



BOARD OF SUPERVISORS
CASS COUNTY IOWA

5 W 7th St
Atlantic, IA 50022
712-243-4570
www.casscountyiowa.gov

Meeting Agenda

Date & Time	Tuesday, October 21, 2025, 9:00 AM
Location	Board Room, Cass County Courthouse, 5 W 7 th St, Atlantic, IA 50022
Join Electronically	https://us02web.zoom.us/j/2899195216?pwd=R0hSa2FOOTh0NUdra1ZSdVhVWHpMUT09 Meeting ID: 289 919 5216 Passcode: 012064
Call In	312-626-6799, press *9 to indicate you wish to speak.

The order of agenda items may change based on when personnel are available and when time allows.

1. Call to order and roll call
2. Pledge of Allegiance
3. Approve Consent Agenda
 - Minutes from the October 7, 2025 meeting
 - Special Class C Retail Alcohol License (5 day) for WineTime, LLC, Massena, IA
 - Claims from October 1-15, 2025
4. Public Comments
5. Action on presentation from Curtis Hamstra, CJCO with the 4th District Juvenile Court Services regarding facility options in Shelby County
6. Discuss possible use of Willow Heights as a residential facility
7. **At 9:30 - Public Hearing** to consider vacating a section of Cass County Secondary Road described as

That portion of Keystone Road, established as Road #8 of 1910, commencing 33 feet east of the N ¼ corner of Section 29, T76N, R36W, Grove Township, thence running along said section line approximately 2,585 feet east to a point 33 feet west of the NE corner of said section. Said road segment is 40 feet wide and centered on said section line and contains 2.37 acres.

8. Consider/approve Resolution 2025-34 to Vacate a County Road Easement, Portion of Keystone Road

9. **At 9:35 – Public Hearing** to consider vacating a section of Cass County Secondary Road described as

That portion of Jasper Road, established as Road #56 of 1872, commencing 33 feet east of the NW Corner NE ¼ NE ¼ of Section 19, T76N, R37W, Washington Township, thence running approximately 1,340 feet east to the NE corner of said section. Said road segment is 40 feet wide centered on said section line and contains 1.23 acres.

10. Consider/approve Resolution 2025-35 to Vacate a County Road Easement, Portion of Jasper Road
11. Report from Cass County Engineer Trent Wolken
12. Annual Report by Cass County Library Association
13. Abate all taxes, penalty and interest on parcel # 300005488001000, owned by the City of Atlantic, as recommended by the County Treasurer in accordance with Iowa Code 445.63.
14. Abate taxes on mobile home parcels as recommended by the County Treasurer
15. Consider/approve promotion and pay raise for County Treasurer's Clerk, Stacie Linfor, from Office Assistant at \$23.32/hour (\$48,670.00) to Office Assistant/DL Examiner at \$25.25 (\$52,730.72)
16. Consider/approve probation completion promotion and pay raise for County Treasurer's Clerk, Amanda Darrow, from Office Assistant at \$20.81/hour (\$43,460) to Office Assistant/DL Examiner at \$22.00 (\$45,936)
17. Quarterly report by Micah Lee, Cass County Conservation Executive Director for the quarter ending September 30, 2025
18. Reports of Supervisors and Committees
19. Filed Reports, if available: Clerk of Court, Weed Commissioner
20. Adjournment
21. Next Meeting: Wednesday, November 12, 2025