

# Cass County 911 Service Board

Mike Kennon, 911 Director  
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## MINUTES

January 28, 2025 – 6:00pm

Cass County Courthouse Basement Meeting Room – 5 West 7<sup>th</sup> St., Atlantic, Iowa

Members present: Shawn Sarsfield (Atlantic), Mark O'Brien (Cass County), Mark Opbroek (Marne), John Westering (CCSO), Kirt Underwood (Griswold), Simon Jensen (Anita), Ryan Archibald (Lewis) and Jackson Bissell (Massena)

Members absent: Dave Reynolds (Elliott), Ford Lillard (Wiota), Greg Vetter (Grant), Clif Anderson (Council Bluffs FD), Steve Green (EMA) and Virginia Coughlin (Cumberland)

Staff present: E911 Director Mike Kennon and Dispatch Supervisor Bobbi Jo Steffensmeier

Citizens present: Devin Hogue, APD

Vice Chair Jackson Bissell called the meeting to order at 6:21pm.

M/S/C O'Brien / Archibald to approve the agenda. Carried unanimously.

At 6:22pm Vice Chair Bissell opened the Public Hearing on the proposed FYE2026 Cass County 911 Service Board Budget as published in the 1-18-2024 edition of the Atlantic News-Telegraph. Kennon reported that there was a large sum in the fund balance (\$356K), but that he had received a nearly \$90K invoice the day before this meeting for Motorola annual maintenance of the ISICS radio system. Kennon said that there are opportunities to fund new projects, but we must keep existing obligations in mind.

M/S/C Behrens / Underwood to close the Public Hearing  
Vice Chair Bissell closed the Public Hearing.

M/S/C Behrens / O'Brien to approve the FYE2026 Proposed Cass County 911 Service Board Budget as presented.  
Carried unanimously.

Respectfully Submitted,



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Election of Officers

M/S/C O'Brien / Behrens to nominate the following slate of officers for this year. No further nominations.

- Chair: Jackson Bissell
- Vice Chair: Simon Jensen
- Recording Secretary: Mike Kennon

M/S/C Underwood / Archibald to approve the prior meeting Minutes. Carried unanimously.

M/S/C O'Brien / Jensen to approve the Financial Statements since last meeting. Carried unanimously.

Coordinator's Report: Mike Kennon reported that the current 911SB fund balance is over \$350K. There are no newly proposed projects, but there are some general equipment replacements occurring. ISICS radios for the Atlantic PD SRO program were recently purchased and we will continue to receive maintenance invoices for the County ISICS radio system project. There may also be additional costs related to county-wide school camera feeds.

Old Business: None.

New Business: None.

There were no public comments or concerns.

M/S/C Archibald / Underwood to adjourn at 6:35pm.

Respectfully Submitted,



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GRIS  
LEWIS  
CUMB  
MASSENA  
CBFD  
ELLIOTT  
GRANT

LOCATION: Cass County Courthouse Basement Meeting Room

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