

**Tuesday, March 15, 2022**

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier chair; Stephen Green, John Hartkopf, Mark O'Brien and Bernard Pettinger. Agenda upon motion by Bernard Pettinger; 2nd by John Hartkopf was approved. Minutes of March 08, 2022, upon motion by Mark O'Brien, 2nd by Steve Green were approved.

The Chair recessed the meeting and the Board proceeded with the hearing on the proposed Cass County budget for FY2023. Notice was published in all three official newspapers.

Recommendation of the Cass County Compensation Board for elected officer base salaries was received. Recommended compensation: Auditor, Treasurer, Recorder, Supervisor, Attorney of 6.0% and Sheriff of 26.0%.

Proposed county budget, including Secondary Roads IDOT budget, was considered. No citizens presented arguments in favor of or against the budget.

After a brief discussion: Motion by Mark O'Brien, 2nd by Bernard Pettinger: to close hearing. Carried unanimously.

In reconvened session:

Motion by Mark O'Brien, second by Steve Green: to approve resolution of Elected Officials Compensation Effective July 1, 2022

**RESOLUTION NO. 2022-009  
COMPENSATION SCHEDULE FOR ELECTED OFFICIALS FOR FISCAL YEAR 2023**

WHEREAS, the Cass County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Cass County Compensation Board met on December 8, 2021, and met again on February 2, 2022, and made the following recommended increases for the fiscal year beginning

July 1, 2022: to increase the compensation to the Attorney, Auditor, Recorder, Supervisors and Treasurer of 6.0%, and an increase of 26% for the Sheriff, and

WHEREAS, the Board approved an increase of 3.0% for Attorney, Auditor, Recorder, Supervisors and Treasurer, and an increase of 13% for the Sheriff, and

THEREFORE, BE IT RESOLVED, that the Cass County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2022:

Elected Official	Recommended Compensation	Approved Salary FY2022-2023	Salary FY2021-2022
Attorney	\$127,695	\$124,081	\$120,467
Auditor	\$ 67,339	\$ 65,433	\$ 63,527
Recorder	\$ 67,339	\$ 65,433	\$ 63,527
Treasurer	\$ 67,339	\$ 65,433	\$ 63,527
Sheriff	\$105,001	\$ 94,167	\$ 83,334
Supervisors	\$ 33,713	\$ 32,759	\$ 31,805
Chair	\$ 34,713	\$ 33,759	\$ 32,805

Adopted this 15th day of March, 2022.

Roll Call Vote:

Steve Baier	Aye
Bernard Pettinger	Aye
Steve Green	Aye
John Hartkopf	Aye
Mark O'Brien	Aye

Resolution Adopted.

Motion by John Hartkopf, second by Bernard Pettinger: to approve resolution setting the adoption of Budget and Certification of Taxes for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023

**RESOLUTION NO. 2022-011**  
**ADOPTION OF FY2023 CASS COUNTY BUDGET AND CERTIFICATION OF TAXES**

**WHEREAS**, IA Code 331.434(5) requires that after a budget hearing, the Cass County Board of Supervisors shall adopt by resolution a budget and certificate of taxes, and;

**WHEREAS**, the Cass County Board of Supervisors has met the budget publication requirements in IA Code 331.434(3) through publication in the Atlantic News Telegraph on 3/01/2022 and the Anita Tribune on 3/03/2022 and the Griswold American on 3/02/2022, and

**WHEREAS**, the Cass County Board of Supervisors has met the budget hearing requirements in IA Code 331.434(3) and 331.434(4) through the public hearing held on 3/15/2022 at 9:05 a.m.

**THEREFORE, BE IT RESOLVED**, on the 15<sup>th</sup> day of March 2022, that the Cass County Board of Supervisors hereby adopts by resolution the attached Adoption of Budget and Certification of Taxes for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Roll Call Vote:

Steve Baier	Aye
Bernard Pettinger	Aye
Steve Green	Aye
John Hartkopf	Aye
Mark O'Brien	Aye

Resolution Adopted.

Motion by Steve Green, second by John Hartkopf: to approve ARPA funds used to purchase Election Equipment

**Cass County Resolution 2022-010**  
**RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS FROM THE AMERICAN RESCUE PLAN ACT.**

**WHEREAS**, on March 11, 2021, President Biden signed the 109 trillion-dollar American Rescue Plan Act; and

**WHEREAS**, Cass County applied for and has been received the first transfer of funds for the American Rescue Plan Act totaling \$1,246,621.50; and

**WHEREAS**, the Cass County Board of Supervisors have reviewed the request and determined that it will qualify under the American Rescue Plan Act; and

**WHEREAS**, based on the distribution guidelines from the US Department of Treasury, the following project has been approved for the use of said funds:

- **CASS COUNTY ELECTIONS:**

*Purchase of Election Equipment, not to exceed \$108,624.00*

**BE IT RESOLVED** that the Cass County Board of Supervisors endorses the disbursement of American Rescue Plan Act Funds for the items listed and authorizes the Auditor to make these payments as they are presented.

PASSED AND ADOPTED this 15th day of March, 2022

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the Board of Supervisors of Cass County, Iowa, at a regular meeting held on March 15, 2022, by the following vote:

Roll Call Vote:

Steve Baier	Aye
Bernard Pettinger	Aye
Steve Green	Aye
John Hartkopf	Aye
Mark O'Brien	Aye

Resolution Adopted.

The board discussed possible use of ARPA Funds. There are three child care facilities being constructed in the county. City of Massena is in the beginning stages of constructing one inside the CAM Middle School that would take infants only and currently projected funds are estimated to be \$60,000.00. The Atlantic YMCA has constructed a new preschool room. The facility will hold 30 children. The estimated remaining funding needed is \$75,000.00. Noble Initiative Foundation and the City Griswold is purchasing land to construct a day care center which will be located next to the school. Currently they have not determined the exact amount of funding they would ask for. The estimate for entire project is 2.3 million and currently they have about 45% raised.

Rich Hansen, Assistant to the Engineer reviewed current road projects. Contract rock will soon begin going on the roads.

Secondary Roads employees' bargaining group has approved an employment agreement for FY2022/2023:

Motion by Mark O'Brien, seconded by John Hartkopf: to approve Secondary Roads employee bargaining group agreement. Carried unanimously.

County Engineer presented the contract for the ADAIR/CASS County Victoria Road Paving Project No: LFM-HMAG61. This is part of a 5 year contract with Adair County. Motion by Mark O'Brien, second by Steve Green to approve the contract with Grimes Asphalt for Project No: LFM-HMAG61 with Adair County.

Reports filed: Clerk of Court

Motion by Bernard Pettinger, 2<sup>nd</sup> by Steve Green: to go into a closed session per Iowa Code Chapter 21.5(1)(i) "To evaluate the professional competency of an individual whose appointment, hiring, performance of discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

Motion by Mark O'Brien, 2<sup>nd</sup> by Bernard Pettinger: to return to open session.

TIME 11:04 a.m. Motion by John Hartkopf, 2nd by Steve Green: to adjourn. Meeting adjourned. Next meeting March 22, 2022.

The following claims were approved and the auditor authorized to issue checks for same:

Access Systems, Inc.	Copier Contract	693.40
AFD Extinguisher Service	Annual Inspection	91.00
Agriland FS, Inc.	Bulk Fuel	11125.94
AgriVision, LLC	Parts/Service	2189.98
Ahlers Cooney Attorneys	HR Legal Services	2044.77
Akin Building Center	Supplies	279.99
Alliant Energy	Utilities	630.17
Amazon Business Amazon Capital	Office Supplies	103.03
Anita Housing Corp	Rent	426.00
Anita Supply Center	Custodial Supplies	529.81
Anita Tribune Co Inc	Publishing	379.00
Atlantic Municipal Utilities	Utilities	4294.13
Atlantic News Telegraph	Publishing	1991.24
Sean Berens	Cellular Service	40.00
Brown Electric Company Inc	Electrical Repairs	843.58
Calhoun-Burns & Assoc, Inc.	Consultant Fees	30683.50
Camblin Plumbing & Heat, Inc.	Repairs	1412.94
Cappels	Supplies	56.32
Casey's Business MasterCard	Fuel	75.00
Cass Co Environ Landfill	Fee	10667.00
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Dues	3666.13
Cass County Sheriff	Service	1773.45
CCMH Public Health	Grants	3754.45
Choice Printing LLC	Office Supplies	507.01
Cintas LOC 749	Uniforms	131.80
Judy Collins	Keys	7.67
Cook Sanitation	Sanitary Disposal	225.00
Counsel Office & Documents Vis	Copier Contract	419.44
Crystal Clear of SW Iowa	Water	49.00
Culligan Soft Water Serv T & B	Cooler Rent	260.00
Cunningham-Reis Corp	Contract Payment	69500.00
Cygnat Enterprises, Inc	Chemicals	3364.72
Denison Truck & Trailer Repair	Parts	49.99
Deter Motor Co	Outside Services	7386.24
District IV Treas Association	Training	60.00
Ed M Feld Equipment Co Inc Fir	Inspection	289.00
Filter Care of Nebraska	Outside Services	10.25
First National Bank	Misc Expenses	4014.98
First Whitney Bank& Trust	Debt Repayment	11555.30
Galls LLC	Equipment	137.20
Great America Financial Servic	Copier Lease	197.30
Green Acres Lawn & Landscaping	Mileage	350.00
Griswold American Forsyth Publ	Publishing	479.84
Griswold Communications	Telephone Service	338.29
Guthrie County Public Health	Public Health Services	12311.99
Housby Mack Inc	Parts/Service	312.17
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	5225.00
IACCVSO Mariah Deike, Treasure	Registration	60.00
Illowa Culvert & Supply	Pipe	54986.00
IMAGETek, Inc	Tech Support	325.00
Iowa Department of Agriculture	Apairy Program	163.80
Iowa Environmental Services In	Engineering Services	800.00
Iowa Interstate Railroad, Ltd.	Paving Project	27110.06
Iowa Prison Industries	Signs	1827.00
Linda Kelly	Rent	500.00
Mike Kennon	Fuel/Supplies	185.12
City of Lewis	Utilities	63.45
Lindeman Tractor, Inc.	Parts/Service	14.95

Mail Services LLC	Print & Postage	641.26
Marne/Elk Horn Telephone	Telephone Service	3.76
Massena Ag Supply	Supplies	70.76
Massena Telephone Company	Telephone/Internet Servic	177.91
Matheson Tri-Gas, Inc.	Supplies	564.15
McAtee Tire Service Inc	Tires	4252.54
Mediacom	Telephone Services	1084.95
Mid American Energy	Intersection Lighting	5.86
Ted's Cooperative aka Midtown	Rent	520.00
Motorola Inc	Contract	1054508.40
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	25.00
Nishna Valley Pest Control LLC	Building Maintenance	150.00
OHalloran International Inc	Parts/Service	457.00
Olsen Fuel Supply Inc	Fuel	12029.39
Olsen's Outdoor Power Inc	Supplies	122.92
Orscheln's	Supplies	49.95
Overhead Door Company Inc	Building Maintenance	230.00
Page County Sheriff	Juvenile Service	53.40
Pitney Bowes Inc	Meter Lease	775.96
Postmaster	Postage	308.00
Brenda Pottebaum	Custodial Services	1332.00
Dan Proehl	Cellular Services	40.00
Pross Plumbing & Heating	Outside Services	500.00
Public Safety Fund	County Contribution	65347.54
Purchase Power	Meter Lease	503.50
Quality Truck Repair Hansen Eg	Parts/Service	14.25
RDO Truck Center, Co.	Parts/Service	343.05
Richter & Son Towing Inc	Service	208.75
Roland Funeral Services Inc	Transport	799.00
Sandbothe Firestone LLC	Tires	4887.20
Schildberg Construction, Inc.	Rock	55378.34
Schumacher Elevator Co	Elevator Maintenance	261.78
Secure Shred Solutions	Shredding Services	52.00
Shelby County Auditor	Rent/Utilities/Custodial	1194.75
SIRWA	Utilities	69.00
Solutions Inc	Tech Support	3163.32
Steinbeck & Sons Inc.	Propane	1955.10
Stone Office Products	Office Supplies	396.21
SWI Juvenile Emergency	Juvenile Services	45130.40
The Shredder	Shredding Services	78.00
Tiger Mart Griswold Amoco LC	Fuel	946.43
Unity Point Clinic-Occ Med	Testing	168.00
U.S. Bank Equipment Finance	Copier Lease	136.66
Verizon Wireless	Cellular Service	404.24
Virtru Corporation	Email Encryption	495.00
Dennis Vogl	Lodging	89.60
Watchguard, Inc	Service	995.00
Westel Systems	Telephone Service	36.23
Western Engineering Co, Inc.	Sand	628.42
Wex Bank Fleet Services	Fuel	5285.69
Wickman Chemical L.C	Supplies	1075.00
Allison Wise CSR-RPR	Transcripts	201.00
Wyman's Carquest Wyman Auto Pa	Supplies	159.36
Ziegler Inc.	Parts/Service	684.93
21st Century Cooperative ATTN:	Fuel	1462.89
Grand Total		1552072.25

Steve Baier, Chair

Attest: Sheri Karns, Deputy Auditor