

Minutes

Cass County Board of Supervisors

January 3, 2023

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, Wendy Richter, Mark O'Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:03 a.m.

Agenda item approving a five-year lease extension with Cambridge Law Firm was removed from the agenda until a later date. O'Brien moved, Pettinger seconded, to adopt the agenda as amended. All ayes. Motion carried.

Pettinger moved, Green seconded to approve the December 30, 2022 minutes. All ayes. Motion carried.

Baier was elected permanent chair following a motion by Pettinger, seconded by Green. Ayes: Pettinger, Green, Richter, O'Brien, Baier. Motion Carried.

O'Brien was elected permanent vice-chair following a motion by Pettinger, seconded by Green. Ayes: Pettinger, Green, Richter, O'Brien, Baier. Motion Carried.

Board meetings will be scheduled every Tuesday at 9:00 AM in 2023 unless noted on the agenda. Moved by O'Brien. Second by Green. Carried unanimously.

General checks will be issued twice monthly on the working day closest to the 15th and the last working day of the month unless otherwise authorized. Claims filed with the county auditor less than three full working days before the pay date will be held until the next period. The county auditor was authorized to issue checks in accordance with section 331.5-06(3) of Iowa Code. Moved by Green. Second by O'Brien. Carried unanimously.

The mileage rate for use of personal vehicles for county business was set at fifty cents per mile for 2023 {70A(9)}. The IRS standard mileage rate will be used for the sheriff's civil process fee. Moved by Green. Second by Pettinger. Carried unanimously.

Pettinger moved, Richter seconded, to continue the medical examiner's fee at \$200 for a standard call and \$400 for an involved call (classification to be determined by the medical examiner) and to reimburse for expenses incurred by personnel (331.803 Iowa Code). Carried unanimously.

Green moved, Pettinger seconded, to name the Atlantic News Telegraph, Anita Tribune and the Griswold American as the official newspapers for Cass County for 2023 {331.303(6) Iowa Code}. Carried unanimously.

O'Brien moved, Green seconded, to Authorize county officials to destroy records in their possession which have been on file for ten or more years and are not required as permanent records {331.323(2)(d) Code of Iowa}. Carried unanimously.

O'Brien moved, Richter seconded to approve board members to serve on boards and committees as follows. All ayes. Motion carried.

Committee/Board	Term	Appointee	Alternate
Cass County Environmental Control Agency (Landfill)	1 yr	Mark O'Brien & Steve Green	
Cass County Farm	1 yr	Steve Baier & Bernard Pettinger	Mark O'Brien
Cass County Food Policy Council	1 yr	Wendy Richter	Bernard Pettinger
Cass County Joint E911 Services Board	1 yr	Mark O'Brien & Steve Green	
Cass County Local Emergency Management Commission	1 yr	Mark O'Brien & Steve Green	
Cass County Local Emergency Planning Committee	1 yr	Mark O'Brien & Steve Green	

Cass County Public Safety Commission	1 yr	Mark O'Brien & Steve Green	
Cass County Tourism	1 yr	Wendy Richter	Steve Green
Courthouse Committee	1 yr	Mark O'Brien & Bernard Pettinger	
Healthy Cass County	1 yr	Wendy Richter	Steve Baier
Nishna Valley Trails	1 yr	Steve Green	Wendy Richter
Regional Planning Affiliate 13	1 yr	Bernard Pettinger	Steve Green
Resource Enhancement and Protection Board (REAP)	1 yr	Bernard Pettinger	Steve Green
Loess Hills Development and Conservation Authority	1 yr	Steve Baier	Mark O'Brien
Rural Conservation and Development (Hungry Canyons Alliance)	1 yr	Steve Baier	Steve Green
East Nishnabotna Watershed Management Coalition	1 yr	Steve Baier	Steve Green
Southlawn Memory Gardens Cemetery Committee	1 yr	Mark O'Brien	Steve Green
Southwest Iowa Coalition	1 yr	Steve Baier	Wendy Richter
West Central Community Action Board of Directors	1 yr	Wendy Richter	Bernard Pettinger
Workforce Investment Act/Chief Elected Officials	1 yr	Wendy Richter	Steve Baier
Zion Integrated Behavioral Health Services	1 yr	Bernard Pettinger	Steve Green
Weed Commissioner (IA Code 317.3)	1 yr	Dennis Vogl	
Airport Tall Structure Ordinance Board	5 yrs	Sam Fager	
Boost 4 Families	3 yrs	Wendy Richter	Steve Baier
CABEDA	2 yr	Bernard Pettinger & John Hartkopf (citizen rep)	Steve Baier
CADCO	1 yr	Steve Green	Bernard Pettinger
Cass County Board of Health (liaison)	1 yr	Mark O'Brien	Wendy Richter
Cass County Board of Health (Iowa Code 137.4)	3 yr	Betty Johnston	
Cass County Housing Commission	1 yr	Pat McCurdy (Atlantic), Phyllis Stakey (Massena), Steve Baier (Griswold)	
County Conservation Board	5 yr	James Stokley	
County Zoning Board of Adjustment (IA Code 335.11)	5 yr	Vacant	
Fourth Judicial District Dept of Correctional Servs (IA Code 331.211 & 905.3)	1 yr	Steve Baier	Steve Green
Golden Hills R.C. & D.		Steve Baier	Steve Green
Juvenile Detention Center and Emergency Juvenile Services		Steve Baier	Steve Green
Law Enforcement Negotiations		Steve Green & Mark O'Brien	
Local Planning Committee, Cass County Comprehensive Plan	1 yr	Steve Green & Steve Baier	
Secondary Roads Negotiations		Steve Baier & Mark O'Brien	
Southwest Iowa Mental Health and Disability Services Region Board (MHDS)		Bernard Pettinger	Steve Green
Southwest Iowa Planning Council	1 yr	Steve Green	Wendy Richter

At 10:23a.m. Green moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, January 10, 2023.

Steve Baier, Chair

Attest: Kathy Somers, Auditor