

Cass County 911 Service Board

Mike Kennon, 911 Director
Cass County Courthouse
5 West 7th Street Atlantic, Iowa 50022
712-243-2204 (Voice) 712-243-3701 (Fax) mkennon@casscoia.us

MINUTES

October 25, 2022 – 6:00pm
Cass County Basement Meeting Room – 5 West 7th Street, Atlantic, IA 50022

Members present: Jim Behrens (Atlantic), Mark O'Brien (CC EMA), Darby McLaren (CCSO), Angie Redler (Marne), Steve Green (CC BOS), Virginia Coughlin (Cumberland), Jackson Bissell (Massena) (virtual).

Members absent: Dave Reynolds (Elliott), Derrick Williams (Council Bluffs), Ryan Archibald (Lewis), Kirk Stapleton (Griswold), Mitch Boysen (Wiota), and Greg Vetter (Grant).

Staff present: 911 Director Mike Kennon

Citizens present: None.

Chair Virginia Coughlin called the meeting to order at 6:06pm.

Introductions

M/S/C Green / Behrens to approve the agenda. Carried unanimously.

M/S/C Behrens / Green to approve the 4-26-2022 minutes. Carried unanimously.

M/S/C O'Brien / McLaren to approve the Financial Statements since last meeting. Carried unanimously.

Director's Report: Kennon reported that the Motorola Enhancement Project is ongoing. A crew took most of the equipment they had stored in a staging area and brought it to the WT site in Atlantic and the State Tower Site in Lewis. Work crews will be in the area starting again next week.

Kennon reported that an ICAP insurance rep had visited the Comm Center last week. We discussed a lot of different topics, but focused on IT issues. County IT, Sean Berens, also sat in on this meeting. We will likely receive a follow-up email with recommendations from this ICAP representative.

Respectfully Submitted,



Kennon reported that the 911SB Fund Balance was currently over \$215K. The only projected plan for these funds is for the Motorola Enhancement Project maintenance schedule which will not start until one year after the install completion date. Kennon also said that we have been waiting for two 700Mhz portable radios that were ordered weeks ago and are to be used by Cass EMS.

Kennon did make a request for funds to be spent to buy and install an ISICS compatible 700Mhz base radio in the County Communications Trailer.

M/S/C McLaren / Green to approve the purchase of an ISICS 700Mhz base radio unit to be installed in the Cass County Communications Trailer.

Jackson Bissell then said that Chris Moore from First Wireless had told him that he intended to put an "extra" mobile radio from Massena FD in the trailer. It was recommended that we still order this radio as a spare for the County due to the very long lead times to purchase a new radio. Kennon pointed out that though the radios were bought with grant money, it was County Fire grant money. We should replace their current spare radio.

Old Business: Kennon continues to hold out hope that IDOT may someday allow our equipment on their tower at Hwy 71 and Oxford RD.

New Business: There was a brief discussion about the State allowing EMA and 911SB Boards to merge under the EMA Board. Kennon said that while it is tempting to make this move and eliminate a quarterly meeting for himself and other 911SB members, he is not in favor of a merger at this time. No action was taken.

There were no public comments or concerns.

M/S/C O'Brien / McLaren to adjourn at 6:36pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "Neil A.", written over a horizontal line.

Cass County 911 Service Board Meeting

Sign-In Sheet

CHARI, VIRGINIA

Quorum: 7

DATE: October 25, 2022

LOCATION: Cass County Courthouse Basement Meeting Room

NAME	JURISDICTION
Steve Smea-	Cass BOS-
Mark O'Brien	EMA
Jacob Bissel	(Central) MASSENA
Virginia Coughlin	Chembuland
Derby McLane	Sheriff
Angela Redler	Marne
Jim Behrens	City of Atlantic
MIKE Keshon	EMA (BOARD LEAD)