

Tuesday, June 30, 2022 Minutes

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Amended agenda approved upon motion by Green; 2nd by O'Brien was approved. Minutes of June 21, 2022, upon motion by O'Brien, 2nd by Hartkopf were approved.

Eric Steffensen with the Cass County Dive Team presented an ARPA request to the board for a new crew cab truck in the amount of \$50,000. Eric reported that their current truck is a 1999 and the power steering and 4WD is out. The dive team supports the surrounding region and would be a benefit to the entire group. The board discussed that Eric seek out some other options such as a used truck due to the supply/demand issues currently affecting the new vehicle market. The board also wants to confirm our 2nd round of ARPA funds are received before approving this request. Board Chair Steve Baier explained the situation to Eric and will reach out once our 2nd disbursement of ARPA funds are received to revisit his request.

Auditor Sara Harris presented a resolution to approve for ARPA reporting purposes. Motion by Green, seconded by Hartkopf to approve Resolution #2022-030 to Approve Allocation of Funds from the American Rescue Plan Act to the Cass County EMA for 2 portable, handheld radios in the amount of \$10,000. Roll Call Vote. Resolution adopted this 30th day of June 2022.

Engineer Trent Wolken presented Resolution #2022-034 to Approve and Award Contract for Project BROS-SWQP, CO15(73) – FE – 15 Boston Road. Gus Construction was selected with the low bid of \$443,631.64. Motion by O'Brien, seconded by Hartkopf to approve. Roll Call Vote. Resolution adopted this 30th day of June 2022.

Requests for quotes were considered and due 6/29/22 by 1:30pm for the NRCS Crooked Creek 5C Pipe Replacement Project. 1 bid was qualified and 1 bid was received after the 1:30pm deadline and was not considered. Bid was declined and it was determined by the Board that bids will be taken again for this project. Bids will be opened 7/19/22 after 7:00 am at the Cass Co. NRCS Office, 503 W 7th St., Atlantic, IA. Bids will be considered at the Board of Supervisors 9:00 am meeting the same day.

Secondary Roads employees have approved a FY2023 bargaining unit agreement. Motion by Green, 2nd by Pettinger: to approve the FY2023 bargaining unit agreement with the Secondary Roads employees' group. Carried unanimously.

In accordance with section (31.904(4) "The board shall determine the compensation of extra help and clerks appointed by the principal county officers." Motion by O'Brien, 2nd by Pettinger: to approve the FY2023 bargaining unit agreement with the Secondary Roads employees' group. Carried unanimously.

Secondary Roads: (Union scale except as noted) Laborer \$21.08/hr.; Maintenance \$22.70/hr.; Road Equipment Operator 1 \$23.00/hr.; Road Equipment Operator 2 \$23.50/hr.; Dragline Operator 3 \$24.10/hr.; Working Foreman \$24.60/hr.; Yardman \$23.25/hr.; Mechanic \$24.85/hr.; Shop Foreman \$25.60/hr.; Rodman \$21.89/hr.

Office:	Employee:	
Secondary Roads:	Wolken, Trent	121,000.00/year

Cass County Engineer, Trent Wolken presented updates on Secondary Roads.

ISAC HIPPA Contract renewal presented by Auditor Sara Harris. Motion by Hartkopf, 2nd by Green: to approve the FY2023 HIPPA Contract with ISAC. Carried unanimously.

Treasurer, Tracey Marshall presented to the board that she has 1 more hire remaining for her department to be fully staffed. She stated that the current salary she is seeking is \$20 per hour. She explained that the potential hire has leadership, cash management and banking experience. Marshall also added that she will be promoting 3 hires in the Treasurer's Department to Deputy status. O'Brien stated that we do not want to change the precedence for new hire and starting wage at this time. Green motioned to approve new hire at wage of \$18/hr and 90 days the wage will increase to \$20/hr. Pettinger 2nd, carried unanimously.

Auditor Sara Harris presented to the board to Appropriate 2022-2023 Budget Authority. Motion by Hartkopf, Pettinger 2nd, carried unanimously.

Auditor Sara Harris presented the Gronewold, Bell, Kyhnn & Co. Auditing Firm Contract FY 2022 to the Board. Motion by O'Brien to approve contract, 2nd by Hartkopf. Carried unanimously.

Committee reports: Hartkopf - Reported on meetings attended. 6/23 SWIPCO Planning Council, 6/27 Zion Integrated Behavioral Health Board Meeting, 6/27 SWI Mental Health & Disabilities Governing Board Meeting, 7/1 Willow Heights meeting. O'Brien – EMA tower project, Green – Landfill, Baier – Golden Hills.

Claims:

General Basic Fund

AA Investors LLC	Rent	1000.00
Access Systems, Inc.	Copier Contract	1089.33
Affordable Heating & Air, LLC	Repairs	215.00
Ahlers Cooney Attorneys	Repairs	3900.00
Akin Building Center	Supplies	399.92
Alliant Energy	Utilities	186.73
Amazon Business	Office Supplies	97.71
Milton Amos Amos Investment	Rent	500.00
Anita Sinclair	Training	81.93
Anita Supply Center	Custodial Supplies	2204.19
Anita Tribune Co Inc	Publishing	540.00
Atlantic City Clerk	Ambulance Services	6721.33
Atlantic Municipal Utilities	Utilities	2164.03
Atlantic News Telegraph	Publishing	525.38
Barbara Baier	Mileage	13.00
Trevor Becker	Mileage	19.50
Sean Berens	Cellular Service	40.00
Bierbaum Electric Corp	Service Fees	5.35
Black Hills Energy	Utilities	37.73
Blaine's Service LLC	Tire Repair	28.09
Bob Barker Company Inc	Jail Supplies	1756.90
Camblin Mechanical Inc	Service	3000.00
Camblin Plumbing & Heat, Inc.	Repairs	618.62
Cappels	Supplies	853.12
Cass County Clerk of Court	Appeals Cost	150.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	2304.53
Cass County Recorder	Copies	27.59
CCMH Public Health	Grants	63540.17
CDW Government, Inc	Equipment	17.76
Century Link	Service	541.18
Charm-Tex	supplies	3197.80
Choice Printing LLC	Office Supplies	896.63
Clarks Carpet Cleaners	Service Fee	5.35
Cook Sanitation	Sanitary Disposal	195.00
Cott Systems, Inc	Maintenance/License	660.00
Counsel Office & Documents	Copier Contract	614.34
Culligan Soft Water Serv	Cooler Rent	65.00
Dell Marketing L.P	Computer	4543.06
Deter Motor Co	Vehicle Maintenance	96.67
Terry Duggan	Mileage	17.26
Ed's Lawn Equipment	Equipment Maintenance	437.00
Egan Supply Co	Supplies	3820.60
Fareway Stores Inc	Jail Provisions	1017.85
Farmers Electric Cooperative	Utilities	54.07
Feld Security	Service	614.94
First National Bank	Misc Expenses	6256.33
Five Q Innovations, LLC	Website Hosting	50.00

Government Forms and Supplies	Office Supplies	1957.00
Stacey Graham	Mileage	260.29
Great America Financial	Copier Lease	205.87
Griswold American Forsyth	Publishing	616.43
Griswold Communications	Telephone Service	303.33
Bev Groves	Meals	11.50
Guthrie County Public Health	Services	19542.28
Hardisty Contracting	Sewer Line Repair	125.00
Sara Harris	Mileage	298.50
Mitch Holmes	Mileage	770.33
Hy-Vee Pharmacy Attn: Store	Medication	73.08
Hy-Vee, Inc.	Inmate Food	2369.16
IMAGETek, Inc	Tech Support	325.00
Imaging Spectrum, Inc	Office Supplies	293.69
Iowa County Recorders Assoc	Maintenance & Support	1604.66
Iowa Division of Labor Boiler	Boiler Inspection	80.00
Iowa Land Records	Registration	100.00
Iowa Law Enforcement Academy	Training	875.00
Iowa Secretary of State Lucas	Notary Fees	80.00
Iowa State Medical Examiner	Autopsy	2028.00
ISAC	Registration	6350.00
ISACA Treasurer	Registration	250.00
JJ Design, LLC	Uniforms	92.25
KJAN	Advertising	3169.00
Kristin Krchelich	Mileage	169.00
Laverty Sanitation	Sanitation Expense	190.00
Laurie Lensing	Mileage/Contract Hours	783.26
City of Lewis	Utilities	153.21
Jordan Liddell	Mileage	58.00
Mail Services LLC	Print & Postage	1352.22
Tracey Marshall	Lodging/Cell Service	589.25
Massena Ag Supply	Fuel	25.99
McAtee Tire Service Inc	Tire Repair	29.95
McCurdy Investments	Rent	400.00
Mediacom	Telephone Services	1960.39
Meredith Communications LLC	Advertisement	1450.00
Mid American Energy	Utilities	129.16
Mid Plains Properties LLC	Rent	376.00
Ted's Cooperative	Rent	1215.00
Nelson Machine & Forge L.C.	Parts	40.00
Nishnabotna Valley R E C	Utilities	1194.70
NITV Federal Services LLC	Return Check Fee	25.00
Office Stop	Office Supplies	267.62
Orscheln's	Supplies	199.98
Outfitters Plus	Uniforms	1049.28
Per Mar Security Services	Monitoring Services	312.00
Bernard Pettinger	Mileage	135.00
Pitney Bowes Inc	Postage Meter Lease	1995.74
Pitney Bowes Reserve Account	Service	141.00
Postmaster	Postage	272.00
Brenda Pottebaum	Custodial Services	1332.00
PRIA	Membership	60.00
Dan Proehl	Cellular Services	40.00
Professional Pest Control LLC	Pest Control	215.00
Purchase Power	Postage	2755.44
Quill Corporation	Office Supplies	349.90
Rex Pharmacy	Service	5.13
Ryan South R & C Rentals	Rent	372.00
Schmidt Family Funeral Home	Indigent Burial	3000.00
Janelle Schneider	Mileage	172.19
Schumacher Elevator Co	Elevator Maintenance	261.78
Christine Short	Mileage	9.20
SIRWA	Utilities	34.50
Solutions, Harris Local Gov	Software License	77856.55

State Hygienic Laboratory	Water Testing	13.50
Stone Office Products	Office Supplies	6529.60
Dale Sunderman	Return Check Fee	16.05
SW Rentals Dan Mehmen	Rent	600.00
The Shredder Green Resource	Shredding Services	156.00
U.S. Bank Equipment Finance	Copier Lease	136.66
Verizon Wireless	Data Plan	1463.02
W & S Appliance Inc Kendal	Air Conditioner	4777.64
Mary Ward	Meals/Mileage	78.39
Weirich Welding Plus LLC	Post Driver	116.03
Wex Bank Fleet Services	Fuel	1941.07
Theodore Wonio	Rent	85.00
21st Century Cooperative ATTN:	Chemicals	177.50
American Rescue Plan (ARPA)-GB		
Anita Childcare Center	Contribution	50000.00
Atlantic Fire Department	ARPA Donation	25000.00
Cass County EMA	ARPA Donation	29500.00
Cass County Fire Association	Contribution	120000.00
Cumberland Fire Fighters	ARPA Donation	25000.00
Griswold Vol Fire Dept	ARPA Donation	25000.00
Lewis Fire Association	ARPA Donation	25000.00
Marne Fire Department	ARPA Donation	25000.00
Massena Fire Dept	ARPA Donation	25000.00
Wiota Vol Fire Dept	ARPA Donation	25000.00
General Supplemental Fund		
Clair Acker	PEO Compensation	219.75
Diane Acker	PEO Compensation	80.10
Julianne M Adams	PEO Compensation	247.50
Anita Tribune Co Inc	Publishing	516.00
Atlantic News Telegraph	Publishing	335.28
Barbara Baier	PEO Compensation	402.30
Sara E Benson	Attorney Fees	481.80
Cass Co Ag & Ed c/o Rental	Polling Site Rental	30.00
Cass County Attorney	Postage	5.10
Cass County Sheriff	Juvenile Expenses	1339.47
Children's Square USA	Juvenile Services	1446.15
Virginia Coughlin	PEO Compensation	285.30
Linda Edwards	PEO Compensation	305.85
Deb Field	PEO Compensation	276.25
First National Bank	Misc Expenses	181.12
John Fleming	PEO Compensation	287.50
Garreans Law LLC	Attorney Fees	1095.00
Leta Gerlock	PEO Compensation	377.80
Anieta Gregory	PEO Compensation	285.75
Griswold American Forsyth	Publishing	266.34
Dee Harrison	PEO Compensation	318.40
Janet Hascall	PEO Compensation	255.00
Henry M Adkins & Son Inc	Election Media	3869.10
Heritage House	Polling Site Rental	30.00
Mary Lou Hoskins	PEO Compensation	232.50
Sharon Howard	PEO Compensation	232.50
Iowa Secretary of State Lucas	Voter Mailings	1209.98
Sheryl Jensen	PEO Compensation	262.50
Angela Johnson	PEO Compensation	303.55
Doyle Karas	PEO Compensation	232.20
Jason Karns	Compensation	97.50
Sheri Karns	Mileage	22.28
Julie Kennon	PEO Compensation	373.90
Kathryn Kerkmann	PEO Compensation	335.05
Janet Klute	PEO Compensation	262.50
Evelyn Kopp	PEO Compensation	279.75
Earlene Krauth	PEO Compensation	303.90
Lori A Greckel	Transcripts	42.50
Elaine Martens	PEO Compensation	275.10

Sonya Mikkelsen	PEO Compensation	37.50
Madonna Nisson	PEO Compensation	37.50
Vicki Nordskog	PEO Compensation	270.00
Page County Sheriff	Juvenile Service	53.40
Becky Pelzer	PEO Compensation	270.30
Pitney Bowes Inc	Postage	436.72
Betty Pope	PEO Compensation	262.50
Public Safety Fund	County Contribution	32548.70
Pamela Reed	Compensation	276.25
JoBeth Reynolds	Precinct Official Compens	320.00
Beverly Schelling	PEO Compensation	272.70
Shelby County Auditor	Rent/Utilities/Custodial	1194.75
Jon Sothman	Compensation	67.50
Dorene D South	Mileage	25.65
Frank Spillers	PEO Compensation	265.20
Kimberlee Spillers	PEO Compensation	272.50
Phyllis Stakey	PEO Compensation	250.00
Sharon Steffens	PEO Compensation	232.95
Mary Strong	PEO Compensation	37.50
Sheryl Sunderman	PEO Compensation	257.70
United Church of Christ	Polling Site Rental	30.00
Weimer Law, PC Krisanne Corl	Juvenile Services	2000.00
Cheryl Wessels	PEO Compensation	247.50
Peggy Wheatley	PEO Compensation	315.00
Kay Winston	PEO Compensation	284.50
Pam Wolfe	PEO Compensation	37.50
Sharon Woodward	PEO Compensation	284.55
Brenda Zellmer	PEO Compensation	271.50
Zion Lutheran Church	Polling Site Rental	30.00
MH-DD Services Fund		
Southwest Iowa Mental Health	Allocation	284283.89
Rural Services Basic Fund		
Atlantic News Telegraph	Publishing	40.46
Browns Shoe Fit	Electrical Repairs	351.00
CAM Small Business	Service	140.00
Cass County Secondary Roads	Road Clearing	60000.00
DCI	Training	150.00
Deter Motor Co	Maintenance	32033.94
Dvorak Tire and Service	Service	58.08
Xtreme Auto	Service	157.85
First National Bank	Misc Expenses	385.44
Jones Automotive Inc	Labor	1972.43
Karl Chevrolet	equipment	30509.29
MPH Industries Inc	Equipment	277.45
Per Mar Security Services	Service	1616.00
Wex Bank Fleet Services	Fuel	5843.64
Secondary Road Fund		
Agriland FS, Inc.	Bulk Fuel	29191.42
AgriVision, LLC	Parts/Service	318080.60
Akin Building Center	Supplies	459.80
Alliant Energy	Utilities	562.04
Anita Supply Center	Supplies	107.70
Atlantic Ag & Auto LLC	Supplies	158.08
Atlantic Motor Supply Inc	Supplies	812.52
Atlantic Municipal Utilities	Utilities	257.64
Barco Municip Prod Inc	Signs	1723.01
Leo Beschorner	Cellular Reimbursement	40.00
Botna Way Ag Supply LLC	Supplies	2027.60
Calhoun-Burns & Assoc, Inc.	Consultant Fees	23058.80
Cappels	Supplies	1740.54
Cass County Health Systems	Testing	269.00
Dave Christensen	Cellular Reimbursement	40.00
Cintas LOC 749	Uniforms	138.44
Cook Sanitation	Sanitary Disposal	60.00

Curtis Welding & Fab Inc Curt	Supplies	4200.00
Denco Corp	Asphalt Rejuvenator	105678.90
Diamond Mowers LLC	Expendable Parts	1043.61
Fareway Stores Inc	Supplies	419.16
Fastenal Company	Supplies	1122.46
Filter Care of Nebraska	Outside Services	81.55
First National Bank	Misc Expenses	112.63
Griswold American Forsyth	Office Supplies	2522.00
Griswold Communications	Telephone Service	36.83
Richard E Hansen	Reimbursement	200.14
Henningsen Constr Co Inc	Cold Patch	465.45
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Iowa Dept of Transportation	Sign Supplies	9969.14
Christian Kinzie	Cellular Reimbursement	40.00
Wayne Kirchhoff Trust	ROW	5993.00
Mark Knudsen	Cellular Reimbursement	40.00
Lindeman Tractor, Inc.	Parts/Service	231.93
Lloyd & Meredith	Supplies	1.90
Lyman Ag Supply Inc.	Supplies	1560.00
Massena Telephone Company	Telephone Service	32.84
City of Massena	Reimbursement	10975.59
Matheson Tri-Gas, Inc.	Supplies	897.67
McAtee Tire Service Inc	Tires/Tire Repair	596.75
Mid American Energy	Intersection Lighting	5.74
Ethan Miller	Cellular Reimbursement	40.00
MTS, Inc. M & K Mills Tree	Sanitary Disposal	25.00
Murphy Heavy Contracting Corp	Rock	1912.95
Nishnabotna Valley R E C	Intersection Lighting	37.73
OHalloran International Inc	Parts/Repairs	2992.61
Olsen Fuel Supply Inc	Fuel	14452.57
OReilly Auto Parts	Expendable Parts	23.98
Orscheln's	Supplies	11.98
Overhead Door Company Inc	Building Maintenance	1317.30
Larry Petersen	ROW	5993.00
Pitney Bowes Inc	Postage	4.97
Schildberg Construction, Inc.	Rock	22743.95
SIRWA	Water	34.50
Andrew Steffen	Cellular Reimbursement	40.00
Thermo King Christensen, Inc.	Expendable Parts	1376.32
Tiger Mart Griswold Amoco LC	Fuel	1013.99
Truck Center Companies Inc	Parts/Service	456.31
Verizon Wireless	Cellular Service	362.83
Westel Systems	Telephone Service	36.32
Wickman Chemical L.C	Supplies	577.50
Wilke Land Surveying, Inc.	Engineering Services	1350.00
Trent Wolken	Reimbursement	40.00
Wyman's Carquest Wyman Auto	Supplies	248.65
Ziegler Inc.	Parts/Service	9118.24
21st Century Cooperative ATTN:	Fuel	1000.21
Sheriff Investigations		
Cass County Sheriff	Imprest Cash	700.00
Local Option Tax Fund		
Atlantic City Clerk	Southlawn Mowing	225.00
Atlantic Food Pantry	Donation	1124.90
Cass Co Environ Landfill	Fee	10650.00
Cass County ISU Extension and	Wellness Coordinator	6000.00
Produce in the Park	Donation	1500.00
Capital Projects		
Brown Electric Company Inc	Electrical Repairs	1683.55
First National Bank	Misc Expenses	125.00
McDermott & Son Roofing Co	Roofing Repairs	57187.00
Local Emergency Mgmt Agency		
Advexure Unmanned Systems	Drone Accessories	1925.00

Mike Kennon	Fuel/Supplies	195.77
SWIPCO	Hazard Mitigation Project	13316.00
Verizon Wireless	Cellular Service	82.21
Windstream	Telephone Service	54.09
Environmental Control Agn		
Akin Building Center	Supplies	11.29
Atlantic Ag & Auto LLC	Supplies	56.96
Atlantic City Clerk	Leachate Treatment	27030.99
Cappels	Supplies	58.00
City of Corning	Leachate Disposal	10672.50
Crystal Clear of SW Iowa	Water	9.00
Eurofins Testing North Central	Environmental Testing	2779.05
Evora Consulting, Ltd	Engineering Services	3055.00
Farmers Electric Cooperative	Utilities	1949.80
Fastenal Company	Supplies	5.50
Guthrie Co Transfer Station	HHW	1944.06
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	6462.89
IMWCA	Work Comp	1533.00
Marne/Elk Horn Telephone	Telephone Service	3.71
Massena Telephone Company	Telephone/Internet Servic	145.00
McAtee Tire Service Inc	Tires/Tire Repair	429.70
Olsen Fuel Supply Inc	Fuel	84.26
Pitney Bowes Inc	Postage	102.49
Precision Applicators LLC	Leachate Hauling	43676.00
The Retrofit Companies, Inc.	Recycling	2096.53
SCS Engineers	Engineering Services	5731.32
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Stamp Construction L.C	Grounds Repairs/Maintenan	58048.00
Consrv LandAcq/Cap Imprvmnt		
APCO Construction	Rock	600.00
Atlantic Pest Control LLC	Extermination Services	52.00
Beemer Fisheries	Bluegill	512.50
First National Bank	Misc Expenses	319.70
Namanny LLC	Mulch	185.00
R & B Feeds	Wood Chips	730.00
Schildberg Construction, Inc.	Rock	1081.04
Grand Total		1980110.37

TIME 10:46am Motion by O'Brien, 2nd by Hartkopf: to adjourn. Meeting adjourned.
Next meeting July 12, 2022.