

Minutes

Cass County Board of Supervisors

Tuesday, January 17, 2023

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:02 a.m.

O'Brien moved, Pettinger seconded, to adopt the agenda as amended. All ayes. Motion carried.

Pettinger moved, Green seconded to approve the January 10, 2023 minutes. All ayes. Motion carried.

Jotham Arber gave the monthly Cass/Guthrie County Environmental Health report.

Ray Ostrus, Franklin Township Trustee, discussed Franklin Township contributing to the Wiota Fire Department and the county also contributing ARPA funds to the department.

Green moved, Pettinger seconded, approval of Resolution 2023-01, Livestock Facility Construction Evaluation and use of the Master Matrix. All ayes. Motion carried.

Green moved, Pettinger seconded, adopting changes to the employee handbook and distributing it to all employees electronically for department heads to print. All ayes. Motion carried.

Micah Lee presented the quarterly Cass County Conservation report.

County Engineer Trent Wolken reviewed current road and equipment projects.

O'Brien moved, Green seconded, appointing Atlantic Mayor Grace Garrett to Southwest Iowa Planning Council for 2023 and City Administrator John Lund as alternate. All ayes. Motion carried.

Pettinger moved, Green seconded, appointing Chelsea McCunn to the County Zoning Board of Adjustment (Iowa Code 335.11). All ayes. Motion carried.

Pettinger reported on the CADCO meeting. Baier reported on an email he received from the DNR regarding the Willow Heights lagoon. The lagoon was permitted on April 3, 1985 and the permit was discontinued in 1989 based on an understanding that the lagoon did not discharge. What appeared to be a discharge pipe was discovered upon inspection and an licensed engineer may be required to evaluate the system; however, the top of the discharge pipe was not found, so it may be that the pipe could be capped.

Filed reports included: 1) the completed FY 2022 Cost Allocation Plan regarding DHS Local Administrative Expenses by Cost Advisory Services, Inc., 2) Clerk of Court.

The following claims were approved, and the auditor authorized to issue checks for same:

General Basic Fund

Access Systems, Inc.	Copier Contract	654.41
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Alliant Energy	Utilities	1526.80
Anita Engraving	Plaque	90.49
Anita Supply Center	Custodial Supplies	409.76
Anita Tribune Co Inc	Publishing	684.20
Atlantic Municipal Utilities	Utilities	2768.23
Sean Berens	Cellular Service	40.00
Elaine Berry, MD	Training Registration	100.00
Bob Barker Company Inc	Jail Supplies	580.31
Cappels	Supplies	141.99
Carroll Control Systems, Inc.	Boiler Repairs	1200.00
Cass Co Ag & Ed Association	Contribution	36000.00
Cass Co Meals on Wheels	Meals	650.00

Cass County Sheriff	Serving Notices	81.96
CDW Government, Inc	Equipment	331.38
Choice Printing LLC	Office Supplies	76.02
Cintas First Aid & Safety D89	First Aid	174.29
Cook Sanitation	Sanitary Disposal	165.00
Cott Systems, Inc	Maintenance/License	1650.00
Culligan Soft Water Serv T & B	Cooler Rent	65.00
Des Moines Stamp Mfg Co	Office Supplies	81.00
District IV Recorders c/o Mary	Dues	50.00
Ed's Lawn Equipment	Equipment Maintenance	32.00
Erickson Water Septic & Sewer	Sewer Repairs	250.00
Fareway Stores Inc	Veteran's Provisions	180.75
First National Bank	Misc Expenses	893.28
Five Q Innovations, LLC	Website Hosting	50.00
Great America Financial Servic	Copier Lease	297.17
Green Acres Lawn & Landscaping	Snow Removal	700.00
Griswold American Forsyth Publ	Publishing	335.17
Gronewold Bell & Kyhnn & Co,PC	Auditing Services	3750.00
Iowa Secretary of State Lucas	Notary Fees	30.00
Iowa State Medical Examiner De	Autopsies	4472.50
ISAC	Registration	630.00
Jerrico Properties Inc	Rent	200.00
Jocebee Apts Tracey Bell, Mana	Rent	300.00
KJAN	Advertisement	40.00
City of Lewis	Utilities	63.88
Mail Services LLC	Tax Statements	577.81
Mediacom	Telephone Services	1043.09
Office Stop	Office Supplies	16.06
Pitney Bowes Inc	Postage Meter Lease	1875.21
Brenda Pottebaum	Custodial Services	1377.00
Dan Proehl	Cellular Services	40.00
Purchase Power	Postage	503.50
Quill Corporation	Office Supplies	155.95
Roland Funeral Services Inc	Indigent Burial	1500.00
Schumacher Elevator Co	Elevator Maintenance	265.55
SIRWA	Utilities	34.50
Solutions, Harris Local Gov	Tech Support	1502.99
Stone Office Products	Office Supplies	4934.17
Teamviewer GmbH	License	522.00
The Shredder Green Resource Ma	Shredding Services	78.00
Ullerich Construction LC	Building Repairs	539.54
Verizon Wireless	Cellular Service	81.32
Visual Edge IT	Copier Contract	593.95
Wex Bank (Fleet)	Fuel	793.03
General Supplemental Fund		
Cass County Sheriff	Serving Notices	1470.01
IMWCA	Work Comp	5433.00
Iowa Secretary of State Lucas	Election Mailings	1269.67
Pitney Bowes Inc	Postage	854.48
Public Safety Fund	County Contribution	41359.62
Rural Services Basic Fund		
Cappels	supplies	107.31
CDW Government, Inc	Equipment	149.75
First National Bank	Misc Expenses	1108.82
Galls LLC	Equipment	84.48
Gregg Young Automotive	Service	452.06
Horizon Jet Wash	Service	35.00
McAtee Tire Service Inc	Service	1804.73
OReilly Auto Parts	Supplies	52.77
Per Mar Security Services Corp	Monitoring Services	36.00
Radar Road Tech Jerry Eshelman	Service	54.00
Richter & Son Towing Inc	Service	275.00
Wex Bank Fleet Services	Fuel	3814.85
Xtreme Auto	Service	448.40

Secondary Road Fund		
Akin Building Center	Supplies	282.86
Alliant Energy	Utilities	821.65
Atlantic Ag & Auto LLC	Supplies	409.07
Blaine's Service LLC	Tire Repair	46.85
Cass County Health Systems	Testing	107.00
Cintas LOC 749	Uniforms	160.28
Cook Sanitation	Sanitary Disposal	60.00
Deter Motor Co	Outside Services	1072.02
First National Bank	Misc Expenses	740.56
Griswold Communications	Telephone Service	37.60
Indian Creek Farms, Inc.	ROW	6175.00
Mark Knudsen	Reimbursement	19.26
Matheson Tri-Gas, Inc.	Supplies	1567.72
McAtee Tire Service Inc	Tires/Tire Repair	5189.17
Mid American Energy	Intersection Lighting	6.26
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	25.00
Oden Enterprises Inc	Bridge Materials	77642.77
OHalloran International Inc	Parts/Repairs	391.32
Olsen Fuel Supply Inc	Fuel	22746.14
Overhead Door Company Inc	Building Maintenance	267.50
Pitney Bowes Inc	Postage	11.97
Richter & Son Towing Inc	Towing Service	763.00
Schildberg Construction, Inc.	Rock	57479.75
Sindt Repair, LLC	Tire Repair	19.06
SIRWA	Water	34.50
Stone Office Products	Office Supplies	29.93
Tiger Mart Griswold Amoco LC	Fuel	1180.69
Truck Center Companies Inc	Parts/Service	196.21
Verizon Wireless	Cellular Service	362.75
Westel Systems	Telephone Service	36.94
Western Engineering Co, Inc.	Sand	4658.08
Wyman's Carquest Wyman Auto Pa	Supplies	359.99
Ziegler Inc.	Parts/Service	1582.73
21st Century Cooperative ATTN:	Fuel	1271.39
Flood & Erosion/NRCS Fund		
Hungry Canyons Alliance Inc	Membership Dues	5000.00
Sheriff Investigations		
Cappels	k-9	26.99
City of Griswold	Investigations	7794.29
Capital Projects		
Atlantic Municipal Utilities	Utilities	2441.13
Interior Touch Inc	Carpet Install	1580.00
Local Emergency Mgmt Agency		
First National Bank	Misc Expenses	893.04
Mike Kennon	Fuel/Supplies	61.61
Environmental Control Agn		
Crystal Clear of SW Iowa	Water	27.00
First National Bank	Miscellaneous	29.98
Hepler Curbside Recycling Inc	Contract Hauling	19462.81
Hy-Vee, Inc. Accounts Receivab	Supplies	89.97
IMWCA	Work Comp	654.00
Iowa Waste Services LLC	Waste Disposal Fees	15231.15
Marne/Elk Horn Telephone	Telephone Service	3.98
Massena Telephone Company	Telephone/Internet Servic	162.26
Office Stop	Office Supplies	42.02
Olsen Fuel Supply Inc	Fuel	46.77
Pitney Bowes Inc	Postage	136.93
Quandt Auto Salvage, Inc.	Disposal	430.00
Grand Total		376808.16
End of Report		

At 10:25a.m. O'Brien moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting January 24, 2023.