

Cass County Public Safety Communications Commission

Minutes

August 23, 2022

Cass County Communications Conference Room – 5 West 7th St., Atlantic, Iowa

Present: Steve Green, CC BOS (call-in); Mark O'Brien, CC BOS; Jim Behrens, Atlantic;
Lee Sisco, Atlantic
Absent: None

Staff present: Mike Kennon, TAC; Darby McLaren, Sheriff-TAA; Scot Olson, Dispatcher
Citizens present: None

Mark O'Brien called the meeting to order at 5:20pm.

M/S/C Green / Sisco to approve the agenda. Carried unanimously.

M/S/C Sisco / Green to approve the minutes of the 7-26-2022 meeting. Carried unanimously.

M/S/C Green / Sisco to approve July 2022 financial reports. Carried unanimously.

TAC Report: Mike Kennon reported on dispatch staff updates. After a lengthy discussion, the Board instructed Kennon to start the hiring process to fill an open dispatch position. Kennon said that he would get a Help Wanted notice in local newspapers asap.

Kennon stated that slow progress continues on the Motorola Enhancement Project. Darby McLaren said that he and other law enforcement are frustrated with the lack of activity that is occurring right now. Kennon said that equipment and supplies for the project continue to arrive and that there needs to be an inventory of this equipment before real work can start happening.

O'Brien discussed a meeting that occurred Friday, August 19th with Motorola, AMU, AMU's WT maintenance company and County representatives. AMU was concerned about how equipment would be mounted on the Atlantic Water Tower. The issue was ultimately resolved. AMU handed out a lease agreement at that meeting that asked for \$5,000 in annual payments. There was further discussion about what entities should sign the agreement and where these funds should come from.

There was also a discussion about the agreement for the after-hours phone calls that the dispatch center receives for AMU. This agreement may have to be revisited after the WT lease agreement takes effect.

Respectfully Submitted



Old Business: The County Handbook is nearly ready to be distributed to County Departments. Public Safety will take steps to adopt the new handbook with exceptions for Public Safety as soon as possible.

There was then a discussion about future changes in organizational structure of the Communications Center. Kennon outlined what he would like to see in regard to distribution of responsibilities between a possible 911 Services Coordinator and a Dispatch Supervisor position. There was lengthy discussion on this subject, but no action was taken.

Kennon asked that a review of Public Safety Bylaws be tabled for a future meeting.

New Business: None.

Public comments or concerns: None.

M/S/C Sisco / Behrens to adjourn a 7:02pm

Respectfully Submitted

A handwritten signature in black ink, appearing to be "W. Sisco", is written over a horizontal line.