

Emergency Management Agency Meeting Minutes **October 24, 2023**

Present: Steve Green, CC BOS; Randy Baxter, Marne; Jim Behrens, Atlantic; Ryan Archibald, Lewis; Virginia Coughlin, Cumberland; Darby McLaren, CCSO and Mike Kennon, CC EMA.

Absent: Kirk Stapleton, Griswold; Mitch Boyesen, Wiotia; Jackson Bissell, Massena; and Mark Harris, Anita

Guests: John Westering (CCSO); Bobbi Jo Steffensmeier Dispatch Supervisor

Chair Mark O'Brien: Meeting called to order at 6:30PM.

Steve Green: Motion to approve the agenda.
Ryan Archibald: Second.
Carried unanimously.

Jim Behrens: Motion to approve Minutes of 7-25-2023 Meeting.
Darby McLaren: Second.
Carried unanimously.

Kennon stated that expense totals are very distorted due to pass-thru expenses from ICAP grants, ARPA funds and the Rural First-Aid Pilot Project. The biggest expense being over \$27K for AEDs. These will be reimbursed, but the EMA budget will likely need to be amended in January.

Steve Green: Motion to approve July, August, September expenses.
Randy Baxter: Second.
Carried unanimously.

Old Business

None.
New Business

Coordinator's Report

The local Motorola Radio Enhancement project is complete, but County fire departments are asking if there were funds remaining from the money borrowed for the project. Some Fire Departments are definitely in need of more 700Mhz radios to

Respectfully Submitted,


fully integrate and be operational on the new radio system. Both Green and O'Brien indicated that substantial ARPA funds were distributed to local fire departments and that there no plans to spend "leftover" funds.

Kennon attended an Iowa Homeland Security Conference earlier this month and there was much discussion about changing the makeup of County EM Agencies. There are proposals to make local EM Agencies taxing authorities, but also give County Boards of Supervisors more control. One proposal would make each BOS member an EMA Board member. Kennon said that he will monitor possible legislation and report back to this Board. Cass County has never had issues with the process that has historically been in place.

Kennon has more pass-thru projects than usual this fiscal year. This will require a budget amendment in January. Kennon is also working on EMPG performance grant that pays about \$20K annually.

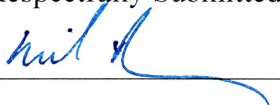
The EMA vehicle is a 2020 Chevy Silverado Crew Cab with about 40K miles. Tires had to be replaced since our last meeting. At our July 25th meeting, Bissell suggested that information be brought to the January meeting and a decision on when, or if, to trade the EMA vehicle might be made at that time.

No public comments or concerns.

Darby McLaren: Motion to adjourn at 6:47 PM.

Mark O'Brien: Second.

Respectfully Submitted

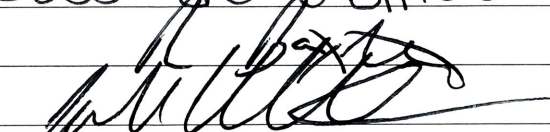



Cass County Emergency Management Agency Meeting

Sign-In Sheet

DATE: October 24, 2023

LOCATION: Cass County Communications Center

NAME	JURISDICTION
Mark O'Brien	B.O.S.
Jim Behrens	Atlantic
DARBY McLaren	CCSO
Ryan Archibald	city of Lewis
Bobbi Steffenmeyer	Dispatch
	Merue
Virginia Campbell	guest
	Cambridge
	BOS-