

Cass County Public Safety Communications Commission

Minutes

March 26, 2024

Cass County Courthouse Basement Meeting Rm – 5 W. 7th St., Atlantic, Iowa

Present: Steve Green, CC BOS; Shawn Sarsfield, Atlantic; Jim Behrens, Atlantic
Absent: Mark O'Brien, CC BOS

Staff present: Mike Kennon, 911 Services Coordinator

Vice Chair Jim Behrens called the meeting to order at 5:16pm.

M/S/C Green / Sarsfield to approve the agenda. Carried unanimously.

M/S/C Green / Sarsfield to approve the minutes of the 2-27-2024 meeting. Carried unanimously.

M/S/C Green / Sarsfield to approve the February 2024 Financial Reports. Carried unanimously.

911 Services Coordinator's Report: Kennon reported on staff updates. He stated that Cass County Dispatch is currently fully staffed.

The equipment to accept local school video feeds has been installed in Dispatch. Bobbi Jo continues to work with local schools to allow school video feeds into the Comm Center.

RAGBRAI will overnight in Atlantic on Monday, July 22nd. There will likely be 5 other pass-thru towns in Cass County. Marne will also entertain riders the Saturday before RAGBRAI officially starts. Planning activities are underway, including a Comprehensive Emergency Response Plan, a Severe Weather Plan and Communications Plans for Cass County. The Comms Center will basically act as the Command Post for this event, with additional staffing to handle increase in radio traffic and other event related activities.

There continues to be efforts to incorporate Countywide 700Mhz Paging. Motorola has assured us they are continuing to work on a solution. Kennon also mentioned that he has had discussions with stakeholders about eliminating our use of the Oxford Rd Tower. We currently pay \$1,000 monthly to be on the tower. There was a suggestion that we turn off the repeaters in the tower and see if anyone even notices. Kennon said that he would do just that in the next few days.

Kennon said that he has been working with stakeholders to update credential ID badges throughout Cass County. Upcoming training includes local participation in a Statewide Tornado Drill tomorrow morning, a local State facilitated HazMat TTX on 5/16/2024 and an IMWCA Active Shooter Exercise on 4/24/2024.

Respectfully Submitted



Kennon finally reported that a recent Burn Ban had been lifted for Cass County.

Old Business: None

New Business: Kennon handed out a document that detailed wage rate increases for all Communications Center personnel effective July 1, 2024. The document reflects an \$0.85 increase in base wage rate to \$25.00/hr. It also increases the 911 Services Coordinator salary 3.0% to \$20,600/yr.

M/S/C Green / Sarsfield to approve the Communications Center personnel compensation document as presented. Carried unanimously.

Public comments or concerns: None.

M/S/C Green / Sarsfield to adjourn a 6:08pm

Respectfully Submitted


