

# Cass County Public Safety Communications Commission

## Minutes

February 22, 2022

Cass County 911 Center – 705 Poplar, Atlantic, Iowa

Present: Steve Green, CC BOS; Mark O'Brien, CC BOS; Jim Behrens, Atlantic; Lee Sisco, Atlantic (virtual)

Absent: None

Staff present: Mike Kennon, TAC

Citizens present: None

Chair Jim Behrens called the meeting to order at 5:20pm.

M/S/C Green / O'Brien to approve the agenda. Carried unanimously.

Steve Green wished to amend the previous meeting minutes to strike "doled out at \$100/mo."

M/S/C O'Brien / Green to approve the minutes as amended of the 1-25-2022 meeting. Carried unanimously.

M/S/C Green / O'Brien to approve January 2022 financial reports. Carried unanimously.

TAC Report: Mike Kennon reported on the current status of the local Motorola enhancement project. A shipment of six pallets of equipment was received earlier in the day and staged in the garage by the courthouse annex. The project manager had also called today to verify receipt of equipment and to notify me that this gets us to a benchmark which triggers an invoice that I will receive soon.

The project manager, Hortencia Perez, also wanted to confirm a virtual meeting scheduled for tomorrow, Feb. 23<sup>rd</sup> at 4:00pm, to discuss backup generator issues.

Kennon stated that he had recently had to deal with some GIS addressing issues. The new IT person and the Beacon rep have not had an opportunity to work together much. Kennon hopes this will change and we can get some address issues fixed before having to wait for the Beacon guy to show up.

Kennon reported that County fire depts. currently were installing 700Mhz radios in their vehicles. There will be a need to coordinate programming and training in the coming weeks/months. Fire depts. may soon look to Cass Co BOS to fulfill their obligation to supply County fire department with some portable radios. Kennon is also testing some demo equipment from FirstNet AT&T. He is finding that the coverage is clearly not as good as Verizon, so he will not be moving his cellular account.

Respectfully Submitted



Finally, Kennon said that the Communications Center will have a dispatcher who will reach a milestone of 25 years of service. He plans to have a recognition event in August.

Old Business: Kennon handed out the latest "proposed budget" sheet. The budget reflects a 6.0% increase in base pay rate. There was a brief discussion about the \$1200 stipend. Steve Green said that that money would not come from the Public Safety Comms budget. Kennon also brought up his own compensation. The EMA portion of his salary had earlier been set at a 3.0% increase. No action was taken on the budget.

The County Handbook will be a permanent item in Old Business until the County produces a handbook for us to review.

New Business: Since we have a new Board member, Kennon wanted to poll current members about when they wanted to conduct meetings. There was a consensus to keep the meetings on their current dates and times. Our next meeting will be March 22, 2022, at 5:15pm in the conference room of the Cass Co. Communications Center.

Public comments or concerns: None.

M/S/C O'Brien / Green to adjourn a 6:22pm

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Mick", is written over a horizontal line.