

**Minutes**

**Cass County Board of Supervisors**

Friday, December 30, 2022

The Cass County Board of Supervisors met in regular session at 9:00 a.m. in the courthouse board room with members present: Steve Baier chair; Stephen Green, John Hartkopf (by Zoom), Mark O'Brien and Bernard Pettinger. Absent: none.

Baier called the meeting to order at 9:03 a.m.

Green moved, Pettinger seconded, to adopt the agenda. All ayes. Motion carried.

O'Brien moved, Green seconded to approve the December 20, 2022 minutes. All ayes. Motion carried.

Public comments: A suggestion was made to add space for small cities within the county to publish their agendas and minutes on the county's website.

O'Brien moved, Green seconded, to appoint Mark Knudsen as the Maintenance Supervisor for the Cass County Engineer's department. All ayes. Motion carried.

Cara Morgan, from Golden Hills RC & D, reported they have a team of staff members capable of assisting Cass County with tourism efforts identified by the county, or a tourism committee, if the county enters into a three-year contract for \$15,000 per year.

Jotham Arber, Cass/Guthrie County Environmental Health, gave the monthly report. Septic and well drawings will start to be added to Beacon for information only.

Green moved, O'Brien seconded, to adopt the Cass County Wellness Policy. All ayes. Motion carried.

Deb Schuler reported on General Relief/Mental Health for the month of November.

O'Brien moved, Pettinger seconded approval of Resolution 2022-051 Allocating American Rescue Plan Act Funds to the Hitchcock House Roof Repairs for \$25,700, in accordance with the July 12, 2022 Board of Supervisors meeting minutes. All ayes. Ayes: Baier, Green, Hartkopf, O'Brien, Pettinger. Nays: none. Motion carried.

Approval of a five-year lease extension with Cambridge Law Firm was tabled until the January 3, 2023 meeting.

Pettinger moved, Green seconded, acceptance of Karen Thomsen's resignation from the County Zoning Board of Adjustment. All ayes. Motion carried.

The following claims were approved, and the auditor authorized to issue checks for same:

General Basic Fund

Access Systems, Inc.	Copier Contract	943.72
Ahlers Cooney Attorneys	HR Legal Services	4001.88
Akin Building Center	Custodial Supplies	311.41
Alliant Energy	Utilities	4951.71
Amazon Business Amazon Capital	Office Supplies	419.59
Anita Supply Center	Custodial Supplies	574.56
Anita Tribune Co Inc	Publishing	359.32
Atlantic Municipal Utilities	Utilities	1975.07
Atlantic News Telegraph	Publishing	183.80
Back 40 Sawmill Services	Door Repair	786.00
Sean Berens	Cellular Service	40.00
Becky Bissell	Mileage	48.00
Black Hills Energy	Utilities	237.37
Bob Barker Company Inc	Jail Supplies	950.50

Brown Electric Company Inc	Electrical Repairs	243.52
Camblin Plumbing & Heat, Inc.	Repairs/Service	156.70
Cappels	Supplies	802.35
Cass Co Meals on Wheels	Meals	650.00
Cass County Health Systems	Coroner Call	1671.00
Cass County ISU Extension and	Shelter Care	140.00
Cass County Sheriff	Unified Law	104.00
Cass/Atlantic Development Corp	Contribution	7500.00
CCMH Public Health	Grants	12339.31
Century Link	Service	557.00
City Directory Inc	Book/Advertising	173.82
Clarks Carpet Cleaners John F	Carpet Cleaning	250.00
Cott Systems, Inc	Maintenance/License	660.00
Culligan Soft Water Serv T & B	Cooler Rent	65.00
Dell Marketing L.P % Dell USA	Computers	5064.12
Terry Duggan	Mileage	17.26
Erickson Water Septic & Sewer	Sewer Repairs	500.00
Farmers Electric Cooperative	Utilities	44.01
First National Bank	Misc Expenses	1550.84
Five Q Innovations, LLC	Website Hosting	50.00
Great America Financial Servic	Copier Lease	311.87
Griswold American Forsyth Publ	Publishing	655.86
Griswold Communications	Telephone Service	304.09
Gronewold Bell & Kyhnn & Co,PC	Auditing Services	4200.00
Guthrie County Public Health	Services	6484.63
Heidi Hinman	Rent	300.00
Hy-Vee, Inc. Accounts Receivab	Inmate Food	2206.78
IMAGETek, Inc	Tech Support	325.00
ISAC	Registration	200.00
Laverty Sanitation Brandon Lav	Sanitation Expense	224.00
City of Lewis	Utilities	86.67
Mail Services LLC	Print & Postage	774.37
McCurdy Investments	Rent	300.00
Mediacom	Telephone Services	2180.11
Mid American Energy	Utilities	287.02
Ted's Cooperative aka Midtown	Rent	820.00
Nishnabotna Valley R E C	Utilities	195.59
Office Depot ODP Business Solu	supplies	143.65
Orscheln's	Vehicle Maintenance	348.00
Pearson Family Funeral Service	Transport	706.75
Per Mar Security Services Corp	Monitoring Services	373.56
Pitney Bowes Inc	Postage Meter Lease	1321.41
Police Legal Sciences Inc	Other Charges & Services	720.00
Brenda Pottebaum	Custodial Services	1332.00
Premier Real Estate Management	Rent	200.00
Dan Proehl	Cellular Services	40.00
Purchase Power	Fees	50.91
Quill Corporation	Office Supplies	239.89
Raytech Carpet Cleaning	Carpet Cleaning	425.00
Regal Drapes	Valances	1734.76
Roland Funeral Services Inc	Indigent Burial	1500.00
Schmidt Family Funeral Home	Indigent Burial	2150.00
Schumacher Elevator Co	Elevator Maintenance	265.55
Christine Short	Mileage	9.20
SIRWA	Utilities	34.50
Kathy Somers	Business Cards	157.28
Stone Office Products	Office Supplies	2797.64
The Shredder Green Resource Ma	Shredding Services	78.00
U.S. Bank Equipment Finance	Copier Lease	136.66
Verizon Wireless	Cellular Service	1461.57
Visual Edge IT	Copier Contract	717.96
Wex Bank (Fleet)	Fuel	1017.46
21st Century Cooperative ATTN:	Supplies	49.33
American Rescue Plan (ARPA)-GB		

Rigid Edge Exteriors	Roof Repair	25700.00
General Supplemental Fund		
Cass County Sheriff	Unified Law	1581.96
Children's Square USA Christia	Juvenile Services	1399.50
Henry M Adkins & Son Inc	License/Maintenance	4750.00
IMWCA	Work Comp	5433.00
Iowa Communities AssurancePool	Liability Insurance	298593.00
Public Safety Fund	County Contribution	32803.18
SEAT Treasurer ISAC	Registration	25.00
Shelby County Auditor	Rent/Utilities/Custodial	1194.75
Shelby County Sheriff	Juvenile Service	53.75
SWI Juvenile Emergency	Juvenile Services	90991.20
Weimer Law, PC Krisanne Corl W	Juvenile Services	2000.00
Youth Shelter Care of North Ce	Emergency Shelter	800.82
Rural Services Basic Fund		
Able Locksmiths Inc	Service	1070.00
Anita Public Library c/o Anita	Contribution	18750.00
Atlantic Public Library	Contribution	25700.00
Bravo Company USA Inc	Equipment	2807.79
Browns Shoe Fit	Uniforms	230.00
Cumberland Public Library	Contribution	15100.00
First National Bank	Misc Expenses	720.39
Galls LLC	Equipment	1481.62
Griswold Public Library	Contribution	19450.00
Iowa Law Enforcement Academy	Registrations/Schools	40.00
ISSDA Financial Administration	membership	425.00
JD Wyman Service	Vehicle Maintenance/Repai	99.92
Lewis Library	Contribution	15100.00
Massena Public Library	Contribution	15300.00
McAtee Tire Service Inc	Service	882.26
OReilly Auto Parts	Vehicle Maintenance/Repai	207.95
Police Legal Sciences Inc	Service	1600.00
Richter & Son Towing Inc	Service	1100.00
Wex Bank Fleet Services	Fuel	4358.38
Secondary Road Fund		
Agri Drain Corp	Supplies	473.14
Agriland FS, Inc.	Bulk Fuel	13781.91
AgriVision, LLC	Parts/Service	117.77
Alliant Energy	Utilities	2499.96
Allied Oil & Supply, Inc.	Oil/Supplies	6607.54
Anita Tribune Co Inc	Publishing	132.00
Aspen Equipment Company	Parts/Service	1122.45
Atlantic Ag & Auto LLC	Supplies	54.43
Atlantic Motor Supply Inc	Supplies	1211.43
Atlantic Municipal Utilities	Utilities	643.57
Atlantic News Telegraph	Publishing	280.00
Berg Electric LLC Nathan Berg	Building Maintenance	120.00
Leo Beschorner	Cellular Reimbursement	40.00
Blaine's Service LLC	Tire Repair	120.89
Botna Way Ag Supply LLC Nichol	Calcium	13117.50
Bower Welding & FabricationLLC	Supplies	105.00
Brown Electric Company Inc	Electrical Repairs	352.94
Calhoun-Burns & Assoc, Inc.	Consultant Fees	6068.56
Camblin Plumbing & Heat, Inc.	Repairs	1849.69
Cappels	Supplies	1174.00
Cass County Health Systems	Testing	148.00
Dave Christensen	Cellular Reimbursement	40.00
Cintas LOC 749	Uniforms	164.75
Cook Sanitation	Sanitary Disposal	60.00
Cramer & Associates, Inc.	Contract Payment	210868.00
Deter Motor Co	Parts/Service	438.81
DeVore Fencing LLC	Fencing	324.41
Diamond Mowers LLC	Expendable Parts	3485.28
Fareway Stores Inc	Supplies	393.07

Filter Care of Nebraska	Outside Services	188.50
First National Bank	Misc Expenses	308.00
Griswold American Forsyth Publ	Publications	109.30
Griswold Communications	Telephone Service	37.25
Gus Construction Co Inc	Contract Payment	335793.97
Richard E Hansen	Cellular Reimbursement	40.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Hotsy Cleaning Systems Inc	Supplies	687.45
Christian Kinzie	Cellular Reimbursement	40.00
Mark Knudsen	Cellular Reimbursement	40.00
Massena Telephone Company	Telephone Service	33.15
Matheson Tri-Gas, Inc.	Supplies	1500.99
McAtee Tire Service Inc	Tires/Tire Repair	47190.29
Mid American Energy	Intersection Lighting	6.20
Ethan Miller	Cellular Reimbursement	40.00
MTS, Inc. M & K Mills Tree Ser	Sanitary Disposal	25.00
Nishnabotna Valley R E C	Intersection Lighting	38.87
OHalloran International Inc	Parts/Repairs	530.30
Olsen Fuel Supply Inc	Fuel	20425.59
Orscheln's	Supplies	71.94
Road Builders, Inc.	Parts/Service	6171.91
Schildberg Construction, Inc.	Rock	96651.16
Sindt Repair, LLC	Tire Repair	20.09
SIRWA	Water	34.50
Andrew Steffen	Cellular Reimbursement	40.00
Stone Office Products	Office Supplies	139.99
Thermo King Christensen, Inc.	Expendable Parts	1096.96
Tiger Mart Griswold Amoco LC	Fuel	360.89
Truck Center Companies Inc	Parts/Service	250.23
Unity Point Clinic-Occ Med	Testing	42.00
Verizon Wireless	Cellular Service	362.75
Westel Systems	Telephone Service	36.59
Western Engineering Co, Inc.	Sand	3476.48
Cody Will	ROW	2990.00
Nadine Williamson	ROW	2990.00
Trent Wolken	Reimbursement	40.00
Wyman's Carquest Wyman Auto Pa	Supplies	480.22
Ziegler Inc.	Parts/Service	5364.75
21st Century Cooperative ATTN:	Fuel	960.35
Sheriff Investigations		
Cappels	supplies	26.99
First National Bank	Misc Expenses	60.99
Local Option Tax Fund		
Cass Co Environ Landfill	Fee	9630.00
Capital Projects		
Affordable Heating & Air, LLC	Repairs	1080.00
Atlantic Municipal Utilities	Utilities	955.49
Bierbaum Electric Corp	Electrical Repairs	1546.20
Local Emergency Mgmt Agency		
Iowa Emergency Mgmt Assoc Mich	Membership Dues	150.00
Mike Kennon	Fuel/Supplies	175.31
Verizon Wireless	Cellular Service	81.38
Windstream	Telephone Service	55.16
Environmental Control Agn		
AgriVision, LLC	Parts/Service	179.70
Akin Building Center	Supplies	149.69
Anita Tribune Co Inc	Publishing	120.00
Atlantic Ag & Auto LLC	Parts/Supplies	416.28
Atlantic News Telegraph	Publishing	432.00
Cappels	Supplies	102.99
Cass County Health Systems	Testing	121.00
Crystal Clear of SW Iowa	Water	36.00
Evora Consulting, Ltd	Engineering Services	225.00

Farmers Electric Cooperative	Utilities	1823.38
First National Bank	Miscellaneous	165.85
Hepler Curbside Recycling Inc	Contract Hauling	20234.06
Hy-Vee, Inc. Accounts Receivab	Supplies	60.00
Ia Dept of Nat Resources	DNR Quarterly Waste Fees	11502.84
IMWCA	Work Comp	654.00
Iowa Waste Services LLC	Waste Disposal Fees	14501.38
Marne/Elk Horn Telephone	Telephone Service	3.87
Massena Telephone Company	Telephone/Internet Servic	162.26
Office Stop	Office Supplies	37.53
Olsen Fuel Supply Inc	Fuel	3371.03
Otto Lorence & Wiederstein	Legal Fees	50.00
PowerPlan	Outside Services	1711.26
Requip, LLC	Parts	292.00
The Retrofit Companies, Inc.	Recycling	1438.90
Scales Sales & Service, Inc.	Scale Inspection	470.00
SCS Engineers	Engineering Services	19850.25
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Stamp Construction L.C	Outside Services	990.00
Ziegler Inc.	Parts/Service	97.60
Consrv LandAcq/Cap Imprvmnt		
Atlantic Pest Control LLC	Extermination Services	110.00
Grand Total		1563999.56

At 10:44 a.m. O'Brien moved, Pettinger seconded, to adjourn. All ayes. Meeting adjourned.

Next meeting Tuesday, January 3, 2023.