

Cass County Public Safety Communications Commission

Minutes

January 25, 2022

Cass County Courthouse Basement Meeting Rm – 5 W. 7th St., Atlantic, Iowa

Present: Steve Green, CC BOS; Mark O'Brien, CC BOS; Lee Sisco, Atlantic; Jim Behrens, Atlantic

Absent: None

Staff present: Mike Kennon, TAC; Bobbi Jo Steffensmeier, Dispatcher

Citizens present: None

Chair Steve Green called the meeting to order at 5:18pm.

M/S/C Behrens / Sisco to approve the agenda. Carried unanimously.

M/S/C O'Brien / Behrens to approve the minutes of the 12-28-2021 meeting. Carried unanimously.

M/S/C O'Brien / Behrens to approve December 2021 financial reports. Carried unanimously.

Election of Officers

M/S/C O'Brien / Green to nominate and elect Jim Behrens as Chair.

M/S/C Green / O'Brien to nominate and elect Lee Sisco as Vice Chair.

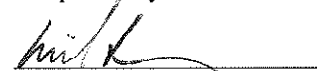
M/S/C Green / O'Brien to nominate and elect Mike Kennon as Rec. Secretary.

TAC Report: Mike Kennon reported that the local Motorola Enhancement Project is underway. A Project Manager is in place and there have been a couple of site visits with engineers and contractors. There have also been discussions with Motorola about backup generation on this project. Kennon and Steve Green believe that Motorola has gone overboard with the requirement to have an on-site generator with a switch when there is cabling for a portable generator and a switch already in place. Kennon has talked with AMU and will call Chris Meyer from ISICS about this issue. There should still be time to get this straightened out.

Kenon said that maintenance had recently been done on the backup generator for the Comm Center/Law building. All trouble lights are now off and the generator was also refueled.

Kennon then talked briefly about the Communications Center and Dispatchers. Cass County has been very fortunate to have a full staff of experienced dispatchers. Our least experienced dispatcher has over 6 years of service. Kennon asked if there were any questions before the Board considered the annual budget and wage/salary of personnel.

Respectfully Submitted



Old Business: Kennon handed out copies of the latest proposed budget FYE2023. The budget reflects an increase of 6.0% in dispatch wages and Director's salary. A handout with comparable wages of surrounding counties was handed out to Board members. Steve Green said that courthouse employees will be getting a 3.00% increase plus a \$1200 one-time payment ~~doled out at \$100/mo.~~ Mark O'Brien and Steve Green indicated that this would be their recommendation for Public Safety Dispatcher increases.

No action was taken on the proposed budget.

No action was taken on a County Employee Handbook. The Cass County Communications Center will continue to use their current Employee Handbook.

New Business: None.

Public comments or concerns: None.

M/S/C Green / Sisco to adjourn a 6:03pm

Respectfully Submitted

A handwritten signature in black ink, appearing to be "M/S/C Green", is written over a horizontal line.