

Emergency Management Agency Meeting Minutes

January 24, 2023

Present: Mark O'Brien, CC BOS; Lee Sisco, Atlantic; Mark Opbroek, Marne; Virginia Coughlin, Cumberland; Ryan Archibald, Lewis; Darby McLaren, CCSO and Mike Kennon, CC EMA.

Absent: Mitch Boysen, Wiota; Kirk Stapleton, Griswold; Mark Harris, Anita and Jackson Bissell, Massena

Guests: Clif Anderson, CBF; Bobbi Jo Steffensmeier, CC Dispatch and Steve Green, CC BOS

Chair Mark O'Brien: Meeting called to order at 6:34 PM.

Steve Green: Motion to approve the agenda.

Virginia Coughlin: Second.

Carried unanimously.

Public Hearing

Mark O'Brien called the Public Hearing to order @ 6:35 PM.

Mike Kennon answered a question about a \$20,659 figure under Other Charges for Actual YE2022. This is pass-through ARPA funds that were reimbursed and come back on the revenue side of the budget. There is nothing else that is unusual and there are also no big projects planned for the coming year.

No further discussion.

Virginia Coughlin: Motion to close Public Meeting.

Ryan Archibald: Second.

Carried Unanimously.

Darby McLaren: Motion to approve the Cass County Emergency Management Budget FYE 2024 as published in the 1-12-2023 edition of the Atlantic News-Telegraph.

Steve Green: Second.

Carried Unanimously.

Election of Officers

Darby McLaren: Motion to nominate Mark O'Brien as EMA Board Chair, Jim Behrens as Vice Chair and Mike Kennon as Recording Secretary

Lee Sisco: Second.

No further nominations or discussion.

Carried Unanimously.

Respectfully Submitted,



Steve Green: Motion to approve minutes of 10-25-2022 EMA Board meeting.
Lee Sisco: Second.
Carried unanimously.

Steve Green: Motion to approve October, November, December expenses.
Darby McLaren: Second.
Carried unanimously.

Old Business

An ISICS radio has been ordered for the Communications Trailer. It will be installed as soon as possible when received.

New Business

None.

Coordinator's Report

Mike Kennon reported that the local Motorola Enhancement Project is on schedule to be complete by March. There is legislation at the State level to allow changes in funding of EMA Boards through 29C, the section of Iowa Code that runs local Emergency Management Agencies. This should not affect Cass Co. EMA unless the BOS would like to make changes.

Kennon has been working with the City of Atlantic to provide ICS and NIMS training to City employees. He is also credentialing them into the Countywide system and issuing badges.

Kennon announces that there has been a restructuring of the Communications Center. A position of Dispatch Supervisor has been created and filled by Bobbi Jo Steffensmeier. Kennon will retain Comm Center oversight and has been named Cass Co. Zoning and Planning Administrator.

Finally, Kennon announced that Cass County will host a NWS-DM Storm Spotter Class on April 12th. It will be held in the Courtroom of the Courthouse at 7:00pm.

No public comments or concerns.

Steve Green: Motion to adjourn at 7:07 PM.
Lee Sisco: Second.

Respectfully Submitted




Cass County 911 Service Board Meeting

Sign-In Sheet

DATE: January 24, 2023

LOCATION: Cass County Courthouse Basement Meeting Room

NAME	JURISDICTION
MARK Opbroek	Marne City Council
H. LEE Sisco	Atlantic City Council
DARBY McLaren	CCSO
Clifton Anderson	CBFD
Bobbi Stettensmeyer	All
Ryan Archibald	city of Lewis
Dionna Cougblin	City of Cumberland
Mark O'Brien	B.D.S.
	BOS.
MIKE KESLON	
	CASS Co EMA/911/ZONING