

Cass County Public Safety Communications Commission

Minutes

December 6, 2022

Cass County Communications Conference Room – 705 Poplar St., Atlantic, Iowa

Present: Steve Green, CC BOS; Mark O'Brien, CC BOS; Jim Behrens, Atlantic; Lee Sisco, Atlantic

Absent: None

Staff present: Mike Kennon, TAC
Citizens present: None

Jim Behrens called the meeting to order at 10:26am.

M/S/C O'Brien / Sisco to approve the agenda. Carried unanimously.

M/S/C Green / Sisco to approve the minutes of the 11-15-2022 meeting. Carried unanimously.

TAC Report: Mike Kennon reported that Motorola crews were currently working on the Atlantic WT site. They had recently installed three antennas and were running cables up to them. The natural gas service for the generator was also in place. Kennon reported that the microwave dish had NOT yet arrived, nor had the generator.

Kennon then briefly updated the Board on dispatch staff matters.

Old Business: The topic of a possible restructuring of the Comm Center was then discussed. Kennon handed out a "Letter to the Dispatch Staff" that explained the plan to restructure the Dispatch Center. The hope is to have a new position of Dispatch Supervisor created. This new position would have expanded job responsibilities and job description and would eliminate the need for a Lead Dispatcher. The Lead Dispatcher position and any additional wage associated with it would be eliminated when the Dispatch Supervisor was promoted.

New Business:

M/S/C Green / Sisco to approve the Letter to Dispatchers as written and distribute to Dispatch Staff. Set 12-27-2022 as date for interviews.

Public comments or concerns: None.

M/S/C Green / Sisco to adjourn at 11:56am.

Respectfully Submitted

