

**Minutes**

**Cass County Board of Supervisors**

**Tuesday, January 31, 2023**

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:00 a.m.

Green moved, Richter seconded, to adopt the agenda. All ayes. Motion carried.

Pettinger moved, O'Brien second, to approve the January 24, 2023 minutes. All ayes. Motion carried.

Green moved, Pettinger second, approval of a Class C Retail Alcohol License for Bluebird Hill. All ayes. Motion carried.

Green moved, Richter second, approval of Resolution 2023-03, Withdraw from Workforce Development Chief Elected Official Consortium. Ayes: Baier, Pettinger, Green, Richter, O'Brien. Nays: None. Motion carried.

Green moved, O'Brien second, approval of wage changes for the treasurer's office staff as follows: Celeste Burroughs increased from 80% to 85% of the treasurer's salary, Stacie Lunfor and Bailey Smith from \$19.00 to \$20.00 following completion of six-months probationary period.

Veterans Affairs director, Mitch Holmes gave the quarterly report.

Debbie Schuler gave the monthly General Assistance and Mental Health report.

County Engineer Trent Wolken reviewed current road and equipment projects.

O'Brien moved, Pettinger second, to appoint Michael Dreager as Grove Township Trustee. All ayes. Motion carried.

Committee reports: Pettinger reported on mental health. Baier reported on Fourth Judicial, Golden Hills and the Conference Board meeting.

Filed reports included: Treasurer's semi-annual report.

The following claims were approved, and the auditor authorized to issue checks for same:

General Basic Fund		
Access Systems, Inc.	Copier Contract	1640.87
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Alliant Energy	Utilities	7521.26
Amazon Business Amazon Capital	Office Supplies	154.63
Anita Engraving	Plaque	90.49
Anita Supply Center	Custodial Supplies	409.76
Anita Tribune Co Inc	Publishing	684.20
Atlantic Municipal Utilities	Utilities	3134.07
Atlantic News Telegraph	Publishing	201.99
Basepoint Building Automations	Service Call	175.00
Sean Berens	Cellular Service	40.00
Elaine Berry, MD	Training Registration	100.00
Black Hills Energy	Utilities	470.77
Bob Barker Company Inc	Jail Supplies	580.31
Brown Electric Company Inc	Electrical Repairs	96.86
Cappels	Supplies	210.23
Carroll Control Systems, Inc.	Boiler Repairs	3110.25
Cass Co Ag & Ed Association	Contribution	36000.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	200.00
Cass County Sheriff	Serving Notices	81.96
CCMH Public Health	Grants	17715.77
CDW Government, Inc	Equipment	635.36

Central Iowa Dist. Inc.	Custodial Supplies	745.00
Century Link	Service	527.23
Choice Printing LLC	Office Supplies	76.02
Cintas First Aid & Safety D89	First Aid	174.29
Continental Fire Spr Co Inc	Inspection	202.00
Cook Sanitation	Sanitary Disposal	165.00
Cott Systems, Inc	Maintenance/License	1650.00
Culligan Soft Water Serv T & B	Cooler Rent	65.00
Dell Marketing L.P % Dell USA	Computers	5619.16
Des Moines Stamp Mfg Co	Office Supplies	81.00
District IV Recorders c/o Mary Ed's Lawn Equipment	Dues	50.00
Electronic Engineering Corp	Equipment Maintenance	32.00
Erickson Water Septic & Sewer	Service	135.00
Fareway Stores Inc	Sewer Repairs	500.00
Farmers Electric Cooperative	Veteran's Provisions	180.75
First National Bank	Utilities	47.07
Five Q Innovations, LLC	Misc Expenses	1870.56
Great America Financial Servic	Website Hosting	50.00
Green Acres Lawn & Landscaping	Copier Lease	297.17
Griswold American Forsyth Publ	Snow Removal	700.00
Griswold Communications	Publishing	799.64
Gronewold Bell & Kyhnn & Co,PC	Telephone Service	309.72
Guthrie Co EnvironmentalHealth	Auditing Services	3750.00
Guthrie County Public Health	Quarterly Service	5350.17
Hy-Vee Pharmacy Attn: Store Ch	Services	10126.81
Hy-Vee, Inc. Accounts Receivab	Medication	351.78
Iowa County Recorders Assoc Li	EE Supplies	4723.09
Iowa Secretary of State Lucas	Dues	200.00
Iowa State Medical Examiner De ISAC	Notary Fees	30.00
Jerrico Properties Inc	Autopsies	4472.50
JMC Housing	Registration	910.00
Jocebee Apts Tracey Bell, Mana	Rent	200.00
KJAN	Rent	300.00
City of Lewis	Rent	600.00
Mail Services LLC	Advertisement	40.00
Mediacom	Utilities	63.88
Mid American Energy	Tax Statements	577.81
Ted's Cooperative aka Midtown	Telephone Services	1178.63
Nishnabotna Valley R E C	Utilities	356.49
ODP Business Solutions, LLC	Rent	300.00
Office Stop	Utilities	191.94
Pitney Bowes Inc	supplies	69.52
Brenda Pottebaum	Office Supplies	16.06
Dan Proehl	Postage Meter Lease	1997.21
Purchase Power	Custodial Services	1377.00
Quill Corporation	Cellular Services	40.00
Regal Drapes	Postage	1019.83
Wendy Richter	Office Supplies	311.90
Roland Funeral Services Inc	Office Equipment	1734.76
Ron Schroeder	Mileage/Lodging	358.08
Schumacher Elevator Co	Indigent Burial	1500.00
Christine Short	Rent	275.00
SIRWA	Elevator Maintenance	531.10
Solutions, Harris Local Gov	Mileage	9.20
Kathy Somers	Utilities	34.50
Stone Office Products	Tech Support	1502.99
Teamviewer GmbH	Mileage/Lodging	248.32
The Shredder Green Resource Ma	Office Supplies	4964.08
Ullerich Construction LC	License	522.00
Verizon Wireless	Shredding Services	78.00
Visual Edge IT	Building Repairs	539.54
W & S Appliance Inc Kendal War	Cellular Service	1525.56
	Copier Contract	657.56
	Applicance	1135.15

Mary Ward	Mileage	36.85
Wex Bank (Fleet)	Fuel	793.03
General Supplemental Fund		
Cass County Sheriff	Serving Notices	1470.01
Children's Square USA Christia	Juvenile Services	1446.15
Henry M Adkins & Son Inc	Election Supplies	1070.41
IMWCA	Work Comp	7588.00
Iowa Secretary of State Lucas	Election Mailings	1269.67
Pitney Bowes Inc	Postage	854.48
Public Safety Fund	County Contribution	41359.62
Weimer Law, PC Krisanne Corl W	Juvenile Services	2000.00
Rural Services Basic Fund		
Atlantic Ag & Auto LLC	Supplies	19.56
Atlantic Glass Company Mid Pla	Service	368.00
Cappels	supplies	107.31
CDW Government, Inc	Equipment	149.75
First National Bank	Misc Expenses	1108.82
Galls LLC	Equipment	84.48
Gregg Young Automotive	Service	452.06
Horizon Jet Wash	Service	35.00
Iowa Law Enforcement Academy	Service	25.00
Jones Automotive Inc	Labor	202.50
McAtee Tire Service Inc	Service	1804.73
Motorola Inc	equipment	5351.00
OReilly Auto Parts	Supplies	52.77
Per Mar Security Services Corp	Monitoring Services	36.00
Radar Road Tech Jerry Eshelman	Service	54.00
Richter & Son Towing Inc	Service	275.00
Wex Bank Fleet Services	Fuel	3814.85
Xtreme Auto	Service	448.40
Secondary Road Fund		
A M Cohron & Son Inc	Contract Payment	53982.50
AgriVision, LLC	Parts/Service	190.00
Akin Building Center	Supplies	282.86
Alliant Energy	Utilities	3984.29
Atlantic Ag & Auto LLC	Supplies	448.36
Atlantic Motor Supply Inc	Supplies	2035.46
Atlantic Municipal Utilities	Utilities	763.00
Leo Beschorner	Cellular Reimbursement	40.00
Blaine's Service LLC	Tire Repair	46.85
Cappels	Supplies	427.79
Cass County Health Systems	Testing	107.00
Dave Christensen	Cellular Reimbursement	40.00
Cintas LOC 749	Uniforms	160.28
Cook Sanitation	Sanitary Disposal	60.00
Curtis Welding & Fab Inc Curt	Bridge Supplies	343.85
Dan's Sanitation Danny Winther	Sanitary Disposal	55.00
Deter Motor Co	Outside Services	1072.02
Fastenal Company	Supplies	21.39
Filter Care of Nebraska	Outside Services	10.85
First National Bank	Misc Expenses	740.56
Gregg Young Automotive	Parts/Service	511.61
Griswold Communications	Telephone Service	37.60
Henderson Products, Inc.	Expendable Parts	88.72
HGM Associates Inc	Engineering Services	9500.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems Inc	Supplies	228.90
Housby Mack Inc	Parts/Service	1229.28
Indian Creek Farms, Inc.	ROW	6175.00
Kimball Midwest	Supplies	191.60
Christian Kinzie	Cellular Reimbursement	40.00
Mark Knudsen	Reimbursement	59.26
Massena Telephone Company	Telephone Service	33.32

Matheson Tri-Gas, Inc.	Supplies	2032.67
McAtee Tire Service Inc	Tires/Tire Repair	6114.28
Mid American Energy	Intersection Lighting	6.26
Ethan Miller	Cellular Reimbursement	40.00
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	25.00
Murphy Heavy Contracting Corp	Supplies	384.00
Nishnabotna Valley R E C	Intersection Lighting	39.22
Oden Enterprises Inc	Bridge Materials	77642.77
OHalloran International Inc	Parts/Repairs	391.32
Olsen Fuel Supply Inc	Fuel	22746.14
Olsen's Outdoor Power Inc	Supplies	34.99
Overhead Door Company Inc	Building Maintenance	267.50
Pitney Bowes Inc	Postage	11.97
Richter & Son Towing Inc	Towing Service	763.00
Schildberg Construction, Inc.	Rock	57479.75
Second Street Repair Larry Sco	Parts/Repairs	4193.01
Sindt Repair, LLC	Tire Repair	19.06
SIRWA	Water	34.50
Andrew Steffen	Cellular Reimbursement	40.00
Stone Office Products	Office Supplies	29.93
Tiger Mart Griswold Amoco LC	Fuel	1180.69
Truck Center Companies Inc	Parts/Service	3846.02
Unity Point Clinic-Occ Med	Testing	126.00
Verizon Wireless	Cellular Service	362.75
Westel Systems	Telephone Service	36.94
Western Engineering Co, Inc.	Sand	5975.34
Trent Wolken	Reimbursement	40.00
Wyman's Carquest Wyman Auto Pa	Supplies	359.99
Ziegler Inc.	Parts/Service	20140.36
21st Century Cooperative ATTN:	Fuel	1271.39
Flood & Erosion/NRCS Fund		
Hungry Canyons Alliance Inc	Membership Dues	5000.00
Sheriff Investigations		
Cappels	k-9	26.99
City of Griswold	Investigations	7794.29
Streicher's	Investigations	3060.00
Capital Projects		
Atlantic Municipal Utilities	Utilities	2441.13
Behle, Inc Randolph A Behle St	Sewer Repairs	41064.95
Interior Touch Inc	Carpet Install	1580.00
Local Emergency Mgmt Agency		
City of Council Bluffs City Tr	Hazmat 28E Agreement	3489.00
First National Bank	Misc Expenses	893.04
Mike Kennon	Fuel/Supplies	198.59
Verizon Wireless	Cellular Service	81.34
Windstream	Telephone Service	55.94
Environmental Control Agn		
Accent Wire-Tie Inc	Supplies	478.32
Akin Building Center	Supplies	52.97
Atlantic Ag & Auto LLC	Parts/Supplies	30.87
Cass County Health Systems	Testing	62.00
Choice Printing LLC	Office Supplies	504.52
Chris Heuton Earthmoving LLC	Account Credit	19.00
Cloud 7	Account Credit	8.00
Crystal Clear of SW Iowa	Water	27.00
Evora Consulting, Ltd	Engineering Services	4069.50
Farmers Electric Cooperative	Utilities	1989.31
First National Bank	Miscellaneous	29.98
Hepler Curbside Recycling Inc	Contract Hauling	19462.81
Hy-Vee, Inc. Accounts Receivab	Supplies	89.97
IMWCA	Work Comp	654.00
Iowa Dept of Transportation	Account Credit	75.00
Iowa Waste Services LLC	Waste Disposal Fees	15231.15
Marne/Elk Horn Telephone	Telephone Service	3.98

Jebidiah Marshall	Reimbursement	275.01
Massena Telephone Company	Telephone/Internet Servic	162.26
McAtee Tire Service Inc	Tires/Tire Repair	67.95
Nishna Valley Pest Control LLC	Building Maintenance	150.00
Office Stop	Office Supplies	42.02
Olsen Fuel Supply Inc	Fuel	46.77
Overhead Door Company Inc	Outside Services	800.95
Pitney Bowes Inc	Postage	136.93
Quandt Auto Salvage, Inc.	Disposal	430.00
Schildberg Construction, Inc.	Rock	1965.30
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Consrv LandAcq/Cap Imprvmnt		
Atlantic Pest Control LLC	Extermination Services	55.00
Grand Total		618306.34

At 10:15 a.m. Green moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, February 7, 2023.