

**Minutes**

**Cass County Board of Supervisors**

Monday, October 31, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the board room at the courthouse with members present: Steve Baier chair; Stephen Green, Mark O'Brien and Bernard Pettinger. Absent: John Hartkopf.

Baier called the meeting to order at 9:02 a.m.

O'Brien moved, Pettinger seconded, to adopt the agenda as amended. All ayes. Motion carried.

Pettinger moved, O'Brien seconded to approve the October 25, 2022 minutes. All ayes. Motion carried.

At 9:10 a.m., Baier recessed for the third public hearing on the sale of the county-owned farm. There were no public comments. Green moved, Pettinger seconded, to close the public hearing. All ayes. Motion carried. At 9:10 a.m., Baier closed the public hearing.

Proposals from realtors and auctioneers for real estate services to sell the county-owned farm were reviewed. The board appreciated the amount of interest and noted the proposals will require more time to compare each of them. O'Brien moved, Green seconded to table further discussion until the November 9, 2022 meeting. All ayes. Motion carried.

County Engineer Trent Wolken reviewed current road projects.

Green moved, O'Brien seconded, to approve a tax sale assignment for County Held Tax Sale Certificates 2022-138.446.31 to Frederiksen Iron Recycling in accordance with Iowa Code 446.31 for parcel ID number 305006859001002 for \$37.00.

Green moved, O'Brien seconded, to approve employee Steph Witzman transition from part-time to full-time in the County Attorney's and Sheriff's Departments.

General Assistance/Mental Health Department Director Debbie Schuler presented the August and September reports.

O'Brien moved, Green seconded, to approve Resolution 2022-049 Allocating American Rescue Plan Act Funds for a Retention Stipend Amended in the amount of \$1200 per full-time employee that was employed from November 1, 2021 – October 31, 2022, total cost between \$85,000 - \$90,000. The stipend will be pro-rated for part-time employees and those who were still employed as of October 31, but did not work the full 12 months prior. All county employees, other than elected officials and township trustees, are eligible for the stipend, including conservation, landfill and assessor employees. The stipend will be paid on the November 15, 2022 payroll. Ayes: Baier, Pettinger, Green, O'Brien. Opposed: none. Motion carried.

Committee reports: O'Brien reported the new tower project is moving forward. Baier reported the juvenile detention board voted to return unused funds to supporting entities. Cass County should receive \$27,000.

Filed reports included: payroll.

The following claims were approved, and the auditor authorized to issue checks for same:

General Basic Fund

Access Systems, Inc.	Copier Contract	727.28
Ahlers Cooney Attorneys	HR Legal Services	1950.00
Akin Building Center	Custodial Supplies	16.14
Amazon Business Amazon Capital	Office Supplies	300.28

Anita Tribune Co Inc	Publishing	839.20
Atlantic Municipal Utilities	Utilities	1109.96
Atlantic News Telegraph	Publishing	709.66
Sean Berens	Software License	145.93
Cappels	Supplies	371.11
Cass Co Meals on Wheels	Meals	650.00
Cass County Sheriff	Serving Notices	50.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	4046.64
Central Iowa Dist. Inc.	Custodial Supplies	236.00
Charm-Tex	supplies	399.50
Choice Printing LLC	Office Supplies	326.67
Continental Fire Spr Co Inc	Inspection	202.00
Cook Sanitation	Sanitary Disposal	165.00
Culligan Soft Water Serv T & B	Cooler Rent	65.00
Des Moines Stamp Mfg Co	Office Supplies	32.90
Deter Motor Co	Vehicle Maintenance	356.62
Ed's Lawn Equipment	Equipment Maintenance	24.00
First National Bank	Misc Expenses	1047.57
Five Q Innovations, LLC	Website Hosting	50.00
Great America Financial Servic	Copier Lease	99.87
Green Acres Lawn & Landscaping	Lawn Care	225.00
Griswold American Forsyth Publ	Publishing	399.08
IMAGETek, Inc	Tech Support	325.00
Iowa Secretary of State Lucas	Notary Fee	30.00
ISAC	Registratoin	120.00
Laverty Sanitation Brandon Lav	Sanitation Expense	224.00
City of Lewis	Utilities	135.08
Stacie Linfor	Mileage	84.00
Mediacom	Telephone Services	1549.02
Ted's Cooperative aka Midtown	Mileage	1515.00
Cindy Miller	Rent	700.00
Office Depot ODP Business Solu	supplies	32.88
Office Stop	Office Supplies	42.50
Olsen Fuel Supply Inc	Fuel	31.00
Pitney Bowes Inc	Postage Meter Lease	49.42
Brenda Pottebaum	Custodial Services	1377.00
Dan Proehl	Cellular Services	40.00
Purchase Power	Postage Meter	521.67
Quill Corporation	Office Supplies	190.47
Schumacher Elevator Co	Elevator Maintenance	261.78
SIRWA	Utilities	34.50
Stone Office Products	Office Supplies	748.89
Verizon Wireless	Cellular Service	121.40
Visual Edge IT	Copier Contract	672.38
Wex Bank (Fleet)	Fuel	988.55
American Rescue Plan (ARPA)-GB		
City of Cumberland	ARPA Donation	4919.00
General Supplemental Fund		
Cass County Sheriff	Serving Notices	1698.74
Children's Square USA Christia	Juvenile Services	1399.50
Crittenton Center Inc	Emergency Shelter Care	1399.50
Emergency Management Fund Disa	Contribution	75000.00
IMWCA	Work Comp	5433.00
Public Safety Fund	County Contribution	61114.39
Treas State of Iowa State Publ	Indigent Defense Fund	1516.00
Youth Shelter Care of North Ce	Emergency Shelter	59.32
Rural Services Basic Fund		
Cappels	supplies	73.70
Cass County ISU Extension and	Registratioin	35.00
Xtreme Auto	Service	1200.72

First National Bank	Misc Expenses	800.58
Galls LLC	Equipment	216.48
IA Lein	Training	200.00
McAtee Tire Service Inc	Service	3164.34
Radar Road Tech Jerry Eshelman	Service	350.00
Wex Bank Fleet Services	Fuel	4958.46
Secondary Road Fund		
Agri Drain Corp	Pipe	6754.14
AgriLand FS, Inc.	Bulk Fuel	28580.16
AgriVision, LLC	Parts/Service	1039.70
Alliant Energy	Utilities	228.61
Allied Oil & Supply, Inc.	Oil/Supplies	1207.60
Aspen Equipment Company	New Equipment	163021.00
Atlantic News Telegraph	Publishing	53.66
Bower Welding & FabricationLLC	Supplies	58.00
Dave Christensen	Reimbursement	78.39
Cintas LOC 749	Uniforms	131.80
Cook Sanitation	Sanitary Disposal	60.00
Denco Corp	Pipe Projects	73743.44
Deter Motor Co	Parts/Service	3655.26
Echco Concrete, LLC	Supplies	700.00
Fastenal Company	Supplies	48.00
First National Bank	Misc Expenses	107.00
Griswold Communications	Telephone Service	37.32
Iowa Prison Industries	Signs	1839.40
Jerico Services Inc	Dust Control	387.50
Corey Kirchhoff	Reimbursement	100.00
Robert Kirchner	Reimbursement	100.00
Massena Ag Supply	Supplies	184.66
Massena Telephone Company	Telephone Service	32.87
Matheson Tri-Gas, Inc.	Supplies	690.59
McAtee Tire Service Inc	Tires/Tire Repair	5786.64
Mid American Energy	Intersection Lighting	6.11
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	25.00
Nishnabotna Valley R E C	Intersection Lighting	38.42
Olsen Fuel Supply Inc	Fuel	18910.96
Alice Ray	Reimbursement	71.00
Richter & Son Towing Inc	Towing Service	1161.60
Schildberg Construction, Inc.	Rock	161978.20
SIRWA	Water	34.50
Tiger Mart Griswold Amoco LC	Fuel	665.86
Verizon Wireless	Cellular Service	362.77
Westel Systems	Telephone Service	36.59
Wilke Land Surveying, Inc.	Engineering Services	1300.00
Ziegler Inc.	Parts/Service	2343.20
21st Century Cooperative ATTN:	Fuel	1298.90
Sheriff Investigations		
First National Bank	k-9	65.99
Capital Projects		
Bierbaum Electric Corp	Repairs	3534.00
Local Emergency Mgmt Agency		
First National Bank	Misc Expenses	995.00
Mike Kennon	Fuel/Supplies	152.37
Windstream	Telephone Service	56.03
Environmental Control Agn		
Akin Building Center	Supplies	63.48
Atlantic News Telegraph	Publishing	22.67
Champlin Tire Recycling, Inc.	Tire Disposal	3521.76
Crystal Clear of SW Iowa	Water	27.00
Eurofins Testing North Central	Environmental Testing	1270.20
First National Bank	Miscellaneous	232.20

Hepler Curbside Recycling Inc	Contract Hauling	38750.01
Hy-Vee, Inc. Accounts Receivab	Supplies	18.97
IMWCA	Work Comp	654.00
Iowa Waste Services LLC	Waste Disposal Fees	28395.46
Marne/Elk Horn Telephone	Telephone Service	3.87
Massena Telephone Company	Telephone/Internet Servic	162.26
Murphy Tractor & Equip, Inc.	Parts/Repairs	1744.00
Olsen Fuel Supply Inc	Fuel	2938.13
Schildberg Construction, Inc.	Rock	1058.87
Grand Total		755903.80

At 10:06 a.m. O'Brien moved, Green seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Wednesday, November 9, 2022.