

Cass County Public Safety Communications Commission

Minutes

June 22, 2021

Cass County Communications Meeting Room – 705 Poplar Street, Atlantic, Iowa

Present: Steve Green, CC BOS; Kathy Somers, Atlantic; Jim Behrens, Atlantic

Absent: Mark O'Brien, CC BOS

Staff present: Mike Kennon, TAC

Citizens present: None

Chair Steve Green called the meeting to order at 5:15pm.

M/S/C Somers / Behrens to approve the agenda. Carried unanimously.

M/S/C Behrens / Somers to approve the minutes of the 5-25-2021 meeting. Carried unanimously.

M/S/C Behrens / Somers to approve May 2021 financial reports. Carried unanimously.

TAC Report: Mike Kennon said the newly hired dispatcher, Stacy Mueller, is doing very well. She is already working the phones and radio with supervision. We will continue to evaluate her progress and complete the training which will allow her to work on her own as soon as possible. Other dispatchers who recently changed their shifts are also settling into their new work schedules.

Kennon stated that he continues to spend grant funds for videoconference equipment and PPE supplies. The grant funds need to be spent by the end of June. Kennon also said that the County is waiting for the latest proposal from Motorola. In a related action, Kennon said that he had gone before the Cass County Board of Supervisors to request that American Rescue Plan Funds be used for local Public Safety Radio System Enhancements as well as extra compensation for Essential Workers, meaning our dispatchers.

Respectfully Submitted



Finally, Kennon reported that the dispatch center had received an ICAP Risk Control Visit. The representative goes through an extensive checklist looking for shortfalls in areas that may lead to loss. This was a regular scheduled visit and found no issues.

Old Business: Kennon said that there has been serious progress made to produce a County Employee Handbook. As soon as the County approves the new handbook, this board can consider adopting it.

New Business: Kennon said that he had heard that the law offices upstairs may request that the door into the hallway outside the dispatch offices remain locked for security reasons. The door is currently unlocked during weekday business hours. The Board members assumed the door was always locked and recommended that the door be locked w access via key fob.

Public comments or concerns: None.

M/S/C Behrens / Somers to adjourn a 5:50pm

Respectfully Submitted


