



BOARD OF SUPERVISORS
CASS COUNTY IOWA

5 W 7th St
 Atlantic, IA 50022
 712-243-4570
 www.casscountya.gov

Meeting Agenda	
Date & Time	Thursday, January 2, 2025, 9:00 AM
Location	Board Room, Cass County Courthouse, 5 W 7 th St, Atlantic, IA 50022
Join Electronically	https://us02web.zoom.us/j/2899195216?pwd=R0hSa2FOOTh0NUdra1ZSdVhVWHpMUT09 Meeting ID: 289 919 5216 Passcode: 012064
Call In	312-626-6799, press *9 to indicate you wish to speak.

The order of agenda items may change based on when personnel are available and when time allows.

1. Call to order and roll call
2. Pledge of Allegiance
3. Approve Consent Agenda
 - a. Minutes from the December 17, 2024 regular meeting
 - b. Minutes from the December 19, 2024 special meeting
 - c. Claims
4. Public Comments
5. Elect a permanent chairperson
6. Elect a permanent vice-chair
7. Set schedule for 2025 board meetings and use of Zoom
8. Name official county newspapers (IA Code 349.3)
 - a. Anita Tribune
 - b. Atlantic News Telegraph
 - c. Griswold American
9. Set mileage reimbursement rate (IA Code 70A.9)
 - a. Employees
 - b. Sheriff's civil processing
10. Set medical examiner fees (331.803 IA Code)
 - Standard call (\$200 in 2024)
 - Involved call (\$400 in 2024)
 - Reimbursement for expenses incurred
11. Set 2024 Holidays the Courthouse will be closed:

Holiday	Day	Date
Memorial Day	Monday	5/26/2025
Independence Day	Friday	7/4/2025
Labor Day	Monday	9/1/2025
Veterans' Day	Tuesday	11/11/2025
Thanksgiving	Thursday	11/27/2025
Day After Thanksgiving	Friday	11/28/2025

Christmas Thursday 12/25/2025

New Year's Day Thursday 1/1/2026

12. Set Christmas Eve hours for employees not covered by bargaining agreements: Wednesday, 12/24/2025
13. Approve the Investment Policy
14. Authorize county officials to destroy records in their possession which have been on file for 10 or more years and are not required as permanent records (331.323(2)(d))
15. Approve Resolution 2025-01, Appointment of Deputies and Assistants by Elected County Officers
16. Approve Resolution 2025-02, Livestock Facility Construction Evaluation and use of the Master Matrix
17. Approve Resolution 2025-03, Authorization of County Auditor to Issue Warrants
18. Approve Resolution 2025-04, Authorization for County Engineer to Close Secondary Roads
19. Appoint a member of the board of supervisors to the board of directors of the Fourth Judicial District Department of Correctional Services for 2024
20. Appoint a member, and alternate, of the board of supervisors to:
 - a. 28E Southwest Iowa Mental Health and Disability Services Region Board (MHDS)
 - b. 28E Board, Multicounty 28# Agreement Regarding Juvenile Detention Center and Emergency Juvenile Services
21. Appoint Weed Commissioner for 2025
22. Approve Committees Appointments:
 - a. County Committees
 - b. Regional Committees
 - c. Citizen Appointments
 - d. Condemnation in Eminent Domain Proceedings
 - e. Township Clerks and Trustees
23. Approve Landus to place a 72,000-gallon anhydrous ammonia tank, and anhydrous facility, on the property located 53597 650th Street, Atlantic, IA as recommended by the Zoning Board of Adjustment.
24. Approve job classification and wage change for Stephanie Witzman from Sheriff's Office Assistant (\$26.73) to Civil Processor/Office Manager (\$27.53)
25. Discuss/approve appointing Darby McLaren as Reserve Deputy Sheriff
26. Report from Cass County Engineer Trent Wolken
27. Reports of Supervisors and Committees
28. Filed Reports, if available.
29. Adjournment
30. Next Meeting: Tuesday, January 21, 2024