

Cass County 911 Service Board

Mike Kennon, 911 Director
Cass County Courthouse
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MINUTES

January 24, 2023 – 6:00pm
Cass County Courthouse Basement Meeting Room – 5 West 7th St., Atlantic, Iowa

Members present: Lee Sisco (Atlantic), Mark O'Brien (Cass County), Virginia Coughlin (Cumberland), Mark Opbroek (Marne), Darby McLaren (CCSO) Ryan Archibald (Lewis), Steve Green (EMA) and Clif Anderson (Council Bluffs FD)

Members absent: Dave Reynolds (Elliott), Ford Lillard (Wiota), Kirk Stapleton (Griswold), Greg Vetter (Grant), Jackson Bissell (Massena) and Mark Harris (Anita)

Staff present: E911 Director Mike Kennon and Dispatch Supervisor Bobbi Jo Steffensmeier

Citizens present: None

Chair Virginia Coughlin called the meeting to order at 6:02pm.

Clif Anderson, from Cbfd, was introduced. He gave a brief overview of the HazMat Response contract Cass Co. has with Council Bluffs FD.

M/S/C O'Brien / McLaren to approve the agenda. Carried unanimously.

At 6:05pm Chair Coughlin opened the Public Hearing on the proposed FYE2024 Cass County 911 Service Board Budget as published in the 1-12-2023 edition of the Atlantic News-Telegraph. Kennon reported that a project to locally enhance the ISICS radio system was wrapping up. There are no large projects planned at this time and the fund balance is nearly \$250,000.

M/S/C Archibald / McLaren to close the Public Hearing
Chair Coughlin closed the Public Hearing.

M/S/C O'Brien / McLaren to approve the FYE2024 Cass County 911 Service Board Budget. Carried unanimously.

Respectfully Submitted,



Election of Officers

M/S/C Green / McLaren to nominate current slate of elected officers for another year.

- Chair: Virginia Coughlin
- Vice Chair: Jackson Bissell
- Recording Secretary: Mike Kennon

M/S/C Green / Archibald to approve the prior meeting Minutes. Carried unanimously.

M/S/C Green / McLaren to approve the Financial Statements since last meeting. Carried unanimously.

Coordinator's Report: Mike Kennon reported the Motorola enhancement project is still scheduled to be completed in March. Kennon also reported that tower rent has increased for the Oxford Tower. It is the only radio structure in the County where we pay any rent. It holds the Sheriff's Office VHF Repeater as well as the Fire VHF Repeater. The County has long hoped that we could migrate the equipment to the DOT tower at the intersection of Oxford Rd and Hwy 71. Kennon said that we will continue to work with the DOT to try to make this happen.

Kennon said that the current 911SB Fund balance stands at nearly \$250,000. This sounds like a lot of money, and it is, but replacing/fixing equipment and maintenance contracts are very expensive for 911.

Old Business: None.

New Business: None.

There were no public comments or concerns.

M/S/C McLaren / Green to adjourn at 6:33pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "N. A. H.", written over a horizontal line.

