

Present: Steve Green, CC BOS; Jim Behrens, Atlantic; Aaron Williams, Marne; Nick Demanett, Griswold; Ben Daughenbaugh, Anita; John Westering, CCSO; Chris Jahnke, Lewis; Jackson Bissell, Massena; Rachel McCann, Cumberland and Mike Kennon, CC EMA.

Absent: Mitch Boysen, Wiota and Virginia Coughlin, Cumberland

Guests: Bobbi Jo Steffensmeier, CC Dispatch

Vice Chair Jim Behrens: Meeting called to order at 6:30 PM.

Ben Daughenbaugh: Motion to approve the agenda.

Jackson Bissell: Second.

Carried unanimously.

**Public Hearing**

Jim Behrens called the Public Hearing to order @ 6:32PM.

Mike Kennon stated that, much like the 911 Service Board budget, the EMA budget is a carry-over budget. There is a fund balance of \$43,169. There is also nothing else that is unusual. There was a question as to why the EMA Coordinator's salary was budgeted at \$66,000. Kennon said that he had set the number at \$62,000 the year before and had shorted himself of a couple hundred dollars of potential raise. He did not wish to do that to himself again. Kennon said that the Board could set his salary at whatever they wished when it came up on the agenda later. Steve Green stated that he wished to address the salary before the budget was passed. Kennon and others saw no issue with addressing salary immediately.

There was a brief discussion about current expected raises for other courthouse employees.

Jackson Bissell: Motion to approve a \$2,100 increase to the EMA Coordinator salary.

Ben Daughenbaugh: Second.

Carried unanimously.

The EMA Coordinator's salary was set at \$64,100.

No further discussion.

Rachel McCann: Motion to close Public Hearing at 6:43PM.

Aaron Williams: Second.

Carried unanimously.

Respectfully Submitted,



Steve Green: Motion to approve the Cass County Emergency Management Budget FYE 2027 as presented and published in the 1-10-2026 edition of the Atlantic News-Telegraph.  
Chris Jahnke: Second.  
Carried Unanimously.

**Election of Officers**

Ben Daughenbaugh: Motion to nominate Jim Behrens as EMA Board Chair, Steve Green as Vice Chair and Mike Kennon as Recording Secretary  
Aaron Williams: Second.

No further nominations or discussion.  
Carried Unanimously.

Jackson Bissell: Motion to approve minutes of 10-28-2025 EMA Board meeting.  
Aaron Williams: Second.  
Carried unanimously.

Jim Behrens: Motion to approve October, November, December expenses.  
Rachel McCann: Second.  
Carried unanimously.

**Old Business**

None.

**New Business**

None.

**Coordinator's Report**

Mike Kennon stated that there had been a Multi-Jurisdictional Hazard Mitigation Plan meeting earlier in the month that some of the people in the room had attended. He said that more participation was needed for the second meeting which will be held on February 10<sup>th</sup> at 2:00pm in the basement meeting room of the courthouse. Kennon said these meetings are important for the cities and county involved. They help identify hazards to a community and possible mitigation projects that may qualify for Federal funding. Kennon added, these efforts are required and they are being funded by a Federal/State/local matching grant and the local match is being paid for through EMA.

No public comments or concerns.

Steve Green: Motion to adjourn at 7:00 PM.  
Ben Duaghenbaugh: Second.

Respectfully Submitted



# Cass County Emergency Management Agency Meeting

## Sign-In Sheet

DATE: January 27, 2026

LOCATION: Cass County Courthouse

NAME	JURISDICTION
<del>Handwritten signature</del>	ALS:
<del>Handwritten signature</del>	USO
<del>Handwritten signature</del>	Marne
<del>Handwritten signature</del>	Lewis
Jim Behas	Atlantic
Rachel McCann	Cumberland
<del>Handwritten signature</del>	Arita
NICK DEMARETTI (PHONE)	Mason
	GRISWOLD