

Cass County 911 Service Board

Mike Kennon, 911 Director
Cass County Courthouse
5 West 7th Street Atlantic, Iowa 50022
712-243-2204 (Voice) 712-243-3701 (Fax) mkennon@casscoia.us

MINUTES

January 30, 2024 – 6:00pm

Cass County Courthouse Basement Meeting Room – 5 West 7th St., Atlantic, Iowa

Members present: Shawn Sarsfield (Atlantic), Mark O’Brien (Cass County), Virginia Coughlin (Cumberland), Zach Schmitt (Marne), John Westering (CCSO), Steve Green (EMA), Kirt Underwood (Griswold), Simon Jensen (Anita) and Clif Anderson (Council Bluffs FD)

Members absent: Dave Reynolds (Elliott), Ryan Archibald (Lewis), Ford Lillard (Wiota), Greg Vetter (Grant), Jackson Bissell (Massena)

Staff present: E911 Director Mike Kennon and Dispatch Supervisor Bobbi Jo Steffensmeier

Citizens present: Devin Hogue, APD; Kyle Frederiksen, Marne FD

Chair Virginia Coughlin called the meeting to order at 6:00pm.

M/S/C Green / Behrens to approve the agenda. Carried unanimously.

At 6:07pm Chair Coughlin opened the Public Hearing on the proposed FYE2025 Cass County 911 Service Board Budget as published in the 1-18-2024 edition of the Atlantic News-Telegraph. Kennon reported that there were some large budget obligations for Motorola Console maintenance and Motorola Enhancement Project maintenance, but that there were not much else for large future projects.

M/S/C Green / Behrens to close the Public Hearing
Chair Coughlin closed the Public Hearing.

M/S/C O’Brien / Underwood to approve the FYE2025 Proposed Cass County 911 Service Board Budget as presented.
Carried unanimously.

Respectfully Submitted,



Election of Officers

M/S/C O'Brien / Behrens to nominate current slate of elected officers for another year. No further nominations.

- Chair: Virginia Coughlin
- Vice Chair: Jackson Bissell
- Recording Secretary: Mike Kennon

M/S/C O'Brien / Jensen to approve the prior meeting Minutes. Carried unanimously.

M/S/C Green / Schmitt to approve the Financial Statements since last meeting. Carried unanimously.

Coordinator's Report: Mike Kennon reported that there is an effort to declare "EMS as an Essential Service". RAGBRAI will be coming through Cass County July 22/23. Overnighting in Atlantic and potentially passing through many small towns in Cass County.

The current 911SB Fund balance stands at nearly \$350,000. This sounds like a lot of money, and it is, but replacing/fixing equipment and maintenance contracts are very expensive for 911.

Old Business: None.

New Business: Kennon said that there is a need to purchase and install equipment in the Communications Center that will allow Dispatchers to monitor video feeds from area school buildings. A modest computer and a large screen TV are needed for Sean (IT) to complete this project.

It was pointed out that the Atlantic Educational Opportunity Center did not receive a SEARS 700Mhz radio like all other school buildings in Cass County. It was suggested that we talk with the Atlantic Schools to determine and confirm there is a need for a radio in that location. We can consider purchasing a 700Mhz radio at our next regular meeting in April.

M/S/C Green / Schmitt to approve purchase of equipment and installation to allow monitoring school video feeds. Carried unanimously.

There were no public comments or concerns.

M/S/C O'Brien / Underwood to adjourn at 6:38pm.

Respectfully Submitted,



Cass County 911 Service Board Meeting

Sign-In Sheet

DATE: January 30, 2024

LOCATION: Cass County Courthouse Basement Meeting Room

NAME	JURISDICTION
Mark O'Brien	B.O.S.
Kirt Underwood	Grnswood
Devin Hogue	Atlantic PD
Simon Jensen	Anita
Steve Green -	EMA BOS.
Jeri Behre	Atlantic ward 2
John Weston	Atlantic #11
Diana Coughlin	Cumberland
BOND STEWART	911 Dispatch
Zach Schmitt	Maine
Kyle Fredericksen	Maine Fire
CLIF ANDERSON (VIRTUAL)	CBFD
MIKE KENNON	CASS Co EMA/911