

# Cass County Public Safety Communications Commission

## Minutes

March 22, 2022

Cass County 911 Center – 705 Poplar, Atlantic, Iowa

Present: Steve Green, CC BOS; Mark O'Brien, CC BOS; Jim Behrens, Atlantic; Lee Sisco, Atlantic

Absent: None

Staff present: Mike Kennon, TAC; Darby McLaren, Cass Co. Sheriff - TAA

Citizens present: None

Chair Jim Behrens called the meeting to order at 5:15pm.

M/S/C Green / O'Brien to approve the agenda. Carried unanimously.

M/S/C Green / O'Brien to approve the minutes of the 2-22-2022 meeting. Carried unanimously.

Mike Kennon stated that current total expenses are slightly below budget year-to-date and that there are reasons to believe that there will be some savings of expenses vs. last year and budget for the remainder of this fiscal year.

M/S/C Green / Sisco to approve February 2022 financial reports. Carried unanimously.

TAC Report: Mike Kennon reported on the status of the local Motorola enhancement project. Most equipment for this project has been received and staged. We have not yet received a generator. The generator for the project has been changed from LP to NG. A "structural team" was on the Atlantic water tower March 17<sup>th</sup> and a Design Review Meeting will be held at the Communications Center on April 28<sup>th</sup>.

Kennon said that this week is Severe Weather Awareness Week. Cass County will participate in a Statewide Tornado Drill that will occur tomorrow, March 23 at approx. 10am. Outdoor warning sirens will be activated throughout the County. County residents will also be encouraged to register for local emergency notifications thru the Alert Iowa system.

Finally, Kennon briefly updated the Board on some staff personnel issues. He also informed the Board that they should make future budget considerations if they become interested in either hiring or promoting a director in a particular fiscal timeframe or if they would ever like to restructure the staffing within the Communications Center.

Respectfully Submitted



Old Business: Kennon handed out what he considered to be the final fiscal budget FYE2023 for Cass County Public Safety Communications. It reflects a 6.0% increase in dispatcher pay and a 3.0% increase in director salary.

Kennon also handed out a document for review that is annually sent to the Auditor's Office which breaks down wage rates and longevity pay for individual dispatchers as well as the director.

The County Handbook will be a permanent item in Old Business until the County produces a handbook for us to review.

New Business: None.

Public comments or concerns: None.

M/S/C Green / Sisco to adjourn a 5:54pm

Respectfully Submitted



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