

Cass County Public Safety Communications Commission

Minutes

December 27, 2022

Cass County Communications Conference Room – 705 Poplar St., Atlantic, Iowa

Present: Steve Green, CC BOS; Mark O'Brien, CC BOS; Jim Behrens, Atlantic; Lee Sisco, Atlantic

Absent: None

Staff present: Mike Kennon, TAC; Darby McLaren, Sheriff, TAA

Citizens present: None

Jim Behrens called the meeting to order at 5:15pm.

M/S/C Green / Sisco to approve the agenda. Carried unanimously.

M/S/C Green / Sisco to approve the minutes of the 12-6-2022 meeting. Carried unanimously.

TAC Report: Mike Kennon reported that work continues on the Motorola Enhancement Project. Antennas and cabling are installed. They are still waiting on the microwave dish and generator.

Kennon then gave a brief update on some minor dispatch staff issues.

Finally, Kennon informed the Board that two large trees south of the Comm Center on 8th Street had been taken down by the city. These trees had some damage and had been losing large limbs in recent storms. Kennon believes that cutting down of these trees prevented future problems with an obstructed roadway and downed power lines. Mark O'Brien reported that the sewer line below the Comm Center would be fixed in January. Thankfully, this sewer issue has not affected dispatch operations.

Old Business: None

New Business: Kennon presented a written request to extend an unpaid LOA of an employee who had run out of all benefit time.

After considerable discussion, Green motioned to extend the request until the end of January 2023. There was a second by Behrens. Ultimately, there was a 3-1 vote to extend the Leave for one month. Sisco opposed the extension. Kennon stated that he

Respectfully Submitted



would ask the requestor for more details and specific dates of potential return to work if they ask for another extension.

There was then a brief discussion about how this four member board might break tie votes.

M/S/C Sisco / Green to enter Closed Session to interview candidates for Dispatch Supervisor position.

Interviews conducted.

M/S/C O'Brien / Behrens to Return to Open Session.

M/S/C Green / Behrens to offer Bobbi Jo Steffensmeier the Dispatch Supervisor position with compensation at \$7500/yr over dispatch base rate and with a start date of 1-1-2023.

Public comments or concerns: None.

M/S/C Green / Sisco to adjourn at 7:05pm.

Respectfully Submitted


