

Cass County Public Safety Communications Commission

Minutes

April 22, 2025

Cass County Courthouse Basement Meeting Room – 5 West 7th St., Atlantic, Iowa

Present: Steve Green, CC BOS; Mark O'Brien, CC BOS; Jim Behrens, Atlantic

Absent: Shawn Sarsfield, Atlantic

Staff present: Bobbi Jo Steffensmeier, Dispatch Supervisor, John Westering, CCSO

Guests: None.

Chair Steve Green called the meeting to order at 5:15pm.

M/S/C Behrens / O'Brien to approve the agenda. Carried unanimously.

M/S/C Behrens / O'Brien to approve the minutes of the 3-25-2025 meeting. Carried unanimously.

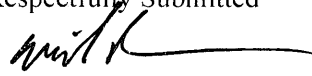
M/S/C Behrens / O'Brien to approve the March 2025 Financial Reports. Carried unanimously.

Dispatch Supervisor's Report: Bobbi Jo reported that the Language Line interpretation service was getting installed and activated. Bobbi Jo had also recently initiated changes to regular schedules for dispatchers. She had done this to even out hours from week-to-week. But due to complaints from the dispatch staff, schedules will revert back to the way they had been done before the changes.

911 Services Coordinator's Report: Kennon said that the Courthouse and County participated in the annual Statewide Tornado Drill. The hospital has purchased 6 - 700Mhz portable radios and has requested a couple of new Talk Groups on the ISICS system. Kennon has reviewed the contract for the Oxford Tower site and will be taking steps to cancel that agreement, remove radio equipment and abandon antennas/other equipment on that tower. There will be a telephone console hardware refresh on May 21 from Zetron.

Scott Bennett has given dispatch authorization to view many live video feeds in Atlantic. Atlantic City Park, City Hall, Schildberg's Rec Area, YMCA and Tanner Farm elevator are some of the cameras available to us. These are 'monitor only' and are accessed through the internet. There is no added equipment or other costs associated with this access. There was a brief discussion about how dispatchers would go about monitoring all these added video feeds. Dispatch would likely only pull up a live feed if there was a call or report in the area.

Respectfully Submitted



Scott may also be setting up the Sheriff's Office and courthouse with a consolidated camera system soon. Dispatch will need to figure out the best way to handle all of the many live video feeds coming into the Communications Center.

Kennon reported that the intercom system for dispatch has not been working properly. O'Brien said that Johnson Hardware reps would be at the courthouse on April 28th. Kennon stated that he would attempt to get those reps to look at intercom when they are here. Most of the lights on the outside of the Communications Center building are not currently working. Kennon believes that the bulbs are burnt out, but Dan has said that he will look into the issue. Finally, Kennon said that there is a large dead tree on the south side of the courthouse parking lot. When that tree is cut down, he would like a tree trimmed at the Comm Center building. O'Brien said he would look into it.

Old Business: Live video feeds were discussed earlier in the meeting.

New Business: None.

Public comments or concerns: None.

M/S/C O'Brien / Behrens to adjourn at 6:52pm

Respectfully Submitted

A handwritten signature in black ink, appearing to be "M. Behrens", written over a horizontal line.