESSENTIAL COUNTY PURPOSES), AND  
THE HEARING ON THE ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the Board of Supervisors of Cass County, State of Iowa, will hold a public hearing on the 29<sup>th</sup> day of October, 2021, at 9:00 A.M., in the Board Room, Courthouse, 5 West 7<sup>th</sup> Street, Atlantic, Iowa, at which meeting the Board proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$2,000,000 General Obligation Capital Loan Notes, for essential county purposes, to provide funds to pay the costs of emergency services communication equipment and systems including implementing the Iowa Statewide Interoperable Communications System (ISICS) in Cass County. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County to the above action. After all objections have been received and considered, the Board will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the County thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the Board of Supervisors of Cass County, State of Iowa, as provided by Sections 331.402, 331.441 and 331.443 of the Code of Iowa.

Dated this 12<sup>th</sup> day of October, 2021. County Auditor, Cass County, State of Iowa

(End of Notice)

PASSED AND APPROVED this 12<sup>th</sup> day of October, 2021.

[illegible]

County Conservation Director Micah Lee presented 1st quarter FY22 report of activity at county recreational sites (maintenance at Cold Springs, West Nodaway Area, T-Bone Trail, Hitchcock House, Indian Creek, Troublesome Creek and Outdoor Classroom) and naturalist's environmental education activities: 49 programs to 749 persons.

County Engineer reviewed current road construction and maintenance projects.

Board discussed what to do at the County residential care facility building once it is unoccupied to protect it until a new tenant moves in or some other disposition occurs. Security, winterizing, maintenance, etc. were discussed in general.

The following claims were approved and the auditor authorized to issue checks for same:

**General Basic Fund**

|                                |                      |          |
|--------------------------------|----------------------|----------|
| Adams County Sheriff's Dept    | Service              | 840.00   |
| Ahlers Cooney Attorneys        | HR Legal Services    | 2025.00  |
| Akin Building Center           | Custodial Supplies   | 28.27    |
| Amazon Business                | Office Supplies      | 116.08   |
| Anita Tribune Co               | Publishing           | 748.86   |
| Atlantic City Clerk            | Southlawn Mowing     | 5844.66  |
| Atlantic Municipal Utilities   | Utilities            | 1138.57  |
| Atlantic News Telegraph        | Publishing           | 1097.95  |
| Donna K Bothwell               | Substance Abuse      | 378.00   |
| Camblin Plumbing & Heating     | Repairs              | 398.55   |
| Cappels                        | Supplies             | 583.60   |
| Cass Co Meals on Wheels        | Meals                | 650.00   |
| Cass County Health Systems     | Coroner Call         | 600.00   |
| Cass/Atlantic Development Corp | Contribution         | 7500.00  |
| CCMH Public Health             | Grants               | 25501.19 |
| Continental Fire Spr Co        | Inspection           | 195.00   |
| Cook Sanitation                | Sanitary Disposal    | 165.00   |
| Counsel Office & Documents     | Copier Contract      | 512.89   |
| Credit Management Services     | Ambulance Service    | 1612.00  |
| Culligan Soft Water Serv       | Cooler Rent          | 65.00    |
| Fareway Stores                 | Provisions           | 100.23   |
| First National Bank            | Misc Expenses        | 756.97   |
| Great America Financial Servic | Copier Lease         | 198.52   |
| Green Acres Lawn & Landscaping | Lawn Care            | 225.00   |
| Griswold American              | Publishing           | 357.97   |
| Bev Groves                     | Mileage              | 66.33    |
| IMAGETek                       | Tech Support         | 617.00   |
| Iowa Secretary of State        | Notary Fees          | 60.00    |
| Iowa State Medical Examiner    | Autopsy              | 2092.00  |
| Iowa Western Community College | service              | 23.00    |
| ISCTA IA State Co Treasurers   | Registration         | 50.00    |
| City of Lewis                  | Utilities            | 131.77   |
| Mediacom                       | Telephone Services   | 444.83   |
| Ted's Cooperative              | Rent                 | 1040.00  |
| Pitney Bowes                   | Postage Meter        | 49.42    |
| Brenda Pottebaum               | Custodial Services   | 1488.00  |
| Dan Proehl                     | Cellular Services    | 40.00    |
| Quill Corporation              | Office Supplies      | 55.97    |
| Roland Funeral Services        | Indigent Burial      | 799.00   |
| Schmidt Family Funeral Home    | Indigent Burial      | 1500.00  |
| Schumacher Elevator Co         | Elevator Maintenance | 254.16   |
| SIRWA                          | Utilities            | 34.50    |
| Solutions                      | Tech Support         | 392.00   |
| Stone Office Products          | Office Supplies      | 2439.07  |
| Verizon Wireless               | Cellular Service     | 808.65   |
| Verizon-Carroll                | Cellular Services    | 637.70   |
| Wex Bank Fleet Services        | Fuel                 | 1095.03  |
| 1790 Holdings                  | Rent                 | 425.00   |

**General Supplemental Fund**

|                         |            |        |
|-------------------------|------------|--------|
| Atlantic News Telegraph | Publishing | 147.55 |
|-------------------------|------------|--------|

|                                         |                          |           |
|-----------------------------------------|--------------------------|-----------|
| Cass County Sheriff                     | Serving Notices/Juvenile | 1246.02   |
| Children's Square USA                   | Juvenile Services        | 793.76    |
| Constable mark Herman                   | Service Fees             | 75.00     |
| IMWCA                                   | Work Comp                | 6437.00   |
| Public Safety Fund                      | County Contribution      | 32437.31  |
| Shelby County Auditor                   | Rent/Utilities/Custodial | 1194.75   |
| Treas State of Iowa                     | Indigent Defense Fund    | 1404.00   |
| Storey Kenworthy                        | Military Envelopes       | 226.33    |
| Woodward Youth Corp                     | Shelter Care             | 2799.00   |
| <b><u>Rural Services Basic Fund</u></b> |                          |           |
| First National Bank                     | Misc Expenses            | 796.78    |
| JD Wyman Service                        | Service                  | 82.40     |
| Jones Automotive                        | Labor                    | 87.63     |
| McAtee Tire Service                     | Service                  | 211.25    |
| Wex Bank Fleet Services                 | Fuel                     | 4464.95   |
| <b><u>Secondary Road Fund</u></b>       |                          |           |
| AgriVision                              | Parts/Service            | 67.47     |
| Akin Building Center                    | Supplies                 | 17.93     |
| Alliant Energy                          | Utilities                | 172.46    |
| Botna Way Ag Supply                     | Supplies                 | 6808.00   |
| Camblin Plumbing & Heating              | Supplies                 | 751.78    |
| Casey's Business MasterCard             | Fuel                     | 77.90     |
| CCL Supply                              | Supplies                 | 101.39    |
| Chris Heuton Earthmoving                | Outside Services         | 555.00    |
| Cintas LOC 749                          | Uniforms                 | 150.00    |
| Cook Sanitation                         | Sanitary Disposal        | 60.00     |
| Deter Motor Co                          | Parts/Service            | 2718.10   |
| EJS Supply                              | Expendable Parts         | 11326.00  |
| Fareway Stores                          | Supplies                 | 335.44    |
| First National Bank                     | Misc Expenses            | 153.04    |
| Griswold Communications                 | Telephone Service        | 37.62     |
| Iowa Dept of Transportation             | Continuing Ed            | 2340.00   |
| Iowa State University                   | Continuing Ed            | 75.00     |
| Leroy & Sons                            | Contract Payment         | 45722.47  |
| Lloyd & Meredith                        | Expendable Parts         | 96.00     |
| Massena Ag Supply                       | Supplies                 | 22.46     |
| Massena Telephone Company               | Telephone Service        | 33.26     |
| Matheson Tri-Gas                        | Supplies                 | 603.59    |
| McAtee Tire Service                     | Tires/Tire Repair        | 3365.14   |
| Mid American Energy                     | Intersection Lighting    | 5.54      |
| MTS, Inc. M & K Mills Tree Ser          | Sanitary Disposal        | 25.00     |
| Murphy Heavy Contracting Corp           | Outside Services         | 925.00    |
| Olsen Fuel Supply                       | Fuel                     | 10699.17  |
| Pattison Sand Company                   | Rock                     | 6265.22   |
| Road Builders                           | Parts/Service            | 355.00    |
| Schildberg Construction                 | Rock                     | 172666.44 |
| SIRWA                                   | Water                    | 34.50     |
| Stork Fencing                           | Project Costs            | 2232.14   |
| Tiger Mart Griswold Amoco               | Fuel                     | 229.56    |
| Truck Center Companies                  | Parts/Service            | 503.21    |
| Verizon Wireless                        | Cellular Service         | 362.97    |
| Vogel Traffic Service                   | Pavement Markings        | 26451.00  |
| Westel Systems                          | Telephone Service        | 36.60     |
| Wickman Chemical                        | Supplies                 | 427.50    |
| 21st Century Coop                       | Fuel                     | 788.80    |
| <b><u>Sheriff Investigations</u></b>    |                          |           |
| City of Anita                           | Equipment                | 2909.50   |
| OMGNational                             | misc                     | 178.00    |
| <b><u>Local Option Tax Fund</u></b>     |                          |           |
| Atlantic City Clerk                     | Southlawn Mowing         | 150.00    |
| Cass Co Environ Landfill                | Fee                      | 10650.00  |
| <b><u>Capital Projects</u></b>          |                          |           |
| Gary O Anderson Construct               | Concrete Repair          | 5480.00   |

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 Motion by Green, 2nd by O'Brien: to adjourn. Meeting adjourned. Next meeting Oct. 19, 2021.
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Attest: /s/-Dale Sunderman, Auditor

## CASS COUNTY BOARD OF SUPERVISORS AGENDA

TO: Cass County News Media / Public

RE: In accord with the OPEN MEETINGS STATUTES CODE OF IOWA (Chapter 21) local news media are notified of the time, date, place and tentative agenda of each meeting of the Board of Supervisors. Be aware that this does not constitute paid advertising but is simply a notification should the media source care to use this information as a "news item".

A copy is to be posted at the Courthouse.

**Tuesday, October 19, 2021, 9:00 AM**

Place of meeting: BOARD ROOM, COURTHOUSE, 5 W 7, ATLANTIC, IOWA [and electronically -

Link is: <https://us02web.zoom.us/j/138870131?pwd=dnRLK2ZjcWQ2SWpMQm0wK1c0b2pwUT09>

Meeting ID: 138 870 131 Password: 012064 ]

(WTA = When time allows; WA = when available)

| Time                               | Agenda Item                                                                                                                   |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 9:00                               | Call meeting to order<br>Approve Agenda<br>Approve Prior Meeting Minutes                                                      |
|                                    | WTA Report: Sheriff's Office Update<br>WTA ACTION: Resolution resetting number of deputies and assistants in Sheriff's Office |
|                                    | WTA Report: Cass Co. Veteran Affairs report for quarter ending September 30, 2021                                             |
| WA/WTA UNSCHEDULED:                | Time for those without an appointment to address the Board (Limit 5 minutes)                                                  |
|                                    | WTA Report: Cass Co. Engineer - Secondary Roads Update                                                                        |
| WA/WTA DISCUSSION:                 | Future of County residential care facility building and county farm ground                                                    |
| WA/WTA Discussion/Possible Action: | American Rescue Plan funding - use of funding, etc.                                                                           |
| WA/WTA Report:                     | Department(s) report(s)                                                                                                       |
| WA/WTA Committee Meeting Reports:  | As attended                                                                                                                   |
| WA/WTA Reports Filed-              |                                                                                                                               |
|                                    | WTA Adjournment                                                                                                               |

The County Board of Supervisors meets regularly Tuesday mornings beginning at 9:00 a.m. (with exceptions: last working day of month, etc). All meetings are open to the public, unless, for purposes described in the Code of Iowa chapter 21, a closed meeting is necessary or advisable to protect the interests of individuals or the county. All persons are invited to take an active role in Cass County government. Agenda appointments will need to be scheduled through the Cass County Auditor's office. You may address the Board (without an appointment) while they are in session if you are willing to wait your turn of an unscheduled agenda time (limit 5 minutes).

The Cass County Board of Supervisors of Cass County, Iowa, met in regular session, in the Board Room, Courthouse, 5 W 7th Street, Atlantic, Iowa, at 9:07 a.m., on the above date. There were present Chairperson Steve Baier, in the chair, and the following Board Members: Stephen Green, John Hartkopf (remotely), Mark O'Brien and Bernard Pettinger.

[illegible]

The Chairperson then asked the Auditor whether any written objections had been filed by any resident or property owner of the County to the issuance of the Notes. The Auditor advised the Chairperson and the Board that no written objections had been filed. The Chairperson then called for oral objections to the issuance of the Notes and none were made.

Whereupon, the Chairperson declared the time for receiving oral and written objections to be closed.

[illegible]

Board Member Mark O'Brien seconded the motion. The roll was called and the vote was,

AYES: Steve Baier, Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger.

Whereupon, the Chairperson declared the measure duly adopted.

**RESOLUTION 2021-020 RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION  
FOR THE ISSUANCE OF NOT TO EXCEED \$2,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES**

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$2,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES

WHEREAS, pursuant to notice published as required by law, the Board of Supervisors has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$2,000,000 General Obligation Capital Loan Notes, for essential county purposes, in order to provide funds to pay the costs of emergency services communication equipment and systems including implementing the Iowa Statewide Interoperable Communications System (ISICS) in Cass County, and has considered the extent of objections received from



residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the County and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY, STATE OF IOWA:

Section 1. That this Board does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$2,000,000 General Obligation Capital Loan Notes, for the foregoing essential county purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 29th day of October, 2021.

[illegible]

At 9:34 the Chairperson announced that this was the time and place for a public hearing and meeting on the matter to vacate a portion of County road described as a portion of 570th Street (Road #4 of 1875) within the State of Iowa right-of-way for Interstate 80, in Sections 3 & 4, Brighton Twp., T-77N, R-37W (about 500 feet).

The Chairperson then asked the Auditor whether any written objections had been filed by any resident or property owner of the County to the vacation. The Auditor advised that no written objections had been filed. The Chairperson then called for oral objections to the vacation. Persons presenting comment in objection included owners of land and residents that would be affected. Those who objected included Robert Christensen, Dale Larsen, Javen and Katherine Smith, Keegan and Kathleen Pace, and Josh Krause. Others present included County Engineer Trent Wolken, Bob Berger, and IDOT representative Scott Suhr.

Objections included economic injury to land valuation, increased travel expense, problem with access for getting to and from work or for emergency services (especially when travel to south is hindered).

Scott Suhr stated the IDOT is not opposed to whatever the County decides to do. IDOT wanted the County to be aware of this program by which the State would pay a County 1.5 million dollars to be used toward constructing other bridges in the County if they chose to close eligible 'low traveled' roadway under a bridge on I-80. This would allow IDOT to not replace a bridge at that site when that portion of I-80 is reconstructed.

At about 10:57 the chairperson closed the time for comment.

Whereupon, the chairperson declared the hearing on vacation and closure of roadway to be closed.

[illegible]

At 10:58 Motion by Green; 2nd by Pettinger: to table action on Resolution No. 2021-021 RESOLUTION TO VACATE A COUNTY ROAD. Carried unanimously.

[illegible]

11:12 County Engineer reviewed current road projects. Recent rains have stalled construction projects.

[illegible]

Cass County Sheriff requested the approval to make some changes since a deputy chooses to move from being a sergeant back to being a regular deputy and the civil process server has resigned. The sheriff, also, requests approval to appoint a civil deputy to fill the civil process position. After due discussion:

PASSED AND ADOPTED this 29th day of October, 2021.

11:28 Motion by Green, 2nd by Pettinger: to adopt Resolution 2020-022. Carried unanimously. Resolution adopted.  
Cass County Resolution No. 2021-022 RESOLUTION TO APPROVE AMENDED 28E AGREEMENT

WHEREAS, the 28E agreement for the Electronic Service System (ESS) which governs the county land record information system (Iowa Land Records) has been amended to allow all contracts to be managed through the 28E organization rather than through the Iowa County Records Association;

BE IT RESOLVED by the Cass County Board of Supervisors: to approve the AMENDED AND SUBSTITUTED COUNTY ELECTRONIC SERVICES SYSTEM 28E AGREEMENT (as executed by the Chair of the ESS Coordinating Committee on October 11, 2021).

Resolution adopted this 29th day of October, 2021

11:29 Cass County Medical Examiner MD Elaine Berry has requested the approval to appoint an additional investigator.

Motion by Green, 2nd by O'Brien: to approve the appointment of Ronnie Ross, PM as a medical examiner investigator for the remainder of the term ending Dec. 31, 2022. Carried unanimously.

MH / GA Coordinator Deb Schuler presented report on activity for the month of September.



**General Supplemental Fund**

|                   |                   |         |
|-------------------|-------------------|---------|
| Griswold American | Publishing        | 335.44  |
| Taylor Co Sheriff | Service           | 69.26   |
| Weimer Law, PC    | Juvenile Services | 2000.00 |

**Rural Services Basic Fund**

|                       |          |         |
|-----------------------|----------|---------|
| Horizon Jet Wash      | Service  | 70.00   |
| ISSDA Financial Admin | Training | 150.00  |
| Jones Automotive      | Service  | 2798.23 |

**Secondary Road Fund**

|                              |                        |           |
|------------------------------|------------------------|-----------|
| Agriland FS                  | Bulk Fuel              | 8380.43   |
| AgriVision                   | Parts/Service          | 5501.53   |
| Akin Building Center         | Supplies               | 51.57     |
| Alliant Energy               | Utilities              | 323.28    |
| Anita Supply Center          | Supplies               | 47.01     |
| Aspen Equipment Company      | Parts/Service          | 172.31    |
| Atlantic Motor Supply        | Supplies               | 354.63    |
| Atlantic Municipal Utilities | Utilities              | 251.30    |
| Bearings Plus                | Expendable Parts       | 90.10     |
| Berg Electric                | Building Maintenance   | 378.06    |
| Leo Beschorner               | Cellular Reimbursement | 40.00     |
| Brown Auto Body              | Parts/Service          | 292.00    |
| Calhoun-Burns & Assoc        | Consultant Fees        | 3455.62   |
| Cappels                      | Supplies               | 199.59    |
| Dave Christensen             | Cellular Reimbursement | 40.00     |
| Garrett Frame                | Cellular Reimbursement | 40.00     |
| Richard E Hansen             | Cellular Reimbursement | 40.00     |
| Scott Holaday                | Cellular Reimbursement | 40.00     |
| Curtis Holste                | Cellular Reimbursement | 40.00     |
| Housby Mack                  | Parts/Service          | 240.90    |
| ICEA                         | Meeting Fees           | 900.00    |
| IDALS Pesticide Bureau       | Pesticide License      | 15.00     |
| Iowa State University        | Meeting Fees           | 260.00    |
| Jim Hawk Truck Trailers      | Expendable Parts       | 15.18     |
| JJ Design                    | Supplies               | 19.50     |
| Christian Kinzie             | Cellular Reimbursement | 40.00     |
| Mark Knudsen                 | Cellular Reimbursement | 40.00     |
| Massena Ag Supply            | Supplies               | 36.78     |
| Nishnabotna Valley R E C     | Intersection Lighting  | 37.82     |
| RDO Truck Center             | New Equipment          | 127464.98 |
| Road Builders                | Parts/Service          | 4683.61   |
| Andrew Steffen               | Cellular Reimbursement | 40.00     |
| Stone Office Products        | Office Supplies        | 52.11     |
| Ultimate Lawn & Power        | Supplies               | 25.00     |
| Wickman Chemical             | Supplies               | 570.00    |
| Trent Wolken                 | Reimbursement          | 40.00     |
| Wyman's Carquest             | Supplies               | 6.99      |
| Ziegler                      | Parts/Service          | 1246.15   |

**Local Option Tax Fund**

|                     |                  |       |
|---------------------|------------------|-------|
| Atlantic City Clerk | Southlawn Mowing | 75.00 |
|---------------------|------------------|-------|

**Local Emergency Mgmt Agency**

|                  |                   |        |
|------------------|-------------------|--------|
| Iowa HSMED       | Registration      | 150.00 |
| Mike Kennon      | Fuel              | 59.81  |
| Verizon Wireless | Cellular Service  | 81.43  |
| Windstream       | Telephone Service | 53.85  |

**Environmental Control Agn**

|                              |                        |         |
|------------------------------|------------------------|---------|
| Atlantic Motor Supply        | Supplies               | 29.24   |
| Auditor of State of Iowa     | Auditing Services      | 100.00  |
| CAM Small Business           | Supplies               | 50.00   |
| Central States Wire Products | Supplies               | 8856.09 |
| Choice Printing              | Office Supplies        | 460.15  |
| Outfitters Plus              | Clothing Allowance     | 310.95  |
| Secondary Road Fund          | Reimburse Sec Rd Hours | 500.00  |

Consrv LandAcq/Cap Imprvmnt

[illegible]

11:56 Motion by O'Brien, 2nd by Pettinger: to adjourn. Meeting adjourned. Next meeting Nov. 9, 2021.

[illegible]

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Green, 2nd by Hartkopf was approved. Minutes of October 29, 2021 upon motion by Hartkopf, 2nd by Green were approved.

Motion by Green; 2nd by Pettinger: to adopt Resolution No. 2021-023 RESOLUTION PROVIDING FOR THE AMENDMENT OF THE ARTICLES OF AGREEMENT WHICH FORMED THE WORKFORCE DEVELOPMENT CHIEF ELECTED OFFICIAL CONSORTIUM FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014. Purpose: to change quorum from three fifths or 11 members to one third plus 1 members or 7. Vote: Ayes: none. Nays: Pettinger, Green, Hartkopf, O'Brien and Baier. Motion fails. Resolution NOT adopted.

Motion by Green, 2nd by Hartkopf: to approve classification change from Operator I to Operator III for Secondary Roads employee Ethan Miller with change in payrate from \$22.30/hour to \$23.32/hour, effective Nov. 8th. Carried unanimously.

Veteran Affairs Executive Director Mitch Holmes filed/presented report of 1st quarter FY22 activity. During the quarter 158 veterans were assisted: Federal VA benefits and/or local general assistance.

Reports filed: October 2021 Sheriff's, and Recorder's reports of fees collected; 2021 Weed Commissioner's Report; and Veteran Affairs Report for 1st quarter FY22.

Motion by O'Brien, 2nd by Pettinger: to adjourn regular meeting. Regular meeting adjourned. Next regular meeting Nov. 16, 2021.

## CANVASS OF NOV. 2 CITY/SCHOOL ELECTION

**Tuesday, November 9, 2021 CANVASS OF CITY/SCHOOL ELECTION OF NOVEMBER 2, 2021**

The Cass County Board of Supervisors met as ex-officio Board of Canvassers with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger.

The cities and schools conducting elections on November 2, 2021 were canvassed. After inspection of the TALLY RECORDS from the November 2, 2021 regular CITY/SCHOOL ELECTION, the Board declared the following candidates elected as shown on the abstract and authorized the Auditor to issue the abstract and certificates of election:

### **CITY OF ANITA**

ANITA MAYOR (Vacancy term): John Knutson.

ANITA CITY COUNCIL AT LARGE, 3 to be elected: Deanna Andrews, Meghan Dorsey, and Simon Jensen.

ANITA CITY COUNCIL AT LARGE (Vacancy term): Mark Harris.

### **CITY OF ATLANTIC (Runoff Provision)**

ATLANTIC MAYOR: Undecided. Top two: Grace N. Garrett and Tim Teig. Runoff Election 11/30/2021

ATLANTIC CITY COUNCIL AT LARGE: Gerald A. Brink.

ATLANTIC CITY COUNCIL SECOND WARD: Harlan L. Sisco.

ATLANTIC CITY COUNCIL FIFTH WARD: Dana D. Halder.

ATLANTIC PARK & RECREATION BOARD: Shirley Jensen.

### **CITY OF CUMBERLAND**

CUMBERLAND MAYOR: Nancy Virginia Coughlin.

CUMBERLAND CITY COUNCIL AT LARGE, 3 to be elected: Matt Dolch, Darrin Hardisty, and Mike Hill

### **CITY OF GRISWOLD**

GRISWOLD MAYOR: Brad Rhine.

GRISWOLD CITY COUNCIL AT LARGE, 2 to be elected: Jim Ridlen and Kirt Underwood.

**PUBLIC MEASURE DG:** adopted. "Authorizing a change in the use of the 1% local option sales and services tax in Griswold"

### **CITY OF LEWIS**

LEWIS CITY COUNCIL AT LARGE, 2 to be elected: Ryan K. Archibald and Christopher Jahnke.

LEWIS CITY COUNCIL AT LARGE (Vacancy term): Teresa E. Corner.

### **CITY OF MARNE**

MARNE CITY COUNCIL AT LARGE, 2 to be elected: Aaron Williams and Angela Redler.

### **CITY OF MASSENA**

MASSENA MAYOR: Phil Przychodzin.

MASSENA CITY COUNCIL AT LARGE, 2 to be elected: Jackson R. Bissell and Doug Venteicher.

### **CITY OF WIOTA**

WIOTA MAYOR: J. Ford Lillard.

WIOTA CITY COUNCIL AT LARGE, 3 to be elected: Bryon Armstrong, Charles Bechtold, and Jeffrey L. Lillard.

The auditor was authorized to prepare the abstracts and certificates of election and to submit them to the respective cities.

## Tier One Canvass: SCHOOL ELECTION

The Cass County Board of Supervisors also canvassed the votes cast in Cass County for the School Election.

The auditor was authorized to prepare the certificates of votes and to submit them to the respective control counties. Totals will be combined with those from other counties at meetings to be held in control counties on November 15th or 16th.

Chair declared canvass complete. Motion by O'Brien, 2nd by Pettinger: to adjourn canvass. Canvass adjourned.

[illegible]



The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Green; 2nd by Pettinger was approved. Minutes of November 9, 2021 upon motion by O'Brien, 2nd by Hartkopf were approved.

On Oct. 29 the Board tabled action on Resolution No. 2021-021 RESOLUTION TO VACATE A COUNTY ROAD. The Chairperson announced that this is the time to consider bringing this resolution back on the table for action.

The board discussed compensation of precinct election officials. In accordance with Iowa Code 49.20 precinct election officials are temporary state employees who are compensated by the county in which they serve. They receive compensation at a rate (not less than minimum wage) established by the local board of supervisors. Current rate of pay is minimum wage rate- \$9.00/hour (established 03/31/2016).

The board discussed medical examiner fees and expenses. Current fee set at \$200 per call (331.803 IA CODE).

Compensation will be reconsidered at board organizational meeting in January, 2022.

The board discussed creation of a Cass County economic development fund. Revenues from the sale of Valley Business Park would go into this fund.

The board discussed creation of an ISICS project debt service fund.

Motion by Hartkopf; 2nd by O'Brien: to establish an ISICS project debt service fund. Carried unanimously.

Motion by O'Brien; 2nd by Green: to adopt Resolution No. 2021-024 RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FROM THE AMERICAN RESCUE PLAN ACT. Carried unanimously.

**Resolution 2021-024 RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FROM THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, on March 11, 2021, President Biden signed the 109 trillion-dollar American Rescue Plan Act; and

**WHEREAS**, Cass County applied for and has been received the first transfer of funds for the American Rescue Plan Act totaling \$1,246,621.50; and

**WHEREAS**, the Cass County Board of Supervisors have reviewed the request and determined that it will qualify under the American Rescue Plan Act; and

|                                |                      |         |
|--------------------------------|----------------------|---------|
| Access Systems                 | Copier Contract      | 693.40  |
| Adams County Sheriff's Dept    | Service              | 400.00  |
| Ahlers Cooney Attorneys        | HR Legal Services    | 1950.00 |
| Akin Building Center           | Custodial Supplies   | 237.91  |
| Alliant Energy                 | Utilities            | 101.57  |
| Amazon Business                | Office Supplies      | 93.83   |
| Anita Tribune                  | Publishing           | 665.76  |
| Atlantic Municipal Utilities   | Utilities            | 1022.80 |
| Atlantic News Telegraph        | Publishing           | 488.21  |
| Brown Electric Company         | Service              | 101.36  |
| Dorothy Cable                  | Service              | 30.00   |
| Cappels                        | Supplies             | 157.49  |
| Cass Co Environ Landfill       | Fee                  | 18.00   |
| Cass Co Meals on Wheels        | Meals                | 650.00  |
| Cass County Attorney           | Postage/Supplies     | 56.01   |
| Cass County Health Systems     | Coroner Call         | 400.00  |
| CCMH Public Health             | Grants               | 9382.93 |
| Choice Printing                | Office Supplies      | 124.25  |
| Clason Rentals                 | Rent                 | 450.00  |
| Cook Sanitation                | Sanitary Disposal    | 180.00  |
| Counsel Office & Documents     | Copier Contract      | 223.19  |
| Culligan Soft Water Serv       | Cooler Rent          | 65.00   |
| Kevin Dau                      | Rent                 | 500.00  |
| Electronic Engineering Corp    | Equipment            | 4621.00 |
| First National Bank            | Misc Expenses        | 833.28  |
| Great America Financial Servic | Copier Lease         | 98.65   |
| Griswold American              | Publishing           | 511.86  |
| Guthrie County Public Health   | Claim                | 1535.39 |
| Imaging Spectrum               | Supplies             | 290.76  |
| Iowa Secretary of State        | Notary Fees          | 180.00  |
| City of Lewis                  | Utilities            | 114.99  |
| Tracey Marshall                | Lodging/Mileage      | 290.27  |
| Mediacom                       | Telephone Services   | 1872.30 |
| Michael Noe                    | Rent                 | 400.00  |
| Office Depot                   | supplies             | 111.86  |
| Office Stop                    | Supplies             | 84.60   |
| Norman Petersen                | Rent                 | 500.00  |
| Bernard Pettinger              | Mileage              | 77.40   |
| Pitney Bowes                   | Postage              | 108.91  |
| Postmaster                     | Postage              | 58.00   |
| Brenda Pottebaum               | Custodial Services   | 1428.00 |
| Dan Proehl                     | Cellular Services    | 40.00   |
| Regency Villa Apartments       | Rent                 | 150.00  |
| Roland Funeral Services        | Indigent Burial      | 1500.00 |
| Schmidt Family Funeral Home    | Transport            | 2050.00 |
| Schumacher Elevator Co         | Elevator Maintenance | 254.16  |
| SIRWA                          | Utilities            | 34.50   |

|                                         |                            |          |
|-----------------------------------------|----------------------------|----------|
| Solutions                               | Tech Support               | 380.47   |
| Stone Office Products                   | Office Supplies            | 464.53   |
| Thomson Reuters-West Payment            | Subscription               | 346.00   |
| U.S. Bank Equipment Finance             | Copier Lease               | 136.66   |
| Valley View Apts                        | Rent                       | 199.00   |
| Verizon Wireless                        | Cellular Service           | 200.84   |
| Wex Bank Fleet Services                 | Fuel                       | 922.86   |
| Brandi Wittrock                         | Mileage                    | 62.55    |
| <b><u>General Supplemental Fund</u></b> |                            |          |
| Clair Acker                             | Precinct Election Official | 140.94   |
| Diane Acker                             | Precinct Election Official | 139.50   |
| Julianne M Adams                        | Precinct Election Official | 170.55   |
| Anita Tribune                           | Publishing                 | 873.00   |
| Atlantic News Telegraph                 | Publishing                 | 199.41   |
| Cass County Attorney                    | Postage/Supplies           | 1.96     |
| Cass County Sheriff                     | Service Fees               | 1785.90  |
| Children's Square USA                   | Juvenile Services          | 1587.52  |
| Linda Edwards                           | Precinct Election Official | 215.10   |
| Deb Field                               | Precinct Election Official | 148.50   |
| John Fleming                            | Precinct Election Official | 149.50   |
| Leta Gerlock                            | Precinct Election Official | 176.40   |
| Anieta Gregory                          | Precinct Election Official | 161.55   |
| Griswold American                       | Publishing                 | 49.40    |
| Dee Harrison                            | Precinct Election Official | 180.55   |
| Henry M Adkins & Son                    | Election Programming       | 11342.79 |
| Shauna Holaday                          | Precinct Election Official | 221.50   |
| Mary Lou Hoskins                        | Precinct Election Official | 141.75   |
| IMWCA                                   | Work Comp                  | 6777.00  |
| Sheryl Jensen                           | Precinct Election Official | 159.07   |
| Doyle Karas                             | Precinct Election Official | 162.90   |
| Jason Karns                             | Mileage/Hours              | 136.59   |
| Sheri Karns                             | Mileage                    | 9.67     |
| Julie Kennon                            | Precinct Election Official | 162.10   |
| Evelyn Kopp                             | Precinct Election Official | 176.40   |
| Sonya Mikkelsen                         | Precinct Election Official | 27.00    |
| Kathy Nelson                            | Precinct Election Official | 155.25   |
| Becky Pelzer                            | Precinct Election Official | 156.15   |
| Betty Pope                              | Precinct Election Official | 158.85   |
| Public Safety Fund                      | County Contribution        | 31649.31 |
| JoBeth Reynolds                         | Precinct Election Official | 169.30   |
| Vickie Rhoads                           | Precinct Election Official | 157.60   |
| Beverly Schelling                       | Precinct Election Official | 139.50   |
| Sandra Sothman                          | Precinct Election Official | 30.60    |
| Dorene D South                          | Mileage                    | 57.15    |
| Phyllis Stakey                          | Precinct Election Official | 157.50   |
| Sharon Steffens                         | Precinct Election Official | 141.75   |
| Sheryl Sunderman                        | Precinct Election Official | 155.70   |
| Kelsey Walhovd                          | Precinct Election Official | 148.50   |
| Cheryl Wessels                          | Precinct Election Official | 22.50    |
| Brenda Williams                         | Precinct Election Official | 156.15   |
| Julie Williamson                        | Precinct Election Official | 159.75   |
| Kay Winston                             | Precinct Election Official | 126.00   |
| Pam Wolfe                               | Precinct Election Official | 27.00    |
| Sharon Woodward                         | Precinct Election Official | 166.95   |
| Woodward Youth Corp                     | Shelter Care               | 1072.95  |
| <b><u>Rural Services Basic Fund</u></b> |                            |          |
| Dvorak Tire and Service                 | Service                    | 54.33    |
| Fastenal Company                        | Supplies                   | 20.96    |
| First National Bank                     | Misc Expenses              | 396.88   |
| Iowa Law Enforcement Academy            | Training                   | 200.00   |
| Jones Automotive                        | Labor                      | 575.00   |
| McAtee Tire Service                     | Service                    | 362.81   |

|                                            |                            |           |
|--------------------------------------------|----------------------------|-----------|
| Radar Road Tech                            | Service                    | 210.00    |
| Wex Bank Fleet Services                    | Fuel                       | 4551.51   |
| <b><u>Secondary Road Fund</u></b>          |                            |           |
| Agriland FS                                | Bulk Fuel                  | 7921.66   |
| AgriVision                                 | Parts/Service              | 363.34    |
| Alliant Energy                             | Utilities                  | 322.64    |
| Anita Supply Center                        | Supplies                   | 58.19     |
| Aspen Equipment Company                    | Parts/Service              | 297.34    |
| Atlantic News Telegraph                    | Publishing                 | 21.67     |
| Brown Electric Company                     | Electrical Repairs         | 87.40     |
| Casey's Business MasterCard                | Fuel                       | 73.78     |
| Cass County Health Systems                 | Testing                    | 108.00    |
| Cintas LOC 749                             | Uniforms                   | 120.00    |
| Cook Sanitation                            | Sanitary Disposal          | 60.00     |
| Curtis Welding & Fab                       | Outside Services           | 97.00     |
| Deter Motor Co                             | Expendable Parts           | 58.48     |
| Diamond Mowers                             | Expendable Parts           | 1597.55   |
| Filter Care of Nebraska                    | Outside Services           | 78.70     |
| First National Bank                        | Misc Expenses              | 142.50    |
| Griswold Communications                    | Telephone Service          | 38.03     |
| Interstate Battery Systems                 | Expendable Parts           | 193.90    |
| Iowa Dept of Transportation                | Supplies                   | 4150.64   |
| Iowa Prison Industries                     | Signs                      | 6259.00   |
| JJ Design                                  | Supplies                   | 450.00    |
| Massena Ag Supply                          | Supplies                   | 48.38     |
| Massena Telephone Company                  | Telephone Service          | 32.93     |
| Matheson Tri-Gas                           | Supplies                   | 623.31    |
| McAtee Tire Service                        | Tires/Tire Repair          | 13764.44  |
| Mid American Energy                        | Intersection Lighting      | 5.55      |
| MTS, Inc                                   | Sanitary Disposal          | 25.00     |
| Olsen Fuel Supply                          | Fuel                       | 9529.92   |
| Olsen's Outdoor Power                      | Supplies                   | 105.21    |
| RDO Truck Center                           | Parts/Service              | 5709.83   |
| Road Builders                              | Parts/Service              | 460.33    |
| Schildberg Construction                    | Rock                       | 115029.77 |
| SIRWA                                      | Water                      | 34.50     |
| Steinbeck & Sons                           | Propane                    | 621.00    |
| Stork Fencing                              | Fencing                    | 830.00    |
| Thermo King Christensen                    | Expendable Parts           | 1500.00   |
| Tiger Mart Griswold Amoco                  | Fuel                       | 462.36    |
| Truck Center Companies                     | Parts/Service              | 2914.22   |
| Verizon Wireless                           | Cellular Service           | 362.95    |
| Westel Systems                             | Telephone Service          | 37.55     |
| Wyman's Carquest                           | Supplies                   | 26.97     |
| Ziegler                                    | Parts/Service              | 4757.62   |
| 21st Century Coop                          | Fuel                       | 544.10    |
| <b><u>Sheriff Investigations</u></b>       |                            |           |
| Cappels                                    | supplies                   | 40.68     |
| First National Bank                        | Misc Expenses              | 52.99     |
| <b><u>Local Emergency Mgmt Agency</u></b>  |                            |           |
| Mike Kennon                                | Fuel                       | 130.72    |
| <b><u>Environmental Control Agency</u></b> |                            |           |
| Akin Building Center                       | Supplies                   | 82.84     |
| Crystal Clear of SW Iowa                   | Water                      | 25.00     |
| First National Bank                        | Miscellaneous              | 298.07    |
| First Whitney Bank& Trust                  | Debt Repayment             | 7050.00   |
| IMWCA                                      | Work Comp                  | 818.00    |
| Marne/Elk Horn Telephone                   | Telephone Service          | 3.87      |
| Massena Telephone Company                  | Telephone/Internet Service | 145.00    |
| Brandi Mericle                             | Reimbursement              | 56.58     |
| Olsen Fuel Supply                          | Fuel                       | 2089.80   |
| Quandt Auto Salvage                        | Disposal                   | 745.00    |

3571.10  
265.96

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Green; 2nd by Pettinger was approved. Minutes of November 16, 2021 upon motion by Hartkopf, 2nd by O'Brien were approved.

County Engineer reviewed current road projects. Construction: roadway on Adair/Cass opened last Friday; bridge 208 on Indian Creek Road has one more concrete pour next week. Maintenance: continue clearing on some roads; placing planks on bridge on east side of Atlantic.

L-280-73-15 Bridge Replacement of Bridge #280 on 700th St., over Jim Branch of Turkey Creek, from Jackson Rd., South 0.8 miles, on the West Line S26-T76-R35; and

|                                         |              |
|-----------------------------------------|--------------|
| Murphy Heavy Contracting of Anita, Iowa | \$101,309.00 |
|-----------------------------------------|--------------|

**BE IT FURTHER RESOLVED** that the Cass County Board of Supervisors authorizes the County Engineer to administer the terms of the contract and temporarily close certain project roadways as necessary to facilitate construction. Resolution adopted this 23rd day of November, 2021.

TIME 10:18 Motion by O'Brien, 2nd by Pettinger: to adjourn. Meeting adjourned. Next meeting Nov. 30, 2021.

Attest: /s/-Dale Sunderman, Auditor

**November 30, 2021**\_The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger, 2nd by Green was approved. Minutes of November 23, 2021 upon motion by O'Brien, 2nd by Hartkopf were approved.

After the Board took applications to fill a position as County Information Technology/GIS Director. Candidates were interviewed and an offer was made to a candidate who accepted the position.

Motion by Green, 2nd by O'Brien: to approve the employment of Sean Berens as Cass County IT/GIS coordinator effective 11/22/2021 (\$60,000 per year). Carried unanimously.

Board Member Green introduced the following Resolution entitled "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE COUNTY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved that it be adopted. Board Member O'Brien seconded the motion to adopt, and the roll being called thereon, the vote was as follows: Ayes: O'Brien, Green, Baier, Hartkopf and Pettinger. Nays: none.

Whereupon, the Chairperson declared the Resolution duly adopted as follows:

RESOLUTION DECLARING AN OFFICIAL  
INTENT UNDER TREASURY REGULATION  
1.150-2 TO ISSUE DEBT TO REIMBURSE THE  
COUNTY FOR CERTAIN ORIGINAL  
EXPENDITURES PAID IN CONNECTION WITH  
SPECIFIED PROJECTS

WHEREAS, the County anticipates making cash expenditures for one or more capital improvement projects, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the County reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Board believes it is consistent with the County's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY, IOWA:

That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Board determines to be necessary or desirable under the circumstances then and there existing.

That the County reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the County in the future.

That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

| Project           | Fund from which original<br>expenditures <u>are to be</u><br><u>Advanced</u> | Total Estimated_<br><u>Cost*</u> | Amount of<br>Borrowing<br><u>Anticipated</u> |
|-------------------|------------------------------------------------------------------------------|----------------------------------|----------------------------------------------|
| <u>CommSystem</u> | Capital Projects                                                             | \$1,757,514                      | \$2,000,000                                  |

Estimated date of completion: 6/30/2022

That the County reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or

eighteen months after the property is placed in service, but in no event more than three (3) years after the original expenditure is paid.

That this Resolution be maintained by the County Auditor in an Official Intent File maintained in the office of the Auditor and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 30th day of November, 2021.

County Engineer reviewed current road projects.

A Cass County Conservation Board member resigned effective Nov. 30, 2021. An application is on file for the position on the Conservation Board.

Motion by Green, 2nd by Hartkopf: to appoint Sandra Sothman of Atlantic as Conservation Board member for the remainder of the 5 year term ending 12/31/2021. Carried unanimously.

Committee reports: Green CADCO- request to consider changing minimum acres for residential parcel from 3 acres to 1.5 acres.

MH / GA Coordinator Deb Schuler presented report on activity for the month of October.

The following claims were approved and the auditor authorized to issue checks for same:

**General Basic Fund**

|                                |                     |         |
|--------------------------------|---------------------|---------|
| Access Systems                 | Copier Contract     | 550.58  |
| Access Systems                 | Service Agreement   | 750.00  |
| Akin Building Center           | Custodial Supplies  | 158.45  |
| Alliant Energy                 | Utilities           | 456.24  |
| Atlantic City Clerk            | Ambulance Services  | 5844.66 |
| Atlantic Municipal Utilities   | Utilities           | 1902.65 |
| Barbara Baier                  | Mileage             | 11.70   |
| Trevor Becker                  | Mileage             | 17.55   |
| Black Hills Energy             | Utilities           | 86.38   |
| Brown Electric Company         | Electrical Repairs  | 70.00   |
| Camblin Plumbing & Heating     | Repairs/Service     | 125.84  |
| CAPP Program Darmouth-Hitchcoc | Testimony Expenses  | 9505.00 |
| Cappels                        | Supplies            | 343.92  |
| Cass County Health Systems     | service             | 222.00  |
| Cass County Pest Control       | Pest Control        | 40.00   |
| CCMH Public Health             | Grants              | 5231.89 |
| CenTec Cast Metal Products     | Veteran's Markers   | 408.12  |
| Century Link                   | Service             | 531.38  |
| Choice Printing                | Tax Forms           | 200.10  |
| Cintas First Aid & Safety      | First Aid           | 276.33  |
| Cott Systems                   | Maintenance/License | 1955.00 |
| Counsel Office & Documents     | Copier Contract     | 444.13  |
| Des Moines Stamp Mfg Co        | Notary Stamp        | 94.95   |
| District IV Treas Association  | Registration Fees   | 15.00   |
| Terry Duggan                   | Mileage             | 15.54   |
| Farmers Electric Cooperative   | Utilities           | 47.06   |
| First National Bank            | Misc Expenses       | 897.91  |
| Five Q Innovations             | Website Hosting     | 50.75   |
| Great America Financial Servic | Copier Lease        | 205.87  |
| Griswold American              | Publishing          | 415.36  |
| Griswold Communications        | Telephone Service   | 268.61  |
| Gronewold Bell & Kyhnn         | Auditing Services   | 7900.00 |
| Phillip Hascall                | Mileage             | 5.40    |
| Mitch Holmes                   | Mileage             | 134.37  |
| Hy-Vee Pharmacy                | Medication          | 4.82    |
| Hy-Vee                         | EE Program Supplies | 2536.99 |
| IMAGETek                       | Tech Support        | 325.00  |
| Iowa Secretary of State        | service             | 30.00   |
| Iowa State Medical Examiner    | Trial Expense       | 8087.50 |
| Lora Kanning                   | Mileage/Meals/Misc  | 47.62   |
| Mail Services                  | Print & Postage     | 709.10  |
| Mediacom                       | Mediacom            | 121.59  |



|                                         |                           |           |
|-----------------------------------------|---------------------------|-----------|
| Mid American Energy                     | Utilities                 | 83.81     |
| Ted's Cooperative                       | Rent                      | 580.00    |
| Nishnabotna Valley R E C                | Utilities                 | 527.04    |
| Office Depot                            | supplies                  | 93.98     |
| OReilly Auto Parts                      | Parts                     | 53.08     |
| Orscheln's                              | Misc Expense              | 941.02    |
| Pitney Bowes                            | Postage machine           | 111.00    |
| Postmaster                              | Postage                   | 116.00    |
| Rush Electric                           | Repairs                   | 187.21    |
| Secure Shred Solutions                  | Shredding Services        | 52.00     |
| Christine Short                         | Mileage                   | 8.28      |
| Sweeney Court Reporting Serv            | Testimony Expense         | 950.00    |
| The Shredder                            | Shredding Services        | 72.00     |
| Verizon Wireless                        | Cellular Service          | 775.00    |
| <b><u>General Supplemental Fund</u></b> |                           |           |
| Deb Field                               | PEO Compensation          | 148.50    |
| Griswold American                       | Publishing                | 59.03     |
| Henry M Adkins & Son                    | Ballot Printing/Programmi | 1706.49   |
| Lee Co Sheriff                          | Service                   | 42.00     |
| Weimer Law                              | Juvenile Services         | 2000.00   |
| <b><u>Rural Services Basic Fund</u></b> |                           |           |
| Anita Public Library                    | Contribution              | 17500.00  |
| Atlantic Public Library                 | Contribution              | 23200.00  |
| Cumberland Public Library               | Contribution              | 14100.00  |
| Xtreme Auto                             | Service                   | 104.13    |
| Galls LLC                               | Equipment                 | 901.54    |
| Griswold Public Library                 | Contribution              | 18200.00  |
| Jones Automotive Inc                    | Labor                     | 1706.88   |
| Lewis Library                           | Contribution              | 14100.00  |
| Massena Public Library                  | Contribution              | 14300.00  |
| Spencer Walton                          | equipment                 | 173.80    |
| <b><u>Secondary Road Fund</u></b>       |                           |           |
| Agriland FS                             | Bulk Fuel                 | 8513.89   |
| AgriVision                              | Parts/Service             | 427.28    |
| Alliant Energy                          | Utilities                 | 1091.01   |
| Allied Oil & Supply                     | Oil/Supplies              | 3487.60   |
| Atlantic Carriers                       | Road Salt                 | 20311.60  |
| Atlantic Motor Supply                   | Supplies                  | 1426.48   |
| Atlantic Municipal Utilities            | Utilities                 | 362.19    |
| Leo Beschorner                          | Cellular Reimbursement    | 40.00     |
| Camblin Plumbing & Heating              | Repairs                   | 1960.14   |
| Cappels                                 | Supplies                  | 256.66    |
| Dave Christensen                        | Cellular Reimbursement    | 40.00     |
| Dan's Sanitation                        | Sanitary Disposal         | 50.00     |
| EJS Supply                              | Supplies                  | 7832.00   |
| Griswold American                       | Publications              | 35.75     |
| Richard E Hansen                        | Cellular Reimbursement    | 40.00     |
| Scott Holaday                           | Cellular Reimbursement    | 40.00     |
| Curtis Holste                           | Cellular Reimbursement    | 40.00     |
| Housby Mack                             | Parts/Service             | 336.23    |
| Christian Kinzie                        | Cellular Reimbursement    | 40.00     |
| Mark Knudsen                            | Cellular Reimbursement    | 40.00     |
| Leroy & Sons                            | Contract Payment          | 120485.45 |
| Massena Ag Supply                       | Supplies                  | 14.99     |
| McAtee Tire Service                     | Tires/Tire Repair         | 45.00     |
| Ethan Miller                            | Cellular Reimbursement    | 40.00     |
| Nishnabotna Valley R E C                | Intersection Lighting     | 39.05     |
| Orscheln's                              | Supplies                  | 97.97     |
| Pattison Sand Company                   | Rock                      | 2426.06   |
| RDO Truck Center                        | Parts/Service             | 2229.73   |
| Rockmount Research & Alloys             | Supplies                  | 331.92    |
| Andrew Steffen                          | Cellular Reimbursement    | 40.00     |
| Steinbeck & Sons                        | Propane                   | 409.26    |

|                                            |                        |           |
|--------------------------------------------|------------------------|-----------|
| Unity Point Clinic-Occ Med                 | Testing                | 168.00    |
| Trent Wolken                               | Reimbursement          | 40.00     |
| Wyman's Carquest                           | Supplies               | 35.58     |
| Ziegler                                    | Parts/Service          | 2770.59   |
| <b><u>Local Emergency Mgmt Agency</u></b>  |                        |           |
| Mike Kennon                                | Fuel                   | 64.05     |
| Verizon Wireless                           | Cellular Service       | 81.45     |
| Windstream                                 | Telephone Service      | 53.85     |
| <b><u>Environmental Control Agency</u></b> |                        |           |
| Accent Wire-Tie                            | Supplies               | 306.69    |
| Akin Building Center                       | Supplies               | 13.49     |
| Cappels                                    | Supplies               | 111.47    |
| Central States Wire Products               | Supplies               | 9353.36   |
| Evora Consulting                           | Engineering Services   | 3850.00   |
| Farmers Electric Cooperative               | Utilities              | 1474.43   |
| Gronewold Bell & Kyhnn & Co                | Auditing Services      | 2682.73   |
| Iowa Communities AssurancePool             | Insurance              | 853.00    |
| Murphy Tractor & Equip                     | New Equipment          | 316360.00 |
| Nishna Valley Pest Control                 | Building Maintenance   | 150.00    |
| SCS Engineers                              | Engineering Services   | 352.50    |
| Secondary Road Fund                        | Reimburse Sec Rd Hours | 500.00    |
| <b><u>Consrv LandAcq/Cap Imprvmnt</u></b>  |                        |           |
| Atlantic Pest Control                      | Extermination Services | 100.00    |

Time 9:43 Meeting adjourned.

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Hartkopf; 2nd by Pettinger was approved. Minutes of November 30, 2021 upon motion by O'Brien, 2nd by Pettinger were approved.

Board discussed whether or not to establish an abatement plan for property improvements on industrial and/or commercial classes of property in the non-incorporated area of Cass County. Consensus was to prepare a plan as quickly as can be and act on it yet this calendar year to be effective for 01/01/2021 valuations.

County Engineer reviewed current road projects.

On Oct. 29 the Board tabled action on Resolution No. 2021-021 RESOLUTION TO VACATE A COUNTY ROAD. The Chairperson announced that this is the time to consider bringing this resolution back on the table for action.

After brief discussion, motion by Green; 2nd by O'Brien: to place Resolution No. 2021-021 back on the table to be acted upon. Carried unanimously.

Motion by Pettinger; 2nd by Hartkopf: to adopt Resolution No. 2021-021 RESOLUTION TO VACATE A COUNTY ROAD

Vote: Ayes: Mark O'Brien, John Hartkopf, Stephen Green, Bernard Pettinger, and Steve Baier. Carried unanimously.

# RESOLUTION TO VACATE A COUNTY ROAD No. 2021-021

**WHEREAS**, in accordance with Iowa Code section 306.10 and 306.11, a public hearing was held on October 29, 2021 on the proposed vacation and closure of a portion of Cass County Secondary Road, described as follows:

That portion of 570th Street (Road #4 of 1875), originally established on April 6, 1875, contained within the State of Iowa right-of-way for Interstate 80, in Sections 3 & 4, Brighton Twp., T-77N, R-37W. The intent of this road closure is to vacate all of 570th Street contained in the State of Iowa right-of-way for Interstate 80. This roadway segment is 40 feet wide and is centered on the Section Line. The length of road to be affected by this resolution is about 500 feet in Section 4 and 400 feet in Section 3; and

**WHEREAS**, the Iowa Department of Transportation has developed a Cooperative Agreement for Bridge Removal Mitigation Program to remove certain overpasses and underpasses on the Interstate System in Iowa; and

**WHEREAS**, the Iowa Department of Transportation has approached Cass County about removing this underpass on Interstate 80; and

**WHEREAS**, no objections were received in writing, but several objections were made by persons present at the open meeting held on October 29, 2021; and after due discussion, these objections were concluded to be insufficient in accordance to Iowa Code section 306.14.

**NOW, THEREFORE, BE IT RESOLVED** by the Cass County Board of Supervisors that the subject section of road be ordered vacated and closed.

**BE IT FURTHER RESOLVED** that the remaining roadway segments of 570th north of Boston Road and south of the Cass-Shelby County line remain a Class A roadway.

**BE IT FURTHER RESOLVED** that Cass County Bridge 460 shall remain a priority, and in the event that a bridge inspection recommends a posting under a legal 80,000 lb. load, remedial steps to alleviate the deficiency will be taken and be a priority.

**BE IT FURTHER RESOLVED** that the order to vacate and close the subject section road is contingent on the execution of a Cooperative Agreement for Bridge Removal Mitigation Program between Cass County and the Iowa Department of Transportation. Adopted this 7th day of December, 2021.

With some new employees who are eligible to be compensated for use of a personal cell phone for County business in lieu of being issued a County cell phone, the board acted to update the list of persons to be compensated.

Motion by Green, 2nd by Hartkopf: to authorize an allowance of \$40.00 per month for use of a personal cell phone for County business for the following persons: Info Tech Sean Berens; custodian Dan Proehl; Secondary Roads: shop foreman Curtis Holste; Operators III Ethan Miller and Leo Beschorner; working foremen David Christensen, Andrew Steffen and Scott Holaday; yardman Mark Knudsen; assistant to engineer Rich Hansen; engineer Trent Wolken; Engineering technician Christian Kinzie; Treasurer Tracey Marshall; Sheriff civil deputy Spencer Walton. Carried unanimously.

The Board discussed financing options for loan notes of six, eight or ten years. After due discussion, the consensus was to proceed with the six-year option. Action will be taken at next session.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Bernard Pettinger, and Mark O'Brien, remotely. Agenda upon motion by Green, 2nd by Pettinger was approved. Minutes of December 7, 2021 upon motion by Pettinger, 2nd by Hartkopf were approved.

County Engineer reviewed current road projects.

Baier discussed a request for authorization to scatter cremains.

In the matter of cremains buried in a shallow grave in Section 17, Bear Grove Township, Cass County, Iowa:

Whereas the wishes of the individual(s) were that their cremains be on their private property, and

Whereas the private property has changed ownership since said shallow burial, and

Whereas there is no cemetery board or sexton for Bear Gove Township, Cass County, Iowa

Vote: Ayes: Mark O'Brien, John Hartkopf, Stephen Green, Bernard Pettinger, and Steve Baier. Carried unanimously.

[illegible]

plans to have a resolution prepared by next session.

Resolution No. 2021-027

Vote: Ayes: Mark O'Brien, John Hartkopf, Stephen Green, Bernard Pettinger, and Steve Baier. Carried unanimously.

## RESOLUTION APPROVING POST-ISSUANCE COMPLIANCE POLICY

WHEREAS, this includes the continued review of post-issuance obligations and maintenance of records:

Section 1. The “Post-Issuance Compliance Policy” (hereinafter “Policy”) attached hereto as Exhibit A is hereby adopted and approved.

PASSED AND APPROVED this 14th day of December, 2021.

[illegible]

Board Member Hartkopf introduced the following Resolution entitled "RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$1,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2022A, AND LEVYING A TAX TO PAY SAID NOTES; APPROVAL OF THE TAX EXEMPTION CERTIFICATE" and moved that it be adopted. Board Member Green seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

Whereupon, the Chairperson declared the Resolution duly adopted as follows:

WHEREAS, the Issuer is a political subdivision, organized and exists under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, pursuant to notice published as required by Sections 331.402 and 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Notes, and the Board is therefore now authorized to proceed with the issuance of said Notes for such purpose(s); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY, STATE OF IOWA:

- "Issuer" and "County" shall mean Cass County, State of Iowa.
- "Loan Agreement" shall mean a Loan Agreement between the Issuer and a lender or lenders in substantially the form attached to and approved by this Resolution.

• "Notes" shall mean \$1,000,000 General Obligation Capital Loan Notes, Series 2022A, authorized to be issued by this Resolution.

- "Paying Agent" shall mean the County Auditor, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Notes as the same shall become due.

• "Project" shall mean the costs of emergency services communication equipment and systems including implementing the Iowa Statewide Interoperable Communications System (ISICS) in Cass County.

• "Project Fund" shall mean the fund required to be established by this Resolution for the deposit of the proceeds of the Notes.

- "Rebate Fund" shall mean the fund so defined in and established pursuant to the Tax Exemption Certificate.

- "Registrar" shall mean the County Auditor of Cass County, Iowa, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Notes. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Notes.

- "Resolution" shall mean this resolution authorizing the Notes.

• "Tax Exemption Certificate" shall mean the Tax Exemption Certificate approved under the terms of this Resolution and to be executed by the Treasurer and delivered at the time of issuance and delivery of the Notes.

• "Treasurer" shall mean the County Treasurer or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Notes issued hereunder.

Section 2. Levy and Certification of Annual Tax; Other Funds to be Used.

a) Levy of Annual Tax. That for the purpose of providing funds to pay the principal and interest of the Notes hereinafter authorized to be issued, there is hereby levied for each future year the following direct annual tax on all of the taxable property in Cass County, State of Iowa, to-wit:

AMOUNT

FISCAL YEAR (JULY 1 TO JUNE 30)

|           |           |
|-----------|-----------|
| \$176,341 | 2022/2023 |
| \$176,238 | 2023/2024 |
| \$175,860 | 2024/2025 |
| \$176,453 | 2025/2026 |
| \$176,002 | 2026/2027 |
| \$176,523 | 2027/2028 |

Full resolution available on Cass County website.

First Whitney Bank: Resolution No. 2021-029

Vote: Ayes: Mark O'Brien, John Hartkopf, Stephen Green, Bernard Pettinger, and Steve Baier. Carried unanimously.

Whereupon, the Chairperson declared said Resolution duly adopted as follows:

WHEREAS, the Issuer is in need of funds to pay costs of emergency services communication equipment and systems including implementing the Iowa Statewide Interoperable Communications System (ISICS) in Cass County, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed \$2,000,000 be authorized for said purpose(s); and

WHEREAS, the above mentioned Notes were heretofore sold and action should now be taken to issue said Notes conforming to the terms and conditions of the best bid received at the sale.

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by necessary implication requires otherwise:

- "Issuer" and "County" shall mean Cass County, State of Iowa.
- "Loan Agreement" shall mean a Loan Agreement between the Issuer and a lender or lenders in substantially the form attached to and approved by this Resolution.
- "Note Fund" shall mean the fund created in Section 3 of this Resolution.
- "Notes" shall mean \$1,000,000 General Obligation Capital Loan Notes, Series 2022B, authorized to be issued by this Resolution.
- "Paying Agent" shall mean the County Auditor, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Notes as the same shall become due.
- "Project" shall mean the costs of emergency services communication equipment and systems including implementing the Iowa Statewide Interoperable Communications System (ISICS) in Cass County.
- "Project Fund" shall mean the fund required to be established by this Resolution for the deposit of the proceeds of the Notes.
- "Rebate Fund" shall mean the fund so defined in and established pursuant to the Tax Exemption Certificate.
- "Registrar" shall mean the County Auditor of Cass County, Iowa, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Notes. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Notes.
- "Resolution" shall mean this resolution authorizing the Notes.

|                                |                       |          |
|--------------------------------|-----------------------|----------|
| Access Systems                 | Copier Contract       | 693.40   |
| Ahlers Cooney Attorneys        | HR Legal Services     | 1950.00  |
| Akin Building Center           | Custodial Supplies    | 38.96    |
| Alliant Energy                 | Utilities             | 2110.59  |
| Amazon Business                | Office Supplies       | 16.04    |
| Anita Supply Center            | Custodial Supplies    | 391.03   |
| Anita Tribune Co               | Publishing            | 752.60   |
| Atlantic Motor Supply          | Parts                 | 26.95    |
| Atlantic Municipal Utilities   | Utilities             | 823.62   |
| Atlantic News Telegraph        | Publishing            | 703.55   |
| Camblin Plumbing & Heating     | Repairs/Service       | 732.87   |
| Cappels                        | Supplies              | 292.83   |
| Carroll Control Systems        | Boiler Repairs        | 139.25   |
| Cass Co Meals on Wheels        | Meals                 | 650.00   |
| Cass County Health Systems     | Coroner Call          | 600.00   |
| CCMH Public Health             | Grants                | 35747.04 |
| Choice Printing                | Service               | 141.48   |
| Cook Sanitation                | Sanitary Disposal     | 185.00   |
| Counsel Office & Documents     | Copier Contract       | 391.94   |
| Culligan Soft Water Serv       | Cooler Rent           | 65.00    |
| Deter Motor Co                 | Vehicle Maintenance   | 136.50   |
| Ed's Lawn Equipment            | Equipment Maintenance | 430.00   |
| Fareway Stores                 | Veteran's Provisions  | 100.00   |
| First National Bank            | Misc Expenses         | 87.21    |
| Great America Financial Servic | Copier Lease          | 98.65    |
| Griswold American              | Publishing            | 511.83   |
| Gronewold Bell & Kyhnn & Co,PC | Auditing Services     | 4100.00  |
| Guthrie Co EnvironmentalHealth | Quarterly Fee         | 9484.72  |
| Guthrie County Public Health   | Claims                | 4154.42  |
| Mitch Holmes                   | Mileage/Parking Fee   | 87.71    |
| IA State Univ Americorps 4-H   | Host Site Agreement   | 1950.00  |
| Iowa State Medical Examiner    | Autopsy               | 2133.00  |
| John Hartkopf                  | Mileage               | 22.50    |



|                                       |                           |           |
|---------------------------------------|---------------------------|-----------|
| City of Lewis                         | Utilities                 | 62.84     |
| Lloyd & Meredith                      | Repairs                   | 1339.00   |
| Tracey Marshall                       | Mileage/Cellular Service  | 92.65     |
| Massena Ag Supply                     | Supplies                  | 23.94     |
| Mediacom                              | Telephone Services        | 1092.25   |
| Nishnanet                             | Consulting Fees           | 13163.21  |
| Office Stop                           | Office Supplies           | 50.69     |
| Pitney Bowes                          | Postage Meter             | 775.96    |
| Police Legal Sciences                 | Service                   | 1392.00   |
| Brenda Pottebaum                      | Custodial Services        | 1380.00   |
| Dan Proehl                            | Cellular Services         | 40.00     |
| Purchase Power                        | Postage Fee               | 3.50      |
| Quill Corporation                     | Office Supplies           | 122.55    |
| Reporting Services                    | Transcripts               | 97.60     |
| Schmidt Family Funeral Home           | Indigent Burial           | 1500.00   |
| Ron Schroeder                         | Rent                      | 475.00    |
| Simonton Plumbing Heating             | Boiler Repairs            | 471.43    |
| SIRWA                                 | Utilities                 | 34.50     |
| Stone Office Products                 | Office Supplies           | 464.85    |
| The Shredder                          | Shredding Services        | 72.00     |
| U.S. Bank Equipment Finance           | Copier Lease              | 136.66    |
| Verizon Wireless                      | Cellular Service          | 1118.83   |
| Wex Bank Fleet Services               | Fuel                      | 959.91    |
| Stephanie Witzman                     | Service                   | 330.48    |
| 21st Century Cooperative              | Chemicals                 | 94.08     |
| <b>American Rescue Plan (ARPA)-GB</b> |                           |           |
| Cass Co Ag & Ed                       | Rental                    | 23205.00  |
| <b>General Supplemental Fund</b>      |                           |           |
| Atlantic News Telegraph               | Publishing                | 212.10    |
| Cass Co Ag & Ed                       | Polling Site Rental       | 60.00     |
| Cass County Sheriff                   | Serving Notices           | 1008.92   |
| Children's Square USA                 | Juvenile Services         | 1154.56   |
| Deb Field                             | Precinct Official Compens | 596.00    |
| John Fleming                          | Precinct Official Compens | 145.00    |
| Henry M Adkins & Son                  | Maintenance/Licsense      | 12040.00  |
| IMWCA                                 | Work Comp                 | 6437.00   |
| Iowa Communities AssurancePool        | Premium                   | 249030.00 |
| Sheryl Jensen                         | Precinct Official Compens | 135.00    |
| Sonya Mikkelsen                       | Precinct Official Compens | 13.50     |
| Public Safety Fund                    | County Contribution       | 32312.19  |
| Shelby County Auditor                 | Rent/Utilities/Custodial  | 1194.75   |
| Sandra Sothman                        | Precinct Official Compens | 17.10     |
| Kimberlee Spillers                    | Precinct Official Compens | 135.00    |
| SWI Juvenile Emergency                | Juvenile Services         | 45130.40  |
| Roger Wallingford                     | Precinct Official Compens | 76.50     |
| Stacy Wallingford                     | Precinct Official Compens | 63.00     |
| Kay Winston                           | Precinct Official Compens | 130.50    |
| Pam Wolfe                             | Precinct Official Compens | 13.50     |
| <b>MH-DD Services Fund</b>            |                           |           |
| Southwest Iowa MH Region              | Property Taxes            | 125000.00 |
| <b>Rural Services Basic Fund</b>      |                           |           |
| Atlantic Police Dept                  | Equipment                 | 280.00    |
| Bizco Bizco Technologies              | Equipment                 | 2824.91   |
| Deter Motor Co                        | Maintenance               | 1137.46   |
| Dvorak Tire and Service               | Service                   | 1219.14   |
| Xtreme Auto                           | Service                   | 620.21    |
| First National Bank                   | Misc Expenses             | 850.84    |
| Galls LLC                             | Equipment                 | 27.35     |
| Horizon Jet Wash                      | Service                   | 70.00     |
| ISSDA Financial Administration        | Memberships               | 425.00    |
| Jones Automotive                      | Labor                     | 7308.80   |
| McAtee Tire Service                   | Service                   | 1083.62   |
| OReilly Auto Parts                    | Supplies                  | 119.85    |

|                                    |                          |          |
|------------------------------------|--------------------------|----------|
| Wex Bank Fleet Services            | Fuel                     | 4575.59  |
| <b>Secondary Road Fund</b>         |                          |          |
| Agriland FS                        | Bulk Fuel                | 8312.48  |
| AgriVision                         | Parts/Service            | 1981.04  |
| Alliant Energy                     | Utilities                | 490.13   |
| Anita Supply Center                | Supplies                 | 26.78    |
| Anita Tribune Co                   | Publishing               | 96.00    |
| Atlantic Carriers                  | Road Salt                | 4433.60  |
| Atlantic News Telegraph            | Publishing               | 192.00   |
| Brown Electric Company             | Building Maintenance     | 454.18   |
| Cintas LOC 749                     | Uniforms                 | 120.00   |
| Cook Sanitation                    | Sanitary Disposal        | 60.00    |
| Deter Motor Co                     | Parts/Service            | 188.90   |
| EJS Supply                         | Supplies                 | 1445.00  |
| Fareway Stores                     | Supplies                 | 306.88   |
| Filter Care of Nebraska            | Outside Services         | 55.50    |
| Griswold Communications            | Telephone Service        | 38.51    |
| Richard E Hansen                   | Reimbursement            | 93.02    |
| HGM Associates                     | Engineering Services     | 4750.00  |
| Scott Holaday                      | Reimbursement            | 34.75    |
| Land O'Lakes Purina Feed           | Road Salt                | 12175.40 |
| Massena Ag Supply                  | Supplies                 | 18.07    |
| Massena Telephone Company          | Telephone Service        | 32.93    |
| Matheson Tri-Gas                   | Supplies                 | 603.59   |
| McAtee Tire Service                | Tires/Tire Repair        | 5734.52  |
| Mid American Energy                | Intersection Lighting    | 5.57     |
| MTS, Inc. M & K Mills Tree Ser     | Sanitary Disposal        | 25.00    |
| Nelson Machine & Forge             | Parts/Service            | 110.00   |
| OHalloran International            | Parts/Service            | 504.12   |
| Olsen Fuel Supply                  | Fuel                     | 9238.56  |
| Olsen's Outdoor Power              | Supplies                 | 125.45   |
| Schildberg Construction            | Rock                     | 57817.30 |
| SIRWA                              | Project Costs            | 7775.50  |
| Steinbeck & Sons                   | Propane                  | 1068.60  |
| Tiger Mart Griswold Amoco          | Fuel                     | 844.31   |
| Truck Center Companies             | Parts/Service            | 3792.40  |
| Verizon Wireless                   | Cellular Service         | 362.91   |
| Westel Systems                     | Telephone Service        | 36.60    |
| Wyman's Carquest                   | Supplies                 | 66.91    |
| Ziegler                            | Parts/Service            | 5026.70  |
| 21st Century Cooperative           | Fuel                     | 700.19   |
| <b>Sheriff Investigations</b>      |                          |          |
| First National Bank                | k-9                      | 47.99    |
| <b>Local Option Tax Fund</b>       |                          |          |
| Cass Co Environ Landfill           | Fee                      | 10650.00 |
| <b>Capital Projects</b>            |                          |          |
| Per Mar Security Services Corp     | Monitoring Services      | 257.45   |
| <b>Local Emergency Mgmt Agency</b> |                          |          |
| Deter Motor Co                     | Vehicle Maintenance      | 54.51    |
| Iowa Emergency Mgmt Assoc          | Dues                     | 150.00   |
| Mike Kennon                        | Fuel/Office Supplies     | 170.97   |
| <b>Environmental Control Agn</b>   |                          |          |
| Akin Building Center               | Supplies                 | 11.98    |
| Anita Supply Center                | Supplies                 | 49.08    |
| Atlantic City Clerk                | Building Maintenance     | 500.00   |
| Atlantic Motor Supply              | Supplies                 | 365.93   |
| Crystal Clear of SW Iowa           | Water                    | 33.00    |
| Farmers Electric Cooperative       | Utilities                | 2578.46  |
| First National Bank                | Miscellaneous            | 1586.86  |
| First Whitney Bank& Trust          | Debt Repayment           | 11555.30 |
| Ia Dept of Nat Resources           | DNR Quarterly Waste Fees | 6002.21  |
| IMWCA                              | Work Comp                | 672.00   |
| Marne/Elk Horn Telephone           | Telephone Service        | 3.87     |

[illegible]

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Pettinger; 2nd by Green was approved. Minutes of December 14, 2021 upon motion by Hartkopf, 2nd by O'Brien were approved.

Account manager Group Benefit Partners representative Ryan Berven reviewed renewal information for the County's ISAC Group Health Program, the voluntary group dental program, and other ancillary products for FY2023. The County also has a mini-self-funded health insurance program and a flex benefits program administered by a third-party. If the County continues with the current plan, renewal rates for the full-funded health plan are up more than 13% from the current year's rates. Whereas the County has built up a substantial reserve by self-funding a buy down for the deductible and out of pocket, Mr. Berven recommended the County consider only raising the partial self-funding rate by 3.75%. Taken under advisement.

County Engineer reviewed current road projects.

Motion by Pettinger, 2nd by Green: to approve employment of Myles McDermott as Operator I for Secondary Roads, pending pre-employment screenings, effective 01/04/2022 (beginning rate: \$21.80/hour. Carried unanimously.

Board discussed close out Willow Heights facility lease with Partnership for Progress. Intend to meet with P4P representatives as soon as can be arranged.

Discussion- Incentive plan for property improvements to certain classes of property in the non-incorporated parts of Cass County. Member Green reported legal counsel had provided him with information about the possibility of a development agreement under Iowa Code Chapter 15A.

Member Baier and county auditor Dale Sunderman reviewed the tentative proposed plan for supervisor district redistricting and election precincts for the county after the 2020 census.

Committee reports: Mark O'Brien noted Cass County Public Health has requested a letter of support for a CDBG grant application.

TIME 11:23 Motion by Hartkopf, 2nd by Pettinger: to adjourn. Meeting adjourned. Next meeting Dec. 30, 2021.

Attest: /s/-Dale Sunderman, Auditor

The Cass County Board of Supervisors and temporary redistricting commission met at 9:00 a.m. with all board members present: Steve Baier chair; Stephen Green, John Hartkopf (by phone), Mark O'Brien and Bernard Pettinger; and all commission members present: Steve Baier, Frank Spillers and Dale Sunderman. Board agenda upon motion by Pettinger; 2nd by Green was approved. Minutes of December 21, 2021 upon motion by O'Brien, 2nd by Pettinger were approved.

After the hearing, the commission met and adopted a plan and adjourned.

Motion by Green, 2nd by O'Brien: to approve the application for a Class C Beer Permit of Hansen Valley Oil (64977 Boston Road). Carried unanimously.

Motion by Green; 2nd by O'Brien: to adopt Resolution No. 2021-031 RESOLUTION ADOPTING THE CASS COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN. Carried unanimously.

Resolution adopted this 30th day of December, 2021

Motion by O'Brien; 2nd by Green: to adopt Resolution No. 2021-32

WHEREAS, negotiations to settle claims against several of the Opioid Defendants, specifically McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (the “Settling Defendants”) have been ongoing for several years;

WHEREAS, negotiations with the Settling Defendants have resulted in proposed nationwide settlements of state and local government claims involved in the Litigation;

WHEREAS, copies of the proposed terms of those proposed nationwide settlements have been set forth in the Distributors Master Settlement Agreement and the J&J Master Settlement Agreement (collectively “Settlement Agreements”);

WHEREAS, copies of the Settlement Agreements as well as summary of the main terms of the Settlement Agreements, the deadlines for submitting the Participation Agreements to the Settlement Agreements and the MDL Court’s Order setting deadlines for any Plaintiff who declines to enter into the Settlement Agreements have been provided to the County prior to the execution of this Resolution;

WHEREAS, the Settlement Agreements provide, among other things, for the payment of a certain sum to settling government entities in Iowa including to the State of Iowa and Participating Subdivisions, as that term is defined in the Settlement Agreements, upon occurrence of certain events as defined in the Settlement Agreements (“Iowa Opioid Funds”);

WHEREAS, the Law Firms have engaged in extensive discussions with the State Attorney General’s Office (“AGO”) as to how the Iowa Opioid Funds will be allocated, which has resulted in the proposed Iowa Opioid Allocation Memorandum of Understanding (“Allocation MOU”), which is an agreement between all of the entities who are signatories to the Allocation MOU;

WHEREAS, a copy of the Allocation MOU and the Exhibits to that MOU has been provided with this Resolution;

WHEREAS, the Allocation MOU divides Iowa Opioid Funds as follows: (i) 50% to the State (“the Iowa Abatement Share”) and (ii) 50% to Participating Local Governments (“LG Share”), less fees and costs allocated to the Iowa Backstop Fund as set forth in Section D of the Allocation MOU and in this Resolution (“LG Abatement Share”).

WHEREAS, the LG Abatement Share shall be distributed in direct payments to the Counties that are Participating Local Governments according to the allocation model developed in connection with the proposed negotiating class in the National Prescription Opiate Litigation (MDL No. 2804) in the amounts set forth on Exhibit 2 to the Allocation MOU (“Direct Distribution Percentage”). The Direct Distribution Percentage will be multiplied by the total LG Abatement Share to arrive at the total allocation to the Participating Local Government (the “Direct Distribution Amount”).

WHEREAS, 100% of the Iowa Abatement Share and the LG Abatement Share, regardless of allocation, shall be utilized only for Opioid Related Expenditures incurred after the Effective Date of this MOU. The list of approved Opioid Related Expenditures are set forth in Exhibit 1 to this MOU.

WHEREAS at least 75% of the Iowa Abatement Share and 75% of the LG Abatement Share shall be utilized for only the “Core Strategies” listed in Schedule A of Exhibit 1 to this MOU.

WHEREAS, every Participating Local Government that receives a Direct Distribution Amount shall create a separate fund on its financial books and records that is designated for the receipt and expenditure of the entity’s Direct Distribution Amount, called the “LG Abatement Fund.” Funds in an LG Abatement Fund shall not be commingled with any other money or funds of the Participating Local Government. A Participating Local Government may invest LG Abatement Fund funds consistent with the investment of other funds of a Participating Local Government.

WHEREAS, Funds in a LG Abatement Fund may be expended by a Participating Local Government only for Opioid Related Expenditures. For avoidance of doubt, funds in a LG Abatement Fund may not be expended for costs, disbursements or payments made or incurred prior to the Settlement.

WHEREAS, each LG Abatement Fund shall be subject to audit in a manner consistent with Code of Iowa §§331.402(2)(i) and 11.6. Any such audit shall be a financial and performance audit to ensure that the LG Abatement Fund disbursements are consistent with the terms of this MOU. If any such audit reveals an expenditure inconsistent with the terms of this MOU, the Participating Local Government shall immediately redirect the funds associated with the inconsistent expenditure to an Opioid Related Expenditure.

WHEREAS, County has contracted with the Law Firms for representation in the Litigation and the Law Firms have been representing those entities since 2018 and in consideration for the Law Firms' representation, the County entered into a contract with the Law Firms for a 25% contingency fee applied to County's total recovery from any settlement.

WHEREAS, the Settlement Agreements provide for the payment of attorney's fees and legal expenses owed by States and Participating Local Governments to outside counsel retained for Opioid Litigation. To effectuate this, the Court in the MDL Litigation has established a fund to compensate attorneys representing plaintiffs in the Litigation (the "National Attorney Fee Fund").

WHEREAS, the Law Firms intend to make application to the National Attorney Fee Fund. However, because there is still uncertainty regarding what counsel for litigating local governments will recover as compensation for the large volume of work done and the large out of pocket expense of the Litigation, and whereas the Parties to the Allocation MOU desire to fairly compensate outside counsel for the work done on behalf of the Participating Local Governments in Iowa, the Allocation MOU provides that a fund be created from 15 % of the LG Share attributable to the Litigating Local Governments, less any amounts a Litigating Local Government ("Iowa Backstop Fund")

WHEREAS, the Iowa Backstop Fund is meant to compensate outside counsel for participating local governments only for amounts not recovered at the National Fee Fund attributable to their Iowa clients;

WHEREAS, to be eligible for the Iowa Backstop Fund, the Law Firms must first seek payment from the National Attorneys' Fees Fund and may not recover amounts attributable to Counsel's representation of the County received at the National Attorneys' Fees Fund from the Iowa Backstop Fund;

WHEREAS, the County, by this Resolution, agrees to the creation of the Iowa Backstop Fund in the amount of 15% of the LG Share attributable to the Litigating Local Governments in order to fund a state-level "backstop" for payment of the fees, costs, and disbursements of the Law Firms;

WHEREAS, in no event shall the total of the amounts received by the Law Firms at the National Attorney's Fees Fund related to the County and the amount received at the Iowa Backstop Fund exceed the amount the Law Firms would have been entitled to pursuant their fee contract with the County;

WHEREAS, the County, by this Resolution, shall establish an account for the receipt of the LG Abatement Share consistent with the terms of this Resolution ("the LG Abatement Fund");

WHEREAS, the County's LG Abatement Fund shall be separate from the County's general fund, shall not be commingled with any other County funds, and shall be dedicated to funding opioid abatement measures as provided in the Settlement Agreements and the Allocation MOU;

WHEREAS, the County must comply annually with the reporting requirements in the Allocation MOU;

WHEREAS, the if the County elects to become a Participating Subdivision in the Settlement Agreements it will receive the benefits associated with the Settlement Agreement and the Allocation MOU, provided the County (a) approves the Settlement Agreements; (b) executes the Participation Agreements stating the County's intention to be bound by the Settlement Agreements; (3) approves the Allocation MOU; (4) executes the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

WHEREAS, the intent of this Resolution is to authorize the County to enter into the Settlement Agreements by executing the Participation Agreements and to enter into the Allocation MOU by executing the Acknowledgement and Agreement to be Bound to Memorandum of Understanding necessary to execute the Allocation MOU;

NOW, THEREFORE, BE IT RESOLVED: the County Board of Supervisors hereby approves and authorizes STEVE BAIER to settle and release the County's claims against the Settling Defendants in exchange for the consideration set forth in the Settlement Agreements, Allocation MOU and all exhibits thereto, including taking the following measures:

1. The execution of the Participation Agreement to the Distributors Settlement Agreement and any and all documents ancillary thereto.

- |                                |                     |          |
|--------------------------------|---------------------|----------|
| Access Systems, Inc.           | Copier Contract     | 325.58   |
| Ahlers Cooney Attorneys        | HR Legal Services   | 321.00   |
| Alliant Energy                 | Utilities           | 3175.99  |
| Amazon Business Amazon Capital | Office Supplies     | 109.81   |
| Atlantic Glass Company         | Door Repair         | 240.16   |
| Atlantic Municipal Utilities   | Utilities           | 1650.83  |
| Atlantic News Telegraph        | Utilities           | 22.54    |
| Black Hills Energy             | Utilities           | 175.97   |
| Cappels                        | Supplies            | 20.57    |
| Cass County Health Systems     | Coroner Call        | 200.00   |
| CCMH Public Health             | Grants              | 6420.59  |
| Century Link                   | Service             | 524.55   |
| Corning Rental, LLC            | Equipment Rental    | 554.90   |
| Cott Systems, Inc              | Maintenance/License | 660.00   |
| Counsel Office & Documents     | Copier Contract     | 93.03    |
| Terry Duggan                   | Mileage             | 15.54    |
| Farmers Electric Cooperative   | Utilities           | 46.89    |
| First National Bank            | Misc Expenses       | 78.96    |
| Great America Financial Servic | Copier Lease        | 205.87   |
| Griswold American              | Publishing          | 155.69   |
| Griswold Communications        | Telephone Service   | 270.19   |
| Guthrie County Public Health   | Grants              | 25332.34 |
| Hy-Vee Pharmacy                | Medication          | 69.72    |
| Hy-Vee, Inc.                   | Inmate Food         | 1264.34  |
| Intoximeters Inc               | Service             | 125.00   |
| Iowa State Medical Examiner De | Autopsy             | 2133.00  |
| ISAC                           | Registration        | 210.00   |
| Laverty Sanitation             | Sanitation Expense  | 190.00   |
| Mail Services LLC              | Print & Postage     | 552.55   |
| Mediacom                       | Telephone Services  | 621.59   |
| Mid American Energy            | Utilities           | 179.83   |
| Ted's Cooperative aka Midtown  | Rent                | 450.00   |



|                                           |                          |           |
|-------------------------------------------|--------------------------|-----------|
| Nishnabotna Valley R E C                  | Utilities                | 236.34    |
| Office Depot                              | supplies                 | 242.09    |
| Orscheln's                                | Vehicle Maintenance      | 211.60    |
| Per Mar Security Services Corp            | Monitoring Services      | 355.68    |
| Professional Pest Control LLC             | Pest Control             | 60.00     |
| Quill Corporation                         | Office Supplies          | 320.81    |
| Christine Short                           | Mileage                  | 8.28      |
| Stamp Construction L.C                    | Tube Repair              | 7491.22   |
| Verizon Wireless                          | Cellular Service         | 856.17    |
| Brian J Wallace                           | Benefits                 | 1615.80   |
| Spencer Walton                            | cell phone reimbursement | 40.00     |
| <b><u>General Supplemental Fund</u></b>   |                          |           |
| Weimer Law, PC Krisanne Corl              | Juvenile Services        | 2000.00   |
| <b><u>Rural Services Basic Fund</u></b>   |                          |           |
| Xtreme Auto                               | Service                  | 1256.05   |
| First Wireless, Inc                       | Service                  | 63.47     |
| Watchguard, Inc                           | Service                  | 6450.00   |
| <b><u>Secondary Road Fund</u></b>         |                          |           |
| AgriVision, LLC                           | Parts/Service            | 99.96     |
| Akin Building Center                      | Supplies                 | 93.03     |
| Alliant Energy                            | Utilities                | 1545.90   |
| Allied Oil & Supply, Inc.                 | Oil/Supplies             | 878.03    |
| Anita Supply Center                       | Supplies                 | 4.53      |
| Atlantic Glass Company                    | Expendable Parts         | 390.00    |
| Atlantic Motor Supply Inc                 | Supplies                 | 578.93    |
| Atlantic Municipal Utilities              | Utilities                | 434.98    |
| Leo Beschorner                            | Cellular Reimbursement   | 40.00     |
| Calhoun-Burns & Assoc, Inc.               | Consultant Fees          | 1401.80   |
| Cappels                                   | Supplies                 | 1057.02   |
| Dave Christensen                          | Cellular Reimbursement   | 40.00     |
| Curtis Welding & Fab                      | Supplies                 | 23692.63  |
| Ed's Lawn Equipment                       | Supplies                 | 16.00     |
| Fareway Stores Inc                        | Supplies                 | 284.96    |
| Filter Care of Nebraska                   | Outside Services         | 12.60     |
| Richard E Hansen                          | Cellular Reimbursement   | 40.00     |
| Scott Holaday                             | Cellular Reimbursement   | 40.00     |
| Curtis Holste                             | Cellular Reimbursement   | 40.00     |
| Interstate Battery Systems of             | Expendable Parts         | 413.85    |
| Christian Kinzie                          | Cellular Reimbursement   | 40.00     |
| Mark Knudsen                              | Cellular Reimbursement   | 40.00     |
| Land O'Lakes Purina Feed LLC              | Road Salt                | 12249.52  |
| McAtee Tire Service Inc                   | Tires/Tire Repair        | 843.09    |
| Miller Farm Supply                        | Supplies                 | 240.93    |
| Ethan Miller                              | Cellular Reimbursement   | 40.00     |
| Nishnabotna Valley R E C                  | Intersection Lighting    | 38.89     |
| OHalloran International Inc               | Parts/Service            | 524.42    |
| Olsen's Outdoor Power Inc                 | Supplies                 | 19.99     |
| Omaha Slings Inc                          | Expendable Parts         | 1049.27   |
| Andrew Steffen                            | Cellular Reimbursement   | 40.00     |
| Steinbeck & Sons Inc.                     | Propane                  | 1140.30   |
| Truck Center Companies Inc                | Parts/Service            | 195.48    |
| Dennis Vogl                               | Reimbursement            | 11.90     |
| Trent Wolken                              | Reimbursement            | 70.00     |
| Wyman's Carquest                          | Supplies                 | 86.90     |
| Ziegler Inc.                              | Parts/Service            | 1649.02   |
| <b><u>Capital Projects</u></b>            |                          |           |
| Akin Building Center                      | Custodial Supplies       | 63.98     |
| Motorola Inc                              | Contract                 | 439378.50 |
| <b><u>Local Emergency Mgmt Agency</u></b> |                          |           |
| Cappels                                   | Supplies                 | 82.99     |
| City of Council Bluffs City               | Hazmat 28E Agreement     | 3489.00   |
| Mike Kennon                               | Fuel/Supplies            | 66.90     |
| Verizon Wireless                          | Cellular Service         | 81.43     |

Attest: /s/-Dale Sunderman, Auditor